



BERLIN MAYOR AND COUNCIL

Meeting Agenda

**Berlin Town Hall
10 William Street
Monday, May 11, 2020**

SPECIAL NOTICE: We will be live streaming Mayor and Council Meetings during the ongoing Coronavirus/Covid-19 State of Emergency. Your patience and understanding as we work to meet the restrictions on gathering size, while still conducting Town business is truly appreciated.

- Meeting packets will be posted by 5:00 p.m. on the Wednesday before the meeting.
- Written questions will be accepted to provide the Mayor and Council the opportunity to review and discuss BY 12:00 PM/NOON on the day of the meeting. Submit to:
 - Email: info@berlinmd.gov, please use M&C Comments as your subject
 - Fax to: 410-641-2316
 - Mail to: Berlin Town Hall, Attn: M&C Comments, 10 Williams St., Berlin, MD 21811. Mail should be posted no later close of business on the Friday before the meeting to help ensure delivery.
 - Drop off in one of the two drop boxes at Town Hall – one is at the rear of the building behind the stair tower, and the other is at the corner of Bay and Williams Street on the building.

To access the Meeting via live stream on Facebook, please click on the blue Facebook icon at the top of any page on the Town website, www.berlinmd.gov, or type @berlinmd in the Facebook search bar.

NOTE: Questions for the Monday, May 11, 2020 Public Hearing will be taken via Facebook during the Public Hearing portion of that meeting. A staff member will monitor the questions for duplicates, language and appropriateness to the Public Hearing topic. Depending on the volume of questions, we may not be able address everyone.

Responses will be given by the Mayor or others out loud via the live stream; they WILL NOT be responded to via the comments on Facebook.



BERLIN MAYOR AND COUNCIL

Meeting Agenda

Berlin Town Hall
10 William Street
Monday, May 11, 2020

6:30 PM EXECUTIVE SESSION – Council Chambers

- a. Pursuant to Section §3-305(b)(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

7:00 PM REGULAR SESSION – Council Chambers (livestream)

1. Approval of the Minutes for:
 - a. Budget Work Session 04/27/20
 - b. Executive Session of 04/27/20
 - c. Statement of Closure for Executive Session of 04/27/20
 - d. Regular Session of 04/27/20
2. Discussion of Stormwater Fee Increases: Darl Kolar, P.E., BCEE, MBA, EA Engineering, Science, and Technology, Inc., PBC
3. Public Hearing: Ordinance 2020-02: Setting the Real Property Tax Rate – Town Administrator Jeffrey Fleetwood
4. First Reading/Introduction of Ordinance 2020-03: Fiscal Year 2021 Budget Adoption – Town Administrator Jeffrey Fleetwood
This item is for discussion only; public hearing and action is scheduled for Tuesday, May 26, 2020
5. Town Administrator's Report
6. Comments from the Mayor
7. Comments from the Council
8. Comments from the Public (questions or comments submitted prior to 12 noon on Monday, May 11, 2020 will be addressed at this time)
9. Comments from the Press (questions or comments submitted prior to 12 noon on Monday, May 11, 2020 will be addressed at this time)
10. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request.

TTY users dial 7-1-1 in the State of Maryland.

TTY users outside Maryland dial 1-800-735-2258



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Work Session
Monday, April 27, 2020

5:30 PM WORK SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Councilmembers Dean Burrell, Thom Gulyas, Troy Purnell, and Zack Tyndall.

Staff Present: Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, and Finance Director Natalie Saleh.

Absent: Councilmember Elroy Brittingham

Due to the Coronavirus/Covid-19 State of Emergency, this meeting was broadcast live via Facebook. No other persons were present in the Council Chambers other than those specified.

Mr. Fleetwood introduced Mr. Chris Carroll of Deeley Insurance who presented the proposed employee health insurance figures for the coming year. Councilmember Tyndall asked about utilizing Atlantic General Hospital and Peninsula Regional Medical Center for lab work and Mr. Carroll indicated that the three major health insurance companies, Carefirst, United Healthcare and AETNA do not have agreements with either for lab services, but that he would explore a private agreement with the Town. Discussion followed regarding the Dental and Vision benefits. Discussion followed regarding Mr. Carroll's recommendations and the impacts to the Town's budget and to the employees' costs.

Mr. Carroll left the meeting in progress.

Mr. Fleetwood read an opening statement discussing highlights of the budgetary discussions to follow. Lengthy discussion of Renewable Energy Credits and their impact on the Electric Fund budget followed.

Electric Utility Director Tim Lawrence joined the meeting in progress.

Finance Director Natalie Saleh reviewed the projected revenues for the Electric Department. Mr. Lawrence briefly reviewed the various budgets of the Electric Department and the Capital Budget. He noted that Capital Expenditures for the Power Plant included improvements to the computer system to bring it to current standards and allow automation in certain required monitoring systems.

Councilmember Tyndall noted a discrepancy between the information he was viewing and the information that Ms. Saleh was reviewing; the discrepancy was within documents emailed to the Council, but the printed versions and what was posted on the website were correct.

Mr. Lawrence continued the review of the Capital Budget noting that the Distribution Capital expenditures included items to be reimbursed by developers as well as equipment being replaced on a continuing basis.

Mr. Lawrence left the meeting in progress.

Water Resources Director Jamey Latchum joined the meeting in progress.

Ms. Saleh reviewed the Water Resources projected revenues.


Mr. Latchum reviewed the various aspects of the Water, Sewer, Stormwater and Spray Site budgets, including proposed capital improvements to well houses and lift stations.

Lengthy discussion regarding debt repayment to the General Fund followed. Ms. Saleh noted that the debt repayment included in the budget would only occur if the budget allowed at the end of the fiscal year. Discussion of capital improvements being prioritized over debt repayment followed. Councilmember Tyndall indicated that he believed that the debt would not realistically be repaid and that it should be written off as bad debt and Ms. Saleh noted that this would create a burden on the General Fund. She also noted that, as the Town is in the first year with the new rate structure, it was premature to make more long-term decisions regarding this matter. She also noted that the Southeast Rural Community Assistance Project, Inc. (SERCAP) study was underway, which would also provide insight into the water fund as a whole. Discussion regarding the possible impacts, both positive and negative, of debt repayment, cancellation and Pigg, Krahl & Sterns recommendations followed.

Discussion of the Stormwater budget continued.

The work session was adjourned at approximately 7:00 PM.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Mary T. Bohlen".

Mary T. Bohlen
Deputy Town Administrator



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, April 27, 2020

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Gee Williams, Councilmembers Thom Gulyas, Zackery Tyndall, Dean Burrell, and Troy Purnell.

Staff Present: Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, and Town Attorney David Gaskill.

Due to the Coronavirus/Covid-19 State of Emergency, this meeting was broadcast live via Facebook. No other persons were present in the Council Chambers other than those specified.

Following the Lord's Prayer and Pledge of Allegiance, Mayor Williams called the meeting to order at approximately 7:04 p.m.

1. Approval of the Minutes for:

a. General Fund Budget Work Session of 04/13/20:

On the motion of Councilmember Gulyas, the Budget Work Session minutes of April 13, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall			X		
<i>Voting Tally</i>	3		1		1

b. Regular Session of 04/27/20:

On the motion of Councilmember Gulyas, the Regular Session Minutes of April 27, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall			X		
<i>Voting Tally</i>	3		1		1

2. Motions to approve:

a. Motion 2020-10: Motion approving the request by Worcester Recreation and Parks for summer youth instructional basketball programs

Ms. Bohlen explained that this would be the second year that Worcester Recreation would be using the Basketball Courts at Henry Park for programming. She noted that the Mayor and Council's

approval was being sought at this time, however, considering the ongoing State of Emergency, that schedule would be revised, or the program cancelled as needed. Councilmember Burrell moved to approve the request. Lengthy discussion followed regarding whether to approve the as presented. Following discussion, Mayor Williams called the motion for approval with the caveat that, should the parks remain closed as of the proposed start date, or, if the parks were open, but with gathering-size restrictions still in place, the program be adjusted or rescheduled accordingly.

The motion was approved as follows:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

- b. Motion 2020-11: Motion approving the lease agreement between the Mayor and Council and Bryan Brushmiller

Mr. Fleetwood reviewed the discussion held at a previous Executive Session regarding the lease agreement and read an email sent by Mr. Brushmiller regarding the proposed agreement. Councilmember Tyndall noted that the Brushmiller lease indicated a late penalty of 12%, whereas the Galuardi agreement (next agenda item) reflected 5% and, following brief discussion, moved to change it to 5% to be consistent. Councilmember Purnell requested that maps reflecting the exact areas of the property under the lease be added as appendix. Councilmember Tyndall amended his original motion to include Councilmember Purnell's request. Mayor Williams called the motion and approval was as follows:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

- c. Motion 2020-12: Motion approving the lease agreement between the Mayor and Council and Christopher Galuardi, MD and Jessco, LLC, D/B/A/ Pain Management

Mr. Fleetwood reviewed a previous discussion regarding the lease and read an email sent by Dr. Galuardi. Councilmember Purnell asked to have a map attached as an appendix as with the Brushmiller lease. Councilmember Gulyas moved to approve the lease agreement with the addition of an appendix and approval was as follows:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

- d. Motion 2020-13: Motion approving i.g. Burton of Berlin, Inc. to purchase seven (7) Equivalent Dwelling Units (EDU)

Mayor Williams noted that i.g. Burton was purchasing the EDU's as required and had submitted a check in payment. Mr. Fleetwood noted that they would be purchasing two more in the future. Councilmember Purnell moved to approve the purchase and approval was as follows:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

3. Town Administrator's Report:

Mr. Fleetwood provided reports for the Departments. He noted that the Notice to Proceed for the MD Rt 376 and US Rt. 113 widening project was expected to be issued for September 2020.

Economic Development is working on the farmers market and State Highway signage for downtown.

Finance continues work on budget preparation and revenue and expense review for the current year, including the impact of the ongoing State of Emergency.

Public Works has started weed spraying and cutting ditches, as well as work at Heron Park.

Electric continues generator-related work at the Power Plant as well as ordinary operations.

Water Resources has also begun warmer-weather work and standard operations.

The Planning Department has issued four building permits and review of stormwater designs for the Athena Properties 7-11 project.

The Police Department maintains communication with area organizations and law-enforcement agencies regarding the ongoing State of Emergency. Chief Downing thanks Hamilton Physical Therapy for their donation of cloth face masks and the Police Department has participated in community initiatives such as a food drive related to the emergency.

Mr. Fleetwood read a letter from resident Carol Rose thanking Ms. Bohlen for her efforts in live streaming the Mayor and Council Meetings and indicating her support of the proposed pay increase for the Police Department.

Discussion regarding the 4th of July Celebration followed. Mr. Fleetwood indicated that, at this time, the event was still scheduled; he would review the contract with Ms. Wells to determine the cancellation and/or rescheduling policy.

Ms. Bohlen thanked Mr. Josh Davis of Ocean Pines for assisting her in setting up to live-stream the meetings. She also noted that Hamilton Physical Therapy had also donated more than 25 cloth face masks for Town employees other than the Police Department.

4. Comments from the Mayor:

Mayor Williams had no comments.

5. Comments from the Council:

Councilmember Tyndall explained his absence at the April 13, 2020 meeting and thanked all for their concern.

Councilmember Gulyas had no comments.

Councilmember Purnell had no comments.

Councilmember Burrell had no comments.

6. Comments from the Public.

Ms. Bohlen noted that one citizen had submitted budget questions and that Mr. Fleetwood had spoken to her earlier in the day.

7. Comments from the Press – none.

8. Adjournment:

On the motion of Councilmember Burrell, the Mayor and Council meeting was adjourned at approximately 7:45 p.m.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Elroy Brittingham, VP					X
Dean Burrell	X				
Troy Purnell	X				
Thom Gulyas	X				
Zackery Tyndall	X				
<i>Voting Tally</i>	4				1

Respectfully Submitted,



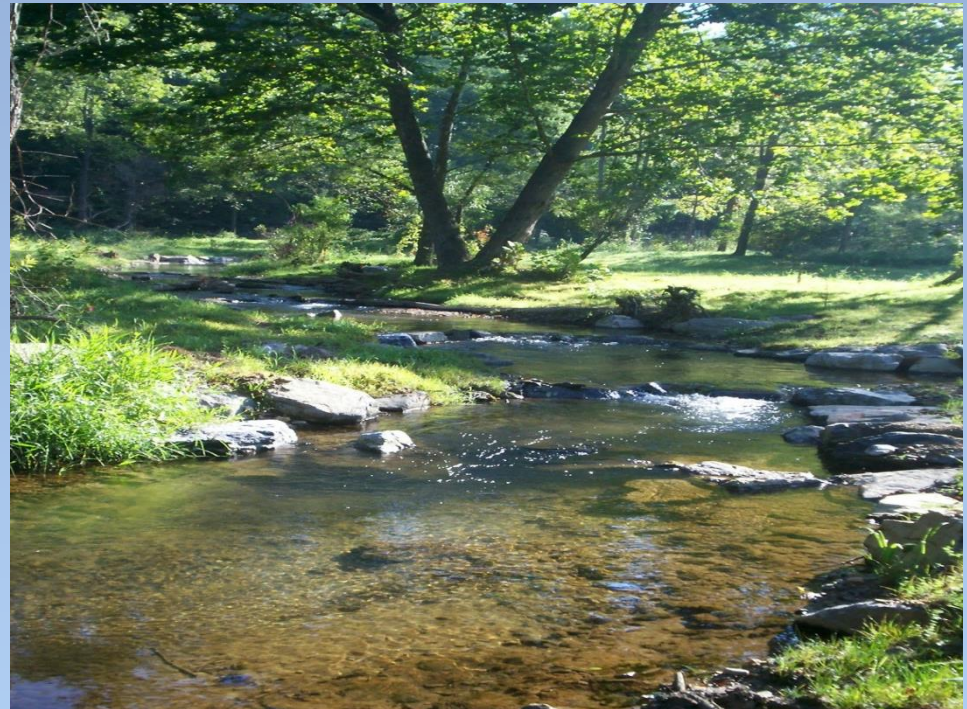
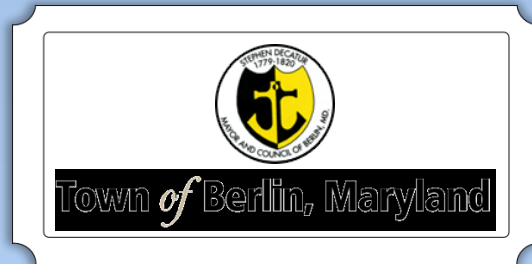
Mary T. Bohlen
Deputy Town Administrator

TOWN OF BERLIN STORMWATER MANAGEMENT UPDATE

Prepared for:

Town of Berlin Mayor and Council

Prepared by:



May 11, 2020

STORMWATER MANAGEMENT IMPROVEMENTS UPDATE

- ▶ ESTABLISHMENT OF THE STORMWATER UTILITY
- ▶ COMPLETED PROJECTS
- ▶ FUTURE PROJECTS
- ▶ PROJECT CAPITAL COST AND BUDGET SUMMARY
- ▶ STORMWATER UTILITY
 - ▶ CURRENT
 - ▶ ADJUSTMENT IMPACTS
- ▶ NELSON, FRANKLIN, AND PINE STREET – PHASED APPROACH

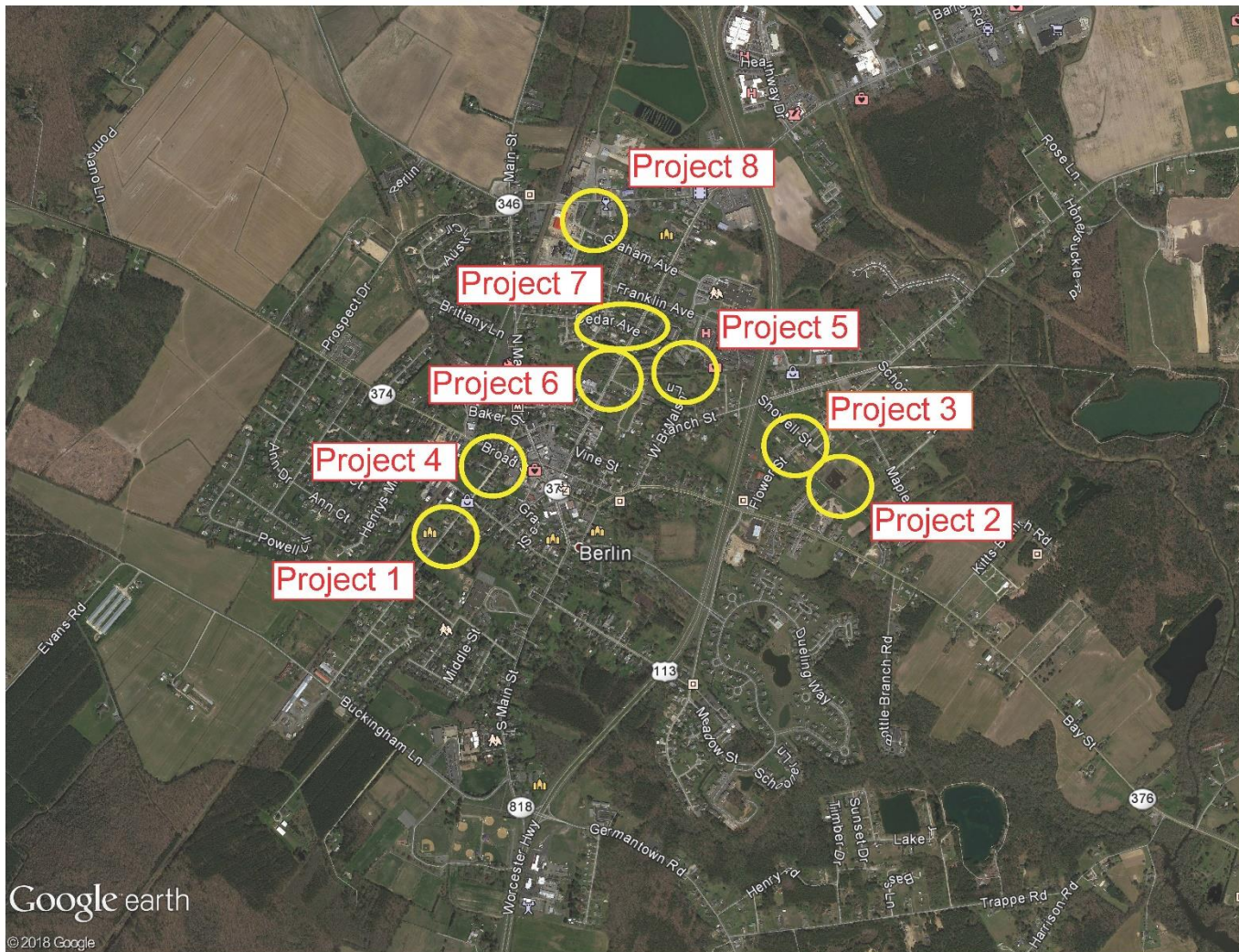
ESTABLISHMENT OF THE STORMWATER UTILITY

- ▶ Town Ordinance 2013-1 Established the Town's Stormwater Utility
- ▶ Effective July 1, 2013
- ▶ Equivalent Residential Unit (ERU) = 2,100 SF of impervious surface
- ▶ Residential \$50/ERU
- ▶ Non-Residential \$25/ERU
- ▶ Initial Annual Revenue Estimation (\$570,000)
 - ▶ Residential (\$50/ERU) = \$70,000
 - ▶ Non-Residential (\$25/ERU) = \$200,000
 - ▶ General Fund = \$300,000

COMPLETED STORMWATER MANAGEMENT PROJECTS

- ▶ Project 1 – West Street Culvert Replacement (April 2014)
- ▶ Project 2 - Flower Street Offline Wetlands (November 2016)
- ▶ Project 3 - Flower Street Culvert Replacement (March 2017)
- ▶ Project 4 - West Street Storm Drain Replacement (July 2017)
- ▶ Project 5 - William Street Off-Line Wetlands (October 2017)
- ▶ Project 6 - William Street Culvert Replacement (October 2017)
- ▶ Project 7 - Cedar Ave., Maple Dr., and Pine St. (July 2018)
- ▶ Project 8 – Graham Ave. Submerged Gravel Wetland (Dec. 2019)

