



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Berlin Town Hall
10 William Street
Monday, August 22, 2022

6:30 PM EXECUTIVE SESSION – Conference Room

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b):

- (7) To consult with counsel to obtain legal advice on a legal matter;
 - a. Lease agreement

7:00 PM REGULAR SESSION – Council Chambers

1. Approval of the Minutes for:
 - a. Executive Session of 08.08.22
 - b. Statement of Closure for Executive Session 08.08.22
 - c. Regular Session of 08.08.22
2. Announcement re: Administrative Vacancies – Mayor Zack Tyndall
3. Community Parks and Playground Grant Application: Inclusive Playground Equipment at Stephen Decatur Park – Acting Town Administrator Mary Bohlen
4. First Reading Short-Term Rental Ordinance Amendments – Planning Director Dave Englehart
(Public Hearing will take place on Monday, September 12, 2022)
5. Acting Town Administrator's Report
6. Departmental Reports
7. Comments from the Council
8. Comments from the Mayor
9. Comments from the Public
10. Comments from the Press
11. Adjournment

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar. QR code links to online packet. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Acting Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.



CLOSED SESSION
MAYOR AND COUNCIL OF BERLIN MARYLAND
Monday, August 8, 2022

Present: Mayor Zackery Tyndall, Council Vice-President Dean Burrell, Councilmembers Jay Knerr, Shaneka Nichols, and Jack Orris

Staff Present: Acting Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill

Absent: Councilmember Troy Purnell

Others present: None

Authority to close session: Pursuant to Maryland General Provisions Article; Sec 3-305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The start of the meeting and vote to close the session was streamed live via Facebook.

On Monday, August 8, 2022, at approximately 6:00 PM, Mayor Tyndall read the statement of closure and requested a motion to close the session. Councilmember Orris so moved, Councilmember Knerr seconded and the vote to close the session was unanimous. The Facebook livestream ended at approximately 6:02 PM and the Closed Session moved to the Conference Room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD
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Mayor Tyndall asked for a motion to adjourn the Closed Session. Councilmember Burrell so moved, Councilmember Nichols seconded, and approval was unanimous. The meeting adjourned at approximately 10:10 PM.

Respectfully Submitted,



Mary T. Bohlen
Acting Town Administrator



Closed Session Summary

To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: August 8, 2022 at 6:00 PM
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: Administrative vacancies
- d. Date and time that we will return to public meeting: August 8, 2022 at 7:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Orris
- b. Seconded by: Knerr
- c. Members voting in favor: Burrell, Nichols
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: Purnell

3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Administration Vacancies	Z. Tyndall, D. Burrell, J. Knerr, S. Nichols; J. Orris M. Bohlen (for parts of meeting), K. Jensen, D. Gaskill	Motion: Burrell/Knerr; approval 3-1 with Councilmembers Orris opposed; Purnell absent to appoint Town Administrator per Mayor Tyndall's recommendation; discussion of employment agreement and consensus regarding terms; discussion of job description and financial impact of Mayor's Assistant/Public Information Official position

This statement was made by: Mayor Zack Tyndall, presiding officer**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Councilmember Jack Orris, Acting Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.



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- c. Members voting in favor: Burrell, Nichols
- d. Members opposed: none
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- f. Members absent: Purnell

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4. Listing of each topic actually discussed, persons present, and each action taken in the session:

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Administration Vacancies	Z. Tyndall, D. Burrell, J. Knerr, S. Nichols; M. Bohlen (for parts of meeting), K. Jensen, D. Gaskill	Motion/approval to appoint Town Administrator per Mayor Tyndall's recommendation; discussion of employment agreement and consensus regarding terms; discussion of job description and financial impact of Mayor's Assistant/Public Information Official position

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Acting Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, August 8, 2022

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Jack Orris, Shaneka Nichols, and Jay Knerr.

Absent: Councilmember Troy Purnell.

Staff Present: Acting Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Public Works Director Jimmy Charles, Town Attorney David Gaskill, and Human Resources Director Kelsey Jensen.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:20 PM.

1. Approval of the Minutes for:

a. Executive Session of 07.25.22:

On the motion of Councilmember Orris, second by Councilmember Nichols, the Executive Session minutes of Monday, July 25, 2022, were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

b. Statement of Closure for Executive Session of 07.25.22:

Mayor Tyndall read the Statement of Closure.

c. Regular Session of 07.25.22:

On the motion of Councilmember Orris, second by Councilmember Knerr, the Regular Session Minutes of Monday, July 25, 2022, were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

2. Annual Parks Development Plan

Acting Town Administrator Mary Bohlen presented the Annual Parks Development Plan and stated that this item was tabled from last meeting to give the Council a chance to discuss the plan and priorities with the Parks Commission and We Heart Berlin representatives. Parks Commission representatives Mike Wiley, Sarah Hooper, Laura Stern, Patricia Dufendach, and Bruce Hyder were all present and available for any questions about the plan. Mayor Tyndall said this plan was developed after a park inspection where the Town was made aware of safety concerns with aging infrastructure. The Council asked the Parks Commission to explain some factors that lead them to determine inclusive playground equipment at Stephen Decatur Park (SDP) to be the top priority. The Parks Commission started by saying they are not against a skatepark, but they do not have enough information about it to make it a top priority, the biggest thing being a location. They then discussed several factors they took into consideration when making the inclusive playground equipment their top priority including inclusivity, likelihood of grant approval and attainability, location, plan, assisting with flooding concerns, safety, and modernization. The Parks Commission then said a few other things that are desired but not a top priority are tot lot, bathrooms at SDP, and a skatepark. Councilmember Orris asked them to give their top location options for a skatepark; the Parks Commission said without having community or professional input they would say maybe Heron Park or Worcester County's property, which may not be an option. Mayor Tyndall with input from the Council suggested that the Parks Commission try to make it to each park and determine what if anything could be improved at each property to come up with a list of options for future consideration and to see if they think a skatepark would be possible in each area. Councilmember Knerr then asked the Parks Commission if they have had an opportunity to review the Beacon Study for the skateparks; they said individually they reviewed it, but it was eye opening with pricing, seemed incomplete, and seemed to be geared towards Henry Park. The Parks Commission also stated a few concerns they had with pricing past install, maintenance, and that they are only citizens and not professionals, so they feel choosing a location on their own could be challenging. Councilmember Knerr asked why the Town would apply for grant funding for a study instead of the actual skatepark; Ms. Bohlen said because they would need pricing and a plan in place and that is not feasible with their filing deadline. Vice-President Burrell asked the Parks Commission to work on an action plan for getting a skatepark in motion; they said they are happy to work on that but may require some professional input on some items. The Parks Commission also wondered if it was possible to even consider Heron Park as an option if they Town is looking to sell it; Mayor Tyndall said they are still in the early stages of discussing the future of the park. Ms. Bohlen then stated that the deadline for the grant submission is August 24th so she will need some direction soon.

Town Residents then discussed their opinions on a skatepark in Town.

Resident Mary Hedleskey said a plan needed to be in place for moving forward and stated that the Town's actions and what they are saying do not align; she said the contradicting comments are frustrating as a resident and she wants to see teens have a safe space to go.

Resident and President of We Heart Berlin Tony Weeg, stated that there is not going to be too much management needed for Town employees, most skaters take the time to clean the parks, most of their funding is on a deadline too, he said he had until June 1, 2023, on some of the funds they have received. He said skateparks are inclusive, many people in wheelchairs and people of all ages, genders, and races can all get together. He also stated that he disagreed with the comments about the study seeming to be incomplete. He said skateparks are typically done in phases (\$250,000 per phase) and run approximately \$750,000 total. He then stated that if the Town wanted the skatepark to be a priority they would have already made it one and been working through details.

Resident Gina Velong discussed an option of breaking it up to include it in SDP instead of Henry Park, especially if the Town is considering new playground equipment and things can be moved around. She said a visual would be helpful for residents to know what it may look like, especially because Mr. Weeg has expressed interest in a pump park. Mr. Weeg said he did not feel SDP would be a good location for it and said he sees SDP as the kid's park, Heron Park as the serene nature park, and Henry Park as the basketball and teen park. Vice-President Burrell expressed concerns with stormwater, flooding, and noise at Henry Park and asked if that is why they want it there because it's loud; Mr. Weeg said no, he loves Henry Park, but with 113 running alongside it is already a very loud space.

Resident Mary Fury said she is fully supportive of a park and said when they moved here her son wrote the Mayor a letter asking for a skatepark. She stated that kids get in trouble for skating in town and it is not fair when they have nowhere to go, especially because it could keep them out of trouble. Mayor Tyndall said they do see a path forward and will be trying to make it a reality.

Ms. Bohlen said the skatepark and We Heart Berlin will be topics on the Parks Commissions September 6th agenda, but she does need to know if she should proceed with the application for the inclusive playground for presentation to the Mayor and Council on August 22, 2022. Consensus was to proceed. Councilmember Orris asked when they can expect to hear back about the grant; Ms. Bohlen said usually late summer or early fall the following year, so 2023.

On the motion of Councilmember Nichols, second by Vice-President Burrell, the Program Open Space Parks Development Plan was approved as submitted by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

3. Fourth Quarter Financial Updates

Finance Director Natalie Saleh presented the fourth quarter financial updates and said these figures are still very much preliminary figures. The Council thanked her for putting the presentation together and following a consistent format, so it is easy to follow each quarter.

4. Acting Town Administrator's Report – Mary Bohlen

Ms. Bohlen reported that they received notification that the milling and paving of Graham Ave., Stevenson Ln., Decatur St., and Stephen Decatur Park's walking path is scheduled to begin the week of August 16th to be completed by August 31st. The Parks Commission was at National Night Out on Tuesday, August 2nd with a free kid's craft. She is working with Ivy Wells on Request for Proposals (RFP) for downtown security cameras and vehicle barricades for events. She is working with Tim Lawrence on the RFP for the basketball lighting. And lastly, she and Kelsey Jensen have begun the interview process for the Administrative Assistant position in Administration. Councilmember Nichols said she was excited to see the milling begin before school starts.

5. Departmental Reports:

a. Planning and Zoning Director – David Engelhart

Mr. Engelhart reported that the Planning Commission will meet on Wednesday, August 10th at 5:30 PM to review a Text Amendment to the Short-Term Rental Ordinance for a recommendation

to the Mayor and Council which clarifies the requirement for properties in the R-1 and R-2 single family residence districts to be the owner's principal residence. The first reading of this will take place at the Mayor and Council Meeting on August 22nd and the Public Hearing will take place on September 12th. Councilmember Knerr asked if there have been any enforcement issues so far; he replied no but said they have not issued any licenses because they wanted to get the amendment taken care of first.

b. Electric Utility Director – Tim Lawrence

Mr. Lawrence reported that they have a scheduled outage for upgrades at Rite Aid. They replaced faulty transformers at Mallard Ridge and on Bay Street. They installed panels at Henry Park for the National Night Out Event. They completed meter and demand reads. They also generated at the power plant on July 24th, 28th, and August 3rd, 4th, 5th, 8th, 9th, and 10th the heat is taking its toll on the Town's equipment.

c. Police Chief – Arnold Downing

Chief Downing reported that The Berlin Police Department sponsored the annual National Night Out coordinated by Retired Senior Officer C. Holland on August 2nd. On August 4th Chief Downing, Retired S.O. C. Holland, PCO L. Purnell, and Records Clerk B. Downing chaperoned the Berlin Youth Club on a trip to the Altitude Trampoline Park and Delmar Pizza in Delmar, DE which was sponsored by the Berlin Police Department Crime Prevention Fund.

d. Finance Director – Natalie Saleh

Ms. Saleh reported that the billing and customer service departments have been working on the new rates for capital service fees and are holding progress meetings for smart meters. They are doing audit prep work, they have had several more e-billing sign ups, and are looking into allowing customers to pay over the phone through a third-party software Tyler offers. Lastly, she addressed the total costs related to the Town Officials attending the LESMA dinner which was hosted by the Town. Councilmember Orris asked if it is standard for the hosting Town to pay for the guest speakers; Mayor Tyndall said it is, they did not expect to have three, but it worked out that way. Councilmember Knerr asked what fund and account that was charged to; Ms. Saleh said Elected Officials Travel. Mayor Tyndall added that he wants Ms. Saleh to explore credit card fees being assessed to individuals paying by card.

e. Public Works Director – Jimmy Charles

Mr. Charles reported that they prepared Henry Park for the National Night Out by cutting grass, trimming weeds, mulching, and power washing the pavilion. They also helped the Berlin Police department with setting up barricades and cleaning up at the end of the event. He also reported that with the help of a local vendor, they have installed new locks in the downtown restrooms which unlock at 6 AM and lock at 9 PM. The Henry Park restroom locks were repaired and unlock at 7 AM and lock at 8 PM. In the 2023 Budget he indicated that they have \$20,000 in reserves to extend the sidewalks along Tripoli Street down to the Stephen Decatur Park parking lot; he and Mary Bohlen had a conversation with Darl Kolar from EA to discuss rain runoff and to if a site plan was already created, then they will be able to work on getting bids. He and Tim Lawrence discussed the Commerce Street parking lot project and removing the three remaining trees, getting prices on light poles, undergrounding the electric, and the electric charging stations placement. Councilmember Nichols asked if he had taken the American Flags on the fence down at Henry Park; he said he did, they are not great quality flags, so he only planned to put them up for events or holidays.

f. Human Resources Director – Kelsey Jensen

Ms. Jensen said she and Mary Bohlen reviewed applications for the Administrative Assistant position and established interview questions and scheduled four interviews for this week. She and Jamey Latchum reviewed applications for the three water openings, they scheduled an interview for the Stormwater Laborer position, are bringing back a past employee for the Spraysite Operator position and are trying to determine the best path for the Assistant Superintendent of Water position. She posted a new job for a 1st class line worker due to an employee retiring. She has been working with departments on formatting and updating old job descriptions in preparation for a salary survey; she and Mary Bohlen have been working through the required information for the RFP process, which will be much easier to do when they are able to hire someone in the Administrative Assistant position. She and Tim Lawrence met with the Maryland Department of Labor Apprenticeship Navigator Bob Zimmeroff to discuss the options for additional lineman certifications through the State of Maryland. She coordinated the completion of a Fire Alarm Inspection with Fire Protective Services, which is the first one that has been done since I have been employed here, and possibly longer than that. Lastly, she met with the Mayor, Mary Bohlen, and Arnold Downing to discuss retention efforts. Mayor Tyndall thanked her for taking on so many safety initiatives over the past year; she said she wants to be sure her and staff are safe, especially when it comes to preventive measures, they can take to correct issues.

