



## **PARKS COMMISSION AGENDA**

**July 2, 2019, 5:30 PM  
Berlin Town Hall Conference Room**

1. Approval of Minutes of May 7, 2019
2. New Business
  - a) Community Parks and Playgrounds application
3. Events
  - a) Tuesday, August 6, 2019 National Night Out
4. Berlin Youth Program
5. Other

Next Meeting: Tuesday, August 6<sup>th</sup> – will be at National Night Out

Save-the-Date:

National Night Out – Tuesday, August 6, 2019  
Fall Just Walk – Saturday, November 2, 2019

**TOWN HALL  
10 WILLIAM STREET  
2<sup>nd</sup> FLOOR CONFERENCE ROOM**

MINUTES – PARKS COMMISSION  
May 7, 2019

The meeting of the Parks Commission for Tuesday, May 7, 2019 was called to order at 5:30 PM. Parks Commission members present were Chair Mike Wiley, Loretta Briddell, Patricia Dufendach, Sarah Hooper and Bruce Hyder, as well as Administrative Services Director Mary Bohlen.

Ms. Dufendach moved to approve the Minutes of the April 2, 2019 meeting as written and approval was unanimous.

Ms. Bohlen provided updates on several issues and events. She noted that the Community Parks and Playgrounds grant for lighting at the Henry Park basketball courts had not been funded; the Town would re-apply in the upcoming round. Worcester Recreation and Parks had contacted her regarding holding a Drop-In Tennis program after school in the fall. The Assateague Coastal Trust Coast Kids were planning to hold a nature activity in Berlin Falls Park on May 18, 2019; because they were charging a fee for non-members, they would be appearing before the Mayor and Council on May 13, 2019 to request approval. Ocean City Baptist Church was requesting use of the Henry Park Basketball Courts in late July for a basketball camp; they were still working on submission of paperwork. Without formal motion or vote, the Commission members indicated their support of the three activities.

The Commission reviewed the three recent events in which they had participated.

Spring Celebration had gone well.

Discussion followed regarding Clean-Up Day and the Backyard Buffer tree giveaway. Ms. Bohlen indicated that Comcast had reported a final count of 72 volunteers and the Kiwanis had given out 60 lunches. Overall the event was quite successful with participation at Stephen Decatur, Henry and Berlin Falls parks. Ms. Bohlen noted that all the trees had been given away for the Backyard Buffer program. Mr. Wiley noted that the Maryland Forestry Service representative had stayed most of the morning and seemed very pleased with the program in Berlin. Ms. Bohlen noted that she had asked to host again next year, though it is likely that it will be on a different day than Clean-Up Day, in which case, it would likely be held at Town Hall for convenience.

Spring Just Walk had also gone well with a diverse group of participants, though the final attendee count was not yet available.

Brief discussion followed regarding National Night Out; Ms. Bohlen indicated that she would look into a craft. Ms. Hooper discussed a recent meeting she had held regarding the "Worcester Goes Purple" initiative to raise awareness about substance abuse. Discussion followed regarding incorporating that theme into the National Night Out activity.

Mr. Hyder presented a brief update on Berlin Falls Park noting that the pollinator gardens and bee boxes had been installed during Clean-Up Day. Brief discussion regarding the ongoing naming survey followed. Ms. Dufendach expressed concern regarding increased railroad activity and the tracks that are at the edge of the park.

Ms. Dufendach also noted that a couple of the trees in Stephen Decatur Park needed mulching and one that she would relocate.

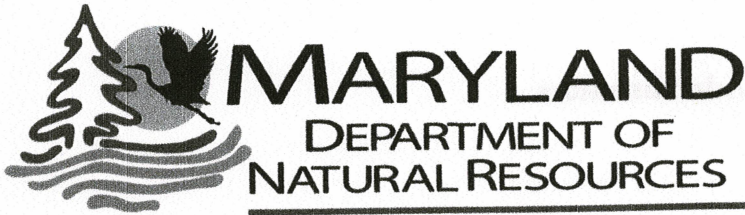
Ms. Dufendach moved to adjourn the meeting and approval was unanimous. The meeting adjourned at approximately 6:00 PM.

Respectfully Submitted,



Mary T. Bohlen  
Administrative Services Director  
Liaison to the Parks Commission





Larry Hogan, Governor  
Boyd Rutherford, Lt. Governor  
Jeannie Haddaway-Riccio, Secretary

May 1, 2019

MAY 3 '19 AM 10:59

Mary T. Bohlen  
Administrative Services Director  
10 William Street  
Berlin, MD 21811

Dear Mary T. Bohlen:

Thank you for submitting an application for the Community Parks and Playgrounds Program. Local governments' overwhelming response to this program far exceeded available funding. After careful review, there was not funding available in FY 2020 for your project(s) listed below.

Project Title	Requested Funding
Dr. William Henry Park	\$105,500

The Department appreciates your interest in the program. We anticipate contacting Maryland municipal governments with information regarding the FY 2021 Community Parks and Playgrounds grant application process in the near future. For additional information about the Community Parks and Playground Program, please go to <http://dnr.maryland.gov/land/Pages/ProgramOpenSpace/cpp.aspx> or contact your Program Administrator listed on the back page.

Sincerely,

Carrie Lhotsky  
Grants and Stewardship Manager  
Land Acquisition and Planning