



**Agenda BERLIN MAYOR AND COUNCIL**  
**Meeting Agenda**

**Berlin Town Hall**  
**10 William Street**  
**Monday, August 8, 2022**

**6:00 PM EXECUTIVE SESSION – Public viewing of meeting closure via Facebook.**

Executive Session Agenda: STATUTORY AUTHORITY TO CLOSE SESSION, Maryland Code, General Provisions Article, Section 3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals

- a. Administrative Vacancies

**7:00 PM REGULAR SESSION – Council Chambers**

1. Approval of the Minutes for:
  - a. Executive Session of 07.25.22
  - b. Statement of Closure for Executive Session 07.25.22
  - c. Regular Session of 07.25.22
2. Annual Parks Development Plan – Acting Town Administrator Mary Bohlen
3. Fourth Quarter Financial Updates – Finance Director Natalie Saleh
4. Acting Town Administrator's Report
5. Departmental Reports
6. Comments from the Council
7. Comments from the Mayor
8. Comments from the Public
9. Comments from the Press
10. Adjournment

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on [www.berlinmd.gov](http://www.berlinmd.gov), or type @townofberlinmd in the Facebook search bar. QR code links to online packet.

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Acting Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.



CLOSED SESSION  
MAYOR AND COUNCIL OF BERLIN MARYLAND  
Monday, July 25, 2022

**Present:** Mayor Zackery Tyndall, Council Vice-President Dean Burrell, Councilmembers Jay Knerr, Shaneka Nichols, Jack Orris, and Troy Purnell.

**Staff Present:** Acting Town Administrator Mary Bohlen, Town Attorney David Gaskill

**Absent:** None

**Others present:** None

**Authority to close session:** Pursuant to Maryland General Provisions Article; Sec 3-305(b):

(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

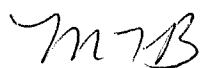
The start of the meeting and vote to close the session was streamed live via Facebook.

On Monday, July 25, 2022, at approximately 6:00 PM, Mayor Tyndall read the statement of closure and requested a motion to close the session. Councilmember Orris so moved, Councilmember Knerr seconded and the vote to close the session was unanimous. The Facebook livestream ended at approximately 6:02 PM and the Closed Session moved to the Conference Room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD
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Mayor Tyndall asked for a motion to adjourn the Closed Session. Councilmember Purnell so moved, Councilmember Burrell seconded, and approval was unanimous. The meeting adjourned at approximately 6:50 PM.

Respectfully Submitted,



Mary T. Bohlen  
Acting Town Administrator



### Closed Session Summary

To be included in the minutes in the next Open Meeting

#### 1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: July 25, 2022 at 6:00 PM
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: To discuss Heron Park potential sale
- d. Date and time that we will return to public meeting: July 25, 2022 at 7:00 PM

#### 2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Orris
- b. Seconded by: Knerr
- c. Members voting in favor: Burrell, Nichols, Purnell
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: none

#### 3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(14) : Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

#### 4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Potential Sale – Heron Park parcels	Z. Tyndall, D. Burrell, J. Knerr, S. Nichols, J. Orris, T. Purnell M. Bohlen, D. Gaskill	none

**This statement was made by: Mayor Zack Tyndall, presiding officer**

**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Councilmember Jack Orris, Acting Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.



**BERLIN MAYOR AND COUNCIL**  
**Meeting Minutes**  
**Monday, July 25, 2022**

**7:00 PM      REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Troy Purnell, Jack Orris, Shaneka Nichols, and Jay Knerr.

**Staff Present:** Acting Town Administrator Mary Bohlen, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Public Works Director Jimmy Charles, and Town Attorney David Gaskill.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:00 PM.

1. Approval of the Minutes for:

a. Executive Session of 07.11.22:

On the motion of Councilmember Orris, second by Councilmember Nichols, the Executive Session minutes of July 11, 2022, were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

b. Statement of Closure for Executive Session of July 11, 2022:

Mayor Tyndall read the Statement of Closure.

c. Regular Session of 07.11.22:

Councilmember Orris asked for clarity on page three what 'it' is referred to, where it says, 'it is not sustainable', he asked if 'it' is referring to the utility. He also noted that the name that was unknown in the minutes was a resident named, Anne Pollack.

On the motion of Councilmember Orris, second by Councilmember Nichols, the Regular Session Minutes of July 11, 2022, with the changes noted, were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

## 2. Special Event Requests:

## a. National Night Out August 2, 2022

Chief Downing said Retired Senior Officer Claude Holland is the organizer of this event, but he could not be present this evening. They are expecting a large turnout and working with local agencies to prepare.

On the Motion of Vice-President Burrell, second by Councilmember Knerr, the request to hold the event was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

## b. Briddell Family Foundation September 3, 2022

James Briddell explained the foundation and purpose of the event. Vice-President Burrell asked if they need electricity and what the town fees are; Mr. Briddell said they do need electricity; Mayor Tyndall said the Town will assist with Electric and the fee is \$60. Larreta Briddell joined Mr. Briddell and said they will be collecting new or gently used books for donations, she already has over 2,000 books. Economic and Community Development Director Ivy Wells said they can start a box in the Welcome Center to collect new or gently used books for them to pick up.

On the Motion of Vice-President Burrell, second by Councilmember Nichols, the waiver of town fees and the request to hold the were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

## 3. Nature Conservancy Agreement

Water Resources Director Jamey Latchum said Mike Dryden with the Nature Conservancy Program was present and is requesting access to Town property to do their flood plain project which will help with flooding in Town. Mr. Dryden said they have done this same project several times over the years.

On the Motion of Councilmember Knerr, second by Councilmember Orris, the Nature Conservancy Agreement with Jane Kreiter being changed to Jamey Latchum was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

4. Motion 2022-08: Motion approving adding additional signage indicating that Commerce Street will also be known as Tindley Way, in honor of Dr. Reverend Charles Albert Tindley
- Economic and Community Development Director Ivy Wells explained the request to add additional signage for Tindley Way, she said they would be looking to add additional signage, but the street's name would not be changed. The Berlin Beautification Committee was also present with Public Works Director James Charles, and they explained the plan for a pocket park, electric charging station, proposed plantings, and additional lighting. Mayor Tyndall said they will pilot the charging stations for now by only adding two, but they can be converted later to accommodate four vehicles. Mayor Tyndall also thanked Mother Flowers for providing plants at cost to the Beautification Committee.

On the Motion of Vice-President Burrell, second by Councilmember Nichols, Motion 2022-08, was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

5. Annual Parks Development Plan

Acting Town Administrator Mary Bohlen also referred to it as the parks wish list. The Parks Commission listed an Inclusive Playground at Stephen Decatur Park (SDP) as the top priority this year, they would remove the current equipment and replace it with inclusive equipment, the second priority would be a skate park study. Councilmember Orris asked about the Henry Park Lighting Project; Ms. Bohlen said it was approved, they are waiting on the funding, but if they do not have the funding it can be moved to the top priority again. Councilmember Orris said he did not think a study for a location was needed, they could decide that. Ms. Bohlen said it is up to the Mayor and Council. Councilmember Knerr said there was a study done by We Heart Berlin and he would like to see it; Ms. Bohlen said the study that would be done would survey the community and look at geographical restraints on locations. Councilmember Knerr then asked if these priorities are equal; Ms. Bohlen said no, it would be a first and second choice. Councilmember Knerr said it would make sense to move forward with a skate park first because they have already done leg work and raised the funds. Vice-President Burrell said he wants to hear from the Parks Commission.

