

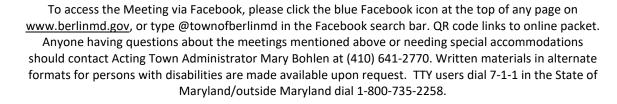
BERLIN MAYOR AND COUNCIL

Meeting Agenda

Berlin Town Hall 10 William Street July 25, 2022

7:00 PM REGULAR SESSION – Council Chambers

- 1. Approval of the Minutes for:
 - a. Executive Session of 07/11/2022
 - b. Statement of Closure for Executive Session 07/11/2022
 - c. Regular Session of 07/11/2022
- 2. Special Event Requests:
 - a. National Night Out August 2, 2022 Retired Senior Officer Claude Holland
 - b. Briddell Family Foundation September 3, 2022 Kwanza Briddell
- 3. Nature Conservancy Agreement Water Resources Director Jamey Latchum
- 4. Motion 2022-08: Motion approving adding additional signage indicating that Commerce Way will also be known as Tindley Way, in honor of Dr. Reverend Charles Albert Tindley Economic and Community Development Director Ivy Wells
- 5. Annual Parks Development Plan Acting Town Administrator Mary Bohlen
- 6. Berlin Fire Company President David Fitzgerald
 - a. Quarterly Presentation Fire and Rescue followed by Emergency Medical Services
 - b. Approval of the Berlin Fire Company and Emergency Medical Services Agreements
- 7. Acting Town Administrator's Report
- 8. Departmental Reports
- 9. Comments from the Council
- 10. Comments from the Mayor
- 11. Comments from the Public
- 12. Comments from the Press
- 13. Adjournment





07.11.22 REDACTED Closed Session Minutes

CLOSED SESSION MAYOR AND COUNCIL OF BERLIN MARYLAND Monday, July 11, 2022

Present: Mayor Zackery Tyndall, Council Vice-President Dean Burrell, Councilmembers Shaneka Nichols,

Jack Orris, and Troy Purnell.

Staff Present: Acting Town Administrator Mary Bohlen, Chief of Police Arnold Downing, Human Resources

Director Kelsey Jensen, and Town Attorney Natalie Saleh

Absent: Councilmember Jay Knerr

Others present: None

Authority to close session: Pursuant to Maryland General Provisions Article; Sec 3-305(b):

(10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans; and

(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The start of the meeting and vote to close the session was streamed live via Facebook.

On Monday, July 11, 2022, at approximately 6:00 PM, Mayor Tyndall read the statement of closure and requested a motion to close the session. Councilmember Orris so moved, Councilmember Nichols seconded and the vote to close the session was unanimous (4-0-0 with Councilmember Knerr absent). The Facebook livestream ended at approximately 6:02 PM and the Closed Session moved to the Conference Room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD

Mayor Tyndall asked for a motion to adjourn the Closed Session. Councilmember Burrell so moved, Councilmember Nichols seconded, and approval was unanimous. The meeting adjourned at approximately 7:00 PM.

Respectfully Submitted,

Mary T. Bohlen

Deputy Town Administrator



Closed Session Summary To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Date and time of closed session: July 11, 2022 at 6:00 PM
- b. Place (location) of closed session: <u>Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room</u>
- c. Purpose of the closed session: <u>a) Berlin Police Department; b) Berlin Fire Company and Emergency Medical Service Agreements</u>
- d. Date and time that we will return to public meeting: July 11, 2022 at 7:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Orris
- b. Seconded by: Nichols
- c. Members voting in favor: Burrell, Purnell
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: Knerr

3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b):
 - (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans; and
 - (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
a) Berlin Police	Z. Tyndall, D. Burrell, S. Nichols, J.	None
Department; b) Berlin	Orris, T. Purnell	
Fire Company and	M. Bohlen, D. Gaskill	
Emergency Medical	At start: K. Jensen, A. Downing,	
Service Agreements		

This statement was made by: Mayor Zack Tyndall, presiding officer
List members who have received open meetings training (at least one member must be in
attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Acting Town
Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David
Gaskill.

Reg. Session 07.11.22



BERLIN MAYOR AND COUNCIL

Meeting Minutes
Monday, July 11, 2022

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Troy Purnell, Jack

Orris, and Shaneka Nichols.

Absent: Councilmember Jay Knerr.

Staff Present: Acting Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Public Works Director Jimmy Charles, Town Attorney David Gaskill, and Human Resources Director Kelsey Jensen.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:05 PM.

1. Approval of the Minutes for:

a. Executive Session of 06.27.22:

On the motion of Councilmember Orris, second by Councilmember Nichols, the Executive Session minutes of June 27, 2022, were approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell	Х				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr					Х
Voting Tally	4				1

b. Statement of Closure for Executive Session of 06.27.22:

Mayor Tyndall read the Statement of Closure.

c. Regular Session of 06.27.22:

On the motion of Councilmember Orris, second by Councilmember Nichols, the Regular Session Minutes of June 27, 2022, were approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	Х				
Jay Knerr					Х
Voting Tally	4				1

- 2. Worcester Youth and Family Youth Program Annual Presentation Jennifer Leggour, Executive Director, and Leslie Dixon, Youth Program Coordinator, presented information from the 2021 program and what has taken place this summer. Councilmember Nichols asked if it were possible for a student in summer school to join once that is over; Ms. Dixon said it was, they would apply and have a spot held for them at whatever date was needed.
- 3. Water and Sewer Capital Fees and Stormwater Rates Recommendations: Jean Holloway, Southeast Rural Community Assistance Project (SERCAP).
 - a. Resolution 2022-05: Establishing Water and Sewer Capital Service Fees Ms. Holloway said she would still recommend re-assessing the rates after six more

Ms. Holloway said she would still recommend re-assessing the rates after six months with the new meters which will hopefully be installed by January 2023; she added that the new meters should account for 80-90% of the lost revenue and will eliminate any chance of human error. Councilmember Orris questioned the timing and expressed concerns about not waiting to see if the new meters make up for lost revenue, he said the need to increase or assign new fees may not be necessary. Ms. Holloway said the Town needs to build up its capital and it's long overdue. Ms. Holloway added that after six months they may find that the rates for usage are appropriate, but she does think it may need to be reconfigured which may increase or decrease user's bills, but she feels the service fee is needed regardless; she added that lenders have said the Town is not sustainable. Finance Director Natalie Saleh stated that the funds would be earmarked and placed in capital reserves for emergencies or capital needs. Councilmember Purnell asked what the fee would bring in annually; Ms. Holloway said \$534,180; Councilmember Purnell said the Town would need a lot more than that for anything major, but it's a start.

Resident Marie Velong asked when something will be put in place to protect the funds; Ms. Saleh said it is already in place via Resolution 2022-02, and the funds cannot be used for personnel, only capital projects and before being utilized, it will require Council approval. Ms. Velong then asked about the inequity of the Equivalent Residential Units (ERU) between residential and non-residential, Mayor Tyndall said this question relates to Resolution 2022-06. Darl Kolar EA Engineering, Science, and Technology, Inc. explained that the ERU for residential and non-residential is estimated based on square footage of the property and said there is a formula to calculate this; Ms. Saleh said she can address this in the next agenda item. Ms. Velong then asked why the fees are not built into the rate, she said it is confusing to have several different fees on the bill. Ms. Holloway said the fixed cost is for debt service and reserves while the variable rate cost is based on usage, which soon will account for every ounce of water that is being used, so billing will be more accurate, but the Town can combine the two later.

Resident Ryan Nellens said when Sandpiper did the meter replacements in Town, it did not go well. When they took pipes out it there was damage that ended up costing more money, so the Town needs to keep that in mind, that this project could be more than what was bargained for.

On the motion of Councilmember Purnell, second by Vice-President Burrell, Resolution 2022-05 was approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell	Х				
Jack Orris		Х			
Shaneka Nichols	Х				
Jay Knerr					Χ
Voting Tally	3	1			1

b. Resolution 2022-06: Establishing Stormwater Management Utility Fees

Finance Director Natalie Saleh explained the recommendation. Councilmember Orris said he thinks they need to look at the utility as a whole since it is not sustainable; Vice-President Burrell agreed. Darl Kolar EA Engineering, Science, and Technology, Inc. said while it may not been sustainable, it has helped to generate \$2.3 million in grants; Ms. Saleh added that without a rate restructure the general fund is going to have to continue to make transfers to the fund.

Resident Marie Velong went back to her question about the ERU rates; Mayor Tyndall said it is an equitable charge and they have a table they can share showing the commercial and residential rates that may give a clearer understanding of the rates.

Resident Gabe Purnell said he feels there is an injustice when it comes to the attention that the East side of Route 113 receives over the West side, specifically Cannery Village's layout, removing property access from a resident, Maple Avenue, and the ditch behind Wallace Purnell's home. Water Resources Director Jamey Latchum said he has been out to Wallace Purnell's home several times and said the ditch belongs to the County; Mr. Purnell said it does not, he said his wife, County Commissioner Diana Purnell, spoke with the County and said the ditch belongs to the Town. Vice-President Burrell said perception is an individual thing and he thinks good things are going on with both sides of Town; he added that it is clear that the Town and County do not agree on who is responsible for the ditch; Mr. Purnell said then they need to get the officials together and decide. Councilmember Nichols said she has been out there several times and done her due diligence and said that she and Ms. Purnell made the call to the County ditch maintenance worker together, he said he would be out, but evidently was not. Mr. Purnell then said he does not care who it belongs to the Town needs to do something about it and they need to address the flooding issues in Town. Mayor Tyndall said staff resources are not allocated to only one side of Town.

Resident Steve Green said he has commercial and residential properties in town and said his commercial bill is four times the cost of the residential bill, he recalls when the rates went into effect, there were comments about Berlin being built on the backs of the businesses, which he does not agree with; but he asked how this could affect his bills. Mr. Kolar said the additional revenue generated annually for residential would be approximately \$75,400 and non-residential would be approximately \$48,000; Mayor Tyndall said this is because the number of residential properties outweighs the number of non-residential properties.

On the motion of Councilmember Purnell, second by Vice-President Burrell, Resolution 2022-06 was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell	Х				
Jack Orris		Χ			
Shaneka Nichols	Χ				
Jay Knerr					Х
Voting Tally	3	1			1

4. Stormwater Project Updates

Darl Kolar EA Engineering, Science, and Technology, Inc. presented the updates on stormwater projects; he also referred to a Maryland Coastal Bays Priority Document which he said with their approval, he would share with the Town. Resident Gabe Purnell said he is shocked that Maple

Avenue and the rest of the East side of Route 113 is not addressed, and the drains are covered, he then left the meeting. Councilmember Nichols said the covered drains are a requirement of MDE during construction. Vice-President Burrell said he wants the priority list to be shared with residents, so they know what is considered a priority by the professionals. Economic and Community Development Director Ivy Wells said the Town should try to implement more pervious pavement when there is future development; Planning Director Dave Engelhart said he agrees, and the Planning Commission has been recommending that with development.

5. Minority and Women Business Plan

Acting Town Administrator Mary Bohlen said this is something that is needed for a grant process and has been implemented in the past. Vice-President Burrell asked if these statistics need to be reported at the end of the year; Economic and Community Development Director Ivy Wells said no, but it will be tracked for potential audits, and it is a requirement of the grant process to have the plan in place. Councilmember Orris asked about veteran owned businesses; Ms. Bohlen said it is not requirement of this grant but can always be added by the Council.

