

#### **BERLIN MAYOR AND COUNCIL**

**Meeting Agenda** 

#### Berlin Town Hall 10 William Street Monday, March 14, 2022

#### 7:00 PM

#### **REGULAR SESSION – Council Chambers**

- 1. Approval of the Minutes for:
  - a. Open Session for 02.28.22
  - b. Regular Session for 02.28.22
- 2. Proclamation: World Down Syndrome Day (WDSD) on March 21, 2022 Mayor Zack Tyndall
- 3. Swearing in Jonathan Hill to the Berlin Housing Review Board Mayor Zack Tyndall
- 4. Burbage Park and We Heart Berlin Agreement President of We Heart Berlin Tony Weeg
- 5. Draft RFP Discussion: William Street Lift Station Water Resources Director Jamey Latchum
- 6. Annual Presentation: Atlantic General Hospital Sally Dowling, MD, Co-Interim President and CEO
- 7. Public Hearing: Ordinance 2022-01: Establishing a Crematorium as a conditional use in the M-1A Industrial Zoning District Planning Director David Engelhart
- 8. First Reading: Ordinance 2022-03: Establishing an FY 2023 Tax Rate (public hearing on 03/28/22) Finance Director Natalie Saleh
- 9. Discussion: Future Allocation of Casino Revenues Mayor Zack Tyndall
- 10. Board, Commission, Committee Appointment Mayor Zack Tyndall
- 11. Town Administrator's Report
- 12. Departmental Reports
- 13. Comments from the Council
- 14. Comments from the Mayor
- 15. Comments from the Public
- 16. Comments from the Press
- 17. Adjournment

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on <a href="www.berlinmd.gov">www.berlinmd.gov</a>, or type @townofberlinmd in the Facebook search bar. QR code links to online packet.

Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Jeffrey Fleetwood at (410) 641-4002. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.



Open Session 02.28.2022



#### BERLIN MAYOR AND COUNCIL Meeting Minutes-Open Session Monday, February 28, 2022

6:00 PM

#### **OPEN SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Councilmembers Troy Purnell, Jack Orris, Shaneka Nichols, and Jay Knerr.

Absent: Vice-President Dean Burrell.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Planning Director Dave Engelhart, Economic and Community Development Director Ivy Wells, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 6:05 PM.

Mayor Tyndall explained the purpose of the meeting was to obtain Council and public input on the two proposals received for the parcels of Heron Park that were indicated in the Request for Proposal (RFP). Mayor Tyndall opened comments to the public.

The following members of the public gave their input on the proposals, selling or keeping, and other ideas they had regarding the parcels: Gina Velong, Tony Weeg, Ann Hillyer, Matthew Stoehr, Kate Patton, Joan Maloof, Ron Cascio, Sara Hambury, Erik Fiori, Ruby Dillon, Patricia Dufendach, Dawn Scher.

Proposal submitters Palmer Gillis and Tom Natelli were both present and discussed their proposals and their willingness to answer any questions the public may have, they both indicated that public input was important, and they can make adjustments to the proposals based on something the public may be more interested in seeing in the community. Both indicated that nothing is set in stone, and they want to see their ideas benefit the community.

Councilmember Knerr asked Mr. Gillis to clarify the amphitheater inquiries; Mr. Gillis said he did not have an intention of building one but was willing to leave two acres to the Town to do so if his proposal was selected, but he had no issues discussing the possibility of helping with that in the future. Councilmember Knerr then asked if there would be parking spaces available if an amphitheater was constructed; Mr. Gillis said there would be. Mr. Gillis then stated that it was very important for the Council to get on the same page for any SHA requests because a unified voice has more power.

Mr. Natelli then asked if there were any headway with Rails to Trails; Mayor Tyndall said there was, and they have grant funding and a match portion from the County. Mr. Natelli then said the most important aspect of a community is interconnectivity, and if their proposal is selected, they would feel strongly about improving that aspect in Town.

Ms. Hambury asked what the average home price would be if homes were built in that area; Mr. Natelli said it is based on market values. Ms. Hambury then asked how long a decision from the Mayor and Council would take; Mr. Gillis said the Town has six-months to decide based on the RFP.

Ms. Dillon asked how she would keep up with changes and news in Town; Ms. Bohlen said through the website, social media, Constant Contact, and CodeRed.

Councilmember Purnell said there are two viable bids, and he thinks before anything is accepted parcels 57, 191, and 410 should be re-appraised. Councilmember Orris asked how long that process can take; Mr. Fleetwood said 6-8 weeks, but possibly sooner.

On the motion of Councilmember Purnell, second by Councilmember Orris, the Motion to have parcels 57, 191, and 410 re-appraised, was approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Χ
Troy Purnell	X				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr	Х				
Voting Tally	4				1

Mr. Cascio then mentioned that the current zoning will have an affect on how they are appraised, and the zoning may change based on usage; Mr. Engelhart mentioned that it is currently zoned B2.

Mr. Gillis suggested having the entire property appraised to include all four parcels so there is a total worth for the property.

On the motion of Councilmember Purnell, second by Councilmember Nichols, the Motion to have all four parcels at Heron Park, to include the pond parcel appraised, was approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Х
Troy Purnell	X				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr	Х	*			9
Voting Tally	4				1

Councilmember Orris said he would like a timeline of when the Town will have the appraisals completed; Mayor Tyndall said hopefully we can have it back for discussion by March 28<sup>th</sup>.

Councilmember Knerr pointed out that members of the community keep saying the property needs to be sold so the Town can pay back it's debts, but the current debt for the property is 2.4 million, so even if it is sold at 1.5 million and the two storage buildings are rebuilt, approximately \$900,000, the Town will still have remaining debt, he wanted to be sure everyone realized that.

The meeting adjourned at approximately 7:05 PM.

Respectfully Submitted

Kelsey Jensen

Administrative Manager



# BERLIN MAYOR AND COUNCIL Meeting Minutes

Monday, February 28, 2022

#### 7:00 PM

#### **REGULAR SESSION – Berlin Town Hall Council Chambers**

**Present:** Mayor Zackery Tyndall, Councilmembers Troy Purnell, Jack Orris, Shaneka Nichols, and Jay Knerr.

Absent: Vice-President Dean Burrell.

**Staff Present:** Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Public Works Director Jimmy Charles, Town Attorney David Gaskill, and Administrative Manager Kelsey Jensen.

This meeting was also broadcast live via Facebook. Mayor Tyndall called the meeting to order at approximately 7:10 PM.

#### 1. Approval of the Minutes for:

a. Work Session of 02/14/22:

On the motion of Councilmember Knerr, second by Councilmember Nichols, the Open Session minutes of February 14, 2022, were approved by the following vote:

Name	Counted toward Quorum		1	2	
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Χ
Troy Purnell	Χ	)			
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr	Χ		T		
Voting Tally	4				1

#### b. Regular Session of 02/14/22:

On the motion of Councilmember Orris, second by Councilmember Nichols, the Regular Session Minutes of February 14, 2022, were approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Χ
Troy Purnell	X				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr	Х				
Voting Tally	4				1

2. Swearing in Jonathan Hill to the Berlin Housing Review Board
Mr. Hill was not present, Mayor Tyndall suggested moving this to the 03/14/2022 meeting.

#### 3. Community Bike Ride

Economic and Community Development Director Ivy Wells explained the request for a community bike ride which would take place on Friday, May 20<sup>th</sup> at 7 PM. She indicated that Patty Stevens and Tom Simon were both present to answer any questions about the event. Mayor Tyndall asked Police Chief Arnold Downing if he had any safety concerns; Chief Downing said as long as it does not take place on the highway. Ms. Wells said an event like this would help to promote and support the rails to trails program. Councilmember Orris then asked if there will be volunteers directing bikers throughout town; Ms. Stevens said no volunteers standing around, they usually have a line leader and ender. Councilmember Orris said he wants to be sure everyone stays safe, there are already concerns with pedestrians on West Street.

On the motion of Councilmember Knerr, second by Councilmember Purnell, the Community Bike Ride was approved by the following vote:

Name	Coun	Counted toward Quorum			1
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP			ŷ.		Χ
Troy Purnell	X				
Jack Orris	Х		-		,
Shaneka Nichols	Х				
Jay Knerr	Х			= ,	
Voting Tally	4				1

4. Mid-year General Fund and Enterprise Fund Updates
Finance Director Natalie Saleh gave a six-month overview of the funds; the Mayor and Council were pleased and thanked her for putting it together.

#### 5. First Readings:

a. Ordinance 2022-01: Establishing a Crematorium as a conditional use in the M-1A Industrial Zoning District

Town Attorney David Gaskill went over the text amendments; Councilmember Orris said he had a few questions for Mr. Engelhart that he would email him separately. The Public Hearing will take place on March 14<sup>th</sup>.

b. Ordinance 2022-02: Establishing Regulations governing Short-term Rentals

Planning Director David Engelhart explained the changes from the last time this was presented, notably the violations and fines. Councilmember Knerr asked who would regulate the stay times; Mr. Engelhart said it would be on a voluntary basis. Councilmember Knerr then said the \$125 renewal fee seemed low; Mr. Gaskill said changes can be made at the Public Hearing. Councilmember Knerr then asked if 'owner occupied' can be removed; Mr. Engelhart said this went back and forth and he was advised to keep that in there. Councilmember Nichols said she has an issue with how this was handled; she felt more weight was put on the comments from those in attendance instead of equality weighing the comments they received via email. Mayor Tyndall said he remembers it being divided and encouraged everyone to do their research before the public hearing. Mr. Gaskill said they can make amendments at the Public Hearing and if there is still disagreements the Council can vote for it or against it at that time. The Public Hearing will take place on March 28<sup>th</sup>.

6. Resolution 2022-03: Establishing an Abatement Fund

Town Attorney David Gaskill read the Resolution and explained that this is required by the State to separate funds. Councilmember Orris said because he works for the State Health Department, he felt he should recuse himself; Mr. Gaskill said it is unnecessary to recuse himself, but if he

would like to, he can. Mr. Fleetwood asked what the anticipated amount was for the fund; Mr. Gaskill said \$95,000.

On the motion of Councilmember Knerr, second by Councilmember Purnell, Resolution 2022-03

was approved by the following vote:

Name	Coun	Counted toward Quorum			
4	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Χ
Troy Purnell	X				
Jack Orris			Х		
Shaneka Nichols	X				
Jay Knerr	X				
Voting Tally	3		1		1

#### 7. Mayor's Recommendation to Transfer \$1,941,969 to Reserves

Mayor Zack Tyndall made a recommendation to Transfer \$1,941,969 to Reserves leaving one million dollars in the unassigned fund balance. Councilmember Knerr asked where one million dollars came from; Mayor Tyndall said the number is not in a policy but was in internal discussions. Mr. Fleetwood said it would be his recommendation to strike one million dollars as the amount; Mayor Tyndall said a benchmark is needed and it shows good financial stewardship. Finance Director Natalie Saleh said the GFOA recommendations are three months operating costs in the unassigned fund balance. Mayor Tyndall indicated that he did not want to unnecessarily set an amount on a whim, and an appropriate amount can be determined later, but for now that is his recommendation for an amount to transfer. Mayor Tyndall said the point of moving the funds is so they would need to be voted on, restricted, and protected in order to be spent, unless there is a disaster, in which case the Town Administrator can authorize that it be spent.

On the motion of Councilmember Purnell, second by Councilmember Orris, the Mayor's Recommendation to Transfer \$1,941,969 to Reserves was approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Х
Troy Purnell	Х				
Jack Orris	Х				
Shaneka Nichols	Х				
Jay Knerr	Х				
Voting Tally	4				1

#### 8. Town Administrator's Report – Jeffrey Fleetwood

Mr. Fleetwood said staff will be heading to Snow Hill tomorrow to request funding for Public Safety, Rails to Trails, and a Flower Street Roundabout. The Smart Meter Procurement RFP is live. Water Resources Director Jamey Latchum said the new lead and copper rules go into effect in October of 2024 and he will be involved in meetings to discuss the changes, provide and gain support, and learn about grant opportunities. Lastly, he thanked Customer Service Representative Blakely Shord and Public Works Director Jimmy Charles for their assistance with the new binds in Town Hall.

#### 9. Departmental Reports:

a. Economic and Community Development Director – Ivy Wells

Ms. Wells said there will be a new design for the Town's Billboard, which has been around for over three decades.