Resident Tony Weeg said Henry Park Lighting was a priority and asked why it is not listed; Ms. Bohlen said it can be moved to a priority again, but it is through the approval process, so there is no sense in listing it again this time around if it is already approved, but if funding does not go through it would be back to the top priority. Mr. Weeg then said they have over \$30,000 raised already and said they already sent the study to Ms. Bohlen and the Parks Commission, and he thought it would make its way up the line to the Mayor and Council but feels the Council can select the location. Councilmember Orris asked for an estimated cost for the playground; Mayor Tyndall said over a million. Councilmember Purnell asked about the cost of the Skatepark, and Mayor Tyndall said they are unsure. Mr. Weeg said the Town is pushing this down the road and wants a skatepark committee since they would be experts and the Parks Commission is not. Vice-President Burrell said he wants the Parks Commission to be present and present the recommendation and reasoning to them at the next meeting. Mayor Tyndall said the proposed inclusive playground equipment would replace all the equipment currently in place at SDP and

discussed what inclusive meant. Councilmember Nichols said she wants to see a proposed layout; Ms. Bohlen said she can send that to them but mentioned that it was in the Parks Commission's most recent packet and is available online.

On the Motion of Vice-President Burrell, second by Councilmember Orris, the request to table the Annual Parks Development Plan until the next meeting was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

6. Berlin Fire Company – President David Fitzgerald

a. Quarterly Presentation – Fire and Rescue followed by Emergency Medical Services

President David Fitzgerald and Fire Chief RJ Rhode presented the information. Councilmember Orris asked if they are back to pre-covid numbers; Mr. Fitzgerald said not yet, but they think they will surpass those numbers by 10%. Councilmember Orris also asked for an update on the county meetings; Mr. Fitzgerald said they amended and increased the budget to add an additional \$15,000 for ambulances and are looking at splitting the ARPA funds between the fire departments in the county. They will meet again in September. Councilmember Knerr asked about the loan for Station Three, he thought it was paid in cash; Mr. Fitzgerald said they do have a line of credit open, and it has been listed in past financial reports. Mayor Tyndall said the Town has maintained a flat grant from FY 2022 to FY 2023, but added \$125,000 for additional personnel, and earmarked ARPA funds in the amount of \$47,520 for EMS and \$220,000 for Fire.

b. Approval of the Berlin Fire Company and Emergency Medical Services Agreements

On the Motion of Councilmember Orris, second by Vice-President Burrell, the Berlin Fire Company and Emergency Medical Services Agreements were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

7. Acting Town Administrator's Report – Mary Bohlen

Ms. Bohlen thanked Town Staff for assisting with corralling a horse that got away from a property in Town today. She said the Parks Commission approved a gazebo at Burbage Park which was fully funded by We Heart Berlin. She mentioned that EA is finalizing the RFP for the 105 Washington Street drainage project. DBF and town departments met regarding ongoing and upcoming projects. The approved FY23 budget is now available on the Finance page on the website. She is currently working with Donna Pelling on a Community Parks and Playgrounds grant application for Stephen Decatur Park Playground. Lastly, she mentioned that Ms. Jensen could not be here this evening, so she ran through the job openings and mentioned that Ms. Jensen will have Jolly Roger's tickets available for pickup tomorrow. Councilmember Orris asked when the Administrative Assistant Position would be closing; Ms. Bohlen said she thinks it was August 2<sup>nd</sup>,

but is not positive on that date. Councilmember Nichols asked where we stand on the Stephen Decatur Park Restrooms; Ms. Bohlen said they are still developing the specifications for that.

#### 8. Departmental Reports:

##### a. Economic and Community Development Director – Ivy Wells

Ms. Wells said they completed the annual report for the Maryland State Arts Council Grant they received last year. She attended the Enterprise Zone Conference via Zoom and the Berlin Beautification committee's meeting to discuss the proposed pocket park and flowerpot displays. The Berlin Arts and Entertainment Advisory Board held a meeting to discuss a new logo design, upcoming 2023 events, live music promotion, and social media presence. The Berlin Arts and Entertainment District created a Facebook Page and asked everyone to follow it on Facebook. She worked on the Façade Grant and Main Street Grant Reimbursements. Lastly, she met with the Mayor and Mary about the Christmas Parade Theme, which is Eastern Shore Christmas.

##### b. Planning and Zoning Director – David Engelhart

Mr. Engelhart reported that they issued three Notices of Violation, 11 Building permits, which included one residential addition, one pole building, two inground pools, three fence permits, one window installation, one deck, one foundation, and one home renovation permit. Participated in the monthly Development Technical review meeting with DBF and Department Directors. He then mentioned that the next Historic District Commission Meeting will take place on August 3<sup>rd</sup> and the Planning Commission Meeting will take place on August 10<sup>th</sup>.

##### c. Electric Utility Director – Tim Lawrence

Mr. Lawrence discussed the peak shaving events so far this summer. They also had a power outage right before a peak shaving which occurred at Delmarva Power and tripped the Town's Breaker. Meter Reading will take place this week. Lastly, they are still waiting on the materials for repairing the equipment at the plant which will require a town wide outage to repair.

##### d. Police Chief – Arnold Downing

Chief Downing reported that on July 12<sup>th</sup> Lt. Lawson met with members of Atlantic General Security staff and Department of Homeland Security for a Safety Assessment, he also met with CIT (Crisis Intervention Team) coordinator in reference to upcoming CIT awards on that same day. On July 18<sup>th</sup> S.O. Bratten visited Coastal Early Learning Center to speak to the children. On July 19<sup>th</sup> through the 22<sup>nd</sup>, Lt. Lawson, and S.O. Bratten (Firearm Instructor) are attending the Red Dot Sights mandated training course in Sykesville, MD. On July 21<sup>st</sup>, Chief Downing, Retired S.O. Holland, S.O. Kerr, PCO Purnell and Records Clerk Downing chaperoned and sponsored the Berlin Youth Club for a trip to Jolley Roger. Lastly, National Night Out will take place on August 2<sup>nd</sup>.

##### e. Water Resources Director – Jamey Latchum - good

Mr. Latchum said they assisted with peak shaving. Repaired a hole in the force main. Repaired the SBR1 decant arm. Cleaned three lift stations. Had the HVAC repaired at the wastewater treatment plant (WWTP). Took a video of the west street stormwater drains. Cleaned the septage tank at the WWTP. Vice-President Burrell asked what the SBR1 decant arm is; Mr. Latchum said it is a sequencing batch reactor, for treating wastewater, to repair it they needed a crane and a welder. Councilmember Orris asked for an update on the status of the Broad Street lift station; Mr. Latchum said he was told to wait until the ARPA funds were available because the funds were needed to move forward; Ms. Bohlen said they needed funds first because the RFP is funded by ARPA funds. Mr. Latchum was told the funding would be available in December. Mayor Tyndall said they will need to clarify with the Finance Director, but he wants to move forward because of the long wait times. Mayor Tyndall said the Town may be able to front load they money and pay it back, but they will discuss it offline.

f. Public Works Director – Jimmy Charles

Mr. Charles reported that the new pickup truck for Public Works has arrived, and they are working on installing safety lights and toolboxes. They moved stage to the softball fields. They started their midyear side cutting with the John Deere tractor and the mini excavator, they hope to complete the cutting this week. Their summer help has added a fresh coat of paint to the no parking zones and handicap spaces throughout the town. Lastly, they have had a lot of calls from residents that missed getting their trash out to the curb on time due to vacations and holidays. The Sanitation crews did a great job going back out to help customers, which is hard in the heat. He wanted to commend Willie Mumford, Sam Corbin, and Ricky Dennis for going back out and providing great service. Mary Bohlen added that cans can be put out the night before. Councilmember Nichols said she worries about someone tipping the can over if she puts it out the night before. Mayor Tyndall thanked Public Works for moving the stage again.

9. Comments from the Council:

Councilmember Purnell thank you for rescuing Hooch.

Councilmember Orris thanked the Electric Crew for a quick outage time of only 20 mins.