On the motion of Councilmember Orris, second by Councilmember Nichols, the Minority and Women Business Plan was approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Χ				
Troy Purnell	Χ				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr					Χ
Voting Tally	4				1

6. Nomination to Board of Supervisors of Elections – Mayor Zack Tyndall said this item was tabled.

7. Acting Town Administrator's Report – Mary Bohlen

Ms. Bohlen said the Parks Commission met on Tuesday, July 5, 2022. She also mentioned she is working on election preparation for the Board of Supervisors of Elections first meeting for the 2022 Municipal Election, it will be held next Tuesday, July 12 at 5:30 PM. Councilmember Orris asked what the status was with the Henry Park basketball lighting, Ms. Bohlen said they have not heard back yet, these grants usually take a lot of time.

8. Departmental Reports:

a. Economic and Community Development Director – Ivy Wells

Ms. Wells said the Pollinator Way mural is completed, it just needs to be sealed, and due to a shortage of supplies, the Bio-Retention Gardens are taking longer than expected. She has been working on updates to the BerlinMainStreet.com website. The Community Legacy Grant for additional Façade Grant funding has been submitted; notifications will be sent towards the end of this year; current Façade Grant funding is depleted. She is working on both RFPs for security cameras and modified vehicular barriers, which will be grant funded. Completed the monthly Berlin Main Street Report for DHCD. The fireworks show was a success, thank you to Officers Lawson and Bragg for their help that day. Lastly, Main Street Berlin has been awarded the Trip Advisor Travelers' Choice Award as one of the top 10% attractions worldwide.

b. Planning and Zoning Director – David Engelhart

Mr. Engelhart said they issued eight Building Permits which included two fence permits, two inground pool permits, one deck permit, one detached garage permit, and two remodeling and repair permits. They also issued two Notices of Violation, one for grass, and one for an unregistered vehicle. Lastly, the Historic District Commission met on July 6th and approved a mural on Gay Street for Jeff Auxer Designs, an inground pool at 103 South Main St., and signage for Mandala Pies on William St.

c. Electric Utility Director – Tim Lawrence

Mr. Lawrence said they completed demands and meter reading and meter re-reads. They assisted with LED lighting upgrades at the Berlin Little League Fields. Completed weed control throughout Town and at the Powerplant. Installed underground service on Branch Street. Assisted with tank issues at the Wastewater Plant. Powerplant maintenance. Straightened the street light poles at the Berlin Police Department. Installed temporary construction service at Walnut Hill. Street light repairs and tree trimming throughout Town. Lastly, he mentioned again that there will need to be a 2–6-hour town-wide outage for a repair to a transformer, once the materials arrive, he will provide an updated timeline and more information.

d. Police Chief - Arnold Downing

Chief Downing reported that on July 1st police reform started, they are working with the County on the changes that will be implemented. He thanked Retired Officer Claude Holland for his work on National Night Out which will take place on August 2nd. Lt Lawson participated in a safety review at the Berlin Behavior Health Center, he added that they have been slammed with Emergency Petitions. He also stated that staff prepared and coordinated traffic control and public safety for the town's firework display.

e. Finance Director – Natalie Saleh

Ms. Saleh reported that they are closing out FY2022 and completing audit preparation. PKS and Co will be completing the preliminary audit on September 12th. Completing year end reviews of bonds and loans balances. Preparing Water and Sewer capital fee and Stormwater rates review and recommendations. Working on past due accounts, collections and disconnects. She mentioned that they have had over 200 customers sign up for paperless billing. They are working to address security concerns by doing a small remodel in the customer service area. Lastly, she mentioned they will begin working on an electric rate study.

f. Water Resources Director – Jamey Latchum

Mr. Latchum reported that they have been doing meter reads and re-reads. Repaired a storm pipe at the corner of West and Abbey. Completed sinkhole repairs and storm pipe/catch basin repairs on Washington St. A new hire began as the Wastewater Plant Operator Trainee this past week. They assisted with the fireworks event. Replaced a pinch valve for a septage receiving station. Completed inventory of distribution/collection parts. Stormwater meeting with EA. They are working toward completing work on Branch St wellhouse, well #3. Resident Marie Velong asked if the repairs on West Street are completed; Mr. Latchum said they are trying to see if the repair will hold.

g. Public Works Director – Jimmy Charles

Mr. Charles said they placed American flags at Henry Park and mended the fence. Cleared stones and ties from the parking lot on Commerce St and grinded six stumps, they will plant new trees in the area soon. Working on a design for the Commerce Street pocket park and signage. Purchased plants for beautification projects at SDP and the Post Office. Cleaned and prepped Heron Park for fireworks. Lastly, they have two summer seasonal employees. The Council thanked Mr. Charles

and his crew for helping to beautify Berlin. Vice-President Burrell said he is very proud to hear that Berlin is in the top 10% on Trip Advisor but said something needs to be done with the trash cans on Main Street. Mayor Tyndall said they have tried several things to clean them but may have to consider new cans.

A member of the audience (they did not state their name) asked if anyone has applied for the Short-Term Rental License; Mr. Engelhart said they have received applications but have not been able to do any inspections or issue any licenses yet; Mayor Tyndall asked if the number of applications or licenses issued can be included in the weekly reports.

h. Human Resources Director – Kelsey Jensen

Ms. Jensen reminded staff that Jolly Rogers Day will take place on July 30th from 10am-6pm. Please let her know by July 20th if you want to attend, tickets are discounted to \$20. She also thanked Councilmember Knerr for donating 10 tickets that were raffled off to full time employees. She said she onboarded one police officer, one plant operator trainee, one public works seasonal employee, and will be onboarding a lineman 3rd class next week. She said they posted three new positions, Stormwater General Laborer, Spraysite Operator, and Assistant Superintendent of Water; she added that there are still vacancies for Police Communications Officers and Police Officers. She said she has been working on fiscal year end and start housekeeping. Lastly, she is trying to gather what would be needed to complete a salary survey, she asked all departments to update job duties on their job descriptions and she will work on formatting them to be uniform. She also asked all departments to share what licenses are legally required to operate their facilities and who holds those licenses in the department.

9. Comments from the Council:

Vice-President Burrell apologized for raising his voice this evening but stated that the comments this evening were offensive.

Councilmember Nichols said she will not apologize for what she said, she is invested in the Town and cares about all parts of the community, she is here to represent the folks who cannot be here to do it for themselves.

Councilmember Orris said he has seen a lot on social media about policing issues and concerns; so he would like to forgo the roundabout on Flower Street and use half of the funding for police salaries and return the Counties portion to them. Mayor Tyndall said the funds are an advancement from impact fees so cannot be used for that purpose. Councilmember Orris said if it is from impact fees then they should take \$122,000 from the \$1.6 million in reserves; Mayor Tyndall said the Chief has not asked for any additional funds. Councilmember Orris said a department should not have to ask for the funds, the Mayor and Council should be proactive and do what is needed for the department. Acting Town Administrator Mary Bohlen said it would need to be a more formalized request with documented funding paths. Vice-President Burrell said he would like to table this and discuss it at the July 25th meeting.

10. Comments from the Mayor:

Mayor Tyndall thanked Town staff for the fireworks show and felt it was a great success. He also said he is looking forward to National Night Out and hoped to see everyone in attendance. Lastly, he thanked Public Works for moving the stage to the ballfields for Little League State Championship.

11. Comments from the Public

Resident Marie Velong said the Town does do a lot for the East side of Route 113. She also said that she is disappointed the town removed dogwood trees for the murals and felt the murals needed an explanation; Town staff mentioned that the trees were dead bradford pears and they are working on QR codes with audio clips for the murals.

Resident JB Bunting said he has been in law enforcement for 15 years and started his career with Berlin, he would love to have stayed in Berlin, but cannot afford to work and live in Berlin. He said that many officers feel Berlin is a desirable area to work and is like a family. He said the Town needs to work on retention and obtaining LEOPS. Human Resources Director Kelsey Jensen explained the LEOPS timeline, she said they can make application from September to October, and they are told the study should be finished in the January/February timeframe, but you can only enter into LEOPS at the start of the State's Fiscal Year, so July 1, 2023, at the earliest.

Resident Michael Hickman said since 2005, 19 officers have been hired in that time, and only six remain. He said many law enforcement officers love Berlin, but see it as a stepping stone. He said the department needs pay increases and LEOPS. He said it is clear that the department has hit a critical number of officers, so it is up to the Town to take action.

Christina Bireley said her husband is a Berlin Officer and there are many nights where he works alone, she is concerned for his safety. She said when officers are hired in Berlin they usually leave for better pay and better retirement. She said the Town needs to act now, they cannot hire police officers and when they do, they cannot retain them. She said 25 years ago they had more officers on staff than they do today, even with development in Town. She said she feels obligated as the spouse of an officer to speak up, so the Town does not end up in a position like Delmar. The town needs to offer adequate pay and a 25-year retirement.

Chief Downing thanked the community and the wives of our officers for their support. He said he stands firm with the statement that if the Town wants to do something it needs to be made a priority. They face challenges every day with staffing and said it increases the chances of not being able to provide adequate service to the community, officer injuries, or worse. He said he is proud of every one of his officers and wants them to retire with Berlin. He said no one has ever had a non-medical related retirement from the Town; he wants to be the first. He said he has been to far too many funerals in his life for officers that were trying to do their jobs. He said they could have still turned in the paperwork for LEOPS in February and could have been enrolled in July 2022, but it was not a priority to the Town. Mayor Tyndall said he sees a path forward now and they have the funding to join, where in the past they did not. Mayor Tyndall said he thinks they are taking the proper steps to obtain LEOPS for the Officers of Berlin. Vice-President Burrell said it will take work from the Council and the Taxpayers to make it happen, but they want to see it happen for the Officers of Berlin.

12. Comments from the Press – none.

13. Adjournment:

On the motion of Vice-President Burrell, second by Councilmember Purnell, the Mayor and Council meeting was adjourned at approximately 9:55 PM.

Name	Coun	ted to	ward Quorum		
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				,
Troy Purnell	X				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr					Χ
Voting Tally	4				1