6. Comments from the Council:

Vice-President Burrell reported that he still had major issues with the intersection of Bay Street and Route 113 and the issues on Seahawk Road; they need to make SHA aware of their concerns.

Councilmember Nichols reported that National Night Out was a huge success.

Councilmember Knerr said there are many manhole covers on Bay Street that SHA need to correct because they are well below grade and need corrected or lifted if possible.

Councilmember Orris reported that National Night Out and Peach Festival were both very successful and have grown so much over the years.

7. Comments from the Mayor:

Mayor Tyndall thanked staff and the community for the success of National Night Out and Peach Festival. He said he liked that Mr. Charles has been adding flags at Henry Park for holidays and events. He gave an update of County funding and stated that he requested funding for a wastewater treatment facility upgrade and for a pedestrian bridge on Route 113 and said unfortunately, neither one was successful. Lastly, he stated that the Mayor, Council, and Department Heads would be meeting with SHA on Wednesday, August 10th to discuss the Main Street paving project and lingering issues with other projects.

8. Comments from the Public

Resident Tony Weeg stated that there needs to be a crosswalk in place at Dollar General and at Food Lion before someone gets hurt. Ms. Bohlen stated that they can always ask again, but in the past SHA has said they do not want them in place unless they are in line with a stop light.

Resident Steve Green said he is happy to see the Town is building its reserve funds. He said Peach Fest was very successful and he thinks the Town should consider closing Main Street to make the event safer for attendees.

Mary Hedleskey asked when the stores on Main Street would be fixed because they are in terrible shape and are not pleasing to look at; Mr. Engelhart said they are waiting on architectural plans before they can be issued any permits to begin work.

9. Comments from the Press – none.

10. Adjournment:

On the motion of Vice-President Burrell, second by Councilmember Knerr, the Mayor and Council meeting was adjourned at approximately 9:45 PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					X
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	4				1

Respectfully Submitted,



Kelsey Jensen
Human Resources Director



Community Parks and Playgrounds (CP&P) Program

FY2024 Grant Proposal List

APPLICANT INFORMATION:

APPLICANT: Town of Berlin Maryland

(Name of Municipality or Baltimore City)

PROPOSED PROJECT(S):

For each project listed, please provide a complete application packet.

List PRIORITY (#1 highest, etc.)	PROJECT TITLE	FUNDS REQUESTED
1.	Stephen Decatur Park Inclusive Playground	\$969,240

DECLARATION OF ADHERENCE TO AWARD CONDITIONS/REQUIREMENTS

I have read and agree to adhere to all award eligibility requirements and conditions for all submitted projects including:

1. All projects must be consistent with *National Playground Safety Standards* and with the *Americans with Disabilities Act*.
2. All projects must have a *minimum twenty (20) year life span*. Conversions of project use will require replacement with a project of equal or greater recreational use, acreage (in the case of acquisition projects) and equal or greater monetary value approved by the Community Parks and Playgrounds Program.
3. All projects are within the applicant's jurisdiction and the applicant holds the right to develop on the property.

LOCAL GOVERNMENT AUTHORIZATION

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

Signature

Zackery Tyndall

Print Name

Mayor

Title

Date

**Maryland Department of Natural Resources
Community Parks and Playgrounds (CP&P) Program**

Community Parks and Playgrounds Application and Project Agreement

CPP PROJECT # _____

(DNR Use Only)

1. PROJECT INFORMATION: Please fill out all sections of the form completely unless otherwise indicated.

PARK NAME Stephen Decatur Park

PROJECT NAME Stephen Decatur Park Inclusive Playground

2. APPLICANT: Town of Berlin

/ Worcester

(Municipality or Baltimore City)

(Specify County)

**3. APPLICANT'S
FEDERAL ID #:** 52-6000776

**LAST CP&P GRANT
ISSUED ON THIS SITE #** 7301-23-269

4. PROJECT LOCATION: Please identify all applicable parcels.

Street Address: 130 Tripoli Street

City/Town Berlin County Worcester Zip Code 21811

County Tax Map 0302 Grid 0005 Parcel 0873 Lot _____

SDAT Account Identifier 03-031039 MD Legislative District 38

District-Subdivision-Account Number or Ward-Section-Block-Lot (as applicable)

PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public

- 5.** Works for approval. Please explain the proposed project and be specific. Why is it being done and how does it relate to local recreation needs? Is it a new development or does it build upon an existing facility? Provide all of the information that you feel is necessary to explain and justify the project and to convince the approving agencies that it is a worthwhile project. Attach a separate sheet, if necessary.

The Town of Berlin seeks to replace a number of individual playground equipment pieces in Stephen Decatur Park with inclusive play equipment encompassed in a large footprint, similar to the concept drawings attached to this application (Attachment A).

With the exception of one large play unit and tot-lot equipment enclosed in a fenced area, both of which were installed in 2008 (approx.) the pieces to be replaced are more than 20 years old. Some are not inclusive, do not meet current safety standards in some regards or are more difficult to maintain to current standards due to wear and tear or lack of replacement parts. It is the Town's desire to replace these pieces with equipment designed to meet the needs of children of all abilities and to meet modern safety standards.

6. PROJECT FUNDING:

CP&P FUNDS REQUESTED: \$ 969,240 95 % +/-

LOCAL FUNDS: \$ 55,700 5 % +/-

OTHER FUNDS: \$ _____ % (Specify Source/Type) _____

TOTAL PROJECT COST: \$ 1,024,940 100 %

7. PROJECT PERIOD: From: _____ Date of Letter of Acknowledgement (DNR Use Only)

To: _____ Estimated Date of Completion (Must be filled in by Applicant)

8. LOCAL PROJECT COORDINATOR:

Mary Bohlen	Acting Town Administrator	Administration	Town of Berlin	
(Print Name)	(Title)	(Department)	(Organization)	
10 William Street		Berlin	MD	21811
(Mailing Address)		(City)	(State)	(Zip)
410-641-4314	443-235-0286	mbohlen@berlinmd.gov		
(Phone Number)	(Mobile Number)	(Email Address)		

9. ITEMIZED DETAILED COST ESTIMATE: Round to the nearest dollar.

ITEM NO.	ITEM DESCRIPTION	ESTIMATED COST
1.	Community Parks and Playgrounds Acknowledgement Sign Sample text: "A Maryland Department of Natural Resources, Community Parks and Playgrounds Program assisted project"	\$700.00
2.	Engineering Planning & Design	\$30,000
3.	Permitting (documents preparation and acquisition)	\$15,000
4.	Bidding Administration	\$10,000
5.	Construction Administration	\$10,000
6.	RPR Inspection	\$10,000
7.	Removal of existing equipment, purchase and installation of new playground	\$949,240.00
	TOTAL DEVELOPMENT COSTS:	\$1,024,940

10. LOCAL GOVERNMENT AUTHORIZATION:

Community Parks and Playgrounds projects are to be administered in accordance with the Program Open Space (POS) Grants Manual. As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the POS Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.

Zack Tyndall

Mayor

(Signature)

(Print Name)

(Print Title)

(Date)

PROGRAM ADMINISTRATIVE REVIEW: (DNR Use Only)

11. ON-SITE INSPECTION DATE _____ BY _____

12. DEPARTMENT OF NATURAL RESOURCES APPROVAL:

(Signature)

(BPW Approval Date)

(Agenda Item No.)

**Maryland Department of Natural Resources
Community Parks and Playgrounds (CP&P) Program**

Project Details

Project Title: Stephen Decatur Park Inclusive Playground

- 1. Please explain the public need for the proposed project:** Explain why this project is being developed/acquired and how it relates to other local facilities/plans.

The creation of an inclusive playground for children of all abilities has been expressed frequently, and repeatedly, by residents and other park visitors, the Berlin Parks Commission and the Mayor and Council. During the development of a Town Strategic Plan several years ago – which included multiple public input meetings and workshops with Town personnel and elected officials – the number one priority indicated was the Town’s Parks and Recreation facilities as a whole. Given a recent inspection of Stephen Decatur Park’s equipment, the Mayor and Council voted to move the creation of an inclusive playground to the number one priority.

Stephen Decatur Park is the Town’s most popular park and is a frequent site for daycare and school field trips, family gatherings and other organized events, as well as a large volume of “drop-in” visitors. In addition to Decatur Park features a Nature Trail and Pond, a walking path, numerous, scattered playground pieces, a pavilion and picnic tables and grills. There are also four tennis courts that were completely replaced in 2018 utilizing Community Parks and Playgrounds and Program Open Space funding. A nine-hole disc golf course was funded and installed by a local non-profit in 2021.

- 2. Please explain the public benefits associated with the proposed project:** How do these benefits address the purpose of the Community Parks and Playgrounds Program?

Berlin continually seeks to enhance, improve and upgrade our park facilities and has partnered with Community Parks and Playgrounds several times to accomplish projects that would otherwise not be within financial reach. The replacement of the older playground structures with a modern, ADA compliant, inclusive playground will be a significant improvement and upgrade to the park, offering users a more enjoyable experience.

The inclusive playground will be built to encourage children, adults and families of all abilities to play together. The equipment will be designed to address the needs of every child. It will have pieces that are accessible

by all and will also include climbing apparatus, swings, a walking bridge and auditory equipment.

- 3. Please explain the low impact development techniques incorporated in the proposed project:** What measures are being used to minimize the effect of stormwater runoff? What environmentally sensitive materials and/or green building techniques are being used in your proposed project?

For its size, Berlin is a model community for environmental stewardship; from being one of the first communities in the state of Maryland to mandate household recycling to being the first Sustainable Maryland Community to our most recent efforts including partnership with organizations dedicated to the preservation of our area's natural, cultural and historic resources. Berlin has enacted a Purchasing Policy which encourages staff to consider the environment in all aspects of purchasing and Berlin makes every effort as an organization to reduce and minimize our environmental impact whenever possible.

Berlin was the first community in Maryland to create a Stormwater Utility and to codify our efforts toward stormwater mitigation. As with all projects in Town, this project will be subject to Stormwater review and our on-call Stormwater engineer will review the final site plans prior to the start of construction.

The inclusive playground will incorporate as many of the existing trees as possible and have a rubber surface graded appropriately to insure minimum stormwater runoff. Working with the Town's contractual engineering firms and the as-yet-to-be-determined playground designer/installer, the Town will consider creative and effective ways to mitigate stormwater runoff directly associated with the playground area.

- 4. Please provide a proposed project schedule, if funds are awarded:**

Design Start Date:	<u>Within 3 months of award</u>	* if applicable
Design End Date:	<u>Within 6 months of award</u>	* if applicable
Construction/Installation Start Date:	<u>Within 6 months of design completion (dependent on time-of-year and supply chain)</u>	
Construction/Installation End Date:	<u>Within 12 months of design/award contract (dependent on time-of-year and supply chain)</u>	

CONCEPT ONLY



Stephen Decatur Park

playground
Specialists Inc.

