



BERLIN MAYOR AND COUNCIL

Meeting Agenda

Berlin Town Hall

10 William Street

Monday, January 25, 2021

EFFECTIVE 11/23/2020: SPECIAL NOTICE: There will be no public or press attendance permitted at Mayor and Council Meetings until further notice; attendance will be limited to Elected Officials, designated personnel and presenters as appropriate. We will continue to live stream Mayor and Council Meetings during the ongoing Coronavirus/Covid-19 State of Emergency. Your patience and understanding as we work to meet the restrictions on gathering size, while still conducting Town business is truly appreciated.

- Meeting packets will be posted by 5:00 p.m. on the Wednesday before the meeting.
- Written questions will be accepted to provide the Mayor and Council the opportunity to review and discuss BY 12:00 PM/NOON on the day of the meeting. Submit to:
 - Email: info@berlinmd.gov, please use M&C Comments as your subject
 - Fax to: 410-641-2316
 - Mail to: Berlin Town Hall, Attn: M&C Comments, 10 Williams St., Berlin, MD 21811. Mail should be posted no later close of business on the Friday before the meeting to help ensure delivery.
 - Drop off in one of the two drop boxes at Town Hall – one is at the rear of the building behind the stair tower, and the other is at the corner of Bay and Williams Street on the building.

To access the Meeting via live stream on Facebook, please click on the blue Facebook icon at the top of any page on the Town website, www.berlinmd.gov, or type @berlinmd in the Facebook search bar.

No response will be given to questions and comments submitted via Facebook during a regular meeting.

PUBLIC HEARINGS: If a public hearing is scheduled, questions will also be taken via Facebook during the Public Hearing portion of that meeting. A staff member will monitor the questions for duplicates, language and appropriateness to the Public Hearing topic. Depending on the volume of questions, we may not be able address everyone.

Responses will be given out loud via the live stream; they WILL NOT be responded to via the comments on Facebook.



BERLIN MAYOR AND COUNCIL

REVISED Meeting Agenda

**Berlin Town Hall
10 William Street
Monday, January 25, 2021**

6:30 PM EXECUTIVE SESSION – Via Zoom

- a. Pursuant to Section §3-305(b)(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

7:00 PM REGULAR SESSION – Livestreamed to Facebook via Zoom

1. Approval of the Minutes for:
 - a. Regular Session of 01/11/21
2. Berlin Fire Company Quarterly Report – President David Fitzgerald
3. **Motion of the Mayor and Council 2021-03: Extend Tax Review Schedule**
4. Discussion re: Heron Park – Mayor Zackery Tyndall
5. Town Administrator's Report
6. Departmental Reports
7. Comments from the Mayor
8. Comments from the Council
9. Comments from the Public (Questions or comments submitted prior to 12 noon on Monday, January 25, 2021 will be addressed at this time. Questions submitted on Facebook will not be answered during the meeting except during public hearings as applicable.)
10. Comments from the Press (Questions or comments submitted prior to 12 noon on Monday, January 25, 2021 will be addressed at this time. Questions submitted on Facebook will not be answered during the meeting except during public hearings as applicable.)
11. Adjournment

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request.

*TTY users dial 7-1-1 in the State of Maryland.
TTY users outside Maryland dial 1-800-735-2258*



BERLIN MAYOR AND COUNCIL

Meeting Minutes

Monday, January 11, 2021

7:00 PM REGULAR SESSION – Via Zoom

Present: Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Troy Purnell, Jack Orris, Shaneka Nichols, and Jay Knerr.

Staff Present: Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Water Resources Director Jamey Latchum, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

Due to the Coronavirus/Covid-19 State of Emergency, this meeting was held via Zoom and broadcast live via Facebook. There was a delay in starting the meeting due to technical difficulties. Mayor Tyndall explained that in October 2020 they stopped saying the lord's prayer before the meetings, they will now have a moment of silence to increase inclusivity. Following the moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:15 PM.

1. Approval of the Minutes for:

a. Regular Session of 12/14/20:

Councilmember Orris said in paragraph three on page two, second sentence from the end, "hey" should read "they". Mayor Tyndall said he will be taking a roll call on votes while meeting via Zoom.

