



## TOWN OF BERLIN PLANNING AND GENERAL FEE SCHEDULE\*

Per Resolution 2023-04 Approved 11.13.23 EFFECTIVE JAN. 1. 2024

### PLANNING DEPARTMENT

Building Permit Fees		
Construction Cost:	Plan Review Fees	Permit Fee
\$1.00 - \$3,000.00	\$35	\$55.00
\$3,001.00 - \$100,000.00	\$70	\$70 + 1% construction cost
\$100,001.00 - \$500,000.00	\$175	\$1,370 for first \$100,000 construction cost plus \$12.50/\$1,000.00 additional
\$500,001.00 - \$1,000,000.00	\$240	\$5,500 for first \$500,000 construction cost plus \$11.00/\$1,000.00 additional
Over \$1,000,000.00	\$275	\$9,900 for first \$1,000,000 construction cost plus \$4.20/\$1,000.00 additional
Sign Permit Fees		
Residential Development, commercial, institutional and church signs	\$5/sq. ft. - Min. \$100	
Sidewalk Signs	\$70	
All other signs including temporary signs	\$75	
Planning Commission Fees		
Minor subdivision creating fewer than 6 lots	\$720	
Major subdivision of 6 or more lots	\$720 plus \$75/lot	
Residential Site Plan review: \$525.00 plus \$25.00 per residential unit and/or lot. Commercial Use:	\$720 plus \$35/residential unit and/or lot.	
Commercial Site Plan review:	\$0.20/sq. ft. - min. \$720	
Board of Zoning Appeals Fees		
Variance, Conditional Use or Appeals hearing fee	\$445	
Zoning Change/Rezoning Hearing	\$515 plus all advertising costs	
Other Planning/Building Related Fees		
Excavation/Grading Permit	\$345	
Demolition Permit	\$205	
Burn Permit	\$35	
Zoning Certificate for change of use	\$140	
Stormwater Management Review Fees		
Single Family Dwellings		
Review fees include one review each of the Concept Plan, Site Development Plan and Final Plan for a total of three (3) reviews.	Minimum fee of \$820	
Up to 130,000 sq. ft. of disturbance	\$10 per 1,000 square feet of disturbance	
Greater than 130,000 sq. ft. of disturbance	\$2.75 per 1,000 square feet of disturbance	
Additional reviews	\$250	
Minor revisions to approved plans	\$250	
Multi-Family, Agricultural, Commercial, Industrial and Institutional Structures and Uses		
Review fees include one review each of the Concept Plan, Site Development Plan and Final Plan for a total of three (3) reviews.	Minimum fee of \$1330	
Up to 220,000 sq. ft. of disturbance	\$14 per 1,000 square feet of disturbance	
Greater than 220,000 sq. ft. of disturbance	\$3.00 per 1,000 square feet of disturbance	
Additional reviews	\$410	
Minor revisions to approved plans	\$410	
Waiver Requests		
Waiver Requests	\$250 flat fee	
Impact Fees		
Residential per dwelling unit	\$2,000	
Commercial	\$1 per sq. foot of bldg.	

# GENERAL FEES

Parks Fees	
Park Facility Reservation	\$70
	\$35 returned
Park Electric	\$15
License Fees (annual)	
Business License Fee	\$150
Long-term Rental License Fee	\$75/unit
1/1/24 for new; Upon renewal for existing	
Short-Term Rental License Fees	
STR License Application Fee	\$350
License fee after first year (first year is application fee + lic. fee)	\$200
Solid Waste	
95-Gal. Waste Wheeler: Cost per additional can (to purchase)	\$100
Residential-1 can/Commercial-2 provided at no cost	
COMMERCIAL COLLECTION (billed quarterly)	
COMMERCIAL CAN Price per each additional **	\$150/each
COMMERCIAL DUMPSTER (ALL) Discontinue collection 6/30/24	\$360.00
Commercial collected 1X week. If customer requests multiple per week, charge will be accordingly.	
Police Department Fees	
Report Fees	
Reports	\$10
Pictures	\$50
Video	\$75
Advanced Collision Reports	\$10
Fingerprint Fees:	
State and Federal Cards	\$60
State Only	\$45
FBI Card	\$25

\*This schedule may not contain all fees charged by the Town of Berlin and is subject to review and amendment at any time. Please contact Town Hall at 410-641-2770 or [info@berlinmd.gov](mailto:info@berlinmd.gov) for assistance.