



## **BERLIN MAYOR AND COUNCIL**

### **Meeting Agenda**

**Berlin Town Hall**

**10 William Street**

**Monday, October 26, 2020**

#### **EFFECTIVE 9/14/20:**

Limited public attendance at Mayor and Council and Board and Commission Meetings will be permitted based on Governor Hogan's September 1, 2020 Executive Order. These guidelines allow up to 50 percent capacity for indoor venues, with appropriate social distancing and face coverings for all attendees.

The Town of Berlin will implement these guidelines as follows:

1. In addition to Town officials and staff, up to 16 seats will be available to presenters, members of the public and the press.
2. Doors will be opened 15 minutes before the designated start time of the meeting and seating will be first-come, first-served.
3. At the start of the meeting, or when capacity has been reached, the doors will be locked to entry from the outside.

**LIVE STREAMING WILL CONTINUE** with the same conditions as have been in place during the pandemic:

- Meeting packets will be posted by 5:00 p.m. on the Wednesday before the meeting.
- Written questions will be accepted to provide the Mayor and Council the opportunity to review and discuss BY 12:00 PM/NOON on the day of the meeting. Submit to:
  - Email: [info@berlinmd.gov](mailto:info@berlinmd.gov), please use M&C Comments as your subject
  - Fax to: 410-641-2316
  - Mail to: Berlin Town Hall, Attn: M&C Comments, 10 Williams St., Berlin, MD 21811. Mail should be posted no later close of business on the Friday before the meeting to help ensure delivery.
  - Drop off in one of the two drop boxes at Town Hall – one is at the rear of the building behind the stair tower, and the other is at the corner of Bay and Williams Street on the building.

**To access the Meeting via live stream on Facebook, please click on the blue Facebook icon at the top of any page on the Town website, [www.berlinmd.gov](http://www.berlinmd.gov), or type @berlinmd in the Facebook search bar.**

**No response will be given to questions and comments submitted via Facebook during a regular meeting.**

**PUBLIC HEARINGS:** If a public hearing is scheduled, questions will also be taken via Facebook during the Public Hearing portion of that meeting. A staff member will monitor the questions for duplicates, language and appropriateness to the Public Hearing topic. Depending on the volume of questions, we may not be able address everyone.

**Responses will be given out loud via the live stream; they WILL NOT be responded to via the comments on Facebook.**



## BERLIN MAYOR AND COUNCIL

### Meeting Agenda

Berlin Town Hall

10 William Street

Monday, October 26, 2020

### REVISED AGENDA

#### 7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
  - a. Regular Session of 9/28/20
  - b. Regular Session of 10/13/20
2. Red Ribbon Proclamation – Debbie Smullen on behalf of Worcester Goes Purple
3. Royal Farms EDU Agreement for two new EDUs – Water Resources Director Jamey Latchum
4. Motion 2020-27: Motion approving the 2021 Holiday Schedule – Deputy Town Administrator Mary Bohlen
5. Discussion:
  - ~~a. Deeding property right of way 376 – Town Administrator Jeffrey Fleetwood and State Highway Administration Representative Judd Vickers~~
  - a. Transfer/Disposition of real property located at the south end of Maple Avenue and belonging to the Town of Berlin to Willows of Berlin
  - b. New Year's Eve Fireworks – Economic and Community Development Director Ivy Wells
6. Berlin Fire Company Quarterly Presentation – President David Fitzgerald
7. Town Administrator's Report
8. Departmental Reports
9. Comments from the Mayor
10. Comments from the Council
11. Comments from the Public (Questions or comments submitted prior to 12 noon on Monday, October 26, 2020 will be addressed at this time. Questions submitted on Facebook will not be answered during the meeting except during public hearings as applicable.)
12. Comments from the Press
13. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.*

*TTY users outside Maryland dial 1-800-735-2258*



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Monday, September 28, 2020**

**7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Gee Williams, Vice-President Elroy Brittingham, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, and Troy Purnell.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Following the Lord's Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:00 PM.

**1. Approval of the Minutes for:**

**a. Regular Session of 09/14/20:**

On the motion of Councilmember Gulyas, the Regular Session Minutes of September 14, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

**2. Nomination of new Planning and Zoning Commission member**

Mayor Williams nominated George Austin Purnell for the vacancy on the Planning Commission. Councilmember Purnell recused himself for this matter. Residents James Meckley, Kim Holloway, and Robert Palladino all expressed concerns with the nomination of Austin Purnell and how it may be a conflict of interest; Mayor Williams said he does not believe it would be, that if a matter is a possible conflict either Austin Purnell, or Councilmember Purnell, would recuse themselves. Councilmember Tyndall asked if the matter can be tabled until the October 26<sup>th</sup> meeting so the new Mayor and Council can vote on the nomination; Councilmember Burrell said who are they to say when and what the new group should vote on.

On the motion of Councilmember Tyndall, the Motion to postpone the nomination was denied by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP		X			
Dean Burrell		X			
Troy Purnell				X	
Thom Gulyas		X			
Zackery Tyndall	X				
<i>Voting Tally</i>	1	3		1	

Councilmember Burrell said every Councilmember and Board and Commission member has their own circles, and will have opinions on matters, but in all his years on the Council he has never had someone contact him and step-up to be a commission member.

On the motion of Councilmember Burrell, the nomination was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell				X	
Thom Gulyas	X				
Zackery Tyndall		X			
<i>Voting Tally</i>	3	1		1	

Mayor Williams then swore in Austin Purnell. Vice-President Brittingham said in his 32 years on the Council he has never had a resident reach out to be a member and thinks the eagerness he has will be a great addition.

3. Stormwater Presentation – EA Engineering, Science, and Technology, Inc., PBC

Darl Kolar, P.E., BCEE, MBA, presented information the recent and needed stormwater improvements. Councilmember Tyndall asked if in the areas of West, Abby, Henry's Mill, and Henry's Green, did we ever approach owners for future grant funding. Mr. Kolar said we have not but we can to help possibly secure future funding. Councilmember Burrell said he hopes fixing some areas do not affect the areas downstream from them and make things worse; Mr. Kolar said there are several options that can be done to prevent something like this from happening and various options to help stabilize properties as well. Mayor Williams said when he comes back with a more formal presentation, they would like to see all of the options available.

4. Strategic Demolition Grant and Community Legacy Grant Discussion

Economic and Community Development Director Ivy Wells explained that she is interested in pursuing two grants, the Strategic Demolition Grant and the Community Legacy Grant, she is looking for approval to do so. Councilmember Burrell asked if there is a match; she said there is not, only in-kind services. Councilmember Tyndall asked for a ballpark figure to demolish the building at Heron Park, Mr. Fleetwood said anywhere from free to \$600,000.

On the motion of Councilmember Purnell, the request to pursue both grants were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

5. Motion 2020-26: Motion approving the second amendment to the lease agreement with New Cingular Wireless PCS, LLC. (AT&T)

Town Administrator Jeff Fleetwood discussed changes to the lease agreement, he said the lease cost remained the same, there is a one percent escalation clause, and there is a five-year term.

On the motion of Councilmember Tyndall, Motion 2020-26 was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent



Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

6. Departmental Reports:

a. Water Resources Director – Jamey Latchum

Mr. Latchum said they are replacing valves tomorrow and will need to go down to one lane traffic on Main St. from the Fire Company to Cheers.

b. Administrative Manager – Kelsey Jensen

Ms. Jensen said flu vaccines will take place on Wednesday, September 30<sup>th</sup> from 11am-1pm in Town Hall.

c. Economic and Community Development Director – Ivy Wells

Ms. Wells said Berlin was a top collector for cigarette butts and thanked Mike Wiley for collecting them. The last farmers market was yesterday, but Baked Dessert is setting up tents in the old PNC drive-thru for businesses to continue to do Sunday sales. There is a luminary event for Relay for Life on Saturday evening.

7. Town Administrator's Report – Jeffrey Fleetwood

Mr. Fleetwood reported that he and Electric Utility Director Tim Lawrence have been working with AMP to procure a 50KW solar field on the substation roof with no matching funds. He also said he added safety corners to the way-finding signs in Town. Lastly, State Highway redid the crosswalks and stopbars at the intersection of Pitt and William.

8. Comments from the Mayor: none.

9. Comments from the Council:

Councilmember Purnell thanked Vice-President Brittingham and Councilmember Gulyas for their time served on the Council.

Councilmember Burrell echoed Councilmember Purnell and added that they have been invaluable to this Council.

Vice-President Brittingham said he has enjoyed taking complaints over the years and was always eager to fix them, but he has learned in his time that it usually takes money to fix all the problems. He said he appreciated working with all the Councilmembers.

10. Comments from the Public – Resident Jason Walter submitted the following questions via email and Town Administrator Jeff Fleetwood provided the following answers verbatim:

Impact fees- Several sessions ago, Council member Purnell mentioned the use of development impact fees in constructing sidewalk along Broad Street. Two sidewalk projects were completed, one a pervious surface to Esham and the other a standard surface sidewalk at Purnell Crossing. Were development impact fees expended to cover the cost of one or both? Last session impact fees were transferred to cover budgetary shortcomings in relation to current paving projects. How was the use of impact fees justified, for which streets and to what amount for each? What other projects have development impact fees funded and to what dollar amount? How was the use

justified and what amount due back to the restricted use fund? Mr. Fleetwood replied: The Town did utilize impact fees in FY 14 to pay for 2 sidewalk projects. During the last M&C session the council did approve \$350,000 to be moved from impact fees to the general fund to pay for streets improvements. The use of impact fees is justified as described in the Town Code-“Is intended to fund any portion of the costs of capital improvements on any public facilities.” Also, “All impact fees collected under this article shall be used solely for financing, in whole or in part, the capital costs of public facilities, services, improvements and equipment required to accommodate and/or benefit growth...” Streets where impact fees were used to pay for the improvements are: East Burley, West Germantown, Cape Circle, Flower St, Harrison Ave, Walnut Hill, Decatur Street and Mill St. The costs to improve these streets was approximately \$350,000. The amount that will go back to the impact fees during FY20 will be all monies received from the State (Highway User Fees) in excess of the \$111,000 that was budgeted.

Purchase orders- Municipal purchase orders had traditionally been reviewed in regular session of the M&C but as the burden of local government has increased, these expenditure details have been removed from the public eye. Who bears responsibility for this decision and why was it made? Municipal spending details are important to maintaining open, honest government. Mr. Fleetwood replied: All Purchase orders in excess of \$10,000 go before the Mayor and Council per our Purchasing Policy that was approved by the Mayor and Council on 8/15/2015. Anyone from the general public may request the financial reports that are provided to the Mayor and Council.

Resident Julie Warren then expressed concerns regarding an overgrown ditch on West Street and said she found Councilmember Gulyas to be very disrespectful.

11. Comments from the Press – none.

12. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 8:25PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Kelsey Jensen  
Administrative Manager



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Tuesday, October 13, 2020**

**7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Councilmembers Troy Purnell, Jay Knerr, Jack Orris, and Shaneka Nichols.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Water Resources Director Jamey Latchum, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Following the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:00 PM.

1. Swearing in Mayor Tyndall, and Councilmembers Knerr, Orris, and Nichols  
Clerk of Court Susan Braniecki swore in Mayor Tyndall. Mayor Tyndall then swore in Councilmembers Knerr, Orris, and Nichols.

Mayor Tyndall then presented Mayor Williams with a plaque and staff members shared memories and thanked him for his time with the Town.

2. Regular Session of 09/28/20: Mayor Tyndall tabled this item until the next agenda because they would need three votes to approve the minutes and Councilmember Burrell was not present.

3. Nomination and selection of Council Vice-President

Mayor Williams called to the Council for a vote to determine if the term for Vice-President should be a two- or four-year term.

On the motion of Councilmember Orris with a second by Councilmember Knerr, the recommendation of a two-year term for the Vice-President was approved by the following vote:

Name	Counted toward Quorum			Recused		Absent
	Aye	No	Abstain			
Dean Burrell						X
Troy Purnell	X					
Jay Knerr	X					
Jack Orris	X					
Shaneka Nichols	X					
<b>Voting Tally</b>	<b>4</b>					<b>1</b>

Councilmember Purnell nominated Councilmember Burrell as Vice-President.

On the motion of Councilmember Purnell, the nomination of Councilmember Burrell for Vice-President was approved by the following vote:

Name	Counted toward Quorum			Recused		Absent
	Aye	No	Abstain			
Dean Burrell						X

Troy Purnell	X				
Jay Knerr	X				
Jack Orris	X				
Shaneka Nichols	X				
<i>Voting Tally</i>	4				1

2. Departmental Reports:

a. Economic and Community Development Director – Ivy Wells

Ms. Wells said they will have a sidewalk sale this weekend while businesses celebrate Oktoberfest. There will be no parking on main street, but the roads would not be closed. She also reported that they will have Christmas Decoration awards this year for houses in Berlin.

b. Deputy Town Administrator – Mary Bohlen

Ms. Bohlen said the voter turn out was 35% higher than it has been in past years that she has seen. She also thanked the Election Board for their hard work.

c. Police Chief – Arnold Downing

Chief Downing reported that Officer Claude Holland put together a cookout for the seniors at the cottages on Saturday and said he has great dedication to the Town.

d. Administrative Manager – Kelsey Jensen

Ms. Jensen reported that Chief Downing was recognized as Worcester County Public Safety Official of the year for 2020 by Coastal Style.

3. Town Administrator's Report – Mr. Fleetwood had nothing to report.

4. Comments from the Mayor:

Mayor Tyndall thanked everyone for their support and congratulated the new Council. He mentioned that new nameplates have been ordered and will hopefully be in by the next meeting. Mr. Fleetwood added the for the foreseeable future they will flip flop the order of the agenda to have the Town Administrators report before the Department Head reports because due to COVID the department heads are not always in attendance at the meeting.