COMPLETED PROJECTS



PROJECT I – WEST STREET CULVERT REPLACEMENT

- ▶ Project Description: Replacement of box culvert and step pools with natural stone and boulders
- ▶ Completed: April 2014
- ▶ Cost: \$134,000
- ▶ Funding Source:
 - ▶ 25% Town
 - ▶ 75% DNR



PROJECT 2 - FLOWER STREET OFFLINE WETLANDS

- ▶ Project Description: Creation of a wetland along Hudson Branch to provide water quality and quantity
- ▶ Completed: November 2016
- ▶ Cost: \$399,000
- ▶ Funding Source:
 - ▶ 100% HUD CDBG



PROJECT 3 - FLOWER STREET CULVERT REPLACEMENT

- ▶ Project Description: Replacement of two elliptical pipes with two box culverts
- ▶ Completed: March 2017
- ▶ Cost: \$330,000
- ▶ Funding Source:
 - ▶ 100% HUD CDBG



PROJECT 4 – WEST STREET STORM DRAIN REPLACEMENT

- ▶ Project Description: This project was considered an emergency stormwater project with the significant road failure. Project included replacement of existing metal pipe with larger plastic pipe.
- ▶ Completed: July 2017
- ▶ Cost: \$426,000
- ▶ Funding Source:
 - ▶ Town



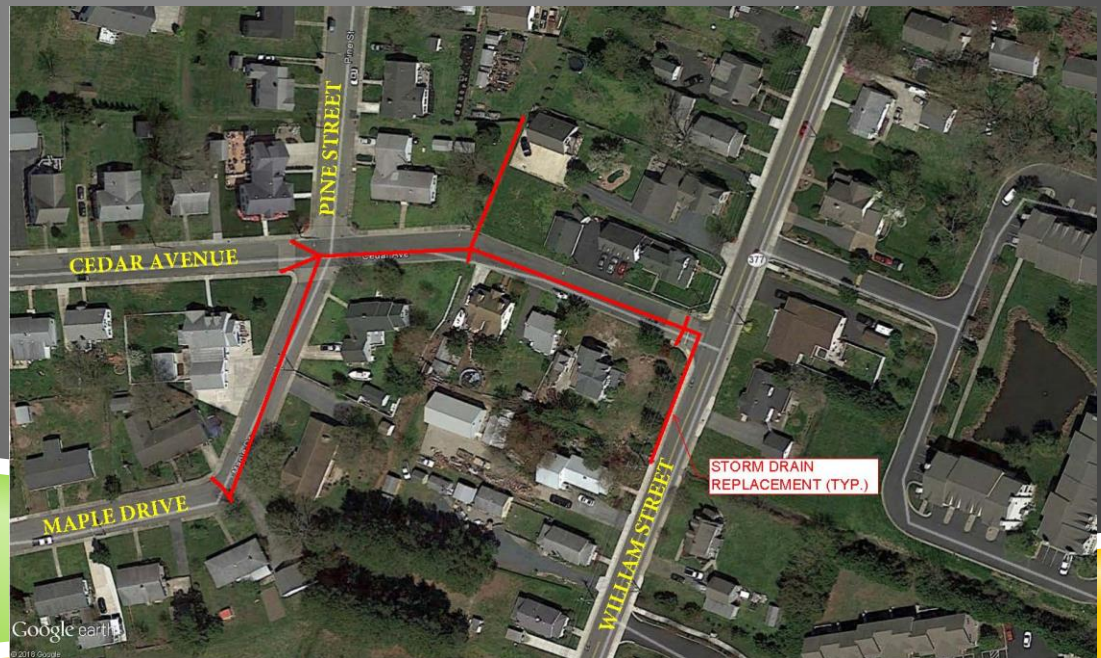
PROJECT 5 AND 6 - WILLIAM STREET OFFLINE WETLANDS AND CULVERT REPLACEMENT

- ▶ Project Description: Creation of a wetland along Hudson Branch to provide water quality and quantity. Replacement of two metal elliptical pipes with larger concrete pipes
- ▶ Completed: October 2017
- ▶ Cost: \$354,000
- ▶ Funding Source:
 - ▶ \$41K Town
 - ▶ \$125K FEMA
 - ▶ \$188K DNR



PROJECT 7 - CEDAR AVE., MAPLE DR., AND PINE ST.

- ▶ Project Description: This project is Phase I of the needed stormwater improvements in the area from William Street to the intersection of Graham Ave. and Nelson St. It was divided into two phases to utilize available grant funding.
- ▶ Completed: July 2018
- ▶ Cost: \$455,000
- ▶ Funding Source:
 - ▶ DNR



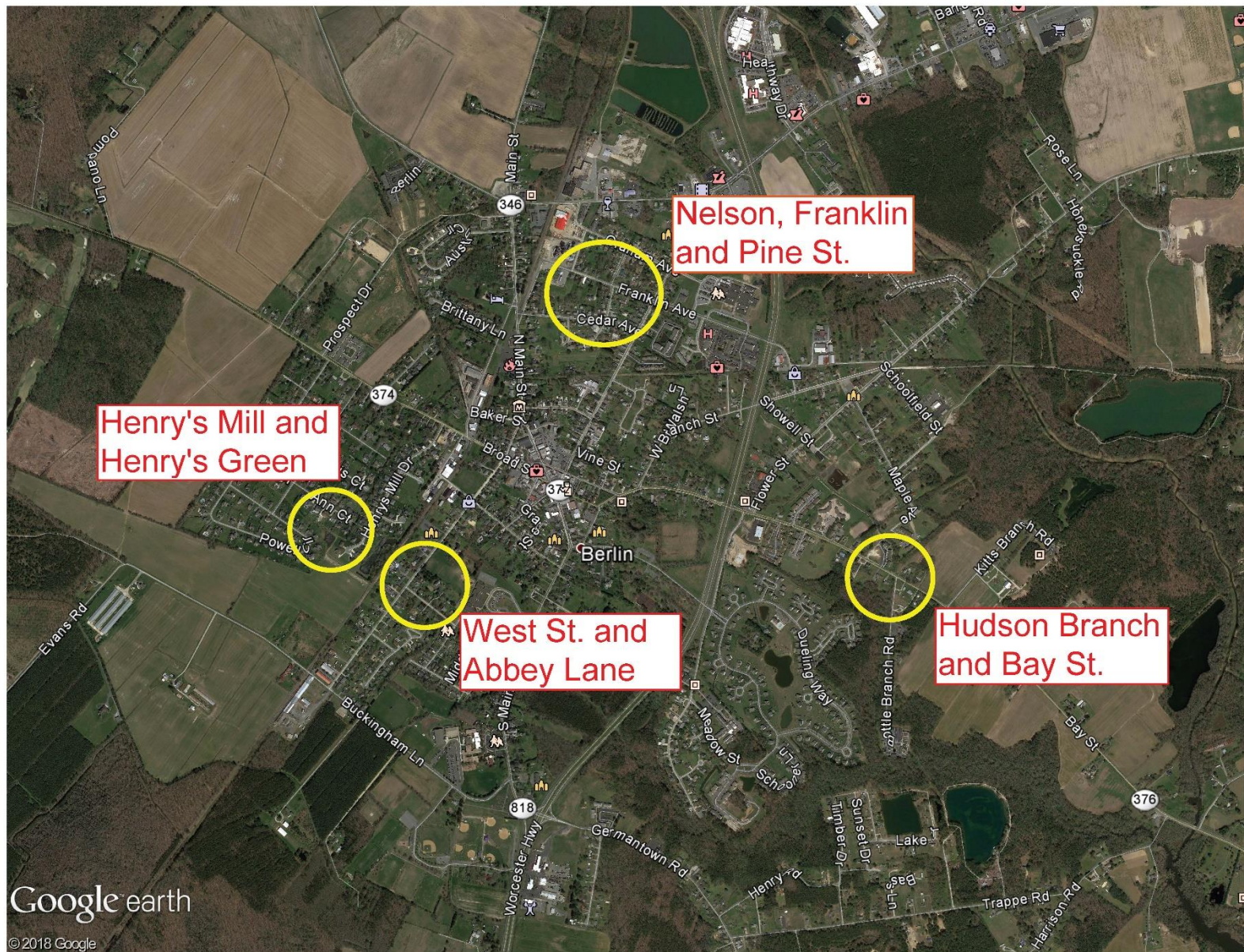
PROJECT 8

GRAHAM AVE. SUBMERGED GRAVEL WETLANDS

- ▶ Project Description: This project is primarily a water quality project with some additional water quantity management. Project selected based on grant funding from the Chesapeake Bay Trust.
- ▶ Completion: December 2019 (Planting Remains)
- ▶ Cost: \$175,000
- ▶ Funding Source:
 - ▶ \$55K DNR
 - ▶ \$75K CBT
 - ▶ \$45K Town



FUTURE PROJECTS



FUTURE PROJECT NELSON, FRANKLIN AND PINE STREET

- ▶ Project Description: This project is the second phase of the needed stormwater piping replacement needed in this area. Project will connect the Graham Ave. Submerged Gravel Wetland and the Phase I – Cedar, Maple and Pine St. Projects
- ▶ Design Status: 95% Complete.
- ▶ Budgetary Cost Estimate: \$850,000



FUTURE PROJECT WEST STREET AND ABBEY LANE

- ▶ Project Description: The existing stormwater collection piping at the intersection of West Street and Abby Lane along with the piping along West Street is significantly undersized. Stormwater diversion and increase pipe size is needed.
- ▶ Design Status: Concept Layout (for grant applications)
- ▶ Budgetary Cost Estimate: \$1,800,000



FUTURE PROJECT HENRY'S MILL AND HENRY'S GREEN

- ▶ Project Description: This project includes the replacement of existing stormwater piping to correct elevations and size.
- ▶ Design Status: Concept Layout (for grant applications)
- ▶ Budgetary Cost Estimate: \$450,000



FUTURE PROJECT

HUDSON BRANCH AND BAY STREET

- ▶ Project Description: This project includes channel improvements downstream of the existing main sanitary sewer line to prevent submergence of the sanitary piping.
- ▶ Design Status: Concept Layout (for grant applications)
- ▶ Budgetary Cost Estimate: \$600,000



PROJECTS COMPLETED AND BUDGETARY COSTS

▶ Completed Stormwater Improvement Projects (Total Project Capital Costs \$2,273,000)

▶ Project 1 – West Street Culvert Replacement	\$ 134,000
▶ Project 2 – Flower Street Off-Line Wetlands	\$ 399,000
▶ Project 3 – Flower Street Culvert Replacement	\$ 330,000
▶ Project 4 – West Street Storm Drain Replacement	\$ 426,000
▶ Project 5 and 6 – William Street Off-Line Wetlands and Culvert Replacement	\$ 354,000
▶ Project 7 – Cedar Ave., Maple Dr., and Pine St.	\$ 455,000
▶ Project 8 – Graham Ave. Submerged Gravel Wetlands	\$ 175,000

▶ Future Stormwater Improvement Projects (Total Budget Estimate \$3,700,000)

▶ Nelson, Franklin and Pine St.	\$ 850,000
▶ West Street and Abbey Lane	\$ 1,800,000
▶ Henry's Mill and Henry's Green	\$ 450,000
▶ Hudson Branch and Bay Street	\$ 600,000

CURRENT STORMWATER UTILITY

- ▶ Current (2019-2020) as budgeted
 - ▶ Revenue \$169,550
 - ▶ Expense \$129,550
 - ▶ Available Capital Funds \$40,000

STORMWATER UTILITY ADJUSTMENT

- ▶ Residential Stormwater Utility Fee
 - ▶ Current \$50/ERU
 - ▶ Proposed \$100/ERU
 - ▶ Estimated Additional Revenue \$75,200*
- ▶ Non-Residential Stormwater Utility Fee
 - ▶ Current \$25/ERU
 - ▶ Option 1 Proposed \$35/ERU
 - ▶ Option 1 Estimated Additional Revenue \$41,000*
 - ▶ Option 2 Proposed \$40/ERU
 - ▶ Option 2 Estimated Additional Revenue \$61,500*

* Estimated revenue is based on 2019 actual audited Stormwater Utility Fees collected for both residential and non-residential properties.

STORMWATER UTILITY ADJUSTMENT

- ▶ Total Estimated Additional Revenue
 - ▶ Residential and Non-Residential Option 1 = \$116,200*
 - ▶ Residential and Non-Residential Option 2 = \$136,700*

* Estimated revenue is based on 2019 actual audited Stormwater Utility Fees collected for both residential and non-residential properties.

NELSON, FRANKLIN AND PINE ST.

PHASED APPROACH

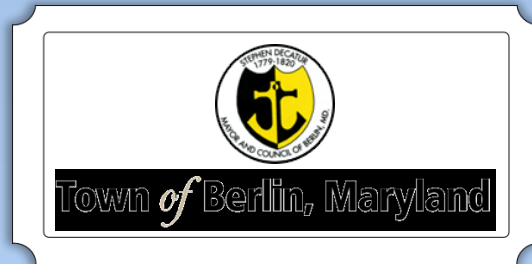
- ▶ Town Services through the Stormwater Utility
 - ▶ Perform video inspection of storm pipes to determine level of sediment and existing conflicts with sanitary
 - ▶ Jet and vacuum sediment from storm piping
- ▶ Contracted Capital Improvements – Possible Phasing Approach
 - ▶ Relocation of Verizon Fiber Optic at Pine Street and Cedar Drive - \$150,000
 - ▶ Sanitary Sewer (Gravity and Pumping Station) within Pine Street - \$100,000
 - ▶ SWM improvements within Pine Street (Cedar and Franklin) - \$325,000
 - ▶ SWM improvements within Franklin Street (Pine to Nelson) - \$200,000
 - ▶ SWM improvements within Nelson Street - \$75,000

QUESTIONS AND DISCUSSION

Prepared for:

Town of Berlin Mayor and Council

Prepared by:



May 11, 2020



ORDINANCE 2020-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN,
MARYLAND, A MARYLAND MUNICIPAL CORPORATION, SETTING THE REAL
PROPERTY TAX RATE FOR FISCAL YEAR 2021

WHEREAS the Town Charter § C3-10 requires that the Mayor and Council pass an Ordinance setting the real property tax rate necessary to sustain the Town's budget; and

WHEREAS the Mayor and Council have determined what the real property tax rate shall be.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Berlin, Maryland that the tax rate for fiscal year 2020-2021 shall be \$.80 per \$100.00 of assessed value of real property located within the Town limits of Berlin, Maryland.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the _____ day of _____, 20_____, and thereafter a statement of the substance of the Ordinance was published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this _____ day of _____, 20_____, by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of _____ in favor to _____ opposed, with _____ abstaining, and _____ absent.

Elroy Brittingham, Vice President

This Ordinance was approved this _____ day of _____, 20_____ by the Mayor of the Town of Berlin and is effective at the start of the 2021 Fiscal Year on July 1, 2020.

Wm. G. Williams, III, Mayor

ATTEST:

Jeffrey Fleetwood, Town Administrator



ORDINANCE 2020-03

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE FY21 BUDGET AS SUBMITTED.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the _____ day of _____, 2020, and thereafter a statement of the substance of the Ordinance was published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this _____ day of _____, 2020, by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of _____ in favor to _____ opposed, with _____ abstaining, and _____ absent.

Elroy Brittingham, Vice President

This Ordinance was approved this _____ day of _____, 2020 by the Mayor of the Town of Berlin and is effective at the start of the 2021 Fiscal Year on July 1, 2020.

Wm. G. Williams, III, Mayor

ATTEST:

Jeffrey Fleetwood, Town Administrator



Town of Berlin, MD

Budget Comparison Report

Account Summary

					Comparison 1 Budget		Comparison 1 to Parent Budget	
		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number								
Fund: 01 - GENERAL FUND								
Department: 4001 - GENERAL FUND REVENUES								
01-4001-3000	PRIOR YEAR ABATEMENT	-12,552.01	111,663.27	-277.95	0.00	0.00	0.00	0.00%
01-4001-3005	REAL PROPERTY	2,696,538.75	2,787,585.11	3,496,135.83	3,427,000.00	3,580,107.00	153,107.00	4.47%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	RE TAX RATE AT 0.80	0.00	0.00	-3,580,107.00				
01-4001-3015	CORPORATION TAX	193,118.88	181,753.63	164,588.05	180,000.00	150,000.00	-30,000.00	-16.67%
01-4001-3020	PUBLIC UTILITIES TAX	71,170.16	97,913.71	106,892.77	80,000.00	80,000.00	0.00	0.00%
01-4001-3021	ROOM TAX	30,556.39	37,235.49	30,067.65	25,000.00	10,000.00	-15,000.00	-60.00%
01-4001-3022	ADMISSION TAX	9,712.67	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3025	DISCOUNT	-6,863.77	-7,234.92	0.00	0.00	0.00	0.00	0.00%
01-4001-3030	IN LIEU OF TAX	157,000.00	157,000.00	78,500.00	157,000.00	182,076.00	25,076.00	15.97%
01-4001-3040	STATE INCOME TAX	365,721.23	518,973.06	237,789.21	300,000.00	150,000.00	-150,000.00	-50.00%
01-4001-3060	PENALTY AND INTEREST	27,615.40	32,989.03	7,424.01	3,000.00	3,000.00	0.00	0.00%
01-4001-3105	BUILDING PLAN REVIEW	5,794.00	5,765.00	3,493.00	3,000.00	2,500.00	-500.00	-16.67%
01-4001-3106	BUILDING PERMIT	58,080.57	108,174.71	53,387.44	60,000.00	45,000.00	-15,000.00	-25.00%
01-4001-3108	SIGN PERMIT	5,221.26	1,175.40	767.65	1,500.00	1,000.00	-500.00	-33.33%
01-4001-3109	MISCELLANEOUS PERMIT	6,992.31	8,531.63	7,336.68	5,000.00	4,000.00	-1,000.00	-20.00%
01-4001-3113	FRANCHISE FEES	90,453.15	104,378.97	80,505.51	88,000.00	104,000.00	16,000.00	18.18%
01-4001-3115	BUSINESS LICENSE	36,177.32	38,599.20	2,922.34	35,000.00	30,000.00	-5,000.00	-14.29%
01-4001-3120	INSURANCE REFUND	0.00	28,881.14	0.00	0.00	0.00	0.00	0.00%
01-4001-3230	DNR GRANT	0.00	134,680.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3240	HIGHWAY USER REVENUE	153,066.25	168,982.60	97,732.83	213,172.00	111,000.00	-102,172.00	-47.93%
01-4001-3241	MDOT BIKEWAYS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3242	STATE POLICE AID	62,858.00	62,521.00	41,269.82	54,438.00	54,000.00	-438.00	-0.80%
01-4001-3246	MAINSTREET TOURISM	13,199.95	35,286.88	23,341.00	1,000.00	1,000.00	0.00	0.00%
01-4001-3247	SLOT REVENUE	353,053.99	384,485.34	261,719.28	350,000.00	200,000.00	-150,000.00	-42.86%
01-4001-3248	FACADE GRANT	36,501.13	13,498.87	22,395.25	30,000.00	5,000.00	-25,000.00	-83.33%
01-4001-3270	COUNTY GRANT	455,000.00	465,000.00	465,000.00	465,000.00	465,000.00	0.00	0.00%
01-4001-3300	PARKING FINE	975.00	325.00	125.00	100.00	100.00	0.00	0.00%
01-4001-3351	PLANNING AND COMMISSION FI	0.00	600.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3352	BOARD OF ZONING APPEAL	1,500.00	650.00	325.00	650.00	325.00	-325.00	-50.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
01-4001-3353	GRASS CUTTING	280.00	880.00	870.00	500.00	500.00	0.00	0.00%
01-4001-3354	WASTE COLLECTION	20,573.33	20,281.66	20,323.33	20,000.00	20,000.00	0.00	0.00%
01-4001-3355	POLICE REPORT FEE	1,150.00	750.00	839.00	500.00	500.00	0.00	0.00%
01-4001-3356	FINGERPRINT FEE	13,770.00	13,357.00	9,090.50	8,000.00	8,000.00	0.00	0.00%
01-4001-3460	GENERAL OH WATER CONTRIBU	82,551.00	83,599.00	88,086.00	88,086.00	75,235.00	-12,851.00	-14.59%
01-4001-3461	GENERAL OH SEWER CONTRIBU	248,925.00	203,089.00	204,758.00	204,758.00	181,833.00	-22,925.00	-11.20%
01-4001-3462	GENERAL OH ELECTRIC CONTRIB	205,345.00	225,588.00	228,016.00	228,016.00	204,962.00	-23,054.00	-10.11%
01-4001-3463	STORMWATER GEN OH CONTRIE	15,243.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3464	ELECTRIC FUND REIMBURSMEN	12,235.00	11,968.66	11,722.00	11,722.00	11,324.00	-398.00	-3.40%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA BOND 97 50% INTEREST		0.00	0.00	-11,324.00			
01-4001-3465	WATER FUND REIMBURSMEN	1,470.00	1,436.24	1,407.00	1,407.00	1,359.00	-48.00	-3.41%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA BOND 97 6% INTEREST		0.00	0.00	-1,359.00			
01-4001-3466	SEWER FUND REIMBURSMEN	4,650.00	4,548.10	4,455.00	4,455.00	4,303.00	-152.00	-3.41%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA BOND 97 19% INTEREST		0.00	0.00	-4,303.00			
01-4001-3467	RECYCLING DISCOUNT	13,417.53	9,512.58	5,945.14	5,000.00	4,000.00	-1,000.00	-20.00%
01-4001-3500	RENT	2,550.00	700.00	-200.00	500.00	100.00	-400.00	-80.00%
01-4001-3590	IMPACT FEE RESIDENTIAL	78,000.00	158,000.00	11,622.00	30,000.00	20,000.00	-10,000.00	-33.33%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	RESIDENTIAL		10.00	-2,000.00	-20,000.00			
01-4001-3591	IMPACT FEE COMMERCIAL	18,070.00	8,987.00	6,760.00	10,000.00	10,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	COMMERCIAL \$1 PER SQ FT		10.00	-1,000.00	-10,000.00			
01-4001-3701	INTEREST EARNED	35,455.75	29,464.23	25,222.92	15,000.00	10,000.00	-5,000.00	-33.33%
01-4001-3800	MISCELLANEOUS INCOME	11,441.27	5,681.85	13,662.25	2,000.00	1,000.00	-1,000.00	-50.00%
01-4001-3805	PARKS AND RECREATION GRANT	117,395.00	0.00	0.00	0.00	107,500.00	107,500.00	0.00%