Respectfully Submitted,

Kelsey Jensen

Human Resources Director



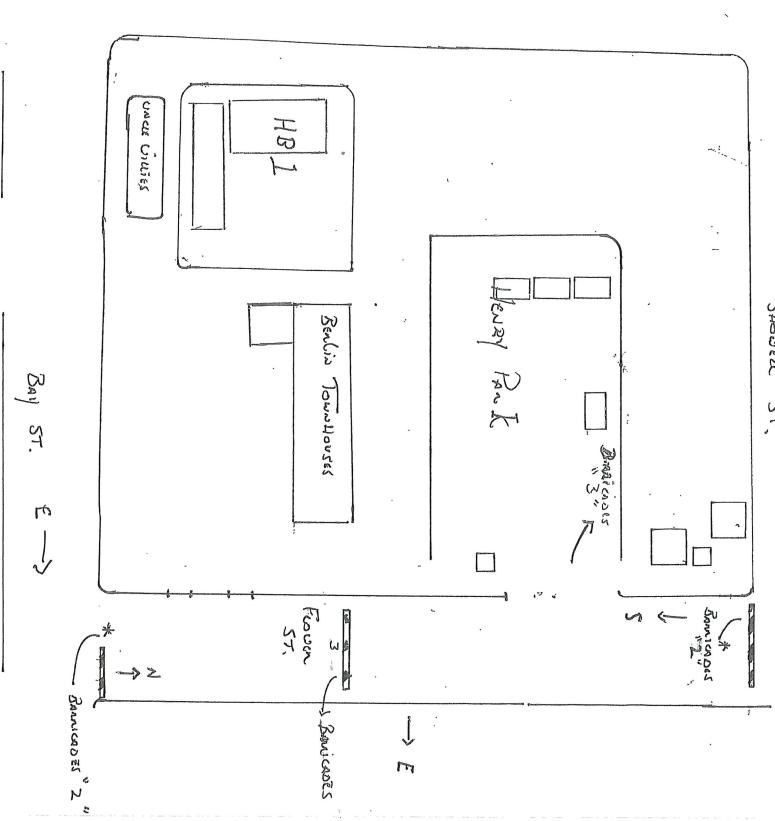
SPECIAL EVENT APPLICATION



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

1 1						
Today's Date: 7 6 2.2	Event Start time: 4pm Road Closure Start: 3,30 Pm					
Requested Date(s) of the event:						
Name of tvere.	End time: 7 pm End: 7 pm					
Name of (vene	*Location of Event: HENRY PARK, FLOWER ST.					
National Night Out	*If activity is in a Town park, a Parks Reservation form must be					
Estimated number of attendees:	complete.					
Applicant Name: 5.0. C. Holland, Retired	Applicant Cell Phone:					
Sponsoring Organization or Business Name:	<u>443 783 6053</u> Email:					
Benlin Police DEPT	Cholland Oberlin md pd-org					
Person(s) to Contact Day of Event:	1					
_						
Description of event: Name:	, Cell #					
Description of event: NATIONAL NIG	HT OUT 2022					
If fundraiser, please indicate the beneficiary:						
How many and what types of vendors (ex. Food, craft, art, kid	s activity, etc.):					
Will there be live music or a DI? Yes No. If yes what	type of music polyton VALIETY of					
Will there be live music or a DJ? Yes No. If yes, what What is your plan for the following:	705 805 90'S AND HULLENT					
Marketing/Advertising:	, , , , , , , , , , , , , , , , , , , ,					
(Parking/Shuttle: VACANT LOT ACROSS FEE	on 113 Flower St.					
Inclement weather: No Rain Date Bu	ENT HELD RAID ON SDINE					
The event sponsor hereby agrees to the following conditions:						
1. The Town of Berlin, its representative(s) and/or agent(s) will be held harm 2. The event sponsor is appropriately insured. Proof of insurance may be rec	less for any loss, damage, or liability incurred in connection with the event. quired; if the event sponsor does not possess the appropriate insurance, the Town of					
Berlin may require the purchase of one-time event insurance through the Tov	wn of Berlin's insurance carrier.					
3. The event sponsor will be responsible for any costs incurred by the Town a leased properties.	s a result of damage done during the course of the event to Town-owned, rented, or					
	nining any licenses, permits, rights-of-way, etc. for the event, including any permits					
associated with such will be the sole responsibility of the event sponsor and/	ministration or any other agencies as appropriate. Any fees or other conditions or its participating vendors.					
5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event						
ending. Private property remaining beyond one hour will be removed from the						
By my signature below I identify myself as the representative of the above-na	amed organization and/or the individual responsible for adherence to the conditions					
as set forth.						
Signature:	- Date: 1 1 1					
@ 31 //	7 6 22					
Printed Name: C. HO CAND	" " " " " " " " " " " " " " " " " " " "					

Note: I Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required. Street closure? Now Barricade locations must be marked on map.				
Street closure? Highway Administration Request for Road Closure may be required.				
Blockage/Closure Time: Start: Start:				
State Highway Form submitted if applicable, Will on-street parking areas need to be cleared? Will parking areas need to be cleared/closed? Will parking areas need to be cleared/closed? Note: The Electric Department will assist with completion of Service Form. Will there be vendors or activities requiring access to electricity? Will there be banners to be hung? Will there be wendors/individuals selling goods or services as part of the event? Wendor's Application and Certification for Peddling and Soliciting. Wendor's Application and Certification for Peddling and Soliciting. Wendor's Permit(s) needed/submitted? Wendor's Permit(s) needed/submitted? Wendor's Permit(s) needed/submitted? Wendor's Permit(s) needed/submitted?				
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State Highway Auffillistration reduction road closure	3			
Park Reservation Application and Permit				
Request for Electric Service				
Request for Banner Placement				
Sign Permit				
Vendor's Application and Certification for Peddling and Soliciting				
Business Use of Park Application				
Proof of Insurance				
Other:				
Approved by the Mayor and Council on theday of, 20 . For Opposed Abs	tain.			



STOSEC



TOWN OF BERLIN PARK PAVILION RESERVATION FORM



THIS FORM MUST BE COMPLETED AND DELIVERED TO TOWN HALL WITH DEPOSIT IN ORDER TO CONFIRM RESERVATION. NO VERBAL RESERVATIONS WILL BE ACCEPTED.

TO TEXAMINED WILL BE ACCEPTED.
TODAY'S DATE: 7 6 22 EVENT/ACTIVITY DAT \$ 222 TIME FROM: 4pm TO: 7pm
NAME: CLAUSE HOLLAND Anticipated # of attendees 500 ADDRESS: Henry Park, Beclin Mo.
PHONE: 410 641-1333 116 EMAIL: Cholland berlind polons ORGANIZATION: BENLIN P.D. WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR SERVICES? YES NO
DESCRIPTION OF EVENT/ACTIVITY: National Night Out ZOZO
PARK REQUESTED
Stephen Decatur Park, Tripoli Street Dr. William Edward Henry Park, Flower Street
Use this form for:
a) One-day pavilion use; and
b) Gatherings of 50 or fewer people
Individuals/Organizations meeting any of the criteria below must meet with Town Staff. Call 410-641-2770 for
information.
a) More than one consecutive date;
b) More than 50 people;
c) Any event/activity that charges attendees a fee and/or involves the sale or goods or services;
d) Use of any other areas of the park, such as athletic courts;
e) Use of Heron Park.
Fees: \$50.00 per day plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition.
Fallure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00
and/or refusal by the Town of Berlin to permit the user to reserve the park in the future.
Notes/Comments:
I, the undersigned have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s). I am responsible for collection and removal of all trash associated with my event. I understand that vehicles are not permitted in the parks beyond the parking lots. NO EXCEPTIONS. I understand that this reservation is only for the facility indicated above; all other areas of the park are open to the public and may be in use during my event. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.
Signature: 50, C. N. Date: 7 6 22
Office Use: Clerk: Fee Pd: \$ Date: Refund: Q YES Q NO Date:





Note: This form is to be completed by/with Town staff. It will be the determination of Town staff if additional services are required for the event/activity. Based on that determination additional forms and meetings with Town staff may be required to insure a successful event.

TODAY'S DATE: _7/19/22	EVENT/ACTIVITY D	ATE: _9/3/22	TIME FROM:_7:30p	TO: _9:30p
NAME: _Kwanza Briddell	-	ed # of attendees 418 Hammond Stree		
PHONE:443-990-1582ORGANIZATION:_Briddell Family Found (IF APPLICABLE)		WILL EVENT IN	VOLVE FEES PAID BY ATTENDER	
DESCRIPTION OF EVENT/ACTIVITY:		y and movie night REQUESTED		
□Stephen Decatur Park, Tri Street □ Pavilion □ # ofTennis C □Other	poli	X Dr. William Street 2 # of	Edward Henry Park, Flo X Pavilion _2Basketball Coul	rts (max
☐ Heron Park				
PLEASE CHECK ALL THAT APPLY BELC More than one consecutive of X More than 50 people; Any event/activity that charg X Use of areas other than the p	late; es attendees a fee an	d/or involves the sa	ale or goods or services;	
Fees: \$50.00 per day per amenity, pl good condition. Failure to adhere to of that \$25.00 and/or refusal by the Office Use Only:	the parks rules and/o	or leave the facility	in good condition may resul	•
Fee calculation: \$50.00 X1 (number of facili \$10.00 for electric X1 (nu	ties requested) = \$ umber of days) = (b) \$	_50.00 X1_ 510.00	(number of days) = (a) \$	\$_50.00
(a) + (b) = \$_60.00 Total fee	to be paid			
Does activity require any additional ☐ Additional trash cans ☐ Additional picnic tables ☐ Road Closure	Town services?			

☐ Other Referral to another department/additional forms to be completed	
Notes/Comments:	
_	
Park Reservation Form January 2022	
I, the undersigned acknowledge and agree to the following:	
1. PARKS RULES: I have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerp of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s).	ıt
2. VEHICLES STRICTLY PROHIBITED ON PARKS' GROUNDS. I understand that vehicles are not permitted in the parks beyond the parking lots. ABSOLUTELY NO EXCEPTIONS without prior express authorization.	
3. RESERVATION OF FACILITY(IES). I understand that this reservation is only for the facility(ies) indicated above; all other areas of the park are open to the public and may be in use during my event.	′
4. LIABILITY INSURANCE/RELEASE OF LIABILITY: I certify that I or the organization which I represent possesses appropriate liability insurance and that, upon request, I will provide the Town of Berlin with verification of such insurance. If I do not possess such insurance, I understand that purchase of insurance may be required for this event/activity. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.	

Park Reservation Form January 2022







This information has been prepared to assist you and

Town staff in planning and meeting the necessary requirements to hold a Special Event in the Town of Berlin. There may be other forms required of you and/or your participants (vendors).

<u>Downtown events:</u> please see below for important information regarding submittal periods and restrictions.

The staff of the Town of Berlin will assist you as much as possible in the completion of any documents required by the Town of Berlin and in scheduling an appearance before the Mayor and Council and/or other appropriate Board or Commission of the Town as applicable.

Approval of a Special Event does not authorize the organizers to violate any applicable Town, County or State codes, ordinances, rules or regulations; open-container laws are strictly enforced. Additional restrictions or requirements may be put in place by the Town of Berlin or its authorized agent(s). Additional regulations imposed by Worcester County and/or the State of Maryland may apply; applicant is responsible for all applications to the appropriate agencies of the county or state, payment of any fees to those agencies and adherence to all rules, regulations and requirements of those agencies.

All events are on a first-come-first-served basis and provision of amenities such as tables, trash cans, etc. is at the discretion of Town staff. It is the event organizers responsibility to meet the submission deadlines of any other applicable agency of the State of Maryland or Worcester County.

The responsible party's signature where indicated, signifies understanding and acceptance of the information contained within this document.

Town of Berlin Downtown Event Application Policy

FORM MUST BE COMPLETED IN FULL AND INCLUDE CERTIFICATE OF INSURANCE AND DETAILED DESCRIPTION OF EVENT.

- All downtown events for the following year must be submitted between July 1-September 1.
- Only 1 event that requires Town services will be scheduled per day. Event organizers are encouraged to check the Town calendar and coordinate with Economic Development staff in advance of submitting their application.
- Events will be reviewed by staff for compliance with this policy:
 - Organizers are required to meet with staff to discuss the event in detail prior to application approval and 2-3 weeks before the event.
 - o Town Administrator may authorize non-alcohol events that have a good track record with the Town.
- New events and events that include alcohol will be submitted to the Mayor and Council for their approval in September for events to be held in the following calendar year.

Restrictions:

- Loud generators will not be permitted. Generators are not to be louder than 58dB.
- Vendors must be out of the road by the end of event time that's approved by the Mayor and Council. Vendors must remove their own trash.
- Food vendors must remove all grease and food waste. Dumping grease onto the road, into the sewer or any trash receptacle/dumpster is not allowed per Town Code.

Approval of event will be determined by the Town of Berlin. We will notify you if you have been selected to present your event for approval by the Mayor and Council. Your appearance for approval by Mayor and Council is mandatory.