5. Comments from the Council:

Councilmember Orris congratulated the new Mayor and Councilmembers. He also indicated that he would like to see the expiration dates for board and commission members listed online so if there is public interest, they know when they can reach out. Lastly, he indicated that he would like to see the Christmas Eve ½ day holiday be made into a full day holiday.

On the motion of Councilmember Orris, the ½ day Christmas Eve holiday being changed to a full day holiday for Town Staff was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell					X
Troy Purnell	X				
Jay Knerr	X				
Jack Orris	X				
Shaneka Nichols	X				
<i>Voting Tally</i>	4				1

Councilmember Knerr congratulated the Mayor and Council on their new roles.



Councilmember Nichols said the election had a great turn out, good comradery, and she congratulated all the winners.

6. Comments from the Public – none.

7. Comments from the Press – none.

8. Adjournment:

On the motion of Councilmember Purnell, the Mayor and Council meeting was adjourned at approximately 7:41PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP	X				
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,

Kelsey Jensen  
Administrative Manager



# Mayor & Council of Berlin, Maryland

OCTOBER 26, 2020

PROCLAMATION 2020 - 20

## RED RIBBON WEEK

*Whereas, alcohol and other drug abuse in this nation has reached epidemic stages; and*

*Whereas, It is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and*

*Whereas, The National Family Partnership is sponsoring the National Red Ribbon Campaign offering citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and*

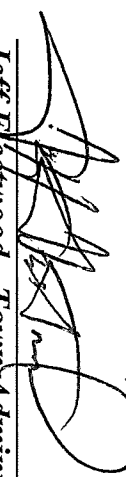
*Whereas, The National Red Ribbon Campaign will be celebrated in every community in American during "Red Ribbon Week," October 23 - 31; and*

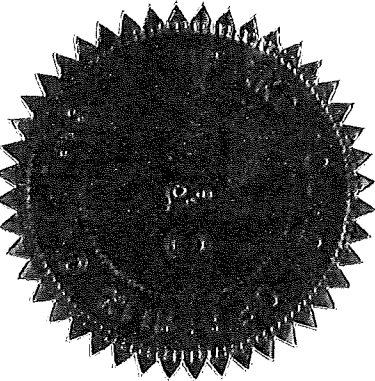
*Whereas, the Town of Berlin further commits its resources to ensure the success of the Red Ribbon Campaign.*

**NOW, THEREFORE, I, Zack Tyndall, Mayor of Berlin, do hereby Proclaim October 23 - 31, 2020, as Red Ribbon Week, and encourage our citizens to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free state.**

WITNESS MY HAND AND SEAL, THIS 26th DAY OF OCTOBER, 2020

  
Zack Tyndall, - Mayor

  
Jeff Fleetwood - Town Administrator



## WATER AND SEWER USE AND ALLOCATION AGREEMENT

Made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between Two Farms Inc. hereinafter referred to as “Owner”, and the Town of Berlin, hereinafter referred to as “Berlin or “Town of Berlin”.

### WITNESSETH:

**Whereas**, the Owner is the owner in fee simple of certain property located in Worcester County, Maryland and known as 10633 Ocean Gateway, Berlin, MD., Tax Map 0025, Parcel 0165; hereinafter referred to as the “Property”; and

**Whereas**, the Property consists of a 5,329 sqft commercial building. (“Building”). The Building contains one unit (“Unit”); and

**Whereas**, Berlin Standards and Specifications require the following:

**Whereas**, the Property is allocated under policies and procedures of Berlin a Water and Sewer allocation of two (2) (property already has three) Equivalent Dwelling Unit (“EDU”) equal to 500 gpd (property already has 750 gpd); and

**Whereas**, the Owner may in the future desire to subdivide the Property, or divide the Property by metes and bounds or by other means for the purpose of sale or otherwise change the permitted uses or intensify or increase a previously permitted use on the Property so as to modify the water and sewer usage attributable to the Property; and

**Whereas**, this Agreement is not intended and shall not be construed as authorizing any EDU’s in addition to the five (5) EDU(s) allocated to the Property; and

**Whereas**, this Agreement is intended only to authorize the specific uses so as to assure the Town of Berlin that the use of the Property does not utilize in excess of five (5) EDU(s), not to exceed 12500 gpd.

**Now, Therefore**, in consideration of permission granted by the Town of Berlin to allow Owner or Owner’s successors, personal representatives and assigns, a water and sewer allocation from the Town of Berlin equal to five (5) EDU(s) or 12500 gpd for the Project, the Owner does hereby covenant and agree for itself, and for all its purchasers, lessees, successors and assigns, to and with the Town of Berlin, as follows:

1. Historical metered flows were determined by the master meter on the Property from 24 months of continuous usage immediately prior to the approval date of this agreement and these flows were used in the allocation of five (5) EDU(s) or 12500 gpd.

2. Owner specifically acknowledges and agrees that any changes to the approved use including any increase to or enhancement of a previously approved use may not be made without the prior express written approval of the Town of Berlin.
3. The Property is only approved for five (5) EDU(s), Owner is to notify the Town of Berlin for approval of any change in use or ownership. The Owner further agrees and understands that a Zoning Permit shall be required for any change of use.
4. The Town shall monitor water consumption as an indication of actual sewer flow to a non-residential unit or project for a period of twenty-four months following completion of the entire project. If the flow exceeds the established EDU's allocated to the property, the owner of the non-residential unit or project will be assessed additional Special Connection Charges as appropriate, at the rate previously paid by the owner to reflect the additional flow in excess of the previously allocated number of EDU's. Any fractional portion shall be rounded to the next highest whole number. The owner agrees that it is required to purchase additional EDU'S if the actual flow exceeds the established EDU'S allocated to the property, and understands and agrees that the failure to purchase additional EDU'S may result in the termination of water and sewer service to the property at the discretion of the Town of Berlin.
5. Flow projections for the Property shall be calculated by the Town utilizing the flow projections provided in the Guidance Document, titled Wastewater Capacity Management Plans, 2006, published by the State of Maryland Department of the Environment, as amended, ("Guideline") except for medical office use.
6. Effective December 31, 2006, when the proposed use is for medical office space, flow projections for such use shall be calculated by the Town by multiplying the gross square footage of such medical office space times 0.10 to determine the projected flow in gallons per day ("Medical Office Guideline".)
7. Effective February 25, 2008, when the proposed use is for carry-out only, flow projection for such use shall be calculated by the Town by multiplying the gross square footage, to include all seating and food preparation area, including non-public space behind the counter but not a walk in refrigerated space if within the footprint of the building, times 0.5 gpd to determine the projected flow in gallons per day. If seating is planned the numbers of seats are multiplied by 25 gpd and the greater flow of the seating or square foot flow will be used. ("Carry -out Guideline".)
8. The Town shall review each request for a change in use, expansion of the use, or intensification of the use and, within 45 days of submission, calculate the projected flow pursuant to the Guidelines and Medical Office Guideline. Uses, which result in projected or actual flows in excess of the EDU allocated hereunder, shall not be permitted. The Town may extend the 45-day period provided that it notifies the Owner in writing that it requires additional time to calculate the projected flow.



9. The foregoing covenants shall be deemed to run with and bind the Property and shall inure to the benefit of and be enforceable by the parties hereto and their respective successors and assigns. Enforcement by the Town may include but not be limited to injunctive relief, the application of use surcharges or other fees or any other remedy deemed appropriate by the Town.

IN WITNESS WHEREOF, the parties hereto set their hands and seals as of the day and year first above written.

ATTEST:

**OWNER's Name**

\_\_\_\_\_

\_\_\_\_\_(Seal)  
Type name & title if any

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT:

I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public of the State and County aforesaid, personally appeared \_\_\_\_\_ and acknowledged the foregoing agreement to be his/her respective act.

AS WITNESS my hand and Notarial Seal.

\_\_\_\_\_  
Notary Public

My commission expires:

**Town of Berlin**

ATTEST:

\_\_\_\_\_  
MAYOR

STATE OF MARYLAND, WORCESTER COUNTY, TO WIT:

I HEREBY CERTIFY that on this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_,  
before me, a Notary Public of the State and County aforesaid, personally appeared  
\_\_\_\_\_ and acknowledged himself to be the \_\_\_\_\_ of the  
Town of Berlin, and that he, as such \_\_\_\_\_, being authorized  
so to do, executed the foregoing agreement for the purposes therein contained.

AS WITNESS my hand and Notarial Seal.

\_\_\_\_\_  
Notary Public  
My commission expires:

TOWN OF BERLIN

WATER & SEWER ALLOCATION APPLICATION

DATE:10/26/2020

The undersigned hereby makes application under the provisions of Ordinance 2009-02 Water and Sewer Allocation for the Town of Berlin. Fill in all applicable blanks.

APPLICANT DATA

Name: Two Farms Inc.

Mailing Address: 3611 Roland Avenue  
Baltimore, MD 21211

Telephone: 410-889-0200 (home) \_\_\_\_\_ (office)

Name of Agent/Engineer: Jeff Banbridge Phone: \_\_\_\_\_

PROPERTY DATA

Project Name: Royal Farms

Street Address: 10633 Ocean Gateway \_\_\_\_\_ Town: Berlin

Tax Map: 0025 Parcel: 0165 Lot: 2 Other: \_\_\_\_\_

Acreage: 2.84 Zoning: B2 Account No. SDAT Acct. 2403015270

Current Master Water and Sewerage Plan Designation: W-3 S-3

Existing Use: Gas Station/Convenience Retail

Existing Allocation: sewer: 750 gpd water: 750 gpd

Zoning: B2 Shopping District

PROJECT DATA

Description: Additional EDU

Application is for: sewerage: two (2) water: two (2)

Total EDU's Required: two additional required

Amount Due: \$33,372

Balance Due: \$33,372 (paid in full on 10/02/20)

(Balance of EDU charge must be paid in full prior to the issuance of a Building Permit for structures that are being built.)

Two Farms, Inc.

0198341

DATE	LOC	REF	GROSS	DISC	NET	DATE	LOC	REF	GROSS	DISC	NET
07/21/20	850	1981	33,372.00	0.00	33,372.00						
10/02/20		8956 - TOWN OF BERLIN							33,372.00	0.00	33,372.00

THIS CHECK IS VOID WITHOUT A BLUE BACKGROUND AND AN ARTIFICIAL WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

Two Farms, Inc.  
3611 Roland Avenue  
Baltimore, MD 21211  
(410) 889-0200

Bank of America

88-130  
1119

10/02/20

0198341

DATE

CHECK NUMBER

PAY EXACTLY THIS AMOUNT

AMOUNT

Thirty-Three Thousand Three Hundred Seventy-Two Dollars

\*\*\*\*33,372.00

VOID AFTER 180 DAYS

TO THE  
ORDER  
OF

TOWN OF BERLIN  
10 WILLIAM STREET  
BERLIN, MD 21811

*Ralph C. Kemp*  
*John M. Kemp*

SIGNATURE HAS A COLORED BACKGROUND

⑈0198341⑈ ⑆111901302⑆ 002330025528⑈

\* Jeff Banbridge  
need original for  
Clerk





## MOTION TO APPROVE No. 2020-27

A motion of the Mayor and Council of the Town of Berlin approving the Calendar Year 2021 Holiday Schedule as follows:

<u>Holiday</u>	<u>Date</u>
Martin Luther King, Jr. Day	Monday, January 18
Presidents Day	Monday, February 15
Good Friday	Friday, April 2
Memorial Day	Monday, May 31
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Columbus Day	Monday, October 11
Veterans Day	Thursday, November 11
Thanksgiving	Thursday & Friday, November 25 & 26
Christmas	Thursday, December 23 – ½ Day Friday, December 24
New Year Holiday	Thursday, December 30 – ½ Day Friday, December 31