#### b. Electric Utility Director - Tim Lawrence

Mr. Lawrence reported that they installed a transformer on North Main Street at a commercial building built not too long ago. At the Food Lion shopping center, they had underground primary issues that caused the outages a few weeks ago and it has now been repaired. He also mentioned that meter reads will take place this week.

#### c. Police Chief - Arnold Downing

Chief Downing shared a call recording from Ocean 98 regarding Sargent Bragg, who was nominated for great customer service. He then shared the Police Departments new recruitment video that was produced by Unseen Productions and funded by grant funds. He then thanked Ms. Wells for her assistance in making it happen. Lastly, he touched on the missing cat issue and said he has spoken with all parties involved and the issues have been addressed.

#### d. Finance Director - Natalie Saleh

Ms. Saleh said she is busy with the budget process and indicated that the Tax Rate first reading will take place on March 14<sup>th</sup> and the Public Hearing on March 28<sup>th</sup>.

#### e. Public Works Superintendent - Jimmy Charles

Mr. Charles said the trash truck was in need of repairs and they had to pick up trash by hand; he thanked Ocean City for allowing them to rent a truck until it was repaired. He then indicated that there was one minor change with the disc golf layout, and they are underway with no issues at this point. Councilmember Orris asked if they had warning signs around; Mr. Charles said he will follow-up to be sure.

#### f. Deputy Town Administrator - Mary Bohlen

Ms. Bohlen said the Parks Commission will meet tomorrow and you can sign up for the backyard buffer program now. Mayor Tyndall asked if she is planning to do a 'Take Pride in Berlin Week'; Ms. Bohlen said she was under the impression Ms. Wells has taken over the week and she is now only focusing on Clean Up Day. Ms. Wells said she was not aware but would discuss it further with Ms. Bohlen.

#### g. Administrative Manager – Kelsey Jensen

Ms. Jensen said The Town is now hiring a part-time Police Communications Officer, two full-time Police Officers, and one full-time Public Works Superintendent; all of which have been posted and promoted on the website, Facebook, Maryland Municipal Leagues Site, and in Newspapers. Economic and Community Development's Administrative Assistant Allison Early is working on a flyer for a job fair on March 9<sup>th</sup> with the Town's information and employment opportunities. She then said she will be participating in a webinar on the new Maryland State Retirement System Program with Mr. Fleetwood on Wednesday. Lastly, she and Mr. Fleetwood would be attending the Local Government Insurance Trust's Renewal Workshop on April 7<sup>th</sup> in Cambridge where coverages, liability rates, and COVID will all be discussed. Mayor Tyndall thanked Ms. Jensen for the new binders and said they were very helpful. Ms. Wells said she forgot to mention the job fair in her report, but she and Ms. Early will be attending on March 9<sup>th</sup> to promote the Town and other local businesses who need employees.

#### 10. Comments from the Council:

Councilmember Purnell asked Mr. Engelhart if Insight Homes paid all of their fees; Mr. Engelhart said yes, but no permits have been issued yet. Councilmember Purnell then said he would like to see sidewalks at the intersection of Cheers; Mr. Latchum said that would be State Highway;

Councilmember Purnell said he thinks the Town can assist in making it happen as they did on Broad.

Councilmember Nichols said she appreciated the turnout this evening and the opinions they received. She encouraged all to voice their opinions on Short-term Rentals for the Public Hearing on March 28<sup>th</sup>, please send them to <a href="mailto:info@berlinmd.gov">info@berlinmd.gov</a>

#### 11. Comments from the Mayor:

Mayor Tyndall thanked the public and bidders for their participation this evening.

#### 12. Comments from the Public

Resident Gina Velong thanked the Police Department for assisting with the cat issue. She also said Ocean City faced issues with Short-term Rentals 10 years ago and hired someone to handle licensing and regulations.

#### 13. Comments from the Press - none.

#### 14. Adjournment:

On the motion of Councilmember Knerr, the Mayor and Council meeting was adjourned at approximately 9:00 PM.

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP					Χ
Troy Purnell	X				
Jack Orris	X				
Shaneka Nichols	Х				
Jay Knerr	X				
Voting Tally	4				1

Respectfully Submitted,

Kelsey Jensen

Administrative Manager



### **Proclamation:**

World Down Syndrome Day (WDSD) on March 21, 2022

Mayor Zack Tyndall

(Proclamation will be available for review at the meeting)



# Mayor & Council of Berlin



## OATH OF OFFICE

I, Jonathan Hill, do swear and affirm that I will support the Constitution of the United States; and that I will be faithful and bear true allegiance to the State of Maryland, and support the Constitution and Laws thereof; and that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of the Town of Berlin Housing Review Board according to the Constitution and the Laws of the State.

SWORN THIS 14th DAY OF MARCH, 2022.

Jonathan Hill	
Zack Tyndall, Mayor	

#### **AGREEMENT**

THIS AGREEMENT, is made this _	day of	, 2022, by and between
the Mayor and Council of the Town of Berli	in and We Heart	Berlin, a non-profit 501 (c)(3)
corporation.		

WHEREAS, the Mayor and Council is the owner of a public park known as Burbage Park, located within the town limits of the Town of Berlin; and

WHEREAS, We Heart Berlin desires to establish a table tennis (more commonly known as ping pong) use and entertainment area at Burbage Park.

NOW THEREFORE, the parties hereto agree as follows:

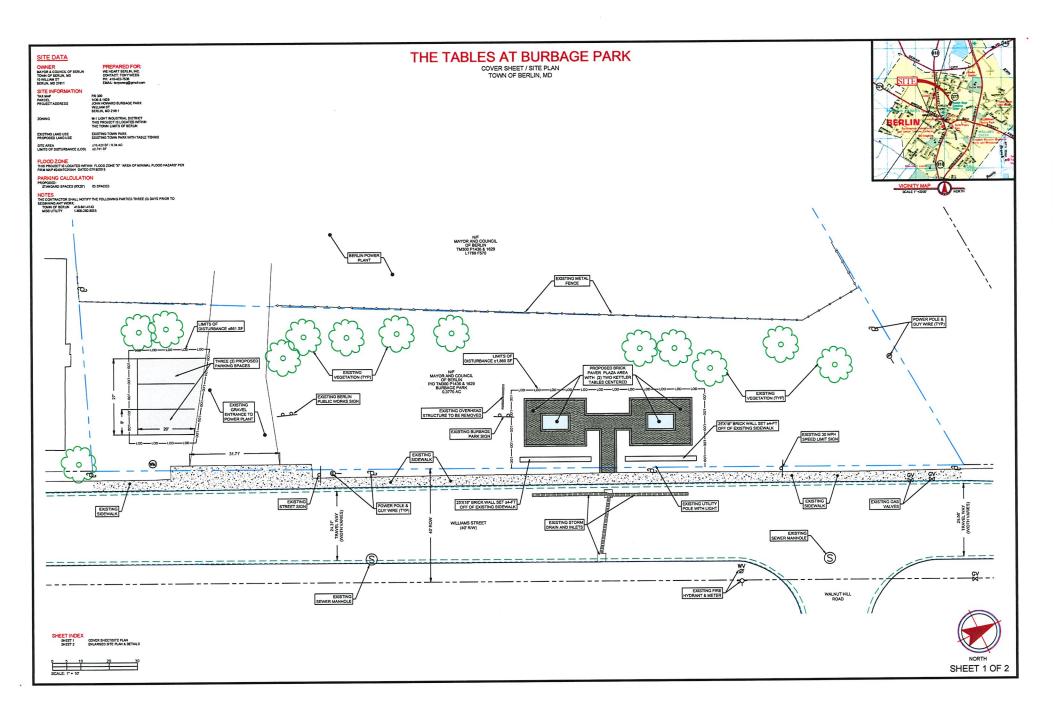
- 1. The Mayor and Council shall permit We Heart Berlin to establish a table tennis use and entertainment area at Burbage Park upon the following conditions:
  - a. We Heart Berlin shall procure and pay for a professional site plan depicting the placement of no more than two (2) ping-pong tables, a retaining wall parallel to William Street and a parking area, which must be approved by the Mayor and Council prior to placement and/or construction at Burbage Park.
  - b. We Heart Berlin shall also procure and pay for any required stormwater management plans, which must be approved by Town Staff prior to placement and/or construction at Burbage Park.
  - c. We Heart Berlin shall pay for all equipment, materials and construction costs associated with the project.
  - d. We Heart Berlin agrees that its contractor shall perform its duties consistent with the approved plans and shall be insured.
  - e. We Heart Berlin agrees that upon completion of the project, that all equipment and

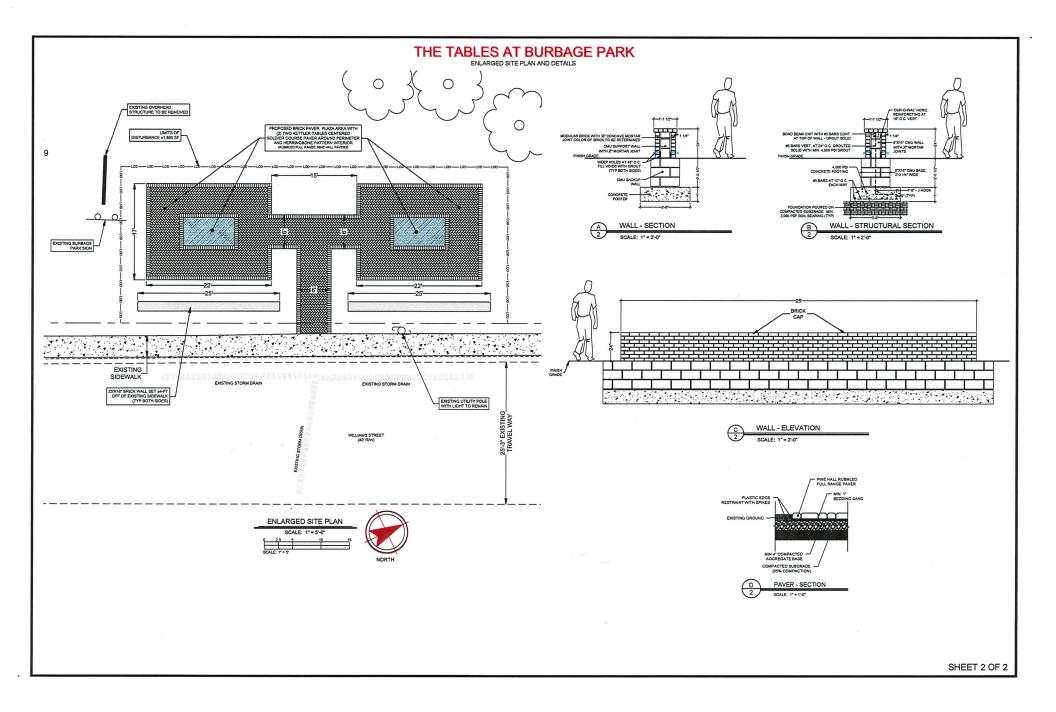
improvements placed at Burbage Park shall become the property of the Mayor and Council and that We Heart Berlin shall donate all equipment and improvements to the Mayor and Council, thereby forfeiting We Heart Berlin's interest in said property and equipment.

f. The Mayor and Council agrees that it shall be responsible for the maintenance, upkeep and repair of the donated property.

Tony V	Veeg,	President
Wa Ha	art R	orlin

Zackery Tyndall, Mayor





#### **ADVERTISEMENT**

TOWN OF BERLIN

REQUEST FOR PROPOSALS

RFP # 2022 – 02

WILLIAM STREET PUMP STATION UPGRADE PROJECT

Due Date:	
	Time: 10:00 AM EST

The Town of Berlin is seeking Proposals for rehabilitation of the William Street Pump Station. Work includes the demolition and removal of portions of the existing drywell sewage pump station, the installation of an at-grade Smith & Loveless package pump station, the cleaning and inspection of an existing wet well and suction line, the installation of station piping, associated fittings, hardware, and all appurtenances.

Qualified contractors are encouraged to visit the Town of Berlin website at <a href="mailto:berlinmd.gov/government/request-for-proposals/">berlinmd.gov/government/request-for-proposals/</a> or contact Town Administrator Jeffrey Fleetwood at 410-641-4002/<a href="mailto:ifleetwood@berlinmd.gov">ifleetwood@berlinmd.gov</a> for the official RFP. EEO.



#### **GENERAL INFORMATION**

**NOTICE:** Notice is hereby given that proposals will be received by the Town of Berlin, Maryland for the rehabilitation of the William Street Pump Station by filing with the Town by the date and time and at the location as indicated herein.