800.385.0075
www.playspec.com
sales@playspec.com

CONCEPT ONLY



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Stephen Decatur Park, Berlin, MD

Playground Areas



-  Play areas to remain
-  Areas with equipment to be removed

Items to be removed:



ORDINANCE 2022-06

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND, A MARYLAND MUNICIPAL CORPORATION, AMENDING CHAPTER 8, ARTICLE II, SECTION 8-30, CONCERNING REGULATIONS GOVERNING SHORT TERM RENTALS OF DWELLINGS LOCATED WITHIN THE TOWN OF BERLIN

BE IT ENACTED BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN THAT CHAPTER 8, ARTICLE II, SECTION 8-30 BE AMENDED AS FOLLOWS:

§8-30. Short Term Rental Licensing.

- (a) *Generally.* It is the intent of this section and the regulations stated herein to maintain the character of residential neighborhoods in the Town of Berlin and to protect the health, safety and general welfare of residents while allowing short term rentals to exist under certain conditions and circumstances.

- (b) Definitions.

Permanent Residence means a dwelling unit, located within the Town of Berlin, in which the owner resides for an aggregate of at least 180 days annually and the dwelling unit carries the official designation as the owners' principal residence in accordance with the criteria governing the State of Maryland Department of Assessment and Taxation Homestead Tax Credit Program.

Short Term Residential Rental means the use of all or any part of a dwelling unit to provide accommodations, not to exceed 28 consecutive days, to guests for sleeping or lodging purposes in exchange for a monetary remuneration, including accommodations facilitated by an internet hosting platform. A Bed and Breakfast is not included in this definition.

- ~~(c) *Eligible Zone.* Short Term Residential rentals are permitted in the incorporated limits of the Town of Berlin in permanent residences within the R-1, R-2, R-3, R-4, B-1, B-2, and B-3 Districts, subject to the licensing requirements and regulations contained herein.~~

(C) ELIGIBLE ZONE. SHORT TERM RESIDENTIAL RENTALS ARE PERMITTED IN THE INCORPORATED LIMITS OF THE TOWN OF BERLIN IN PERMANENT RESIDENCES WITHIN THE R-1 RESIDENCE DISTRICT AND R-2 RESIDENCE DISTRICT SUBJECT TO THE LICENSING REQUIREMENTS AND REGULATIONS CONTAINED HEREIN. RENTAL UNITS WITHIN THE R-3 APARTMENT DISTRICT, R-4 RESIDENCE DISTRICT, B-1 TOWN CENTER DISTRICT, B-2 SHOPPING DISTRICT, AND B-3 GENERAL BUSINESS DISTRICT ARE PERMITTED SUBJECT TO THE LICENSING REQUIREMENTS AND REGULATIONS CONTAINED HEREIN. RENTAL UNITS IN ANY ZONING DISTRICT MUST ALSO COMPLY WITH THE REQUIREMENTS FOR DWELLING UNITS CONTAINED IN THE CODE OF THE TOWN OF BERLIN, CHAPTER 108, "ZONING," AND CHAPTER 6, "BUILDINGS AND BUILDING REGULATIONS."

(d) *Requirements.* Any dwelling unit or portion thereof offered as a short term rental shall conform to the provisions of this Section.

(1) *License.* Prior to offering a dwelling unit or portion thereof as a short term rental, the property owner shall file an application for a short term residential rental license on forms provided by the Town. The application must be accompanied by an initial application fee in the amount of \$350.00 and the property owner must agree to make the dwelling unit available for inspection in order to verify that the dwelling unit is in compliance with all applicable building code provisions, including those of the Worcester County Fire Marshal's office. Applications must include a floorplan indicating the intended rental space and an emergency egress plan. Floorplans with an emergency egress plan are required to be posted in each rented sleeping area of a short term rental. Upon passing said inspection, the property owner will be issued an annual short term residential rental license upon the payment of an annual license fee of \$200.00. The license must be renewed annually, and the Town of Berlin reserves the right to

inspect subject properties at any time and before annual renewal. Each property owner shall provide the name and contact information for a responsible agent(s) who are available for contact twenty-four (24) hours per day and seven (7) days per week. A responsible agent(s) must be capable of responding to the property twenty-four hours per day and seven days per week and be located within a thirty (30) mile radius of the Town of Berlin's incorporated limits. The licensee is responsible for ensuring accurate emergency contact information is on file with the Town of Berlin. The rental license shall be posted in both a prominent interior location and a prominent exterior location on the addressed side and visible from the roadway. -All advertising, whether by print, electronic, audible, or in any other forms or substance designed or used to inform as to the availability of any property for rent which is the subject of the license, shall contain the valid rental license number associated with the property. A short term residential rental license is not transferable.

Short term residential units are subject to the State of Maryland lodging taxes as administered by the Worcester County Maryland Treasurer's office.

- (2) *Duration of License.* Licenses are issued for the duration of one (1) fiscal year concurrent with the Town of Berlin's fiscal year. Licenses will not be pro-rated.
- (3) *Renewal of License.* A Short Term Rental License may be renewed as long as the licensee is in compliance with this Section and other Sections of the Town Code and upon payment of the annual license fee of \$200.00.
- (4) *Lapse of License.* Short Term Rental Licenses that are not in compliance with this Section or other Sections of the Town Code for more than thirty (30) calendar days will be deemed expired and must complete a new application.
- (5) *Occupancy.* Every bedroom occupied for sleeping accommodations shall contain not less than 70

square feet of floor area unobstructed other than by furniture for each occupant. The number of occupants shall not exceed the sum total of all occupants permitted in each bedroom of the structure as per Chapter 6, Article V, "Housing Standards," Section 6-121, "Floor Space and Occupancy," of this Code.

- (6) *Parking.* One additional off-street parking space per each bedroom rented shall be required in addition to the parking required in the zoning district where the structure is located.
- (7) *Records.* A record of the names of all lodging guests who stay at the property, including their address, phone number, email address and the amount of monetary remuneration received shall be provided upon request to Town officials and to Worcester County Treasurer's Office officials.
- (8) *Signage.* On premise signage shall not be permitted on licensed property.
- (9) *Events.* The hosting of functions and events, including but not limited to wedding ceremonies, wedding receptions, family reunions, birthday and anniversary celebrations, corporate and employee parties, and other similar gatherings of persons other than the authorized lodging guests, shall be prohibited in association with any short term rentals, regardless of whether or not any form of compensation or barter has been paid or received by any individual or firm for the event.

The Mayor and Council by Resolution may establish additional standards, regulations, or require additional information as deemed necessary to enforce the provisions of this Section and protect the integrity of the community.

- (e) *Violations.* Violations and enforcement are the responsibility of the Planning Director or Housing Inspector pursuant to the Town Charter. A decision by the Planning Director to revoke a license may be appealed to the Housing Board of Review.
- (1) *Renting without a License.* Rental of a property as defined by this Ordinance without a

license will result in a reoccurring fine of \$600.00.

- (2) *Other Violations.* A violation of any requirement of this Section or other Sections of the Town Code, excluding renting without a license as defined in Section (e)(l), will result in a Civil Violation of \$100.00. Repeat or continuing violations will result in a fine of \$200 .00 per day and may result in revocation of the Short Term Rental License for the remainder of the licensing period plus (1) year.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the _____ day of _____, 2022, and thereafter a statement of the substance of the Ordinance having been published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this ____ day of _____, 2022, by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of _____ in favor, to _____ opposed, with _____ abstaining, and _____ absent.

Dean Burrell, Vice-President of the Council

Approved on this _____ day of _____, 2022 by the Mayor of the Town of Berlin and was therefore effective twenty (20) calendar days later on the ____ day of _____, 2022.

Zackery Tyndall, Mayor
President of the Council

ATTEST: Mary Bohlen, Acting Town Administrator



Check Run Reports for:

07.28.22

07.29.22

08.05.22

CREDIT CARD STATEMENTS

08.09.22

08.11.22

08.15.22

****FULL CHECK RUNS AND CREDIT CARD STATEMENTS
AVAILABLE IN THE ONLINE PACKET**



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT08731 - Refunds 1 UBPKT08730 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
55-1840001-00	PURNELL, CLEMETH	7/28/2022	22746	97.08			97.08	Generated From Billing
Total Refunds: 1				Total Refunded Amount:	97.08			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	97.08
Revenue Total:	97.08

General Ledger Distribution

Posting Date: 07/26/2022

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC				
	10-1110-1098	CLAIM ON CASH-FUND 10	-97.08	Yes
	10-2010-2074	UNAPPLIED CREDITS	97.08	
	10 Total:		0.00	
Fund: 98 - POOLED CASH				
	98-1098-1000	CENTRAL DEPOSITORY CASH	-97.08	
	98-2498-2200	DUE TO OTHER FUNDS	97.08	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT08724 - Refunds 1 UBPKT08723 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0550201-11	PURNELL, JASMINE	7/29/2022	22748	17.59			17.59	Generated From Billing
Total Refunds: 1				Total Refunded Amount:	17.59			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	17.59
Revenue Total:	17.59

General Ledger Distribution

Posting Date: 07/25/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - ELECTRIC			
	10-1110-1098	CLAIM ON CASH-FUND 10	-17.59	Yes
	10-2010-2074	UNAPPLIED CREDITS	17.59	
	10 Total:		0.00	
Fund:	98 - POOLED CASH			
	98-1098-1000	CENTRAL DEPOSITORY CASH	-17.59	
	98-2498-2200	DUE TO OTHER FUNDS	17.59	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Payment Register

APPKT02396 - 20220729SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name	Total Vendor Amount	
0002739	DEPARTMENT OF THE TREASURY	170.24	
Payment Type	Payment Number	Payment Date	Payment Amount
Check		07/29/2022	170.24
Payable Number	Description	Payable Date	Due Date
06/30/2022	FORM 720	07/29/2022	07/29/2022
		Discount Amount	Payable Amount
		0.00	170.24

Payment Register

APPKT02396 - 20220729SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	170.24
Packet Totals:		1	1	0.00	170.24



Town of Berlin, MD

Payment Register

APPKT02399 - 20220804SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0003138	CARD SERVICES CENTER					9,062.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Bank Draft	DFT0000237	06/30/2022	67.46			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0694 JUN FY 22	06/30/2022	06/30/2022	0.00	67.46	
	Description					
	BOC CREDIT CARD CODY CHESSER					
Bank Draft	DFT0000238	08/04/2022	186.33			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0371 JUL FY 23	08/04/2022	08/04/2022	0.00	186.33	
	Description					
	BOC CREDIT CARD M BOHLEN					
Bank Draft	DFT0000239	08/04/2022	22.36			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0389 JUL FY 23	08/04/2022	08/04/2022	0.00	22.36	
	Description					
	BOC CREDIT CARD TIM LAWRENCE					
Bank Draft	DFT0000240	06/30/2022	99.43			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0413 JUN FY 22	06/30/2022	06/30/2022	0.00	99.43	
	Description					
	BOC CREDIT CARD JAMEY LATCHUM					
Bank Draft	DFT0000241	06/30/2022	376.97			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0496 JUN FY 22	06/30/2022	06/30/2022	0.00	376.97	
	Description					
	BOC CREDIT CARD KELSEY JENSEN					
Bank Draft	DFT0000242	06/30/2022	2,920.89			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0595 JUN FY 22	06/30/2022	06/30/2022	0.00	2,920.89	
	Description					
	BOC CREDIT CARDS JAMES CHARLES					
Bank Draft	DFT0000243	06/30/2022	956.36			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0389 JUN FY 22	06/30/2022	06/30/2022	0.00	956.36	
	Description					
	BOC CREDIT CARD TIM LAWRENCE					
Bank Draft	DFT0000244	06/30/2022	134.58			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0397 JUN FY 22	06/30/2022	06/30/2022	0.00	134.58	
	Description					
	BOC CREDIT CARD IVY WELLS					
Bank Draft	DFT0000245	06/30/2022	154.33			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0488 JUN FY 22	06/30/2022	06/30/2022	0.00	154.33	
	Description					
	BOC CREDIT CARD MEGHAN PFALLER					
Bank Draft	DFT0000246	08/04/2022	169.69			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0595 JUL FY 23	08/04/2022	08/04/2022	0.00	169.69	
	Description					
	BOC CREDIT CARD JAMES CHARLES					
Bank Draft	DFT0000247	08/04/2022	644.67			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0496 JUL FY 23	08/04/2022	08/04/2022	0.00	644.67	
	Description					
	PARTIAL JULY CREDIT CARD STATEMENT					
Bank Draft	DFT0000248	06/30/2022	1,877.11			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0421 JUN FY 22	06/30/2022	06/30/2022	0.00	1,877.11	
	Description					
	BOC CREDIT CARD ARNOLD DOWNING					
Bank Draft	DFT0000249	08/04/2022	375.00			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0397 JUL FY 23	08/04/2022	08/04/2022	0.00	375.00	
	Description					
	BOC CREDIT CARD IVY WELLS					
Bank Draft	DFT0000250	06/30/2022	361.55			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0470 JUN FY 22	06/30/2022	06/30/2022	0.00	361.55	
	Description					
	BOC CREDIT CARD ROBERT CLARK					
Bank Draft	DFT0000251	08/04/2022	105.50			
	Payable Number	Payable Date	Due Date	Discount Amount	Payable Amount	
	0413 JUL FY 23	08/04/2022	08/04/2022	0.00	105.50	
	Description					
	BOC CREDIT CARD JAMEY LATCHUM					