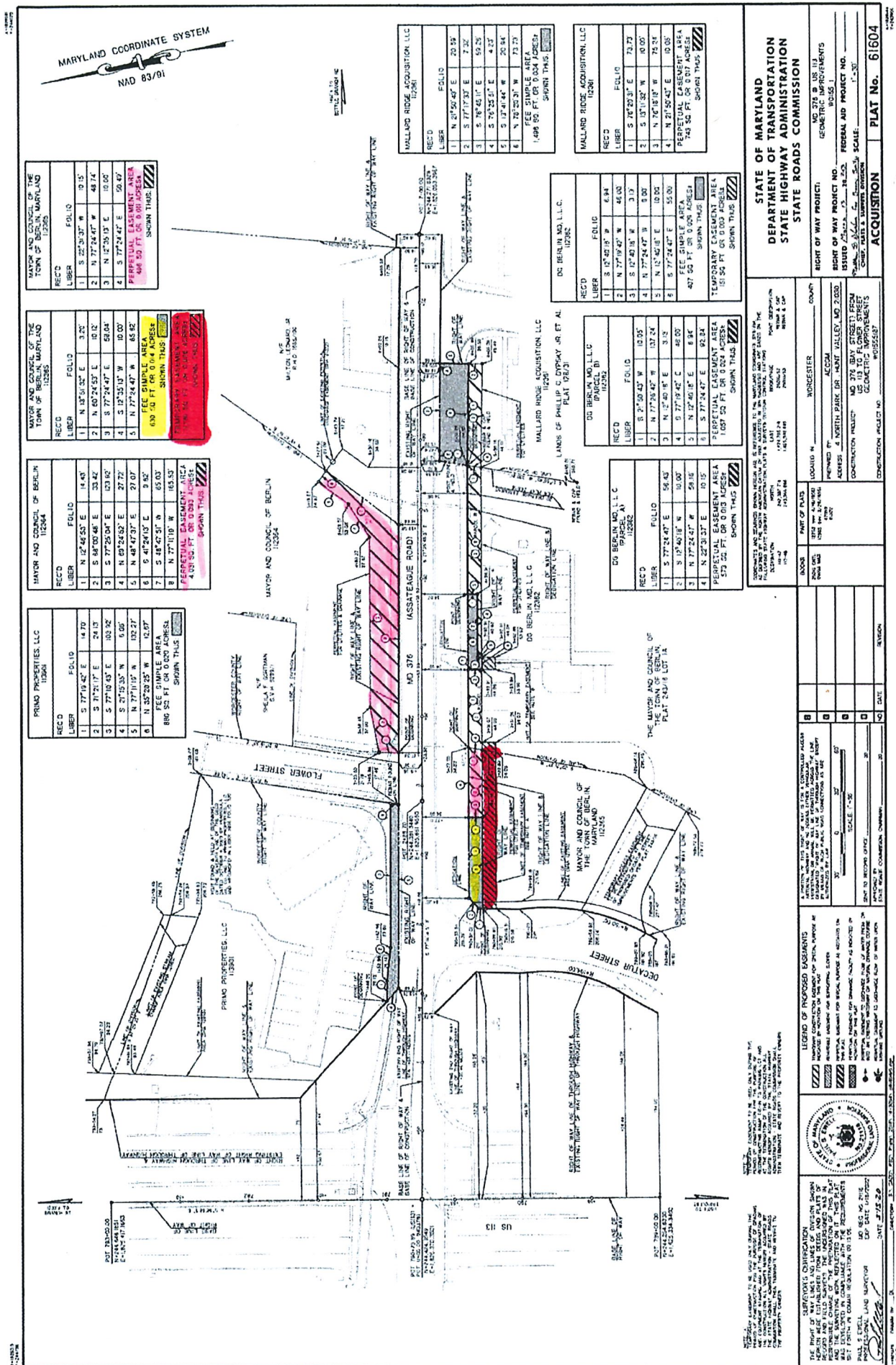
Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ opposed, with \_\_\_\_\_ abstaining and \_\_\_\_\_ absent.

\_\_\_\_\_  
Dean Burrell, Vice-President


Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by the Mayor of the Town of Berlin.



\_\_\_\_\_  
Zack Tyndall, Mayor

ATTEST: \_\_\_\_\_  
Jeffrey Fleetwood, Town Administrator



MARYLAND COORDINATE SYSTEM  
NAD 83/91

MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND H12355		REC'D		LIBER		FOLIO	
1	S 22°31'37" W	10.15'					
2	N 77°24.47" W	48.74'					
3	N 25°35'13" E	10.00'					
4	S 77°24.47" E	50.49'					
PERPETUAL EASEMENT AREA 496 SQ. FT. OR 0.011 ACRES SHOWN THIS: 							

MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND 112365	REC'D	FOLIO	
	LINER		
	1	N 13° 51' 32" E	3.20'
	2	N 60° 24' 53" E	10.12'
	3	S 77° 24' 17" E	58.04'
	4	S 12° 35' 13" W	10.00'
5	N 77° 24' 47" W	65.62'	
FEE SIMPLE AREA			
\$30 SQ. FT. OR 0.014 ACRES			
SHOWN THUS: 			
TEMPORARY EASEMENT AREA			
1.36 SQ. FT. OR 0.026 ACRES			
SHOWN THUS: 			

MAYOR AND COUNCIL OF BERLIN 112364	REC'D	FOLIO			
	LIBER	1	N 12° 48' 53" E	14.43'	
		2	S 88° 09' 48" E	33.42'	
		3	S 77° 28' 04" E	123.92'	
		4	N 69° 24' 52" E	27.72'	
		5	N 48° 47' 37" E	27.07'	
		6	S 41° 24' 13" E	9.92'	
		7	S 48° 47' 51" W	65.03'	
		8	N 77° 11' 19" W	165.53'	
PERPETUAL EASEMENT AREA 4.031 SQ. FT. OR 0.093 ACRES ±		SHOWN THUS			



PRIMO PROPERTIES, LLC		FOLIO	
[1390]			
REC'D	LIBER	FOLIO	
1	S 77°19'42" E	14.70'	
2	S 71°21'17" E	24.13'	
3	S 77°10'43" E	103.92'	
4	S 21°15'35" W	6.06'	
5	N 77°11'19" W	132.27'	
6	N 35°20'25" W	12.67'	
FREE SIMPLE AREA			
880 SQ. FT. OR 0.020 ACRES±			
SHOWN THIS:			

CORNWALL RIDGE ACQUISITION, LLC 112361		FOLIO	
REC'D	LIBER		
1	N 20° 50' 43" E	20.59'	
2	S 77° 17' 33" E	7.32'	
3	S 76° 45' 11" E	59.26'	
4	S 76° 25' 51" E	4.23'	
5	S 13° 41' 44" W	20.94'	
6	N 76° 20' 31" W	73.73'	

FREE SIMPLE AREA  
 1.498 SQ. FT. OR 0.034 ACRES±  
 SHOWN THUS:

REC'D		FOLIO	
1	1	S 12° 40' 18" W	6.94'
2	2	N 77° 19' 43" W	46.00'
3	3	S 12° 40' 18" W	3.13'
4	4	N 77° 24' 43" E	9.00'
5	5	N 12° 40' 18" E	10.00'
6	6	S 77° 24' 43" E	55.00'
SEE SIMPLE AREA		FEE SIMPLE AREA	
407 SQ. FT. OR 0.009 ACRES		407 SQ. FT. OR 0.009 ACRES	
SHOWN THUS:		SHOWN THUS:	
TEMPORARY EASEMENT AREA		TEMPORARY EASEMENT AREA	
151 SQ. FT. OR 0.003 ACRES		151 SQ. FT. OR 0.003 ACRES	
SHOWN THUS:		SHOWN THUS:	

LOTS OF PHILLIP C. DYPKSY JR. ET AL PLAN 128351	DG BERLIN MD, L.L.C. (PARCEL B) 112852		REC'D LIBER		FOLIO		PERPETUAL EASEMENT AREA 1,057 SQ. FT. OR 0.024 ACRES.	
	1	1	S 21°50'43" W	10.05'				
	2	2	N 77°26'42" W	137.24'				
	3	3	N 12°40'18" E	3.13'				
	4	4	S 77°19'42" E	46.00'				
	5	5	N 12°40'18" E	6.94'				
	6	6	S 77°24'47" E	92.54'				

		DOG BERLIN MO. L.L.C. (PARCELS A) 112392	
REC'D	FOLIO		
LIBER			
1	S 77°24'47" E	56.43'	
2	S 12°40'18" W	10.00'	
3	N 77°24'47" E	56.16'	
4	N 22°31'37" E	10.15'	
		PERPETUAL EASEMENT AREA 573 SQ. FT. OR 0.013 ACRE	
		SHOWN THUS: 	

THE MAYOR AND COUNCIL OF  
THE TOWN OF BERLIN,  
PLAT 243/16 LOT 1A

EXISTING RIGHT OF WAY LINE OF TRAIL  
OF

0+74.88

124.96'

POT 769-00.00  
N=244,254.8300  
E=1,825,334.3460

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**MARYLAND  
TRANSPORTATION  
ADMINISTRATION  
COMMISSION**

MD 376 @ US 113  
GEOMETRIC IMPROVEMENTS  
WOISS I

TRAIL AID PROJECT NO. \_\_\_\_\_  
# \_\_\_\_\_ 1'-30'

PLAT No. 61604

STATE OF DEPARTMENT OF STATE HIGHWAY STATE ROAD	RIGHT OF WAY PROJECT:  RIGHT OF WAY PROJECT NO. ISSUED <u>March 13</u> 20 <u>2002</u> <u>State Highway Planning Study</u> CHIEF PLANS & SURVEYS DIVISION
--	---

SPACE TO THE MARTIN LUTHER KING, JR. CENTER, BASED ON THE  
 POINT OF ORIGIN.  
 REGAR & C. 2500/42  
 BOOK/PAGE 2500/42  
 2.866 2500/42

WORCESTER  
 AECOM  
 NORTH PARK DR. HUNT VALLEY, MD. 2  
 NO. 376 BAY STREET  
 NO. 19 TO FLOWER STREET  
 GEOMETRIC IMPROVEMENTS  
 W01555187

[illegible][illegible]

NO OTHER TYPE OF KEY IS TO BE ASSIGNED TO THIS  
IN LOCKSMITH AND NO ACCESS EITHER VEHICULAR,  
TRAILER OR ANIMAL WILL BE PERMITTED ACROSS THE  
PROPERTY OF THE STATE OF TEXAS OR ANY OF THE  
COUNTIES OF SUCH PUBLIC ROAD CONNECTIONS AS ARE  
AUTHORIZED BY LAW

30' 0 30' 0  
SCALE: 1"=30'

RECORD OFFICE \_\_\_\_\_ 30  
DO NOT

AND OF PROPOSED EASEMENTS  
CONSTRUCTION EASEMENT FOR SPECIAL PURPOSE AS  
NOTATION ON THIS PLAN.

EASEMENT FOR SUPPORTING DRAINAGE  
CONSTRUCTION EASEMENT FOR SPECIAL PURPOSE AS INDICATED ON  
THIS PLAN.

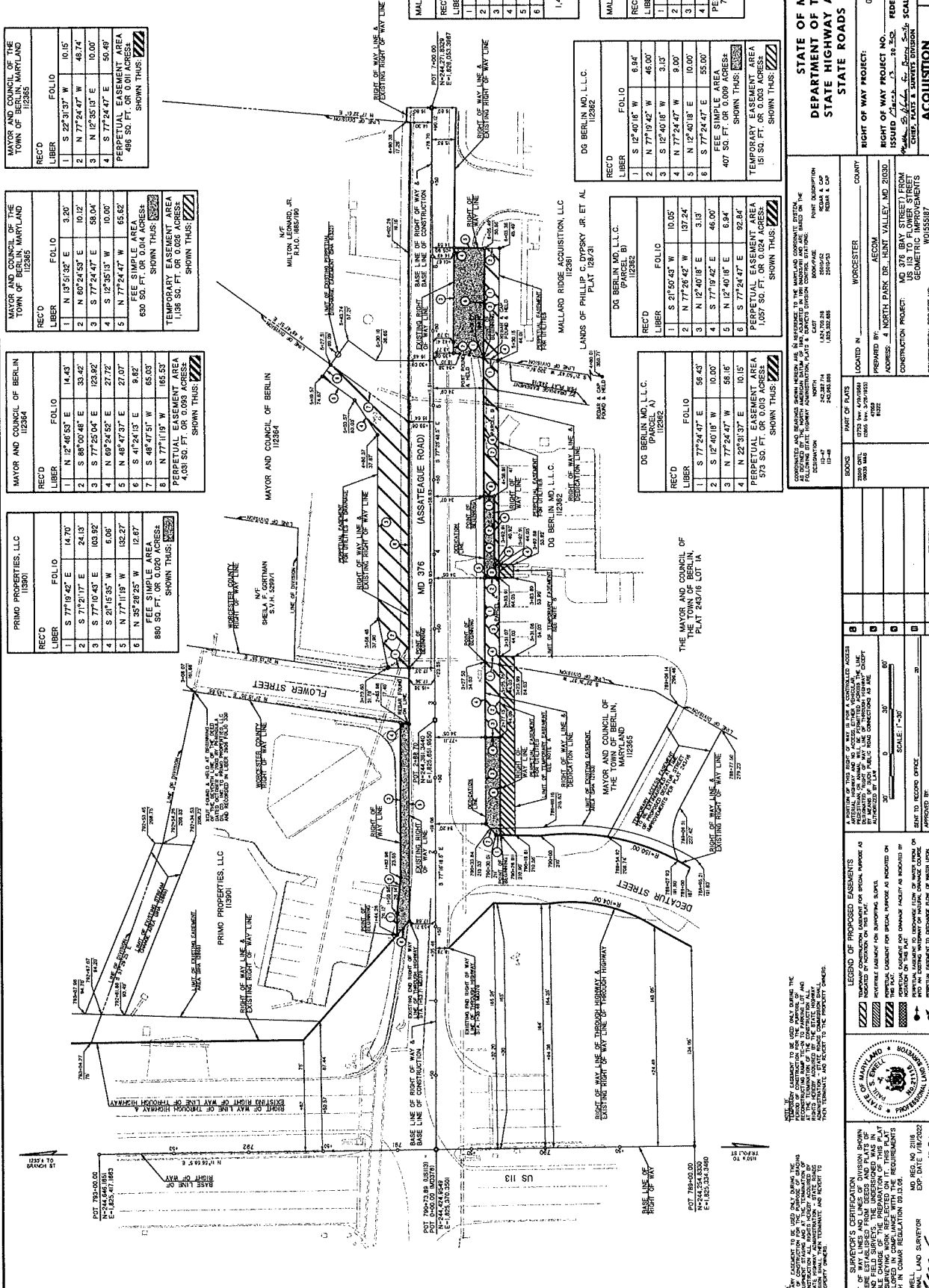
EASEMENT FOR DRAINAGE FACILITY AS INDICATED BY  
THIS PLAN.

EASEMENT TO DISCHARGE 12,000 GPM OF WATER FROM  
DRAINAGE FACILITY TO DISCHARGE TO THE SEWERAGE  
SYSTEM.