On the motion of Councilmember Orris with the correction noted, second by Councilmember Knerr, the Regular Session minutes of December 14, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

b. Work Session with District 38 Delegation for 12/17/20:

On the motion of Councilmember Orris, second by Councilmember Knerr, the Work Session Minutes of December 17, 2020 were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

2. Motion 2021-01: Approving Deeding of Real Property at Right of Way MD 376

State Highway Administration (SHA) Representatives Judd Vickers, Doug Sommers, and Brett Deane were all present via Zoom for any questions. Planning Director Dave Engelhart said this easement is required for SHA to make the expansion and improvements at the intersection of 376 and 113. Town Administrator Jeff Fleetwood added that this will make the sidewalks next to Dollar General contiguous. Vice-President Burrell said this will only enhance the safety of this area.

On the motion of Vice-President Burrell, second by Councilmember Nichols, Motion 2021-01 was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

3. Motion 2021-02: Approving the Mandated Amendments to the Use of Force General Order

Police Chief Arnold Downing explained that these changes are mandated on Federal, State, and Local levels. Councilmember Knerr asked how it is determined to use pepper spray versus a taser; Chief Downing said it depends on what equipment they carry, mace is typically used in a crowd, not with a single person. Councilmember Nichols asked how they determine who carries what equipment; Chief Downing said every officer is equipped based on equipment availability, officer preference, and training certifications.

On the motion of Councilmember Knerr, second by Vice-President Burrell, Motion 2021-02 was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

4. Town Administrator's Report – Jeffrey Fleetwood

Mr. Fleetwood stated that the Public Works Superintendent job posting was posted online and will run in the paper for two weeks. He said he and Finance Director Natalie Saleh have been working on the budget schedule and will get that out soon. Mayor Tyndall added that Mr. Fleetwood acts as the Department Director for Public Works as well.

5. Departmental Reports:

a. Planning and Zoning Director – David Engelhart

Mr. Engelhart reported that they have issued 308 permits in 2020, he said this is up from last year. He said there has been an upward trend in apartments and town homes, which has upped the tax base.

a. Deputy Town Administrator – Mary Bohlen

Ms. Bohlen apologized for the delay in the start of the meeting, she said there were technical difficulties. She said she has been working on sorting deeds and easements.

b. Water Resources Director – Jamey Latchum

Mr. Latchum said they have been pulling pumps, repairing leaks, and working on end of year reporting.

c. Electric Utility Director – Tim Lawrence

Mr. Lawrence reported that at 2 Stevenson lane they have installed underground service and meters, they still need to install a streetlight there. They set a dead-end pole for Verizon for the 376 project. They removed Christmas décor, they have two new solar residents and three more coming soon, they are also hoping Maryland Department of Energy will get back soon on their solar project. Caleb Hunter has moved on to step four in the linesman school. Lastly, they have been completing meter reads and rereads. Mr. Fleetwood added that they have two individuals in the linesman program that they are hopeful will help with continuity in the department.

d. Police Chief – Arnold Downing

Chief Downing said they have two new hires, one certified, Avery Marshall, and one in the academy, Ean Spencer. They are working on training records and weapons qualification reporting for 2020. They had a Secret Santa and gave out a whole training room of toys and then Daycares received the extra toys. Vice-President Burrell asked if the two new hires bring the department up to count on officers; he said they are now at full staff with officers.

e. Finance Director – Natalie Saleh

Ms. Saleh said she is working on the budget and has asked department heads to present their capital needs and wants to her by the 31st. She will meet with each department to go over their budgets in the next couple of weeks. She is still in contact with Jean Holloway with SERCAP, but Ms. Holloway has been pre-occupied so far. She is also working on the six-month general fund reports. Lastly, she reported that this was a very successful year for the energy assistance program, \$5,500 was collected and will be matched by the Town.

f. Economic and Community Development Director – Ivy Wells

Ms. Wells reported that restaurant week in Berlin is taking place this week, with a prize drawing for dining three times. They are encouraging children to participate in a MLK drawing and writing project where Island Creamery gift cards can be won. She is researching Governor Hogan's relief package, once she knows more, she will communicate that to the businesses. She is waiting to hear back on the DHCD grant. And lastly, she is waiting to hear about the Maryland Main Street Small Business Grant.

g. Administrative Manager – Kelsey Jensen

Ms. Jensen said she onboarded the two new Police Hires. She said they will not be accepting applications through Facebook for the Public Works Superintendent position, applications can be completed online, or emailed to kjensen@berlinmd.gov. She has been working on completing the Total Compensation Statements for 2020 and will get those out with W-2's. Lastly, she will be working on the Bee City Designation which is due in February. Mr. Fleetwood added that the 1095C's will be going out to employees as well.