Budget Comparison Report

Account Number	Budget Detail	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
	Budget Code			Units	Price	Amount			
	INTRODUCED	COMMUNITY PLAYGROUND AND PARKS GRAN		0.00	0.00	-107,500.00			
01-4001-3810		DONATION	0.00	16.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3815		CHRISTMAS PARADE	5,650.00	4,664.50	4,310.00	5,000.00	4,000.00	-1,000.00	-20.00%
01-4001-3820		POLICE CPA PROG REVENUE	1,642.32	1,722.73	3,408.60	2,000.00	2,000.00	0.00	0.00%
01-4001-3821		POLICE FORFEITURE FUND	0.00	13,154.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3867		CONTRIBUTION FROM SEWER FI	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%
01-4001-3868		CONTRIBUTION FROM STORMW	0.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
01-4001-3870		GAIN LOSS DISPOSAL OF ASSETS	5,744.25	422.13	0.00	0.00	0.00	0.00	0.00%
01-4001-3871		CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3874		BOND LOAN PROCEEDS	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
01-4001-3884		SITE PLAN REVIEW	1,100.00	575.00	6,447.40	1,050.00	2,500.00	1,450.00	138.10%
01-4001-3888		COUNTY LIQUOR BOARD	25,125.00	25,125.00	0.00	0.00	0.00	0.00	0.00%
01-4001-3899		NSF HOLDING ACCOUNT	0.00	28.00	28.00	0.00	0.00	0.00	0.00%
Total Department: 4001 - GENERAL FUND REVENUES:			5,732,674.08	6,302,964.80	5,828,213.51	6,166,854.00	5,922,224.00	-244,630.00	-3.97%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5000 - ELECTED OFFICIALS								
01-5000-4001	SALARIES ELECTED AND APPOIN	36,000.44	51,812.94	30,360.89	52,500.00	52,500.00	0.00	0.00%
Budget Notes								
Budget Code	Subject							
INTRODUCED	MAYOR AND 5 ELECTED							
	Description							
	MAYOR AND 5 ELECTED							
01-5000-4002	SALARIES FULL TIME	26,567.54	27,366.53	19,302.91	27,126.00	27,672.00	546.00	2.01%
Budget Notes								
Budget Code	Subject							
INTRODUCED	30 HOURS PT							
	Description							
	30 HOURS PT							
01-5000-4500	FICA	4,507.43	5,800.59	3,426.16	6,092.00	6,135.00	43.00	0.71%
01-5000-4505	EMPLOYEE HEALTH INSURANCE	33,875.11	31,908.41	40,670.46	36,200.00	54,540.00	18,340.00	50.66%
01-5000-4510	RETIREMENT	4,561.85	4,672.16	4,857.12	4,688.00	5,160.00	472.00	10.07%
01-5000-4515	WORKERS' COMPENSATION	1,754.97	758.19	455.00	455.00	315.00	-140.00	-30.77%
01-5000-4530	VACATION BUY BACK	810.24	834.72	0.00	835.00	835.00	0.00	0.00%
01-5000-4550	HEALTH CLAIMS	13,245.71	16,477.19	12,231.55	22,400.00	16,400.00	-6,000.00	-26.79%
01-5000-4555	RETENTION	860.40	1,094.34	47.57	50.00	50.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	GIFT CARDS		0.00	0.00	50.00			
01-5000-5200	CONTRACTED SERVICES	741.40	746.16	303.94	660.00	702.00	42.00	6.36%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	ADP		4.00	26.00	104.00			
INTRODUCED	ADP		3.00	186.00	558.00			
INTRODUCED	DRUG TESTING		1.00	40.00	40.00			
01-5000-5210	INSURANCE	10,276.15	10,280.00	10,000.00	10,795.00	11,335.00	540.00	5.00%
01-5000-5610	TELEPHONE	0.00	150.00	0.00	0.00	0.00	0.00	0.00%
01-5000-5615	TRAVEL	3,072.29	3,936.25	1,515.49	1,000.00	2,000.00	1,000.00	100.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	LESMA		0.00	0.00	1,100.00			
INTRODUCED	OTHER TRAVEL		0.00	0.00	900.00			
01-5000-5616	CELL PHONE	3,750.00	3,900.00	2,400.00	3,000.00	3,000.00	0.00	0.00%
01-5000-5620	DUES AND PUBLICATIONS	340.00	52.00	0.00	200.00	200.00	0.00	0.00%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget			
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May					
Budget Detail								
Budget Code								
INTRODUCED								
INTRODUCED								
INTRODUCED								
01-5000-5621								
01-5000-5676								
Budget Detail								
Budget Code								
INTRODUCED								
DESCRIPTION								
LESMA DUES								
MMA DUES								
OTHER DUES								
EMPLOYEE TRAINING	3,051.45	737.33	0.00		0.00	0.00	0.00	0.00%
SPECIAL APPROPRIATIONS	100.00	903.87	755.24		600.00	1,000.00	400.00	66.67%
Budget Detail								
Budget Code								
INTRODUCED								
DESCRIPTION								
SYMPATHY DONATIONS								
OFFICE SUPPLIES	2,801.09	1,981.66	689.52		750.00	750.00	0.00	0.00%
PRINTING	0.00	371.50	0.00		0.00	0.00	0.00	0.00%
Total Department: 5000 - ELECTED OFFICIALS:	146,316.07	163,783.84	127,015.85		167,351.00	182,594.00	15,243.00	9.11%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget			
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May				
Department: 5100 - ADMINISTRATION								
01-5100-2921	CONTRIBUTION TO STORMWAT	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-4002	SALARIES FULL TIME	331,217.38	344,804.85	261,651.63	339,550.00	297,370.00	-42,180.00	-12.42%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	4 FTES	4 FTES						
01-5100-4004	SALARIES OVERTIME	603.93	220.73	25.96	500.00	500.00	0.00	0.00%
01-5100-4068	ELECTION EXPENSE	0.00	416.14	0.00	0.00	3,000.00	3,000.00	0.00%
01-5100-4500	FICA	24,710.17	25,687.30	18,389.21	26,020.00	22,788.00	-3,232.00	-12.42%
01-5100-4505	EMPLOYEE HEALTH INSURANCE	45,779.15	48,714.14	48,812.15	41,900.00	43,801.00	1,901.00	4.54%
01-5100-4510	RETIREMENT	34,723.31	34,431.18	33,298.74	33,100.00	36,080.00	2,980.00	9.00%
01-5100-4515	WORKERS' COMPENSATION	1,977.80	2,046.59	1,222.00	1,225.00	841.00	-384.00	-31.35%
01-5100-4530	VACATION BUY BACK	4,154.40	4,379.61	0.00	4,425.00	5,120.00	695.00	15.71%
01-5100-4545	VEHICLE ALLOWANCE	4,500.08	4,500.00	3,288.52	4,500.00	4,500.00	0.00	0.00%
01-5100-4550	HEALTH CLAIMS	16,268.34	22,003.60	11,906.57	29,900.00	16,480.00	-13,420.00	-44.88%
01-5100-4555	RETENTION	2,916.60	3,559.77	245.28	243.50	200.00	-43.50	-17.86%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	4.00	50.00	200.00				
01-5100-5000	PROFESSIONAL SERVICES	0.00	34,057.89	6,466.73	0.00	0.00	0.00	0.00%
01-5100-5005	LEGAL EXPENSES	0.00	0.00	72,350.61	25,000.00	25,000.00	0.00	0.00%
01-5100-5200	CONTRACTED SERVICES	15,996.74	31,177.72	19,032.01	12,500.00	15,524.00	3,024.00	24.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	4.00	186.00	744.00				
INTRODUCED	CODERED, ONSOLVE	1.00	3,500.00	3,500.00				
INTRODUCED	DRUG TEST	4.00	40.00	160.00				
INTRODUCED	MAIN AND WEST ST MEMORIAL LANDSCAPING	1.00	3,200.00	3,200.00				
INTRODUCED	MD DE ACCESS BIKEWAY PATH FEES	0.00	0.00	1,500.00				
INTRODUCED	MUNICODE MAINTENANCE & SUPPLEMENT	1.00	2,500.00	2,500.00				
INTRODUCED	PEST CONTROL	4.00	105.00	420.00				
INTRODUCED	SHREDDING	1.00	2,000.00	2,000.00				
INTRODUCED	TELVUE	1.00	1,500.00	1,500.00				
01-5100-5210	INSURANCE	5,025.00	5,277.00	5,166.33	5,541.00	5,820.00	279.00	5.04%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	5% INCREASE	5% INCREASE						

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget Increase / (Decrease)	%
					Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED		
01-5100-5255	CAPITAL OUTLAY EQUIPMENT	84,049.29	211,404.88	120,959.12	25,000.00	0.00	-25,000.00	-100.00%
01-5100-5257	VEHICLE MAINTENANCE	0.00	-79.91	-312.59	300.00	300.00	0.00	0.00%
01-5100-5264	WEBSITE	2,800.00	6,750.00	1,900.00	3,900.00	2,900.00	-1,000.00	-25.64%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	D3 WEBSITE MAINT		1.00	1,500.00	1,500.00			
INTRODUCED	DOTGOV DOMAIN NAME		1.00	400.00	400.00			
INTRODUCED	MUNICODE TOWN CODE ON WEB		1.00	1,000.00	1,000.00			
01-5100-5266	TRANSFER TO RESERVES	0.00	0.00	0.00	0.00	175,000.00	175,000.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	STABILIZATION RESERVE		0.00	0.00	100,000.00			
INTRODUCED	TRANSFER FROM SEWER FUND		0.00	0.00	50,000.00			
INTRODUCED	TRANSFER FROM ST WATER		0.00	0.00	25,000.00			
01-5100-5268	SLOT CONTRIBUTION TO RESERV	0.00	0.00	0.00	350,000.00	200,000.00	-150,000.00	-42.86%
01-5100-5269	ENVIRONMENTAL INITIATIVES	5,207.79	312.50	0.00	0.00	0.00	0.00	0.00%
01-5100-5400	UTILITIES	17,030.56	20,083.99	14,374.79	19,116.00	18,990.00	-126.00	-0.66%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	DOWNTOWN WIFI		0.00	0.00	1,320.00			
INTRODUCED	TAYLOR MUSEUM		0.00	0.00	996.00			
INTRODUCED	TOWN HALL		0.00	0.00	16,674.00			
01-5100-5601	POSTAGE	0.00	0.00	14.30	0.00	0.00	0.00	0.00%
01-5100-5607	FIRE&EMS FUNDING STUDIES	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5100-5608	FIRE&EMS OPERATING ALLOCAT	250,000.00	605,000.00	544,000.00	544,500.00	400,000.00	-144,500.00	-26.54%
01-5100-5610	TELEPHONE	12,573.39	13,520.38	10,781.10	14,000.00	14,000.00	0.00	0.00%
01-5100-5615	TRAVEL	6,360.89	10,084.18	1,171.61	4,500.00	2,200.00	-2,300.00	-51.11%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	CLERK CONFERENCE		0.00	0.00	600.00			
INTRODUCED	EZ PASS		0.00	0.00	100.00			
INTRODUCED	TOWN HALL MEETINGS		0.00	0.00	1,500.00			
01-5100-5616	CELL PHONE	3,127.01	2,190.00	1,860.00	2,802.00	2,400.00	-402.00	-14.35%
01-5100-5620	DUES AND PUBLICATIONS	7,064.08	7,053.47	5,383.99	7,490.00	6,340.00	-1,150.00	-15.35%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	ADMIN DUES		0.00	0.00	510.00			

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget			
		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number								
INTRODUCED	CLERK DUES		0.00	0.00	100.00			
INTRODUCED	CONSTANT CONTACT		0.00	0.00	600.00			
INTRODUCED	MD GFOA		0.00	0.00	40.00			
INTRODUCED	MML DUES		0.00	0.00	5,000.00			
INTRODUCED	TOWN'S BJ'S MEMBERSHIP		2.00	45.00	90.00			
01-5100-5621	EMPLOYEE TRAINING	20,649.25	869.50	430.00	3,500.00	2,500.00	-1,000.00	-28.57%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	CLERK MEETINGS		0.00	0.00	500.00			
INTRODUCED	MML CONFERENCE		0.00	0.00	1,000.00			
INTRODUCED	OTHER		0.00	0.00	1,000.00			
01-5100-5622	INFORMATION TECHNOLOGY	41,057.41	24,176.11	6,126.55	5,800.00	5,500.00	-300.00	-5.17%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	CARDS MANAGED NETWORK, FIREWALL		1.00	5,500.00	5,500.00			
01-5100-5630	VEHICLE FUEL	2,992.02	2,688.23	1,952.17	3,000.00	3,000.00	0.00	0.00%
01-5100-5676	SPECIAL APPROPRIATIONS	35,633.74	55,233.22	20,000.00	20,000.00	20,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	AGH CANCER CENTER		0.00	0.00	20,000.00			
01-5100-5700	OFFICE SUPPLIES	8,876.55	7,293.92	2,579.43	5,016.00	4,000.00	-1,016.00	-20.26%
01-5100-5720	PRINTING	762.59	0.00	0.00	500.00	0.00	-500.00	-100.00%
01-5100-5726	ADVERTISING	2,010.05	1,498.19	368.60	1,500.00	1,500.00	0.00	0.00%
01-5100-5789	CONTINGENCY	0.00	0.00	0.00	49,035.00	12,190.00	-36,845.00	-75.14%
01-5100-5798	MULTIPURPOSE BUILDING MAIN	4,493.34	2,327.00	0.00	0.00	0.00	0.00	0.00%
01-5100-6510	CUST SERVICE REIM GEN FUN	56,910.00	73,975.40	52,920.75	70,561.00	79,376.00	8,815.00	12.49%
01-5100-7513	OCEAN'S EAST SEAHAWK PROJEC	0.00	0.00	-45.00	0.00	0.00	0.00	0.00%
Total Department: 5100 - ADMINISTRATION:		1,249,470.86	1,605,657.58	1,266,320.56	1,654,924.50	1,427,220.00	-227,704.50	-13.76%

Budget Comparison Report

					Comparison 1		Comparison 1	
					Parent Budget	Budget	to Parent Budget	
					2019-2020	2020-2021	Increase /	%
					2019-2020	INTRODUCED	(Decrease)	
Account Number		2017-2018	2018-2019	2019-2020				
Department: 5120 - FINANCE		Total Activity	Total Activity	YTD Activity				
				Through May				
01-5120-4002	SALARIES FULL TIME	167,178.43	172,251.28	122,406.85	172,040.00	175,475.00	3,435.00	2.00%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	3 FTES	3 FTES						
01-5120-4004	SALARIES OVERTIME	102.29	1,133.08	35.12	300.00	300.00	0.00	0.00%
01-5120-4500	FICA	12,129.01	12,846.88	8,987.21	13,185.00	13,450.00	265.00	2.01%
01-5120-4505	EMPLOYEE HEALTH INSURANCE	12,716.70	8,393.00	11,334.75	15,000.00	12,550.00	-2,450.00	-16.33%
01-5120-4510	RETIREMENT	15,103.80	16,504.12	17,801.84	17,675.00	21,485.00	3,810.00	21.56%
01-5120-4515	WORKERS' COMPENSATION	1,496.68	706.06	620.00	620.00	430.00	-190.00	-30.65%
01-5120-4545	VEHICLE ALLOWANCE	2,644.20	2,644.20	1,932.30	2,714.00	2,714.00	0.00	0.00%
01-5120-4550	HEALTH CLAIMS	4,861.16	6,241.62	3,344.75	6,400.00	4,440.00	-1,960.00	-30.63%
01-5120-4555	RETENTION	2,041.23	2,678.38	142.71	155.00	155.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	BLOOD BANK	1.00	5.00	5.00				
INTRODUCED	GIFT CARDS	3.00	50.00	150.00				
01-5120-5000	PROFESSIONAL SERVICES	48,675.00	51,740.00	49,875.00	48,500.00	50,000.00	1,500.00	3.09%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	PKS ANNUAL AUDIT	1.00	36,000.00	36,000.00				
INTRODUCED	PKS FIRE CO AUDIT	1.00	11,000.00	11,000.00				
INTRODUCED	PKS UFR STATEMENTS	1.00	3,000.00	3,000.00				
01-5120-5200	CONTRACTED SERVICES	583.81	515.52	389.58	660.00	678.00	18.00	2.73%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	3.00	186.00	558.00				
INTRODUCED	DRUG TESTING	3.00	40.00	120.00				
01-5120-5210	INSURANCE	1,411.50	1,258.50	1,397.00	1,557.00	1,635.00	78.00	5.01%
01-5120-5615	TRAVEL	4,122.68	6,793.25	1,149.58	2,600.00	3,500.00	900.00	34.62%
01-5120-5616	CELL PHONE	600.00	600.00	450.00	1,000.00	1,800.00	800.00	80.00%
01-5120-5620	DUES AND PUBLICATIONS	280.00	280.00	280.00	280.00	280.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GFOA MEMBERSHIP	1.00	160.00	160.00				
INTRODUCED	MD GFOA MEMBERSHIP	3.00	40.00	120.00				