This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: 7/19/22	Event Road Closure Start time: 7:30p Start:				
Requested Date(s) of the event: Sep. 3, 2022	End time: 9:30p	End:			
Name of Event: Back to School Movie Night	*Location of Event: Henry Park				
Estimated number of attendees: 200	*If activity is in a Town park, a Parks Reservation form mube complete.				
Applicant Name: Kwanza Briddell	Applicant Cell Phone: 443-990-1582				

Sponsoring Organization or Business Foundation	s Name: Briddell Family	Email: briddellfoundation@gmail.com								
Person(s) to Contact Day of Event	Name:Kwanza Bridde	ell, Cell #443-990-1582_or 240-432-7993								
	Name:_Shukura Ellison, Cell #443-366-4433									
Description of event: Back to school supply giveaway and movie night										
If fundraiser, please indicate the ber	neficiary:									
How many and what types of vendo	ors (ex. Food, craft, art, kid	s activity, etc.):								
Will there be live music or a DJ? X Yes \(\subseteq \text{No. If yes, what type of music - children appropriate - What is your plan for the following: \(\text{Marketing/Advertising} : \text{flyers, social media, website, coordinating with Ivy Well - town of Berlin - Parking/Shuttle} :										
Inclement weather:										
event sponsor is appropriately insured. Proo Berlin may require the purchase of one-time 3. The event sponsor will be responsible for or leased properties. 4. The event sponsor and/or its participating permits required by the Worcester County F conditions associated with such will be the 5. Activities must occur within the time fram set-up earlier than agreed, and will begin brevent ending. Private property remaining be	nd/or agent(s) will be held harm for insurance may be required; event insurance through the To any costs incurred by the Town a vendors are responsible for obt lealth Department, the State Hig sole responsibility of the event se(s) specified. It is the sponsorireak-down of booths, equipment evend one hour will be removed	aining any licenses, permits, rights-of-way, etc. for the event, including any shway Administration or any other agencies as appropriate. Any fees or other ponsor and/or its participating vendors. Ig organization's responsibility to ensure that vendors, performers, etc. do not , etc. promptly. Vendors, etc. must be clear of the street/area within one hour of from the street.								
By my signature below I identify myself as th conditions as set forth.	e representative of the above-na	amed organization and/or the individual responsible for adherence to the								
Signature: K_Briddell Printed Name:Kwanza J. Briddell		Date: 7/19/22								

Special Event Form 0419

<u>DETAILS OF EVENT:</u> Shaded areas for office use only

Street Closure	Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.						
Street closure?	☐Yes X	No	Barricade locations must be marke	ed on map.			
Blockage/Closure Time:	Start:	End:	State Highway Form sub	omitted if applicable?			
Will on-street parking need to be cleared?	☐Yes X	No	Notes: # of barricades	No-Parking signs to be placed:Time/da te Must be placed 24 hours prior to event.			

Will parking areas r to be cleared/close		Yes X	No						
	•			•				·	
Electric	No	ote: Th	e Electric De	partment w	vill assist	with c	omplet	ion of Service Form.	
I A Vaa I INa					Request for Electric Service form required including information from each vendor/activity requiring electric. Request for Electric Form submitted? yes				
Will there be banne to be hung?	ers	Yes X	No If yes, Request to Hang Banner form needed. Banner Form submitted				submitted?		
Other Items/Services:								ms listed are in se normally in	
Trash cans	X _{Yes} [No	# Required	d_3	Trash c	ans to b	oe placed	d:6:30pm 9/3/22	Time/date
Picnic Tables	☐Yes)	# Required Maximum: 5			To be placed:Time/date				
Stage	Yes XNo Location mu marked on n				Stage to be placed:Time/date Extensions needed:				
Temporary Fencing	rary Fencing Yes XNo Location must be marked on map.				Fencing to be placed:Time/date				
Porta-potties	Porta-potties Xyes \(\bigcap_{No} \) # Standard \(\frac{2}{2} \) # Accessible 1				Porta-potties will be placed in the alley on Pitts Street: Time/date				
Signs: Other than banners or parking	Yes	KNo	Information signs duriction event not applicable	Sign Permit may be required. Planning Office review Date Sign Permit needed/submitted?					
Will there be vendors/individuals selling goods or services as part of the event? Vendor's Application and EACH vendor participati If event/activity is in a m IN ADDITION to Vendor's Vendor's Permit(s) need				ing in the municipa 's Applica	e event. I park a ation an	Busines Id Certifi	s Use of Park Applicatio	n will be required	
	Additional Forms Required:				Yes	No	N/A	Date Rec'd	Initials
State Highway Adm	State Highway Administration Request for Road Closure								
Park Reservation A	pplication ar	nd Perm	it						
Request for Electric Service									

Request for Banner Placement			
Sign Permit			
Vendor's Application and Certification for Peddling and Soliciting			
Business Use of Park Application			
Proof of Insurance			
Other:			

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Abbroved	DV trie ivia	vor and Council on the	uav	v ot	. 20	FOI	Opposed	Abstain.

Special Event Form 0419

COOPERATIVE AGREEMENT

This is an agreement between the Town of Berlin having a mailing address of 10 William Street Berlin, Maryland 21811("Cooperators"), and THE NATURE CONSERVANCY, a nonprofit corporation organized under the laws of the District of Columbia, having its principal office at 4245 North Fairfax Drive, Arlington, Virginia 22203-1606, and maintaining a Maryland Field Office at 5410 Grosvenor Lane, Suite 100, Bethesda, Maryland ("Conservancy").

RECITALS:

- A. The Conservancy is working to improve the hydrology, water quality and wildlife habitat in the Pocomoke River watershed in Wicomico, Worcester, and Somerset Counties, Maryland, by breaching man-made levees to reconnect the floodplain and the river.
- B. The Cooperators are the owners of certain land located in Worcester County, Maryland along the man-made channel in the Pocomoke River watershed, which property is legally described in the attached **Exhibit A** (the "**Property**").
- C. The Cooperators are also committed to improving the hydrology, water quality and wildlife habitat in the Pocomoke River watershed and are willing to permit the Conservancy to implement the design, permitting and breaching of the levees, as described below, on the Property for such purposes.

AGREEMENT:

In order to cooperate in enhancing the hydrology and function of floodplains along the Pocomoke River which will result in increased flood storage, improved water quality and enhanced wildlife habitat, the Cooperators and the Conservancy agree as follows:

- 1. Design and Implementation. The Conservancy, and its respective employees, invitees, and agents shall be entitled to enter onto the Property for the purpose of the planning, design, permitting, and excavation and inspection of portions of the existing levee on the Cooperators' Property and as further described on the map of the Property attached as Exhibit B (the "Project"). The Conservancy will obtain the approval of the Cooperators primary contact so the Cooperators are aware of, and in agreement with, the permitting and design of the Project as well as the timing of the actual work. The Project will be considered complete when the Conservancy has verified that the levee has been breached in accordance with the construction design plans.
- 2. <u>Term of Agreement</u>. This agreement shall begin upon execution by both parties and shall remain in effect for ten (10) years.
- 3. <u>Consideration</u>. The Cooperators hereby agree to allow the installation of the Project on the Property and to perform their obligations under this agreement. Cooperators further agree not to remove, alter or modify the Project, nor engage in any activities that would compromise the stability or longevity of such Projects, for a minimum of ten (10) years from the execution of this agreement.

As further consideration, Cooperators agree that any forest management activities on the

Property be directed by a MD licensed professional forester and will not negatively impact the goals of the Project by increasing the velocity of water through the site which may compromise the integrity of the breaches. The Cooperator will provide a copy of the harvest plan to TNC three weeks prior to the initiation of any timber harvesting activity within the Project area.

If the Cooperators fail to perform their obligations under the terms of this agreement, the Cooperators shall pay the Conservancy an amount equal to all sums paid by the Conservancy toward the cost of the Project.

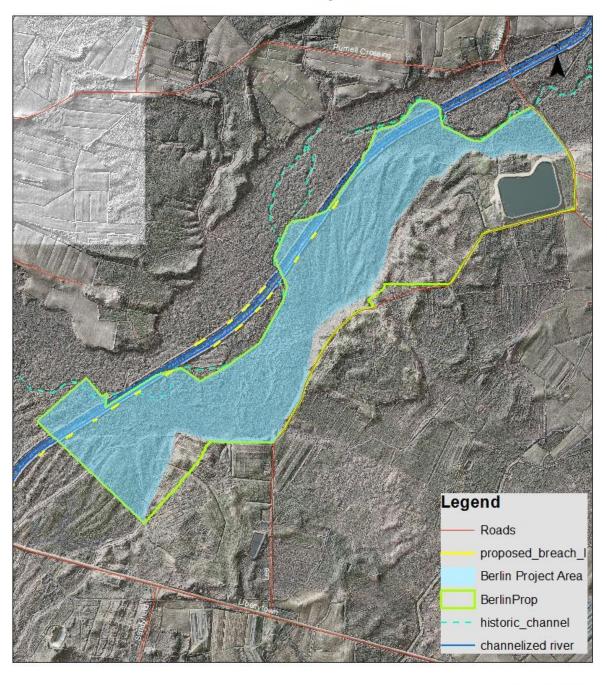
- 4. Access to the Property. The Conservancy, and its employees and agents may enter upon the Property during the term of this agreement to plan, design and inspect the Project, to conduct management activities in order to maintain the Project, and to determine whether Cooperators are complying with the terms of this agreement. After the project has been considered complete, as defined in Paragraph 1, the Conservancy, and its employees and agents shall visit and inspect the Project site one time per calendar year for the term of this agreement. The Conservancy, and their employees and agents may cross the remainder of the Cooperators' property to gain access to the Property. The Cooperators will be notified prior to all site visits.
- 5. <u>Permit Applications</u>. The Cooperators authorize the Conservancy to complete, sign on behalf of the Cooperators and submit any applications for permits that may be required to install the Project and will cooperate with the Conservancy in the permitting process as necessary.
- 6. <u>Contacts</u>. The primary contacts at the Conservancy for Cooperators will be Mike Dryden (429 Virginia Ave., Salisbury, MD 21801, 410-251-5620, mdryden@tnc.org) and Amy Jacobs (114 South Washington St., Suite 102, Easton, MD 21601, 443-521-3034, ajacobs@tnc.org). The Conservancy may notify the Cooperators of other contact persons from time to time. The primary contact for the Cooperators is Water Resources/Public Works Director Jane Kreiter (jkreiter@berlinmd.gov).
- 7. <u>Binding Effect/Amendments</u>. This agreement shall become binding when signed by the parties. This agreement contains the entire agreement of the parties and no amendment shall be effective except in writing signed by both parties.

COOPERATORS:	THE NATURE CONSERVANCY
	By: Elizabeth Gray
	Its: Maryland State Director
Date:	Date:

EXHIBIT A LEGAL DESCRIPTION OF THE PROPERTY

Parcels of land located in Berlin, County of Worcester, State of Maryland, containing 196.23 acres, more or less, and being of a portion of that parcel more particularly described in a deed recorded in Book 1744, Page 49; Book 1484, Page 552; and Book 1833, Page 32 in the Worcester County Registry of Deeds, and also being shown as Map 30, Parcel 47; Map 23, Parcel 27; and Map 23, Parcel 26 on the Assessor's maps of Worcester County.

Exhibit B The Project



0 175 350 700 Meters

Date: 12/31/2015



MOTION OF THE MAYOR AND COUNCIL 2022-08

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO ADD ADDITIONAL SIGNAGE INDICATING THAT COMMERCE WAY WILL ALSO BE KNOWN AS TINDLEY WAY, IN HONOR OF DR. REVEREND CHARLES ALBERT TINDLEY.

	2 BY THE MAYOR AND COUNCIL OF THE TOWN OF TO OPPOSED, WITH
ABSTAINING AND ABSENT.	10 <u></u> 0110325, Wiii
	Dean Burrell, Sr. Vice President of the Council
Approved thisday of, 2022	by the Mayor of the Town of Berlin.
	Zackery Tyndall, Mayor, President of the Council
ATTEST:	
Mary Bohlen, Acting Town Administra	tor

Proposal to add 'Tindley Way' & Pocket Park

Additional street sign proposed to be placed on top of Commerce St. sign.











Convert this area into a Pocket Park to include pollinator garden & historic sign in tribute to Rev. Tindley





STAFF REPORT

TO: Mayor and Council

FROM: Mary Bohlen

MEETING DATE: July 25, 2022

SUBJECT: Parks Development Plan

SUMMARY

Attached is the Annual Parks Development Plan as approved by the Berlin Parks Commission.