Payment Register**APPKT02399 - 20220804SW**Bank Draft [DFT0000252](#)

08/04/2022 50.04

Payable Number**Description****Payable Date****Due Date****Discount Amount****Payable Amount**[0421 JUL FY 23](#)

BOC CREDIT CARD ARNOLD DOWNING

08/04/2022

08/04/2022

0.00

50.04

Bank Draft [DFT0000253](#)

08/04/2022 11.18

Payable Number**Description****Payable Date****Due Date****Discount Amount****Payable Amount**[0694 JUL FY 23](#)

BOC CREDIT CARD - CODY CHESSER

08/04/2022

08/04/2022

0.00

11.18

Bank Draft [DFT0000254](#)

06/30/2022 548.91

Payable Number**Description****Payable Date****Due Date****Discount Amount****Payable Amount**[0117 JUN FY 22](#)

BOC CREDIT CARD AUGUST WIENHOLD

06/30/2022

06/30/2022

0.00

548.91

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Manual Bank Draft	18	18	0.00	9,062.36
Packet Totals:		18	18	0.00	9,062.36



Town of Berlin, MD

Payment Register

APPKT02401 - 20220805SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS					25.89
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	25.89			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN194587	ABS EQUIPMENT BILLING SUPERVISOR MONTHLY	07/22/2022	07/22/2022	0.00	25.89	

Vendor Number	Vendor Name					Total Vendor Amount
0003428	BLISS PRODUCTS AND SERVICES INC					3,131.55
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	3,131.55			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
22953	REPLACEMENT PARTS FOR PLAYGROUND EQUIPMENT WHP	06/30/2022	06/30/2022	0.00	3,131.55	

Vendor Number	Vendor Name					Total Vendor Amount
0000678	DAVIS, BOWEN & FRIEDEL					7,701.25
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	7,701.25			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
167112	PROJ 0050A002.001 COORDINATION MUNICIPAL PROJECTS	06/30/2022	06/30/2022	0.00	225.00	
167113	PROJ 0050A002.033 BERLIN SONRISE CHURCH PROPERTY	06/30/2022	06/30/2022	0.00	495.00	
167114	PROJ 0050A002.049 PLN/DESIGN- EVANS RD WAREHOUSE	06/30/2022	06/30/2022	0.00	980.00	
167115	PROJ 0050A002.059 WILLOW AT BERLIN	06/30/2022	06/30/2022	0.00	375.00	
167116	PROJ 0050A002.069 BRANCH ST WELL#3 REPLACEMENT	06/30/2022	06/30/2022	0.00	2,857.50	
167117	PROJ 0050A002.070 SMART METER UPGD PROJ	06/30/2022	06/30/2022	0.00	320.00	
167118	PROJ 0050A112.B01 BROAD ST PUMP ST	06/30/2022	06/30/2022	0.00	383.75	
167119	PROJ 050A114.A01 PUMP STAT WM ST	06/30/2022	06/30/2022	0.00	945.00	
167120	PROJ 0050A115.A01 STEPHEN DECATUR PK COMFORT STAT	06/30/2022	06/30/2022	0.00	1,120.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000907	FLAG PUBLICATIONS INC					170.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	170.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
349780	ADMINISTRATION ADVERTISEMENTS	07/22/2022	07/22/2022	0.00	170.00	

Vendor Number	Vendor Name					Total Vendor Amount
0001040	HOME DEPOT CREDIT CARD SERVICES					485.61
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	485.61			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6/30/2022	TOOLS AND OTHER SUPPLIES	06/30/2022	06/30/2022	0.00	137.52	
9011014,3010390,2010232	SMALL TOOLS AND PARTS	06/30/2022	06/30/2022	0.00	348.09	

Vendor Number	Vendor Name					Total Vendor Amount
0001316	LOCAL GOVERNMENT INSURANCE TRUST					505.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	505.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
121602	INS. COVERAGE FOR NEW TRUCK IN PUBLIC WORKS	07/22/2022	07/22/2022	0.00	505.00	

Payment Register
APPKT02401 - 20220805SW

Vendor Number	Vendor Name					Total Vendor Amount
0001404	MARYLAND MUNICIPAL LEAGUE					80.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	80.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CS 202225	2022 COMPENSATION SURVEY FEE	06/30/2022	06/30/2022	0.00	80.00	

Vendor Number	Vendor Name					Total Vendor Amount
0001781	RED SUN CUSTOM APPAREL					1,675.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	1,675.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2022-35161P	WATER RESOURCES SHIRTS	06/30/2022	06/30/2022	0.00	1,675.00	

Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					136.19
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/05/2022	136.19			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430015511	HARD HATS V-GARD	06/30/2022	06/30/2022	0.00	136.19	

Payment Register

APPKT02401 - 20220805SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	18	9	0.00	13,910.49
Packet Totals:		18	9	0.00	13,910.49



Town of Berlin, MD

Payment Register

APPKT02403 - 20220805SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name			Total Vendor Amount
0002406	AE MOORE JANITORIAL INC			331.55
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	331.55	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
420029	PAPER SUPPLIES, ETC. FOR RESTROOMS	08/05/2022	08/05/2022	0.00 331.55

Vendor Number	Vendor Name			Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS			73.60
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	73.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
IN195281	COPIER SERVICE	08/05/2022	08/05/2022	0.00 73.60

Vendor Number	Vendor Name			Total Vendor Amount
0000090	AFLAC			756.34
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	756.34	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
179855	AFLAC SUPPLEMENTAL INSURANCE	07/28/2022	07/28/2022	0.00 756.34

Vendor Number	Vendor Name			Total Vendor Amount
0003168	ATLANTIC TACTICAL INC			2,461.76
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	2,461.76	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
SI-80779029	AMMUNITION	08/05/2022	08/05/2022	0.00 2,461.76

Vendor Number	Vendor Name			Total Vendor Amount
0000334	BERLIN FIRE CO			116,960.82
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	116,960.82	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
FY 23 FIRE ALLOCATION	FY 23 BERLIN FIRE FUNDS ALLOCATION	08/05/2022	08/05/2022	0.00 116,960.82

Vendor Number	Vendor Name			Total Vendor Amount
0000335	BERLIN FIRE COMPANY EMERGENCY MEDICAL SERVICES II			283,039.18
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	283,039.18	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
FY 23 EMS ALLOCATION	FY 23 BERLIN EMS FUNDS ALLOCATION	08/05/2022	08/05/2022	0.00 283,039.18

Vendor Number	Vendor Name			Total Vendor Amount
0000455	CARD'S TECHNOLOGY			5,562.95
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/05/2022	5,562.95	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
OC50602	SSL CERTIFICATE	07/28/2022	07/28/2022	0.00 69.95
OC50660	ANNUAL AGREEMENT COMPLETE & MANAGED NETWORK	07/28/2022	07/28/2022	0.00 4,316.00
OC50736	OFFICE 365	08/05/2022	08/05/2022	0.00 1,177.00

Payment Register

APPKT02403 - 20220805SW

Vendor Number	Vendor Name					Total Vendor Amount
0000511	CHOPTANK ELECTRIC COOPERATIVE, INC.					2,212.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	2,212.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
414700 JUL FY 23	UTILITY -SPRAY SITES	07/28/2022	07/28/2022	0.00	2,212.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000529	CINTAS FIRST AID & SAFETY					137.24
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	137.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5116397632	FIRST AID KIT AND SUPPLIES	07/29/2022	07/29/2022	0.00	137.24	
Vendor Number	Vendor Name					Total Vendor Amount
0002647	CINTAS RUGS					55.35
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	55.35	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4126480976	RUG SERVICE	07/28/2022	07/28/2022	0.00	55.35	
Vendor Number	Vendor Name					Total Vendor Amount
0000571	COMCAST BUSINESS					1,018.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	1,018.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
150790695	COMCAST TELEPHONE SERVICE	08/05/2022	08/05/2022	0.00	1,018.94	
Vendor Number	Vendor Name					Total Vendor Amount
0000627	CUES					1,800.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	1,800.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
615604	CUES ANNUAL MAINT FEE	07/28/2022	07/28/2022	0.00	1,800.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003294	EVERETT A SPELLS					150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	150.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
#30	FARMERS MARKET MUSIC	07/28/2022	07/28/2022	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000899	FIRE PROTECTIVE SERVICE					97.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	97.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
104185	FY23 ANNUAL FIRE EXTINGUISHER CHECKS TOWN HALL	07/28/2022	07/28/2022	0.00	97.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000907	FLAG PUBLICATIONS INC					370.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	370.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
349898	ADMINISTRATION ADVERTISEMENTS	07/28/2022	07/28/2022	0.00	170.00	
350022	RFP 2023-10 BID ADVERT	07/28/2022	07/28/2022	0.00	30.00	
350240	ADMINISTRATION ADVERTISEMENTS	08/05/2022	08/05/2022	0.00	170.00	

Payment Register
APPKT02403 - 20220805SW

Vendor Number 0003452	Vendor Name GAIL JANKOWSKI					Total Vendor Amount 25.00	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 25.00
Payable Number REFUND	Description PARK RESERVATION DEPOSIT	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 25.00		
Vendor Number 0003447	Vendor Name GLENDA HOLDEN					Total Vendor Amount 500.00	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 500.00
Payable Number JULY FY 23 CLEANING	Description FY23 CLEANING SERVICES	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 500.00		
Vendor Number 0000968	Vendor Name GOODY HILL GROUND WORK INC					Total Vendor Amount 15,644.49	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 15,644.49
Payable Number 10180	Description EMERGENCY REPAIR FORCE MAIN	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 15,644.49		
Vendor Number 0000977	Vendor Name GREAT AMERICA FINANCIAL					Total Vendor Amount 308.65	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 308.65
Payable Number 32093229	Description GREAT AMERICA	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 308.65		
Vendor Number 0001040	Vendor Name HOME DEPOT CREDIT CARD SERVICES					Total Vendor Amount 693.18	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 693.18
Payable Number `VARIOUS INVS`	Description TOOLS, PARTS AND OTHER SUPPLIES	Payable Date 07/29/2022	Due Date 07/29/2022	Discount Amount 0.00	Payable Amount 200.80		
1013757,1765173,5613814	TOOLS, PARTS AND OTHER SUPPLIES	07/29/2022	07/29/2022	0.00	424.04		
8014264,1020261	MONTHLY SUPPLIES	07/28/2022	07/28/2022	0.00	68.34		
Vendor Number 0001495	Vendor Name MIDDLE DEPARTMENT INSPECTION AGENCY					Total Vendor Amount 4,552.72	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 4,552.72
Payable Number 841161, 069, 037	Description INSPECTION SERVICES	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 4,552.72		
Vendor Number 0003449	Vendor Name MILLER PAUL					Total Vendor Amount 217.00	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 217.00
Payable Number PER DIEM 7/19/22	Description MEALS LINEMEN SCHOOL LTAP3, PAIMYRA VA 8/8 -8/12	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 217.00		
Vendor Number 0001565	Vendor Name NATIONWIDE RETIREMENT SOLUTIONS					Total Vendor Amount 4,989.96	
Payment Type Check	Payment Number					Payment Date 08/05/2022	Payment Amount 4,989.96
Payable Number PPE 07/31/2022	Description NATIONWIDE RETIREMENT EMPLOYEE CONTRIBUTIONS	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 4,989.96		