NOTES: CONTRACTOR TO BE USED ONLY DURING PERIOD OF CONSTRUCTION FOR THE RECONSTRUCTION RAMP AND THE CONSTRUCTION OF THE RAMP. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RAMP, INCLUDING THE RAMP, DURING THE PERIOD OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RAMP, INCLUDING THE RAMP, DURING THE PERIOD OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RAMP, INCLUDING THE RAMP, DURING THE PERIOD OF CONSTRUCTION.

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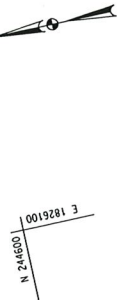
THE  
HER  
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AND  
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[illegible]



STANDARD TYPE A CURB 8 INCH X 16 INCH MINIMUM  
55 LF MD 376 - STA. 104+94.5, 43.6 FT. TO 105+96.5, 33.6 FT. RT.

MATCHLINE STA. 794+00 SEE DRAWING PS-02



TRAFFIC BARRIER W/ BEAM MEDIA BARRIER WITH BOTTOM PANEL (MD 655-40)

250 LF US 103 - STA. 19+50, 0' RT. TO STA. 79+00, 0' LT.  
CONTRACTOR TO USE 8 FOOT POSTS. POSTS ARE INCIDENTAL TO THE COST OF THE W. BEAM.

TRAFFIC BARRIER TWO-SIDED END TREATMENT AND CRASH LUSHION TYPE 1 (MD 605-32)

15A US 103 - STA. 79+00, 0' LT.

FINE MILLING ASPHALT PAVEMENT 1 INCH TO 2.5 INCH

1086 SY MD 376 - STA. 104+00 TO STA. 107+00  
250 SY US 103 - STA. 79+00 TO STA. 79+00

CLASS RIPRAP FOR SLOPE AND CHANNEL PROTECTION

10 SY MD 376 - STA. 104+00, 3' LT. RIP TYPE B65-40-000

CLASS RIPRAP FOR SLOPE AND CHANNEL PROTECTION

53 SY MD 376 - STA. 104+00, 4' LT. RIP TYPE 105-062-000

REMOVAL OF EXISTING PIPE

15 LF MD 376 - STA. 104+00, 2' RT.  
38 LF MD 376 - STA. 104+00, 2' RT.  
12 LF MD 376 - STA. 104+00, 2' RT.  
61 LF MD 376 - STA. 104+00, 1.5' RT. (SEE NOTE D)  
20 LF MD 376 - STA. 104+00, 1.5' RT. (SEE NOTE E)

REMOVAL OF EXISTING MASONRY

5 SY MD 376 - STA. 104+00, 15' LT.

REMOVAL AND DISPOSAL OF EXISTING TRAFFIC BARRIER W/ BEAM

250 LF US 103 - STA. 79+00, 0' LT. TO STA. 79+00, 0' LT.

STANDARD ENTRANCE CONSTRUCTION RESIDENTIAL & COMMERCIAL (MD 100, 100)

10A MD 376 - 102+95, 1' LT.

DETECTABLE WARNING SURFACE (MD 655-40)

31 SY MD 376 - 104+38, 30' RT.  
10 SY MD 376 - 104+38, 30' RT.

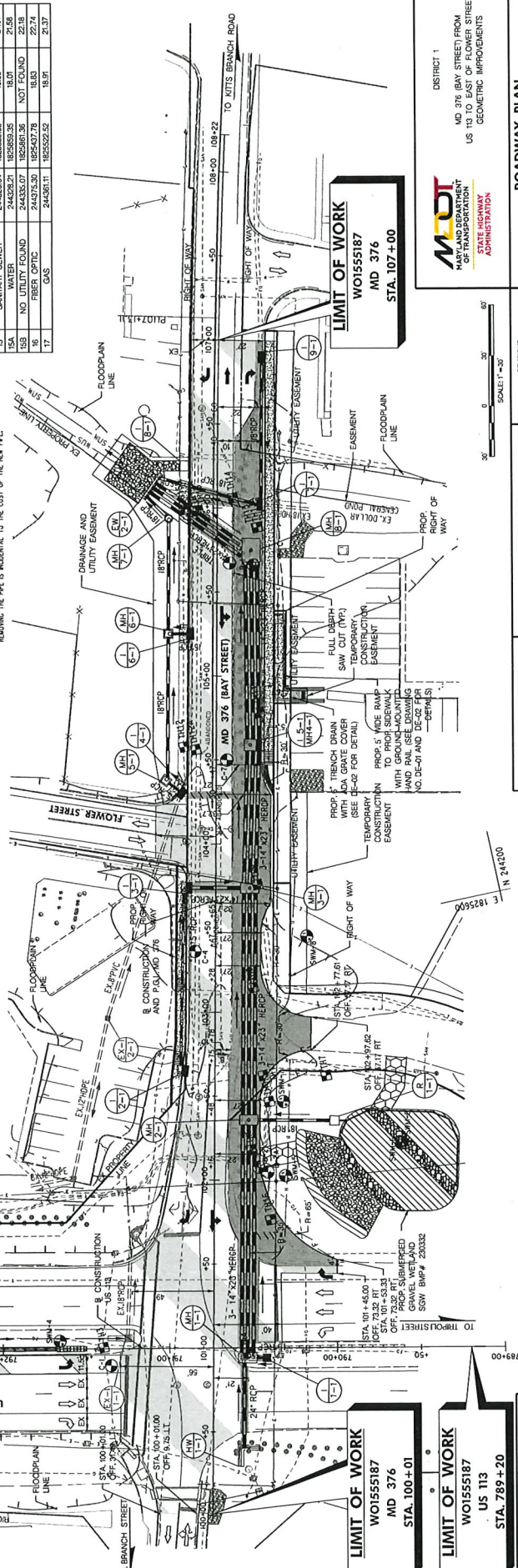
REMOVAL OF EXISTING MASONRY

5 SY MD 376 - STA. 104+00, 15' LT.

REMOVAL OF EXISTING MASONRY

5 SY MD 376 - STA. 104+00, 15' LT.

TEST HOLE DATA					TOP UTILITY SURFACE ELEVATION
NO.	UTILITY	NORTHING	EASTING	DEPTH	
3	ELECTRIC	244892.22	185284.63	23.38	23.38
4	NO UTILITY FOUND	244892.59	185283.39	NOT FOUND	23.40
5	TELECOMMUNICATION	244877.37	185246.79	13.49	20.23
6	TELECOMMUNICATION	244877.09	185250.61	18.29	22.15
7	GAS	244824.55	185251.49	18.29	21.97
8	TELECOMMUNICATION	244824.55	185251.49	18.29	21.97
9	TELECOMMUNICATION	244824.55	185251.49	18.29	21.97
10	TELECOMMUNICATION	244824.55	185251.49	18.29	21.97
11	TELECOMMUNICATION	244824.55	185251.49	18.29	21.97
12	WATER	244852.79	185272.50	18.87	21.09
13	ELECTRIC	244852.79	185272.50	18.87	21.09
14	ELECTRIC	244852.79	185272.50	18.87	21.09
15	TELECOMMUNICATION	244852.79	185272.50	18.87	21.09
16	TELECOMMUNICATION	244852.79	185272.50	18.87	21.09
17	TELECOMMUNICATION	244852.79	185272.50	18.87	21.09



LIMIT OF WORK  
WO1555187  
MD 376  
STA. 100+01

LIMIT OF WORK  
WO1555187  
US 113  
STA. 789+20

DITCH FLOWLINE		
LOCATION	STATION	ELEVATION
US 113 MATCH	789+20	8.1 RT.
US 113 MATCH	789+20	8.1 RT.
US 113 MATCH	789+20	8.1 RT.

**AECOM**  
7 St. Paul Street, 7th Floor  
Baltimore, Maryland 21202  
410-637-1700

DISTRICT 1  
MD 376 (BAY STREET) FROM  
US 113 TO EAST OF FLOWER STREET  
GEOMETRIC IMPROVEMENTS

ROADWAY PLAN			
SCALE: 1"=30'	DATE: 7/2/2002	CONTRACT NO.	MD055887
DESIGNED BY	OCW	COUNTY	WORCESTER
DRAWN BY	DD	LOCALITY	MD 376 (BAY STREET)
CHECKED BY	DD		
IN CHARGE	DD		

DRAWING NO. PS-01 OF 02 SHEET NO. 08 OF 41





**S.H.A. CONTRACT NO. - WO1555187  
FEDERAL AID PROJECT NO. AC-STBG-G-328-1(2)E  
MD 376 (BAY STREET) FROM  
U.S. 113 TO EAST OF FLOWER STREET  
GEOMETRIC IMPROVEMENTS**

**EXISTING STRUCTURES PLANS:**  
FOR THE CONVENIENCE AND INFORMATION OF BIDDERS, PRINTS OF PLANS OF EXISTING PERTINENT STRUCTURE(S) ARE INCLUDED WITH THIS CONTRACT. NO RESPONSIBILITY FOR THEIR ACCURACY OR COMPLETENESS IS ASSUMED BY THE MDOT SHA. DIMENSIONS, DETAILS, ETC., AS SHOWN THEREON MAY NOT BE AS BUILT.



SCALE: 1" = 2,000'



THIS DOCUMENT PLAN IS DRAFT AND  
SUBJECT TO CHANGE. IT IS AN  
INTERAGENCY/INTRA-AGENCY DELIBERATIVE  
COMMUNICATION THAT IS NOT FOR  
PUBLIC DISCLOSURE UNDER MD. GENERAL  
PROVISIONS CODE ANN. § 4-344  
(MARYLAND PUBLIC INFORMATION ACT).

DESIGN DESIGNATION				SURVEY BOOK NUMBERS	RIGHT OF WAY PLAT NUMBERS	REVISIONS NOTE: SEE SHEET NO. 2 TOP LEFT OF PLANNED SHEET NUMBERS
ROADWAY	RIGHT-OF-WAY (FEET)	MD 715	US 113			
ROADWAY	100' (10' EACH SIDE)	113	621	-	157235	
CONTROLS	BEARS	2009	2009	2009	37589	
AVERAGE DAILY TRAFFIC (A.D.T.)	5,105	8,525	18,275	18,275	42462	
DESIGN HOURLY VOLUME (D.H.V.)	8%	8%	8%	8%	47059	
DIRECTIONAL DISTRIBUTION	50%	50%	52%	53%	-	
% TRUCKS (D.T.)	6%	6%	11%	11%	-	
% TRUCKS (D.H.V.)	6%	6%	7%	7%	-	
FUNCTIONAL CLASSIFICATION	MAJOR ARTERIAL	OTHER PRINCIPAL ARTERIAL	PRINCIPAL	PRINCIPAL	-	
CONTROL OF ACCESS	NONE	NONE	URBAN	URBAN	-	
INTENSITY OF DEVELOPMENT	URBAN	URBAN	URBAN	URBAN	-	
DESIGN SPEED (M.P.H.)	40 MPH	40 MPH	40 MPH	40 MPH	-	
ANTICIPATED POSTED SPEED (M.P.H.)	30 MPH	30 MPH	40 MPH	40 MPH	-	
MAJOR SHM CONTACT ZONE	2.58644101 (SEE DESIGN DRAWING)				-	

STORMWATER AND SEDIMENT CONTROL FINAL APPROVAL	MODIFICATIONS
APPROVED _____ DATE _____ DIVISION CHIEF, PLAN REVIEW DIVISION PRD NO. <u>BL-PRL-0089</u> EXPIRATION DATE: _____	
PLAN ACCEPTED	
APPROVED _____ DISTRICT ENGINEER, DISTRICT 1	DATE _____
APPROVED _____ DIRECTOR, OFFICE OF HIGHWAY DEVELOPMENT	DATE _____
APPROVED _____ DEPUTY ADMINISTRATOR / CHIEF ENGINEERS FOR PLANNING, ENGINEERING, REAL ESTATE AND ENVIRONMENT	DATE _____

[cj.podzik@accor-oversight.org](mailto:cj.podzik@accor-oversight.org) 4875 gD+T001 W01555187  
 10/06/2025 10:33 AM

**PERPETUAL EASEMENT FOR UTILITIES AND DRAINAGE  
TO BE CONVEYED BY  
MAYOR AND COUNCIL OF BERLIN  
TO  
THE STATE OF MARYLAND DEPARTMENT OF TRANSPORTATION  
STATE ROADS COMMISSION OF THE STATE HIGHWAY ADMINISTRATION**

**Right of Way Project No.:** WO155\_1

**Right of Way Project:** MD 376 at US 113 Geometric Improvements

**Item No.:** 112364

**Perpetual Easement Area:** 4,031 square feet or 0.093 of an acre of land, more or less

**Datum:** Maryland State Coordinate System NAD 83/91

All that piece or parcel of land owned by the Mayor and Council of Berlin, Maryland situated in the Third Tax District, Worcester County, Maryland as shown as Item No. 112364 on State of Maryland, Department of Transportation, State Highway Administration, State Roads Commission Plat No. 61604, filed for record with and electronically recorded by the Maryland State Archives, herein after referred to as SHA Plat No. 61604 and being more particularly described as follows:

Beginning for the same at the point of beginning shown on the aforesaid SHA Plat No. 61604 at a point situate 17.33 feet from and measured at a right angle to the left of station 3+23.55 of the baseline of right of way of MD 376, said point also being on the third line as described in a Deed dated February 12, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6717 Folio 459 and was conveyed by Purnell, Inc. to Mayor and Council of Berlin, thence leaving said third line of said deed, referring all courses of this description to the Maryland State Coordinate System (NAD83/91) and running through the property for the following six courses and distances, viz (1) North 12 degrees 46 minutes 53 seconds East for a distance of 14.43 feet, thence (2) South 88 degrees 00 minutes 48 seconds East for a distance of 33.42 feet, thence (3) South 77 degrees 25 minutes 04 seconds East for a distance of 123.92 feet, thence (4) North 69 degrees 24 minutes 52 seconds East for a distance of 27.72 feet, thence (5) North 48 degrees 47 minutes 37 seconds East for a distance of 27.07 feet, thence (6) South 41 degrees 24 minutes 13 seconds East for a distance of 9.82 feet to a point on the second line of the aforesaid deed, said point is also on the Line of Division between this property and a Deed dated October 13, 1990 and recorded among the Land Records of Worcester County, Maryland in Liber R.H.O. 1685 Folio 190 and was conveyed by Frederick W. Wiegand to Milton Leonard, Jr. at a point on the first line thereof, thence running with a portion of the second line of said deed and reversely with a portion of the first line of said adjoiner deed (7) South 48 degrees 47 minutes 51 seconds West for a distance of 65.03 feet to a point situate 16.64 feet from and measured at a right angle to the left of station 4+89.08 of the baseline of right of way of MD 376, and the end of said second line and the beginning of said first line at a point on the northern right of way of MD 376 (Assateague Road, formerly known as Bay Street) and at the beginning of the third line of the first herein mentioned deed, thence leaving said Line Of Division and running with said northern right of way and said third line of said deed (8) North 77 degrees 11 minutes 19 seconds West for a distance of 165.53 feet to the place of beginning containing 4,031 square feet or 0.093 acres of land per my survey and calculations.