10. Comments from the Mayor:

Mayor Tyndall thank Economic and Community Development Director Ivy Wells for asking him to join her on Ocean 98, Seacrets radio, to announce the annual Christmas Parade theme of Eastern Shore Christmas. The Berlin Little League played in Maine this past weekend, they made it far, the Town is proud, but unfortunately, they did lose. He then thanked everyone for their help in a successful LESMA dinner which took place on Thursday at The Atlantic Hotel with guest speakers Greg Padgham, Mary Buffington, and Logan Hall, they were able to discuss projects in Berlin. Lastly, during the last Department Head Meeting, he brought up the idea of not having department heads present at every Mayor and Council meeting unless they were asked to be there, he wanted to get the Council's perspective on this. Councilmember Knerr agreed, only if needed. Town Attorney David Gaskill said department heads did not used to come, but Tony Carson required it for a weekly report. Mayor Tyndall said now they get a written weekly report the week before meetings. Vice-President Burrell thinks they should be present, it provides an opportunity for them to interact with the public, some questions are beyond the Councils knowledge, Councilmember Nichols agreed. Mayor Tyndall said to be clear, they did not ask to stop coming, he was just trying to improve the flow and said they are here all day long and the meetings have been going late. Councilmember Orris asked about having them present once a quarter; Mayor Tyndall said based on the feedback they should be present.

11. Comments from the Public

Resident Tony Weeg asked where we stand on hiring for a Town Administrator; Mayor Tyndall said they are working through it. Mr. Weeg also said the Parks Commission's priorities are disconcerting. Mayor Tyndall asked if he has requested to go to Parks Commission meeting to discuss the report or the location. Ms. Bohlen said they briefly discussed if a location in Town or out of town would be best but nothing more about location. Mayor Tyndall asked if he met with the Parks Commission before or after receiving the Beacon report, he recommended that Mr. Weeg request to meet with the Parks Commission to present the Beacon Report and at that time the Parks Commission can make a site recommendation. Ms. Bohlen does not think they have a copy of the study; Tony Weeg said he sent it to her; Ms. Bohlen said she was never told it was a final study and that it was to go to the Parks Commission. Councilmember Orris asked if We Heart Berlin can be on the Parks Commission's September agenda; Ms. Bohlen said yes, if they request to be there. Mr. Weeg then asked if it is normal for a Mayor to come to a board or commission

meeting; Ms. Bohlen and Mr. Engelhart said many Mayor's have, it just depends on the topic, they usually do not attend every one of them.

Ms. Wells introduced Mayor Mike Pruitt from Snow Hill. Mayor Pruitt said he wanted to see how the pros do it, he plans to go to various meetings for other local towns to get a feel of how they are run.

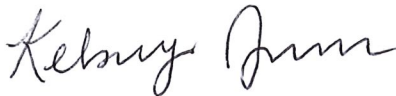
12. Comments from the Press – none.

13. Adjournment:

On the motion of Vice-President Burrell, second by Councilmember Purnell, the Mayor and Council meeting was adjourned at approximately 8:45PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Kelsey Jensen  
Human Resources Director



# STAFF REPORT

**TO:** Mayor and Council

**FROM:** Mary Bohlen

**MEETING DATE:** July 25, 2022

**SUBJECT:** Parks Development Plan

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## SUMMARY

Attached is the Annual Parks Development Plan as approved by the Berlin Parks Commission.

## FINANCIAL IMPACT

None associated with approval of the plan. Financial Impact would come at the time of project implementation. These projects would be eligible for grant consideration, particularly under the Community Parks and Playgrounds grant program. Because of the way that CP&P works, application for grant funding is made in late summer, with project approval the following spring, and then budget (state) approval in early fall.

## OPTIONS FOR CONSIDERATION

1. Addition or removal of projects from the Plan.
2. Re-ordering of projects on the Plan.
3. Amendments to scale of projects or phasing of projects.
4. Any combination of the above.

## STAFF RECOMMENDATION

Approval of the Parks Development Plan as presented.

## ADDITIONAL INFORMATION/ATTACHMENTS

A grant application for the complete replacement of the playground equipment in Decatur Park is currently being drafted. It will come before you for consideration at a meeting in August.

**PROGRAM OPEN SPACE ANNUAL PROGRAM FOR DEVELOPMENT**  
**FISCAL YEAR 2024**

<u>Sponsor</u>	<u>Project Name, Project Description</u>			<u>Acreage Project</u>	<u>Source of Funds (for Annual Program Only)</u>			
					<u>Total</u>	<u>Local</u>	<u>State(POS Local Funds)</u>	<u>Federal</u>
BERLIN								
1	Stephen Decatur Park:	Map 302	Parcel 873					
	Inclusive Playground Components			<.5				
2	Skate Park Study							
	Engage contractor to assess suitable locations/other aspects							
<b>TOTALS</b>								

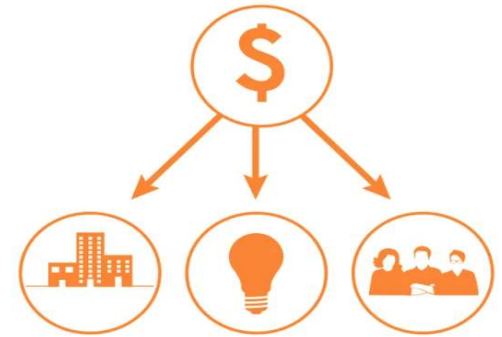


# Town of Berlin, Maryland

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## **FY 2022 TWELVE MONTHS FINANCIAL OVERVIEW**

# General Fund



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**The General Fund is the general operating fund of the Town.**

**General Fund** – used to account and report all the financial resources not accounted for and reported in other funds. It includes all transactions for general governmental services.

Revenues are derived primarily from:

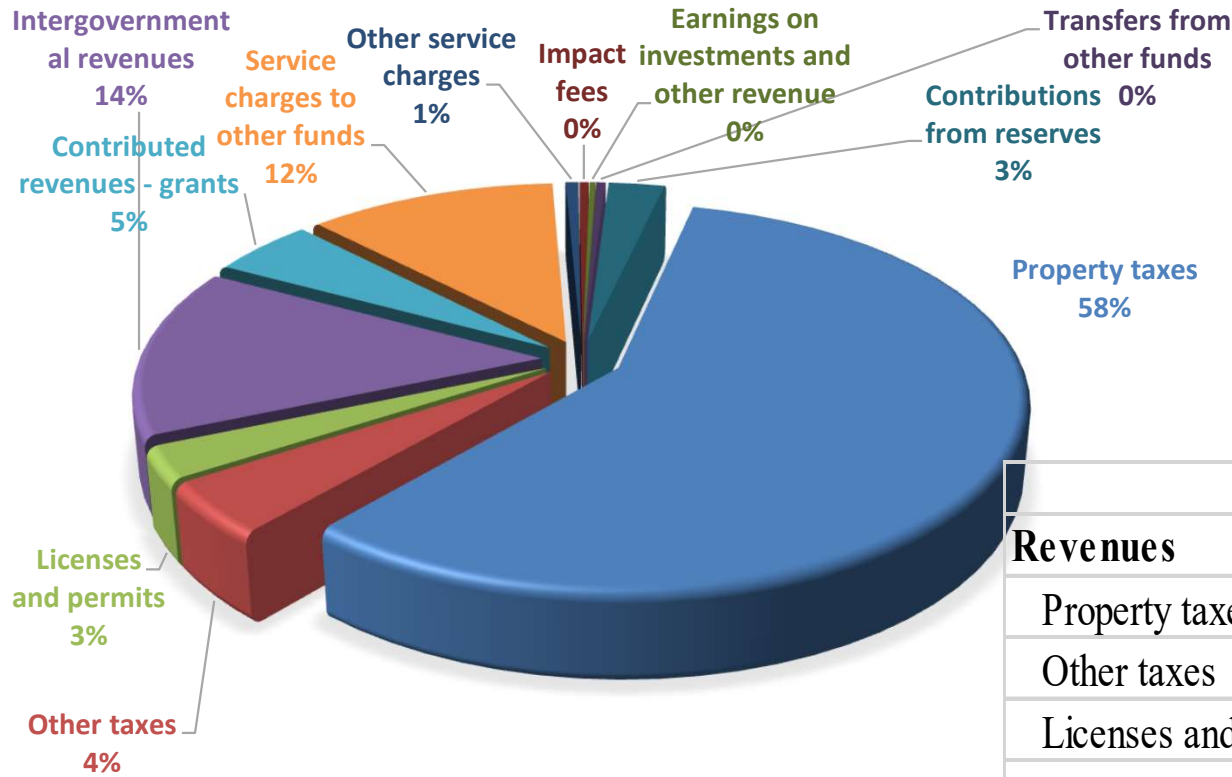
- Taxes, grants, licenses and permit fees, intergovernmental revenues (highway user revenue, slots revenue).