Payment Register
APPKT02403 - 20220805SW

Vendor Number 0003076	Vendor Name NCSI					Total Vendor Amount 20.00
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 20.00
Payable Number 24438	Description PRE EMPLOYMENT BACKGROUND SEASONAL HIRE	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 20.00	
Vendor Number 0002754	Vendor Name NOYES MICROSYSTEMS INC					Total Vendor Amount 220.00
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 220.00
Payable Number 1017074	Description IT UPDATES	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 220.00	
Vendor Number 0001676	Vendor Name PENINSULA AUTO & TRUCK PARTS, INC					Total Vendor Amount 93.50
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 93.50
Payable Number 201206	Description BATTERY FOR MONITORING WELL PUMP	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 93.50	
Vendor Number 0001677	Vendor Name PENINSULA DRY CLEANERS, INC					Total Vendor Amount 72.00
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 72.00
Payable Number 20-3798	Description DRY CLEANING SERVICES	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 72.00	
Vendor Number 0002524	Vendor Name QUADIENT LEASING USA INC					Total Vendor Amount 840.12
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 840.12
Payable Number N9510723	Description QUADIENT LEASING FOR MAIL STUFFING MACHINE QTRLY	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 840.12	
Vendor Number 0003171	Vendor Name RICKY JARMON					Total Vendor Amount 866.71
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 866.71
Payable Number JULY FY 23	Description MONTHLY CLEANING SERVICE POLICE BUILDING	Payable Date 08/05/2022	Due Date 08/05/2022	Discount Amount 0.00	Payable Amount 866.71	
Vendor Number 0001985	Vendor Name SFS TOOLS & SAFETY					Total Vendor Amount 739.00
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 739.00
Payable Number 405555	Description RUBBER GOODS TESTING	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 739.00	
Vendor Number 0003222	Vendor Name SFS TOOLS AND SAFETY LLC					Total Vendor Amount 2,498.52
Payment Type Check	Payment Number				Payment Date 08/05/2022	Payment Amount 2,498.52
Payable Number 405514	Description RUBBER GLOVES & SLEEVES - PAUL MILLER	Payable Date 07/28/2022	Due Date 07/28/2022	Discount Amount 0.00	Payable Amount 2,498.52	

Payment Register

APPKT02403 - 20220805SW

Vendor Number	Vendor Name					Total Vendor Amount
0001932	SHERWIN-WILLIAMS CO.					195.74
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	195.74	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1094-1	PAINT FOR HYDRANTS	07/28/2022	07/28/2022	0.00	195.74	
Vendor Number	Vendor Name					Total Vendor Amount
0001997	STAPLES BUSINESS CREDIT					849.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	849.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1643354832	OFFICE SUPPLIES	08/05/2022	08/05/2022	0.00	849.60	
Vendor Number	Vendor Name					Total Vendor Amount
0002077	TERRA FIRMA					3,879.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	3,879.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1129.22-06	PAVING WASHINGTON ST	07/28/2022	07/28/2022	0.00	3,879.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003453	TONY LAWSON					25.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	25.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND	PARK RESERVATION DEPOSIT	07/28/2022	07/28/2022	0.00	25.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003149	TRANSAMERCIA					271.98
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	271.98	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2504690020	TRANSAMERICA EMPLOYEE PAID SUPPLEMENTAL LIFE	07/28/2022	07/28/2022	0.00	271.98	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					487.55
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	487.55	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430017771	UNIFORM AND CLEANING SERVICE - PUBLIC WORKS	07/28/2022	07/28/2022	0.00	111.59	
1430018887	UNIFORM AND CLEANING SERVICE - PUBLIC WORKS	07/28/2022	07/28/2022	0.00	111.59	
1430019989	UNIFORM AND CLEANING SERVICE - PUBLIC WORKS	07/29/2022	07/29/2022	0.00	152.78	
1430019990	UNIFORM AND CLEANING SERVICE - PUBLIC WORKS	07/29/2022	07/29/2022	0.00	111.59	
Vendor Number	Vendor Name					Total Vendor Amount
0002202	UNITED STATES POSTAL SERVICE					5,000.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	5,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7/28/2022 POSTAGE FY 23	POSTAGE FOR BULK MAILING UTILITY BILLINGS	07/28/2022	07/28/2022	0.00	5,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002205	UNITED WAY OF THE EASTERN SHORE					35.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	35.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
PPE 07/31/2022	UNITED WAY EMPLOYEE CONTRIBUTIONS	08/05/2022	08/05/2022	0.00	35.00	

Payment Register

APPKT02403 - 20220805SW

Vendor Number	Vendor Name					Total Vendor Amount
0002220	USA BLUEBOOK					912.57
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	912.57	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
039742	LAB SUPPLIES	07/28/2022	07/28/2022	0.00	912.57	
Vendor Number	Vendor Name					Total Vendor Amount
0003387	UTILITY TRANSFORMER BROKERS LLC					17,390.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	17,390.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3520	167KVA TRANSFORMERS	08/05/2022	08/05/2022	0.00	17,390.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002231	VA MD & DE ASSOC OF ELECTRIC COOPERATIVES					1,000.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	1,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
25785	LINEMAN & METER TRAINING	07/29/2022	07/29/2022	0.00	1,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002248	VERIZON BUSINESS					105.69
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	105.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
09200030	BUSINESS TELEPHONE CALLS	07/28/2022	07/28/2022	0.00	105.69	
Vendor Number	Vendor Name					Total Vendor Amount
0002252	VERIZON WIRELESS-720117503-00001					527.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	527.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
9911883271	MDT CARD FEE	08/05/2022	08/05/2022	0.00	527.60	
Vendor Number	Vendor Name					Total Vendor Amount
0002304	WEST OCEAN CITY ILLNESS & INJURY CENTER					45.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/05/2022	45.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
18482513	DRUG TESTING NEW HIRE PRE-EMPLOYMENT	07/28/2022	07/28/2022	0.00	45.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	54	45	0.00	478,032.31
Packet Totals:		54	45	0.00	478,032.31



Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Website:

www.24-7cardaccess.com

Send Billing Inquiries To:

PO Box 2988, Omaha, NE 68103-2988

BANK OF OCEAN CITY Credit Card Account Statement
June 10, 2022 to July 10, 2022

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$78.64
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$78.64

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$1,421.00
 Statement Closing Date July 10, 2022
 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$78.64
 Minimum Payment Due: \$25.00
 Payment Due Date: August 4, 2022

JUL 18 '22 PM 2:28

MESSAGES

Avoid Late Fees Due to USPS delays. Making payments online is fast, safe and secure! Visit 24-7cardaccess.com to start making online payments today!

For legal and bankruptcy notifications please send all correspondence to Card Assets at 200 Chastain Center Blvd NW, Suite 200 Kennesaw, GA 30144.

MasterCard is excited to bring you new and enhanced cardholder benefits. To learn more, please visit your local branch, or go to www.mastercard.us.

- NOTICE: See reverse side of page 1 for important information.

5106 0001 JRH 001 7 5 220710 0

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10 1485 1200 BP1E 01A85106

7961

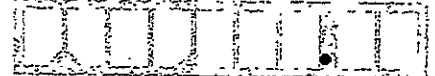
BANK OF OCEAN CITY
 3595 CANTON RD #312
 MARIETTA, GA 30066-2658



Please complete and enclose the bottom portion for proper credit.

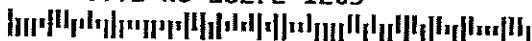
Account Number: XXXX XXXX XXXX
 New Balance: \$78.64
 Minimum Payment Due: \$25.00
 Payment Due Date: August 4, 2022

Amount Enclosed: \$


☐ Indicate name or address change on reverse side and check here.

Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205



CODY CHESSER 7961
 TOWN OF BERLIN MD
 10 WILLIAMS ST L106
 BERLIN MD 21811-1233



559495124840069400002500000078646



Account Number: XXXX XXXX XXXX

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/28	06/28	0541019J431TASKKD	STAPLES 00112888 OCEAN CITY MD	
07/01	07/01	0531461J7EHXSPYNB	THE ADKINS COMPANY BERLIN MD	\$67.46
07/07	07/07	0531461JDEHV7LN7	THE ADKINS COMPANY BERLIN MD	\$3.87
				\$7.31

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.24% (v)	\$0.00	31	\$0.00
Cash Advances	18.74% (v)	\$0.00	31	\$0.00

(v) variable

You can avoid additional interest on purchases by paying the New Balance in full by the payment due date. Payments received at other than the address shown on the front of this statement may be subject to a delay in crediting of up to 5 days after the date of receipt. Payments and credits are effective as of the post date shown on this statement.

Are you making your payment through an online Bill Pay service? Look for the Payee "Card Assets" for faster delivery of your payment.

In order to ensure timely application of your payment, please remit payments to the following address:

CARD SERVICES CENTER

PO BOX 71205

CHARLOTTE, NC 28272-1205

For more information about your account, please contact us at: 1-800-854-7642 to speak to a live representative (24 hours/7 days).

ENROLL WITH E-STATEMENTS TODAY! Go To: www.24-7cardaccess.com TO ENROLL WITH E-STATEMENTS, SET UP EMAIL ALERTS TO NOTIFY YOU WHEN YOUR STATEMENT IS AVAILABLE, AND DOWNLOAD YOUR E-STATEMENT EVERY MONTH. GET YOUR STATEMENT QUICKER, INCREASE THE SECURITY OF YOUR ACCOUNT BY NOT RECEIVING YOUR STATEMENTS IN THE MAIL, AND SAVE PAPER BY ENROLLING WITH E-STATEMENTS TODAY!

NOTICE: See reverse side of page 1 for important information.

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$2,568.98
- Payments	\$2,568.98
- Other Credits	\$0.00
+ Purchases	\$509.58
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$509.58

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$4,490.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$509.58
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$2,568.98-
06/09	06/10	8230509HG0009N5AG	CANVA* I03446-17419832 CAMDEN DE	\$45.00
06/15	06/15	5543286HN5S9FJTG7	AMAZON.COM*6Z24P0QO3 AMZN.COM/BILL WA	\$20.68
06/30	06/30	7541823J54QQXEXTY	EIG*CONSTANTCONTACT.CO 855-2295506 MA	\$68.90
07/05	07/05	7541823JA4QTFZ8GT	PY *NATIONAL MAIN STRE 312-6105613 IL	\$375.00

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$509.58
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

IVY WELLS
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:
800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$924.35
- Payments	\$924.35
- Other Credits	\$23.71
+ Purchases	\$1,002.43
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$978.72
Account Number	XXXX XXXX XXXX
Credit Limit	\$5,000.00
Available Credit	\$3,893.00
Statement Closing Date	July 10, 2022
Days in Billing Cycle	31

PAYMENT INFORMATION

New Balance:	\$978.72
Minimum Payment Due:	\$49.00
Payment Due Date:	August 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$924.35-
07/07	07/07	5543286JD5SEAL00F	FOOD LION #0658 BERLIN MD CREDIT	\$23.71-
06/09	06/10	5550629HH2Q6B96ZV	J HARLEN CO INC 9198785273 NC	\$629.93
06/23	06/23	0543684HY8PLDXMBM	CAPITAL ELEC BERLIN BERLIN MD	\$55.48
06/30	06/30	5550629J6BLPT29FD	BAKER'S HARDWARE MILLSBORO DE	\$270.95
07/07	07/07	5543286JD5SEAKZ4Q	FOOD LION #0658 BERLIN MD	\$23.71
07/07	07/07	5543286JD5SEAKZ4V	FOOD LION #0658 BERLIN MD	\$22.36

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$978.72
Minimum Payment Due: \$49.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TIM LAWRENCE
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$919.83
- Payments	\$919.83
- Other Credits	\$0.00
+ Purchases	\$186.33
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$186.33

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$4,813.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$186.33
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$919.83-
06/30	06/30	5543286J55V1S3D70	IN *D3CORP 410-2132400 MD	\$125.00
07/07	07/07	0541601JQ43A85TLQ	WAL-MART #2560 BERLIN MD	\$61.33

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$186.33
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

MARY BOHLEN
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$185.13
- Payments	\$185.13
- Other Credits	\$0.00
+ Purchases	\$548.91
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$548.91

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$932.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$548.91
Minimum Payment Due: \$27.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$185.13-
06/15	06/15	0543684HPBLMG16SS	WM SUPERCENTER #2560 BERLIN MD	\$111.96
06/15	06/15	5530959HNRQEB2RSV	BERLIN AUTOMOTIVE BERLIN MD	\$379.95
06/21	06/21	5270824HXRQEBJPF8	ROYAL FARMS #178 BERLIN MD	\$57.00

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$548.91
Minimum Payment Due: \$27.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

AUGUST WIENHOLD
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:
800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,004.88
- Payments	\$1,004.88
- Other Credits	\$0.00
+ Purchases	\$3,090.58
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$3,090.58

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$1,909.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$3,090.58
Minimum Payment Due: \$155.00
Payment Due Date: August 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$1,004.88-
06/10	06/10	5543286HJ5SV79V71	POP'S KITCHEN BERLIN MD	\$74.15
06/13	06/13	0531461HMEHVL374L	THE ADKINS COMPANY BERLIN MD	\$39.04
06/14	06/14	5554650HM5ZXTJW8V	WAINWRIGHT'S TIRE CENT BERLIN MD	\$997.21
06/22	06/22	5554650HX61NSXGV5	ACTION ISLAND IMPRINTE BERLIN MD	\$215.16
06/23	06/23	5543286HY5SNPAGGM	AMZN MKTP US*3509L5WS3 AMZN.COM/BILL WA	\$245.59
06/26	06/26	5543286J15SPKRVQ8	LOWES #02414* POCOMOKE CITY MD	\$261.52
06/27	06/27	0531461J3EHVK63NE	THE ADKINS COMPANY BERLIN MD	\$14.70
06/29	06/29	5544641J5BLJPWSP0	INLAND BAYS GARDEN FRANKFORD DE	\$756.00