#### RFP # 2022 – 02 WILLIAM STREET PUMP STATION UPGRADE

Due Date:			
7	ime: 10:00	ANA EST	

Deliver submittals to:
Jeffrey Fleetwood, Town Administrator
Town of Berlin
10 William St.
Berlin, MD. 21811

Attn: RFP 2022 - 02

The Town of Berlin (the "Town") is seeking contractor ("Submitter" or "Bidder") proposals for rehabilitation of the William Street Pump Station. Work includes the demolition and removal of portions of the existing drywell sewage pump station, the installation of an above-grade packaged pump station, the cleaning and inspection of an existing wet well and suction line, the installation of station piping, associated fittings, hardware, controls, SCADA, and all appurtenances.

Proposals must be submitted to the address and by the date and time, and in the format indicated herein.

It is the responsibility of potential bidders to thoroughly review this Request for Proposal and ensure their full understanding of same.

Proposals received after the due date will not be considered. Submitters accept all risks of late delivery of mailed or shipped submittals regardless of fault.

The Town of Berlin reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. This Request for Proposals ("RFP") does not obligate the Town to pay any costs incurred by respondents in the preparation and submission of their proposal. Furthermore, the RFP does not obligate the Town to accept or contract for any expressed or implied services.

It is the Town of Berlin's policy to assure that no person shall, on the grounds of race, color, religion, sex or national origin, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against.

The Town is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality, disability, or sexual orientation. The successful bidder ("Contractor") must comply with the Town of Berlin's equal opportunity requirements.



Page 2 of 9

RFP 2022-02

**ABOUT BERLIN:** The Town of Berlin is a community of approximately 5,000 people located on Maryland's eastern shore. The Town operates under a Strong Mayor form of government. Berlin provides the following services to the community's residents: police, public works, parks, water, wastewater, stormwater, electricity, economic development, planning, code enforcement, engineering (under contract), and general administration. The Town operates on a one-year budget cycle from July 1 through June 30.

#### **SCOPE OF SERVICES**

The Town of Berlin seeks to enter into a contract with a qualified firm for the purchase and replacement of windows at Berlin Town Hall.

#### A. SPECIFICATIONS

1. Refer to the attached technical specifications for additional information.

#### **B. MINIMUM REQUIREMENTS**

- 1. Work shall be started within 60 (sixty) days of award of contract.
- 2. Work shall be completed within 90 (ninety) days of start date.
- 3. Contractor is responsible for, at a minimum:
  - a. Notification of appropriate agencies as required by regulation prior to start of work.
    - 1. NOTE: Work is adjacent to Maryland State Highways.
  - b. Complete traffic control to include barricades and flagger-personnel, as required.
  - c. Arrangements for staging of equipment and materials; the Town of Berlin shall assist in determining suitable locations, however, if non-Town owned property is used for staging, it shall be the full responsibility of the contractor to enter into any agreement(s) with property owners, including negotiation and any compensation required.
- 4. Contractor shall ensure that personnel working on site shall be appropriately supervised to ensure the completion of duties per the contract.
- 5. Contractor and their personnel shall conduct themselves in a professional manner and shall take reasonable care to ensure the safety and comfort of residents and visitors to the Town.
- 6. Contractor shall take reasonable care to ensure the cleanliness of the streets, sidewalks, parking areas and other affected areas during construction.
- 7. Workday hours shall be:
  - a. workday shall begin no earlier than 7:00 AM and shall end no later than 5:00 PM, including set-up and clean-up, Monday through Friday, excluding scheduled holidays.
  - b. Work outside the hours indicated above shall be done only with the express permission of the Town.
- 8. All work shall comply with the Code of the Town of Berlin, Article III Noise, §14-43(4).
- 9. In addition to the section indicted above, Contractor shall adhere to all other applicable regulations of the Town of Berlin, State of Maryland and any other entity or agency with authority over projects of this nature.
- 10. Contractor shall warranty their work for a minimum period of two (2) years from acceptance.



Page **3** of **9** RFP 2022-02

#### C. ADDITIONAL INFORMATION TO BE CONSIDERED IN CALCULATION OF PROPOSAL

#### D. CONTACT INFORMATION

Town Administrator Jeffrey Fleetwood Berlin Town Hall 10 William Street Berlin, MD 21811 Phone: 410-641-4002

Email: jfleetwood@berlinmd.gov

All questions and concerns must be submitted to Mr. Fleetwood; information gathered from any other individual, including other employees of the Town unless specified by Mr. Fleetwood, may not be used in the preparation of this bid.

It is the responsibility of the bidder to make a full assessment of any factors which will influence the appropriate completion and final cost of the project.



Page 4 of 9

RFP 2022-02

#### MINIMUM REQUIREMENTS FOR CONTRACTORS

- A minimum of five (5) years' experience with completing sewage pump station projects.
- Appropriate licensure, certifications, permits required for completion of the project.

#### **SUBMITTAL REQUIREMENTS**

Dates and times applicable to this RFP are on the following page. Responses to this RFP must include the following information:

- Statement of all relevant licensure, certifications and qualifications as applicable for the completion of the project. Proof of such shall be required prior to issuance of Notice to Proceed;
- A minimum of three (3) references relating to the services being requested with full name, title, address, phone and fax numbers; references from Maryland municipalities preferred, but not required.
- The completed Cost Proposal as included in this RFP.
- The completed Signature page as included in this RFP.
- The completed List of Proposed sub-contractors (if applicable) included with the Cost Proposal.
- Bid Bond or certified check in the amount of 5% of the Bid Amount.
- Additionally, submitters are encouraged to submit a narrative describing the expectations for execution of the contract within the Town of Berlin to include:
  - Scheduling of work to include a general idea of progression of work.
  - o An estimate of the number of personnel expected to be onsite at a given time.
  - o Any specific needs the contractor anticipates.
  - o Any other information the submitter feels is relevant for consideration.

Printed and electronic or email submittals will be accepted. Regardless of the delivery method, it is the responsibility of the bidder to ensure delivery by the deadline.

• If printed, the Town encourages double-sided printing where appropriate. Complete submission should not exceed 10 sheets of paper and must be in a sealed envelope addressed to

Town of Berlin RFP 2022-02 Attn: J. Fleetwood, Town Administrator 10 William Street Berlin, MD 21811

- If electronic (via USB drive), USB must be clearly labeled: "TOB RFP 2022-02"
- If via email, send to <a href="mailto:jfleetwood@berlinmd.gov">jfleetwood@berlinmd.gov</a> with the subject "RFP 2022-02" William Street Pump Station Upgrade".
- **PROPRIETARY PROPOSAL MATERIAL:** Any proprietary information revealed in the proposal should be clearly identified as such.
- **SIGNATURES:** Proposal shall be signed by one of the legally authorized officers of said corporation. If awarded the contract, the Contract shall also be so executed.



Page **5** of **9** 

RFP 2022-02

#### **DEADLINES AND IMPORTANT DATES:**

<u>Pre-Bid Meeting:</u> Pre-bid Meeting shall be held at Town Hall, 10 William Street, Berlin, MD 21811 and will be followed by site visit(s) if requested.

<u>pate</u> , by 5:00 PM – Deadline to submit questions: Questions from potential Bidders are due via email to <u>ifleetwood@berlinmd.gov</u>. Please note: With the exception of questions asked during site visit(s), questions received after this deadline, and questions that are phoned, faxed, sent through regular mail, or submitted via any other method or to any other email address will not be accepted. Oral responses or responses to questions submitted in any other format or to any other person will be non-binding. Individual responses to questions will not be provided; all questions and answers will be compiled into one document to be posted as indicated below.

<u>DATE</u>, <u>by 5:00 PM – Posting of responses</u>: Responses to questions from potential Bidders will be posted at the following link by the deadline. It is the responsibility of potential Bidders to visit the website for this information <a href="http://berlinmd.gov/government/request-for-proposals/">http://berlinmd.gov/government/request-for-proposals/</a>.

<u>pate</u>, by 10:00 AM – Due Date for Proposals: Proposals shall be submitted per the Submittal Requirements as indicated on the preceding page(s) and must be received by the deadline, at which time proposals will be publicly opened and read aloud at Berlin Town Hall, 2<sup>nd</sup> Floor Conference Room, 10 William Street, Berlin, MD 21811. Proposals received after that date and time will not be considered. Regardless of the delivery method, it is the responsibility of the bidder to ensure delivery by the deadline.

#### **EVALUATION CRITERIA AND AWARD OF CONTRACT**

The following shall be considered in evaluating submissions and awarding a contract:

- Experience of contractor with similar projects
- Overall quality of proposal
- Project understanding
- Anticipated project cost

The Town may select a limited number of submitters for in-person interviews before a selection committee.

The Town reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. The Town requires submission of a 5% Bid Bond with each Bidder's Bid. A Performance Bond in the amount of 100% of the Base Bid amount will be required from the successful Bidder. This RFQ does not obligate the Town to pay any costs incurred by respondents in the preparation and submission of their qualifications. Furthermore, the RFQ does not obligate the Town to accept or contract for any expressed or implied services.

It is the practice of the Town to make award based on the lowest responsible bid. The Town reserves the right to accept or reject any and all submissions and the right to award contract based on factors other than cost.

• **CONTRACT AWARD:** The Town reserves the right to make an award without further discussion of the submittals. The contractor selected as the apparently successful contractor will be expected to enter into a contract with the



Page 6 of 9

Town. Following notification of selection, the successful bidder shall prepare its standard agreement for review by the Town. The Town shall not be bound, or in any way obligated, until both parties have executed the agreement. No party may incur any chargeable costs prior to the execution of the final Contract.

- **CONTRACT NEGOTIATION:** The Town reserves the right to negotiate all elements of the submittals, proposals, terms and conditions, and/or scope of work as part of the contract negotiation process prior to any formal authorization of the Contract by the Town. Unless specifically negotiated and mutually agreed upon, all applicable specifications of this Request for Bids shall be considered as terms of the contract and shall not be overwritten or eliminated by conflicting language in the actual contract document.
- EQUAL OPPORTUNITY EMPLOYMENT: The successful contractor or contractors must comply with the Town of Berlin equal opportunity requirements. The Town of Berlin is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality or disability.
- TITLE VI: It is the Town of Berlin's policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its federally funded programs and activities.
- **INSURANCE REQUIREMENTS:** The Town shall be named as an Additional Insured on the successful bidder's contract. Insurance coverage needs to be in at least the following amounts:
  - a. Commercial/General Liability: Each Occurrence \$1,000,000; medical expenses \$10,000
  - b. Vehicle Liability: \$1,000,000
  - c. Workers Compensation: \$1,000,000

The cost of such insurance shall be paid by the contractor.

It shall be the responsibility of the successful contractor to ensure that appropriate insurance is maintained by any subcontractors associated with the project.

- HOLD HARMLESS: The Town of Berlin shall be held harmless against claims for injuries to persons or damages to property, errors and omissions or professional liability that may arise from or in connection with the performance of work hereunder by the selected contractor, his agents, representatives, employees or subcontractors.
- NON-ENDORSEMENT: As a result of the selection of a contractor to supply products and/or services to the Town, the Town does not agree to the contractor's reference to the Town in any literature, promotional material, brochures, sales presentation or the like without the express written consent of the Town.
- COMPLIANCE WITH LAWS, REGULATIONS, AND POLICIES: In addition to nondiscrimination and affirmative action compliance requirements previously listed, the contractor or contractors ultimately awarded a contract shall comply with federal, state and local laws, statutes and ordinances relative to the execution of the work and other applicable provisions. This requirement includes, but is not limited to, protection of public and employee safety and health; environmental protection; waste reduction and recycling; the protection of natural resources; permits; fees; taxes; and similar subjects, including satisfaction of any outstanding payables to the Town of Berlin, whether related to the Contractor's business or personal account(s).



