



# Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

Phone 410-641-2770 Fax 410-641-2316

[www.berlinmd.gov](http://www.berlinmd.gov)

Town of Berlin  
Historic District Commission  
July 06, 2022– 5:30 PM  
Berlin Town Hall – Council Chambers

1. Call to Order
2. Agenda Adoption
3. Approval of Minutes: June 1st, 2022
4. 19 Jefferson Street – Create a Mural to cover Gay Street side of building
5. 103 South Main Street - Requesting inground pool
6. Comments from the Public
7. Comments from Staff
8. Comments from the Commissioners
9. Comments from the Chairman
10. Adjournment

Any persons having questions about the above-referenced meeting or any persons needing special accommodations should contact Dave Engelhart at 410-641-4143. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland

Town of Berlin  
Historic District Commission  
June 1, 2022

Chairman Norman Bunting called the June 1<sup>st</sup>, 2022 meeting to order at 5:30PM. Members present were Norman Bunting, Carol Rose, Mary Moore, Laura Stearns, John Holloway and Brian Robertson. Staff present was Planning Director Dave Engelhart.

Chairman Norman Bunting called the June 1<sup>st</sup>, 2022 meeting to order at 5:30PM. He called for a motion to approve the June 1<sup>st</sup>, 2022 agenda. Mrs. Carol Rose made the motion to approve the June 1<sup>st</sup>, 2022 agenda. Mr. John Holloway seconded the motion. Chairman Norman Bunting called for a motion to approve the minutes from the May 4<sup>th</sup>, 2022, meeting. Mr. John Holloway made the motion to approve the minutes from the May 4<sup>th</sup>, 2022, meeting. Mrs. Mary Moore seconded the motion.

Chairman Bunting called Case # 6-1-22-08 for Mr. Glenn Davis, 200 South Main Street requesting removal of the old shed on the property to be replaced with a 12 x 22 carriage house and a 10 x 20 inground pool. Mr. Davis stated they had completed the house and moved in. Now trying to complete the west side of the house he put in pictures of the shed that is there now on the property. The shed is in bad shape and has termites. He stated he gave an overview of the property so they could see the changes. The area will be fenced in due to the pool single piece that is dropped in along with a carriage house. He stated they were trying to preserve some parts of the older building. The light fixtures that would go on the carriage house are the same as what is on the house but in a smaller proportion. They provided a foundation plan. Mrs. Laura Stearns was pleased and thought it was amazing the space they had there. She thought it would be beautiful with all the character he was adding. Mr. John Holloway thought it was a great looking project. Mr. Brian Robertson also pleased with it. Mrs. Carol Rose liked it too with the lights. Chairman Bunting stated looked like he had done his homework with using the carriage doors to reuse them that is what they are about he stated.

Chairman Bunting called for a motion. Mrs. Carol Rose made the motion to approve Case # 6-1-22-08, 200 South Main Street as presented with his amendments. Mrs. Laura Stearns seconded the motion.

Chairman Bunting called the next application on the agenda case # 6-1-22-09. Mrs. Clara Ziman stated she wanted to talk about 13 Gay Street. She said they were under contract for the property and wanted to replace the roof. They didn't have a specific color may use the same color that is on there now. They are purchasing the property and may do a mixed use with store front and units above. Mrs. Ziman stated it was not in good shape right now and it's more cosmetic inside needing carpet and paint. The outside needs power washing. The shingles would be architectural shingles. Mr. Engelhart stated he thought it needed to be fixed up and when Mr. John Barrett was on the Planning Commission, he thought it should be in the Historic District. Chairman Bunting asked her what color she liked for the roof shingles she replied Oxford Gray. Mr. Engelhart stated it was option #3. Mr. Engelhart thought it might be complementary to Mr. Vorsteg's building. Mr. Brian Robertson thought the new roof would help. Mrs. Rose said she was excited about it getting cleaned up. Mr. John Holloway stated that's the first thing to do in

getting it cleaned up. Mrs. Laura Stearns made the motion to approve Case # 6-1-22-09 for the Oxford Gray Architectural Shingles. Mrs. Mary Moore seconded the motion, and it was unanimously accepted by the commission.