Budget Comparison Report

					Comparison 1	Comparison 1	%
					Budget	to Parent Budget	
		2017-2018	2018-2019	2019-2020	Parent Budget		
		Total Activity	Total Activity	YTD Activity	2019-2020	2020-2021	
				Through May	2019-2020	INTRODUCED	Increase / (Decrease)
Account Number							
01-5120-5621	EMPLOYEE TRAINING	3,151.48	4,945.00	-40.00	4,025.00	4,325.00	300.00 7.45%
Budget Detail							
Budget Code	Description		Units	Price	Amount		
INTRODUCED	CPFO		1.00	1,000.00	1,000.00		
INTRODUCED	GFOA COURSES		1.00	1,300.00	1,300.00		
INTRODUCED	MDGFOA CONFERENCE		3.00	175.00	525.00		
INTRODUCED	TYLER CLASSES		3.00	500.00	1,500.00		
01-5120-5700	OFFICE SUPPLIES	3,152.47	6,455.40	1,167.63	2,000.00	2,000.00	0.00 0.00%
Budget Detail							
Budget Code	Description		Units	Price	Amount		
INTRODUCED	1099 FORMS		1.00	200.00	200.00		
INTRODUCED	CHECK STOCK		1.00	300.00	300.00		
INTRODUCED	OFFICE SUPPLIES		1.00	500.00	500.00		
INTRODUCED	PRINTER TONER		1.00	1,000.00	1,000.00		
Total Department: 5120 - FINANCE:		280,250.44	295,986.29	221,274.32	288,711.00	295,217.00	6,506.00 2.25%

Budget Comparison Report

					Comparison 1		Comparison 1	
					Budget	to Parent Budget		
					Parent Budget			
					2019-2020	2020-2021		
					2019-2020	INTRODUCED	Increase /	%
							(Decrease)	
Account Number	2017-2018	2018-2019	2019-2020					
Department: 5125 - CUSTOMER ACCOUNTS	Total Activity	Total Activity	YTD Activity					
			Through May					
01-5125-4002	SALARIES FULL TIME	124,001.26	125,830.12	84,187.51	118,300.00	120,660.00	2,360.00	1.99%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	3 FTES	3 FTES						
01-5125-4004	SALARIES OVERTIME	1,455.00	1,318.48	113.94	1,000.00	1,000.00	0.00	0.00%
01-5125-4500	FICA	9,908.04	9,701.35	6,144.43	9,127.00	9,310.00	183.00	2.01%
01-5125-4505	EMPLOYEE HEALTH INSURANCE	10,794.14	9,942.98	21,576.85	12,140.00	24,240.00	12,100.00	99.67%
01-5125-4510	RETIREMENT	11,743.87	12,504.12	12,626.84	12,500.00	15,170.00	2,670.00	21.36%
01-5125-4515	WORKERS' COMPENSATION	1,496.68	798.14	480.00	480.00	350.00	-130.00	-27.08%
01-5125-4530	VACATION BUY BACK	1,316.16	0.00	0.00	0.00	0.00	0.00	0.00%
01-5125-4550	HEALTH CLAIMS	2,687.89	2,493.85	4,204.59	6,400.00	10,840.00	4,440.00	69.38%
01-5125-4555	RETENTION	2,041.24	2,678.38	142.71	150.00	150.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	HOLIDAY GIFT CARD	3.00	50.00	150.00				
01-5125-5200	CONTRACTED SERVICES	32,186.65	34,614.90	31,177.27	33,560.00	34,578.00	1,018.00	3.03%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	3.00	186.00	558.00				
INTRODUCED	DRUG TESTING	3.00	40.00	120.00				
INTRODUCED	LOGICS LICENSE	0.00	0.00	3,400.00				
INTRODUCED	MISC OTHER	0.00	0.00	500.00				
INTRODUCED	TYLER ANNUAL SUPPORT	0.00	0.00	26,000.00				
INTRODUCED	TYLER ON LINE BILLING	0.00	0.00	4,000.00				
01-5125-5210	INSURANCE	2,218.50	1,258.50	2,500.00	2,450.00	2,580.00	130.00	5.31%
01-5125-5220	RENTAL OFFICE EQUIPMENT	8,517.99	11,800.49	12,466.33	13,000.00	14,000.00	1,000.00	7.69%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	COPIERS	0.00	0.00	11,000.00				
INTRODUCED	MAIL STUFFER	0.00	0.00	3,000.00				
01-5125-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-5125-5601	POSTAGE	24,716.65	24,093.01	24,323.49	30,000.00	28,200.00	-1,800.00	-6.00%
01-5125-5615	TRAVEL	1,892.04	2,089.57	125.87	1,400.00	2,000.00	600.00	42.86%
01-5125-5616	CELL PHONE	0.00	0.00	0.00	600.00	1,800.00	1,200.00	200.00%
01-5125-5621	EMPLOYEE TRAINING	2,923.35	3,566.74	0.00	2,000.00	2,000.00	0.00	0.00%
01-5125-5622	INFORMATION TECHNOLOGY	0.00	47,442.16	44,719.69	49,656.00	68,000.00	18,344.00	36.94%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	Increase / (Decrease)	
					Parent Budget		
					2019-2020 2019-2020	2020-2021 INTRODUCED	
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May				
Budget Detail							
Budget Code	Description		Units	Price	Amount		
INTRODUCED	CARDS IT SERVER SERVICES		0.00	0.00	14,100.00		
INTRODUCED	CARDS SERVICE AGREEMENT		0.00	0.00	47,200.00		
INTRODUCED	MICROSOFT WINDOWS CARDS IT		0.00	0.00	6,700.00		
01-5125-5700	OFFICE SUPPLIES	5,257.85	18,600.20	15,367.02	32,042.00	30,000.00	-2,042.00 -6.37%
Budget Detail							
Budget Code	Description		Units	Price	Amount		
INTRODUCED	OTHER		0.00	0.00	27,300.00		
INTRODUCED	SERVER HARDWARE CARDS IT		0.00	0.00	2,700.00		
01-5125-5720	PRINTING	1,087.00	1,196.22	2,963.46	1,000.00	3,000.00	2,000.00 200.00%
01-5125-5780	BAD DEBT EXPENSE	5,095.44	19,177.49	0.00	5,000.00	5,000.00	0.00 0.00%
01-5125-5785	CREDIT CARD FEE	18,893.47	21,968.77	17,539.93	22,000.00	24,000.00	2,000.00 9.09%
01-5125-6505	REIMBURSEMENTS	-284,547.96	-369,877.00	-264,603.75	-352,805.00	-396,878.00	-44,073.00 12.49%
Total Department: 5125 - CUSTOMER ACCOUNTS:		-16,314.74	-18,801.53	16,056.18	0.00	0.00	0.00 0.00%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget		%	
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5130 - BUILDING AND GROUNDS								
01-5130-5200	CONTRACTED SERVICES	54,285.47	71,591.11	44,430.83	53,450.00	41,450.00	-12,000.00	-22.45%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	HENRY PARK RESTROOM CLEANING		0.00	0.00	10,950.00			
INTRODUCED	TOWN HALL CLEANING		0.00	0.00	30,500.00			
01-5130-5250	BUILDING MAINTENANCE	13,741.17	7,983.30	6,846.28	8,500.00	7,500.00	-1,000.00	-11.76%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	BLDG REPAIRS		0.00	0.00	3,000.00			
INTRODUCED	HVAC		0.00	0.00	3,000.00			
INTRODUCED	MISC TOOLS		0.00	0.00	1,500.00			
01-5130-5251	EQUIPMENT MAINTENANCE	65.87	6,627.76	2,751.17	500.00	1,000.00	500.00	100.00%
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	21,925.65	30,000.00	0.00	-30,000.00	-100.00%
Total Department: 5130 - BUILDING AND GROUNDS:		68,092.51	86,202.17	75,953.93	92,450.00	49,950.00	-42,500.00	-45.97%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5200 - POLICE								
01-5200-4002	SALARIES FULL TIME	941,237.63	968,198.61	618,894.95	975,624.00	1,036,560.00	60,936.00	6.25%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	14 SWORN, 5 FTES, 3 PTS	14 SWORN, 5 FTES, 3 PTS						
INTRODUCED	9% INCREASE SWORN 2% REGULAR	9% INCREASE SWORN 2% REGULAR						
01-5200-4003	SALARIES PART TIME AND TEMP	10,594.17	8,472.66	6,989.40	10,000.00	10,000.00	0.00	0.00%
01-5200-4004	SALARIES OVERTIME	75,983.31	69,856.24	72,339.97	66,000.00	70,000.00	4,000.00	6.06%
01-5200-4500	FICA	75,412.47	79,735.62	53,255.36	81,000.00	85,420.00	4,420.00	5.46%
01-5200-4505	EMPLOYEE HEALTH INSURANCE	142,807.76	125,455.37	125,613.34	139,100.00	163,006.00	23,906.00	17.19%
01-5200-4510	RETIREMENT	86,845.64	97,524.72	101,353.20	100,719.00	125,465.00	24,746.00	24.57%
01-5200-4515	WORKERS' COMPENSATION	67,489.31	232,995.11	148,920.00	152,000.00	102,500.00	-49,500.00	-32.57%
01-5200-4530	VACATION BUY BACK	9,215.46	9,753.82	0.00	10,050.00	10,777.00	727.00	7.23%
01-5200-4550	HEALTH CLAIMS	55,844.46	42,754.40	36,414.04	77,600.00	65,600.00	-12,000.00	-15.46%
01-5200-4555	RETENTION	14,773.68	18,975.79	1,088.93	1,120.00	1,100.00	-20.00	-1.79%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	22.00	50.00	1,100.00				
01-5200-5000	PROFESSIONAL SERVICES	10,920.96	6,280.44	0.00	0.00	0.00	0.00	0.00%
01-5200-5200	CONTRACTED SERVICES	31,692.79	30,288.69	27,274.50	38,251.00	38,250.00	-1.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ABSOLUTE SECURITY	1.00	1,200.00	1,200.00				
INTRODUCED	ADP PAYROLL	1.00	3,600.00	3,600.00				
INTRODUCED	AXON CAMERA	1.00	6,521.00	6,521.00				
INTRODUCED	BACKGROUND CHECKS	1.00	250.00	250.00				
INTRODUCED	CAPWIN	1.00	3,020.00	3,020.00				
INTRODUCED	CJIS	12.00	140.00	1,680.00				
INTRODUCED	COMMUNICATION SERVICES	1.00	150.00	150.00				
INTRODUCED	CROSSMATCH	1.00	1,300.00	1,300.00				
INTRODUCED	CROWNE POINTE TECH	1.00	1,200.00	1,200.00				
INTRODUCED	FIDELITY POWER	1.00	2,054.00	2,054.00				
INTRODUCED	FIRE PROTECTIVE SERVICE	1.00	300.00	300.00				
INTRODUCED	HARRIS RADIO CONTRACT	1.00	1,730.00	1,730.00				
INTRODUCED	IACP NET	1.00	525.00	525.00				
INTRODUCED	KENNILING	36.00	20.00	720.00				
INTRODUCED	MIDWEST RADAR	1.00	450.00	450.00				
INTRODUCED	MITEL	1.00	610.00	610.00				