Mr. Fleetwood also wanted to add that the Solar Grant the Town applied for and Mr. Lawrence mentioned is a reimbursable grant in the amount of \$122,385, so no money coming from the Town.

Ms. Bohlen added that for the January 18th Martin Luther King Jr. Day; recycling that is normally collected Monday will be collected Tuesday as most Town Offices are closed on Monday.

Vice-President Burrell asked if the Total Compensation Statement from the Town will include a total bottom number for each employee; Mr. Fleetwood said it breaks down an employee's total benefit and cost to the Town.

6. Comments from the Mayor:

Mayor Tyndall said the time on Zoom has been new to all of us, but feels it is a great way to keep everyone safe while completing the work that is required of the Mayor and Council.

7. Comments from the Council:

Vice-President Burrell asked Mr. Fleetwood for an update on the streetlights on Showell, Hudson, and Franklin; Mr. Lawrence said the one on Franklin belong to the Town and is being repaired tomorrow, the others belong to state highway and they will be notified; Mr. Burrell asked to be posted on that progress. Vice-President Burrell said recently we have lost two past Council members and he appreciated the condolences from the Town; the seat Mr. Smack held is his seat currently.

Councilmember Orris asked for more description in the check register for anything over a threshold of two or three thousand; Ms. Saleh said we are limited on characters, so it is difficult to show much description from generated reports. Vice-President Burrell and Councilmember Nichols said they have no problem calling in when they question a payment if the description is informative; Ms. Jensen said in the October 26, 2020 packet we included a Payment Register which has more detail if that is preferred; it was preferred and will be included in future packets.

Councilmember Nichols thanked everyone for the notice of the passing of former Councilmember and the first person of color elected to the Town Council, Mr. John Dale Smack.

8. Comments from the Public:

Administrative Manager Kelsey Jensen indicated that resident Marie Velong submitted the following questions:

- 1) I was wondering what kind of training is involved in the use of weapons, specifically guns, on dogs. My granddog is a part pit mutt and very vocal. She "talks" and growls to communicate with us. I fear if she met an officer at the door that her actions might be interpreted as aggressive. I don't want her shot because it was misinterpreted.
Chief Downing said they would only harm an animal if the animal was causing harm to another individual.
- 2) In training with a gun is wounding the suspect ever considered over a "kill" shot? Many times that seems like a way to deescalate the situation without a fatality.
Chief Downing said this is something that he feels should not be discussed on this forum and has asked Ms. Velong to call him with questions of this nature.
- 3) I am assuming the \$150 checks to the employees was a Christmas bonus? No objection, just clarifying. Don't remember it being mentioned.
Mr. Fleetwood stated that the checks are a quarterly cell phone payment to employees.

- 4) Having a Zoom meeting through Facebook live isn't beneficial to the public. I am glad you are taking safety precautions for the Council members, but it doesn't improve the public's ability to comment. Have you considered a Zoom meeting to include the public?

Mayor Tyndall stated that they plan to stay with how they have conducted meetings so far, but once we get into public hearings there will be new features available for the public.


9. Comments from the Press – none.

10. Adjournment:

On the motion of Vice-President Burrell, the Mayor and Council meeting was adjourned at approximately 8:05PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Kelsey Jensen
Administrative Manager



MOTION TO APPROVE No. 2021-03

A motion of the Mayor and Council of the Town of Berlin EXTENDING THE TAX RATE REVIEW SCHEDULE FOR FISCAL YEAR 2021.

DUE TO the ongoing Covid-19 Pandemic, and State of Emergency, the Town of Berlin has experienced interruptions in ordinary workflow and delays in the routine completion of tasks, particularly as relates to preparations required to meet the conditions of Resolution 2019-05, specifically:

- “1. At or before the second meeting in January, the Mayor and Council shall review the Town’s short- and long-term financial projections as well as the General Fund Reserves.”

THEREFORE, Town Staff requests the approval of the Mayor and Council in extending the deadline for the review of the financial projections to no later than February 28, 2021.

Approved this _____ day of _____, 20____ by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of _____ to _____opposed, with _____abstaining.

Dean Burrell, Vice-President

Approved this _____day of _____, 20____ by the Mayor of the Town of Berlin.

Zack Tyndall, Mayor

ATTEST: _____
Jeffrey Fleetwood, Town Administrator



RESOLUTION 2019 - 05

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN,
ESTABLISHING A TAX RATE REVIEW POLICY.