FINANCIAL IMPACT

None associated with approval of the plan. Financial Impact would come at the time of project implementation. These projects would be eligible for grant consideration, particularly under the Community Parks and Playgrounds grant program. Because of the way that CP&P works, application for grant funding is made in late summer, with project approval the following spring, and then budget (state) approval in early fall.

OPTIONS FOR CONSIDERATION

- 1. Addition or removal of projects from the Plan.
- 2. Re-ordering of projects on the Plan.
- 3. Amendments to scale of projects or phasing of projects.
- 4. Any combination of the above.

STAFF RECOMMENDATION

Approval of the Parks Development Plan as presented.

ADDITIONAL INFORMATION/ATTACHMENTS

A grant application for the complete replacement of the playground equipment in Decatur Park is currently being drafted. It will come before you for consideration at a meeting in August.

Staff Report: Proposal for Table Tennis at Burbage Park Page 1 of 1

PROGRAM OPEN SPACE ANNUAL PROGRAM FOR DEVELOPMENT FISCAL YEAR 2024

Source of Funds (for Annual Program Only)

					Doutee	of funds (101	Alliluai i 10gia	am Omy)
Sponsor	Project Name, Project Description			Acreage Project	<u>Total</u>	Local	State(POS Local Funds)	Federal
BERLIN								
1	Stephen Decatur Park:	Map 302	Parcel 873					
	Inclusive Playground Components			<.5				
2	Skate Park Study							
	Engage contractor to assess suitable locations/other aspects							
TOTALS								

Berlin Fire Company

Quarterly Update

April 1 – June 30, 2022

Fire-Rescue April 1 – June 30, 2022 In-Town Fire/Rescue Call Responses

36

35.65% of calls

(Out Town—65---64.35%)
Total Increase of 5 calls

OPERATIONS RESPONSE REPORT

Fire-Rescue April 1 – June 30, 2022

Busiest DayThursday

Followed by Tuesday

Busiest Times of Day

9 pm to 10 pm

Followed by 12 pm to 1 pm and 3 pm to 4 pm

Fire-Rescue April 1 – June 30, 2022

Simultaneous Calls

23 times—2 OR more fire, rescue calls occurring at the same time

(Last Quarter—14 times)

ADMINSTRATIVE and FINANCIAL REPORT

Fire-Rescue April 1 – June 30, 2022

Response Time

3.75 minutes

Total Decrease in Response Times by 0.33 minutes (4.08)

County response time standard to respond from station is 6 minutes pg 29-Matrix report—nine minutes or less to respond

Fire-Rescue April 1 – June 30, 2022 Volunteer Manpower
Emergency Calls---1409.11 volunteer hours
Non-Emergency—Training, Meetings,
Fundraisers, etc.

1005 volunteer hours

TOTAL VOLUNTEER HOURS—2,414.11

Many other items—standby-administrative, etc.

Fire-Rescue April 1 – June 30, 2022

 Revenue Budget Highlights No Highlights

Fire-Rescue April 1 – June 30, 2022

Expense Budget Highlights
 Vehicle Fuel—\$9,000 over

 Vehicle Maintenance—\$20,000 over

Requests from Surplus/ARPA Funds

- Breathing Apparatus
- Apparatus
- Rear Parking Lot
- \$220,000 allocated in FY23 Town Budget

Capital Apparatus Replacement

Engines—33 and 23 years old

Another 15 years old

Rescue—22 years old

;

Berlin Fire Company Emergency Medical Services

Quarterly Update April 1 – June 30, 2022 EMS April 1 – June 30, 2022 In-Town EMS Call Responses

246

51.68% of calls

(230 Out of Town-48.32%)

Decrease from Last Yr -9 calls

OPERATIONAL REPORT

EMS

April 1 – June 30, 2022

In-Town

TRANSPORTS 183

74.39 %

NON-TRANSPORTS 63

(Out Town-116 trans—114 non)

EMS
April 1 – June 30, 2022
Busiest Days
Thursday followed by Wednesday

Busiest Times of Day 1 pm AND 2 pm

Followed by 3 pm

ADMINISTRATIVE AND FINANCIAL REPORT

EMS April 1 – June 30, 2022

Station Notified to Responding Time .77 minute average (46.2 seconds) (This includes second run night time and third

from home)
Increase in simultaneous calls—increased hospital times for offloading

run calls that may be full volunteer response

Last Year – 1.13 minute (68 seconds)

(page 29-Matrix report—60 seconds for staffed station)

EMS April 1 - June 30, 2022

Revenue Budget Highlights
Annual Drive—\$1,050 higher
General Donations--\$2000 higher

Invoicing higher—\$50,000 due to call volume and additional personnel—less calls answered by other companies

County Provided an additional \$115,000 for supplemental personnel Added an Emergency Medical Technician/Firefighter 7 am to 7 pm—Daily

EMS April 1 – June 30, 2022

Expense Budget Highlights

Computer—over budget—2 tablet computers needed on ambulances to complete patient care reports--\$6250 total

Fuel-\$4600 over

Vehicle Maintenance/Repair--\$5000 over

Personnel--\$25,000 over

Request from Surplus or ARPA Funds

- Cardiac Monitors-approved in FY 23 budget
- · Event Response Vehicle--\$40,000
- Ambulance Replacements--\$630,000

EMS Capital Funds Summary

No Capital Funds for Ambulance Replacements Replacements Due--2025-2027-2029

All County Funds Received for per ambulance allocation are being used to pay ambulance Loan Payment—No Town Funds provided

EMS has NO contingency funds for emergencies

Additional Staffing

Town provided additional funds for 2 positions but not for additional operating costs.

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AGREEMENT FOR FIRE AND RESCUE SERVICES BETWEEN THE TOWN OF BERLIN, MARYLAND AND BERLIN FIRE COMPANY, INC.

THIS AGREEMENT is made this 30th day of June 2022, by and between the Mayor and Council for the Town of Berlin, Maryland, a Maryland Municipal Corporation, and the Berlin Fire Company, Incorporated (BFC), a Maryland non-stock corporation with non-profit IRS 501(c)(3) status.

WHEREAS the BFC has provided fire suppression and rescue services to citizens and property located within the Town limits of the Town of Berlin since 1910; and

WHEREAS the Town of Berlin has provided taxpayer funding on a yearly basis to assist the BFC in the provision of those services and

WHEREAS the Mayor and Council of the Town of Berlin and Berlin Fire Company desire to formalize their contractual relationship with the BFC to provide Berlin taxpayer funding to BFC to provide their fire and rescue services within the corporate limits of the Town of Berlin.

NOW THEREFORE, the parties hereto agree as follows:

BFC shall provide fire and rescue services to all properties and citizens located within the Town limits of the Town of Berlin for the period of July 1, 2022 to June 30, 2023.

SECTION I ORGANIZATIONAL TERMS AND COMMITMENTS

- BFC shall adhere to a fiscal year from July 1 to June 30 and shall provide an accountant compiled financial report which will include a final compilation of financials to include final fiscal year end revenue and expense statements and balance sheets to the Mayor and Council by September 30, 2022.
- 2. The Town shall include the fire company in all building development activities prior to Planning Commission or Council approval and BFC will provide an operational and financial impact report on said development activities.

- 3. BFCwill attend and provide a quarterly presentation that will include a fire and rescue operational summary and financial highlight overview at the fourth Monday, Mayor and Concil meetings in October 2022, January 2023, April 2023, and July 2023, and attend the FY24 general budget work sessions during the contract period. The Mayor and Council shall be provided a quarterly profit and loss statement and balance sheet printed from the financial software to serve as a quarterly "financial snapshot."
- 4. BFC shall update the five (5) year financial plan to include capital expenditures and provide said plan to the Mayor and Council by December 31, 2022.
- 5. BFC officers and members shall ensure that it does not discriminate against any person on the basis of race, sex, religion, sexual orientation, national origin, age or color.
- 6. Berlin Fire Company will make every effort to respond to a minimum of 85% of initial fire and rescue calls within the town limits within six-minute county "response check" dispatch procedure.
- 7. BFC will continue to meet regularly with the Town of Berlin to assist the Town in adopting a funding formula for fire and rescue operations and capital apparatus replacement.

SECTION II DISBURSEMENT OF FUNDS - FINANCIAL TERMS

- The Mayor and Council agrees to disburse the annual payment of \$116,960.82 in full to BFC on July 1, 2022.
- 2. In the event of a breach of the terms of this Agreement, the Mayor and Council reserves the right to request a proportionate refund of funding payment and BFC reserves the right to suspend fire and rescue services.
- 3. The Town shall indicate in their public budget records and financial systems the separation of funds allocated between the two corporations (BFC and BFCEMS) and designate these funds for fire and rescue services. The Town shall fund each service fire/rescue and emergency medical services independently and shall anticipate an annual increase in

operational costs for each. The actual allocation of the Town's funds is determined by BFC and BFCEMS.

4. American Rescue Plan Act (ARPA) funds have been designated and reserved for fire and rescue capital items in the amount of \$220,000.00 with said funds to be released upon approval of qualifying project(s) submitted by BFC and approved by the Mayor and Council.

SECTION III GENERAL TERMS

- 1. The parties hereto acknowledge that the terms and conditions of this Agreement are necessary for transparency and accountability to the citizens and taxpayers of the Town of Berlin, and that the goal of this Agreement is to provide funding for fire and rescue services for the contract period July 1, 2022 to June 30, 2023.
- 2. The parties hereto agree that each shall make best efforts to communicate with the other to have a productive relationship.

WHEREFORE WITNESS THE HAND AND SEAL OF THE PARTIES HERETO.

WHENEFORE, WITHEOUTHE TIME THE	OLAL OF THE FARTIES HERETO.
	(SEAL
WITNESS	Zackery Tyndall, Mayor Town of Berlin
H. Joe Sise	(SEAL David Fitzgerald, President
Board of Directors Chairperson	Berlin Fire Company
Dourd of Directors Champerson	Emergency Medical Services, Incorporated

AGREEMENT FOR EMERGENCY MEDICAL SERVICES BETWEEN THE TOWN OF BERLIN, MARYLAND AND

BERLIN FIRE COMPANY EMERGENCY MEDICAL SERVICES, INC.

THIS AGREEMENT is made this 30th day of June 2022, by and between the Mayor and Council for the Town of Berlin, Maryland, a Maryland Municipal Corporation, and the Berlin Fire Company Emergency Medical Services, Inc. (BFCEMS), a Maryland non-stock corporation with non-profit IRS 501(c)(3) status.

WHEREAS the Berlin Fire Company (BFC) has provided emergency medical services (EMS) to citizens and properties located within the Town limits of the Town of Berlin since approximately 1965; and

WHEREAS the Town of Berlin has provided taxpayer funding on a yearly basis to assist the BFC in the provision of those services; and

WHEREAS the Mayor and Council of the Town of Berlin and Berlin Fire Company

Emergency Medical Services desires to formalize their contractual relationship to proved funding to

BFCEMS to provide their EMS services within the corporate limits of the Town of Berlin;

NOW THEREFORE, the parties agree as follows:

BFCEMS shall provide emergency medical services to all properties and citizens located within the Town limits of the Town of Berlin for the period July 1, 2022 to June 30, 2023.