Resources generated by fund are spent for general government and in accordance with the annual appropriated budget approved by Mayor and Council.

**FINANCIAL HIGHLIGHTS GENERAL FUND**  
**FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	FY 2022						FY 2021
	Budget		Actual		Diff \$	Diff %	Actual
<b>Revenues</b>							
Property taxes	\$ 4,136,810	\$	4,318,233	(181,423)	4%	\$	4,187,677
Other taxes	320,000		372,986	(52,986)	17%		725,727
Licenses and permits	193,000		242,652	(49,652)	26%		332,961
Intergovernmental revenues	1,018,005		1,199,784	(181,779)	18%		1,393,667
Contributed revenues - grants	346,750		2,287,136	(1,940,386)	560%		-
Service charges to other funds	830,281		830,344	(63)	0%		796,519
Other service charges	42,750		86,692	(43,942)	103%		65,116
Impact fees	30,000		151,492	(121,492)	405%		187,704
Earnings on investments and other revenue	20,000		66,601	(46,601)	233%		105,654
Transfers from other funds	30,000		-	30,000	-100%		(1,691,781)
Contributions from reserves	186,810		-	186,810	-100%		-
Total revenues	\$ 7,154,406	\$	9,555,920	(2,401,514)	33.6%	\$	6,103,244

# GENERAL FUND FY 22 BUDGETED REVENUES BY SOURCE



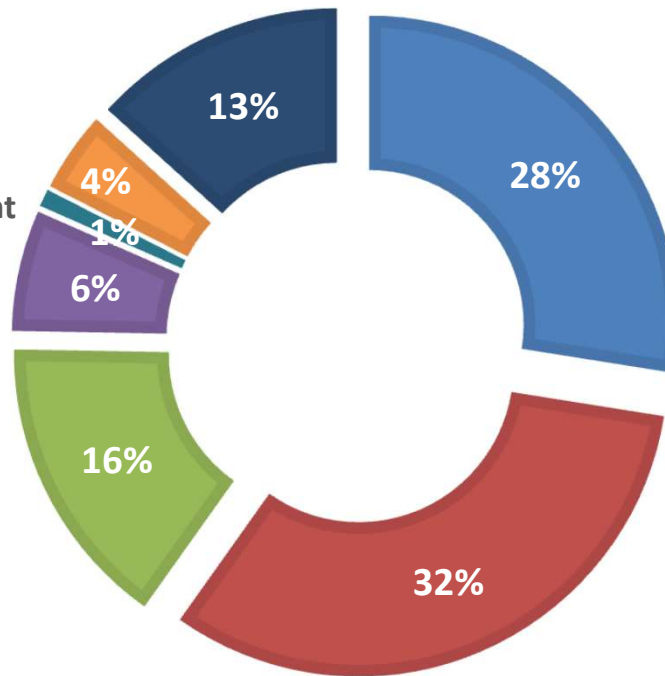
	2022 Budget	
Revenues	\$	%
Property taxes	4,136,810	57.8%
Other taxes	320,000	4.5%
Licenses and permits	193,000	2.7%
Intergovernmental revenues	1,018,005	14.2%
Contributed revenues - grants	346,750	4.8%
Service charges to other funds	830,281	11.6%
Other service charges	42,750	0.6%
Impact fees	30,000	0.4%
Earnings on investments and other revenue	20,000	0.3%
Transfers from other funds	30,000	0.4%
Contributions from reserves	186,810	2.6%
Total revenues	7,154,406	100.0%

**FINANCIAL HIGHLIGHTS GENERAL FUND  
FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	FY 2022						FY 2021
	Budget		Actual		Diff \$	Diff %	Actual
<b>Expenditures</b>							
General government	1,951,459		1,555,585		395,874	-20%	1,385,513
Public safety	2,322,099		2,192,942		129,157	-6%	2,323,787
Public works	1,110,518		904,936		205,582	-19%	915,024
Planning and community development	454,733		430,381		24,352	-5%	397,048
Recreation and parks	64,910		53,684		11,226	-17%	40,466
Debt service	301,187		292,303		8,884	-3%	307,614
Capital outlay	949,500		537,439		412,061	-43%	591,997
Total expenditures	\$ 7,154,406	\$	5,967,270		1,187,136	-17%	\$ 5,961,449
<b>Net change in fund balance</b>	\$ -	\$	3,588,650				1,833,576
ARPA Grant Contributed Revenues			(2,287,136)				
<b>Net change in fund balance as of 6/30</b>	\$	\$	1,301,514				\$ 1,833,576

## GENERAL FUND FY 22 BUDGETED EXPENSES BY CATEGORY

- General government
- Public safety
- Public works
- Planning and community development
- Recreation and parks
- Debt service
- Capital outlay



Expenditures	2022 Budget	
	\$	%
General government	1,968,245	27.5%
Public safety	2,311,812	32.3%
Public works	1,106,185	15.5%
Planning and community development	452,567	6.3%
Recreation and parks	64,910	0.9%
Debt service	301,187	4.2%
Capital outlay	949,500	13.3%
Total expenditures	7,154,406	100.0%

**CHANGES IN GENERAL FUND BALANCE  
FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	<b>FY 2022</b>			<b>FY 2021</b>	
		<b>Actual</b>			<b>Actual</b>
<b>Fund balances</b>					
Nonspendable (due to/due from other funds)	\$	1,609,137		\$	1,609,137
Restricted (slots)		4,587			1,277
Committed (impact fees,debt reduction, disaster recovery)		1,235,678			802,215
Assigned (insurance, police forfeiture, stabiliation, community center, capital)		2,300,399			938,602
Unassigned		1,301,514			2,941,969
<b>Total fund balances as of June 30th</b>	<b>\$</b>	<b>6,451,315</b>		<b>\$</b>	<b>6,293,200</b>

Unassigned fund balance will be adjusted after audit as of June 30, 2022.

## General Fund Balance

Nonspendable fund balance - amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact.