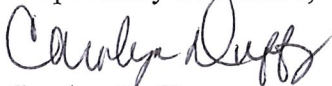
Chairman Bunting stated Sotheby's had given him a sample of what they would like to use. Mrs. Moore stated it would be nice to have a paver sidewalk to the door and a light. Mr. Bunting stated the turf is what they put on sports fields. It can be a temporary use. Mrs. Moore thought it should be more inviting, they need a proper entrance. Discussion continued

Suggestions about steppingstones and lighting Chairman Bunting said he would reach out to them. Mrs. Carol Rose made a motion on the continuation of Case # 5-4-22-06 approval of the flower planters in the new diagram, the thickest turf sample that they have RG65 and will ask the applicant to work with the board on a more defined entrance with scone lighting in place of string lighting and pavers on either side of the door. Mr. John Holloway seconded the motion, and it was unanimously accepted by the commission. Discussion continued varies subjects.

Mrs. Carol Rose made motion to adjourn. Seconded by Mrs. Mary Moore.

Adjourned 6:34 PM

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Carolyn Duffy', written in dark ink.

Carolyn Duffy



DUE 6/17



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## HISTORIC DISTRICT COMMISSION APPLICATION

Date: 6/7/22 Subject Property Location: 19 JEFFERSON ST Case #: 7-6-22-10  
Property Owner: JEFF AXER Owner Phone #: 443 497 0812  
Owner Address: 19 JEFFERSON ST Owner Email: J.AXER@MCHSI.COM  
Agent/Contractor: N/A Agent Phone#: \_\_\_\_\_

Work Involves: ☐ Alterations ☐ New Construction ☐ Addition ☐ Demolition ☐ Sign ☒ Other

### DESCRIPTION OF WORK PROPOSED:

I WOULD LIKE TO CREATE A MURAL TO COVER UP THE GAY STREET SIDE OF MY BUILDING. MY PUBLIC ART INSTALLATION "BERLIN LOVE LOCKS" HAS BROUGHT QUITE A BIT OF TRAFFIC TO THE REAR OF MY BUILDING AND WOULD LIKE TO MAKE IT LOOK BETTER FOR VISITORS AND FOR PEOPLE TO PHOTOGRAPH.

### DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Planning Department prior to at least three (3) weeks prior to the next regularly scheduled hearing. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. The Berlin Historic District Commission Rules and Regulations are available for review in the Town of Berlin Planning Department.

The following items, if applicable, must be provided to Town Staff in order for the proposal to be considered:

1. Site plan.
2. Scaled drawings of plans and/or elevations of the proposal, or in the alternative, a scale model.
3. Color photographs of the existing structure, the area to be altered and close-ups of architectural details.
4. For a proposed new structure, photographs of the subject site and all buildings in the immediate vicinity.
5. All photographs shall be printed on 8½ x 11 paper or provided in digital format, and shall be labeled with a description of the contents of the photographs.
6. Samples of materials or copies of manufacturers product literature.

The applicant, or an authorized representative, has been advised to appear at the meeting of the Berlin Historic District Commission scheduled for 7/6/2022 5:30pm (date).

Applicant Signature \_\_\_\_\_

Date

6/7/22

APPROVED:

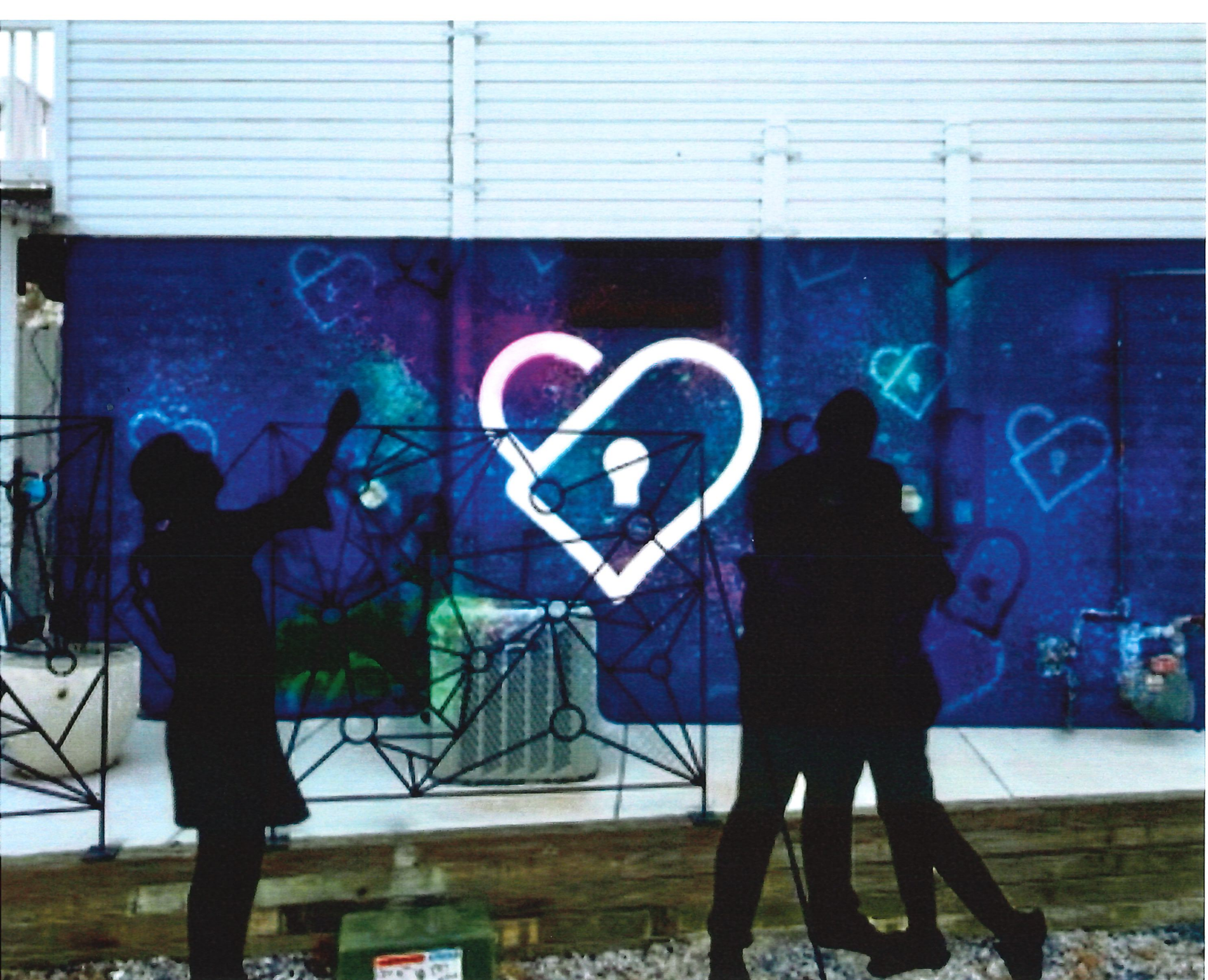
Historic District Commission Chair (Date)

Planning Director (Date)













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## HISTORIC DISTRICT COMMISSION APPLICATION

Date: June 2022 Subject Property Location: 103 S Main St Case #: 7-6-22-11  
Property Owner: Nicole Brushmiller Owner Phone #: 443 944 7856  
Owner Address: 103 S Main St Owner Email: nbrushmiller@gmail.com  
Agent/Contractor: \_\_\_\_\_ Agent Phone#: \_\_\_\_\_

Work Involves: ☐ Alterations ☐ New Construction ☐ Addition ☐ Demolition ☐ Sign ☒ Other

### DESCRIPTION OF WORK PROPOSED:

Inground Fiberglass Pool

### DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Planning Department prior to at least three (3) weeks prior to the next regularly scheduled hearing. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. The Berlin Historic District Commission Rules and Regulations are available for review in the Town of Berlin Planning Department.