SECTION I ORGANIZATIONAL TERMS AND COMMITMENTS

- BFCEMS will be utilized for all aspects of providing emergency medical services and fire, rescue, and other support as necessary to the Berlin Fire Company. This corporation shall be used for all EMS financial accounting including employees and ambulances.
- 2. BFCEMS shall adhere to a fiscal year from July 1, to June 30 and shall provide an accountant compiled financial report which will include a final compilation of financials to

- include final fiscal year and revenue and expense statements and balance sheets to the Mayor and Council by September 30, 2022.
- 3. The Town shall include the emergency medical services corporation in all building development activities prior to Planning Commission or Council approval and BFCEMS will provide an operational and financial impact report on said development activities.
- 4. BFCEMS will attend and provide a quarterly presentation that will include an emergency medical services operational summary and financial highlight overview at the fourth Monday, Mayor and Council meetings in October 2022, January 2023, April 2023, and July 2023, and attend the FY24 general budget work sessions during the contract period. The Mayor and Council shall be provided a quarterly profit and loss statement and balance sheet printed from the financial software to serve as a quarterly "financial snapshot." A statement of the total number of emergency response calls to medical assisted living facilities within the Town limits shall also be provided quarterly.
- 5. Career staffing will be two paramedics and two emergency medical technicians 24 hours per day as personnel are available. The Town has allocated funding of \$125,000 to hire two additional emergency medical technician positions to provide this scheduling coverage. Employees will also be cross-trained in fire and rescue services. BFCEMS shall schedule and station one advanced life support capable career EMS crew, together with a minimum of one ambulance at BFC headquarters located at 214 North Main Street, Berlin, Maryland to ensure that adequate and prompt response personnel and equipment is available for an in-town emergency medical services call.
- 6. BFCEMS will make every effort to respond to a minimum of 90% of initial emergency medical services calls within the Town limits within 60 seconds based on the portion of the town funding provided for on-duty career staffing.

7. BFCEMS will continue to meet regularly with the Town of Berlin to assist the Town in adopting a funding formula for EMS operations and capital ambulance replacement to include funds to re-establish an EMS contingency fund.

SECTION II DISBURSEMENT OF FUNDING - FINANCIAL TERMS

- 1. The Mayor and Council agrees to disburse an annual payment of \$283,039.18 in full to the BFCEMS on July 1, 2022.
- 2. The Town allocated an additional \$125,000.00 to provide four-person coverage, 24 hours per day. BFCEMS shall provide monthly a copy of scheduling indicating four persons on duty 24 hours per day and expenses of payroll, benefits, and other expenses to cover two new EMT positions. Town shall reimburse BFCEMS from these allocated funds within fourteen days upon receipt of this documentation.
- 3. BFCEMS shall evaluate its EMS fee structure on an annual basis (January) and adjust the fees as allowed by insurance standards.
- 4. BFCEMS shall update the five (5) year financial plan to include capital expenditures and provide said plan to the Mayor and Council by December 31, 2021.
- 5. BFCEMS officers and members shall ensure that it does not discriminate against any person on the basis of race, sex, religion, sexual orientation, or national origin.
- 6. In the event of a breach of the terms of this Agreement, the Mayor and Council reserve the right to request a proportionate refund of funding payment and BFCEMS reserves the right to suspend EMS services within the Town limits.
- 7. The Town shall indicate in their public budget records and financial systems the separation of funds allocated between the two corporations (BFC and BFCEMS) and designate these funds allocated for emergency medical services (EMS). The Town shall fund each service fire/rescue and emergency medical services independently and shall anticipate an annual

increase in operational costs for each. The actual allocation of the Town's funds is determined by BFC and BFCEMS.

8. American Rescue Plan Act (ARPA) funds have been designated and reserved for EMS capital items in the amount of \$46,520.00 with said funds to be released upon approval of qualifying project(s) sumbitted by BFCEMS and approved by the Mayor and Council.

SECTION III GENERAL TERMS

- The parties hereto acknowledge that the terms and conditions of this Agreement are necessary for transparency and accountability to the citizens and taxpayers of the Town of Berlin, and this agreement is to provide funding for emergency medial services within the Town of Berlin for the contract period July 1, 2022 to June 30, 2023.
- 2. The parties hereto agree that each shall make best efforts to communicate with the other in order to have a productive relationship.

WHEREFORE, WITNESS THE HAND AND SEAL OF THE PARTIES HERETO:

	(SEAL)
WITNESS	Zackery Tyndall, Mayor Town of Berlin
	(SEAL)
H. Joe Sise	David Fitzgerald, President
Board of Directors Chairperson	Berlin Fire Company
·	Emergency Medical Services, Incorporated



Check Run Reports for:

07.01.22 07.15.22

**Full Check Runs Available in Online Packet



Town of Berlin, MD

Payment Register
APPKT02373 - 20220701SW

01 - Vendor Set 01

Total Vendor Amount

Bank: BOC AP - BOC AP Checks

Vendor Number Vendor Name
0003294 EVERETT A SPELLS

150.00

Payment Type Payment Number
Check

Payment Date Payment Amount 07/01/2022 150.00

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount07012022 FY 23FARMERS MARKET MUSIC JU;LY 3, 202207/01/202207/01/20220.00150.00

7/1/2022 1:12:33 PM Page 1 of 3

Payment Summary

			Payable	Payment		
Bank Code	Type		Count	Count	Discount	Payment
BOC AP	Check		1	1	0.00	150.00
		Packet Totals:	1	1	0.00	150.00

7/1/2022 1:12:33 PM Page 2 of 3



UBPKT08631 - Refunds 1 UBPKT08630 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Туре
22-5200000-00	SHORE UP-REFUNDS	7/15/2022	22589	718.67			718.67	Deposit
Total Refunds: 1			Total Refunded Amount:	718.67				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		718.67
	Revenue Total:	718.67

General Ledger Distribution

Posting Date: 06/28/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRIC	:				
		10-1110-1098	CLAIM ON CASH-FUND 10		-718.67	Yes
		10-2010-2074	UNAPPLIED CREDITS		718.67	
			10	Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-718.67	
		98-2498-2200	DUE TO OTHER FUNDS		718.67	Yes
			98	Total:	0.00	
			Distribution	n Total:	0.00	

7/15/2022 12:10:38 PM Page 1 of 1



UBPKT08636 - Refunds 1 UBPKT08635 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-5200000-00	SHORE UP-REFUNDS	7/15/2022	22591	567.64			567.64	Deposit
55-2470301-01	CRIPPEN, ANGEL AND BRANDON	7/15/2022	22592	170.18			170.18	Deposit
Total Refunds: 2		To	tal Refunded Amount:	737 82				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		737.82
	Revenue Total:	737.82

General Ledger Distribution Posting Date: 06/28/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRIC					
		10-1110-1098	CLAIM ON CASH-FUND 10		-737.82	Yes
		10-2010-2074	UNAPPLIED CREDITS		737.82	
			1	LO Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-737.82	
		98-2498-2200	DUE TO OTHER FUNDS		737.82	Yes
			g	98 Total:	0.00	
			Distribution	on Total:	0.00	

7/15/2022 12:15:58 PM Page 1 of 1



UBPKT08655 - Refunds 1 UBPKT08654 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Туре
22-5200000-00	SHORE UP-REFUNDS	7/15/2022	22590	398.64			398.64	Deposit
Total Refunds: 1			Total Refunded Amount:	398.64				

Revenue Code Summary

Revenue Code Amount
996 - UNAPPLIED CREDITS / REFUNDS 398.64
Revenue Total: 398.64

General Ledger Distribution

Posting Date: 07/01/2022

		Account Number	Account Name	Posting Amount	IFT
Fund:	10 - ELECTRIC				
		10-1110-1098	CLAIM ON CASH-FUND 10	-398.64	Yes
		10-2010-2074	UNAPPLIED CREDITS	398.64	
			10 To	otal: 0.00	
Fund:	98 - POOLED	CASH			
		98-1098-1000	CENTRAL DEPOSITORY CASH	-398.64	
		98-2498-2200	DUE TO OTHER FUNDS	398.64	Yes
			98 To	otal: 0.00	
			Distribution To	otal: 0.00	

7/15/2022 12:12:38 PM Page 1 of 1



UBPKT08683 - Refunds 1 UBPKT08682 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-0150001-05	HUGHES, DANIEL	7/15/2022	22588	249.91			249.91	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	249.91				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		249.91
	Revenue Total:	249.91

General Ledger Distribution

Posting Date: 07/11/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	und: 10 - ELECTRIC		C			
		10-1110-1098	CLAIM ON CASH-FUND 10		-249.91	Yes
		10-2010-2074	UNAPPLIED CREDITS		249.91	
			10	Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-249.91	
		98-2498-2200	DUE TO OTHER FUNDS		249.91	Yes
			98	Total:	0.00	
			Distribution	Total:	0.00	

7/15/2022 12:08:00 PM Page 1 of 1



Town of Berlin, MD

Payment Register
APPKT02377 - 20220715SW

01 - Vendor Set 01

Total Vendor Amount

440.74

Bank: BOC AP - BOC AP Checks

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000070
 ADKINS COMPANY
 685.32

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 685.32

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>03693304</u> MATERIALS FOR BIORENTENTION GARDENS 06/30/2022 06/30/2022 0.00 685.32

Vendor Number Vendor Name

BDP INDUSTRIES

0000292

0002406 AE MOORE JANITORIAL INC 346.40

Payment Type Payment Number Payment Amount

Check 07/15/2022 346.40

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

418316 CLEANING SUPPLIES 06/30/2022 06/30/2022 0.00 346.40

Vendor Number Vendor Name Total Vendor Amount

 0000088
 AFFORDABLE BUSINESS SYSTEMS
 685.56

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 07/15/2022 685.56

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>IN193225</u> POLICE DEPARTMENT LEASED COPIER - CT18017.03 06/30/2022 06/30/2022 0.00 73.60

<u>IN193304,3307,3308</u> RENTAL EQUIOMENT COPY OVERAGE 06/30/2022 06/30/2022 0.00 611.96

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0003444
 ANDREA DOLLE
 25.00

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 25.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>REFUND</u> PARK RESERVATION DEPOSIT 06/30/2022 06/30/2022 0.00 25.00

Vendor Number Vendor Name Total Vendor Amount

 0000196
 AQUA-AEROBIC SYSTEMS INCORP
 180.18

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 07/15/2022 180.18

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

1033480 DIGESTER MOTOR SEALS 06/30/2022 06/30/2022 0.00 180.18

Vendor Number Vendor Name Total Vendor Amount

<u>0000224</u> ASHTON WELDING 380.00

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 380.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

3057 SOUTH DIGESTER MIXER MOTOR REPLACEMENT 06/30/2022 06/30/2022 0.00 380.00

Vendor Number Vendor Name Total Vendor Amount

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 440.74

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

14365 BELT PRESS GAUGES 06/30/2022 06/30/2022 0.00 440.74

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Vendor Number Vendor Name Total Vendor Amount

0000323 BERLIN AUTOMOTIVE 2,665.95

Payment Type **Payment Number Payment Date Payment Amount** Check 07/15/2022 2.665.95

Payable Number Payable Date Due Date Discount Amount Payable Amount Description

TOOLS AND PARTS FOR REPAIRS 06/30/2022 06/30/2022 2,665.95 -VARIOUS INVS---0.00

Vendor Number Vendor Name Total Vendor Amount 0000394 **BOOTH & ASSOCIATES INC** 9,362.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 9,362.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

55561 IG BURTON SERVICE TRANSFER 06/30/2022 06/30/2022 0.00 97.50 55595 **ELECTRIC RATE SERVICES THRU 6/30/2022** 06/30/2022 06/30/2022 0.00 9.264.50

Total Vendor Amount Vendor Number Vendor Name

CHOPTANK ELECTRIC COOPERATIVE, INC. 0000511 2.929.83 **Payment Type Payment Date Payment Number Payment Amount**

Check 07/15/2022 2,929.83

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** 5/1-6/1 - 414700 UTILITY SERVICE FOR SPRAY SITES 06/30/2022 06/30/2022 0.00 2,929.83