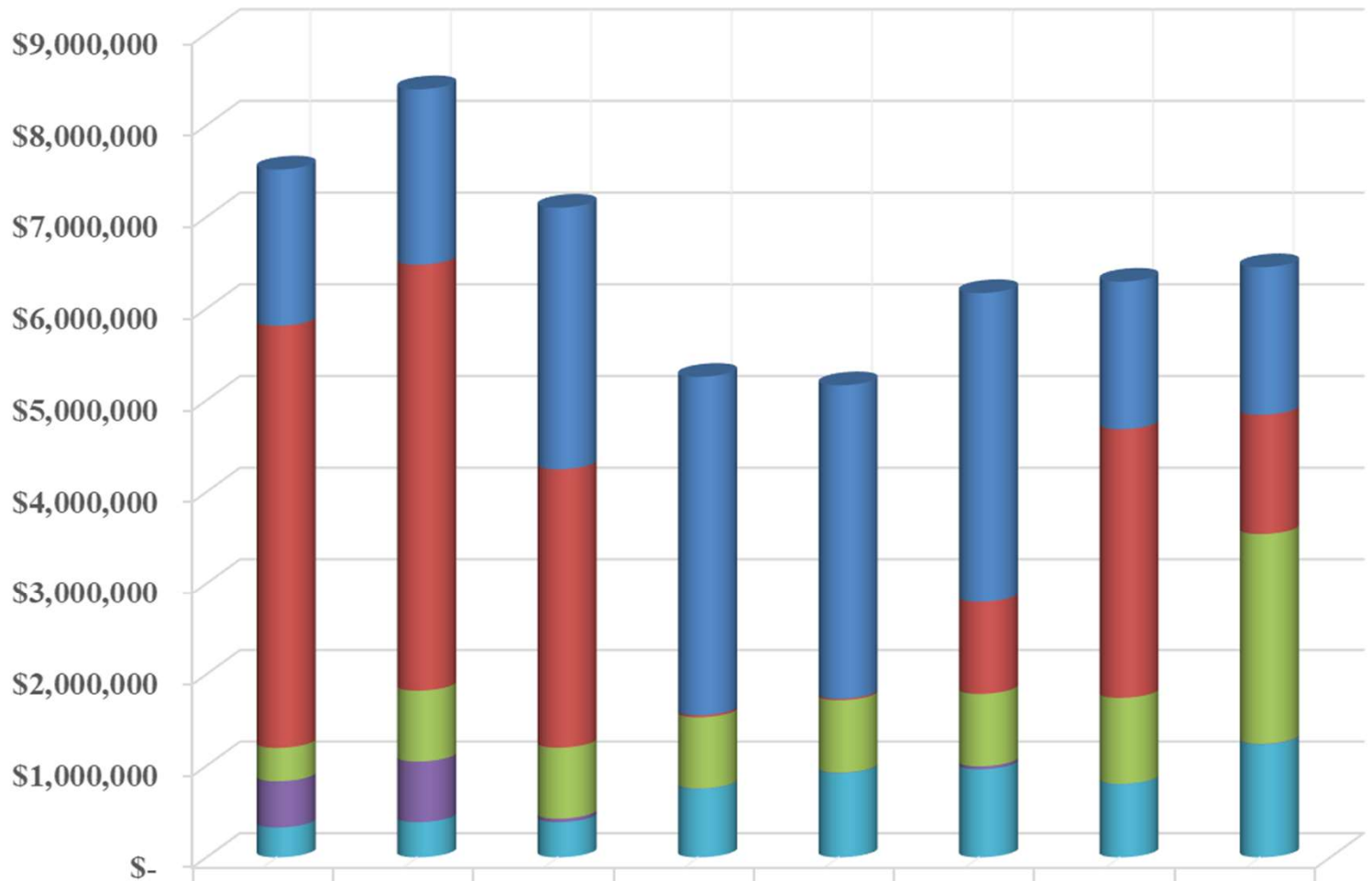
Restricted fund balance - amounts that can be spent only for specific purposes because of constraints imposed by external providers (such as grantors, bondholders, and higher levels of government), or imposed by constitutional provisions or enabling legislation.

Committed fund balance - amounts that can be spent only for specific purposes determined by a formal action of the Mayor and Council.

Assigned fund balance - amounts the Mayor and Council intend to use for specific purposes that do not meet the criteria to be classified as restricted or committed.

Unassigned fund balance - amounts that are available for any purpose; these amounts can be reported only in the Town's General Fund.

# GENERAL FUND BALANCES FISCAL YEARS 2015-2022



	2015	2016	2017	2018	2019	2020	2021	2022
■ Nonspendable(Due from other funds)	1,703,469	1,912,242	2,853,376	3,703,396	3,430,930	3,375,304	1,609,137	1,609,137
■ Unassigned	4,618,214	4,659,485	3,049,111	21,927	15,782	1,008,044	2,941,969	1,301,514
■ Assigned (Health, Comm. Cntr, Stabilization, Police, Capital Reserve)	363,843	773,305	775,247	777,201	790,676	791,005	938,602	2,300,399
■ Restricted (Slots)	505,721	663,568	39,082	2,407	4,233	32,886	1,277	4,587
■ Committed (Impact fees, Debt Reduction, Disaster Recovery)	325,810	383,769	383,769	750,414	921,293	961,743	802,215	1,235,678

## GENERAL FUND BALANCE OS OF JUNE 30, 2022

■ **Nonspendable** \$ 1,609,137

Due from Sewer and Storm Water Funds-reduced by half in FY'21

■ **Restricted** 4,587\*

Slot revenues – limitations on how monies can be spent by higher level of government. \*Balance as of 06/30/2022

■ **Committed** 1,235,678

Impact fees, debt reduction, disaster recovery – limitations on how monies can be spent placed by M&C by ordinance.

■ **Assigned** 2,300,399

Health care, community center, police forfeiture, stabilization reserve, capital reserve – M&C assigned specific purposes for the funds.

■ **Unassigned** 1,301,514\*\*

Amount available for spending in the event of unexpected contingencies.

\*\*Balance is subject to change after audit.

**Total fund balance , end of June 30, 2022** **\$ 6,451,315**

# General Fund Capital Projects and Assets FY 2022 as of June 30, 2022

## Building and Grounds:

Planning Department Roof	\$9,100
Town Hall Windows	\$47,143
Flower Street Land	\$41,777

## Police Department:

Chevrolet Tahoe (2)	\$80,515
Tasers	\$19,450
NIBRS Computer Software	\$33,235

## Public Works:

2022 Ford 250 Super Duty	\$36,995
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## Streets:

Elgin Street Sweeper	\$249,339
Power Washer	\$6,500
Roadway Evaluation	\$640

## Parks and Recreation:

Pavilion Roofs SD and HP	\$12,745
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**FINANCIAL HIGHLIGHTS ELECTRIC FUND**  
**FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	<b>FY 2022</b>					<b>FY 2021</b>
	<b>Budget</b>		<b>Actual</b>	<b>Diff \$</b>	<b>Diff %</b>	<b>Actual</b>
Revenues						
Operating revenues						
Charges for services	\$ 5,213,554	\$	4,899,862	313,692	-6%	\$ 5,646,948
Sales and Services	88,000		200,660	(112,660)	128%	171,536
Interest on delinquent accounts	20,000		26,163	(6,163)	31%	33,283
Miscellaneous	1,700		10,048	(8,348)	491%	87,490
Total operating revenues	\$ 5,323,254	\$	5,136,733	186,521	-4%	\$ 5,939,257
Operating expenses						
Purchased power	2,112,284		2,938,338	(826,054)	39%	2,733,532
Personnel expenses	1,080,324		994,918	85,406	-8%	1,048,132
Supplies and operating	725,324		312,770	412,554	-57%	387,747
Professional services	110,000		119,546	(9,546)	9%	97,383
Contracted services	69,720		45,005	24,715	-35%	269,466
Insurance	25,650		23,200	2,450	-10%	22,643
Repairs and maintenance	51,400		32,424	18,976	-37%	35,734
General overhead	391,557		391,557	-	0%	375,037
Debt service	473,995		477,693	(3,698)	1%	141,227
Capital outlay	283,000		146,899	136,101	-48%	-
Total operating expenses	\$ 5,323,254	\$	5,482,350	(159,096)	3%	\$ 5,110,901
Operating income (loss) as of 6/30	\$ -	\$	(345,617)			\$ 828,356

# Electric Fund Capital Projects and Assets FY 2022 as of June 30, 2022

## Power Plant:

Power Plant Building Roof	\$ 89,991
ABB Relay	\$ 35,356
Substation Reclosures	\$ 10,200