Being all or a portion of the Land which by a Deed dated February 12, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6717 Folio 459 and was conveyed by Purnell, Inc. to Mayor and Council of

Berlin, Maryland and on the State of Maryland, Department of Transportation, State Highway Administration, State Roads Commission Plat No. 61604.

I certify this description and the surveying work reflected in it is based on the Right-of-Way Survey shown on SHA Plat No. 61604, and the above metes and bounds description and surveying work associated with this preparation has been prepared under my responsible charge and is in compliance under COMAR Regulations Title 09.13.06. My License expires on January 18, 2022.



Paul S. Ewell, Professional Land Surveyor #21116



10/2/20

**FEE SIMPLE AREA,  
PERPETUAL EASEMENT FOR UTILITIES, and  
TEMPORARY CONSTRUCTION EASEMENT  
TO BE CONVEYED BY  
MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND  
TO  
THE STATE OF MARYLAND DEPARTMENT OF TRANSPORTATION  
STATE ROADS COMMISSION OF THE STATE HIGHWAY ADMINISTRATION**

**Right of Way Project No.:** WO155\_1

**Right of Way Project:** MD 376 at US 113 Geometric Improvements

**Item No.:** 112365

**Fee Simple Area:** 630 square feet or 0.014 of an acre of land, more or less

**Perpetual Easement Area:** 496 square feet or 0.011 of an acre of land, more or less

**Temporary Easement Area:** 1,136 square feet or 0.026 of an acre of land, more or less

**Datum:** Maryland State Coordinate System NAD 83/91

All that piece or parcel of land owned by the Mayor and Council of the Town of Berlin, Maryland situated in the Third Tax District, Worcester County, Maryland as shown as Item No. 112365 on State of Maryland, Department of Transportation, State Highway Administration, State Roads Commission Plat No. 61604, filed for record with and electronically recorded by the Maryland State Archives, herein after referred to as SHA Plat No. 61604 and being more particularly described as follows:

Beginning for the same at the point of beginning shown on the aforesaid SHA Plat No. 61604 at a point situate 210.90 feet from and measured at a right angle to the right of station 790+26.81 of the baseline of right of way of US 113, said point also being on the seventeenth line as described in a Deed dated May 4, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6762 Folio 208 and was conveyed by Oxford Chase Development, Inc. and The Hebron Savings Bank to Mayor and Council of the Town of Berlin, Maryland, said point is also on the line known as "L1" as shown on a Plat entitled "Boundary Line Adjustment Plat for the Lands of The Mayor & Council of the Town of Berlin", dated April 7, 2016 and recorded among the Land Records of Worcester County, Maryland in Plat Book S.R.B. 243 page 16 thence running with the remainder of said seventeenth line of said deed and the outlines of said plat, referring all courses of this description to the Maryland State Coordinate System (NAD83/91), (1) North 13 degrees 51 minutes 32 seconds East for a distance of 3.20 feet, thence running with the first line of said deed (2) North 60 degrees 24 minutes 53 seconds East for a distance of 10.12 feet to the southern edge of a 16 foot wide right of way dedication strip as shown on said plat, thence running with the southern edge of said dedication strip and with the second line of said deed (3) South 77 degrees 24 minutes 47 seconds East for a distance of 58.04 feet to a point situate 34.05 feet from and measured at right angle to the right of station 2+77.11 of the baseline of right of way of MD 376, thence leaving said second line and said dedication line and running through the property and binding on the right of way line of MD 376 as shown on SHA Plat No. 61604, for the following two courses and distances, viz: (1) South 12 degrees 35 minutes 13 seconds West for a distance of 10.00 feet, thence (2) North 77 degrees 24 minutes

47 seconds West for a distance of 65.62 feet to the place of beginning containing 630 square feet or 0.014 acres of land per my survey and calculations.

Subject to a Perpetual Easement for Utilities and being more particularly described as follows:

Beginning for the same at the point of beginning shown on the aforesaid SHA Plat No. 61604 at a point situate 34.03 feet from and measured at a right angle to the right of station 3+27.50 of the baseline of right of way of MD 376, said point also being at the beginning of the third line as described in a Deed dated May 4, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6762 Folio 208 and was conveyed by Oxford Chase Development, Inc. and The Hebron Savings Bank to Mayor and Council of the Town of Berlin, Maryland, said third line is also at the Line of Division between this property and a Deed dated November 10, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6891 Folio 242 and was conveyed by Oxford Chase Development, Inc. to DG Berlin MD, LLC, said point is also on the North 22 degrees 32 minutes 03 seconds East 115.72 feet line as shown on a Plat entitled "Boundary Line Adjustment Plat for the Lands of The Mayor & Council of the Town of Berlin", dated April 7, 2016 and recorded among the Land Records of Worcester County, Maryland in Plat Book S.R.B. 243 page 16 thence running with said third line of said deed, said Line of Division and said line of said plat, referring all courses of this description to the Maryland State Coordinate System (NAD83/91), (1) South 22 degrees 31 minutes 37 seconds West for a distance of 10.15 feet, thence leaving said third line, said Line of Division and said line of said plat and running through the property for the following two courses and distances, viz: (1) North 77 degrees 24 minutes 47 seconds West for a distance of 48.74 feet to the end of the fourth line of the Fee Simple Area described above, thence running reversely and completely with said fourth line and with the right of way line of MD 376, (2) North 12 degrees 35 minutes 13 seconds East for a distance of 10.00 feet to a point situate 34.05 feet from and measured at a right angle to the right of station 2+77.11 of the baseline of right of way of MD 376 and on the second line of said deed at the southern edge of the 16 foot wide Dedication Line as shown on said plat, thence running with the remainder of said second line of said deed and said southern edge of said Dedication strip (1) South 77 degrees 24 minutes 47 seconds East for a distance of 50.49 feet to the place of beginning containing 496 square feet or 0.011 acres of land per my survey and calculations.

Subject to a Temporary Easement for the purpose of grading and equipment staging and being more particularly described as follows:

Beginning for the same at the point of beginning shown on the aforesaid SHA Plat No. 61604 at a point situate 210.90 feet from and measured at a right angle to the right of station 790+26.81 of the baseline of right of way of US 113, said point also being on the seventeenth line as described in a Deed dated May 4, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6762 Folio 208 and was conveyed by Oxford Chase Development, Inc. and The Hebron Savings Bank to Mayor and Council of the Town of Berlin, Maryland, said point is also on the line known as "L1" as shown on a Plat entitled "Boundary Line Adjustment Plat for the Lands of The Mayor & Council of the Town of Berlin", dated April 7, 2016 and recorded among the Land Records of Worcester County, Maryland in Plat Book S.R.B. 243 page 16 thence leaving said seventeenth line of said deed and the outlines of said plat and running reversely and completely with the fifth line of the above described Fee Simple Area running through said property, referring all courses of this description to the Maryland State Coordinate System (NAD83/91), (1) South 77 degrees 24 minutes 47 seconds East for a distance of 65.62 feet to the end of the second line of the above described Perpetual Easement and running reversely and completely with said second line, continuing in the same direction for a distance of 48.74 feet to a point on the third line of said deed at the Line of Division between this property and a Deed dated November 10, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6891 Folio 242 and was conveyed by Oxford Chase Development, Inc. to DG Berlin MD, LLC, said point is also on the outline of the aforesaid plat, thence running with a portion of said third line of said deed, said Line of Division and said plat outline (2) South 22 degrees 31 minutes 37 seconds West for a distance of 10.15 feet, thence leaving said third line of said deed, said Line of Division and said plat outline and running back through the property (3) North 77 degrees 24 minutes 47 seconds West for a distance of 112.82 feet to a point on the seventeenth line of said deed and on the outline of said plat, thence running with said seventeenth line of said deed and with said plat outline (4) North 13 degrees 51 minutes 32 seconds East for a distance of 10.00 feet to the place of beginning containing 1,136 square feet or 0.026 acres of land per my survey and calculations.



Being all or a portion of the Land which by a Deed dated May 4, 2016 and recorded among the Land Records of Worcester County, Maryland in Liber S.R.B. 6762 Folio 208 and was conveyed by Oxford Chase Development, Inc. and The Hebron Savings Bank to Mayor and Council of the Town of Berlin, Maryland and by a Plat entitled "Boundary Line Adjustment Plat for the Lands of The Mayor & Council of the Town of Berlin", dated April 7, 2016 and recorded among the Land Records of Worcester County, Maryland in Plat Book S.R.B. 243 page 16 and on the State of Maryland, Department of Transportation, State Highway Administration, State Roads Commission Plat No. 61604.

I certify these descriptions and the surveying work reflected in them are based on the Right-of-Way Survey shown on SHA Plat No. 61604, and the above metes and bounds descriptions and surveying work associated with their preparation has been prepared under my responsible charge and is in compliance under COMAR Regulations Title 09.13.06. My License expires on January 18, 2022.



Paul S. Ewell, Professional Land Surveyor #21116



10/2/20

## **Berlin Fireworks Options**

**Location: Worcester County Ball Fields, Rt. 113**

**20 Minute Show**

### **OPTION 1: \$5,000**

Fireworks show on December 31<sup>st</sup>, 2020 at 8:00pm. The town owes the remainder of the \$10,000 contracted price. *Decision must be made by December 1, 2020, 12pm.*

#### **Confirmed:**

- Fire Marshall will issue permit
- Worcester County Parks and Recreation sees no problem with this date to use the fields
- Worcester County Health Dept requires a map of the layout and plan for viewers. REQUIRED AT LOCATION: Socially distance measures must be practiced or viewers must watch from their cars. Written plan and map required to be submitted to the Worcester County Health Department and rules must be enforced during the event.

### **OPTION 2: \$7500**

***50% of the 2020 deposit applied***

Fireworks show on July 3, 2021 at Dusk. The Town would receive a \$2500 credit from the 2020 cancelled show; remainder of deposit forfeited.

### **OPTION 3: \$0**

***Town forfeits \$5,000 2020 deposit***

Town chooses to no longer be responsible for fireworks event(s).



**Presentation: Berlin Fire Company**

**President: David Fitzgerald**

# Berlin Fire Company

**Quarterly Update**

**July 1, 2020 to  
September 30, 2020**

# Fire-Rescue

June 1 – Sept 30, 2020

In-Town Fire/Rescue Call Responses

40

33.9% of calls

(Out Town—78-66.1%)

# Fire-Rescue June-Sept 2020

## Busiest Days

**Tuesday**

**Followed by Friday and Saturday**

## Busiest Times of Day

**12 noon to 2 pm**

# Fire-Rescue June - Sept 2020

Response Time

3.45 minutes

County response time standard to respond from station is 6 minutes  
pg 29-Matrix report—nine minutes or less to respond

# Fire-Rescue July 2020 – Sept 2020

- Revenue Budget Highlights
  - Donation drive—down \$8,000 higher than budgeted—estimated 20% decrease but still equal to previous year
  - Fund Raisers—NONE due to COVID-19
  - County Funds—50% as per charter
  - Town Funds—50% as per contract

# Fire-Rescue July 2020 – Sept 2020

- Expense Budget Highlights
  - Unexpected replacement of two computers
  - Vehicle Maint/Rpr –Annual Inspections and  
Maintenance in Progress



# Capital Budget Updates

- Future breathing apparatus and capital apparatus replacement must be addressed
- Town cuts will result in reduced State Aid Funds in next budget

# Berlin Fire Company Emergency Medical Services

**Quarterly Update**  
**July 1, 2020 to**  
**September 30, 2020**

EMS July 1-Sept 30, 2020

In-Town EMS Call Responses

239

47.9% of calls

(249 Out of Town-52.1%)

EMS July 1-Sept 30, 2020

In-Town

**TRANSPORTS      152**

**52.5%**

**NON-TRANSPORTS      75**

(Out Town-140 trans—109+ non)

**EMS July 1-Sept 30, 2020**

**Busiest Days**

**Monday and Tuesday**

**Busiest Times of Day**

**12 noon to 2 pm**

**8 am to 8 pm Busiest Hours**

# EMS- June 1-Sept 30, 2020

Response Times

.97 minute average

(This includes second and third run calls that may be full volunteer response from home)

Review of random staffed EMS calls meet 60 second standard

(page 29-Matrix report—60 seconds for staffed station)