Page **7** of **9** RFP 2022-02

Contractor:

	COST PROPOSAL	
Please note: The Town of Berlin is exe applicable.	mpt from Maryland Sales Tax – inforn	nation to be provided upon request as
(Insert Cost Proposal Bid Iten	n Form Here)	
Proposed Subcontractors:		
Individual/Firm Name and Tax ID Number	Address	Proposed work to be completed
Please attach additional sheet(s) or co	ontinue list on reverse if necessary	



	Contractor:		
SIGNATURE	ES		
I, the undersigned, am an authorized agent of the firm listed Cost Proposal for the RFP as indicated above. I certify that to the best of my knowledge. I further acknowledge the condition the agreement to adhere to same.	all information included herein is true and correct		
Signature:	Date:		
Printed Name:			
Firm Name:	Tax/EIN:		
DBA (if different than above):			
Address:			
City, State Zip:			
Phone:	· · · · · · · · · · · · · · · · · · ·		



## Our

## Accomplishments



#### **Behavioral Health Crisis Center**

On January 31, 2022, we opened the Atlantic General Behavioral Health Crisis Center, a walk-in center in Berlin for individuals suffering from mental health or substance use disorders. The center, which was developed through the Tri-County Behavioral Health Engagement, is a critical bridge between outpatient services and inpatient care for individuals in crisis. It is the first of its kind on the Eastern Shore.



#### **Mobile Patient Experience**

In addition to the conveniences of mobile check-ins for appointments, patients can schedule appointments, view and download care plans and discharge instructions; pay their co-pays; and respond to customized questions post-hospital discharge so their care team can catch any changes in their condition before their health worsens.



#### **New Tech & Equipment Purchases**

Generous donor contributions have made possible a number of important purchases this year to ensure our patients are cared for with the aid of the latest technology available. This includes a new bone densitometry unit, four new ultrasound machines, a new echo machine, integration of telemetry data into the electronic medical record and an automated sterile instrument management system.



#### **Ambient Technology**

This fiscal year we will also be implementing ambient technology, which will allow our providers to fully engage with patients while an artificial intelligence transcription tool documents a visit and prepares orders for approval. This new tech will improve the patient experience while improving accuracy and patient safety. The increased efficiency will improve the provider experience by reducing the time spent on documentation — supporting the fourth component of the quadruple aim of caring for the caregiver — and increase patient access to timely appointments.



#### **Integrated Behavioral Health**

In June 2021, Atlantic General launched an integrated behavioral health program, bringing counseling and medication management services to patients right in their primary care provider's office. Through the use of telehealth technology, patients can receive care without having to travel from more rural areas to the Atlantic General Behavioral Health Center, in Berlin.







#### **Ongoing Physician and Nursing Shortages**

Our region is federally designated as a medically underserved area, with a provider-to-community member ratio significantly higher than the national average. The situation is further worsened by a severe nursing shortage, which poses an ongoing challenge to our mission-driven and government-mandated efforts to create a healthy community.



#### **Reduced Staffing**

The added pressures of the COVID-19 pandemic have periodically reduced staffing, sometimes to a severe degree, due to staff illness or exposure. This has strained staff and resources.



#### **CEO Search**

After the former President & CEO's departure in September of 2021, Atlantic General Hospital's search committee retained the national executive search firm WhittKiefer to assist with recruitment. By spring, a selection of qualified candidates will be presented to the Board of Trustees for consideration. June has been targeted for announcement of the new President & CEO of Atlantic General Hospital and Health System.



#### **Suspension of Services**

Twice during the pandemic, Atlantic General Hospital has had to suspend elective surgeries and other procedures – most recently this winter – to accomodate a surge in COVID-19 infection.



#### **Medical Liability in Maryland**

Maryland's liability climate is among the worst in the U.S., as lobbyists for civil attorney groups continually block efforts to cap malpractice claims and prevent other reforms. A study funded by Maryland's Health Services Cost Review Commission show the average size of a hospital liability claim in Maryland is 75% higher than the national average. As a result, malpractice insurance premiums continue to rise, forcing both malpractice insurers and health care providers out of the state. Those health care organizations that remain are forced to invest more dollars in malpractice insurance that could be better invested in services for our community.

care.givers

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## Community

## **Partnership**

Atlantic General Hospital and Health System is incredibly fortunate to be able to work with wonderful local partners on a number of initiatives that focus on improving the overall health as well as the vibrancy of our community.

#### **Project SEARCH of Worcester County**

One such partnership has resulted in Project SEARCH of Worcester County, a joint effort among Atlantic General Hospital and Health System, Worcester County Public Schools (WCPS), Maryland Department of Education's Division of Rehabilitation Services and Worcester County Development Center.

Select interns with developmental challenges who are finishing their last year of high school spend six hours a day working at the hospital, rotating through three different work experiences during the school year. This is our 4th year hosting Project SEARCH:

- AGH leaders and staff provide real-world training and work experience.
- Onsite classroom training focused on employability and life skills is provided by a WCPS teacher.

 Job coaches from Worcester County Development Center are available to interns as needed.

This year, we have three interns who are working in Medical Records,

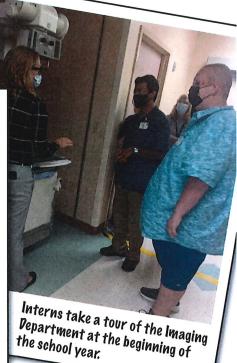
Imaging, Food Services and Environmental Services.



Tetyana, who is a former cafe intern, mentors new cafe intern, Zion.



Tetyana tracks linen inventory on an iPad.





## Community

## **Partnership**

Atlantic General Hospital and Health System is incredibly fortunate to be able to work with wonderful local partners on a number of initiatives that focus on improving the overall health as well as the vibrancy of our community.

#### **Healthy Homes Initiative**

In September 2021, Atlantic General Hospital, Chesapeake Housing Mission (CHM) and the Worcester County Health Department (WCHD) formalized a working partnership called the "Healthy Homes Initiative," a three-pronged approach to reducing the growing number of unsafe and unhealthy living conditions found in homes in Worcester County. This partnership is the first of its kind in our region, and the main goal is prevention of falls and other illness caused by living in an unhealthy environment.

• CHM provides critical home repair services to Worcester County residents living below the poverty level. They design, obtain permits and provide all materials for the projects.

• Atlantic General Hospital and Health System provides employee work teams to complete multiple projects throughout the year and reimburses CHM for materials for each of those projects.

• WCHD collaborates with CHM to screen vulnerable adults who may be in need of critical home repairs and work on a training program on home safety and health.

So far, AGH employees have built ramps and provided other home repairs for 8 homeowners in need in Worcester County. Three more projects are scheduled for this spring.





# AGH/AGHS **Financials**

#### **FY21**

We Billed We Received: \$192,247,099 \$144,935,511

Cost of Care:

\$146,641,248

**Operating Margin:** 

\$(1,702,737)

Community

**Support:** 

\$928,615\*

**Total Margin:** 

\$6,755,835\*\*

(State Assessment:

\$2,673,324)

<sup>\*\*</sup>Includes investment Gain due to market upturn

Admissions	2,582
Ave. Length of Stay (days)	4.4
Patient Days of Care	11,219
Emergency Visits	28,940
Laboratory Visits (outpatient)	21,331
Radiology Visits (outpatient)	25,386
Surgeries (inpatient/outpatient)	5,998
Physician Visits (AGHS)	118,649
Cardiologist/Pulmonary	3,084
EKG/EEG visits (outpatient)	

#### **FY20**

We Billed

\$171,941,613

We Received:

\$132,266,585

**Cost of Care:** 

\$134,667,605

**Operating Margin:** 

\$(2,401,019)

Community

Support:

\$1,356,565\*

**Total Margin:** 

\$(4,334,992)\*\*

(State Assessment:

\$2,001,492)

Admissions 2,678 Ave. Length of Stay (days) 4.0 Patient Days of Care 10,771 **Emergency Visits** 31,668 Laboratory Visits (outpatient) 19,274 Radiology Visits (outpatient) 21,635 Surgeries (inpatient/outpatient) 5,954 Physician Visits (AGHS) 115,875 Cardiologist/Pulmonary 2,085 EKG/EEG visits (outpatient)



<sup>\*</sup>Does not include Campaign for the Future funds

<sup>\*</sup>Does not include Campaign for the Future funds

<sup>\*\*</sup>Includes investment Loss due to market downturn

# Gudelsky Family Medical Center



Sina Companies, the developer overseeing the construction of the new Gudelsky Family Medical Center, has contracted with Willow Construction for the project.

Site work is to begin in February. Completion will take approximately 18 months.

The new center will allow for expansion of surgical services available in Worcester County, while also providing a more cost-effective location for planned outpatient procedures:

- Three procedure rooms and one surgery suite will be shifted from the surgery department within Atlantic General Hospital to the new Center, built larger to accommodate the equipment, instrumentation and sterile field zones required for today's more complex procedures. The Center will also house an additional surgical suite.
- Construction will incorporate best practice and progressive surgical planning strategies, including improved lighting, a variety of private and semi-private pre- and post-operative patient care stations, plus

discharge areas responding to the specific needs of patients.

- The Center will not be subject to rate regulation by the state of Maryland, and Atlantic General Hospital and Health System will be able to provide needed services in a less costly environment. This means that patients who are restricted to standalone surgery centers by their health insurance plans will now have a cost-effective option for their care close to home. Until the Gudelsky Family Medical Center opens, patients must either forgo care due to inconvenience, or undertake traveling 20 miles or further to obtain these services.
- The closure of the surgery suite and three procedure rooms at the hospital will also allow for enlarging the three remaining suites to better accommodate laparoscopic surgery and other advanced procedures.

Our heartfelt thanks go out to the Gudelsky family, our Campaign for the Future donors, and all others who have been involved in funding and bringing this important project to fruition.



# Medical Staff

# **New Providers**



Margo Gill, MD Women's Health



Jeremy Gill, MD Neurology



Kerri Ellinger, PA-C Women's Health



David Kaplan, MD Anesthesiology



Sandra Mancilla, MD Family Medicine



Patricia Morales, FNP-C Endocrinology



Ellen Rowe, MD Family Medicine



#### ORDINANCE 2022-01

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND ESTABLISHING A CREMATORIUM AS A CONDITIONAL USE IN THE M-1A INDUSTRIAL ZONING DISTRICT

BE IT ENACTED BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN THAT SECTIONS 108-5 AND 108-557 BE AMENDED AS FOLLOWS:

Sec. 108-5. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a structure subordinate to an existing principal building on the same lot and serving a purpose customarily incidental to the use of the principal building or land use.

Accessory living quarters means an accessory building used solely as the temporary dwelling of guests of the occupants of an existing principal use; such dwelling having no kitchen facilities and not rented or otherwise used as a separate dwelling unit.

Accessory use means a use conducted on the same lot as the primary use of the structure to which it is related; a use which is clearly incidental to, and customarily found in connection with such primary use.

Agriculture means the use of land for agricultural purposes, including field cropping, pasturing, aquaculture, horticulture, floriculture, viticulture, forestry, tree farming and the necessary accessory uses for packing, treatment or storing the produce thereof; provided, however, that the operation of any such accessory uses shall be secondary to that of normal agriculture activities and provided further that the above uses shall not include the business of keeping poultry or garbage feeding of hogs or other animals, or fur farms, or the raising of such animals as rats, mice, monkeys, reptiles and the like.

Alley means a public or private way affording secondary means of access to abutting property, having a width more than ten feet, but less than 16 feet in width, which has been dedicated or deeded to the public for public use.

Basement means a story where the floor is more than 12 inches, but not more than one-half of its story height, below the average level of the adjoining ground.

Bed-and-breakfast means a dwelling or part thereof, where meals and/or lodging is provided for compensation for transient persons and designed for or used exclusively as the primary residence of one family.

Billboards and signs.

- (1) Billboard means any off-premises structure or portion thereof, situated on private premises, on which lettered, figured or pictorial matter is displayed for commercial advertising purposes other than the name and occupation of the user of such premises or the nature of the business conducted there on or the principal products sold or manufactured thereon.
- (2) Combination sign means a sign incorporating any combination of the features of pole, projecting, wall and roof signs.
- (3) *Display surface* means the area made available by the sign structure for the purpose of displaying the advertising message.
- (4) Electric sign means any sign containing electrical wiring, but not including signs illuminated by an exterior light source.
- (5) Ground sign means a billboard or similar type of sign which is supported by one or more uprights, poles or braces in or upon the ground other than a combination sign or pole sign, as defined by this chapter.
- (6) *Marquee* means a permanent roofed structure attached to and supported by the building and projecting over public or private property.
- (7) Pole sign means a sign wholly supported by a sign structure in the ground.
- (8) *Portable display surface* means a display surface, temporarily fixed to a standardized advertising structure, which is regularly moved from structure to structure.
- (9) *Projecting sign* means a sign other than a wall sign which projects from and is supported by a wall of a building or structure.
- (10) Real estate sign means a sign advertising for sale or rent the premises on which it is located.
- (11) Roof sign means a sign erected upon or above a roof or parapet of a building or structure.
- (12) Sidewalk sign means an accordion-type sign which may be placed on the sidewalk, displaying only the name and nature of the business.
- (13) Sign means any sign, including its structure and component parts, which is used or intended to be used to attract attention to the subject matter for advertising purposes other than paint on the surface of a building.
- (14) Sign structure means any structure, which supports or is capable of supporting a sign as defined by this chapter.
- (15) Temporary sign means any sign, banner, pendant valance or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard, wood or other light

materials, with or without frames, intended to be displayed for a limited period of time.