Vendor Number Vendor Name Total Vendor Amount

0000534 CJIS-CR 1,031.25 **Payment Number Payment Date Payment Type Payment Amount**

Check 07/15/2022 1,031.25

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

FINGERPRINTING 06/30/2022 06/30/2022 APP-6M-025 0.00 1,031.25

Vendor Number Vendor Name Total Vendor Amount 0000570 **COLLINS JESSICA** 84.75

Payment Number Payment Date Payment Type Payment Amount

07/15/2022 Check 84.75 Payable Number Payable Date

Description **Due Date Discount Amount Payable Amount** PURCHASED WORK BOOTS 6/28/2022 REIMB 06/30/2022 06/30/2022 0.00 84.75

Vendor Name Vendor Number **Total Vendor Amount**

0000678 DAVIS, BOWEN & FRIEDEL 620.00 **Payment Type Payment Number Payment Date Payment Amount**

Check 07/15/2022 620.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

165472 PROJ 0050A112.A01 BROAD ST PUMP STATION EVAL 06/30/2022 06/30/2022 0.00 620.00

Vendor Number Vendor Name Total Vendor Amount

ENVIROCORP, INC. 0000847 510.00 **Payment Type Payment Number Payment Date Payment Amount**

07/15/2022 Check 510.00 Payable Amount **Payable Number Due Date Discount Amount** Description **Payable Date**

MONITORING WELL SAMPLES 06/30/2022 IN2201687 06/30/2022 0.00 510.00

Total Vendor Amount Vendor Number Vendor Name 0000897 FERGUSON ENTERPRISES 9,283.15

0588675,0589280,0589339, 0 BRASS FITTINGS

Payment Type Payment Number Payment Date Payment Amount Check

07/15/2022 9,283.15 **Payable Date Due Date Discount Amount Payable Amount Payable Number** Description 06/30/2022 06/30/2022 0586747 METER PITS 0.00 2,313.71 0587721 PARTS RESTOCK 06/30/2022 06/30/2022 0.00 2,678.90

06/30/2022

06/30/2022

0.00

4,290.54

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Vendor Number Vendor Name Total Vendor Amount

0000907 FLAG PUBLICATIONS INC

70.00

Total Vendor Amount

Payment Type **Payment Number Payment Date Payment Amount**

Check 07/15/2022 70.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** ADVERTISING 06/30/2022 06/30/2022 349247 0.00 70.00

Vendor Number Vendor Name Total Vendor Amount

0000968 GOODY HILL GROUND WORK INC 13,500.00

Payment Type Payment Number Payment Date Payment Amount 07/15/2022 13,500.00 Check

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

13,500.00 10177 REPLACE STORMDRAIN LINE IN FRONT OF 6 WASHINGTON 06/30/2022 06/30/2022 0.00

Vendor Number Vendor Name **Total Vendor Amount**

HILL'S ELECTRIC MOTOR SERVICE INC. 0001032 1.289.05 **Payment Type Payment Number Payment Date Payment Amount**

07/15/2022 Check 1,289.05

Payable Number Description **Payable Date Due Date Discount Amount** Payable Amount 0132790 346 WEST PUMP REPAIRS 06/30/2022 06/30/2022 0.00 1,289.05

Vendor Number Vendor Name Total Vendor Amount

HOME DEPOT CREDIT CARD SERVICES 0001040 1,093.69 **Payment Type Payment Number Payment Date Payment Amount**

Check 07/15/2022 1.093.69

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** 5301966,4015273,9021829 TOOLS, PARTS AND OTHER SUPPLIES 06/30/2022 06/30/2022 0.00 194.16 TOOLS, PARTS AND OTHER SUPPLIES 899.53 MAY JUN FY 22 06/30/2022 06/30/2022 0.00

Vendor Number Vendor Name Total Vendor Amount 0002971 **HUNTER CALEB** 234.80

Payment Number Payment Date Payment Type Payment Amount

Check 07/15/2022 234.80 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount**

6/28/2022 REIMB **PURCHASED SAFETY GLASSES 2 YR ALLOWANCE** 06/30/2022 06/30/2022 0.00 234.80

Vendor Name **Vendor Number Total Vendor Amount**

INTERCOASTAL TRADING INC. 0001068 4,312.25 **Payment Date Payment Type Payment Number Payment Amount**

Check 07/15/2022 4,312.25

Payable Date Payable Number Description **Due Date Discount Amount Payable Amount** 221909 **BLEACH** 06/30/2022 06/30/2022 0.00 1,762.50 222007,222006 **BLEACH** 06/30/2022 06/30/2022 0.00 564.00

222251 **BLEACH** 06/30/2022 06/30/2022 0.00 1,985.75

Vendor Number

Vendor Name

0001181 JOHN'S AUTO BODY 926.78 **Payment Type Payment Date Payment Number Payment Amount**

Check 07/15/2022 926.78 **Discount Amount Payable Number Payable Date Due Date Payable Amount** Description

REPAIR TO 6742 FRONT DOOR 06/30/2022 06/30/2022 926.78 20645 0.00

Vendor Number Vendor Name Total Vendor Amount

0003442 **KUSTOM KRATES** 4,695.00 **Payment Date Payment Type Payment Number Payment Amount**

Check 07/15/2022 4,695.00

Description **Payable Date Due Date Discount Amount Payable Amount Payable Number** K9 CAGE FOR DOCK 6744 06/30/2022 06/30/2022 0.00 4,695.00 1220

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Vendor Number Vendor Name **Total Vendor Amount**

250.00

0001280 LAWSON JEFFREY D **Payment Type Payment Number**

Payment Date Payment Amount Check 07/15/2022 250.00

Payable Number Payable Date Due Date Discount Amount Payable Amount Description

SAFETY GLASSES JD IAWSON 06/30/2022 06/30/2022 **REIMB 6/23/22** 0.00 250.00

Vendor Number Vendor Name Total Vendor Amount 0003445 **LESMA** 30.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 30.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** 07/06/2022 FY 2022 LESMA ANNUAL DUES 06/30/2022 06/30/2022 0.00 30.00

Vendor Number Vendor Name **Total Vendor Amount** NCSI 0003076 20.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 20.00

Payable Number Description **Payable Date Due Date Discount Amount** Payable Amount 23450 **BACKGROUND SCREENING - NEIL CARROLL** 06/30/2022 06/30/2022 0.00 20.00

Vendor Number Vendor Name Total Vendor Amount ONE CALL CONCEPTS, INC. 0001625 57.21

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 57.21

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

2066159 MISS UTILITY TICKETS 06/30/2022 06/30/2022 0.00 57.21

Vendor Name Vendor Number Total Vendor Amount 0003420 PARKER COUNTS 225.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 225.00

Payable Number **Payable Date Due Date Discount Amount Payable Amount**

46255 LAURA ALLEN/ATTORNEY GEN/MOE INVESTIGATION 06/30/2022 06/30/2022 0.00 225.00

Vendor Number Vendor Name Total Vendor Amount PENINSULA DRY CLEANERS, INC 0001677 86.00

Payment Date Payment Number Payment Type Payment Amount

Check 07/15/2022 86.00

Payable Number Payable Date Due Date Discount Amount Description **Payable Amount**

MONTHLY DRY CLEANING SERVICE 20-37663 06/30/2022 06/30/2022 0.00 86.00

Vendor Number Vendor Name Total Vendor Amount 0003127 QUADIENT FINANCE USA, INC 1.000.00

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 1.000.00

Payable Date Discount Amount Payable Number Description **Due Date Payable Amount** 1,000.00 POSTAGE 06/30/2022 06/30/2022 31223262 0.00

Vendor Number Vendor Name Total Vendor Amount

0003171 RICKY JARMON 866.71

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 866.71 Payable Number **Payable Date Due Date Discount Amount Payable Amount**

JUNE FY 22 MONTHLY CLEANING SERVICE - POLICE DEPT 06/30/2022 06/30/2022 0.00 866.71

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Vendor Number Vendor Name **Total Vendor Amount**

155.00

0001814 **RJ LOCK & SECURITY Payment Type Payment Number**

Payment Date

Payment Amount

07/15/2022

757.46

Check

Description

Discount Amount

155.00

Payable Number RJLOCK INSTALL SERVICE LOCKS AT HENRY PARK 83170

Payable Date Due Date 06/30/2022 06/30/2022

Payable Amount 0.00 155.00

Vendor Number Vendor Name **Total Vendor Amount**

0001997 STAPLES BUSINESS CREDIT

Payment Date

Payment Amount

Payment Type

Payment Number

07/15/2022

757.46

Check

Description

Discount Amount

Payable Amount

Payable Number 1642804475 OFFICE SUPPLIES

Payable Date Due Date 06/30/2022 06/30/2022

0.00

757.46

Vendor Number 0002092

Vendor Name

THE DEPT OF PUBLIC SAFETY & CORRECTIONAL SVC

0.00

77.00

Payment Type

Payment Number

Payment Date 07/15/2022

Payment Amount

Check

Payable Date Due Date

77.00

Total Vendor Amount

Payable Number Description AB2-06-420 METER LOG ON FEE

06/30/2022 06/30/2022

Payable Date

Payable Date

06/30/2022

06/30/2022

Discount Amount

Payable Amount 77.00

Vendor Number

Vendor Name

Total Vendor Amount

0002185 **Payment Type** TYLER TECHNOLOGIES INC

Payment Date

0.00

3,128.00

025-385579

JUN 19 2022

Payable Number

9909562706

Payment Number

Payment Amount

Check

Payable Number Description

TYLER SOFTWARE SUPPORT

07/15/2022 Discount Amount 3.128.00

Vendor Number

Vendor Name VALERIE J MANN **Total Vendor Amount** 485.00

Payable Amount

0002233 **Payment Type**

Payment Number

Payment Date 07/15/2022

Payment Amount

Check

Payable Number Description

PREPARATION OF GRANT APPLICATION

WEST OC INJURY DRUG SCREENINGS

485.00 485.00

3,128.00

Discount Amount 0.00

Payable Amount

Vendor Number

Vendor Name VERIZON WIRELESS-720117503-00001

Total Vendor Amount 527.56

Payment Type

Payment Number

Payment Date

Check

0002252

Description

Description

MDT CARD FEE

Payable Date

06/30/2022

Due Date 06/30/2022

Due Date

Due Date

06/30/2022

06/30/2022

07/15/2022

Payment Amount

527.56 Payable Amount

Discount Amount

527.56

Vendor Number 0002304

Vendor Name

0.00

Total Vendor Amount 180.00

WEST OCEAN CITY ILLNESS & INJURY CENTER

Payment Date

Payment Amount

Payment Type Check

Payment Number

07/15/2022

180.00

Payable Number

18340511

Payable Date 06/30/2022

Due Date 06/30/2022 **Discount Amount**

0.00

Payable Amount 180.00

Vendor Number

0002363

Vendor Name

WORCESTER COUNTY LANDFILL

Payment Date

Payment Amount

Total Vendor Amount

13,441.75

13.441.75

Payment Type Check

Payment Number Payable Number Description

124 JUN FY 22 REFUSE, RECYCLE AND CAN PULLS **Payable Date Due Date** 06/30/2022 06/30/2022

07/15/2022 **Discount Amount**

Payable Amount 13,441.75 0.00

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APPKT02377 - 20220715SW **Payment Register**

Vendor Number Vendor Name

0002384 WORCESTER YOUTH & FAMILY COUNSELING SERVICES **Total Vendor Amount**

3,307.24

Payment Date

3,307.24 **Payment Amount**

Payment Type **Payment Number**

Check

07/15/2022 Payable Date Payable Number Description **Due Date** Discount Amount Payable Amount

FY2022 ANNUAL CONTRACT 06/30/2022 06/30/2022 0.00 3,307.24 FINAL FY 22

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Payment Summary

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		47	40	0.00	79,945.63
		Packet Totals:	47	40	0.00	79,945.63