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Account Number								
INTRODUCED	REAL HVAC		1.00 3,900.00	3,900.00				
INTRODUCED	VCA ANIMAL HOSRPITAL		1.00 2,000.00	2,000.00				
INTRODUCED	VZW		12.00 520.00	6,240.00				
INTRODUCED	WOC INJURY & ILLNESS		1.00 800.00	800.00				
01-5200-5210	INSURANCE	14,645.00	15,590.00	15,508.00	15,987.00	16,787.00	800.00	5.00%
01-5200-5220	RENTAL OFFICE EQUIPMENT	0.00	0.00	2,392.40	2,640.00	2,640.00	0.00	0.00%
01-5200-5250	BUILDING MAINTENANCE	727.40	3,859.55	245.88	3,000.00	15,300.00	12,300.00	410.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	CONTRACT CLEANING		0.00	0.00	12,000.00			
INTRODUCED	GENERAL MAINTENANCE		0.00	0.00	3,300.00			
01-5200-5251	EQUIPMENT MAINTENANCE	0.00	433.26	220.00	500.00	500.00	0.00	0.00%
01-5200-5255	CAPITAL OUTLAY EQUIPMENT	1,631,411.54	50,981.04	0.00	0.00	0.00	0.00	0.00%
01-5200-5257	VEHICLE MAINTENANCE	15,203.50	17,508.79	19,006.51	13,000.00	15,000.00	2,000.00	15.38%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	VEHICLE MAINTENANCE		20.00	750.00	15,000.00			
01-5200-5400	UTILITIES	16,007.40	13,408.36	10,081.28	19,980.00	18,600.00	-1,380.00	-6.91%
01-5200-5601	POSTAGE	10.31	90.06	48.40	200.00	200.00	0.00	0.00%
01-5200-5610	TELEPHONE	8,625.99	4,663.41	4,352.94	5,400.00	5,400.00	0.00	0.00%
01-5200-5615	TRAVEL	1,236.16	1,786.89	1,489.32	2,800.00	2,500.00	-300.00	-10.71%
01-5200-5616	CELL PHONE	7,050.00	7,800.00	5,750.00	8,400.00	8,400.00	0.00	0.00%
01-5200-5620	DUES AND PUBLICATIONS	950.00	865.00	865.00	1,000.00	925.00	-75.00	-7.50%
01-5200-5621	EMPLOYEE TRAINING	30,731.79	23,060.30	1,178.00	15,500.00	13,500.00	-2,000.00	-12.90%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	ANNUAL INSERVICE		1.00	800.00	800.00			
INTRODUCED	CIVILIAN STAFF		1.00	500.00	500.00			
INTRODUCED	JOB RELATED TRAINING		1.00	10,000.00	10,000.00			
INTRODUCED	K9 TRAINING		1.00	1,000.00	1,000.00			
INTRODUCED	SPECIALIZED TRAINING		1.00	1,200.00	1,200.00			
01-5200-5622	INFORMATION TECHNOLOGY	0.00	0.00	9,429.67	8,210.00	9,600.00	1,390.00	16.93%
01-5200-5626	FINGERPRINT EXPENSE	9,205.00	9,178.42	6,546.50	8,000.00	8,000.00	0.00	0.00%
01-5200-5630	VEHICLE FUEL	30,071.70	35,007.12	22,365.18	36,000.00	36,000.00	0.00	0.00%
01-5200-5647	CLOTHING PURCHASE	7,544.17	4,271.68	588.34	4,000.00	4,000.00	0.00	0.00%
01-5200-5648	LAUNDRY AND DRYCLEANING	1,355.00	1,240.00	793.00	1,300.00	1,300.00	0.00	0.00%
01-5200-5650	NON-CAPITAL EQUIPMENT	20,152.70	6,929.50	0.00	0.00	0.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
01-5200-5676	SPECIAL APPROPRIATIONS	1,050.00	1,050.00	0.00	1,050.00	1,050.00	0.00	0.00%
01-5200-5700	OFFICE SUPPLIES	2,356.43	1,734.22	2,642.22	2,500.00	2,500.00	0.00	0.00%
01-5200-5726	ADVERTISING	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
01-5200-5730	SUPPLIES AND OPERATIONS	21,773.21	17,375.71	7,025.11	19,000.00	19,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	AMMUNITION, TARGETS, EQUIPMENT		1.00	3,800.00	3,800.00			
INTRODUCED	K9 EQUIPMENT & FOOD		2.00	1,250.00	2,500.00			
INTRODUCED	OTHER		1.00	10,900.00	10,900.00			
INTRODUCED	TASER		1.00	1,000.00	1,000.00			
INTRODUCED	VESTS		1.00	800.00	800.00			
Total Department: 5200 - POLICE:		3,342,924.94	1,907,124.78	1,302,671.44	1,820,431.00	1,890,380.00	69,949.00	3.84%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5300 - PUBLIC WORKS								
01-5300-4002	SALARIES FULL TIME	33,398.62	34,283.65	10,063.49	30,525.00	70,000.00	39,475.00	129.32%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	1 FTE	1 FTE						
01-5300-4500	FICA	2,454.36	2,474.25	754.63	2,340.00	5,355.00	3,015.00	128.85%
01-5300-4505	EMPLOYEE HEALTH INSURANCE	2,648.05	2,541.07	849.61	2,500.00	12,005.00	9,505.00	380.20%
01-5300-4510	RETIREMENT	3,013.31	3,356.00	3,087.69	3,075.00	8,501.00	5,426.00	176.46%
01-5300-4515	WORKERS' COMPENSATION	5,239.33	201.72	125.00	125.00	125.00	0.00	0.00%
01-5300-4530	VACATION BUY BACK	765.36	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-4550	HEALTH CLAIMS	1,506.74	1,598.30	50.45	1,490.00	4,440.00	2,950.00	197.99%
01-5300-4555	RETENTION	606.35	306.83	0.00	16.50	0.00	-16.50	-100.00%
01-5300-5200	CONTRACTED SERVICES	8,968.74	1,936.46	2,812.08	5,179.00	5,676.00	497.00	9.60%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	1.00	186.00	186.00				
INTRODUCED	DRUG TESTING	1.00	40.00	40.00				
INTRODUCED	FIRE EXTINGUISHERS	0.00	0.00	250.00				
INTRODUCED	MISS UTILITY	0.00	0.00	200.00				
INTRODUCED	UNIFIRST CLOTHING	0.00	0.00	5,000.00				
01-5300-5210	INSURANCE	1,212.00	1,220.00	1,200.00	1,282.00	1,350.00	68.00	5.30%
01-5300-5251	EQUIPMENT MAINTENANCE	0.00	292.59	0.00	0.00	0.00	0.00	0.00%
01-5300-5255	CAPITAL OUTLAY EQUIPMENT	19,299.78	0.00	0.00	0.00	0.00	0.00	0.00%
01-5300-5257	VEHICLE MAINTENANCE	5,509.35	700.21	-46.71	1,000.00	500.00	-500.00	-50.00%
01-5300-5400	UTILITIES	14,329.29	7,800.34	5,012.46	6,500.00	6,500.00	0.00	0.00%
01-5300-5610	TELEPHONE	6,556.67	6,470.24	5,025.22	4,500.00	6,200.00	1,700.00	37.78%
01-5300-5615	TRAVEL	124.10	707.44	151.26	250.00	250.00	0.00	0.00%
01-5300-5616	CELL PHONE	150.00	183.34	90.00	200.00	600.00	400.00	200.00%
01-5300-5620	DUES AND PUBLICATIONS	99.00	119.00	119.00	120.00	120.00	0.00	0.00%
01-5300-5621	EMPLOYEE TRAINING	640.62	631.51	0.00	750.00	750.00	0.00	0.00%
01-5300-5630	VEHICLE FUEL	3,209.03	2,951.67	2,599.32	3,000.00	3,000.00	0.00	0.00%
01-5300-5700	OFFICE SUPPLIES	1,181.43	4,437.05	951.56	758.00	500.00	-258.00	-34.04%
01-5300-5730	SUPPLIES AND OPERATIONS	3,345.09	11,794.20	5,225.31	8,500.00	8,000.00	-500.00	-5.88%
01-5300-5740	SAFETY SUPPLIES AND MATERIAL	485.52	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 5300 - PUBLIC WORKS:		114,742.74	84,005.87	38,070.37	72,110.50	133,872.00	61,761.50	85.65%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	Increase / (Decrease)	
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	2020-2021 INTRODUCED		
Department: 5310 - SANITATION							
01-5310-4002	SALARIES FULL TIME	113,425.60	117,042.85	83,037.23	116,777.00	119,110.00	2,333.00 2.00%
Budget Notes							
Budget Code	Subject	Description					
INTRODUCED	3 FTES	3 FTES					
01-5310-4004	SALARIES OVERTIME	8,067.20	7,070.61	2,029.21	8,500.00	8,500.00	0.00 0.00%
01-5310-4500	FICA	8,304.79	8,673.50	5,685.12	9,585.00	9,765.00	180.00 1.88%
01-5310-4505	EMPLOYEE HEALTH INSURANCE	28,012.06	29,598.69	36,897.94	29,700.00	39,390.00	9,690.00 32.63%
01-5310-4510	RETIREMENT	10,478.94	12,204.12	12,093.84	11,967.00	14,885.00	2,918.00 24.38%
01-5310-4515	WORKERS' COMPENSATION	16,855.68	13,626.87	7,000.00	7,000.00	4,820.00	-2,180.00 -31.14%
01-5310-4520	UNEMPLOYMENT	559.92	0.00	0.00	0.00	0.00	0.00 0.00%
01-5310-4530	VACATION BUY BACK	891.84	918.72	0.00	919.00	920.00	1.00 0.11%
01-5310-4550	HEALTH CLAIMS	6,962.71	13,971.61	10,738.83	19,200.00	13,320.00	-5,880.00 -30.63%
01-5310-4555	RETENTION	2,026.22	2,704.09	142.71	150.00	150.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	GIFT CARDS	3.00	50.00	150.00			
01-5310-5200	CONTRACTED SERVICES	138,094.30	137,573.45	116,167.41	120,660.00	130,678.00	10,018.00 8.30%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	ADP	3.00	186.00	558.00			
INTRODUCED	DRUG TESTING	3.00	40.00	120.00			
INTRODUCED	WO CO TIPPING FEES	0.00	0.00	130,000.00			
01-5310-5210	INSURANCE	4,780.00	5,055.00	3,641.00	4,885.00	5,130.00	245.00 5.02%
01-5310-5255	CAPITAL OUTLAY EQUIPMENT	0.00	440,274.20	0.00	0.00	0.00	0.00 0.00%
01-5310-5257	VEHICLE MAINTENANCE	28,126.36	8,856.30	6,313.47	10,000.00	10,000.00	0.00 0.00%
01-5310-5616	CELL PHONE	1,800.00	1,800.00	1,350.00	1,800.00	1,800.00	0.00 0.00%
01-5310-5630	VEHICLE FUEL	15,294.48	16,586.12	10,836.22	15,000.00	14,000.00	-1,000.00 -6.67%
01-5310-5730	SUPPLIES AND OPERATIONS	3,539.98	681.90	1,265.41	4,000.00	4,000.00	0.00 0.00%
Total Department: 5310 - SANITATION:		387,220.08	816,638.03	297,198.39	360,143.00	376,468.00	16,325.00 4.53%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent Budget	%
Account Number		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021	Increase /	
Department: 5320 - STREETS		Total Activity	Total Activity	YTD Activity Through May	2019-2020	INTRODUCED	(Decrease)	
01-5320-4002	SALARIES FULL TIME	226,890.52	228,186.90	162,313.16	229,507.00	234,450.00	4,943.00	2.15%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	5 FTES	5 FTES						
01-5320-4003	SALARIES PART TIME AND TEMP	15,053.75	13,593.25	2,640.00	6,200.00	6,200.00	0.00	0.00%
01-5320-4004	SALARIES OVERTIME	24,922.82	21,013.54	6,016.04	18,000.00	18,000.00	0.00	0.00%
01-5320-4500	FICA	19,773.70	19,221.28	12,494.10	19,410.00	21,170.00	1,760.00	9.07%
01-5320-4505	EMPLOYEE HEALTH INSURANCE	33,495.38	33,296.02	35,549.47	37,200.00	37,290.00	90.00	0.24%
01-5320-4510	RETIREMENT	23,892.83	21,112.37	20,259.12	20,090.00	28,975.00	8,885.00	44.23%
01-5320-4515	WORKERS' COMPENSATION	15,592.80	21,831.86	14,600.00	14,600.00	10,050.00	-4,550.00	-31.16%
01-5320-4530	VACATION BUY BACK	0.00	0.00	0.00	0.00	890.00	890.00	0.00%
01-5320-4550	HEALTH CLAIMS	18,300.13	12,241.82	16,750.61	25,600.00	15,280.00	-10,320.00	-40.31%
01-5320-4555	RETENTION	3,332.00	4,633.49	237.85	250.00	250.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	5.00	50.00	250.00				
01-5320-5200	CONTRACTED SERVICES	21,221.15	17,099.75	21,533.56	16,100.00	16,130.00	30.00	0.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	5.00	186.00	930.00				
INTRODUCED	DRUG TESTING	5.00	40.00	200.00				
INTRODUCED	MISC OTHER	0.00	0.00	15,000.00				
01-5320-5210	INSURANCE	767.00	810.00	500.00	851.00	894.00	43.00	5.05%
01-5320-5221	RENTAL EQUIPMENT	209.95	0.00	0.00	500.00	500.00	0.00	0.00%
01-5320-5251	EQUIPMENT MAINTENANCE	11,444.36	4,704.96	3,516.74	8,000.00	8,000.00	0.00	0.00%
01-5320-5252	STREET REPAIR	32,019.39	2,517.20	4,879.78	5,000.00	5,000.00	0.00	0.00%
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	264,378.92	3,992.50	20,963.75	326,672.00	111,000.00	-215,672.00	-66.02%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	HARRISON AVENUE	0.00	0.00	111,000.00				
01-5320-5257	VEHICLE MAINTENANCE	20,781.93	12,872.55	3,305.66	10,000.00	10,000.00	0.00	0.00%
01-5320-5258	CAPITAL IMPROVEMTS IMPACT I	0.00	0.00	0.00	40,000.00	30,000.00	-10,000.00	-25.00%
01-5320-5262	SIDEWALK REPAIR	1,500.00	5,515.21	2,700.00	5,000.00	5,000.00	0.00	0.00%
01-5320-5615	TRAVEL	0.00	20.18	0.00	0.00	0.00	0.00	0.00%
01-5320-5616	CELL PHONE	2,750.00	2,950.00	2,250.00	3,000.00	3,000.00	0.00	0.00%
01-5320-5621	EMPLOYEE TRAINING	46.40	0.00	0.00	200.00	200.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
01-5320-5630	VEHICLE FUEL	8,309.41	9,821.55	4,067.90	8,000.00	8,000.00	0.00	0.00%
01-5320-5647	CLOTHING PURCHASE	0.00	1,000.00	0.00	500.00	500.00	0.00	0.00%
01-5320-5665	STREET LIGHTS	63,109.10	66,920.89	48,863.59	70,000.00	67,000.00	-3,000.00	-4.29%
01-5320-5730	SUPPLIES AND OPERATIONS	20,523.53	16,278.69	8,835.65	18,000.00	17,000.00	-1,000.00	-5.56%
01-5320-5740	SAFETY SUPPLIES AND MATERIAL	1,770.62	762.06	298.37	1,000.00	1,000.00	0.00	0.00%
Total Department: 5320 - STREETS:		830,085.69	520,396.07	392,575.35	883,680.00	655,779.00	-227,901.00	-25.79%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget			
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May					
Department: 5400 - ECONOMIC DEVELOPMENT								
01-5400-4002	SALARIES FULL TIME	94,504.88	98,167.30	67,186.14	93,800.00	95,590.00	1,790.00	1.91%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	2 FTES	2 FTES						
01-5400-4004	SALARIES OVERTIME	1,180.92	433.78	135.00	500.00	500.00	0.00	0.00%
01-5400-4500	FICA	6,520.36	7,022.99	4,606.25	7,215.00	7,355.00	140.00	1.94%
01-5400-4505	EMPLOYEE HEALTH INSURANCE	32,335.74	33,878.36	32,615.21	24,900.00	27,000.00	2,100.00	8.43%
01-5400-4510	RETIREMENT	8,709.94	9,916.50	9,829.56	9,745.00	11,820.00	2,075.00	21.29%
01-5400-4515	WORKERS' COMPENSATION	731.12	583.23	350.00	350.00	245.00	-105.00	-30.00%
01-5400-4550	HEALTH CLAIMS	4,005.94	8,105.51	6,116.09	12,800.00	8,880.00	-3,920.00	-30.63%
01-5400-4555	RETENTION	1,395.79	1,854.08	95.14	100.00	100.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	HOLIDAY GIFT CARD	2.00	50.00	100.00				
01-5400-5200	CONTRACTED SERVICES	39,289.47	35,344.70	14,453.93	21,840.00	21,852.00	12.00	0.05%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	2.00	186.00	372.00				
INTRODUCED	DRUG TESTING	2.00	40.00	80.00				
INTRODUCED	FIRE WORKS	0.00	0.00	10,000.00				
INTRODUCED	GRAPHIC, RADIO AND MUSIC	0.00	0.00	11,400.00				
01-5400-5210	INSURANCE	1,126.00	1,182.00	1,000.00	1,010.00	1,065.00	55.00	5.45%
01-5400-5220	RENTAL OFFICE EQUIPMENT	0.00	2,543.17	1,880.29	2,000.00	2,000.00	0.00	0.00%
01-5400-5255	CAPITAL OUTLAY EQUIPMENT	7,835.88	7,470.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5257	VEHICLE MAINTENANCE	0.00	-618.81	-318.13	500.00	500.00	0.00	0.00%
01-5400-5267	BILLBOARD	18,100.00	18,000.00	0.00	0.00	0.00	0.00	0.00%
01-5400-5400	UTILITIES	3,288.45	2,842.09	2,431.77	3,300.00	3,300.00	0.00	0.00%
01-5400-5610	TELEPHONE	4,147.70	4,277.27	3,261.86	4,200.00	4,200.00	0.00	0.00%
01-5400-5615	TRAVEL	4,534.01	4,805.41	1,278.59	5,000.00	5,000.00	0.00	0.00%
01-5400-5616	CELL PHONE	900.00	1,250.00	600.00	1,200.00	1,200.00	0.00	0.00%
01-5400-5619	SPONSORSHIPS	5,785.49	4,988.00	0.00	3,000.00	3,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	BROWN BOX THEATER	0.00	0.00	1,000.00				
INTRODUCED	COMMUNITY SPONSORSHIPS	0.00	0.00	600.00				
INTRODUCED	CONCERT ON THE LAWN	0.00	0.00	400.00				

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget			
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May				
INTRODUCED	MEMORIAL DAY PARADE		0.00	0.00	500.00			
INTRODUCED	MUSEUM EVENTS		0.00	0.00	500.00			
01-5400-5620	DUES AND PUBLICATIONS	1,818.00	2,649.00	1,235.11	1,500.00	1,500.00	0.00	0.00%
01-5400-5621	EMPLOYEE TRAINING	2,971.31	1,475.00	840.00	3,000.00	3,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	NATIONAL MAIN STREET CONFERENCE		0.00	0.00	1,000.00			
INTRODUCED	STATEWIDE TRAINING AND SEMINARS		0.00	0.00	2,000.00			
01-5400-5627	CHRISTMAS PARADE	3,342.76	1,940.00	2,708.65	2,500.00	2,500.00	0.00	0.00%
01-5400-5630	VEHICLE FUEL	3,370.60	559.02	475.21	700.00	700.00	0.00	0.00%
01-5400-5700	OFFICE SUPPLIES	3,645.91	2,855.36	2,518.78	3,505.00	2,500.00	-1,005.00	-28.67%
01-5400-5720	PRINTING	15,122.98	15,697.15	5,141.79	10,500.00	10,500.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	TOWN MAPS, RACK CARDS, DISTRIBUTION INF		0.00	0.00	10,500.00			
01-5400-5726	ADVERTISING	18,638.85	18,586.67	12,190.00	12,000.00	12,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	TV, RADIO ADS, EVENTS PROMOTIONS		0.00	0.00	12,000.00			
01-5400-5727	MARKETING	5,995.65	7,341.32	4,667.09	7,000.00	7,000.00	0.00	0.00%
01-5400-7510	DHCD GRANT	26,908.83	16,745.80	24,675.17	30,000.00	5,000.00	-25,000.00	-83.33%
Total Department: 5400 - ECONOMIC DEVELOPMENT:		316,206.58	309,894.90	199,973.50	262,165.00	238,307.00	-23,858.00	-9.10%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%
					Parent Budget	Increase / (Decrease)	
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	
Department: 5440 - PLANNING							
01-5440-4002	SALARIES FULL TIME	103,624.18	106,315.49	75,253.93	105,761.00	107,880.00	2,119.00 2.00%
Budget Notes							
Budget Code	Subject	Description					
INTRODUCED	2 FTES	2 FTES					
01-5440-4004	SALARIES OVERTIME	1,272.97	1,656.75	1,156.20	1,200.00	1,200.00	0.00 0.00%
01-5440-4500	FICA	8,144.46	8,647.19	5,979.04	8,183.00	8,350.00	167.00 2.04%
01-5440-4505	EMPLOYEE HEALTH INSURANCE	1,280.25	943.88	3,572.98	12,200.00	12,680.00	480.00 3.93%
01-5440-4510	RETIREMENT	9,046.98	10,513.66	10,170.56	10,086.00	13,260.00	3,174.00 31.47%
01-5440-4515	WORKERS' COMPENSATION	1,181.12	696.87	420.00	420.00	290.00	-130.00 -30.95%
01-5440-4530	VACATION BUY BACK	0.00	1,538.27	0.00	1,538.00	1,538.00	0.00 0.00%
01-5440-4545	VEHICLE ALLOWANCE	4,498.00	4,498.72	3,288.52	4,500.00	4,500.00	0.00 0.00%
01-5440-4550	HEALTH CLAIMS	3,441.15	2,227.87	2,015.02	6,400.00	6,400.00	0.00 0.00%
01-5440-4555	RETENTION	1,350.82	1,719.40	95.14	100.00	100.00	0.00 0.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	GIFT CARDS	2.00	50.00	100.00			
01-5440-5200	CONTRACTED SERVICES	20,993.51	17,145.30	14,160.67	24,680.00	23,692.00	-988.00 -4.00%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	ADP	2.00	186.00	372.00			
INTRODUCED	DRUG TESTING	2.00	40.00	80.00			
INTRODUCED	MDIA INSPECTIONS	0.00	0.00	23,000.00			
INTRODUCED	PEST CONTROL	4.00	60.00	240.00			
01-5440-5210	INSURANCE	886.00	930.00	900.00	977.00	1,026.00	49.00 5.02%
01-5440-5220	RENTAL OFFICE EQUIPMENT	0.00	2,543.12	2,723.66	2,000.00	2,500.00	500.00 25.00%
01-5440-5257	VEHICLE MAINTENANCE	149.95	-12.78	0.00	300.00	300.00	0.00 0.00%
01-5440-5610	TELEPHONE	2,621.15	2,777.39	2,343.17	3,000.00	3,000.00	0.00 0.00%
01-5440-5615	TRAVEL	30.16	1,062.91	0.00	1,000.00	1,000.00	0.00 0.00%
01-5440-5616	CELL PHONE	1,350.00	1,200.00	1,200.00	1,200.00	1,200.00	0.00 0.00%
01-5440-5620	DUES AND PUBLICATIONS	75.00	86.00	75.00	200.00	200.00	0.00 0.00%
01-5440-5621	EMPLOYEE TRAINING	1,070.00	1,233.00	0.00	1,000.00	1,000.00	0.00 0.00%
01-5440-5630	VEHICLE FUEL	209.09	340.22	71.06	400.00	400.00	0.00 0.00%
01-5440-5700	OFFICE SUPPLIES	408.79	2,779.66	1,057.73	1,507.00	500.00	-1,007.00 -66.82%
01-5440-5726	ADVERTISING	592.17	482.50	543.25	400.00	600.00	200.00 50.00%
Total Department: 5440 - PLANNING:		162,225.75	169,325.42	125,025.93	187,052.00	191,616.00	4,564.00 2.44%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget		
					Parent Budget		%	
		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Account Number								
Department: 5500 - PARKS AND RECREATION								
01-5500-5200	CONTRACTED SERVICES	8,295.38	12,223.42	13,144.87	7,300.00	7,375.00	75.00	1.03%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	MML CHILDREN'S PARTY		1.00	300.00	300.00			
INTRODUCED	MOSQUITO CONTROL		1.00	6,000.00	6,000.00			
INTRODUCED	PLAYGROUND INSPECTION		1.00	1,075.00	1,075.00			
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	295,018.25	64,909.13	8,516.36	0.00	108,500.00	108,500.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	HENRY PARK BASKETBALL COURT LIGHTING		1.00	108,500.00	108,500.00			
01-5500-5400	UTILITIES	3,132.77	4,800.55	3,795.64	5,000.00	5,000.00	0.00	0.00%
01-5500-5613	YOUTH PROGRAMS	40,300.00	40,104.99	23,063.90	40,000.00	40,000.00	0.00	0.00%
01-5500-5620	DUES AND PUBLICATIONS	1,285.00	1,285.00	0.00	0.00	0.00	0.00	0.00%
01-5500-5700	OFFICE SUPPLIES	0.00	93.89	0.00	0.00	0.00	0.00	0.00%
01-5500-5730	SUPPLIES AND OPERATIONS	15,661.79	11,707.01	8,225.71	11,400.00	12,400.00	1,000.00	8.77%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	ENGINEERED WOOD FIBER		1.00	7,000.00	7,000.00			
INTRODUCED	MISCELLANEOUS SUPPLIES		1.00	2,300.00	2,300.00			
INTRODUCED	PESTICIDES		1.00	200.00	200.00			
INTRODUCED	REPAIRS,MAINT. PLAYGROUNDS		1.00	2,900.00	2,900.00			
Total Department: 5500 - PARKS AND RECREATION:		363,693.19	135,123.99	56,746.48	63,700.00	173,275.00	109,575.00	172.02%

Budget Comparison Report

					Comparison 1			
					Budget	to Parent Budget		
					Parent Budget			
					2019-2020	2020-2021	Increase /	%
					2019-2020	INTRODUCED	(Decrease)	
Account Number		2017-2018	2018-2019	2019-2020				
		Total Activity	Total Activity	YTD Activity				
				Through May				
Department: 5900 - DEBT SERVICE								
01-5900-8000	BOND PRINCIPAL	187,517.26	181,537.38	179,064.55	182,016.00	182,820.00	804.00	0.44%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA		1.00	12,820.00	12,820.00			
INTRODUCED	2016 BOC TAXABLE		1.00	100,000.00	100,000.00			
INTRODUCED	GRAHAM GRICE VINE		1.00	70,000.00	70,000.00			
01-5900-8100	BOND INTEREST	145,793.69	138,683.43	80,585.65	132,120.00	124,726.00	-7,394.00	-5.60%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA		1.00	22,650.00	22,650.00			
INTRODUCED	2016 BOC TAXABLE		1.00	89,255.00	89,255.00			
INTRODUCED	GRAHAM GRICE VINE		1.00	12,821.00	12,821.00			
Total Department: 5900 - DEBT SERVICE:		333,310.95	320,220.81	259,650.20	314,136.00	307,546.00	-6,590.00	-2.10%
Total Fund: 01 - GENERAL FUND:		-1,845,550.98	-92,593.42	1,449,681.01	0.00	0.00	0.00	0.00%
Fund: 10 - ELECTRIC								
Department: 4010 - ELECTRIC FUND REVENUES								
10-4010-3060	PENALTY AND INTEREST	1,888.84	1,634.47	2,031.07	1,000.00	1,000.00	0.00	0.00%
10-4010-3122	INSURANCE REFUND	0.00	1,952.64	15,000.00	0.00	0.00	0.00	0.00%
10-4010-3206	MD SMART COMMUNITY GRAN	0.00	7,447.81	0.00	0.00	0.00	0.00	0.00%
10-4010-3362	RECONNECTION FEE	4,170.00	4,710.00	7,200.00	1,000.00	2,000.00	1,000.00	100.00%
10-4010-3468	RESIDENTIAL SERVICE	3,400,916.64	3,265,306.34	2,447,361.61	3,050,000.00	3,190,038.00	140,038.00	4.59%
10-4010-3469	COMMERCIAL SERVICE	220,429.48	219,699.14	141,288.19	445,000.00	460,634.00	15,634.00	3.51%
10-4010-3470	GENERAL SERVICE	1,504,052.28	1,511,600.81	1,090,467.85	1,240,000.00	1,249,154.00	9,154.00	0.74%
10-4010-3471	STREET LIGHTS	75,072.91	76,372.72	57,139.26	74,500.00	76,978.00	2,478.00	3.33%
10-4010-3472	LARGE GENERAL SERVICE	432,050.98	413,734.34	305,728.75	395,000.00	420,337.00	25,337.00	6.41%
10-4010-3480	SERVICE AND MATERIAL	108,853.79	75,932.45	59,322.26	50,000.00	40,000.00	-10,000.00	-20.00%
10-4010-3710	INTEREST ON DELINQUENT	33,469.03	34,850.25	19,783.38	30,000.00	20,000.00	-10,000.00	-33.33%
10-4010-3800	MISCELLANEOUS INCOME	349.39	0.00	5,404.93	0.00	0.00	0.00	0.00%
10-4010-3870	GAIN LOSS DISPOSAL OF ASSETS	4,726.75	0.00	6,386.25	0.00	0.00	0.00	0.00%
10-4010-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-4010-3890	INSURANCE CLAIM	0.00	0.00	973,000.00	0.00	0.00	0.00	0.00%
10-4010-3899	NSF HOLDING ACCOUNT	420.00	667.00	218.00	100.00	100.00	0.00	0.00%
Total Department: 4010 - ELECTRIC FUND REVENUES:		5,786,400.09	5,613,907.97	5,130,331.55	5,286,600.00	5,460,241.00	173,641.00	3.28%