(16) Wall sign means any sign attached to or erected against the wall of a building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall.

Board means the board of appeals established hereunder.

Boardinghouse means a dwelling containing not more than six guest rooms or suites of rooms, where lodging is provided with or without meals, for compensation for persons not transients.

Building means any structure having a roof supported by columns or walls, used or intended to be used for the shelter or enclosure of persons, animals or chattels, and any tent, cabin or mobile house. When such a structure in single ownership is divided by one or more unpierced walls extending from the ground up, it shall be considered one building for the purpose of applying the provisions of this chapter.

Building, height of, means the vertical distance from the average finished grade at the building line to the highest point of the coping of a flat roof or to the deck line of a mansard roof or to the mean height level between eaves and ridge for gable, hip and gambrel roofs.

Cellar means a story having more than one-half of its height below average finished grade. A cellar is counted as a story for the purpose of height regulations only if used as a separate dwelling.

Comprehensive plan means the long-range plan for desirable use of land, as approved by the planning and zoning commission and officially adopted by the Mayor and Council and as amended from time to time, the purpose of such plan being, among other purposes, to serve as a guide in zoning and progressive changes in the zoning of land to meet changing community needs, in the subdividing and use of undeveloped land and in the acquisition of rights-of-way or sites for such public facilities as streets, parks, schools and public buildings.

Conditional use means a use which may be permitted in a district through the granting by the board of appeals of a special exception as defined in Md. Ann. Code art. 66B, § 1.00, as amended upon a finding by the board that it meets specified conditions.

Construction, start of, means the combining of labor and material into any portion of the structure on the site thereof.

Court means an open, unoccupied and unobstructed space, other than a yard, on the same lot with a building or group of buildings.

CREMATORIUM MEANS A BUILDING OR FACILITY CONTAINING FURNACES FOR CREMATING DEAD HUMAN BODIES

Day-care center means a nursery school or child-care facility providing adult supervision and care for not fewer than five persons not members of the caregiver's family in the caregiver's home or in a building outside of the home.

Day-care, residential, means a dwelling unit in which daytime adult supervision is provided for up to eight children not members of caregiver's family under the age of 21 and in which the dwelling is

the primary residence of the caregiver.

District means a designated geographical area of the town within which certain uniform regulations and requirements, or various combinations thereof, apply under the provisions of this chapter. The term "R District" shall mean any R-1, R-2, R-3 and R-4 District; the term "B District" shall mean any B-1, B-2, and B-3 District; the term "M District" shall mean any M-1 and M1-A District; the term "H District" shall mean any H-1 District.

Domiciliary care unit means any institution, which admits four or more non-related aged or disabled persons, maintains the necessary facilities and provides a protective institutional or home-type environment to persons of advanced age or mental or physical disability. This shall not include "limited dwellings."

Dwelling means any building or portion thereof occupied or intended to be occupied exclusively for the residence purposes, but not including a tent, cabin, recreational vehicle or mobile home or a room in a hotel or motel.

- (1) *Dwelling, single-family,* means a detached building designed for or used exclusively for residence purposes by one family or housekeeping unit.
- (2) *Dwelling, two-family,* means a detached building designed for or used exclusively for residential purposes by not more than two families or housekeeping units.
- (3) *Dwelling, multifamily,* means a detached building designed for or used exclusively for residence purposes by more than two families or housekeeping units.
- (4) Dwelling, townhouse, means a single-family attached dwelling unit with one dwelling unit from ground to roof, two points of independent outside access, at least two other dwellings built in conjunction therewith and any portion of one or two unpierced party walls in common with an adjoining dwelling and having yards on at least two sides.
- (5) Dwelling, limited, means a dwelling unit consisting of no more than two rooms, exclusive of bath facilities, designed or intended for retirement living or temporary assisted living, including nursing homes, assisted living facilities and retirement housing having shared dining and recreational facilities.

Essential services means facilities owned or maintained by public utility companies or public agencies, located in public ways or in easements provided for the purpose or on a customer's premises and not requiring a private right-of-way, and reasonably necessary for the furnishing of adequate water, sewer, gas, electric, communication or similar services to adjacent customers, but not including any building or any yard, station or facility requiring a site in excess of 400 square feet and not including any cross-country pipeline or transmission line on towers or any line requiring a private right-of-way.

Family means a person living alone or two or more persons living together as a single housekeeping unit, but not including a group of persons occupying a boardinghouse, lodging house, hotel, dormitory or institution.

Farm means a parcel of land not less than five acres in size used for agricultural purposes as

defined in this chapter.

Fence means a fixed structure designed to define a designated area or property.

Flag lot means a polygonal-shaped lot that has the appearance of a flag with staff or panhandle in which the handle or staff is used as the point to a street or road. The term "flag lot" and "panhandle" are synonymous.

*Garage, private,* means a garage intended for and used for the storage of the private motor vehicles of the families resident upon the premises.

Garage, public, means a space or structure other than a private garage for the storage, sale, hire, care, repair or refinishing of self-propelled vehicles or recreational vehicles.

*Group home* means a state licensed community residential facility housing and providing habilitative services to eight or fewer persons, not including staff, who are developmentally disabled or are recovering from drug or alcohol addiction.

*Home occupation* means a business conducted in a dwelling or a single accessory building and in accordance with the provisions of section 108-867.

Junkyard means any area where waste, discarded or salvaged materials are bought, sold, exchanged, baled, parked, stored, disassembled or handled, including auto wrecking yards, house wrecking yards, used lumber yards and places or yards for storage of salvaged house wrecking and structural steel materials and equipment, but not including areas where such uses are conducted entirely within a completely enclosed building and not including pawnshops and establishments for sale, purchase or storage of used furniture and household equipment, used cars in operable condition, or salvaged materials as a part of manufacturing operations.

Lot means any plot or parcel of land occupied or intended to be occupied by a principal building or use, or a group of buildings conforming to the regulations of this chapter and its accessory buildings and uses, including all open spaces required by this chapter, and having frontage on a street as defined herein. In the case of a farm or estate, five acres or more in size, the lot shall be deemed to be that part of the property on which the principal building and its accessory buildings and uses are located, together with the yards and other open spaces required by this chapter, and such lot need not front directly on a public road if connected therewith by a private lane or road which serves no other lot.

- (1) Lot, corner, means a lot abutting upon two or more streets at their intersection or upon two parts of the same street and, in either case, forming an interior angle of less than 135;deg;.
- (2) Lot, through, means a lot having frontage on two non-intersecting streets as distinguished from a corner lot.

Lot depth means the mean horizontal distance between the front and rear lot lines.

Lot line, front, means the line separating the lot from the street right-of-way upon which it fronts.

Lot line, rear, means the lot line opposite and most distant from the front lot line.

Lot line, side, means any lot line other than the front or rear lot line.

Lot line, street or alley, means any lot line separating the lot from a street or alley.

Lot width means the width of the lot measured at right angles to its center line at the front setback line.

Manufactured home means a structure that is transportable in one or more sections, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Mobile Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. This term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

State Law reference — Similar definition, Md. Real Property Code Ann. § 8A-101.

*Motel* or *hotel* means any establishment consisting of two or more guest rooms or suites, with separate outside entrances and adjacent parking spaces, designed and maintained for the accommodation of transients; or any establishment for the accommodation of transients which proclaims itself a "motel."

*Noncombustible* means, as applied to building construction material, a material which, in the form in which it is used, is either one of the following:

- (1) Material of which no part will ignite and burn when subjected to fire. Any material conforming to specifications in the building code in effect in the town and other applicable codes shall be considered noncombustible.
- (2) Material having a structural base of noncombustible material as defined in subsection (1) of this definition, with a surfacing material not over one-eighth-inch thick, which has a flame-spread rating of 50 or less.

Nonconforming use means an existing building, structure or premises legally devoted to or occupied by or for a use that does not conform to the use provisions of this chapter, or amendments thereto, for the district in which it is located.

Nursing or hospice facility means a facility, licensed by the state, to provide basic or skilled nursing care for physical, emotional, or mental diseases or disabilities to three or more individuals who, by reason of advanced age, chronic illness, or infirmity, are unable to care for themselves. The term "nursing or hospice facility" shall not include hospitals or facilities for the primary treatment of sickness or injuries or for surgical care.

*Open space* means the area of a lot or parcel unoccupied by principal or accessory structures, streets, driveways or parking areas, but including areas occupied by walkways, patios, porches without roofs, playgrounds, outdoor recreation or play apparatus, gardens or trees.

Parking lot, commercial, means a surfaced area of one or more parking spaces designed or used

for the parking of vehicles and available to the public whether for a fee or as an accommodation to clients or customers.

Parking space means a surfaced area either within a structure or in the open, exclusive of driveways or access drives, for the parking of one vehicle.

Planned unit development (PUD) means a residential and/or commercial development guided by a total design plan in which one or more of the zoning or subdivision regulations, other than use regulations, may be waived or varied by the planning and zoning commission to allow flexibility and creativity in site and building design and location in accordance with general guidelines.

Planning and zoning commission means the town planning and zoning commission.

*Planning director* means the planning director or an authorized representative, appointed in accordance with the provisions of division 2 of article II of this chapter.

Recreational vehicle means any vehicle or structure constructed in such a manner as to provide sleeping and cooking facilities or the conduct of any business, trade or occupation, or use as a selling or advertising device, and so designed that it is or may be mounted on wheels and transported over highways and streets, propelled, or drawn by its own or other power.

Recreational vehicle park means any park, tourist park, camp court, site, lot, parcel or tract of land which is designed, maintained or intended for the purpose of supplying a location or accommodation for two or more recreational vehicles for living purposes or upon which two or more recreational vehicles are parked or mounted for living purposes.

Roadside stand means a structure designed or used for the display or sale of neighborhood agricultural products or goods produced on the premises upon which a stand is located.

Self-service storage facility means a building or group of buildings with controlled access, containing varying sizes of individual, compartmentalized and controlled access stalls, lockers or rooms to be leased or rented for the storage of goods, wares, merchandise, substances or articles.

Setback line means the minimum building line along the front or rear of a lot, or along the side of a corner lot adjoining the side street, as determined by the yard requirements of this chapter or of any superior regulation.

Sewage disposal plant means a plant or lagoon for the treatment of sewage, which serves the town or any group of properties, as distinguished from a private septic tank or package treatment plant which is accessory to and located on the same premises with a principal use.

Stable, private, means a stable with a capacity of not more than two animals.

Story means that portion of a building, other than a cellar as defined herein, included between the surface of any floor and the surface of the floor next above it or, if there is no floor above it, the space between the ceiling next above it.

(1) Story, ground, means the lowest story, or ground story, or first story of any building, the

floor of which is not more than 3½ feet below the average contact ground level at the exterior walls of the building, except that any basement used as a separate dwelling by other than a janitor or caretaker or his family shall be deemed a ground or first story.

(2) Story, half, means a partial story under a gable, hip or gambrel roof, the wall plates of which on at least two opposite exterior walls are not more than four feet above the floor of such story; provided, however, that any partial story used as a separate dwelling, other than for a janitor or caretaker and his family, shall be deemed a full story.

Street means a public right-of-way 50 feet or more in width which provides a means of public access to abutting property, or any such public or private right-of-way not less than 30 feet in width which existed prior to the enactment of the ordinance from which this chapter is derived. The term "street" shall include road, avenue, drive, lane, circle, square, court, highway, beach, way or similar term.

Street line means the right-of-way or property line.

*Street, major,* means a street or highway designated as a major street or expressway on the official major street plan of the town.

Structural alteration means any change in the structural members of a building, such as bearing walls columns, beams or girders or as may be defined by the building code in effect in the town.

Structure means anything constructed, the use of which requires a fixed location on the ground or is attached to something having such location, but not including sidewalks, driveways, curbs or essential services defined in this chapter.

Use first permitted means a use, which in the sequence of successively listed zoning districts, occurs as a permitted use for the first time in a special zoning district.