## Power Distribution:

Accent Lights	\$ 11,351
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**FINANCIAL HIGHLIGHTS WATER FUND**  
**FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	FY 2022						FY 2021
	Budget		Actual		Diff \$	Diff %	Actual
Revenues							
Operating revenues							
Water service	\$ 670,000	\$	653,467		16,533	-2%	\$ 715,317
Service charges	27,100		26,964		136	-1%	24,287
Special connection fees	150,450		264,270		(113,820)	76%	401,829
Sales and Services	20,000		12,133		7,867	-39%	10,786
Interest on delinquent accounts	5,600		8,859		(3,259)	58%	5,026
Miscellaneous	64,600		65,758		(1,158)	2%	55,765
Total operating revenues	\$ 937,750	\$	1,031,451		(93,701)	10%	\$ 1,213,010
Operating expenses							
Personnel expenses	370,563		347,494		23,069	-6%	366,888
Supplies and operating	169,875		150,084		19,791	-12%	153,541
Contracted services	22,600		23,735		(1,135)	5%	12,730
Insurance	10,125		9,640		485	-5%	10,082
Repairs and maintenance	82,500		80,197		2,303	-3%	77,451
General overhead	167,087		167,101		(14)	0%	155,970
Capital outlay	115,000		172,588		(57,588)	50%	-
Total operating expenses	\$ 937,750	\$	950,839		(13,089)	1%	\$ 776,662
Operating income (loss) as of 06/30	\$ -	\$	80,612				\$ 436,348

**FINANCIAL HIGHLIGHTS SEWER FUND**  
**FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	FY 2022						FY 2021
	Budget		Actual		Diff \$	Diff %	Actual
Revenues							
Operating revenues							
Sewer service	\$	1,900,000	\$	2,021,739	(121,739)	6%	\$ 2,201,061
Service charges		104,000		95,727	8,273	-8%	106,537
Special connection fees		416,874		710,476	(293,602)	70%	1,111,925
Sales and Services		2,000		-	2,000	-100%	5,155
Hauler fees		100,000		751,356	(651,356)	651%	135,290
Interest on delinquent accounts		10,500		25,558	(15,058)	143%	14,959
Miscellaneous		100		7,434	(7,334)	7334%	7,081
Contribution from General Fund		-		-	-	-	1,691,781
Total operating revenues	\$	2,533,474	\$	3,612,290	(1,078,816)	43%	\$ 5,273,789
Operating expenses							
Personnel expenses		797,313		683,689	113,624	-14%	762,665
Supplies and operating		391,547		404,750	(13,203)	3%	391,243
Professional services		1,000		880.00	120	-12%	-
Contracted services		22,100		38,753	(16,653)	75%	71,502
Insurance		22,677		20,213	2,464	-11%	20,046
Repairs and maintenance		67,500		84,028	(16,528)	24%	78,850
General overhead		271,679		271,686	(7)	0%	265,512
Debt service		592,158		568,058	24,100	-4%	179,630
Capital outlay		57,500		61,950	(4,450)	8%	-
Total operating expenses	\$	2,223,474	\$	2,134,007	89,467	-4%	\$ 1,769,448
Contribution to capital reserve		300,000		-			-
Transfers to general fund		10,000		-			-
Operating income (loss) as of 6/30	\$	-	\$	1,478,283			\$ 3,504,341

## WATER & SEWER FUNDS CAPITAL PROJECTS, ASSETS FY 22 AS OF JUNE 30, 2022

### Water Fund

#### Distribution:

Franklin, Bryant Hydrant	\$ 6,590
Franklin Ave. Well #2	\$ 29,666
Harrison Ave. Water Valves	\$ 42,353
Branch Street Well #3	\$ 84,034
Smart Meter Upgrade	\$ 9,945

### Sewer Fund

#### Collection:

William St. Pump Station	\$ 19,290
346 East Lift Station	\$ 10,122

#### Treatment Plant & Spray Site:

Kubota UTV	\$ 18,780
SS HVAC System	\$ 12,519
Broad St. Pump Station Evaluation	\$ 1,240



**FINANCIAL HIGHLIGHTS STORM WATER FUND**  
**FY 2022 TWELVE MONTHS ENDED JUNE 30, 2022**

	FY 2022						FY 2021
	Budget		Actual	Diff \$		Diff %	Actual
Revenues							
Operating revenues							
Service charges	\$	182,200	\$	169,204	12,996	-7%	\$ 189,232
Contributed revenues - grants		110,000		110,000	-	-	-
Interest on delinquent accounts		500		798	(298)	60%	-
Miscellaneous		50		49	1	-2%	28
Total operating revenues	\$	292,750	\$	280,051	12,699	-4%	\$ 189,260
Operating expenses							
Personnel expenses		109,438		98,133	11,305	-10%	95,357
Supplies and operating		24,122		9,975	14,147	-59%	18,667
Professional services		22,000		15,024	6,976	-32%	12,919
Contracted services		5,680		15,288	(9,608.00)	169%	6,190
Insurance		1,510		1,200	310	-21%	1,219
Capital outlay		110,000		10,369	99,631	-91%	-
Total operating expenses	\$	272,750	\$	149,989	122,761	-45%	\$ 134,352
Transfers to general fund		20,000		-			-
ARPA Grant Contributed Revenues		-		(110,000)			-
Operating income (loss) as of 6/30	\$	-	\$	20,062			\$ 54,908

**Storm Water  
Fund  
Capital Projects  
and Assets  
FY 2022 as of  
June 30, 2022**

**Storm Water:**

Washington St. Storm Drain Replacement      \$ 10,369



# In Conclusion ...

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Questions?



## Check Run Reports for:

07.20.22

07.22.22

**\*\*Full Check Runs Available in Online Packet**



Town of Berlin, MD

# Payment Register

APPKT02383 - 20220720SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name			Total Vendor Amount
<a href="#">0000241</a>	ATLANTIC HOTEL			1,320.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/20/2022	1,320.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
<a href="#">7212022 DINNER FY 23</a>	LESMA TOWN OF BERLIN AT ATLANTIC HOTEL	07/20/2022	07/20/2022	0.00 1,320.00

**Payment Register**

APPKT02383 - 20220720SW

**Payment Summary**

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	1,320.00
<b>Packet Totals:</b>		<b>1</b>	<b>1</b>	<b>0.00</b>	<b>1,320.00</b>



Town of Berlin, MD

# Payment Register

APPKT02390 - 20220722SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000323</a>	BERLIN AUTOMOTIVE					271.54
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	271.54	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">412599</a>	FORD F150 WATER PUMP	06/30/2022	06/30/2022	0.00	271.54	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000480</a>	CATO OIL CO., INC.					16,476.39
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	16,476.39	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">2218101</a>	TOWN VEHICLE GAS	06/30/2022	06/30/2022	0.00	16,476.39	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000511</a>	CHOPTANK ELECTRIC COOPERATIVE, INC.					1,043.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	1,043.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">FINAL FY 22</a>	UTILITY SERVICE FOR SPRAY SITES	06/30/2022	06/30/2022	0.00	1,043.26	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000529</a>	CINTAS FIRST AID & SAFETY					1,181.66
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	1,181.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">8405765579</a>	FIRST AID CABINET	06/30/2022	06/30/2022	0.00	1,181.66	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002647</a>	CINTAS RUGS					684.91
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	684.91	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">4123663857</a>	ANNUAL RUG SERVICE	06/30/2022	06/30/2022	0.00	55.35	
<a href="#">FY 22</a>	APR-MAY CLEAN RUGS AND RAGS - POWER PLANT	06/30/2022	06/30/2022	0.00	629.56	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000581</a>	COMPTROLLER OF MARYLAND					573.84
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	573.84	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">JUN FY 22</a>	ENVIRONMENTAL TRUST FUND REPORT	06/30/2022	06/30/2022	0.00	573.84	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000583</a>	COMPTROLLER OF MARYLAND					39,979.47
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	39,979.47	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">BRF-1 APR MAY JUN FY22</a>	BAYRESTORATION FEES	06/30/2022	06/30/2022	0.00	39,979.47	