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2021 CAPITAL BUDGET
GENERAL FUND

REVENUES

Community Parks Playground Grant	107,500
State HWY User Grant	111,000
General Fund Revenues	1,000

TOTAL REVENUES	\$ 219,500
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EXPENDITURES

Parks and Recreation	
Henry's Park Basketball Lights	108,500
Streets Department	
Concrete/Sidewalk/Streets Projects	
Harrison Avenue Repair/Overlay	111,000

TOTAL EXPENDITURES	\$ 219,500
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Grant Revenues	218,500
General Fund Revenues	1,000
Capital Expenditures	219,500

TOTAL REVENUES OVER EXPENDITURES	\$ -
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Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget		
					Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%	
Department: 5600 - ELECTRIC ADMINISTRATION									
10-5600-4002	SALARIES FULL TIME	96,695.92	98,394.99	71,961.55	100,446.00	102,455.00	2,009.00	2.00%	
Budget Notes									
Budget Code	Subject	Description							
INTRODUCED	1 FTE	1 FTE							
10-5600-4500	FICA	7,117.50	7,624.08	5,162.41	4,202.00	7,840.00	3,638.00	86.58%	
10-5600-4505	EMPLOYEE HEALTH INSURANCE	10,651.63	8,430.82	14,950.60	6,000.00	15,500.00	9,500.00	158.33%	
10-5600-4510	RETIREMENT	5,486.91	12,813.71	6,164.28	6,122.00	12,310.00	6,188.00	101.08%	
10-5600-4515	WORKERS' COMPENSATION	878.56	652.93	390.00	395.00	270.00	-125.00	-31.65%	
10-5600-4530	VACATION BUY BACK	0.00	2,317.98	0.00	2,318.00	2,333.00	15.00	0.65%	
10-5600-4550	HEALTH CLAIMS	4,918.61	5,837.87	1,897.29	6,400.00	4,440.00	-1,960.00	-30.63%	
10-5600-4555	RETENTION	675.40	899.69	47.57	50.00	50.00	0.00	0.00%	
Budget Detail									
Budget Code	Description	Units	Price	Amount					
INTRODUCED	GIFT CARDS	1.00	50.00	50.00					
10-5600-5000	PROFESSIONAL SERVICES	92,467.66	134,388.62	93,754.56	110,000.00	110,000.00	0.00	0.00%	
Budget Detail									
Budget Code	Description	Units	Price	Amount					
INTRODUCED	BOOTH AND ASSOCIATES	0.00	0.00	110,000.00					
10-5600-5005	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
10-5600-5200	CONTRACTED SERVICES	1,340.25	3,327.70	799.34	3,720.00	3,726.00	6.00	0.16%	
Budget Detail									
Budget Code	Description	Units	Price	Amount					
INTRODUCED	ADP	1.00	186.00	186.00					
INTRODUCED	DRUG TESTING	1.00	40.00	40.00					
INTRODUCED	MISS UTILITY	0.00	0.00	3,500.00					
10-5600-5210	INSURANCE	1,569.00	1,645.00	1,500.00	1,730.00	1,820.00	90.00	5.20%	
10-5600-5257	VEHICLE MAINTENANCE	-720.00	173.43	276.83	600.00	600.00	0.00	0.00%	
10-5600-5610	TELEPHONE	6,742.69	7,016.99	5,863.90	6,000.00	6,000.00	0.00	0.00%	
10-5600-5615	TRAVEL	3,764.54	4,838.30	3,830.06	8,000.00	8,000.00	0.00	0.00%	
10-5600-5616	CELL PHONE	600.00	619.59	150.00	600.00	600.00	0.00	0.00%	
10-5600-5620	DUES AND PUBLICATIONS	11,689.25	1,306.08	352.99	13,000.00	13,000.00	0.00	0.00%	
10-5600-5621	EMPLOYEE TRAINING	4,957.88	7,970.66	7,090.82	10,000.00	10,000.00	0.00	0.00%	
10-5600-5622	INFORMATION TECHNOLOGY	0.00	3,700.13	1,595.13	3,725.00	1,600.00	-2,125.00	-57.05%	

Budget Comparison Report

Account Number	Budget Detail	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
						2019-2020 19-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
	Budget Code			Units	Price	Amount			
	INTRODUCED	CARDS MANAGED NETWORK, FIREWALL		0.00	0.00	1,600.00			
10-5600-5625		REAL ESTATE TAXES	157,000.00	157,000.00	78,500.00	157,000.00	182,076.00	25,076.00	15.97%
10-5600-5630		VEHICLE FUEL	931.77	1,176.92	826.14	1,200.00	1,200.00	0.00	0.00%
10-5600-5700		OFFICE SUPPLIES	872.57	7,063.65	4,891.02	5,000.00	5,000.00	0.00	0.00%
10-5600-5726		ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5600-5730		SUPPLIES AND OPERATIONS	337.28	4,350.33	0.00	1,000.00	700.00	-300.00	-30.00%
10-5600-5740		SAFETY SUPPLIES AND MATERIAL	405.14	0.00	165.00	500.00	500.00	0.00	0.00%
10-5600-5780		BAD DEBT EXPENSE	10,617.58	15,869.54	100.00	10,000.00	10,000.00	0.00	0.00%
10-5600-5789		CONTINGENCY	0.00	0.00	0.00	49,498.00	13,196.00	-36,302.00	-73.34%
10-5600-5791		RAILROAD LICENSES	4,203.86	4,283.77	4,412.94	4,350.00	4,350.00	0.00	0.00%
10-5600-5794		ENERGY AUDIT ASSISTANCE	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
10-5600-5795		ELECTRIC ASSISTANCE FUND	3,682.05	3,900.00	4,700.00	10,000.00	10,000.00	0.00	0.00%
10-5600-6500		GENERAL OVERHEAD	205,345.00	225,588.00	228,016.00	228,016.00	204,962.00	-23,054.00	-10.11%
10-5600-6505		REIMBURSEMENTS	12,235.00	11,968.66	11,722.00	11,722.00	11,324.00	-398.00	-3.40%
10-5600-6510		CUST SERVICE REIM GEN FUN	113,819.00	129,456.95	105,841.50	141,122.00	158,751.00	17,629.00	12.49%
10-5600-7515		SONRISE CHURCH PROPERTY	0.00	21,957.67	17,182.00	17,182.00	0.00	-17,182.00	-100.00%
10-5600-7518		DECATUR FARMS PROJECT	0.00	27,023.79	0.00	0.00	0.00	0.00	0.00%
10-5600-7523		PURNELL CROSSING PUD REV. PI	0.00	19,869.94	0.00	0.00	0.00	0.00	0.00%
10-5600-7900		DEPRECIATION	512,659.04	513,443.26	0.00	0.00	0.00	0.00	0.00%
10-5600-8000		BOND PRINCIPAL	0.00	0.00	101,000.00	327,500.00	335,800.00	8,300.00	2.53%
	Budget Detail								
	Budget Code	Description		Units	Price	Amount			
	INTRODUCED	2007B MDHCD		0.00	0.00	38,500.00			
	INTRODUCED	2012A MDHCD		0.00	0.00	111,800.00			
	INTRODUCED	2012A MDHCD		0.00	0.00	81,500.00			
	INTRODUCED	2015 MDHCD		0.00	0.00	104,000.00			
10-5600-8100		BOND INTEREST	172,577.86	162,985.47	115,320.67	145,305.00	134,788.00	-10,517.00	-7.24%
	Budget Detail								
	Budget Code	Description		Units	Price	Amount			
	INTRODUCED	2007B MDHCD		0.00	0.00	8,652.00			
	INTRODUCED	2012A MDHCD		0.00	0.00	34,187.00			
	INTRODUCED	2012A MDHCD		0.00	0.00	29,044.00			
	INTRODUCED	2015 MDHCD		0.00	0.00	62,905.00			
10-5600-8101		INTEREST CUSTOMER DEPOSIT	261.04	379.08	471.10	1,000.00	1,000.00	0.00	0.00%
Total Department: 5600 - ELECTRIC ADMINISTRATION:			1,443,782.99	1,608,275.60	888,935.70	1,394,703.00	1,375,191.00	-19,512.00	-1.40%

Budget Comparison Report

					Comparison 1		Comparison 1	%
					Parent Budget	Budget	to Parent Budget	
					2019-2020	2020-2021	Increase /	
					2019-2020	INTRODUCED	(Decrease)	
Account Number	2017-2018	2018-2019	2019-2020					
Department: 5610 - POWER PLANT	Total Activity	Total Activity	YTD Activity Through May					
10-5610-4002	SALARIES FULL TIME	55,908.04	57,452.01	40,433.60	56,825.00	57,963.00	1,138.00	2.00%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	1 FTE	1 FTE						
10-5610-4003	SALARIES PART TIME AND TEMP	7,240.12	2,491.43	0.00	0.00	0.00	0.00	0.00%
10-5610-4004	SALARIES OVERTIME	2,836.29	1,002.00	0.00	3,000.00	2,000.00	-1,000.00	-33.33%
10-5610-4500	FICA	4,946.24	4,677.82	3,045.84	4,580.00	4,588.00	8.00	0.17%
10-5610-4505	EMPLOYEE HEALTH INSURANCE	5,407.31	5,713.07	5,756.46	6,100.00	6,340.00	240.00	3.93%
10-5610-4510	RETIREMENT	3,333.31	11,045.04	5,722.28	5,680.00	7,100.00	1,420.00	25.00%
10-5610-4515	WORKERS' COMPENSATION	10,318.56	5,934.83	370.00	2,800.00	1,672.00	-1,128.00	-40.29%
10-5610-4550	HEALTH CLAIMS	319.10	724.27	533.50	3,200.00	3,200.00	0.00	0.00%
10-5610-4555	RETENTION	675.41	899.69	47.57	50.00	50.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	1.00	50.00	50.00				
10-5610-5200	CONTRACTED SERVICES	61,609.08	37,816.80	252,140.88	42,220.00	30,000.00	-12,220.00	-28.94%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	1.00	186.00	186.00				
INTRODUCED	COOLING TOWERS MAINT	0.00	0.00	5,000.00				
INTRODUCED	DRUG TESTING	1.00	40.00	40.00				
INTRODUCED	ENGINE VIBRATION TEST	0.00	0.00	6,000.00				
INTRODUCED	FUEL LINE TEST	0.00	0.00	4,500.00				
INTRODUCED	OTHER	0.00	0.00	1,774.00				
INTRODUCED	POWER PLANT RELAY MAINT	0.00	0.00	8,000.00				
INTRODUCED	SINTAS SERVICES	0.00	0.00	4,500.00				
10-5610-5210	INSURANCE	14,696.00	12,509.00	16,110.00	14,770.00	15,510.00	740.00	5.01%
10-5610-5221	RENTAL EQUIPMENT	0.00	0.00	625.00	1,000.00	1,000.00	0.00	0.00%
10-5610-5250	BUILDING MAINTENANCE	2,690.00	2,774.00	0.00	4,000.00	4,000.00	0.00	0.00%
10-5610-5251	EQUIPMENT MAINTENANCE	44,642.36	18,009.61	21,407.89	25,000.00	25,000.00	0.00	0.00%
10-5610-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	884,163.00	175,000.00	130,000.00	-45,000.00	-25.71%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GENERATOR MONITORING CONTROL SYSTEM	0.00	0.00	70,000.00				
INTRODUCED	RELAY UPGRADE	0.00	0.00	25,000.00				
INTRODUCED	UNDERGROUND PRIMARY POWER SWITCH	0.00	0.00	35,000.00				