Warehouse means a building or part of a building that is used for the storage and distribution of goods, wares, merchandise, substances or articles.

Yard, front, means an open space extending the full width of the lot between any part of a building and the front lot line, unoccupied and unobstructed from the ground upward except as hereinafter specified in article VII of this chapter.

(1) Front yard, least width, means the shortest distance, measured horizontally, between any part of a building, other than such parts as excepted in section 108-245, and the front lot line.

Yard, rear, means an open space extending the full width of the lot between a building and the rear lot line, unoccupied and unobstructed from the ground upward except as hereinafter specified in article VII of this chapter.

(1) Rear yard, least depth, means the shortest distance, measured horizontally, between any part of a building, other than such parts as excepted in <u>section 108-245</u>, and the

rear lot line.

Yard sale means the temporary display and sale of personal property along any public or approved private road.

Yard, side, means an open space extending from the front yard to the rear yard between a building and the nearest side lot line, unoccupied and unobstructed from the ground upward except as herein specified in article VII of this chapter.

(1) Side yard, least width, means the shortest distance, measured horizontally, between any part of a building, other than such parts as excepted in section 108-245, and the nearest side lot line.

Zoning certificate means a written statement issued by the planning director authorizing the use and occupancy of buildings, structures, or premises consistent with the terms of this chapter and for the purpose of carrying out and enforcing its provisions.

Zoning map means the zoning map of the town, dated April 5, 1966, together with all amendments thereto subsequently adopted.

Sec. 108-557 - Conditional Uses

Conditional uses requiring board of appeals authorization in accordance with sections  $\underline{108-160}$  through  $\underline{108-166}$  and article V of this chapter, site plan review are as follows:

- (1) Commercial grain dryers, feed mills, grain, fertilizer, feed, seed, implement and other agricultural storage and repair and sales facilities. Facilities for the bulk handling of grain, fertilizer and other materials shall be located at least 200 feet from all perimeter property lines and public road rights-of-way.
- (2) Commercial repair of seafood harvesting and agriculture equipment (not including general highway vehicles). All work and storage areas shall be enclosed within a building or screened from public view.
- (3) Storage and processing facilities for seafood, including the sale of seafood processed on site.
- (4) Processing and storage of locally grown vegetables and field crops.
- (5) Livestock purchase and sales yards. All building and yards designed for the concentrated containment of animals shall be located at least 200 feet from any perimeter property line or public road right-of-way.
- (6) Aquaculture packing, canning and processing facilities. Minimum yard requirements shall apply for structures only.
- (7) Sawmills and the manufacturing or processing of wood products. No logs, lumber or

by-products shall be stored in any required yard setback, and all power-driven machinery shall be located at least 200 feet from all perimeter property lines and public road rights-of-way.

- (8) Schools subject to all yard requirements in division 2 of article VI of this chapter.
- (9) Concrete and asphalt-mixing plants. No raw materials shall be stored in any required setback and all mixing and power driven machinery shall be located at least 200 feet from all perimeter property lines and public road rights-of-way.
- (10) Commercial riding and boarding stables for three or more animals. Stables shall be located at least 200 feet from any perimeter property line or public road right-of-way, and there shall be an area of one acre per animal stabled.
- (11) Garden centers and single-story garden-center structures offering nursery related products and services for sale. In addition to plants, other items which may be sold at a garden center include gardening equipment, garden tools, gardening supplies and related items necessary and appropriate to gardening activities. No other items may be sold or stored unless otherwise permitted.
- (12) Veterinary clinics and kennels for raising, breeding and boarding of household pets. All pens and runways shall be at least 200 feet from any perimeter property line or public road right-of-way.
- (13) Marine yards for the construction and major repair of watercraft, including marine railways, general marine activities and incidental retail sales of parts and accessories.
- (14) Structures and storage yards for contractors shops, equipment and material storage yards, such as electrician, carpenter, plumber, heating, sheet metal, sign painting, printing, upholstery, furniture painting or interior decorating, merchandise fabrication and repair. Such structures and storage yards shall be screened on all sides.
- (15) Public utility structures and properties other than essential services including cross country lines and mains of all kinds. The planning and zoning commission may require screening, buffering or landscaping where deemed necessary to protect adjoining properties.
- (16) Storage yards and buildings for storage of watercraft and recreational vehicles.
- (17) Telecommunications, television and radio broadcasting facilities, which consist of antennas, including but not limited to panels, dishes and omnidirectional, mounting hardware and all related equipment necessary to operate various telecommunications systems, including personal communications services (PCS) and cellular transmitting and receiving sites as well as monopoles, freestanding towers, guyed towers and other support and elevational assisting devices, subject to section 108-241.
- (18) A CREMATORIUM AS DEFINED IN SECTION 108-5
- (19) Any other use which is determined by the board of appeals to be of the same general character as those specified, but not including any first permitted use

### found in other districts.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the
day of,2022, and thereafter a statement of the substance of the Ordinance having
been published as required by law.
A PUBLIC HEARING was held and this Ordinance was adopted this day of
2022, by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of in
favor, to opposed, with abstaining, and absent.
Dean Burrell, Vice-President
,
Approved on this day of, 2022 by the Mayor of the Town of Berlin
and was therefore effective twenty (20) calendar days later on the day of,
2022.
Zackery Tyndall, Mayor
ATTEST: Jeffrey Electwood, Town Administrator



#### **ORDINANCE 2022-03**

# AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND, A MARYLAND MUNICIPAL CORPORATION, SETTING THE REAL PROPERTY TAX RATE FOR FISCAL YEAR 2023

WHEREAS the Town Charter § C3-10 requires that the Mayor and Council pass an Ordinance setting the real property tax rate necessary to sustain the Town's budget; and

WHEREAS the Mayor and Council have determined what the real property tax rate shall be.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Berlin, Maryland that the tax rate for fiscal year 2022-2023 shall be \$.815 per \$100.00 of assessed value of real property located within the Town limits of Berlin, Maryland.

THIS ORDINANCE was introduced and day of, 20,	, and thereafter a statem	Council held on the ent of the substance of
the Ordinance was published as required by	y law.	
A PUBLIC HEARING was held and this C, 20, by Maryland, by affirmative vote of abstaining, and absent.	the Mayor and Council of the	Town of Berlin
	Dean Burrell Sr., Vice Presi	ident of the Council
This Ordinance was approved this Mayor of the Town of Berlin and is effecti	day of ve at the start of the 2023 Fisc	_, 20 by the al Year on July 1, 2022
ATTEST:	Zackery Tyndall, Mayor President of the Council	
Jeffrey Fleetwood, Town Administrator		

### **Kelsey Jensen**

From:

Natalie Saleh

Sent:

Wednesday, March 9, 2022 9:51 AM

To:

Kelsey Jensen Jeffrey Fleetwood

Cc: Subject:

FW: Discussion Item 3/14

Attachments:

2007 Senate Bill 3.pdf

	FY 2017	\$ 327,626.99
	FY 2018	\$ 353,053.99
	FY 2019	\$ 384,485.34
	FY 2020	\$ 289,557.38
	FY 2021	\$ 412,314.47
3/9/2022	FY 2022	\$ 271,912.06

- 1- Slots Revenues past 5 years and FY 2022 as of today.
- 2- The projected pay back for police is FY 2023 end of second quarter (December 2022).
- 3- See attached- it is on page 55.
  - (B) LOCAL IMPACT GRANTS PROVIDED UNDER SUBSECTION (A)(1)(I) OF THIS SECTION SHALL BE USED FOR IMPROVEMENTS IN THE COMMUNITIES IN IMMEDIATE PROXIMITY TO THE VIDEO LOTTERY FACILITIES AND MAY BE USED FOR THE FOLLOWING PURPOSES:
    - (1) INFRASTRUCTURE IMPROVEMENTS;
    - (2) FACILITIES;
    - (3) PUBLIC SAFETY;
    - (4) SANITATION:
  - (5) <u>ECONOMIC AND COMMUNITY DEVELOPMENT, INCLUDING</u>
    HOUSING; AND
    - (6) OTHER PUBLIC SERVICES AND IMPROVEMENTS.
  - (C) (1) A LOCAL DEVELOPMENT COUNCIL SHALL BE ESTABLISHED IN EACH GEOGRAPHIC AREA WHERE A VIDEO LOTTERY FACILITY IS LOCATED.
  - (2) SUBJECT TO PARAGRAPH (3) OF THIS SUBSECTION, A LOCAL DEVELOPMENT COUNCIL SHALL CONSIST OF THE FOLLOWING 15 MEMBERS APPOINTED BY THE CHIEF EXECUTIVE OF THE COUNTY IN WHICH THE LOCAL DEVELOPMENT COUNCIL IS LOCATED, IN CONSULTATION WITH THE SENATORS AND DELEGATES WHO REPRESENT THE COMMUNITIES SURROUNDING THE FACILITY AND THE RESPECTIVE COUNTY COUNCILS, CITY COUNCILS, OR COUNTY COMMISSIONERS:

From: David Gaskill < dcg410@gmail.com>

Sent: Thursday, February 24, 2022 11:29:06 AM

To: Jeffrey Fleetwood < jfleetwood@berlinmd.gov>; Mayor Zack < mayorzack@berlinmd.gov>

Subject: Video Lottery Grant

State Government Article Section 9-1A-31 provides that grant funds may be spent on: infrastructure improvements; facilities; public safety; sanitation; economic and community development, including housing; and other public services and improvements. The plan for expenditure of local impact grants must be submitted to the Local Development Council for review and comment before grant funds can be spent.

Thank you.



Natalie Saleh - Finance Director Town of Berlin

10 William Street, Berlin, MD 21811

Office: 410-641-4355 | Fax: 410-629-1054 nsaleh@berlinmd.gov | berlinmd.gov

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From: Zackery Tyndall <ztyndall@berlinmd.gov> Sent: Wednesday, March 9, 2022 9:05 AM

To: Jeffrey Fleetwood <a href="mailto:sifeetwood@berlinmd.gov">jfleetwood@berlinmd.gov</a>; Natalie Saleh <a href="mailto:saleh@berlinmd.gov">nsaleh@berlinmd.gov</a>; Natalie Saleh <a href="mailto:saleh@berlinmd.gov">nsaleh@berlinmd.gov</a>; Natalie Saleh <a href="mailto:saleh@berlinmd.gov">nsaleh@berlinmd.gov</a>; Natalie Saleh <a href="mailto:saleh@berlinmd.gov">nsaleh@berlinmd.gov</a>)

Subject: Discussion Item 3/14

Jeff and Natalie,

I hope you're having a great morning. I am going to include a discussion item on our upcoming meeting packet regarding the future use of casino revenues. Can you please compile:

- The yearly totals for the past 5-years of revenues
- The projected pay back date of the police department
- The parameters for use of the funds (include in the packet)

Thank you, Zack



**Zackery Tyndall - Mayor** Town of Berlin

10 William Street, Berlin, MD 21811

Office: 410-641-3858 | Fax: 410-641-2316 ztyndall@berlinmd.gov | berlinmd.gov

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GEORGE'S COUNTY TO BE USED FOR CAPITAL PROJECTS IN THE COMMUNITY WITHIN 10 MILES SURROUNDING ROSECROFT RACEWAY.