# EMS July 1 to Sept 30, 2020

- Revenue Budget Highlights
  - Annual Donations—to be mailed Nov 2020
  - -Invoices—down 7%
  - All County Funds Received for Operating and Ambulance Replacement
  - Town Funds Received per Agreement 50%



# EMS July 1 to Sept 30, 2020

- Expense Budget Highlights
  - Payroll—25.19% expended with staffing cuts as per Town 27% budget cuts
  - All other accounts within budget

# EMS July 1- Sept 30, 2020

No Capital Funds for Ambulance Replacements

All County Funds Used to pay ambulance  
Loan Payment—No Town Funds provided

## Check Run Reports for:

10/05/20

10/08/20

10/09/20

10/14/20

10/15/20



Town of Berlin, MD

# Payment Register

APPKT01808 - 20201005SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

<b>Vendor Number</b> <a href="#">0000166</a>	<b>Vendor Name</b> ANIXTER POWER SOLUTIONS, LLC	<b>Total Vendor Amount</b> 966.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">4620870-00</a>	<b>Description</b> 18KV ARRESTORS	<b>Payment Amount</b> 966.00
	<b>Payable Date</b> 09/30/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 09/30/2020	<b>Payable Amount</b> 966.00

<b>Vendor Number</b> <a href="#">0000249</a>	<b>Vendor Name</b> ATLANTIC TRACTOR	<b>Total Vendor Amount</b> 131.31
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">P81805</a>	<b>Description</b> 55 GAL EXHAUST FLUID FOR TRUCK & TRACTORS	<b>Payment Amount</b> 131.31
	<b>Payable Date</b> 10/01/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/01/2020	<b>Payable Amount</b> 131.31

<b>Vendor Number</b> <a href="#">0000306</a>	<b>Vendor Name</b> BELAIR ROAD SUPPLY	<b>Total Vendor Amount</b> 1,030.54
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">346181</a>	<b>Description</b> FRANKLIN WATER TOWER VALVES	<b>Payment Amount</b> 1,030.54
<b>Payable Number</b> <a href="#">348073</a>	<b>Description</b> FRANKLIN AVE VALVES	<b>Discount Amount</b> 0.00
	<b>Payable Date</b> 10/02/2020	<b>Payable Amount</b> 446.02
	<b>Due Date</b> 10/02/2020	<b>Payable Amount</b> 584.52

<b>Vendor Number</b> <a href="#">0000312</a>	<b>Vendor Name</b> BENEFITMALL	<b>Total Vendor Amount</b> 67,713.01
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">OCTOBER FY 21</a>	<b>Description</b> OCTOBER BILLING BENEFITMALL	<b>Payment Amount</b> 67,713.01
	<b>Payable Date</b> 10/02/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/02/2020	<b>Payable Amount</b> 67,713.01

<b>Vendor Number</b> <a href="#">0000323</a>	<b>Vendor Name</b> BERLIN AUTOMOTIVE	<b>Total Vendor Amount</b> 3.39
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">321648.322966</a>	<b>Description</b> PUBLIC WORKS PURCHASES	<b>Payment Amount</b> 3.39
	<b>Payable Date</b> 10/01/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/01/2020	<b>Payable Amount</b> 3.39

<b>Vendor Number</b> <a href="#">0000455</a>	<b>Vendor Name</b> CARD'S TECHNOLOGY	<b>Total Vendor Amount</b> 761.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">44821</a>	<b>Description</b> LICENSING	<b>Payment Amount</b> 761.00
	<b>Payable Date</b> 10/05/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/05/2020	<b>Payable Amount</b> 761.00

<b>Vendor Number</b> <a href="#">0000480</a>	<b>Vendor Name</b> CATO OIL CO., INC.	<b>Total Vendor Amount</b> 6,269.19
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/05/2020
<b>Payable Number</b> <a href="#">2027401</a>	<b>Description</b> TOWN VEHICLE GAS	<b>Payment Amount</b> 6,269.19
	<b>Payable Date</b> 10/05/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/05/2020	<b>Payable Amount</b> 6,269.19

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<b>Vendor Number</b> <a href="#">0000511</a>	<b>Vendor Name</b> CHOPTANK ELECTRIC COOPERATIVE, INC.					<b>Total Vendor Amount</b> 2,009.57
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 2,009.57	
<b>Payable Number</b> <a href="#">414700 SEPT FY 21</a>	<b>Description</b> LIBERTYTOWN SPRAY SITE	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,009.57	
<b>Vendor Number</b> <a href="#">0002647</a>	<b>Vendor Name</b> CINTAS RUGS					<b>Total Vendor Amount</b> 124.44
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 124.44	
<b>Payable Number</b> <a href="#">4059670530</a>	<b>Description</b> YEARLY RUG SERVICE	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 62.22	
<b>Payable Number</b> <a href="#">4062264494</a>	<b>Description</b> YEARLY RUG SERVICE	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 62.22	
<b>Vendor Number</b> <a href="#">0000555</a>	<b>Vendor Name</b> COASTAL COMFORT					<b>Total Vendor Amount</b> 856.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 856.00	
<b>Payable Number</b> <a href="#">26685</a>	<b>Description</b> REPLACEMENT AND LABOR COST	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 856.00	
<b>Vendor Number</b> <a href="#">0000572</a>	<b>Vendor Name</b> COMCAST					<b>Total Vendor Amount</b> 417.22
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 417.22	
<b>Payable Number</b> <a href="#">41 016 0043323 OCT FY 21</a>	<b>Description</b> COMCAST INTERNET AND DIGITAL SVC	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 417.22	
<b>Vendor Number</b> <a href="#">0000586</a>	<b>Vendor Name</b> COMPTROLLER OF MD COMPLIANCE DIVISION					<b>Total Vendor Amount</b> 466.74
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 466.74	
<b>Payable Number</b> <a href="#">09302020</a>	<b>Description</b> UNCLAIMED PROPERTY	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 466.74	
<b>Vendor Number</b> <a href="#">0000622</a>	<b>Vendor Name</b> CROPPERS INC					<b>Total Vendor Amount</b> 2,504.35
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 2,504.35	
<b>Payable Number</b> <a href="#">12339</a>	<b>Description</b> VECHICLE REPAIR TRUCK 21	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,504.35	
<b>Vendor Number</b> <a href="#">0000784</a>	<b>Vendor Name</b> EA ENGINEERING, SCIENCE AND TECHNOLOGY INC PBC					<b>Total Vendor Amount</b> 9,074.25
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 9,074.25	
<b>Payable Number</b> <a href="#">140262</a>	<b>Description</b> STORMWATER MNGT ON-CALL SUPPORT SERVICES	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 9,074.25	
<b>Vendor Number</b> <a href="#">0000850</a>	<b>Vendor Name</b> ENVIRONMENTAL EQUIPMENT SERVICE					<b>Total Vendor Amount</b> 353.19
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 353.19	
<b>Payable Number</b> <a href="#">12627</a>	<b>Description</b> PARTS FOR 700 METER SERIES PUMP	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 353.19	

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<b>Vendor Number</b> <a href="#">0000897</a>	<b>Vendor Name</b> FERGUSON ENTERPRISES					<b>Total Vendor Amount</b> 7,222.01
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 7,222.01	
<b>Payable Number</b> <a href="#">WY001875, WY001875-1</a>	<b>Description</b> VALVE REPLACEMENTS	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 7,222.01	
<b>Vendor Number</b> <a href="#">0000899</a>	<b>Vendor Name</b> FIRE PROTECTIVE SERVICE					<b>Total Vendor Amount</b> 90.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 90.00	
<b>Payable Number</b> <a href="#">95489</a>	<b>Description</b> FIRE EXTINGUISHER SERVICE	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 90.00	
<b>Vendor Number</b> <a href="#">0000907</a>	<b>Vendor Name</b> FLAG PUBLICATIONS INC					<b>Total Vendor Amount</b> 65.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 65.00	
<b>Payable Number</b> <a href="#">330445</a>	<b>Description</b> 2020 ELECTION ADVERTISING	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 31.25	
<b>Payable Number</b> <a href="#">330447</a>	<b>Description</b> 2020 ELECTION ADVERTISING	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 33.75	
<b>Vendor Number</b> <a href="#">0000922</a>	<b>Vendor Name</b> FREEMIRE & ASSOCIATES					<b>Total Vendor Amount</b> 588.96
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 588.96	
<b>Payable Number</b> <a href="#">2003164-IN</a>	<b>Description</b> AIR COMPRESSOR PISTAGRIT	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 588.96	
<b>Vendor Number</b> <a href="#">0000977</a>	<b>Vendor Name</b> GREAT AMERICA FINANCIAL					<b>Total Vendor Amount</b> 617.30
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 617.30	
<b>Payable Number</b> <a href="#">27856476</a>	<b>Description</b> COPIER LEASE SEPTEMBER AND OCTOBER	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 617.30	
<b>Vendor Number</b> <a href="#">0001040</a>	<b>Vendor Name</b> HOME DEPOT CREDIT CARD SERVICES					<b>Total Vendor Amount</b> 368.82
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 368.82	
<b>Payable Number</b> <a href="#">1021518.7014141</a>	<b>Description</b> MONTHLY SUPPLIES	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 37.44	
<b>Payable Number</b> <a href="#">VARIOUS INVOICE</a>	<b>Description</b> HOME DEPOT COMMERCIAL CREDIT CARD	<b>Payable Date</b> 10/02/2020	<b>Due Date</b> 10/02/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 331.38	
<b>Vendor Number</b> <a href="#">0001080</a>	<b>Vendor Name</b> IRIE RADIO INC					<b>Total Vendor Amount</b> 450.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 450.00	
<b>Payable Number</b> <a href="#">643-00022-0010</a>	<b>Description</b> ADVERTISING	<b>Payable Date</b> 10/01/2020	<b>Due Date</b> 10/01/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 450.00	
<b>Vendor Number</b> <a href="#">0003109</a>	<b>Vendor Name</b> JAMES BRADFORD FARM TRUST					<b>Total Vendor Amount</b> 2,022.51
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 10/05/2020	<b>Payment Amount</b> 2,022.51	
<b>Payable Number</b> <a href="#">OCTOBER FY 21</a>	<b>Description</b> BOUNDS SPRAY SITE BOND	<b>Payable Date</b> 09/30/2020	<b>Due Date</b> 09/30/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,022.51	



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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003110</a>	JESSE JONES FARM TRUST					2,022.49
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	2,022.49
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">OCTOBER FY 21</a>	BOUNDS SPRAY SITE BOND	09/30/2020	09/30/2020	0.00	2,022.49	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001349</a>	MAIL MOVERS					392.67
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	392.67
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">42883</a>	ELECTION SUPPLIES	09/30/2020	09/30/2020	0.00	392.67	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001495</a>	MIDDLE DEPARTMENT INSPECTION AGENCY					188.24
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	188.24
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">137722</a>	INSPECTION SERVICES	10/02/2020	10/02/2020	0.00	188.24	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001520</a>	MOSCA DESIGN					143.49
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	143.49
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">31461</a>	CHRISTMAS LIGHTS-MALE AND FEMALE CONNECTORS	09/30/2020	09/30/2020	0.00	143.49	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001587</a>	NORTHEASTERN SUPPLY INC.					2.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	2.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2796902</a>	VALVE CHECK	09/30/2020	09/30/2020	0.00	2.50	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000804</a>	ONSOLVE INTERMEDIATE HOLDING COMPANY					3,352.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	3,352.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">54661826769</a>	ANNUAL CONTRACT	10/05/2020	10/05/2020	0.00	3,352.50	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001676</a>	PENINSULA AUTO & TRUCK PARTS, INC					81.76
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	81.76
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">182072</a>	MUD FLAPS	10/02/2020	10/02/2020	0.00	81.76	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003149</a>	TRANSAMERICA					335.10
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/05/2020	335.10
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2503929602</a>	TRANSAMERICA SEPTEMBER BILLING	09/30/2020	09/30/2020	0.00	335.10	

Payment Register

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<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<a href="#">0002928</a>	UNIFIRST CORPORATION					110.35
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						10/05/2020   110.35
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">092 1803054</a>	UNIFORM CLEANING SERVICE - PUBLIC WORKS	10/05/2020	10/05/2020	0.00	110.35	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<a href="#">0003055</a>	WASHINGTON NATIONAL INSURANCE COMPANY					317.94
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						10/05/2020   317.94
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">P2053982</a>	WASHINGTON NATIONAL EMPLOYEE CONTRIBUTION	10/02/2020	10/02/2020	0.00	317.94	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<a href="#">0002284</a>	WATER TESTING LABS					260.00
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b> <b>Payment Amount</b>
Check						10/05/2020   260.00
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">S18240</a>	ROUTINE WATER SAMPLING	10/02/2020	10/02/2020	0.00	260.00	



Payment Register

APPKT01808 - 20201005SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	38	34	0.00	111,311.84
Packet Totals:		38	34	0.00	111,311.84

Cash Fund Summary

Fund	Name	Amount
98	POOLED CASH	-111,311.84
Packet Totals:		-111,311.84



Town of Berlin, MD

## Payment Register

APPKT01811 - 20201008SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number Vendor Name  
0003199 JENELLE GERTHOFFER

Total Vendor Amount  
38.14

Payment Type Payment Number  
Check

Payment Date Payment Amount  
10/08/2020 38.14

Payable Number Description  
10/8/2020 REPLACEMENT OF MAILBOX

Payable Date Due Date  
10/08/2020 10/08/2020

Discount Amount Payable Amount  
0.00 38.14

Payment Register

APPKT01811 - 20201008SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	38.14
Packet Totals:		1	1	0.00	38.14