Budget Comparison Report

					Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget			%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
10-5610-5257	VEHICLE MAINTENANCE	677.55	140.19	0.00	500.00	300.00	-200.00	-40.00%
10-5610-5400	UTILITIES	710.21	950.26	832.78	5,000.00	2,000.00	-3,000.00	-60.00%
10-5610-5610	TELEPHONE	2,707.71	2,960.84	2,363.19	3,500.00	3,500.00	0.00	0.00%
10-5610-5616	CELL PHONE	600.00	600.00	450.00	600.00	600.00	0.00	0.00%
10-5610-5620	DUES AND PUBLICATIONS	1,174.81	11,975.44	13,674.43	13,000.00	15,500.00	2,500.00	19.23%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	OMISSION PERMIT	0.00	0.00	1,500.00				
INTRODUCED	OTHER DUES	0.00	0.00	1,500.00				
INTRODUCED	PSC DUES AND SERVICES	0.00	0.00	12,500.00				
10-5610-5630	VEHICLE FUEL	63.07	124.19	54.52	200.00	200.00	0.00	0.00%
10-5610-5631	DIESEL FUEL	42,041.91	66,317.85	47,446.13	55,000.00	68,822.00	13,822.00	25.13%
10-5610-5638	LUBE OIL	973.50	8,546.10	0.00	1,500.00	1,950.00	450.00	30.00%
10-5610-5650	NON-CAPITAL EQUIPMENT	5,955.85	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-5670	CHEMICALS	7,298.43	6,351.99	0.00	8,500.00	8,500.00	0.00	0.00%
10-5610-5700	OFFICE SUPPLIES	276.96	0.00	0.00	0.00	0.00	0.00	0.00%
10-5610-5730	SUPPLIES AND OPERATIONS	2,690.95	1,492.48	3,695.15	2,000.00	4,000.00	2,000.00	100.00%
10-5610-5740	SAFETY SUPPLIES AND MATERIAI	623.27	133.88	300.96	500.00	500.00	0.00	0.00%
10-5610-5796	RPS PURCHASE POWER FEES	0.00	0.00	0.00	61,200.00	277,649.00	216,449.00	353.67%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	RENEWABLE ENERGY RECS	RENEWABLE ENERGY RECS						
10-5610-5797	PURCHASED POWER	2,752,339.49	2,598,666.86	1,726,937.80	2,426,000.00	2,386,838.00	-39,162.00	-1.61%
Total Department: 5610 - POWER PLANT:		3,032,755.53	2,859,309.65	3,026,110.98	2,921,725.00	3,058,782.00	137,057.00	4.69%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5620 - POWER DISTRIBUTION								
10-5620-4002	SALARIES FULL TIME	417,185.19	504,195.77	366,619.16	537,142.00	547,885.00	10,743.00	2.00%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	8 FTES	8 FTES						
10-5620-4004	SALARIES OVERTIME	15,803.25	22,193.39	12,814.65	17,500.00	17,500.00	0.00	0.00%
10-5620-4500	FICA	31,505.84	39,142.10	27,828.70	42,440.00	43,255.00	815.00	1.92%
10-5620-4505	EMPLOYEE HEALTH INSURANCE	55,679.77	57,634.26	65,207.01	66,200.00	79,850.00	13,650.00	20.62%
10-5620-4510	RETIREMENT	23,987.88	84,110.45	54,140.68	52,000.00	66,600.00	14,600.00	28.08%
10-5620-4515	WORKERS' COMPENSATION	26,681.36	43,734.01	26,500.00	26,500.00	18,240.00	-8,260.00	-31.17%
10-5620-4550	HEALTH CLAIMS	15,626.14	21,803.95	14,469.51	35,200.00	30,560.00	-4,640.00	-13.18%
10-5620-4555	RETENTION	4,052.42	6,195.32	380.56	400.00	400.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	8.00	50.00	400.00				
10-5620-5200	CONTRACTED SERVICES	35,022.19	23,108.64	23,371.94	22,760.00	22,808.00	48.00	0.21%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	8.00	186.00	1,488.00				
INTRODUCED	BORE SERVICES	0.00	0.00	16,000.00				
INTRODUCED	DRUG TESTING	8.00	40.00	320.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	5,000.00				
10-5620-5210	INSURANCE	6,350.00	5,236.00	6,500.00	6,730.00	7,070.00	340.00	5.05%
10-5620-5221	RENTAL EQUIPMENT	0.00	0.00	0.00	500.00	300.00	-200.00	-40.00%
10-5620-5250	BUILDING MAINTENANCE	1,752.67	247.02	809.73	3,000.00	3,000.00	0.00	0.00%
10-5620-5251	EQUIPMENT MAINTENANCE	42.00	12,945.43	770.19	2,000.00	2,000.00	0.00	0.00%
10-5620-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	24,635.62	59,000.00	87,500.00	28,500.00	48.31%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ELECTRIC POLES REPLACEMENT	15.00	2,000.00	30,000.00				
INTRODUCED	TRANCLOSURES 3 PHASE	2.00	10,000.00	20,000.00				
INTRODUCED	TRANSFORMERS 3 PHASE	2.00	10,000.00	20,000.00				
INTRODUCED	UNDERGROUND SERVICES	7.00	2,500.00	17,500.00				
10-5620-5257	VEHICLE MAINTENANCE	7,894.31	7,082.30	4,166.16	7,000.00	7,000.00	0.00	0.00%
10-5620-5400	UTILITIES	10,498.19	9,480.39	7,546.23	11,000.00	11,000.00	0.00	0.00%
10-5620-5601	POSTAGE	217.32	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5610	TELEPHONE	0.00	192.83	153.91	0.00	0.00	0.00	0.00%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 19-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
10-5620-5615	TRAVEL	1,260.41	40.12	0.00	0.00	0.00	0.00	0.00%
10-5620-5616	CELL PHONE	3,600.00	4,350.00	3,450.00	4,800.00	4,800.00	0.00	0.00%
10-5620-5620	DUES AND PUBLICATIONS	0.00	90.08	0.00	0.00	0.00	0.00	0.00%
10-5620-5621	EMPLOYEE TRAINING	230.00	230.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5630	VEHICLE FUEL	8,455.97	9,462.54	7,562.51	8,000.00	8,500.00	500.00	6.25%
10-5620-5650	NON-CAPITAL EQUIPMENT	18,070.00	34,336.00	11,024.00	16,000.00	16,000.00	0.00	0.00%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	METERS AND TRANSFORMERS		0.00	0.00	16,000.00			
10-5620-5700	OFFICE SUPPLIES	76.99	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5726	ADVERTISING	197.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-5620-5730	SUPPLIES AND OPERATIONS	11,318.98	63,146.20	37,727.49	42,000.00	45,000.00	3,000.00	7.14%
10-5620-5740	SAFETY SUPPLIES AND MATERIAL	6,102.47	11,352.73	3,153.74	10,000.00	7,000.00	-3,000.00	-30.00%
Total Department: 5620 - POWER DISTRIBUTION:		701,610.35	960,309.53	698,831.79	970,172.00	1,026,268.00	56,096.00	5.78%
Total Fund: 10 - ELECTRIC:		608,251.22	186,013.19	516,453.08	0.00	0.00	0.00	0.00%
Fund: 20 - WATER FUND								
Department: 4020 - WATER FUND REVENUES								
20-4020-3060	PENALTY AND INTEREST	216.08	1,011.35	327.54	100.00	100.00	0.00	0.00%
20-4020-3122	INSURANCE REFUND	0.00	740.37	0.00	0.00	0.00	0.00	0.00%
20-4020-3362	RECONNECTION FEE	4,260.00	6,090.00	12,120.00	2,000.00	3,000.00	1,000.00	50.00%
20-4020-3364	SPECIAL CONNECTION FEE	207,150.00	340,310.71	45,825.00	168,150.00	163,725.00	-4,425.00	-2.63%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	AUTOZONE		1.00	-4,425.00	-4,425.00			
INTRODUCED	HOMES AT BERLIN 115 FLOWER STREET		1.00	-4,425.00	-4,425.00			
INTRODUCED	RESIDENTIAL		1.00	-4,425.00	-4,425.00			
INTRODUCED	WILLOWS WOLF TERRACE		34.00	-4,425.00	-150,450.00			
20-4020-3475	WATER SERVICE	571,021.44	647,228.50	527,397.80	630,000.00	660,000.00	30,000.00	4.76%
20-4020-3476	READY TO SERVE	28,339.40	27,402.70	17,027.79	26,000.00	24,000.00	-2,000.00	-7.69%
20-4020-3480	SERVICE AND MATERIAL	33,835.76	32,305.55	26,275.90	20,000.00	20,000.00	0.00	0.00%
20-4020-3530	WATER TOWER RENT	61,942.07	64,048.56	59,708.07	63,600.00	65,000.00	1,400.00	2.20%
20-4020-3701	INTEREST EARNED	2,900.04	1,179.45	1,096.73	500.00	500.00	0.00	0.00%
20-4020-3710	INTEREST ON DELINQUENT	8,043.28	5,816.68	5,624.48	5,000.00	5,000.00	0.00	0.00%
20-4020-3800	MISCELLANEOUS INCOME	150.00	350.00	0.00	100.00	50.00	-50.00	-50.00%
20-4020-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-4020-3899	NSF HOLDING ACCOUNT	98.00	98.00	168.00	50.00	100.00	50.00	100.00%
Total Department: 4020 - WATER FUND REVENUES:		917,956.07	1,126,581.87	695,571.31	915,500.00	941,475.00	25,975.00	2.84%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 19-2020	Increase / (Decrease)	
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	2020-2021 INTRODUCED		
Department: 5700 - WATER ADMINISTRATION							
20-5700-4002							
Budget Notes							
Budget Code							
INTRODUCED							
20-5700-4004							
SALARIES FULL TIME	116,610.84	119,555.99	89,629.16	122,200.00	124,636.00	2,436.00	1.99%
Budget Code							
INTRODUCED							
20-5700-4004							
SALARIES OVERTIME	10,931.02	8,630.08	5,631.89	7,000.00	7,000.00	0.00	0.00%
20-5700-4500							
FICA	9,196.54	9,257.27	6,903.85	9,885.00	10,075.00	190.00	1.92%
20-5700-4505							
EMPLOYEE HEALTH INSURANCE	13,529.43	14,287.61	13,596.70	13,300.00	15,080.00	1,780.00	13.38%
20-5700-4510							
RETIREMENT	6,733.16	25,553.80	9,878.42	9,815.00	15,065.00	5,250.00	53.49%
20-5700-4515							
WORKERS' COMPENSATION	13,057.39	733.63	440.00	440.00	305.00	-135.00	-30.68%
20-5700-4530							
VACATION BUY BACK	765.36	0.00	0.00	0.00	2,480.00	2,480.00	0.00%
20-5700-4550							
HEALTH CLAIMS	7,548.80	7,764.30	5,862.06	8,000.00	6,040.00	-1,960.00	-24.50%
20-5700-4555							
RETENTION	497.43	1,411.47	47.57	75.00	75.00	0.00	0.00%
Budget Detail							
Budget Code							
INTRODUCED							
20-5700-5000							
PROFESSIONAL SERVICES	7,105.14	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
20-5700-5200							
CONTRACTED SERVICES	7,264.80	11,171.05	6,927.66	10,474.00	11,539.00	1,065.00	10.17%
Budget Detail							
Budget Code							
INTRODUCED							
INTRODUCED							
INTRODUCED							
INTRODUCED							
20-5700-5210							
INSURANCE	584.00	613.00	600.00	644.00	650.00	6.00	0.93%
20-5700-5255							
CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-5257							
VEHICLE MAINTENANCE	214.50	403.94	744.75	1,000.00	1,000.00	0.00	0.00%
20-5700-5610							
TELEPHONE	2,094.77	2,422.78	1,783.25	2,300.00	2,300.00	0.00	0.00%
20-5700-5615							
TRAVEL	584.85	189.86	164.71	1,000.00	1,000.00	0.00	0.00%
20-5700-5616							
CELL PHONE	690.00	893.33	675.00	900.00	900.00	0.00	0.00%
20-5700-5620							
DUES AND PUBLICATIONS	450.00	400.00	0.00	300.00	300.00	0.00	0.00%
20-5700-5621							
EMPLOYEE TRAINING	3,367.36	1,023.00	465.00	2,000.00	2,000.00	0.00	0.00%
20-5700-5630							
VEHICLE FUEL	1,918.08	1,642.39	796.45	3,000.00	3,000.00	0.00	0.00%
20-5700-5691							
RAILROAD LICENSES	4,201.62	4,281.50	4,379.94	4,350.00	4,400.00	50.00	1.15%
20-5700-5700							
OFFICE SUPPLIES	78.17	507.28	206.19	250.00	250.00	0.00	0.00%
20-5700-5720							
PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
20-5700-5726							
ADVERTISING	875.00	987.00	0.00	600.00	600.00	0.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
20-5700-5730	SUPPLIES AND OPERATIONS	3,188.90	1,979.72	1,311.34	1,500.00	1,500.00	0.00	0.00%
20-5700-5740	SAFETY SUPPLIES AND MATERIAL	813.60	1,057.58	740.48	1,000.00	1,000.00	0.00	0.00%
20-5700-5780	BAD DEBT EXPENSE	18,162.60	785.71	0.00	0.00	500.00	500.00	0.00%
20-5700-5789	CONTINGENCY	0.00	0.00	0.00	81,544.00	3,473.00	-78,071.00	-95.74%
20-5700-6500	GENERAL OVERHEAD	82,551.00	83,599.00	88,086.00	88,086.00	75,235.00	-12,851.00	-14.59%
20-5700-6505	REIMBURSEMENTS	1,470.00	1,436.24	1,407.00	1,407.00	1,359.00	-48.00	-3.41%
Budget Detail								
Budget Code	Description		Units	Price	Amount			
INTRODUCED	2002 RDA BOND 97 6% INTEREST		0.00	0.00	1,359.00			
20-5700-6510	CUST SERVICE REIM GEN FUN	42,682.00	92,469.25	52,920.75	70,561.00	79,376.00	8,815.00	12.49%
20-5700-7900	DEPRECIATION	187,189.70	198,394.95	0.00	0.00	0.00	0.00	0.00%
Total Department: 5700 - WATER ADMINISTRATION:		544,356.06	591,451.73	293,198.17	442,631.00	372,138.00	-70,493.00	-15.93%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Budget	to Parent Budget		
					Parent Budget			
					2019-2020	2020-2021	Increase /	%
					2019-2020	INTRODUCED	(Decrease)	
Account Number	2017-2018	2018-2019	2019-2020					
Department: 5710 - WATER TREATMENT	Total Activity	Total Activity	YTD Activity Through May					
20-5710-4002								
Budget Notes								
Budget Code								
INTRODUCED								
20-5710-4003								
Budget Notes								
Budget Code								
INTRODUCED								
20-5710-4003								
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20-5710-5730								
Budget Notes								
Budget Code								
INTRODUCED								
Total Department: 5710 - WATER TREATMENT:								

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 19-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5720 - WATER DISTRIBUTION								
20-5720-4002	SALARIES FULL TIME	63,203.02	57,348.81	39,220.31	65,499.00	62,195.00	-3,304.00	-5.04%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	1.5 FTES	1.5 FTES						
20-5720-4004	SALARIES OVERTIME	8,715.89	5,725.22	5,199.37	6,000.00	6,000.00	0.00	0.00%
20-5720-4500	FICA	5,269.74	5,272.48	3,288.74	5,470.00	5,220.00	-250.00	-4.57%
20-5720-4505	EMPLOYEE HEALTH INSURANCE	8,908.95	8,857.97	11,402.39	10,300.00	12,715.00	2,415.00	23.45%
20-5720-4510	RETIREMENT	3,704.94	13,106.03	6,883.28	6,841.00	7,755.00	914.00	13.36%
20-5720-4515	WORKERS' COMPENSATION	8,072.33	6,001.19	4,000.00	4,000.00	2,755.00	-1,245.00	-31.13%
20-5720-4530	VACATION BUY BACK	431.04	444.00	0.00	444.00	444.00	0.00	0.00%
20-5720-4550	HEALTH CLAIMS	3,403.67	4,041.49	296.14	6,400.00	5,420.00	-980.00	-15.31%
20-5720-4555	RETENTION	1,091.96	2,653.72	71.36	75.00	75.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	1.50	50.00	75.00				
20-5720-5200	CONTRACTED SERVICES	92,218.59	15,736.37	19,964.03	8,330.00	10,339.00	2,009.00	24.12%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	1.50	186.00	279.00				
INTRODUCED	DRUG TESTING	1.50	40.00	60.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	10,000.00				
20-5720-5210	INSURANCE	7,524.00	7,585.00	7,700.00	7,964.00	8,365.00	401.00	5.04%
20-5720-5251	EQUIPMENT MAINTENANCE	1,225.96	8,779.04	691.37	5,000.00	5,000.00	0.00	0.00%
20-5720-5252	STREET REPAIR	41,002.36	13,930.91	8,153.73	20,000.00	20,000.00	0.00	0.00%
20-5720-5253	WATER TOWER MAINTENANCE	35,148.80	34,329.63	34,407.01	35,000.00	35,000.00	0.00	0.00%
20-5720-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	33,206.01	54,000.00	163,725.00	109,725.00	203.19%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	INSERTA VALVES	3.00	11,000.00	33,000.00				
INTRODUCED	POWELTON AVENUE WELL HOUSE	0.00	0.00	103,725.00				
INTRODUCED	STREET WATER VALVES	3.00	9,000.00	27,000.00				
20-5720-5257	VEHICLE MAINTENANCE	1,936.96	1,418.93	2,254.74	2,500.00	3,500.00	1,000.00	40.00%
20-5720-5616	CELL PHONE	1,050.00	825.00	650.00	900.00	900.00	0.00	0.00%
20-5720-5621	EMPLOYEE TRAINING	310.51	0.00	0.00	0.00	0.00	0.00	0.00%
20-5720-5630	VEHICLE FUEL	2,461.41	1,647.73	917.59	4,000.00	3,000.00	-1,000.00	-25.00%
20-5720-5650	NON-CAPITAL EQUIPMENT	30,761.06	22,405.94	24,251.54	25,300.00	17,500.00	-7,800.00	-30.83%

Budget Comparison Report

Account Number	Budget Detail	Description	Units	Price	Amount	Comparison 1	Comparison 1	%
						Budget	to Parent Budget	
						2019-2020	2020-2021	
						2019-2020	INTRODUCED	Increase /
								(Decrease)

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget	
					Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
Department: 5800 - SEWER ADMINISTRATION								
24-5800-2923	CONTRIBUTION TO GENERAL FU	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%
24-5800-4002	SALARIES FULL TIME	110,984.24	109,783.15	65,705.60	89,680.00	106,835.00	17,155.00	19.13%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	1.5 FTES	1.5 FTES						
24-5800-4004	SALARIES OVERTIME	18,325.26	9,635.27	0.00	7,500.00	7,500.00	0.00	0.00%
24-5800-4500	FICA	9,717.00	10,399.27	4,650.80	7,440.00	8,750.00	1,310.00	17.61%
24-5800-4505	EMPLOYEE HEALTH INSURANCE	7,984.54	8,748.86	15,086.62	19,400.00	22,107.00	2,707.00	13.95%
24-5800-4510	RETIREMENT	6,307.31	20,977.66	9,221.14	9,200.00	12,985.00	3,785.00	41.14%
24-5800-4515	WORKERS' COMPENSATION	13,057.39	6,961.20	4,450.00	4,400.00	3,063.00	-1,337.00	-30.39%
24-5800-4530	VACATION BUY BACK	2,495.64	1,782.24	0.00	1,782.00	1,080.00	-702.00	-39.39%
24-5800-4550	HEALTH CLAIMS	3,056.07	3,769.56	1,062.30	8,000.00	6,040.00	-1,960.00	-24.50%
24-5800-4555	RETENTION	902.92	1,178.40	71.35	75.00	75.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	1.50	50.00	75.00				
24-5800-5000	PROFESSIONAL SERVICES	16,832.46	13,248.47	0.00	5,000.00	5,000.00	0.00	0.00%
24-5800-5005	LEGAL EXPENSES	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00%
24-5800-5200	CONTRACTED SERVICES	27,740.06	36,182.13	17,386.52	11,174.00	11,539.00	365.00	3.27%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	1.50	186.00	279.00				
INTRODUCED	CAMERA TRUCK SOFTWARE	0.00	0.00	2,000.00				
INTRODUCED	DRUG TESTING	1.50	40.00	60.00				
INTRODUCED	MISS UTILITY	0.00	0.00	200.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	9,000.00				
24-5800-5210	INSURANCE	1,393.00	1,460.00	1,536.00	1,536.00	1,613.00	77.00	5.01%
24-5800-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	50,000.00	0.00	-50,000.00	-100.00%
24-5800-5257	VEHICLE MAINTENANCE	0.00	-151.52	509.36	1,000.00	1,000.00	0.00	0.00%
24-5800-5610	TELEPHONE	5,155.56	5,226.83	4,518.62	5,000.00	5,000.00	0.00	0.00%
24-5800-5615	TRAVEL	313.80	1,219.32	144.33	1,500.00	1,500.00	0.00	0.00%
24-5800-5616	CELL PHONE	900.00	783.33	675.00	900.00	900.00	0.00	0.00%
24-5800-5620	DUES AND PUBLICATIONS	2,799.97	3,095.73	615.85	1,600.00	1,600.00	0.00	0.00%
24-5800-5621	EMPLOYEE TRAINING	4,028.73	2,628.90	1,446.00	6,000.00	6,000.00	0.00	0.00%
24-5800-5622	INFORMATION TECHNOLOGY	0.00	2,650.13	1,131.13	3,235.00	1,300.00	-1,935.00	-59.81%

Budget Comparison Report

Account Number	Budget Detail	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Comparison 1 Budget		Comparison 1 to Parent Budget	
						Parent Budget 2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	%
	Budget Code	INTRODUCED							
		CARDS MANAGED NETWORK, FIREWALL		0.00	0.00	1,300.00			
24-5800-5630		VEHICLE FUEL	3,251.94	2,566.66	2,492.69	2,000.00	2,000.00	0.00	0.00%
24-5800-5691		RAILROAD LICENSES	5,216.77	5,315.89	5,438.15	5,350.00	5,500.00	150.00	2.80%
24-5800-5700		OFFICE SUPPLIES	4,111.89	5,651.12	2,820.63	2,994.00	2,500.00	-494.00	-16.50%
24-5800-5726		ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5800-5730		SUPPLIES AND OPERATIONS	3,007.40	4,801.27	924.05	4,000.00	4,000.00	0.00	0.00%
24-5800-5740		SAFETY SUPPLIES AND MATERIAL	7,512.26	5,347.29	4,761.41	3,500.00	3,500.00	0.00	0.00%
24-5800-5780		BAD DEBT EXPENSE	36,325.20	1,950.09	0.00	0.00	2,000.00	2,000.00	0.00%
24-5800-5789		CONTINGENCY	0.00	0.00	0.00	46,505.50	41,788.00	-4,717.50	-10.14%
24-5800-6500		GENERAL OVERHEAD	248,925.00	203,089.00	204,758.00	204,758.00	181,833.00	-22,925.00	-11.20%
24-5800-6505		REIMBURSEMENTS	4,650.00	4,548.10	4,455.00	4,455.00	4,303.00	-152.00	-3.41%
	Budget Detail								
	Budget Code	INTRODUCED							
		2002 RDA BOND 97 19% INTEREST		0.00	0.00	4,303.00			
24-5800-6510		CUST SERVICE REIM GEN FUN	42,681.96	73,975.40	52,920.75	70,561.00	79,376.00	8,815.00	12.49%
24-5800-8000		BOND PRINCIPAL	0.00	0.00	297,893.52	437,765.00	474,725.00	36,960.00	8.44%
	Budget Detail								
	Budget Code	INTRODUCED							
		2010 BOUNDS REAL PROPERTY		0.00	0.00	33,705.00			
		2010 RDA WW PROJECT		0.00	0.00	115,888.00			
		2011 WW IMPROVEMENT BOND		0.00	0.00	89,538.00			
		2012 MDHCD BOND		0.00	0.00	71,000.00			
		MDE PHASE II SPRAY SITE		0.00	0.00	164,594.00			
24-5800-8100		BOND INTEREST	228,588.66	181,080.90	125,194.32	195,134.00	157,983.00	-37,151.00	-19.04%
	Budget Detail								
	Budget Code	INTRODUCED							
		2010 BOUNDS REAL PROPERTY		0.00	0.00	14,836.00			
		2010 RDA WW PROJECT		0.00	0.00	112,015.00			
		2011 WW IMPROVEMENT BOND		0.00	0.00	11,208.00			
		2012 MDHCD BOND		0.00	0.00	1,960.00			
		MDE PHASE II SPRAY SITE		0.00	0.00	17,964.00			
Total Department: 5800 - SEWER ADMINISTRATION:			816,265.03	727,904.65	829,869.14	1,216,444.50	1,218,395.00	1,950.50	0.16%

Budget Comparison Report

					Comparison 1 Budget	Comparison 1 to Parent Budget	%
					Parent Budget	Increase / (Decrease)	
Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED		
Department: 5810 - COLLECTION SYSTEM							
24-5810-4002	SALARIES FULL TIME	63,628.75	64,048.19	39,220.25	65,500.00	62,195.00	-3,305.00 -5.05%
Budget Notes							
Budget Code	Subject	Description					
INTRODUCED	1.5 FTES	1.5 FTES					
24-5810-4004	SALARIES OVERTIME	8,714.29	5,724.38	5,199.07	6,000.00	6,000.00	0.00 0.00%
24-5810-4500	FICA	5,270.60	5,086.12	3,288.71	5,470.00	5,217.00	-253.00 -4.63%
24-5810-4505	EMPLOYEE HEALTH INSURANCE	9,033.72	8,868.57	11,593.57	10,300.00	12,713.00	2,413.00 23.43%
24-5810-4510	RETIREMENT	3,704.97	8,163.03	6,927.28	6,885.00	7,755.00	870.00 12.64%
24-5810-4515	WORKERS' COMPENSATION	8,509.33	6,102.19	4,000.00	4,000.00	2,753.00	-1,247.00 -31.18%
24-5810-4530	VACATION BUY BACK	431.04	444.00	0.00	444.00	444.00	0.00 0.00%
24-5810-4550	HEALTH CLAIMS	3,385.10	4,041.41	296.05	6,400.00	5,420.00	-980.00 -15.31%
24-5810-4555	RETENTION	949.25	217.35	71.35	77.50	75.00	-2.50 -3.23%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	GIFT CARDS	1.50	50.00	75.00			
24-5810-5200	CONTRACTED SERVICES	9,355.78	4,115.00	12,256.41	3,830.00	3,839.00	9.00 0.23%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	ADP	1.50	186.00	279.00			
INTRODUCED	DRUG TESTING	1.50	40.00	60.00			
INTRODUCED	OTHER SERVICES	0.00	0.00	3,500.00			
24-5810-5210	INSURANCE	2,601.00	2,730.00	2,538.00	2,867.00	3,011.00	144.00 5.02%
24-5810-5251	EQUIPMENT MAINTENANCE	13,928.18	17,550.32	13,147.67	15,000.00	15,000.00	0.00 0.00%
24-5810-5252	STREET REPAIR	31,913.81	4,940.27	2,675.32	10,000.00	10,000.00	0.00 0.00%
24-5810-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	40,000.00	135,000.00	95,000.00 237.50%
Budget Detail							
Budget Code	Description	Units	Price	Amount			
INTRODUCED	DECATUR STREET LIFT STATION	0.00	0.00	15,000.00			
INTRODUCED	WILLIAM STREET LIFT STATION REBUILD	0.00	0.00	120,000.00			
24-5810-5257	VEHICLE MAINTENANCE	755.10	2,226.72	1,522.04	3,000.00	3,000.00	0.00 0.00%
24-5810-5400	UTILITIES	11,469.91	11,349.99	23,632.80	13,000.00	13,000.00	0.00 0.00%
24-5810-5616	CELL PHONE	900.00	825.00	650.00	900.00	900.00	0.00 0.00%
24-5810-5630	VEHICLE FUEL	2,444.39	1,537.23	830.31	2,500.00	2,500.00	0.00 0.00%
24-5810-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00 0.00%