Whereas, the Mayor and Council have the authority to set financial policies for the Town,
and

Whereas, the Mayor and Council received public comment during the FY 2020 Budget
process indicating taxes should have been increased sooner, and


Whereas, the Mayor and Council have determined it is in the best interest of the
community to review the tax rate on an annual basis, and

Whereas, the Mayor and Council acknowledge the importance of establishing the tax rate
before the preparation of the annual budget begins.


NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of
Berlin, Maryland that the following tax rate review schedule is established:

1. At or before the second meeting in January, the Mayor and Council shall review the
Town's short- and long-term financial projections as well as the General Fund
Reserves.
2. At or before the second meeting in February, the Mayor and Council shall set the date
for the tax rate public hearing.
3. The public hearing for the tax rate shall be set and decision by the Mayor and Council
made on the tax rate no later than the second meeting in March.

Approved this 24th day of June, 2019 by the Mayor and the Town of Berlin,
Maryland, by affirmative vote of 4 to 0 opposed, with 0
abstaining, and 1 absent.


Elroy Brittingham, Vice President

Approved this 24th day of June, 2019 by the Mayor and Town of Berlin.


Wm. Gee Williams, III, Mayor

ATTEST:


Laura Allen, Town Administrator

Check Run Report for:

01/19/2021



Town of Berlin, MD

Payment Register

APPKT01885 - 20210115SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name	Total Vendor Amount
0000015	ABC PRINTERS INC	304.00
Payment Type	Payment Number	Payment Date
Check	19363	01/15/2021
Payable Number	Description	Payable Amount
59121	ABC PRINTERS MAYOR'S LETTERHEAD AND ENVELOPES	304.00
	Payable Date	Due Date
	01/14/2021	01/14/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0000060	ACTION ISLAND GRAPHICS	229.85
Payment Type	Payment Number	Payment Date
Check	19364	01/15/2021
Payable Number	Description	Payable Amount
6345	ELECTRIC EMPLOYEES SWEAT HOODIES	229.85
	Payable Date	Due Date
	01/15/2021	01/15/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0002406	AE MOORE JANITORIAL INC	127.68
Payment Type	Payment Number	Payment Date
Check	19365	01/15/2021
Payable Number	Description	Payable Amount
391743	PAPER PRODUCTS	127.68
	Payable Date	Due Date
	01/14/2021	01/14/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS	70.10
Payment Type	Payment Number	Payment Date
Check	19366	01/15/2021
Payable Number	Description	Payable Amount
IN156610	COPIER LEASE	70.10
	Payable Date	Due Date
	01/13/2021	01/13/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0000306	BELAIR ROAD SUPPLY	2,648.65
Payment Type	Payment Number	Payment Date
Check	19367	01/15/2021
Payable Number	Description	Payable Amount
365681,365682	416 WEST WATER SERVICE	2,648.65
	Payable Date	Due Date
	01/14/2021	01/14/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0000312	BENEFITMALL	71,219.65
Payment Type	Payment Number	Payment Date
Check	19368	01/15/2021
Payable Number	Description	Payable Amount
FEB FY 21	FEBRUARY 2021 COVERAGE MED, DENT, VIS, LIFE	71,219.65
	Payable Date	Due Date
	01/15/2021	01/15/2021
	Discount Amount	0.00

Vendor Number	Vendor Name	Total Vendor Amount
0000364	BETTS & HOLT LLP	1,890.00
Payment Type	Payment Number	Payment Date
Check	19369	01/15/2021
Payable Number	Description	Payable Amount
4536	ELECTRIC UTILITY MATTERS	1,890.00
	Payable Date	Due Date
	01/13/2021	01/13/2021
	Discount Amount	0.00