# Payment Register

APPKT02390 - 20220722SW

<b>Vendor Number</b> <a href="#">0000584</a>	<b>Vendor Name</b> COMPTROLLER OF MARYLAND			<b>Total Vendor Amount</b> 2,396.94	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 2,396.94
<b>Payable Number</b> <a href="#">JUN FY 22</a>	<b>Description</b> ELECTRIC UNIVERSAL SERVICE PROGRAM	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,396.94
<b>Vendor Number</b> <a href="#">0000847</a>	<b>Vendor Name</b> ENVIROCORP, INC.			<b>Total Vendor Amount</b> 434.50	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 434.50
<b>Payable Number</b> <a href="#">IN2201783</a>	<b>Description</b> WEEKLY MONITORING DISCHARGE SAMPLES	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 434.50
<b>Vendor Number</b> <a href="#">0000888</a>	<b>Vendor Name</b> FASTENAL			<b>Total Vendor Amount</b> 3,320.17	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 3,320.17
<b>Payable Number</b> <a href="#">MDSAS132801,MDASA13276</a>	<b>Description</b> TOOLS, PIPES	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 3,320.17
<b>Vendor Number</b> <a href="#">0001066</a>	<b>Vendor Name</b> INNOVATIVE HEALTH SERVICES, LLC			<b>Total Vendor Amount</b> 1,080.29	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 1,080.29
<b>Payable Number</b> <a href="#">APR-JUN FY 22</a>	<b>Description</b> FSA HRA ADMIN FEES	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,080.29
<b>Vendor Number</b> <a href="#">0001397</a>	<b>Vendor Name</b> MARYLAND INDUSTRIAL TRUCKS, INC.			<b>Total Vendor Amount</b> 338.60	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 338.60
<b>Payable Number</b> <a href="#">-P06511</a>	<b>Description</b> A-25' WTR HS-EFG V6G & FREIGHT COST FOR ST SWEEPER	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 338.60
<b>Vendor Number</b> <a href="#">0003357</a>	<b>Vendor Name</b> NATIONAL AUTO FLEET GROUP			<b>Total Vendor Amount</b> 36,995.16	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 36,995.16
<b>Payable Number</b> <a href="#">2022 F250 FORD</a>	<b>Description</b> 2022 FORD SUPER DUTY F-250 SRW	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 36,995.16
<b>Vendor Number</b> <a href="#">0002022</a>	<b>Vendor Name</b> STUART C IRBY CO			<b>Total Vendor Amount</b> 4,200.00	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 4,200.00
<b>Payable Number</b> <a href="#">S013010462.001</a>	<b>Description</b> FULL REEL 350 URD 600 VOLT U/G CABLE	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 4,200.00
<b>Vendor Number</b> <a href="#">0002077</a>	<b>Vendor Name</b> TERRA FIRMA			<b>Total Vendor Amount</b> 1,200.00	
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 07/22/2022	<b>Payment Amount</b> 1,200.00
<b>Payable Number</b> <a href="#">1129-22-05</a>	<b>Description</b> PAVING WILLIAM ST	<b>Payable Date</b> 06/30/2022	<b>Due Date</b> 06/30/2022	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,200.00

**Payment Register**

**APPKT02390 - 20220722SW**

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002169</a>	TRACTOR SUPPLY CO					119.99
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      119.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">JUNE FY 22</a>	TOOLS,PARTS AND OTHER SUPPLIES	06/30/2022	06/30/2022	0.00	119.99	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002363</a>	WORCESTER COUNTY LANDFILL					2,129.60
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      2,129.60
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">JUNE FY 22</a>	SLUDGE FOR JUNE	06/30/2022	06/30/2022	0.00	2,129.60	

## Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	18	17	0.00	112,426.32
Packet Totals:		18	17	0.00	112,426.32



Town of Berlin, MD

# Payment Register

APPKT02388 - 20220722SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002636</a>	BRATTEN GARY					177.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	177.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">PER DIEM 7/20/2022</a>	TRAINING MPCTC - MEALS	07/21/2022	07/21/2022	0.00	177.00	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000455</a>	CARD'S TECHNOLOGY					5,412.50
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	5,412.50	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">OC50563</a>	COMPUTERS AND ACCESSORIES	07/21/2022	07/21/2022	0.00	5,412.50	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0003079</a>	CHESSER CODY					234.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	234.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">REIMB 7/20/22</a>	SAFETY GLASSES	07/21/2022	07/21/2022	0.00	234.60	

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000572</a>	COMCAST					3,237.47
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	158.39	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">141 016 0043323 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	158.39	
Check				07/22/2022	165.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0023325 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	165.75	
Check				07/22/2022	165.43	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0023325 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	165.43	
Check				07/22/2022	214.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0024711 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	214.25	
Check				07/22/2022	213.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0024711 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	213.70	
Check				07/22/2022	185.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0041947 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	185.70	
Check				07/22/2022	185.38	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0041947 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	185.38	
Check				07/22/2022	185.70	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0042184 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	185.70	
Check				07/22/2022	185.38	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">41 016 0042184 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	185.38	

**Payment Register**
**APPKT02388 - 20220722SW**

Check					07/22/2022	108.35	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0042978 JUL FY 23</a>	COMCAST DOWNTOWN WIFI	07/19/2022	07/19/2022	0.00	108.35	
Check					07/22/2022	165.75	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0043547 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	165.75	
Check					07/22/2022	165.43	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0043547 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	165.43	
Check					07/22/2022	371.04	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0052845 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	371.04	
Check					07/22/2022	369.11	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0052845 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	369.11	
Check					07/22/2022	27.03	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0053157 JULY FY 23</a>	TELEVISION SERVICE - POLICE DEPARTMENT	07/20/2022	07/20/2022	0.00	27.03	
Check					07/22/2022	185.70	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0149930 AUG FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/20/2022	07/20/2022	0.00	185.70	
Check					07/22/2022	185.38	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">41 016 0149930 JUL FY 23</a>	COMCAST INTERNET & DIGITAL SVCS	07/19/2022	07/19/2022	0.00	185.38	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>	
<a href="#">0003098</a>	DAVIS JR DAVID					42.37	
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b>	<b>Payment Amount</b>
Check					07/22/2022	42.37	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">7/19/2022 REIMB</a>	WORK SAFELY POLARIZED SUN GLASSES	07/21/2022	07/21/2022	0.00	42.37	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>	
<a href="#">0000847</a>	ENVIROCORP, INC.					134.00	
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b>	<b>Payment Amount</b>
Check					07/22/2022	134.00	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">IN2201784</a>	WELL SAMPLES	07/19/2022	07/19/2022	0.00	134.00	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>	
<a href="#">0000922</a>	FREEMIRE & ASSOCIATES					2,880.00	
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b>	<b>Payment Amount</b>
Check					07/22/2022	2,880.00	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">0000763-IN</a>	ANNUAL MONITORING HIGH TIDE	07/21/2022	07/21/2022	0.00	2,880.00	
<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>	
<a href="#">0003307</a>	GARRETT NEEB					455.00	
<b>Payment Type</b>	<b>Payment Number</b>					<b>Payment Date</b>	<b>Payment Amount</b>
Check					07/22/2022	455.00	
	<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<a href="#">JULY FY 23</a>	FARMERS MARKET MANAGER	07/21/2022	07/21/2022	0.00	455.00	

# Payment Register

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Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0000977</a>	GREAT AMERICA FINANCIAL					137.04
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	137.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">31962419</a>	COPIER LEASE POLICE DEPT	07/19/2022	07/19/2022	0.00	137.04	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001034</a>	HITCHENS TIRE SERVICE					1,567.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	1,567.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">00434783</a>	REPLACE BACK TIRE	07/20/2022	07/20/2022	0.00	1,567.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001083</a>	J & A BOTTLELESS WATER COOLERS INC					168.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	168.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">62987</a>	WATER COOLER RENTAL	07/19/2022	07/19/2022	0.00	168.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001280</a>	LAWSON JEFFREY D					177.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	177.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">PER DIEM 7/20/22</a>	TRAINING MPCTC - MEALS	07/21/2022	07/21/2022	0.00	177.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001316</a>	LOCAL GOVERNMENT INSURANCE TRUST					106,181.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	106,181.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">121388</a>	LGIT PROPERTY AND LIABILITY INSURANCE FY2023	07/19/2022	07/19/2022	0.00	106,181.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001414</a>	MARYLAND WATER QUALITY FINANCING ADMINISTRATIO					15,967.77
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	15,967.77	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">22127</a>	BERLIN EFFLUENT STORAGE & SPRY IRR SYSTEM	07/21/2022	07/21/2022	0.00	15,967.77	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001435</a>	MD ASSOC OF MUNICIPAL WST WTR AGENC					1,024.72
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	1,024.72	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">#fFY23</a>	ANNUAL DUES	07/21/2022	07/21/2022	0.00	1,024.72	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001565</a>	NATIONWIDE RETIREMENT SOLUTIONS					4,789.96
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	4,789.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">PPE 07/17/2022 FY 23</a>	NATIONWIDE RETIREMENT EMPLOYEE CONTRIBUTIONS	07/19/2022	07/19/2022	0.00	4,789.96	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0001676</a>	PENINSULA AUTO & TRUCK PARTS, INC					259.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/22/2022	259.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">200769</a>	BATTERIES CAMERA TRUCK	07/21/2022	07/21/2022	0.00	229.60	