- (II) THE LEGISLATIVE POLICY COMMITTEE SHALL REPORT ITS FINDINGS AND RECOMMENDATIONS CONCERNING THE ADVISABILITY OF THE CONTINUATION OF THE DISTRIBUTION OF FUNDS AFTER FISCAL YEAR 2027 TO THE COMPTROLLER AND, IN ACCORDANCE WITH § 2–1246 OF THE STATE GOVERNMENT ARTICLE, THE GENERAL ASSEMBLY, ON OR BEFORE NOVEMBER 1, 2025.
- (3) BALTIMORE CITY AND PRINCE GEORGE'S COUNTY SHALL REPORT TO THE LEGISLATIVE POLICY COMMITTEE BY DECEMBER 31ST OF EACH YEAR AS TO THE DISTRIBUTION OF THE FUNDS PROVIDED UNDER THIS SECTION.
- (B) LOCAL IMPACT GRANTS PROVIDED UNDER SUBSECTION (A)(1)(I) OF THIS SECTION SHALL BE USED FOR IMPROVEMENTS IN THE COMMUNITIES IN IMMEDIATE PROXIMITY TO THE VIDEO LOTTERY FACILITIES AND MAY BE USED FOR THE FOLLOWING PURPOSES:
  - (1) INFRASTRUCTURE IMPROVEMENTS;
  - (2) FACILITIES;
  - (3) PUBLIC SAFETY;
  - (4) SANITATION;
- (5) ECONOMIC AND COMMUNITY DEVELOPMENT, INCLUDING HOUSING; AND
  - (6) OTHER PUBLIC SERVICES AND IMPROVEMENTS.
- (C) (1) A LOCAL DEVELOPMENT COUNCIL SHALL BE ESTABLISHED IN EACH GEOGRAPHIC AREA WHERE A VIDEO LOTTERY FACILITY IS LOCATED.
- (2) SUBJECT TO PARAGRAPH (3) OF THIS SUBSECTION, A LOCAL DEVELOPMENT COUNCIL SHALL CONSIST OF THE FOLLOWING 15 MEMBERS APPOINTED BY THE CHIEF EXECUTIVE OF THE COUNTY IN WHICH THE LOCAL DEVELOPMENT COUNCIL IS LOCATED, IN CONSULTATION WITH THE SENATORS AND DELEGATES WHO REPRESENT THE COMMUNITIES SURROUNDING THE FACILITY AND THE RESPECTIVE COUNTY COUNCILS, CITY COUNCILS, OR COUNTY COMMISSIONERS:

**Home Table of Contents** 

§ 9-1A-31. Local impact grants; distribution West's Annotated Code of Maryland State Government Effective: July 1, 2021

West's Annotated Code of Maryland State Government (Refs & Annos) Title 9. Miscellaneous Executive Agencies (Refs & Annos) Subtitle 1a. Video Lottery Terminals (Refs & Annos)

Effective: July 1, 2021

MD Code, State Government, § 9-1A-31

§ 9-1A-31. Local impact grants; distribution

#### Currentness

In general

- (a)(1) Except as provided in paragraph (8) of this subsection, the local impact grants provided under § 9-1A-27 of this subtitle shall be distributed as provided in this subsection.
  - (2) The following amounts shall be distributed to the following jurisdictions:
    - (i) Allegany County-\$200,000;
    - (ii) Cecil County-\$130,000;
    - (iii) Town of Forest Heights-\$120,000;
    - (iv) Town of Perryville-\$70,000; and
    - (v) Worcester County-\$200,000.
  - (3) The remaining funds for local impact grants shall be distributed in the following manner:
    - (i) 82% to the local jurisdictions with video lottery facilities, based on each jurisdiction's percentage of overall gross revenues from video lottery terminals; and
    - (ii) except as provided in paragraph (4) of this subsection, for operations at a video lottery facility starting in fiscal year 2012 and ending in fiscal year 2032, 18% to Baltimore City with the Pimlico Community Development Authority acting as the local development council in accordance with subsection (d) of this section, to be distributed primarily for capital projects benefiting economic and community development in the following manner:
      - 1. at least 75% in a manner that is consistent with the Park Heights Master Plan; and
      - 2. the remainder dedicated to the needs of:
        - A. any census blockgroup that Baltimore City identifies as being located partly or entirely within 1 mile of Pimlico Race Course but not within the boundaries of the Park Heights Master Plan in a manner that is consistent with adopted neighborhood priorities;
        - B. any neighborhood included in the Northwest Community Planning Forum Strategic Neighborhood Action Plan in a manner that is consistent with the adopted Northwest Community Planning Forum Strategic Neighborhood Action Plan priorities; and
        - C. beginning after a video lottery operation license is issued to a video lottery facility in Baltimore City, any neighborhood within an area bounded by Liberty Heights Avenue, Northern Parkway, Druid Park Drive, and Wabash Avenue in a manner that is consistent with adopted neighborhood priorities.
  - (4)(i) Of the amount specified under paragraph (3)(ii) of this subsection:

- 1. \$1,000,000 shall be provided annually to Prince George's County to be used for public safety projects in the community within 5 miles surrounding Rosecroft Raceway;
- 2. \$500,000 shall be provided annually for impact aid to be distributed as provided under § 11-404(d) of the Business Regulation Article to help pay for facilities and services in communities within 3 miles of the Laurel Race Course;
- 3. for fiscal years 2022 through 2032, \$3,500,000 shall be provided annually to the State Lottery Fund established under § 9-120 of this title; and
- 4. for fiscal years 2021 through 2032, the greater of \$2,400,000 or 24% of the total amount distributed for the fiscal year under paragraph (3)(ii) of this subsection shall be provided annually to Park Heights Renaissance, Inc.
- (ii) The Legislative Policy Committee shall report its findings and recommendations concerning the advisability of the continuation of the distribution of funds after fiscal year 2032 to the Comptroller and, in accordance with § 2-1257 of this article, the General Assembly, on or before November 1, 2030.
- (5) Anne Arundel County, Howard County, Prince George's County, and the City of Laurel shall report to the Legislative Policy Committee, in accordance with § 2-1257 of this article, by December 31 of each year as to the distribution of the funds provided under this section.
- (6) Baltimore City shall:
  - (i) except as provided in subsection (b)(3)(i) of this section, establish a schedule for the distribution and expenditure of funds provided under this section; and
  - (ii) provide a quarterly report to the Legislative Policy Committee, in accordance with § 2-1257 of this article, on the distribution of the funds provided under this section.
- (7)(i) The distribution under paragraph (3)(i) of this subsection to Anne Arundel County, Baltimore City, and Prince George's County equals the sum of the amounts to be distributed to Anne Arundel County, Baltimore City, and Prince George's County divided by three.
  - (ii)1. Notwithstanding subparagraph (i) of this paragraph, the amount distributed to Anne Arundel County and Baltimore City under paragraph (3)(i) of this subsection may not be less than the amount received in the fiscal year before the video lottery operation license for a video lottery facility in Prince George's County was issued.
    - 2. Any amount distributed to Anne Arundel County or Baltimore City as required under subsubparagraph 1 of this subparagraph shall be paid from the State Lottery Fund established under § 9-120(b) of this title.
- (8) Beginning after a video lottery operation license is issued to a video lottery facility in Baltimore City, 100% of the local impact grants provided under § 9-1A-27 of this subtitle from the proceeds of the video lottery facilities located in Allegany, Cecil, and Worcester counties shall be distributed to the local jurisdictions in which those video lottery facilities are located.

#### **Purpose of grants**

(b)(1) Except as otherwise provided in paragraphs (2) and (3) of this subsection and subject to paragraph (4) of this subsection, local impact grants provided under subsection (a)(3)(i) of this section shall be used for improvements primarily in the communities in immediate proximity to the video lottery facilities and may be used for the following purposes:

- (i) infrastructure improvements;
- (ii) facilities:
- (iii) public safety;
- (iv) sanitation;
- (v) economic and community development, including housing; and
- (vi) other public services and improvements.
- (2)(i) Subject to subparagraph (ii) of this paragraph, in Allegany County, local impact grants provided under subsection (a)(3)(i) of this section may be used:
  - 1. for purposes listed in paragraph (1) of this subsection throughout the county; and
  - 2. to pay down the debt incurred by the county in the construction and related costs for the golf course, lodge, and other improvements in Rocky Gap State Park.
  - (ii) At least 20% of the local impact grants provided under subsection (a)(3)(i) of this section in Allegany County shall be used for capital projects for municipalities and nonprofit organizations in the county.
- (3)(i) In Baltimore City from the local impact grants provided under subsection (a)(3)(i) of this section:

- 1. beginning in fiscal year 2018, at least 50% shall be distributed directly to the South Baltimore Gateway Community Impact District Management Authority; and
- 2. beginning in fiscal year 2033 and each fiscal year thereafter, \$3,500,000 shall be paid annually to the State Lottery Fund established under § 9-120 of this title until any bonds, debt, or other financial instruments issued or made available by the Maryland Stadium Authority for a racing facility under Title 10, Subtitle 6 of the Economic Development Article reach final maturity.
- (ii) Except as provided in subparagraph (i)2 of this paragraph, local impact grants provided under subsection (a)(3)(i) of this section shall be used for improvements in the communities in immediate proximity to the video lottery facility and may be used for the following purposes:
  - 1. infrastructure improvements;
  - 2. facilities:
  - 3. public safety;
  - 4. sanitation:
  - 5. economic and community development, including housing; and
  - 6. other public services and improvements.
- (4)(i) 1. Subject to subsubparagraph 2 of this subparagraph, in Prince George's County, 40% of local impact grants provided under this section shall be used to address infrastructure needs related to Maryland Route 210 in Prince George's County.
  - 2. The amount of local impact grants used as provided in subsubparagraph 1 of this subparagraph may not exceed \$15,000,000 in a fiscal year.
  - 3. Prince George's County may be reimbursed by the State for any money used as provided in this subparagraph.
  - (ii) In Prince George's County, \$125,000 of the local impact grants provided under this section shall be provided annually to be used in communities within 2.5 miles northeast of the video lottery facility in Prince George's County.

#### Local development councils

- (c)(1) A local development council shall be established in each geographic area where a video lottery facility is located.
  - (2) Subject to paragraph (3) of this subsection, a local development council shall consist of the following 15 members appointed by the chief executive of the county in which the local development council is located, in consultation with the Senators and Delegates who represent the communities surrounding the facility and the respective county councils, city councils, or county commissioners:
    - (i) one Senator who represents the district where the facility is located or the Senator's designee;
    - (ii) two Delegates who represent the districts where the communities surrounding the facility are located or the Delegates' designees;
    - (iii) one representative of the video lottery operation licensee;
    - (iv) seven residents of the communities in immediate proximity to the facility; and
    - (v) four representatives of businesses or institutions located in immediate proximity to the facility.
  - (3)(i) If the video lottery facility is at a racetrack location at Laurel Park, the County Executive of Anne Arundel County, the County Executive of Prince George's County, and the County Executive of Howard County shall jointly appoint the local development council.
    - (ii) If the video lottery facility is at a racetrack location at the Ocean Downs Race Course:
      - 1. the County Commissioners of Worcester County shall appoint the local development council;
      - 2. the Senator or the Senator's designee shall serve as a member of the local development council; and
      - 3. the Delegates or the Delegates' designees shall serve as members of the local development council.

#### Plans for expenditure of funds

- (d)(1) Prior to any expenditure of local impact grant funds provided under § 9-1A-27 of this subtitle, a county or municipality shall develop, in consultation with the local development council, a multiyear plan for the expenditure of the local impact grant funds for services and improvements consistent with subsection (b) of this section.
  - (2) A county or municipality shall submit the plan to the local development council for review and comment before adopting the plan or expending any grant funds.

- (3) The local development council shall advise the county or municipality on the impact of the facility on the communities and the needs and priorities of the communities in immediate proximity to the facility.
- (4)(i) A local development council shall have 45 days to review, comment, and make recommendations on the plan required under this subsection.
  - (ii) Except as provided in subparagraph (iii) of this paragraph, on the request of a local development council, the county or municipality shall hold a public hearing on the plan.
  - (iii) Baltimore City shall hold a public hearing on the plan for the expenditure of funds allocated under subsection (a)(3)(ii) of this section.
- (5) A county or municipality shall make best efforts to accommodate the recommendations of the local development council and any testimony presented at the hearing before adopting the plan required under this subsection.

#### Plans for development of site

(e) A video lottery operation licensee shall provide to the local development council a master plan for the development of the site on which the video lottery facility will be located.

#### Credits

Added by Acts 2007, 1st Sp. Sess., c. 4, § 1, eff. Nov. 25, 2008. Amended by Acts 2007, c. 5, § 7, eff. March 22, 2007; Acts 2009, c. 245, § 1, eff. Oct. 1, 2009; Acts 2009, c. 479, § 1, eff. Oct. 1, 2009; Acts 2012, 2nd Sp. Sess., c. 1, § 1, eff. Oct. 1, 2012; Acts 2013, c. 143, § 1, eff. Oct. 1, 2013; Acts 2014, c. 45, § 5; Acts 2014, c. 464, § 1, eff. June 1, 2014; Acts 2016, c. 8, § 5; Acts 2016, c. 314, § 1, eff. June 1, 2016; Acts 2017, c. 62, § 6; Acts 2017, c. 446, § 1, eff. Oct. 1, 2017; Acts 2017, c. 472, § 1, eff. July 1, 2017; Acts 2018, c. 751, § 1, eff. July 1, 2018; Acts 2018, c. 767, § 1, eff. July 1, 2018; Acts 2019, c. 8, § 5; Acts 2019, c. 16, § 1, eff. June 1, 2019; Acts 2020, c. 590, § 1, eff. June 1, 2020; Acts 2021, c. 692, § 1, eff. July 1, 2021.