Transactions continued on next page

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$3,090.58
Minimum Payment Due: \$155.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

JAMES J CHARLES
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$901.17
- Payments	\$901.17
- Other Credits	\$0.00
+ Purchases	\$1,021.64
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,021.64

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$3,978.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$1,021.64
Minimum Payment Due: \$51.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$901.17-
06/15	06/15	5543286HN5SBBFQGY	SQ *EASTERN WOODLAND BERLIN MD	\$100.00
06/15	06/15	5554650HN2DJZNBKM	ATIS ELEVATOR INSPECTI 3144413999 MO	\$135.00
06/15	06/15	7541823HN4BBS8BLP	FLOWERS BY LEGACY 888-3979494 IL	\$126.12
06/20	06/20	5543286HV5STMX74M	AMZN MKTP US*TB1B41923 AMZN.COM/BILL WA	\$15.85
07/08	07/08	5526352JDN0G47ZFG	ADP PAYROLL & TAX S 973-974-7265 NJ	\$644.67

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$1,021.64
Minimum Payment Due: \$51.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

KELSEY JENSEN
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:
800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$530.08
- Payments	\$530.08
- Other Credits	\$0.00
+ Purchases	\$154.33
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$154.33

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$1,345.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$154.33
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$530.08-
06/12	06/12	5543286HK5S9Z9YZT	AMAZON.COM*BO90087Y3 AMZN.COM/BILL WA	\$29.33
06/14	06/14	5270824HNRQEBFHGS	ROYAL FARMS #178 BERLIN MD	\$125.00

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$154.33
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

MEGHAN PFALLER
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,115.61
- Payments	\$1,115.61
- Other Credits	\$0.00
+ Purchases	\$361.55
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$361.55

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$1,138.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$361.55
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$1,115.61-
06/09	06/10	5270824HHRQE8DW	ROYAL FARMS #178 BERLIN MD	\$125.00
06/09	06/10	5270824HHRQE8FM	ROYAL FARMS #178 BERLIN MD	\$12.76
06/12	06/12	5543286HK5V65GAYH	AMZN MKTP US*UL1GD8BB3 AMZN.COM/BILL WA	\$140.78
06/24	06/24	5543286HZ5V2SPGP1	AMZN MKTP US*S08C19DF3 AMZN.COM/BILL WA	\$83.01

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$361.55
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

ROBERT CLARK
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,844.36
- Payments	\$1,844.36
- Other Credits	\$0.00
+ Purchases	\$1,927.15
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,927.15

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$3,072.00
 Statement Closing Date July 10, 2022
 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$1,927.15
 Minimum Payment Due: \$96.00
 Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$1,844.36-
06/10	06/10	7230606HHS66HWW4N	MOLLYS PLACE KENNEDYVILLE MD	\$599.98
06/16	06/16	0265390HP5SBE477K	GRAVES UNIFORMS LLC LEWES DE	\$325.50
06/20	06/20	2526508HW000Q0Q3M	UNIFORMS UNLIMITED SALISBURY MD	\$35.96
06/20	06/20	7541823HV4BP4PAM8	DNH*GODADDY.COM 480-5058855 AZ	\$431.64
06/28	06/28	0230537J400HY9N6J	TRACTOR SUPPLY CO #181 BERLIN MD	\$52.99
06/28	06/28	5265384J42M1YWFFQQ	DELMARVA K9 4104306738 MD	\$80.00
06/29	06/29	5543286J55SZ75GLM	THE HOME DEPOT 2578 BERLIN MD	\$226.56
06/29	06/29	5544641J4N67SK1GT	GALLS 8592667227 KY	\$124.48
07/03	07/03	8265413J9WGN9G7ED	BERLIN PIZZA BERLIN MD	\$50.04

BANK OF OCEAN CITY
 3595 CANTON RD #312
 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
 New Balance: \$1,927.15
 Minimum Payment Due: \$96.00
 Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

ARNOLD DOWNING
 TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$52.70
- Payments	\$52.70
- Other Credits	\$0.00
+ Purchases	\$204.93
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$204.93

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$4,795.00
Statement Closing Date July 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$204.93
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/27	06/27	8542120J200XVBWW7	PAYMENT - THANK YOU	\$52.70-
06/30	06/30	5543286J65SQ3Q0RZ	THE HOME DEPOT 2578 BERLIN MD	\$99.43
07/05	07/05	5530959JARQEB2RT6	BERLIN AUTOMOTIVE BERLIN MD	\$89.82
07/07	07/07	0531461JDEHVV7LHA	THE ADKINS COMPANY BERLIN MD	\$15.68

BANK OF OCEAN CITY
3595 CANTON RD #312
MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX
New Balance: \$204.93
Minimum Payment Due: \$25.00
Payment Due Date: August 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

JAMES LATCHUM
TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233



Town of Berlin, MD

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 06/30/2022 - 08/04/2022

Payable Number	Description	Units	Price	Post Date Amount	1099 Account Number	Payment Number	Payment Date Account Name	Amount Dist	Shipping Amount	Tax	Discount	Net	Payment
Vendor Set: 01 - Vendor Set 01													
0003138 - CARD SERVICES CENTER													
0117 JUN FY 22	BOC CREDIT CARD			6/30/2022		DFT0000254	6/30/2022	548.91	0	0	0	548.91	548.91
REPLACEMENT STRUTS/SHOCKS #54	1	379.95	379.95	10-5620-5257			VEHICLE MAINTENANCE	379.95					
ENTHANOL FREE GAS FOR LAWNMOWER	1	57	57	10-5620-5630			VEHICLE FUEL	57					
INSECT REPELLENT SPRAY (OFF DEEP WOODS)	1	45.2	45.2	10-5620-5740			SAFETY SUPPLIES AND MATERIALS	45.2					
7 QRTR MOTORCRAFT OIL	1	36.82	36.82	10-5620-5257			VEHICLE MAINTENANCE	36.82					
MICHELIN WINDSHIELD BLADES	1	29.94	29.94	10-5620-5257			VEHICLE MAINTENANCE	29.94					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000238	8/4/2022	186.33	0	0	0	186.33	186.33
D3 CORP WEBSITE HOSTING	0	0	125	01-5100-5264			WEBSITE	125					
WAL-MART CLEANING SUPPLIES	1	61.33	61.33	01-5130-5200			CONTRACTED SERVICES	61.33					
	BOC CREDIT CARD			8/4/2022		DFT0000239	8/4/2022	22.36	0	0	0	22.36	22.36
FOOD LION-BOTTLE WATER FOR CREW	1	23.71	23.71	10-5620-5615			TRAVEL	23.71					
FOOD LION-BOTTLE WATER FOR CREW	1	22.36	22.36	10-5620-5615			TRAVEL	22.36					
FOOD LION-WATER CREDIT	1	-23.71	-23.71	10-5620-5615			TRAVEL	-23.71					
JUN FY 22	BOC CREDIT CARD			6/30/2022		DFT0000243	6/30/2022	956.36	0	0	0	956.36	956.36
CARTHARTT FR CARGO PANTS	7	89.99	629.93	10-5620-5740			SAFETY SUPPLIES AND MATERIALS	629.93					
CHAIN SAW REPAIR	1	270.95	270.95	10-5620-5251			EQUIPMENT MAINTENANCE	270.95					
ELECTRIC DITCH MARKING TAPE	1	55.48	55.48	10-5600-5730			SUPPLIES AND OPERATIONS	55.48					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000249	8/4/2022	375	0	0	0	375	375
NATIONAL MAIN STREET - MEMBERSHIP DUES	1	375	375	01-5400-5620			DUES AND PUBLICATIONS	375					
JUN FY 22	BOC CREDIT CARD			6/30/2022		DFT0000244	6/30/2022	134.58	0	0	0	134.58	134.58
CONSTANT CONTACT	0	0	68.9	01-5400-5727			MARKETING	68.9					
CANVA - DOG FRIENDLY STICKERS	1	45	45	01-5400-5727			MARKETING	45					
PRE-LIT ARTIFICIAL CHRISTMAS GARLAND	1	20.68	20.68	01-5400-5727			MARKETING	20.68					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000251	8/4/2022	105.5	0	0	0	105.5	105.5
DIESEL EXHAUST FLUID	1	89.82	89.82	24-5800-5730			SUPPLIES AND OPERATIONS	89.82					
GALV CAP,HEX REDUCING BUSHING	1	15.68	15.68	20-5720-5252			STREET REPAIR	15.68					
	BOC CREDIT CARD			6/30/2022		DFT0000240	6/30/2022	99.43	0	0	0	99.43	99.43
GAP FILTER FOR STORM DRAIN	1	99.43	99.43	30-5030-5730			SUPPLIES AND OPERATIONS	99.43					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000252	8/4/2022	50.04	0	0	0	50.04	50.04
FOOD FOR JULY FOURTH DETAIL	1	50.04	50.04	01-5200-5730			SUPPLIES AND OPERATIONS	50.04					
JUN FY 22	BOC CREDIT CARD			6/30/2022		DFT0000248	6/30/2022	1877.11	0	0	0	1877.11	1877.11
MOLLY'S PLACE - AMMONITION	1	599.98	599.98	01-5200-5730			SUPPLIES AND OPERATIONS	599.98					

Vendor History Report

Posting Date Range -

Payable Number	Description			Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist	Amount						
GO DADDY RENEWAL	0	0	431.64	01-5200-5620	DUES AND PUBLICATIONS		431.64						
GRAVES- UNIFORM SUPPLIES	0	0	325.5	01-5200-5647	CLOTHING PURCHASE		325.5						
HOME DEPOT-BLDG SUPPLIES	1	226.56	226.56	01-5200-5250	BUILDING MAINTENANCE		226.56						
GALLS-BOOTS	1	124.48	124.48	01-5200-5647	CLOTHING PURCHASE		124.48						
KENNEL - BOARDING FOR LUKE	0	0	80	01-5200-5200	CONTRACTED SERVICES		80						
TRACTOR SUPPLY-DOG FOOD	1	52.99	52.99	01-5200-5730	SUPPLIES AND OPERATIONS		52.99						
GRAVES-UNIFORM SUPPLIES	1	35.96	35.96	01-5200-5647	CLOTHING PURCHASE		35.96						
JUN FY 22	BOC CREDIT CARD		6/30/2022	DFT0000250	6/30/2022		361.55	0	0	0		361.55	361.55
PARTS FOR KUBOTA,SAFETY LIGHTS	1	140.78	140.78	01-5320-5730	SUPPLIES AND OPERATIONS		140.78						
FUEL FOR TRIMMERS,CHAIN SAW & BLOWERS	1	125	125	01-5320-5630	VEHICLE FUEL		125						
CARBURETOR FOR STHIL	1	83.01	83.01	01-5320-5251	EQUIPMENT MAINTENANCE		83.01						
FUEL- TRIMMERS,CHAIN SAW,BLOWERS	1	12.76	12.76	01-5320-5630	VEHICLE FUEL		12.76						
JUN FY 22	BOC CREDIT CARD		6/30/2022	DFT0000245	6/30/2022		154.33	0	0	0		154.33	154.33
ROYAL FARM-NONETHANOL FUEL CANS	1	125	125	30-5030-5630	VEHICLE FUEL		125						
AMAZON-LAMINATE REFILL	1	29.33	29.33	20-5700-5700	OFFICE SUPPLIES		29.33						
JUL FY 23	CREDIT CARD STATEMENT		8/4/2022	DFT0000247	8/4/2022		644.67	0	0	0		644.67	644.67
ADP PAYROLL PROCESSING SERVICES	1	644.67	644.67	01-5000-5200	CONTRACTED SERVICES		44.19						
				01-5100-5200	CONTRACTED SERVICES		35.32						
				01-5120-5200	CONTRACTED SERVICES		26.49						
				01-5125-5200	CONTRACTED SERVICES		26.49						
				01-5200-5200	CONTRACTED SERVICES		158.94						
				01-5300-5200	CONTRACTED SERVICES		8.83						
				01-5310-5200	CONTRACTED SERVICES		26.49						
				01-5320-5200	CONTRACTED SERVICES		44.15						
				01-5400-5200	CONTRACTED SERVICES		17.66						
				01-5440-5200	CONTRACTED SERVICES		17.66						
				10-5600-5200	CONTRACTED SERVICES		8.83						
				10-5610-5200	CONTRACTED SERVICES		8.83						
				10-5620-5200	CONTRACTED SERVICES		70.64						
				20-5700-5200	CONTRACTED SERVICES		13.25						
				20-5710-5200	CONTRACTED SERVICES		8.83						
				20-5720-5200	CONTRACTED SERVICES		13.25						
				24-5800-5200	CONTRACTED SERVICES		13.25						
				24-5810-5200	CONTRACTED SERVICES		13.25						
				24-5820-5200	CONTRACTED SERVICES		26.49						
				24-5830-5200	CONTRACTED SERVICES		44.19						
				30-5030-5200	CONTRACTED SERVICES		17.64						
JUN FY 22	BOC CREDIT CARD		6/30/2022	DFT0000241	6/30/2022		376.97	0	0	0		376.97	376.97
ATIS ANNUAL INSPECTION CHAIR LIFT	1	135	135	01-5130-5250	BUILDING MAINTENANCE		135						
LEGACY FLOWERS FOR HILLIARD FAMILY	1	126.12	126.12	01-5000-5676	SPECIAL APPROPRIATIONS		126.12						
EASTERN WOODLAND FLOWERS FOR EMPLOYEE ILLNESS	1	100	100	01-5000-5676	SPECIAL APPROPRIATIONS		100						