Cash Fund Summary

Fund	Name	Amount
98	POOLED CASH	-38.14
Packet Totals:		-38.14



Town of Berlin, MD

## Payment Register

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01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

<b>Vendor Number</b> <a href="#">0000060</a>	<b>Vendor Name</b> ACTION ISLAND GRAPHICS	<b>Total Vendor Amount</b> 267.18
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">6177</a>	<b>Description</b> TEE SHIRTS - ELECTRIC CREW	<b>Payment Amount</b> 267.18
	<b>Payable Date</b> 10/08/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/08/2020	<b>Payable Amount</b> 267.18

<b>Vendor Number</b> <a href="#">0000073</a>	<b>Vendor Name</b> ADP, INC	<b>Total Vendor Amount</b> 652.28
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">565507853</a>	<b>Description</b> ADP PAYROLL PROCESSING CHARGES	<b>Payment Amount</b> 652.28
	<b>Payable Date</b> 10/06/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/06/2020	<b>Payable Amount</b> 652.28

<b>Vendor Number</b> <a href="#">0002406</a>	<b>Vendor Name</b> AE MOORE JANITORIAL INC	<b>Total Vendor Amount</b> 182.83
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">387878</a>	<b>Description</b> PAPER PRODUCTS	<b>Payment Amount</b> 182.83
	<b>Payable Date</b> 10/08/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/08/2020	<b>Payable Amount</b> 182.83

<b>Vendor Number</b> <a href="#">0000088</a>	<b>Vendor Name</b> AFFORDABLE BUSINESS SYSTEMS	<b>Total Vendor Amount</b> 1,981.06
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">IN-151395.354.352.351.535.3</a>	<b>Description</b> AFFORDABLE BUSINESS QUARTERLY BILLING	<b>Payment Amount</b> 1,981.06
	<b>Payable Date</b> 10/07/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/07/2020	<b>Payable Amount</b> 1,981.06

<b>Vendor Number</b> <a href="#">0000158</a>	<b>Vendor Name</b> AN ANGEL'S TOUCH CLEANING SERVICES	<b>Total Vendor Amount</b> 1,000.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">1879</a>	<b>Description</b> CLEANING SERVICES	<b>Payment Amount</b> 1,000.00
	<b>Payable Date</b> 10/06/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/06/2020	<b>Payable Amount</b> 1,000.00

<b>Vendor Number</b> <a href="#">0003174</a>	<b>Vendor Name</b> ANTHONY D BALSOMA	<b>Total Vendor Amount</b> 768.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">PPE 10/11/2020</a>	<b>Description</b> WAGES 64 HOURS	<b>Payment Amount</b> 768.00
	<b>Payable Date</b> 10/09/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/09/2020	<b>Payable Amount</b> 768.00

<b>Vendor Number</b> <a href="#">0000249</a>	<b>Vendor Name</b> ATLANTIC TRACTOR	<b>Total Vendor Amount</b> 375.01
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020
<b>Payable Number</b> <a href="#">P73414</a>	<b>Description</b> TRACTOR PARTS	<b>Payment Amount</b> 375.01
	<b>Payable Date</b> 10/08/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/08/2020	<b>Payable Amount</b> 375.01

Payment Register

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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000323</a>	BERLIN AUTOMOTIVE					32.26
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	32.26
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">124750</a>	PARTS TOOLS AND OTHER SUPPLIES	10/06/2020	10/06/2020	0.00	32.26	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000394</a>	BOOTH & ASSOCIATES INC					6,740.73
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	6,740.73
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">45535</a>	EL RATE SERVICES, REG COPLIANCE, PP OPERATION	10/09/2020	10/09/2020	0.00	6,740.73	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003089</a>	BRIAN ROBERTSON					178.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	178.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">0079</a>	BERLIN HOLIDAY RACK CARDS	10/09/2020	10/09/2020	0.00	178.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000422</a>	BROWN BOX THEATRE PROJECT					400.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	400.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">09072020</a>	FULL PAGE AD	10/07/2020	10/07/2020	0.00	400.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003191</a>	CASSIDY FISHER					150.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	150.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">WAGES</a>	POLL WORKER PAY	10/07/2020	10/07/2020	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000529</a>	CINTAS FIRST AID & SAFETY					537.82
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	537.82
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">8404827104</a>	FIRST AID CABINET	10/08/2020	10/08/2020	0.00	537.82	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002647</a>	CINTAS RUGS					31.68
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	31.68
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">4063535757</a>	YEARLY RUG SERVICE	10/08/2020	10/08/2020	0.00	31.68	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002984</a>	COHEN LAW GROUP					125.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					10/09/2020	125.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">Z</a>	CABLE FRANCHISE PROFESSIONAL SERVICES	10/09/2020	10/09/2020	0.00	125.00	

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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000572</a>	COMCAST					579.57
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	579.57	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0042978 OCT FY 21</a>	COMCAST INTERNET AND DIGITAL SVC	10/08/2020	10/08/2020	0.00	579.57	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003098</a>	DAVID DAVIS JR					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">10/6/2020</a>	RENEWAL OF CDL 10/5/20 - 10/5/25	10/06/2020	10/06/2020	0.00	50.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002909</a>	EAST BAY CLOCK COMPANY					847.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	847.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">10072020</a>	HN50-115 CONTROLLER	10/08/2020	10/08/2020	0.00	847.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000847</a>	ENVIROCORP, INC.					592.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	592.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2010017</a>	MONITORING WELL SAMPLES	10/07/2020	10/07/2020	0.00	592.50	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003198</a>	EVOQUA WATER TECHNOLOGIES LLC					5,360.66
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	5,360.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">904623087</a>	SBR 2 DECANT ARM REPAIR	10/08/2020	10/08/2020	0.00	5,360.66	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000897</a>	FERGUSON ENTERPRISES					614.15
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	614.15	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">WY001883</a>	WATER PARTS	10/08/2020	10/08/2020	0.00	614.15	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003190</a>	GLENDOLA BOWEN					150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	150.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">WAGES</a>	POLL WORKER PAY	10/07/2020	10/07/2020	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000969</a>	GOODYHILL ROLLOFF INC					790.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				10/09/2020	790.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">30298</a>	RAYNES CLEANUP	10/08/2020	10/08/2020	0.00	790.00	



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<b>Vendor Number</b> <a href="#">0000970</a>	<b>Vendor Name</b> GOVERNMENT FINANCE OFFICERS ASSOCIATION					<b>Total Vendor Amount</b> 160.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 160.00
<b>Payable Number</b> <a href="#">2062520</a>	<b>Description</b> GFOA MEMBERSHIP	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 160.00	
<b>Vendor Number</b> <a href="#">0001032</a>	<b>Vendor Name</b> HILL'S ELECTRIC MOTOR SERVICE INC.					<b>Total Vendor Amount</b> 840.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 840.00
<b>Payable Number</b> <a href="#">0116577</a>	<b>Description</b> SOUTH DIGESTER MIXER MOTOR	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 840.00	
<b>Vendor Number</b> <a href="#">0001068</a>	<b>Vendor Name</b> INTERCOASTAL TRADING INC.					<b>Total Vendor Amount</b> 8,493.66
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 8,493.66
<b>Payable Number</b> <a href="#">202004</a>	<b>Description</b> SODA ASH	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 7,560.00	
<b>Payable Number</b> <a href="#">203427</a>	<b>Description</b> BLEACH	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 933.66	
<b>Vendor Number</b> <a href="#">0001084</a>	<b>Vendor Name</b> J & J CHEMICALS CO					<b>Total Vendor Amount</b> 229.92
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 229.92
<b>Payable Number</b> <a href="#">262648</a>	<b>Description</b> PORTAJOHNS SUPPLIES	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 229.92	
<b>Vendor Number</b> <a href="#">0003192</a>	<b>Vendor Name</b> KIMBERLY A HOLLOWAY					<b>Total Vendor Amount</b> 150.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 150.00
<b>Payable Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 150.00	
<b>Vendor Number</b> <a href="#">0001291</a>	<b>Vendor Name</b> LEWIS KADUSHIN					<b>Total Vendor Amount</b> 300.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 300.00
<b>Payable Number</b> <a href="#">7/22/2020</a>	<b>Description</b> PSYCHOLOGICAL EXAMS	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 300.00	
<b>Vendor Number</b> <a href="#">0002589</a>	<b>Vendor Name</b> LINDA BOWEN					<b>Total Vendor Amount</b> 200.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 200.00
<b>Payable Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00	
<b>Vendor Number</b> <a href="#">0001495</a>	<b>Vendor Name</b> MIDDLE DEPARTMENT INSPECTION AGENCY					<b>Total Vendor Amount</b> 149.36
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 149.36
<b>Payable Number</b> <a href="#">137903</a>	<b>Description</b> INSPECTION SERVICES	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 149.36	

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<b>Vendor Number</b> <a href="#">0003076</a>	<b>Vendor Name</b> NCSI					<b>Total Vendor Amount</b> 60.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">4962</a>	<b>Description</b> BACKGROUND ON ELECTION WORKERS	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 60.00
	<b>Payable Number</b> <a href="#">4962</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 60.00
<b>Vendor Number</b> <a href="#">0003195</a>	<b>Vendor Name</b> NICKY CHAVIS					<b>Total Vendor Amount</b> 200.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 200.00
	<b>Payable Number</b> <a href="#">WAGES</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00
<b>Vendor Number</b> <a href="#">0001625</a>	<b>Vendor Name</b> ONE CALL CONCEPTS, INC.					<b>Total Vendor Amount</b> 43.50
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">0096155</a>	<b>Description</b> MISS UTILITY TICKETS	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 43.50
	<b>Payable Number</b> <a href="#">0096155</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 43.50
<b>Vendor Number</b> <a href="#">0001677</a>	<b>Vendor Name</b> PENINSULA DRY CLEANERS, INC					<b>Total Vendor Amount</b> 86.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">20-26459</a>	<b>Description</b> MONTHLY DRY CLEANING	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 86.00
	<b>Payable Number</b> <a href="#">20-26459</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 86.00
<b>Vendor Number</b> <a href="#">0001682</a>	<b>Vendor Name</b> PEP-UP, INC.					<b>Total Vendor Amount</b> 348.52
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">2102806</a>	<b>Description</b> OFF ROAD FUEL	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 348.52
	<b>Payable Number</b> <a href="#">2102806</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 348.52
<b>Vendor Number</b> <a href="#">0003197</a>	<b>Vendor Name</b> PRESTON WHALEY					<b>Total Vendor Amount</b> 200.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 200.00
	<b>Payable Number</b> <a href="#">WAGES</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00
<b>Vendor Number</b> <a href="#">0002524</a>	<b>Vendor Name</b> QUADIENT LEASING USA INC					<b>Total Vendor Amount</b> 148.22
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">N8507697</a>	<b>Description</b> POSTAGE LEASE	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 148.22
	<b>Payable Number</b> <a href="#">N8507697</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 148.22
<b>Vendor Number</b> <a href="#">0002795</a>	<b>Vendor Name</b> SANDPIPER ENERGY INC					<b>Total Vendor Amount</b> 980.47
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">06-605972-74395-1 OCT FY 21</a>	<b>Description</b> POWE PLANT NATURAL GAS	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 980.47
	<b>Payable Number</b> <a href="#">06-605972-74395-1 OCT FY 21</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 980.47
<b>Vendor Number</b> <a href="#">0001889</a>	<b>Vendor Name</b> SCHWEITZER ENGINEERING LABORATORIES INC					<b>Total Vendor Amount</b> 16,720.00
<b>Payment Type</b> Check	<b>Payment Number</b> <a href="#">INV-000527228</a>	<b>Description</b> POWER PLANT CONVERT EXISTING 700G RELAYS ADD 8DI	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 16,720.00
	<b>Payable Number</b> <a href="#">INV-000527228</a>				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 630.00

Payment Register

APPKT01813 - 20201009SW

<a href="#">INV-000527253</a>	POWER PLANT 3 SEL RELAYS	10/06/2020	10/06/2020	0.00	14,920.00
<a href="#">INV-000527938</a>	POWER PLANT CONVERT EXISTING 700G RELAYS ADD 8DI	10/08/2020	10/08/2020	0.00	1,170.00
<b>Vendor Number</b> <a href="#">0001997</a>	<b>Vendor Name</b> STAPLES BUSINESS CREDIT	<b>Total Vendor Amount</b> 903.84			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 903.84		
<b>Payable Number</b> <a href="#">1631080494</a>	<b>Description</b> AUGUST OFFICE SUPPLIES	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 545.95
<a href="#">-1631080494</a>	SEPTEMBER OFFICE SUPPLIES	10/08/2020	10/08/2020	0.00	357.89
<b>Vendor Number</b> <a href="#">0003196</a>	<b>Vendor Name</b> STEVE FRENE	<b>Total Vendor Amount</b> 200.00			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 200.00		
<b>Payable Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00
<b>Vendor Number</b> <a href="#">0003194</a>	<b>Vendor Name</b> TONY BOWEN	<b>Total Vendor Amount</b> 200.00			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 200.00		
<b>Payable Number</b> <a href="#">WAGES</a>	<b>Description</b> POLL WORKER PAY	<b>Payable Date</b> 10/07/2020	<b>Due Date</b> 10/07/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00
<b>Vendor Number</b> <a href="#">0002163</a>	<b>Vendor Name</b> TOWN OF BERLIN	<b>Total Vendor Amount</b> 25,411.57			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 25,411.57		
<b>Payable Number</b> <a href="#">OCT FY 21</a>	<b>Description</b> TOWN UTILITY BILLINGS	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 25,411.57
<b>Vendor Number</b> <a href="#">0002248</a>	<b>Vendor Name</b> VERIZON BUSINESS	<b>Total Vendor Amount</b> 104.29			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 104.29		
<b>Payable Number</b> <a href="#">06243842</a>	<b>Description</b> VERIZON BUSINESS TELEPHONE	<b>Payable Date</b> 10/06/2020	<b>Due Date</b> 10/06/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 104.29
<b>Vendor Number</b> <a href="#">0002316</a>	<b>Vendor Name</b> WIENHOLD AUGUST J.	<b>Total Vendor Amount</b> 27.98			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 27.98		
<b>Payable Number</b> <a href="#">10072020</a>	<b>Description</b> PURCHASED CASE TOILET TISSUE	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 27.98
<b>Vendor Number</b> <a href="#">0002363</a>	<b>Vendor Name</b> WORCESTER COUNTY LANDFILL	<b>Total Vendor Amount</b> 14,352.65			
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/09/2020	<b>Payment Amount</b> 14,352.65		
<b>Payable Number</b> <a href="#">124 SEPT FY 21</a>	<b>Description</b> REFUSE, RECYCLE AND CAN PULLS	<b>Payable Date</b> 10/08/2020	<b>Due Date</b> 10/08/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 12,767.05
<a href="#">309 SEPT FY21</a>	SLUDGE DISPOSAL	10/08/2020	10/08/2020	0.00	1,585.60