## Payment Register

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<a href="#">200958</a>	GREASE POINTS	07/21/2022	07/21/2022	0.00	30.00
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0001717</a>	PNC BANK, N A	2,136.45			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	2,136.45		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">603869013 FY 23 AUG</a>	GRICE, GRAHAM, VINE STS PROJECT	07/21/2022	07/21/2022	0.00	2,136.45
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0001757</a>	RACETRACK AUTO CENTER	115.56			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	115.56		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">142783</a>	LOF AND TIRES 6747	07/21/2022	07/21/2022	0.00	115.56
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0002942</a>	ROMBLAD CONNOR A	119.62			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	119.62		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">REIMB 7/13/2022</a>	STEEL TOE BOOTS	07/21/2022	07/21/2022	0.00	119.62
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0002795</a>	SANDPIPER ENERGY INC	236.12			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	236.12		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">06-605972-67941-1 JULY FY 23</a>	GAS FOR POLICE DEPT	07/21/2022	07/21/2022	0.00	236.12
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0003245</a>	SNOW HILL VETERINARY SVCS LLC	69.00			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	69.00		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">7/11/2022</a>	BRAVECTO LUKE	07/21/2022	07/21/2022	0.00	69.00
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0002093</a>	THE DISPATCH	1,562.00			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	1,562.00		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">147738</a>	FARMERS MARKET AD JULY THRU SEPTEMBER	07/21/2022	07/21/2022	0.00	1,562.00
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0002163</a>	TOWN OF BERLIN	29,025.26			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	29,025.26		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">JULY FY 23</a>	TOWN UTILITY BILLINGS	07/22/2022	07/22/2022	0.00	29,025.26
<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Total Vendor Amount</b>			
<a href="#">0003207</a>	UNITED ENERGY TRADING LLC	859.96			
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		07/22/2022	859.96		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<a href="#">212327</a>	NATURAL GAS TRANSPORTATION - POWER PLANT	07/21/2022	07/21/2022	0.00	859.96

**Payment Register**

**APPKT02388 - 20220722SW**

Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002205</a>	UNITED WAY OF THE EASTERN SHORE					35.00
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      35.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">PPE 7/17/2022 FY 23</a>	UNITED WAY EMPLOYEE CONTRIBUTIONS	07/19/2022	07/19/2022	0.00	35.00	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002246</a>	VERIZON-000014448231					815.71
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      815.71
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">000014448231 JULY FY 23</a>	VERIZON TELEPHONE SERVICE 000014448231	07/21/2022	07/21/2022	0.00	815.71	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002247</a>	VERIZON-000718605643					55.62
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      55.62
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">000718605643 JUL FY 23</a>	VERIZON TELEPHONE SERVICE 000718605643	07/20/2022	07/20/2022	0.00	55.62	
Vendor Number	Vendor Name					Total Vendor Amount
<a href="#">0002857</a>	VERIZON-850462866001-13					47.35
Payment Type	Payment Number					Payment Date      Payment Amount
Check						07/22/2022      47.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<a href="#">850462866001-13 JUL FY 23</a>	VERIZON SERVICE 850462866001-13	07/20/2022	07/20/2022	0.00	47.35	

## Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	46	45	0.00	177,922.68
Packet Totals:		46	45	0.00	177,922.68



Town of Berlin, MD

UBPKT08715 - 20220718MC

# Refund Check Register

## Refund Check Detail

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-1260001-07	BERLIN HOUSING LIHTC LLC	6/30/2022	22665	62.45			62.45	Deposit
66-1300002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22666	57.52			57.52	Deposit
66-1310002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22667	57.52			57.52	Deposit
66-1320002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22668	57.52			57.52	Deposit
66-1330002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22669	57.52			57.52	Deposit
66-1340002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22670	57.70			57.70	Deposit
66-1350002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22671	57.52			57.52	Deposit
66-1360002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22672	57.52			57.52	Deposit
66-1370002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22673	57.52			57.52	Deposit
66-1380002-01	BERLIN HOUSING LIHTC LLC	6/30/2022	22674	57.52			57.52	Deposit
<b>Total Refunds: 10</b>			<b>Total Refunded Amount:</b>	580.31				

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	580.31
<b>Revenue Total:</b>	580.31

## General Ledger Distribution

Posting Date: 06/30/2022

	Account Number	Account Name	Posting Amount	IFT
<b>Fund:</b>	10 - ELECTRIC			
	10-1110-1098	CLAIM ON CASH-FUND 10	-580.31	Yes
	10-2010-2074	UNAPPLIED CREDITS	580.31	
		<b>10 Total:</b>	0.00	
<b>Fund:</b>	98 - POOLED CASH			
	98-1098-1000	CENTRAL DEPOSITORY CASH	-580.31	
	98-2498-2200	DUE TO OTHER FUNDS	580.31	Yes
		<b>98 Total:</b>	0.00	
		<b>Distribution Total:</b>	0.00	



Town of Berlin, MD

# Refund Check Register

## Refund Check Detail

UBPKT08717 - 20220719MC

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
55-0200001-09	EMERSON, JOHN & TINA	6/30/2022	22675	40.04			40.04	Deposit
55-0200002-00	EMERSON, JOHN & TINA	6/30/2022	22676	86.69			86.69	Deposit
66-0470591-21	BROOKS, JOEL	6/30/2022	22677	45.58			45.58	Deposit
66-1210031-16	BERLIN HOUSING LIHTC LLC	6/30/2022	22678	52.32			52.32	Deposit
66-1230041-12	BERLIN HOUSING LIHTC LLC	6/30/2022	22679	32.25			32.25	Deposit
66-1710001-00	BERLIN HOUSING LIHTC LLC	6/30/2022	22680	34.55			34.55	Deposit
66-1750001-00	BERLIN HOUSING LIHTC LLC	6/30/2022	22681	26.37			26.37	Deposit
66-1760001-00	BERLIN HOUSING LIHTC LLC	6/30/2022	22682	41.30			41.30	Deposit
66-1840001-00	BERLIN HOUSING LIHTC LLC	6/30/2022	22683	57.49			57.49	Deposit
<b>Total Refunds: 9</b>				<b>Total Refunded Amount:</b>	416.59			

## Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	416.59
<b>Revenue Total:</b>	<b>416.59</b>

## General Ledger Distribution

Posting Date: 06/30/2022

	Account Number	Account Name	Posting Amount	IFT
<b>Fund:</b>	10 - ELECTRIC			
	10-1110-1098	CLAIM ON CASH-FUND 10	-416.59	Yes
	10-2010-2074	UNAPPLIED CREDITS	416.59	
		<b>10 Total:</b>	<b>0.00</b>	
<b>Fund:</b>	98 - POOLED CASH			
	98-1098-1000	CENTRAL DEPOSITORY CASH	-416.59	
	98-2498-2200	DUE TO OTHER FUNDS	416.59	Yes
		<b>98 Total:</b>	<b>0.00</b>	
		<b>Distribution Total:</b>	<b>0.00</b>	