Payment Register

APPKT01885 - 20210115SW

Vendor Number	Vendor Name					Total Vendor Amount
0000394	BOOTH & ASSOCIATES INC					7,014.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19370			01/15/2021	7,014.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
46989	EL RATE SERVICES, REG COPLIANCE, PP OPERATION	01/14/2021	01/14/2021	0.00	6,609.14	
46990	EL RATE SERVICES, REG COPLIANCE, PP OPERATION	01/14/2021	01/14/2021	0.00	405.35	
Vendor Number	Vendor Name					Total Vendor Amount
0000455	CARD'S TECHNOLOGY					1,405.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19371			01/15/2021	1,405.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
45613	VIRTUAL MACHINE REFRESH	01/13/2021	01/13/2021	0.00	1,405.25	
Vendor Number	Vendor Name					Total Vendor Amount
0000464	CARLTON SCALE					392.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19372			01/15/2021	392.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN5411	REPAIR SCALE CONTROLS	01/14/2021	01/14/2021	0.00	392.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000511	CHOPTANK ELECTRIC COOPERATIVE, INC.					42.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19373			01/15/2021	42.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
414700 JANUARY FY 21	LIBERTYTOWN SPRAY SITE	01/14/2021	01/14/2021	0.00	42.50	
Vendor Number	Vendor Name					Total Vendor Amount
0002647	CINTAS RUGS					62.22
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19374			01/15/2021	62.22	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4072805842	YEARLY RUG SERVICE	01/14/2021	01/14/2021	0.00	62.22	
Vendor Number	Vendor Name					Total Vendor Amount
0000581	COMPTROLLER OF MARYLAND					607.96
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19375			01/15/2021	607.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
DEC FY 2020	ENVIRONMENTAL TRUST FUND REPORT	01/15/2021	01/15/2021	0.00	607.96	
Vendor Number	Vendor Name					Total Vendor Amount
0000583	COMPTROLLER OF MARYLAND					34,798.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19377			01/15/2021	34,798.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
BRF-1 4TH QRT FY 20	BAY RESTORATION FEE	01/15/2021	01/15/2021	0.00	34,798.49	
Vendor Number	Vendor Name					Total Vendor Amount
0000584	COMPTROLLER OF MARYLAND					2,386.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19376			01/15/2021	2,386.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
DEC FY 2020	ELECTRIC UNIVERSAL SERVICE PROGRAM FUND	01/15/2021	01/15/2021	0.00	2,386.25	

Payment Register

APPKT01885 - 20210115SW

Vendor Number	Vendor Name					Total Vendor Amount
0000702	DELL MARKETING L P					151.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19378			01/15/2021	151.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10453333250	REPLACEMENT LAPTOP SCREEN	01/14/2021	01/14/2021	0.00	151.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000794	EASTERN SHORE COFFEE					30.36
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19379			01/15/2021	30.36	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
600497.600356	DISTILLED WATER	01/14/2021	01/14/2021	0.00	30.36	
Vendor Number	Vendor Name					Total Vendor Amount
0000845	ENVIREP, INC.					1,695.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19380			01/15/2021	1,695.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
72254	SERVICE INFLUENT PUMP STATION	01/14/2021	01/14/2021	0.00	1,695.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000888	FASTENAL					45.40
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19381			01/15/2021	45.40	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MDSAS121890	NYLON NUTS	01/14/2021	01/14/2021	0.00	45.40	
Vendor Number	Vendor Name					Total Vendor Amount
0000897	FERGUSON ENTERPRISES					3,508.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19382			01/15/2021	3,508.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0532352.0530457.0527477	FERGUSON SERVICES	01/15/2021	01/15/2021	0.00	3,508.94	
Vendor Number	Vendor Name					Total Vendor Amount
0000899	FIRE PROTECTIVE SERVICE					393.73
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19383			01/15/2021	393.73	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
96481	SERVICE FIRE EXTINGUISHERS	01/14/2021	01/14/2021	0.00	393.73	
Vendor Number	Vendor Name					Total Vendor Amount
0000904	FISHER SCIENTIFIC					544.29
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19384			01/15/2021	544.29	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6688174	LAB SUPPLIES	01/14/2021	01/14/2021	0.00	544.29	
Vendor Number	Vendor Name					Total Vendor Amount
0000907	FLAG PUBLICATIONS INC					23.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19385			01/15/2021	23.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
333086	ADVERTISING	01/14/2021	01/14/2021	0.00	23.75	