Budget Comparison Report

				Comparison 1	Comparison 1		
				Budget	to Parent Budget		
				Parent Budget			%
				2019-2020	2020-2021	Increase /	
Account Number	2017-2018	2018-2019	2019-2020	2019-2020	INTRODUCED	(Decrease)	
	Total Activity	Total Activity	YTD Activity	2019-2020			
			Through May	2019-2020			
24-5810-5730							
	SUPPLIES AND OPERATIONS			7,000.00	7,000.00	0.00	0.00%
Total Department: 5810 - COLLECTION SYSTEM:				183,999.32	150,769.74	134,176.14	203,173.50
							295,822.00
							92,648.50
							45.60%

Budget Comparison Report

					Comparison 1	Comparison 1		
					Parent Budget	Budget	to Parent Budget	%
Account Number		2017-2018	2018-2019	2019-2020	2019-2020	2020-2021	Increase /	
Department: 5820 - TREATMENT PLANT		Total Activity	Total Activity	YTD Activity	2019-2020	INTRODUCED	(Decrease)	
				Through May	2019-2020			
24-5820-4002	SALARIES FULL TIME	108,136.55	177,519.57	105,480.78	176,800.00	149,435.00	-27,365.00	-15.48%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	3 FTES	3 FTES						
24-5820-4004	SALARIES OVERTIME	1,667.97	8,564.54	4,855.22	6,000.00	6,000.00	0.00	0.00%
24-5820-4500	FICA	6,793.33	13,194.18	8,022.96	13,990.00	11,891.00	-2,099.00	-15.00%
24-5820-4505	EMPLOYEE HEALTH INSURANCE	18,865.01	39,960.22	28,001.08	34,000.00	24,700.00	-9,300.00	-27.35%
24-5820-4510	RETIREMENT	5,383.96	32,144.72	18,619.12	18,450.00	18,088.00	-362.00	-1.96%
24-5820-4515	WORKERS' COMPENSATION	12,759.68	8,776.89	5,500.00	5,000.00	3,786.00	-1,214.00	-24.28%
24-5820-4530	VACATION BUY BACK	1,357.92	2,620.80	0.00	2,621.00	2,621.00	0.00	0.00%
24-5820-4550	HEALTH CLAIMS	11,463.67	4,757.36	4,990.70	19,200.00	10,840.00	-8,360.00	-43.54%
24-5820-4555	RETENTION	1,305.80	3,505.87	184.28	200.00	150.00	-50.00	-25.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	3.00	50.00	150.00				
24-5820-5200	CONTRACTED SERVICES	2,329.20	10,346.99	1,543.82	3,880.00	3,678.00	-202.00	-5.21%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	3.00	186.00	558.00				
INTRODUCED	DRUG TESTING	3.00	40.00	120.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	3,000.00				
24-5820-5210	INSURANCE	7,429.00	7,695.00	7,500.00	8,081.00	8,485.00	404.00	5.00%
24-5820-5251	EQUIPMENT MAINTENANCE	36,586.11	46,513.61	32,684.13	30,000.00	30,000.00	0.00	0.00%
24-5820-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	37,500.00	37,500.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	AQUADESK FILTER FABRIC	0.00	0.00	11,000.00				
INTRODUCED	BLOWER FOR GRIT CHAMBER	0.00	0.00	8,000.00				
INTRODUCED	DIGESTER BLOWER ROOM ROOF	0.00	0.00	5,000.00				
INTRODUCED	EFFLUENT PUMP REBUILD	0.00	0.00	13,500.00				
24-5820-5257	VEHICLE MAINTENANCE	2,885.12	1,370.84	699.11	2,500.00	2,500.00	0.00	0.00%
24-5820-5400	UTILITIES	179,636.03	179,135.58	106,622.12	180,000.00	180,000.00	0.00	0.00%
24-5820-5616	CELL PHONE	1,100.00	2,200.00	1,300.00	2,400.00	1,800.00	-600.00	-25.00%
24-5820-5630	VEHICLE FUEL	3,593.50	4,195.55	1,994.76	4,000.00	4,000.00	0.00	0.00%
24-5820-5631	DIESEL FUEL	3,202.47	4,728.27	1,741.34	4,000.00	4,000.00	0.00	0.00%
24-5820-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	0.00	6,000.00	0.00	-6,000.00	-100.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
24-5820-5670	CHEMICALS	34,428.99	36,073.65	31,808.80	35,000.00	35,000.00	0.00	0.00%
24-5820-5730	SUPPLIES AND OPERATIONS	17,869.68	13,969.96	11,613.16	14,000.00	14,000.00	0.00	0.00%
24-5820-5790	LAB AND TESTING	19,231.67	12,611.36	8,897.04	14,000.00	14,000.00	0.00	0.00%
24-5820-5799	LANDFILL CHARGES	7,910.30	17,756.60	10,392.80	10,000.00	12,000.00	2,000.00	20.00%
24-5820-7900	DEPRECIATION	1,082,233.22	1,086,513.59	0.00	0.00	0.00	0.00	0.00%
Total Department: 5820 - TREATMENT PLANT:		1,566,169.18	1,714,155.15	392,451.22	590,122.00	574,474.00	-15,648.00	-2.65%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Department: 5830 - SPRAY SITE								
24-5830-4002	SALARIES FULL TIME	177,226.41	177,850.90	121,660.46	175,427.00	166,850.00	-8,577.00	-4.89%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	4 FTES	4 FTES						
24-5830-4003	SALARIES PART TIME AND TEMP	16,975.75	5,772.25	9,069.50	2,000.00	2,000.00	0.00	0.00%
24-5830-4004	SALARIES OVERTIME	9,302.77	5,970.49	1,912.56	6,000.00	6,000.00	0.00	0.00%
24-5830-4500	FICA	15,494.05	14,256.38	9,565.83	14,035.00	13,377.00	-658.00	-4.69%
24-5830-4505	EMPLOYEE HEALTH INSURANCE	41,327.61	36,976.94	34,533.67	36,900.00	32,000.00	-4,900.00	-13.28%
24-5830-4510	RETIREMENT	11,429.92	30,336.16	17,882.12	17,713.00	20,800.00	3,087.00	17.43%
24-5830-4515	WORKERS' COMPENSATION	23,455.24	20,068.70	12,000.00	10,025.00	8,260.00	-1,765.00	-17.61%
24-5830-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5830-4530	VACATION BUY BACK	2,055.84	2,117.28	0.00	2,118.00	0.00	-2,118.00	-100.00%
24-5830-4550	HEALTH CLAIMS	11,895.89	13,181.50	11,265.85	19,200.00	10,840.00	-8,360.00	-43.54%
24-5830-4555	RETENTION	2,701.61	3,563.79	184.28	200.00	200.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	4.00	50.00	200.00				
24-5830-5200	CONTRACTED SERVICES	1,770.61	5,660.00	1,000.41	2,880.00	2,904.00	24.00	0.83%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	4.00	186.00	744.00				
INTRODUCED	DRUG TESTING	4.00	40.00	160.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	2,000.00				
24-5830-5210	INSURANCE	7,479.00	6,895.34	8,037.00	8,080.00	8,485.00	405.00	5.01%
24-5830-5250	BUILDING MAINTENANCE	10,697.35	561.07	0.00	1,500.00	1,500.00	0.00	0.00%
24-5830-5251	EQUIPMENT MAINTENANCE	21,635.62	14,938.67	4,286.24	10,000.00	10,000.00	0.00	0.00%
24-5830-5255	CAPITAL OUTLAY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5830-5257	VEHICLE MAINTENANCE	8,441.87	919.76	1,303.61	2,000.00	2,000.00	0.00	0.00%
24-5830-5400	UTILITIES	50,173.97	58,837.75	31,233.83	55,000.00	55,000.00	0.00	0.00%
24-5830-5610	TELEPHONE	691.16	692.38	555.92	1,000.00	1,000.00	0.00	0.00%
24-5830-5616	CELL PHONE	2,850.00	1,800.00	1,650.00	2,400.00	2,400.00	0.00	0.00%
24-5830-5630	VEHICLE FUEL	2,598.07	2,520.28	1,466.58	2,500.00	2,500.00	0.00	0.00%
24-5830-5631	DIESEL FUEL	2,340.87	979.55	983.31	2,000.00	2,000.00	0.00	0.00%
24-5830-5650	NON-CAPITAL EQUIPMENT	0.00	0.00	3,757.83	6,000.00	6,000.00	0.00	0.00%

Budget Comparison Report

Account Number	Description	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Budget Detail								
Budget Code								
INTRODUCED	SPRAY HEADS		Units	Price	Amount			
			0.00	0.00	6,000.00			
24-5830-5670	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
24-5830-5730	SUPPLIES AND OPERATIONS	8,865.17	6,748.51	2,742.98	4,000.00	4,000.00	0.00	0.00%
24-5830-5790	LAB AND TESTING	15,332.25	11,203.90	8,291.91	13,000.00	13,000.00	0.00	0.00%
Total Department: 5830 - SPRAY SITE:		444,741.03	421,851.60	283,383.89	393,978.00	371,116.00	-22,862.00	-5.80%
Total Fund: 24 - SEWER FUND:		-567,859.79	-170,328.78	277,418.93	0.00	0.00	0.00	0.00%
Fund: 30 - STORMWATER								
Department: 4030 - STORMWATER FUND REVENUES								
30-4030-3103	STORMWATER MGMT PERMIT	360.00	1,755.00	0.00	500.00	100.00	-400.00	-80.00%
30-4030-3122	INSURANCE REFUND	0.00	488.16	0.00	0.00	0.00	0.00	0.00%
30-4030-3205	FEMA GRANT	134,048.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3230	DNR GRANT	837,508.22	67,500.00	54,500.00	75,000.00	0.00	-75,000.00	-100.00%
30-4030-3235	COMMUNITY RESILIENCE GRANT	0.00	9,285.55	9,000.00	0.00	0.00	0.00	0.00%
30-4030-3360	RESIDENTIAL SW FEE	73,247.78	75,208.20	57,383.79	73,500.00	73,500.00	0.00	0.00%
30-4030-3361	NON RESIDENTIAL SW FEE	92,955.88	102,547.34	77,163.14	93,500.00	93,500.00	0.00	0.00%
30-4030-3367	STORMWATER REVIEW FEE	840.00	1,755.00	4,826.05	1,000.00	1,000.00	0.00	0.00%
30-4030-3710	INTEREST ON DELINQUENT	1,326.34	1,347.89	1,178.16	1,000.00	500.00	-500.00	-50.00%
30-4030-3866	CONTRIBUTION FROM GENERAL	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-4030-3871	CONTRIBUTION FROM RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
30-4030-3899	NSF HOLDING ACCOUNT	105.00	63.00	84.00	50.00	50.00	0.00	0.00%
Total Department: 4030 - STORMWATER FUND REVENUES:		1,190,391.22	259,950.14	204,135.14	454,550.00	378,650.00	-75,900.00	-16.70%

Budget Comparison Report

					Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	2019-2020 19-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
Account Number								
Department: 5030 - STORMWATER								
30-5030-2923	CONTRIBUTION TO GENERAL FU	0.00	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
30-5030-4002	SALARIES FULL TIME	89,616.37	63,555.38	44,570.99	62,961.00	64,225.00	1,264.00	2.01%
Budget Notes								
Budget Code	Subject	Description						
INTRODUCED	2 FTES	2 FTES						
30-5030-4004	SALARIES OVERTIME	10,690.13	1,902.58	1,909.42	2,500.00	2,500.00	0.00	0.00%
30-5030-4500	FICA	7,318.72	4,918.99	3,446.69	5,010.00	5,105.00	95.00	1.90%
30-5030-4505	EMPLOYEE HEALTH INSURANCE	16,349.95	10,444.84	9,533.63	12,100.00	12,680.00	580.00	4.79%
30-5030-4510	RETIREMENT	6,301.94	10,198.87	6,834.56	6,750.00	8,145.00	1,395.00	20.67%
30-5030-4515	WORKERS' COMPENSATION	14,927.68	7,182.53	4,300.00	3,300.00	2,960.00	-340.00	-10.30%
30-5030-4520	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-4550	HEALTH CLAIMS	2,707.65	4,128.16	1,178.97	6,400.00	6,400.00	0.00	0.00%
30-5030-4555	RETENTION	2,026.22	1,799.43	95.14	100.00	100.00	0.00	0.00%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	GIFT CARDS	2.00	50.00	100.00				
30-5030-5000	PROFESSIONAL SERVICES	24,208.00	33,467.25	21,774.50	11,980.00	20,000.00	8,020.00	66.94%
30-5030-5200	CONTRACTED SERVICES	29,445.73	1,394.01	501.25	4,610.00	4,652.00	42.00	0.91%
Budget Detail								
Budget Code	Description	Units	Price	Amount				
INTRODUCED	ADP	2.00	186.00	372.00				
INTRODUCED	DRUG TESTING	2.00	40.00	80.00				
INTRODUCED	MISS UTILITY	0.00	0.00	200.00				
INTRODUCED	OTHER SERVICES	0.00	0.00	4,000.00				
30-5030-5210	INSURANCE	1,245.00	1,300.00	1,200.00	1,365.00	1,435.00	70.00	5.13%
30-5030-5254	CAPITAL OUTLAY RESERVE	0.00	0.00	0.00	210,000.00	210,000.00	0.00	0.00%
30-5030-5256	CAPITAL IMPROVEMENTS	0.00	0.00	203,733.29	115,000.00	0.00	-115,000.00	-100.00%
30-5030-5257	VEHICLE MAINTENANCE	2,102.55	0.00	0.00	1,000.00	0.00	-1,000.00	-100.00%
30-5030-5616	CELL PHONE	1,350.00	1,800.00	900.00	1,200.00	1,200.00	0.00	0.00%
30-5030-5621	EMPLOYEE TRAINING	350.26	0.00	0.00	500.00	500.00	0.00	0.00%
30-5030-5630	VEHICLE FUEL	3,676.35	4,159.40	2,693.63	3,000.00	3,500.00	500.00	16.67%
30-5030-5633	COUNTY DRAINAGE TAX DITCH	1,073.00	618.00	618.72	1,100.00	1,248.00	148.00	13.45%
30-5030-5678	STORMWATER REVIEW EXPENSE	562.00	4,057.50	2,284.50	1,000.00	3,500.00	2,500.00	250.00%
30-5030-5730	SUPPLIES AND OPERATIONS	8,468.25	6,855.05	860.34	4,674.00	5,000.00	326.00	6.97%
30-5030-5740	SAFETY SUPPLIES AND MATERIAL	0.00	0.00	110.86	0.00	400.00	400.00	0.00%
30-5030-5780	BAD DEBT EXPENSE	3,027.10	54.49	0.00	0.00	100.00	100.00	0.00%

Budget Comparison Report

Account Number		2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
30-5030-6500	GENERAL OVERHEAD	15,243.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-6510	CUST SERVICE REIM GEN FUN	28,455.00	0.00	0.00	0.00	0.00	0.00	0.00%
30-5030-7900	DEPRECIATION	42,138.29	124,125.36	0.00	0.00	0.00	0.00	0.00%
Total Department: 5030 - STORMWATER:		311,283.19	281,961.84	306,546.49	454,550.00	378,650.00	-75,900.00	-16.70%
Total Fund: 30 - STORMWATER:		879,108.03	-22,011.70	-102,411.35	0.00	0.00	0.00	0.00%
Report Total:		-1,065,642.19	40,519.33	2,192,999.95	0.00	0.00	0.00	0.00%

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2021 CAPITAL BUDGET
ELECTRIC FUND

REVENUES

Operating Revenues	217,500
TOTAL REVENUES	<u><u>\$ 217,500</u></u>

EXPENDITURES

5610 Power Plant Department			
Generator Monitoring and Control System		70,000	
Underground Primary Power Switch		35,000	
Power Plant Relay Upgrade		25,000	
Total Power Plant Department			<u>130,000</u>
5620 Power Distribution Department			
Transformers 3 Phase	2	10,000	20,000
Transclosures Replacement 3 Phase	2	10,000	20,000
Underground Electric Services	7	2,500	17,500
Electric Poles Replacement	15	2,000	30,000
Total Power Distribution Department			<u>87,500</u>
TOTAL EXPENDITURES			<u><u>\$ 217,500</u></u>
TOTAL REVENUES			217,500
TOTAL EXPENDITURES			<u>217,500</u>
TOTAL REVENUES OVER EXPENDITURES			<u><u>-</u></u>

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2021 CAPITAL BUDGET
WATER FUND

REVENUES

Special Connection Revenues 163,725

TOTAL REVENUES \$ 163,725

EXPENDITURES

5720 Distribution Department

Well House Powelton Avenue			103,725
Street Water Valves	3	9,000	27,000
Inserta Valves	3	11,000	33,000

Total for Distribution Department 163,725

TOTAL EXPENDITURES \$ 163,725

TOTAL REVENUES	163,725
TOTAL EXPENDITURES	163,725
TOTAL REVENUES OVER EXPENDITURES	-

MAYOR AND COUNCIL OF BERLIN, INC
TOWN OF BERLIN, MARYLAND
FY 2021 CAPITAL BUDGET
WASTEWATER FUND

REVENUES

Operating Revenues 172,500

TOTAL REVENUES \$ 172,500

EXPENDITURES

5810 Collection Department
William Street Lift Station Rebuild 120,000
Lift Station Decatur Street 15,000
Total Collection Department 135,000

5820 Treatment Plant Department
Blower for grit chamber 8,000
Effluent pump rebuild 13,500
Digester blower room roof 5,000
Aquadesk filter fabric 11,000
Total Treatment Plant Department 37,500

TOTAL EXPENDITURES \$ 172,500

TOTAL REVENUES 172,500
TOTAL EXPENDITURES 172,500
TOTAL REVENUES OVER EXPENDITURES \$ -

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through May	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 2019-2020	2020-2021 INTRODUCED	Increase / (Decrease)	
01 - GENERAL FUND	-1,845,550.98	-92,593.42	1,449,681.01	0.00	0.00	0.00	0.00%
10 - ELECTRIC	608,251.22	186,013.19	516,453.08	0.00	0.00	0.00	0.00%
20 - WATER FUND	-139,590.67	139,440.04	51,858.28	0.00	0.00	0.00	0.00%
24 - SEWER FUND	-567,859.79	-170,328.78	277,418.93	0.00	0.00	0.00	0.00%
30 - STORMWATER	879,108.03	-22,011.70	-102,411.35	0.00	0.00	0.00	0.00%
Report Total:	-1,065,642.19	40,519.33	2,192,999.95	0.00	0.00	0.00	0.00%