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Town of Berlin, MD

Payment Register APPKT02378 - 20220715SW

0.00

0.00

01 - Vendor Set 01

576.00

188.00

Bank: **BOC AP - BOC AP Checks**

IN193307

IN193308

Vendor Number Vendor Name Total Vendor Amount 0002406 AE MOORE JANITORIAL INC 206.87

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 206.87

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

PAPER SUPPLIES, ETC. FOR RESTROOMS 07/15/2022 0.00 418992 07/15/2022 206.87

Vendor Number Vendor Name Total Vendor Amount

0000088 AFFORDABLE BUSINESS SYSTEMS 2,247.94

Payment Type Payment Number Payment Date Payment Amount Check 07/15/2022 2,247.94 Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** IN192515 ABS EQUIPMENT BILLING SUPERVISOR MONTHLY 07/12/2022 07/12/2022 0.00 25.89 1,284.25 IN193211,193303,193305,193 CONTRACT INVOICES ANNUAL FY2023 PRINT/COPY EQUIP 07/12/2022 07/12/2022 0.00 CONTRACT INVOICE UTILITY BILLING PRINTER P1761 07/12/2022 07/12/2022 0.00 173.80 IN193304 CONTRACT INVOICE TOWN HALL MAIN COPIER J2567

Vendor Number Vendor Name Total Vendor Amount

CONTRACT INVOICE PLANNING COPIER J2568

07/12/2022

07/12/2022

07/12/2022

07/12/2022

0000312 **BENEFITMALL** 158,889.51 **Payment Number Payment Date Payment Amount**

Payment Type 07/15/2022 158,889.51 Check

Payable Number Description **Payable Date Due Date** Discount Amount **Payable Amount** BENEFITMALL INSURANCE 82,999.82 **AUGUST FY 23** 07/15/2022 07/15/2022 0.00 JULY FY 23 BENEFITMALL INSURANCE 07/12/2022 07/12/2022 0.00 75.889.69

Vendor Name **Total Vendor Amount** Vendor Number

0000455 **CARD'S TECHNOLOGY** 5.294.00

Payment Type Payment Number Payment Date Payment Amount 07/15/2022 Check 5,294.00 **Payable Number Payable Date Due Date Discount Amount Payable Amount** ANNUAL AGREEMENT COMPLETE & MANAGED NETWORK 07/13/2022 07/13/2022 0.00 4.117.00 50369

OC50487 **OFFICE 365** 07/13/2022 07/13/2022 0.00 1,177.00

Vendor Number Vendor Name Total Vendor Amount 0000563 **CODY COMPUTER SERVICES** 7,061.68

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 7,061.68

Payable Date Due Date Discount Amount Payable Number Description **Payable Amount** MAINTENANCE FEES 07/15/2022 07/15/2022 0.00 7,061.68 10038

Vendor Number Vendor Name Total Vendor Amount

0000608 COUNTYWEBSITE.COM 1,000.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 1,000.00 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount**

40220 BERLINMAINSTREET.COM 07/15/2022 07/15/2022 0.00 1.000.00

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Vendor Number Vendor Name Total Vendor Amount

0003098 DAVIS JR DAVID 6.73

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 6.73

Payable Number **Due Date Discount Amount** Description **Payable Date Payable Amount** REIMBURSEMENT FOR PLASTIC FORKS FOR ELECTRIC DEPT 07/12/2022 07/12/2022 0.00 6.73 **REIMB**

Vendor Name

Vendor Number Total Vendor Amount 0000251 **DEELY INSURANCE GROUP** 3,409.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 3,409.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

FY 2023 POLLUTION INSURANCE FY 23 07/12/2022 07/12/2022 0.00 3,409.00

Vendor Number Vendor Name **Total Vendor Amount EVERETT A SPELLS** 300.00 0003294

Payment Type Payment Number Payment Date Payment Amount 07/15/2022 Check 150.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

JULY 17 MUSIC FY 23 FARMERS MARKET MUSIC 07/15/2022 07/15/2022 0.00 150.00

07/15/2022 Check 150.00 **Payable Number** Description **Payable Date** Due Date **Discount Amount Payable Amount**

FARMERS MARKET MUSIC JULY 31 MUSIC FY 23 07/15/2022 07/15/2022 0.00 150.00

Vendor Number Vendor Name Total Vendor Amount

0000907 FLAG PUBLICATIONS INC 560.00

Payment Type Payment Number Payment Date Payment Amount 560.00

07/15/2022 Check

Description Payable Date **Due Date Discount Amount Payable Number Payable Amount**

349545 **ADVERTISING** 07/15/2022 07/15/2022 0.00 560.00

Vendor Number Vendor Name Total Vendor Amount GREAT AMERICA FINANCIAL 0000977 75.60

Payment Number Payment Date Payment Type Payment Amount

Check 07/15/2022 75.60

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

07/12/2022 07/12/2022 31962420 GREAT AMERICA LEASE MICR PRINTER 017-1654429-000 0.00 75.60

Vendor Number Vendor Name Total Vendor Amount INNOVATIVE HEALTH SERVICES, LLC 0001066 150.00

Payment Date Payment Type Payment Number Payment Amount

Check 07/15/2022 150.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

FY 2023 HRA/FSA ADMINISTRATIVE RENEWAL FEES 07/12/2022 07/12/2022 150.00 0.00 FY 23

Vendor Number Vendor Name Total Vendor Amount

IRIE RADIO INC 0001080 450.00

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 450.00

Due Date

Payable Number **Payable Date Discount Amount Payable Amount** 643-00025 IRIE RADIO ADVERTIISNG FOR THE YEAR 07/15/2022 07/15/2022 450.00

0.00

Vendor Number Vendor Name Total Vendor Amount 0003109 JAMES BRADFORD FARM TRUST 2.022.50

Payment Date Payment Type Payment Number Payment Amount

07/15/2022 Check 2.022.50

Payable Number Payable Date Due Date **Discount Amount Payable Amount** Description

BOUNDS PAYMENT JULY FY 23 BOUNDS SPRAY SITE BOND 07/15/2022 07/15/2022 0.00 2,022.50

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Vendor Number Vendor Name Total Vendor Amount

0003110 JESSE JONES FARM TRUST

2,022.50

Payment Type **Payment Number Payment Date Payment Amount**

Check 07/15/2022 2.022.50

Payable Date Due Date Discount Amount Payable Amount Payable Number Description **BOUNDS PAYMENT JULY FY 23 BOUNDS SPRAY SITE BOND** 07/15/2022 07/15/2022 2,022.50 0.00

Vendor Number Vendor Name Total Vendor Amount

0002859 KASEY SCOTT BRIGGS 150.00

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 150.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

FAMERS MARKET MUSIC 109 07/15/2022 07/15/2022 0.00 150.00

Vendor Number Vendor Name **Total Vendor Amount** LEGAL SHIELD 0001286 31.90

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 31.90

Payable Number Description **Payable Date Due Date** Discount Amount Payable Amount

139007 JULY FY 23 LEGALSHIELD SUPPLMENTAL EMPLOYEE PAID INSURANCE 07/15/2022 07/15/2022 0.00 31.90

Vendor Number Vendor Name Total Vendor Amount

MARYLAND MUNICIPAL CLERKS ASSOCIATION 0003068 50.00 **Payment Type Payment Number Payment Date Payment Amount**

Check 07/15/2022 50.00

Payable Number Description **Payable Date** Due Date **Discount Amount Payable Amount**

ANNUAL MEMBERSHIP DUES CLERKS ASSOCIATION 07/12/2022 07/12/2022 0.00 50.00 #27

Vendor Number Vendor Name

Total Vendor Amount 0001404 MARYLAND MUNICIPAL LEAGUE 5,238.95

Payment Type Payment Number Payment Date Payment Amount

07/15/2022 Check 5,238.95

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

9214 2023 ANNUAL DUES 07/12/2022 07/12/2022 0.00 5,238.95

Vendor Name Total Vendor Amount **Vendor Number** MIDDLE DEPARTMENT INSPECTION AGENCY 307 20 0001495

Payment Date Payment Number Payment Type Payment Amount

Check 07/15/2022 307.20

Payable Number Payable Date Discount Amount Description **Due Date** Payable Amount

840742,840794 **INSPECTION SERVICES** 07/13/2022 07/13/2022 0.00 307.20

Vendor Number Vendor Name Total Vendor Amount 360.00

0001496 MIDWEST RADAR EQUIPMENT **Payment Type Payment Number Payment Date Payment Amount**

Check 07/15/2022 360.00

Discount Amount Payable Number Description **Payable Date Due Date Payable Amount**

RADAR REPAIR 07/15/2022 07/15/2022 360.00 0.00 172174

Total Vendor Amount Vendor Number Vendor Name MML - PARKS AND RECREATION 0001504 35.00

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 35.00

Payable Number **Payable Date Due Date Discount Amount Payable Amount**

FY 23 DUES MML PARKS & RECREATION ASSOC. MEMBERSHIP DUES 07/15/2022 07/15/2022 0.00 35.00

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Vendor Number Vendor Name Total Vendor Amount

0001505 MML POLICE EXECUTIVE ASSOCIATION 5,306.36

5,500.50

Payment Type Payment Number Payment Amount

Check 07/15/2022 5,306.36

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable AmountGRANT PASS THROUGHMML-PEA TRAINING CONFERENCE GRANT PASSTHROUGH07/15/202207/15/20220.005,306.36

Vendor Number Vendor Name Total Vendor Amount

0001565 NATIONWIDE RETIREMENT SOLUTIONS 4,439.96

Payment TypePayment NumberPayment DatePayment AmountCheck07/15/20224,439.96

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

PPE 07/03/2022 FY 23 NATIONWIDE RETIREMENT EMPLOYEE CONTRIBUTIONS 07/12/2022 07/12/2022 0.00 4,439.96

Vendor Number Vendor Name Total Vendor Amount

 0001738
 PUBLIC SERVICE COMMISSION
 15,580.50

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 07/15/2022 15,580.50

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

158486 COST OF EXPENSES FOR MAINTENANCE & OPERATION FY22 07/12/2022 07/12/2022 0.00 15,580.50

Vendor Number Vendor Name Total Vendor Amount

 0001979
 SOUTHERN CORROSION INC
 39,234.31

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 07/15/2022 39,234.31

Lneck 07/15/2022 39,234.31
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>15619</u> ANNUAL WATER TOWER MAINTENANCE 07/12/2022 07/12/2022 0.00 39,234.31

Vendor Number Vendor Name Total Vendor Amount

0002185 TYLER TECHNOLOGIES INC 1,072.50

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 07/15/2022
 1,072.50

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

025-383623 TYLER SOFTWARE SUPPORT 07/15/2022 07/15/2022 0.00 1,072.50

Vendor Number Vendor Name Total Vendor Amount

0002527 UNITED STATES INSURANCE SERVICES 897.00

Payment Type Payment Number Payment Date Payment Amount
Check 97/15/2022 897.00

Check 07/15/2022 897.00

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount533986CRIME INSURANCE FY 2023 ANNUAL PAYMENT07/12/202207/12/20220.00897.00

Vendor Number Vendor Name Total Vendor Am

Vendor NumberVendor NameTotal Vendor Amount0002205UNITED WAY OF THE EASTERN SHORE35.00

Payment Type Payment Number Payment Amount

Check 07/15/2022 35.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

PPE 07/03/2022 FY 23 UNITED WAY EMPLOYEE CONTRIBUTIONS 07/12/2022 07/12/2022 0.00 35.00

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0003055
 WASHINGTON NATIONAL INSURANCE COMPANY
 26.03

Payment Type Payment Number Payment Date Payment Amount

Check 07/15/2022 26.03

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable AmountP2238273WASHINGTON NAT - SUPPLEMENTAL INSUR EMPL FUNDED07/12/202207/12/20220.0026.03

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Payment Summary

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		37	31	0.00	256,461.04
	1	Packet Totals:	37	31	0.00	256 461 04

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