Payment Register

APPKT01885 - 20210115SW

Vendor Number	Vendor Name					Total Vendor Amount
0000977	GREAT AMERICA FINANCIAL					137.04
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19386			01/15/2021	137.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
28509925	COPIER LEASE	01/13/2021	01/13/2021	0.00	137.04	
Vendor Number	Vendor Name					Total Vendor Amount
0001032	HILL'S ELECTRIC MOTOR SERVICE INC.					525.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19387			01/15/2021	525.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0118796	TROUBLESHOOT MOLES	01/14/2021	01/14/2021	0.00	525.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001034	HITCHENS TIRE SERVICE					3,091.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19388			01/15/2021	3,091.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
00406644	TIRES FOR AUTOMATED TRASH TRUCK	01/13/2021	01/13/2021	0.00	3,091.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001068	INTERCOASTAL TRADING INC.					3,385.20
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19389			01/15/2021	3,385.20	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
204652,204515,204834	BLEACH	01/14/2021	01/14/2021	0.00	3,385.20	
Vendor Number	Vendor Name					Total Vendor Amount
0001179	JOHN W TIEDER, INC					4,999.05
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19390			01/15/2021	4,999.05	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
45608	BELT PRESS CONTROLS	01/14/2021	01/14/2021	0.00	4,999.05	
Vendor Number	Vendor Name					Total Vendor Amount
0001394	MARYLAND DEPT OF THE ENVIRONMENT					100.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19391			01/15/2021	100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CERTIFICATION BASSETT	LICENSE RENEWAL D BASSETT	01/14/2021	01/14/2021	0.00	100.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001414	Maryland Water Quality Financing Administration					173,576.38
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19392			01/15/2021	173,576.38	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
21016	BERLIN EFFLUENT STORAGE & SPRAY IRR SYSTEM	01/15/2021	01/15/2021	0.00	173,576.38	
Vendor Number	Vendor Name					Total Vendor Amount
0002754	NOYES MICROSYSTEMS INC					330.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19393			01/15/2021	330.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1016759	FIELD SERVICE ENG HOURS	01/14/2021	01/14/2021	0.00	330.00	

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Vendor Number	Vendor Name					Total Vendor Amount
0001677	PENINSULA DRY CLEANERS, INC					77.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19394			01/15/2021	77.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
20-28741	MONTHLY DRY CLEANING	01/14/2021	01/14/2021	0.00	77.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003007	PRAGMATIC BUSINESS SERVICES U.S. CORPORATION					15.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19395			01/15/2021	15.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
800000123120	DECEMBER CONFERENCE CALLS	01/13/2021	01/13/2021	0.00	15.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002524	QUADIENT LEASING USA INC					148.22
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19396			01/15/2021	148.22	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
N8651663	POSTAGE LEASE	01/13/2021	01/13/2021	0.00	148.22	
Vendor Number	Vendor Name					Total Vendor Amount
0003171	RICKY JARMON					800.04
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19397			01/15/2021	800.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
DEC FY 21	CLEANING SERVICE	01/13/2021	01/13/2021	0.00	800.04	
Vendor Number	Vendor Name					Total Vendor Amount
0002795	SANDPIPER ENERGY INC					194.53
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19398			01/15/2021	194.53	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
06-605975-97941-1 JAN FY 21	NATURAL GAS	01/14/2021	01/14/2021	0.00	194.53	
Vendor Number	Vendor Name					Total Vendor Amount
0001997	STAPLES BUSINESS CREDIT					220.62
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19399			01/15/2021	220.62	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1632487960	DECEMBER OFFICE SUPPLIES	01/15/2021	01/15/2021	0.00	220.62	
Vendor Number	Vendor Name					Total Vendor Amount
0002786	THE PETE STORE					410.27
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19400			01/15/2021	410.27	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
15P170521	FILTERS FOR GARGAGE TRUCKS	01/15/2021	01/15/2021	0.00	410.27	
Vendor Number	Vendor Name					Total Vendor Amount
0002163	TOWN OF BERLIN					35,530.66
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19401			01/15/2021	35,530.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JANUARY FY 21	TOWN UTILITY BILLING	01/15/2021	01/15/2021	0.00	35,530.66	

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Vendor Number	Vendor Name					Total Vendor Amount
0002185	TYLER TECHNOLOGIES INC					2,547.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19402			01/15/2021	2,547.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025 - 319707	TYLER SOFTWARE SUPPORT	01/13/2021	01/13/2021	0.00	2,547.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					122.71
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19403			01/15/2021	122.71	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
092 1818598	UNIFORM CLEANING SERVICE - PUBLIC WORKS	01/13/2021	01/13/2021	0.00	122.71	
Vendor Number	Vendor Name					Total Vendor Amount
0002301	WESCO RECEIVABLES CORP.					542.56
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19404			01/15/2021	542.56	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
715182	1 STANDARD PACK 1 IN TAP PISA ANCHOR	01/14/2021	01/14/2021	0.00	542.56	
Vendor Number	Vendor Name					Total Vendor Amount
0002384	WORCESTER YOUTH & FAMILY COUNSELING SERVICES					1,603.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check	19405			01/15/2021	1,603.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
12312020	BERLIN YOUTH PROGRAM	01/13/2021	01/13/2021	0.00	1,603.50	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	44	43	0.00	357,947.34
Packet Totals:		44	43	0.00	357,947.34