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	52	47	0.00	92,915.71
Packet Totals:		52	47	0.00	92,915.71

**Cash Fund Summary**

Fund	Name	Amount
98	POOLED CASH	-92,915.71
	<b>Packet Totals:</b>	<b>-92,915.71</b>



Town of Berlin, MD

## Payment Register

APPKT01817 - 20201014SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name			Total Vendor Amount
<a href="#">0002307</a>	WHEATON DAVE			250.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		10/14/2020	250.00	
Payable Number	Description	Payable Date	Due Date	
<a href="#">10132020</a>	REIMB SAFETY GLASSES	10/14/2020	10/14/2020	
		Discount Amount	Payable Amount	
		0.00	250.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	250.00
Packet Totals:		1	1	0.00	250.00

Cash Fund Summary

Fund	Name	Amount
98	POOLED CASH	-250.00
Packet Totals:		-250.00





Town of Berlin, MD

## Payment Register

APPKT01820 - 20201015SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

<b>Vendor Number</b> <a href="#">0000005</a>	<b>Vendor Name</b> 1st SERVICE REFRIGERATION AIR COND HEATING SVC	<b>Total Vendor Amount</b> 430.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">0000009734</a>	<b>Description</b> HVAC SERVICE CONTRACT	<b>Payment Amount</b> 430.00
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 430.00

<b>Vendor Number</b> <a href="#">0002406</a>	<b>Vendor Name</b> AE MOORE JANITORIAL INC	<b>Total Vendor Amount</b> 25.41
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">388225</a>	<b>Description</b> PAPER SUPPLIES	<b>Payment Amount</b> 25.41
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 25.41

<b>Vendor Number</b> <a href="#">0000088</a>	<b>Vendor Name</b> AFFORDABLE BUSINESS SYSTEMS	<b>Total Vendor Amount</b> 115.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">IN151799</a>	<b>Description</b> PLOTTER SERVICE CALL	<b>Payment Amount</b> 115.00
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 115.00

<b>Vendor Number</b> <a href="#">0000298</a>	<b>Vendor Name</b> BEACON ELECTRIC INC	<b>Total Vendor Amount</b> 1,295.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">11082</a>	<b>Description</b> RELOCATED 800AMP SVC & DISCONNECT - FIRE DEPT	<b>Payment Amount</b> 1,295.00
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 1,295.00

<b>Vendor Number</b> <a href="#">0000323</a>	<b>Vendor Name</b> BERLIN AUTOMOTIVE	<b>Total Vendor Amount</b> 44.02
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">325273</a>	<b>Description</b> PARTS AND OTHER SUPPLIES	<b>Payment Amount</b> 44.02
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 44.02

<b>Vendor Number</b> <a href="#">0000572</a>	<b>Vendor Name</b> COMCAST	<b>Total Vendor Amount</b> 22.20
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">41 016 0053157</a>	<b>Description</b> TELEVISION POLICE DEPT	<b>Payment Amount</b> 22.20
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 22.20

<b>Vendor Number</b> <a href="#">0000581</a>	<b>Vendor Name</b> COMPTROLLER OF MARYLAND	<b>Total Vendor Amount</b> 490.25
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 10/15/2020
<b>Payable Number</b> <a href="#">SEPTEMBER FY 21</a>	<b>Description</b> ENVIRONMENTAL TRUST FUND REPORT	<b>Payment Amount</b> 490.25
	<b>Payable Date</b> 10/15/2020	<b>Discount Amount</b> 0.00
	<b>Due Date</b> 10/15/2020	<b>Payable Amount</b> 490.25

Payment Register

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<b>Vendor Number</b> <a href="#">0000583</a>	<b>Vendor Name</b> COMPTROLLER OF MARYLAND					<b>Total Vendor Amount</b> 35,112.18
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 35,112.18
<b>Payable Number</b> <a href="#">3RD QRT FY 21</a>	<b>Description</b> BRF-1 BAY RESTORATION FEES	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 35,112.18
<b>Vendor Number</b> <a href="#">0000584</a>	<b>Vendor Name</b> COMPTROLLER OF MARYLAND					<b>Total Vendor Amount</b> 2,347.57
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 2,347.57
<b>Payable Number</b> <a href="#">SEPTEMBER FY 21</a>	<b>Description</b> ENVIRONMENTAL TRUST FUND REPORT	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 2,347.57
<b>Vendor Number</b> <a href="#">0000599</a>	<b>Vendor Name</b> CORBIN SAMUEL					<b>Total Vendor Amount</b> 105.99
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 105.99
<b>Payable Number</b> <a href="#">11/14/2020</a>	<b>Description</b> REIMB BOOTS PURCHASED	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 105.99
<b>Vendor Number</b> <a href="#">0000977</a>	<b>Vendor Name</b> GREAT AMERICA FINANCIAL					<b>Total Vendor Amount</b> 111.04
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 111.04
<b>Payable Number</b> <a href="#">27928996</a>	<b>Description</b> COPIER LEASE	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 111.04
<b>Vendor Number</b> <a href="#">0001083</a>	<b>Vendor Name</b> J & A BOTTLELESS WATER COOLERS INC					<b>Total Vendor Amount</b> 75.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 75.00
<b>Payable Number</b> <a href="#">56979</a>	<b>Description</b> WATER COOLER RENTAL ( ELECTRIC DEPT. )	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 75.00
<b>Vendor Number</b> <a href="#">0001391</a>	<b>Vendor Name</b> MARYLAND COAST DISPATCH INC					<b>Total Vendor Amount</b> 142.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 142.00
<b>Payable Number</b> <a href="#">137399</a>	<b>Description</b> 1/4 PAGE OKTOBERFEST AD	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 142.00
<b>Vendor Number</b> <a href="#">0001697</a>	<b>Vendor Name</b> PIGG, KRAHL, STERN & CO., P.A.					<b>Total Vendor Amount</b> 17,600.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 17,600.00
<b>Payable Number</b> <a href="#">229303</a>	<b>Description</b> PKS AUDIT FY 2020	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 17,600.00
<b>Vendor Number</b> <a href="#">0001711</a>	<b>Vendor Name</b> PLASTIC PLACE					<b>Total Vendor Amount</b> 438.32
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 438.32
<b>Payable Number</b> <a href="#">INV122126</a>	<b>Description</b> LARGE TRASH BAGS	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00		<b>Payable Amount</b> 438.32

Payment Register

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<b>Vendor Number</b> <a href="#">0001757</a>	<b>Vendor Name</b> RACETRACK AUTO CENTER					<b>Total Vendor Amount</b> 492.52
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 492.52
<b>Payable Number</b> <a href="#">129542, 129516</a>	<b>Description</b> VEHICLE REPAIRS	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 492.52	
<b>Vendor Number</b> <a href="#">0002957</a>	<b>Vendor Name</b> REPUBLIC SERVICES					<b>Total Vendor Amount</b> 2,906.38
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 2,906.38
<b>Payable Number</b> <a href="#">0425-000874092</a>	<b>Description</b> WASTE PICKUP AND DISPOSAL HERRON PARK	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,495.56	
<b>Payable Number</b> <a href="#">0425-000874172</a>	<b>Description</b> WASTE PICKUP AND DISPOSAL HERRON PARK	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,410.82	
<b>Vendor Number</b> <a href="#">0002795</a>	<b>Vendor Name</b> SANDPIPER ENERGY INC					<b>Total Vendor Amount</b> 58.10
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 58.10
<b>Payable Number</b> <a href="#">06-605972-67941-1 OCT FY 21</a>	<b>Description</b> NATURAL GAS	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 58.10	
<b>Vendor Number</b> <a href="#">0002092</a>	<b>Vendor Name</b> THE DEPT OF PUBLIC SAFETY & CORRECTIONAL SVC					<b>Total Vendor Amount</b> 84.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 84.00
<b>Payable Number</b> <a href="#">AB0-09-424</a>	<b>Description</b> METER LOG ON FEE	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 84.00	
<b>Vendor Number</b> <a href="#">0002185</a>	<b>Vendor Name</b> TYLER TECHNOLOGIES INC					<b>Total Vendor Amount</b> 2,281.00
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 2,281.00
<b>Payable Number</b> <a href="#">025-309580</a>	<b>Description</b> TYLER SOFTWARE SUPPORT	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,281.00	
<b>Vendor Number</b> <a href="#">0002233</a>	<b>Vendor Name</b> VALERIE J MANN					<b>Total Vendor Amount</b> 665.50
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 665.50
<b>Payable Number</b> <a href="#">09252020</a>	<b>Description</b> PREPARATION OF APPLICATION	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 665.50	
<b>Vendor Number</b> <a href="#">0002384</a>	<b>Vendor Name</b> WORCESTER YOUTH & FAMILY COUNSELING SERVICES					<b>Total Vendor Amount</b> 2,992.77
<b>Payment Type</b> Check	<b>Payment Number</b>				<b>Payment Date</b> 10/15/2020	<b>Payment Amount</b> 2,992.77
<b>Payable Number</b> <a href="#">09302020</a>	<b>Description</b> BERLIN YOUTH PROGRAM	<b>Payable Date</b> 10/15/2020	<b>Due Date</b> 10/15/2020	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,992.77	

Payment Register

APPKT01820 - 20201015SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	23	22	0.00	67,834.25
Packet Totals:		23	22	0.00	67,834.25

# Cash Fund Summary

Fund	Name	Amount
98	POOLED CASH	-67,834.25
Packet Totals:		-67,834.25

## Packet Checklist

<p><b>Before Copying/Scanning:</b></p> <p><input type="checkbox"/> Remove Staples</p> <p><input type="checkbox"/> Originals for signatures pulled</p> <p><input type="checkbox"/> Label with Agenda Item #</p> <p><input type="checkbox"/> PO's, etc. stamped</p> <p><b>Scanning:</b></p> <p><input type="checkbox"/> Scan FULL packet (Color &amp; 300 Res)</p> <p><input type="checkbox"/> Email to M&amp;C</p> <p><input type="checkbox"/> Scan PUBLIC packet</p> <p><input type="checkbox"/> Post to website and Facebook</p> <p><input type="checkbox"/> Send packet to anyone on agenda</p> <p><input type="checkbox"/> Send out through Constant Contact</p> <p><b>Copying:</b></p> <p><input type="checkbox"/> 8 Copies of FULL packets      (Cncl (not Zack) , MW, JF, MB, DG)</p> <p><input type="checkbox"/> 6 Department Head packets      (JL, NS, DE, TL, AD, IW)</p> <p><input type="checkbox"/> 12 Public packets</p> <p><input type="checkbox"/> 7 Agendas (5 on counter/2 on outside boards)</p>	<p><b>Delivery/Distribution:</b></p> <p><input type="checkbox"/> Hand deliver to Council (ZT scan only)</p> <p><input type="checkbox"/> Mayor's on desk</p> <p><input type="checkbox"/> Gaskill's in mailbox</p> <p><input type="checkbox"/> Jeff &amp; Mary on their desk</p> <p><input type="checkbox"/> Department Heads in mailboxes</p> <p><input type="checkbox"/> Update Telvue with agenda info</p> <p><b>Prep for Meeting:</b></p> <p><input type="checkbox"/> PowerPoint</p> <p><input type="checkbox"/> Nameplates, water pitchers, and cups</p> <p><input type="checkbox"/> Anything from Council's box on Dais</p> <p><input type="checkbox"/> Sign in Sheets upstairs</p> <p><input type="checkbox"/> Public Packets Upstairs</p> <p style="color: red; font-style: italic;">send packet to Judd David F Debbie S. Jeff B</p>
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## After Council Meeting

<p><b>Documents:</b></p> <p><input type="checkbox"/> Approval sections completed</p> <p><input type="checkbox"/> Docs. Scanned - distributed &amp; filed</p> <p><input type="checkbox"/> Meet with Jeff to discuss paperwork</p> <p><input type="checkbox"/> Executive Items to Mary</p> <p><input type="checkbox"/> Agenda and Regular minutes in binder</p>	<p><b>Audio:</b></p> <p><input type="checkbox"/> Upload to computer</p> <p><input type="checkbox"/> Send to D3</p> <p><b>Remember:</b></p> <p><input type="checkbox"/> Empty/Wash cups &amp; pitchers</p> <p><input type="checkbox"/> Pull Agendas from Boards</p>
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