Vendor History Report

												Posting Date Range -	
Payable Number	Description			Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description		Units	Price	Amount	Account Number		Account Name	Dist Amount					
AMAZON LABELS FOR POSTAGE MACHINE		1	15.85	15.85	01-5125-5700		OFFICE SUPPLIES	15.85					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000246	8/4/2022	169.69	0	0	0	169.69	169.69
WALMART FOOD FOR CREW		1	69.98	69.98	01-5300-5615		TRAVEL	69.98					
WALMART CLEANING SUPPLIES DOWNTOWN RESTROOMS		1	68.29	68.29	01-5130-5250		BUILDING MAINTENANCE	68.29					
ADKINS HOSE CLEANER SUPPLIES		1	31.42	31.42	01-5130-5250		BUILDING MAINTENANCE	31.42					
JUN FY 22	BOC CREDIT CARDS			6/30/2022		DFT0000242	6/30/2022	2920.89	0	0	0	2920.89	2920.89
2 TIRES,MOUNT INSTALLED		0	0	997.21	01-5310-5257		VEHICLE MAINTENANCE	997.21					
PLANTS DECATUR PK & POST OFFICE PARKING LOT		1	894.6	894.6	01-5400-5200		CONTRACTED SERVICES	894.6					
TOOLS FOR PUBLIC WORKS SHOP		1	440.44	440.44	01-5300-5730		SUPPLIES AND OPERATIONS	440.44					
40 AMERICAN FLAGS		1	245.59	245.59	01-5300-5730		SUPPLIES AND OPERATIONS	245.59					
20 SAFETY GREEN TOB PUBLIC WRKS SHIRTS		1	215.16	215.16	01-5300-5740		SAFETY SUPPLIES AND MATERIALS	215.16					
PIZZA & FOOD FOR CREW EVENT AFTER HIOUR		1	74.15	74.15	01-5300-5615		TRAVEL	74.15					
GARDEN HOSE,TRIGGER NOZZEL,HOOK		1	39.04	39.04	01-5320-5730		SUPPLIES AND OPERATIONS	39.04					
COBALT BIT,DRILL BIT IRWIN		1	14.7	14.7	01-5320-5730		SUPPLIES AND OPERATIONS	14.7					
JUL FY 23	BOC CREDIT CARD			8/4/2022		DFT0000253	8/4/2022	11.18	0	0	0	11.18	11.18
BAMBOO STAKES FOR TOWN HALL GARDEN		1	7.31	7.31	01-5130-5250		BUILDING MAINTENANCE	7.31					
COPPER NAILS FOR MAP BOX		1	3.87	3.87	01-5130-5250		BUILDING MAINTENANCE	3.87					
JUN FY 22	BOC CREDIT CARD			6/30/2022		DFT0000237	6/30/2022	67.46	0	0	0	67.46	67.46
SCOTCH TAPE,CORK TILE-MAP BOX		1	67.46	67.46	01-5400-5727		MARKETING	67.46					
Vendors: (1) Total 01 - Vendor Set 01:								9062.36	0	0	0	9062.36	9062.36
Vendors: (1) Report Total:								9062.36	0	0	0	9062.36	9062.36



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT08755 - Refunds 1 UBPKT08754 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0461541-08	PULIDO, BERNARDO	8/11/2022	22806	61.57			61.57	Generated From Billing
Total Refunds: 1				Total Refunded Amount:	61.57			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	61.57
Revenue Total:	61.57

General Ledger Distribution

Posting Date: 08/03/2022

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC	10-1110-1098	CLAIM ON CASH-FUND 10	-61.57	Yes
	10-2010-2074	UNAPPLIED CREDITS	61.57	
	10 Total:		0.00	
Fund: 98 - POOLED CASH	98-1098-1000	CENTRAL DEPOSITORY CASH	-61.57	Yes
	98-2498-2200	DUE TO OTHER FUNDS	61.57	
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT08617 - 20220706MT

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-5200000-00	SHORE UP-REFUNDS	8/11/2022	22804	861.87			861.87	Deposit
66-0470751-06	LOWE, STEPHEN	8/11/2022	22805	113.69			113.69	Deposit
Total Refunds: 2			Total Refunded Amount:	975.56				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	975.56
Revenue Total:	975.56

General Ledger Distribution

Posting Date: 06/27/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - ELECTRIC			
	10-1110-1098	CLAIM ON CASH-FUND 10	-975.56	Yes
	10-2010-2074	UNAPPLIED CREDITS	975.56	
	10 Total:		0.00	
Fund:	98 - POOLED CASH			
	98-1098-1000	CENTRAL DEPOSITORY CASH	-975.56	
	98-2498-2200	DUE TO OTHER FUNDS	975.56	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT08650 - 20220729MT

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
44-0571161-06	EASTERN SHORE AREA HEALTH	8/11/2022	22803	126.91			126.91	Deposit
Total Refunds: 1			Total Refunded Amount:	126.91				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	126.91
Revenue Total:	126.91

General Ledger Distribution

Posting Date: 07/01/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	10 - ELECTRIC			
	10-1110-1098	CLAIM ON CASH-FUND 10	-126.91	Yes
	10-2010-2074	UNAPPLIED CREDITS	126.91	
	10 Total:		0.00	
Fund:	98 - POOLED CASH			
	98-1098-1000	CENTRAL DEPOSITORY CASH	-126.91	
	98-2498-2200	DUE TO OTHER FUNDS	126.91	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Payment Register

APPKT02413 - 20220815SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000060	ACTION ISLAND GRAPHICS					88.99
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
7887	TOB TEE SHIRTS & HOODIE - PAUL MILLER	08/12/2022	08/12/2022	08/15/2022	88.99	
				Discount Amount	Payable Amount	
				0.00	88.99	
Vendor Number	Vendor Name					Total Vendor Amount
0000086	AERIAL CRANE CO INC.					3,678.48
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
28782	SBR 1 DECANT ARM REPAIR	08/09/2022	08/09/2022	08/15/2022	3,678.48	
				Discount Amount	Payable Amount	
				0.00	3,678.48	
Vendor Number	Vendor Name					Total Vendor Amount
0000249	ATLANTIC TRACTOR					410.18
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
P45112,,421,894,P44276,P406	BLADES,GRASS CUTTER PARTS	08/11/2022	08/11/2022	08/15/2022	410.18	
				Discount Amount	Payable Amount	
				0.00	410.18	
Vendor Number	Vendor Name					Total Vendor Amount
0000323	BERLIN AUTOMOTIVE					859.44
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
VARIOUS INVS--	PARTS FOR TRUCKS AND EQUIPMENT	08/12/2022	08/12/2022	08/15/2022	859.44	
				Discount Amount	Payable Amount	
				0.00	859.44	
Vendor Number	Vendor Name					Total Vendor Amount
0000334	BERLIN FIRE CO					218,000.00
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
FY 2023 FIRE GRANT	WO CO GRANT BERLIN FIRE OUT OF TOWN RESPONSES	08/10/2022	08/10/2022	08/15/2022	218,000.00	
				Discount Amount	Payable Amount	
				0.00	218,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000342	BERLIN HERITAGE FOUNDATION, INC.					24,200.00
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
08/08/2022	TAYLOR HOUSE MUSEUM PASS THROUGH	08/12/2022	08/12/2022	08/15/2022	24,200.00	
				Discount Amount	Payable Amount	
				0.00	24,200.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003406	BERLIN PRINTERY LLC					1,658.00
Payment Type	Payment Number					
Check						
Payable Number	Description	Payable Date	Due Date	Payment Date	Payment Amount	
0114	5,000 MERCHANT MAPS	08/10/2022	08/10/2022	08/15/2022	1,658.00	
				Discount Amount	Payable Amount	
				0.00	1,658.00	

Payment Register

APPKT02413 - 20220815SW

Vendor Number	Vendor Name					Total Vendor Amount
0000394	BOOTH & ASSOCIATES INC					8,546.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	8,546.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
221880	PROJ 221880 RATE CASE STUDY	08/11/2022	08/11/2022	0.00	42.50	
226793	PROJ 226793 ELECTRIC SERVICES	08/10/2022	08/10/2022	0.00	8,503.50	
Vendor Number	Vendor Name					Total Vendor Amount
0000529	CINTAS FIRST AID & SAFETY					118.03
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	118.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5119660048	FIRST AID KIT AND SUPPLIES	08/12/2022	08/12/2022	0.00	118.03	
Vendor Number	Vendor Name					Total Vendor Amount
0000534	CJIS-CR					3,909.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	3,909.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APP-7M-024	FINGERPRINTING	08/09/2022	08/09/2022	0.00	3,909.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000572	COMCAST					138.88
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	111.85	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0042978 AUG FY 23	COMCAST DOWNTOWN WIFI	08/10/2022	08/10/2022	0.00	111.85	
Check				08/15/2022	27.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0053157 AUG FY 23	TELEVISION SERVICE - POLICE DEPARTMENT	08/15/2022	08/15/2022	0.00	27.03	
Vendor Number	Vendor Name					Total Vendor Amount
0000949	COYNE CHEMICAL					5,046.11
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	5,046.11	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
387385	POLYMER	08/09/2022	08/09/2022	0.00	5,046.11	
Vendor Number	Vendor Name					Total Vendor Amount
0000770	DOVER PLUMBING					5,380.73
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	5,380.73	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
168158	2" METER PIT	08/15/2022	08/15/2022	0.00	4,851.39	
169672	MISC PARTS AND FITTINGS	08/15/2022	08/15/2022	0.00	529.34	
Vendor Number	Vendor Name					Total Vendor Amount
0002956	EARLY ALLISON					25.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	25.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND	PARK RESERVATION DEPOSIT	08/10/2022	08/10/2022	0.00	25.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000794	EASTERN SHORE COFFEE					148.64
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	148.64	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
275083.762346.213283	DRINKING WATER AND COOLER RENTAL FEE	08/15/2022	08/15/2022	0.00	98.21	

Payment Register
APPKT02413 - 20220815SW

764316	DISTILLED WATER	08/10/2022	08/10/2022	0.00	50.43
Vendor Number	Vendor Name	Total Vendor Amount			
0000847	ENVIROCORP, INC.	791.50			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	791.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
IN2202044	WEEKLY DISCHARGE MONITORING SAMPLES	08/10/2022	08/10/2022	0.00	354.00
IN2202045	MONITORING WELL SAMPLES	08/10/2022	08/10/2022	0.00	437.50
Vendor Number	Vendor Name	Total Vendor Amount			
0003294	EVERETT A SPELLS	300.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	300.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
#31 AUG 21 PERFORMANCE	FARMERS MARKET MUSIC	08/10/2022	08/10/2022	0.00	150.00
#32 AUG 28 PERFORMANCE	FARMERS MARKET MUSIC	08/10/2022	08/10/2022	0.00	150.00
Vendor Number	Vendor Name	Total Vendor Amount			
0003447	GLENDA HOLDEN	500.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	500.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
08082022	CLEANING SERVICES - AUGUST 1 TO AUGUST 14 2022	08/09/2022	08/09/2022	0.00	500.00
Vendor Number	Vendor Name	Total Vendor Amount			
0000977	GREAT AMERICA FINANCIAL	212.64			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	212.64		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
32175880	COPIER LEASE POLICE DEPT	08/09/2022	08/09/2022	0.00	137.04
32175881	GREAT AMERICA LEASE MICR PRINTER 017-1654429-000	08/09/2022	08/09/2022	0.00	75.60
Vendor Number	Vendor Name	Total Vendor Amount			
0001032	HILL'S ELECTRIC MOTOR SERVICE INC.	747.50			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	747.50		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
0133386	SBR 3 VALVE	08/09/2022	08/09/2022	0.00	747.50
Vendor Number	Vendor Name	Total Vendor Amount			
0001068	INTERCOASTAL TRADING INC.	8,833.75			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	8,833.75		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
222530,531,532	BLEACH	08/09/2022	08/09/2022	0.00	1,609.75
222780	SODA ASH	08/09/2022	08/09/2022	0.00	7,224.00
Vendor Number	Vendor Name	Total Vendor Amount			
0001083	J & A BOTTLELESS WATER COOLERS INC	134.95			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		08/15/2022	134.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
63124	WATER COOLER RENTAL - POWER PLANT	08/10/2022	08/10/2022	0.00	75.00
63185	DRINKING WATER FOR ELECTRIC DEPT	08/10/2022	08/10/2022	0.00	59.95