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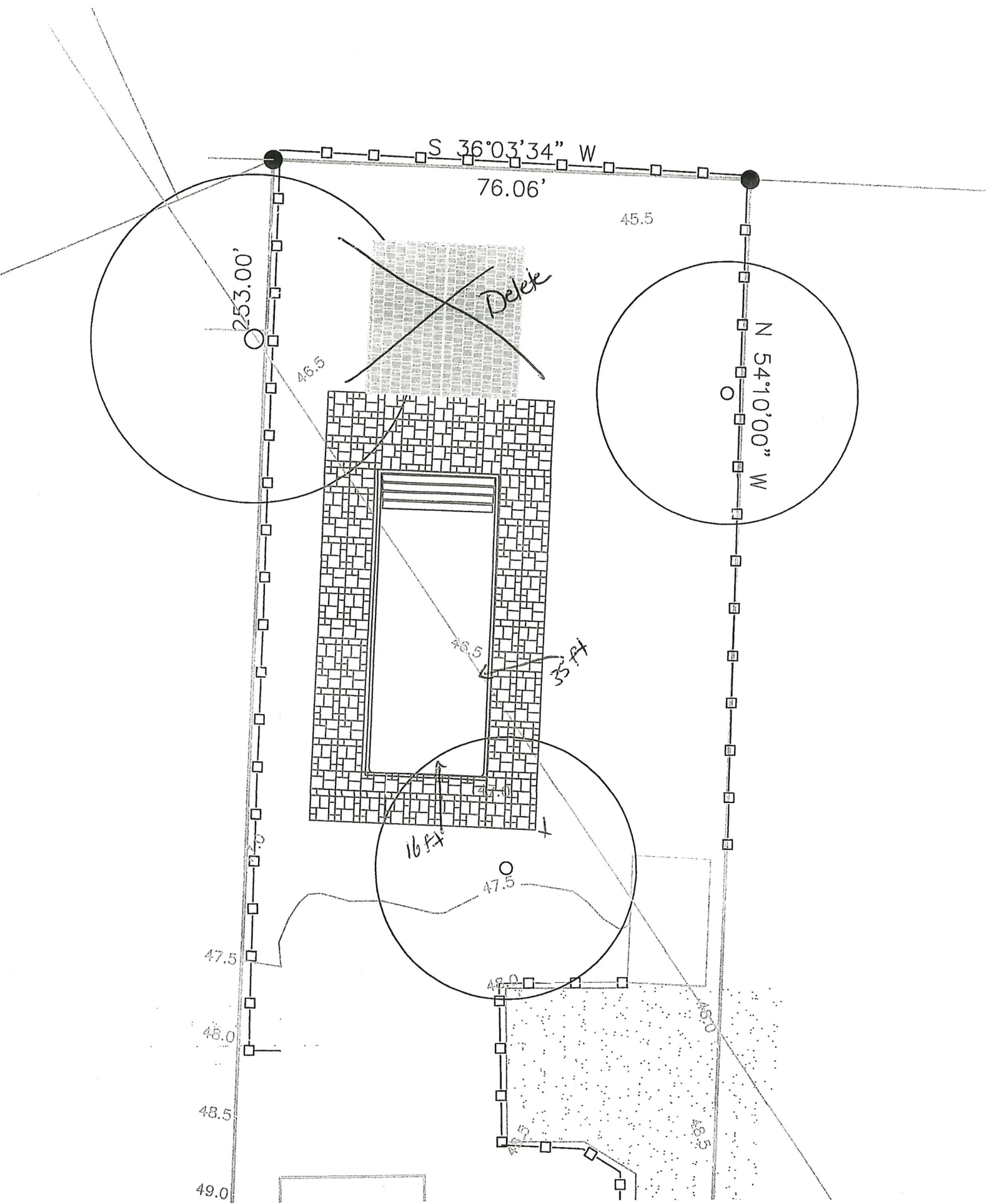
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Applicant Signature: Nicole Brushmiller Date: 6/2022

APPROVED:

