



Closed Session Summary

To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: November 14, 2022, 6:30 PM
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: Discussion re: Discussion re: Recent criminal charges against former Town Administrator
- d. Date and time that we will return to public meeting: November 14, 2022 at 7:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Orris
- b. Seconded by: Knerr
- c. Members voting in favor: Green, Nichols
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: Burrell

3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(7) To consult with counsel to obtain legal advice on a legal matter

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Discussion re: Recent criminal charges against former Town Administrator	M&C: Z. Tyndall, S. Green, J. Knerr, S. Nichols, J. Orris Staff: M. Bohlen, K. Jensen, D. Gaskill	No motions/votes

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.