Payment Register

APPKT02413 - 20220815SW

Vendor Number	Vendor Name					Total Vendor Amount
0003109	JAMES BRADFORD FARM TRUST					2,022.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	2,022.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AUGUST BOUNDS PAYMENT F	BOUNDS SPRAY SITE BOND	08/10/2022	08/10/2022	0.00	2,022.50	
Vendor Number	Vendor Name					Total Vendor Amount
0003110	JESSE JONES FARM TRUST					2,022.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	2,022.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AUGUST BOUNDS PAYMENT F	BOUNDS SPRAY SITE BOND	08/10/2022	08/10/2022	0.00	2,022.50	
Vendor Number	Vendor Name					Total Vendor Amount
0003456	KIANA BAKER					25.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	25.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND	PARK RESERVATION DEPOSIT	08/10/2022	08/10/2022	0.00	25.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003083	LAWRENCE RYAN					346.90
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	346.90	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
VARIOUS INVOICES	SUPPLIES FOR POLLINATOR WAY	08/10/2022	08/10/2022	0.00	346.90	
Vendor Number	Vendor Name					Total Vendor Amount
0003414	LESMA					55.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	55.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CK #96 TABLE BR6	LESMA DINNER TOWN OF BERLIN	08/11/2022	08/11/2022	0.00	55.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001394	MARYLAND DEPT OF THE ENVIRONMENT					1,574.05
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	1,574.05	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AG013379	2022 AIR PERMIT TO OPERATE - POWER PLANT	08/12/2022	08/12/2022	0.00	1,324.05	
CERTIFICATE #9901	OPERATOR EXAM JLOCKWOOD	08/10/2022	08/10/2022	0.00	50.00	
OPERATOR TRAINING	WASTEWATER CERT	08/09/2022	08/09/2022	0.00	200.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001400	MARYLAND MAYORS ASSOCIATION					100.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MMA FY 23	MMA MEMEBERSHIP TYNDALL	08/09/2022	08/09/2022	0.00	100.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001495	MIDDLE DEPARTMENT INSPECTION AGENCY					1,820.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	1,820.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
841185	INSPECTION SERVICES	08/09/2022	08/09/2022	0.00	1,820.00	

Payment Register

APPKT02413 - 20220815SW

Vendor Number	Vendor Name					Total Vendor Amount
0001625	ONE CALL CONCEPTS, INC.					41.83
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	41.83	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2076159	MISS UTILITY TICKETS	08/10/2022	08/10/2022	0.00	41.83	
Vendor Number	Vendor Name					Total Vendor Amount
0001652	PASCO OF FRUITLAND					390.48
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	390.48	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
446266/D	EMERGENCY LIGHT BATTERIES	08/10/2022	08/10/2022	0.00	390.48	
Vendor Number	Vendor Name					Total Vendor Amount
0002619	PENNSYLVANIA STATE UNIVERSITY					6,042.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	6,042.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
910775923 8/1	GIS TRAINING	08/09/2022	08/09/2022	0.00	6,042.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001682	PEP-UP, INC.					1,086.17
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	1,086.17	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2779858	OFF ROAD FUEL	08/09/2022	08/09/2022	0.00	1,086.17	
Vendor Number	Vendor Name					Total Vendor Amount
0003297	PHYLLIS G KIMMEL LAW OFFICE PLLC					800.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	800.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
171	MULTIPLE MATTERS - 102 NEW RATE CASE	08/09/2022	08/09/2022	0.00	800.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003346	PITCHED MEDIA					211.99
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	211.99	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2022	RESTAURANT RACK CARDS	08/10/2022	08/10/2022	0.00	211.99	
Vendor Number	Vendor Name					Total Vendor Amount
0001740	PUBLIC SERVICE COMMISSION					250.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	250.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JULY 15 2022 FY 23	ANNUAL SET UP FEE	08/12/2022	08/12/2022	0.00	250.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003127	QUADIENT FINANCE USA, INC					500.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7900 0440 8091 8273 8/1/202	POSTAGE FOR POSTAGE MACHINE IN TOWN HALL	08/12/2022	08/12/2022	0.00	500.00	

Payment Register

APPKT02413 - 20220815SW

Vendor Number	Vendor Name					Total Vendor Amount
0001757	RACETRACK AUTO CENTER					349.77
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	349.77	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
143305.143214	VEHICLE REPAIRS	08/10/2022	08/10/2022	0.00	349.77	
Vendor Number	Vendor Name					Total Vendor Amount
0002795	SANDPIPER ENERGY INC					1,838.69
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	1,838.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
06-605972-74395-1 JULY FY 2	NATURAL GAS TRANSPORTATION - POWER PLANT	08/12/2022	08/12/2022	0.00	1,838.69	
Vendor Number	Vendor Name					Total Vendor Amount
0001908	SENSUS					1,715.95
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	1,715.95	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
ZA22011385	ANNUAL SOFTWARE SUPPORT	08/09/2022	08/09/2022	0.00	1,715.95	
Vendor Number	Vendor Name					Total Vendor Amount
0001998	STAPLES CREDIT PLAN					142.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	142.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6035 5178 2026 3951 AUG FY	STAPLES OFFICE SUPPLIES	08/09/2022	08/09/2022	0.00	142.94	
Vendor Number	Vendor Name					Total Vendor Amount
0003455	SUSAN WELLMAN					50.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	50.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND	PARK RESERVATION DEPOSIT	08/10/2022	08/10/2022	0.00	50.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002092	THE DEPT OF PUBLIC SAFETY & CORRECTIONAL SVC					77.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	77.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AB2-07-420	METER LOG ON FEE	08/12/2022	08/12/2022	0.00	77.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003383	TRANSFORMER MAINTENANCE & SERVICE INC					45.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	45.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
62179	TRANSFORMER OIL TESTING	08/12/2022	08/12/2022	0.00	45.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					111.59
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				08/15/2022	111.59	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430022267	UNIFORM AND CLEANING SERVICE - PUBLIC WORKS	08/09/2022	08/09/2022	0.00	111.59	

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Vendor Number	Vendor Name					Total Vendor Amount
0003055	WASHINGTON NATIONAL INSURANCE COMPANY					511.51
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	511.51			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
P2244082	WASHINGTON NAT - SUPPLEMENTAL INSUR EMPL FUNDED	08/09/2022	08/09/2022	0.00	511.51	

Vendor Number	Vendor Name					Total Vendor Amount
0002363	WORCESTER COUNTY LANDFILL					11,870.45
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	11,870.45			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
124 JULY FY 23	REFUSE, RECYCLE AND CAN PULLS	08/12/2022	08/12/2022	0.00	11,870.45	

Vendor Number	Vendor Name					Total Vendor Amount
0002384	WORCESTER YOUTH & FAMILY COUNSELING SERVICES					9,022.85
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	9,022.85			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JULY FY 23	FY2023 ANNUAL CONTRACT	08/09/2022	08/09/2022	0.00	9,022.85	

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Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	60	50	0.00	326,751.99
Packet Totals:		60	50	0.00	326,751.99



Town of Berlin, MD

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01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name			Total Vendor Amount
0000080	ADVANCE AUTO PARTS			133.99
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	133.99	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
6305217231425	BATTERY FOR VEHICLE #80 (NEW DIEHARD PLATINUM)	06/30/2022	06/30/2022	0.00 133.99

Vendor Number	Vendor Name			Total Vendor Amount
0000166	ANIXTER POWER SOLUTIONS, LLC			898.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	898.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
5151146-00	SUPPLIES	06/30/2022	06/30/2022	0.00 898.00

Vendor Number	Vendor Name			Total Vendor Amount
0003168	ATLANTIC TACTICAL INC			857.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	857.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
SO-80650496	TWO PEPLACEMENT HANDGUNS	06/30/2022	06/30/2022	0.00 857.00

Vendor Number	Vendor Name			Total Vendor Amount
0000323	BERLIN AUTOMOTIVE			309.84
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	309.84	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
411317.722,412417.038	VEHICLE REPAIR PARTS AND OTHER SUPPLIES	06/30/2022	06/30/2022	0.00 309.84

Vendor Number	Vendor Name			Total Vendor Amount
0002858	FIDELITY POWER SYSTEMS			1,290.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	1,290.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
-FPS0078372	MAINTENANCE AGREEMENT	06/30/2022	06/30/2022	0.00 1,290.00

Vendor Number	Vendor Name			Total Vendor Amount
0002920	FORTUNE BRIAN			7.69
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	7.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
-REIMB 2/14/2022	1/2" SB CAP LF SHARKBITE CAP REPL CK #21743	06/30/2022	06/30/2022	0.00 7.69

Vendor Number	Vendor Name			Total Vendor Amount
0001032	HILL'S ELECTRIC MOTOR SERVICE INC.			1,484.44
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		08/15/2022	1,484.44	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
0132743	SEPTAGE SCREEN DRIVE	06/30/2022	06/30/2022	0.00 1,484.44

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Vendor Number 0001040	Vendor Name HOME DEPOT CREDIT CARD SERVICES					Total Vendor Amount 2,379.92	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 2,379.92	
Payable Number ""VARIOUS INVS"	Description TOOLS, PARTS AND OTHER SUPPLIES	Payable Date 08/08/2022	Due Date 08/08/2022	Discount Amount 0.00	Payable Amount 2,379.92		
Vendor Number 0002971	Vendor Name HUNTER CALEB					Total Vendor Amount 68.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 68.00	
Payable Number REIMB 8/11/2022	Description CDL LICENSE 8 YR RENEWAL	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 68.00		
Vendor Number 0003086	Vendor Name LEWIS HUNTER					Total Vendor Amount 150.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 150.00	
Payable Number -3RD QRT FY 20	Description CELL PHONE ALLOWANCE REPL CK #17571	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 150.00		
Vendor Number 0001314	Vendor Name LITTLETON CLAUDE					Total Vendor Amount 68.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 68.00	
Payable Number REIMB 8/11/2022	Description CDL LICENSE 8 YR RENEWAL	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 68.00		
Vendor Number 0003459	Vendor Name MARYLAND DEPT OF ASSESSMENTS & TAXATION					Total Vendor Amount 7,116.03	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 7,116.03	
Payable Number JUNE FY 22	Description 52-6000776 FRANCHISE TAX JUNE	Payable Date 06/21/2022	Due Date 06/21/2022	Discount Amount 0.00	Payable Amount 7,116.03		
Vendor Number 0001564	Vendor Name NATIONAL TRANSFORMER SALES					Total Vendor Amount 3,940.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 3,940.00	
Payable Number 649227-11	Description FOCUS METER CL.200, 240V, FORM 2S KWH ONLY	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 3,940.00		
Vendor Number 0002754	Vendor Name NOYES MICROSYSTEMS INC					Total Vendor Amount 3,795.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 3,795.00	
Payable Number -1016972, -1016933	Description UPD SERVER,UPD CODY DATABASE- REPL LOST CK #21790	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 3,795.00		
Vendor Number 0003229	Vendor Name ODEGAARD JASON					Total Vendor Amount 150.00	
Payment Type Check	Payment Number			Payment Date 08/15/2022		Payment Amount 150.00	
Payable Number -1ST QRT FY 22	Description CELL PHONE ALLOWANCE - REPL CK# 20961	Payable Date 06/30/2022	Due Date 06/30/2022	Discount Amount 0.00	Payable Amount 150.00		

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Vendor Number	Vendor Name					Total Vendor Amount
0001676	PENINSULA AUTO & TRUCK PARTS, INC					6.72
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	6.72			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
200969	EQUIPMENT AND PARTS FOR VEHICLE REPAIR	06/30/2022	06/30/2022	0.00	6.72	
Vendor Number	Vendor Name					Total Vendor Amount
0003007	PRAGMATIC BUSINESS SERVICES U.S. CORPORATION					3.20
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	3.20			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
-800000083121	AUG CONF CALLS - REPL CK#20911	06/30/2022	06/30/2022	0.00	3.20	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					223.53
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		08/15/2022	223.53			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430011030-	UNIFORM AND CLEANING SERVICES	06/30/2022	06/30/2022	0.00	106.19	
1430014401	UNIFORM AND CLEANING SERVICES	06/30/2022	06/30/2022	0.00	117.34	

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Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	19	18	0.00	22,881.36
Packet Totals:		19	18	0.00	22,881.36