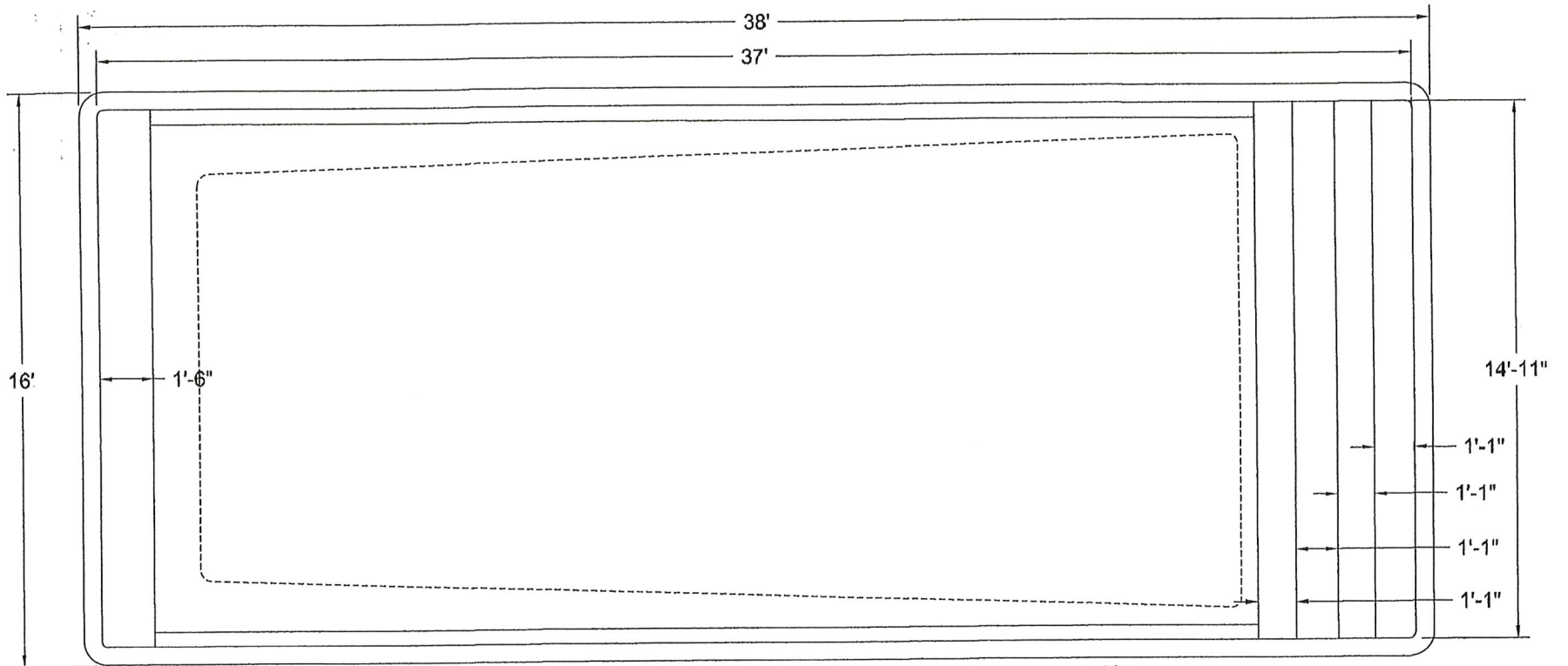
\_\_\_\_\_  
Historic District Commission Chair (Date)

\_\_\_\_\_  
Planning Director (Date)





POOL	CODE	SIZE - WIDTH x LENGTH	DEPTHS - SHALLOW, DEEP	GALLONS APPROX.	WATERSURFACE AREA (SF)	PERIMETER - LINEAR FEET	LINEAR FEET - STEPS	LINEAR FEET - SEATS	WEIGHT
Kingston	AP	16' x 38'	3'-6", 5'-10"	17,500	555	104	60	15	3,656



Length, width and depth may vary up to 3% - all dimensions are to outside edge of coping, measured from parallel lines. All other dimensions +/- 1 inch.