MD Code, State Government, § 9-1A-31, MD STATE GOVT § 9-1A-31
Current through Joint Resolution 1 from the 2022 Regular Session of the General Assembly. Some statute sections may be more current, see credits for details.

**END OF DOCUMENT** 



## TOWN OF BERLIN, MARYLAND

### Office of the Mayor March 9, 2022

Councilmembers Burrell, Knerr, Nichols, Orris, and Purnell,

As Mayor, I am honored to make the following nominations:

### **Historic District Commission (Three Year Term)**

- Brian Robertson: New appointment
  - o Mr. Robertson has an eye for design and knowledge of the Town Code. He is a resident of Berlin and lives in the Historic District.

Please let me know if you have any questions regarding my nominations. I respectfully ask for your support in appointing the above member during the Mayor and Council Meeting on Monday, March 14, 2022.

Respectfully,

Zack Tyndall, Mayor

# Check Run Reports for:

03.01.22 03.07.22



Vendor Number   Vendor Name   Payment Date   Payment Type   Discount Amount   Payment Amount   Number   Payment Date   Payment Type   Discount Amount   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Number   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Number   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Payment Amount   Number   Payment Amount   Payment   Payment							
Vendor Number         Vendor Name         Payment Date         Payment Type         Discount Amount         Payment Amount         Number           Bank Code: BOC AP-BoC AP Checks         Number         Regular         0.00         210.38         21766           0000038         AE MODE JANITORIAL INC         03/01/2022         Regular         0.00         25.89         21767           00000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         937.44         21768           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         937.42         21769           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         368.82         21771           0000455         BORAT OF SUSSEX COUNTY         03/01/2022         Regular         0.00         368.02         21771           0000455         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         380.00         21772           0000572         COMCAST         03/01/2022         Regular         0.00         381.54         21775           0000572         COMCAST         03/01/2022         Regular         0.00         18.54         21775           0000572 <th>STUPPEN DECATOR</th> <th>Town of Berlin, MD</th> <th></th> <th></th> <th>Packet:</th> <th></th> <th>•</th>	STUPPEN DECATOR	Town of Berlin, MD			Packet:		•
Bank Code: SAP Checks           0002406         AE MOORE JANITORIAL INC         03/01/2022         Regular         0.00         21.08         21767           00000088         AFFORDABLE BUSINESS SYSTEMS         03/01/2022         Regular         0.00         25.89         12767           00000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         37.85         21769           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         36.32         21771           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         36.32         21771           0000455         BRASURES' SEST CONITY         03/01/2022         Regular         0.00         36.32         21772           0000455         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         81.54         21774           0000572         COMCAST         03/01/2022         Regular         0.00         10.55         1176           0000572         COMCAST         03/01/2022         Regular         0.00         15.15         21778           0000572         COMCAST         03/01/2022         Regular         0.00         1.02.55         2	E ROLL OF BERT			7/1/W m7B	3/1/22	By Ch	eck Number
0002406         AE MOORE JANITORIAL INC         03/01/2022         Regular         0.00         21.38         21767           0000088         AFFORDABLE BUSINESS SYSTEMS         03/01/2022         Regular         0.00         25.89         21767           00000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         378.50         21769           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         68.03         21770           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         36.38         21771           0000455         BORGAT OF SUSSEK COUNTY         03/01/2022         Regular         0.00         38.00         21772           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         41.17.00         21.774           0000572         COMCAST         03/01/2022         Regular         0.00         12.55         21.774           0000572         COMCAST         03/01/2022         Regular         0.00         125.51         21.775           0000572         COMCAST         03/01/2022         Regular         0.00         15.15         21.778           0000572	Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0000088         AFFORDABLE BUSINESS SYSTEMS         03/01/2022         Regular         0.00         25.89         21767           0000090         AFLAC         03/01/2022         Regular         0.00         937.42         21768           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         68.03         21770           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         68.03         21771           0000405         BRASURE'S PEST CONTROL INC         03/01/2022         Regular         0.00         41170         21773           0000405         BRASURE'S PEST CONTROL INC         03/01/2022         Regular         0.00         41170         21773           0000455         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         41170         21773           0000572         COMCAST         03/01/2022         Regular         0.00         125.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         151.55         21778           0000572         COMCAST<	Bank Code: BOC AP-BO	DC AP Checks					
0000090         AFLAC         03/01/2022         Regular         0.00         397.44         21768           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         378.50         21769           0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         363.82         21771           0000405         BRASURE'S PEST CONTROL INC         03/01/2022         Regular         0.00         380.00         21772           00004055         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         4,117.00         21773           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         4,117.00         21775           0000572         COMCAST         03/01/2022         Regular         0.00         18.15         21776           0000572         COMCAST         03/01/2022         Regular         0.00         12.65         21777           0000572         COMCAST         03/01/2022         Regular         0.00         12.55         21778           0000572         COMCAST         03/01/2022         Regular         0.00         10.25.52         21780           0000572         COMCAST	0002406	AE MOORE JANITORIAL INC	03/01/2022	Regular	0.00	210.38	21766
0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         378.50         21769           0000324         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         68.03         21770           0000329         BOBCAT OF SUSSEK COUNTY         03/01/2022         Regular         0.00         38.00         21771           0000405         BRASURE'S PEST CONTROLINC         03/01/2022         Regular         0.00         4,117.00         21773           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         4,117.00         21774           0000572         COMCAST         03/01/2022         Regular         0.00         413.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21777           0000572         COMCAST         03/01/2022         Regular         0.00         19.04         21779           0000572         COMCAST BUSINES         03/01/2022         Regular         0.00         19.04         21778           0000573         COMCAST	0000088	AFFORDABLE BUSINESS SYSTEMS	03/01/2022	Regular	0.00	25.89	21767
0000323         BERLIN AUTOMOTIVE         03/01/2022         Regular         0.00         68.03         21770           0000392         BOBCAT OF SUSSEX COUNTY         03/01/2022         Regular         0.00         363.82         21771           0000405         BRASURE'S PEST CONTROL INC         03/01/2022         Regular         0.00         4,117.00         21773           0000572         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         4,117.00         21773           0000572         COMCAST         03/01/2022         Regular         0.00         18.15         21775           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21775           0000572         COMCAST         03/01/2022         Regular         0.00         125.51         21777           0000572         COMCAST         03/01/2022         Regular         0.00         15.51         21778           0000572         COMCAST         03/01/2022         Regular         0.00         19.55.2         2178           0000573         COMCAST BUSINESS         03/01/2022         Regular         0.00         1.05.52         2178           0000254         EASTERN SHORE COFFEE <td>0000090</td> <td>AFLAC</td> <td>03/01/2022</td> <td>Regular</td> <td>0.00</td> <td>937.44</td> <td>21768</td>	0000090	AFLAC	03/01/2022	Regular	0.00	937.44	21768
0000392         BOBCAT OF SUSSEX COUNTY         03/01/2022         Regular         0.00         363.82         21771           0000405         BRASURE'S PEST CONTROLINC         03/01/2022         Regular         0.00         380.00         21772           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         41.17.00         21775           0000572         COMCAST         03/01/2022         Regular         0.00         89.10         21775           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         126.51         21777           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         19.15         21778           0000572         COMCAST         03/01/2022         Regular         0.00         19.55         21780           0000572         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0000573         COMCAST BUSINING	0000323	BERLIN AUTOMOTIVE	03/01/2022	Regular	0.00	378.50	21769
0000405         BRASURE'S PEST CONTROL INC         03/01/2022         Regular         0.00         38.00         21772           0000455         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         4,117.00         21773           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         89.10         21775           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         10.95.00         21778           0000572         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           00002863         DIESE LAPTOPS         03/01/2022         Regular         0.00         1,025.52         21780           0000794         EASTERN SHORE COFFE	0000323	BERLIN AUTOMOTIVE	03/01/2022	Regular	0.00	68.03	21770
0000455         CARD'S TECHNOLOGY         03/01/2022         Regular         0.00         4,117.00         21773           0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         81.54         21774           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         125.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         2178           0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           00005863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,974.50         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         1,974.50         21783           0000975         FLEDWATER TREATMENT SYST	0000392	BOBCAT OF SUSSEX COUNTY	03/01/2022	Regular	0.00	363.82	21771
0000529         CINTAS FIRST AID & SAFETY         03/01/2022         Regular         0.00         81.54         21774           0000572         COMCAST         03/01/2022         Regular         0.00         89.10         21775           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         12776           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         90.47         21779           0000572         COMCAST BUSINESS         03/01/2022         Regular         0.00         90.47         21779           00005863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,025.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         1,974.50         21782           0000997         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         317.57         21784           0000979         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         39.05         21785           0001039         HOLT PAPER	0000405	BRASURE'S PEST CONTROL INC	03/01/2022	Regular	0.00	380.00	21772 ~
0000572         COMCAST         03/01/2022         Regular         0.00         89.10         21775           0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         126.51         21777           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESE LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         1,974.50         21782           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         1,974.50         21788 **           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         30.55         21788 **           0001140         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         3,50.0         21788 **           0001218         K	0000455	CARD'S TECHNOLOGY	03/01/2022	Regular	0.00	4,117.00	21773
0000572         COMCAST         03/01/2022         Regular         0.00         123.50         21776           0000572         COMCAST         03/01/2022         Regular         0.00         126.51         21777           0000572         COMCAST         03/01/2022         Regular         0.00         15.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         90.47         21779           0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,995.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         1,974.50         21782           0000997         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         30.65         21786           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         2,764.12         21786           0001228         NATIONWIDE RET	0000529	CINTAS FIRST AID & SAFETY	03/01/2022	Regular	0.00	81.54	21774
0000572         COMCAST         03/01/2022         Regular         0.00         126.51         21777           0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         90.47         21779           0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         49.23         21782           0000895         FEEDWATER TREATMENT SYSTEMS,         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         30.65         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         390.00         21788           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0002254	0000572	COMCAST	03/01/2022	Regular	0.00	89.10	21775
0000572         COMCAST         03/01/2022         Regular         0.00         151.75         21778           0000572         COMCAST         03/01/2022         Regular         0.00         90.47         21779           0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         1,974.50         21782           0000895         FEEDWATER TREATMENT SYSTEMS,         03/01/2022         Regular         0.00         313.75         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21786           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         3,91.00         21788           0	0000572	COMCAST	03/01/2022	Regular	0.00	123.50	21776
0000572         COMCAST         03/01/2022         Regular         0.00         90.47         21779           0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         49.23         21782           0000895         FEEDWATER TREATMENT SYSTEMS, 03/01/2022         Regular         0.00         313.75         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         33.65         21785           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         30.65         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001555         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21799           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21791	0000572	COMCAST	03/01/2022	Regular	0.00	126.51	21777
0000571         COMCAST BUSINESS         03/01/2022         Regular         0.00         1,025.52         21780           0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         49.23         21782           0000895         FEEDWATER TREATMENT SYSTEMS, 03/01/2022         Regular         0.00         1,974.50         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         308.65         21785 **           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.55         21786           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21791           0002382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         271.98         21793	0000572	COMCAST	03/01/2022	Regular	0.00	151.75	21778
0002863         DIESEL LAPTOPS         03/01/2022         Regular         0.00         1,095.00         21781           0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         49.23         21782           0000895         FEEDWATER TREATMENT SYSTEMS, 03/01/2022         Regular         0.00         1,974.50         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         30.65         21785 °           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           000255         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         3,795.00         21799           0002938         OMISITE         03/01/2022         Regular         0.00         3,510.00         21792	0000572	COMCAST	03/01/2022	Regular	0.00	90.47	21779
0000794         EASTERN SHORE COFFEE         03/01/2022         Regular         0.00         49.23         21782           0000895         FEEDWATER TREATMENT SYSTEMS, 03/01/2022         Regular         0.00         1,974.50         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         308.65         21785           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         390.00         21788           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         3,795.00         21799           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,510.00         21791           0003882         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         2179.8	0000571	COMCAST BUSINESS	03/01/2022	Regular	0.00	1,025.52	21780
0000895         FEEDWATER TREATMENT SYSTEMS, 03/01/2022         Regular         0.00         1,974.50         21783           0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         308.65         21785           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTI         03/01/2022         Regular         0.00         3,750.00         21799           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,510.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         251.44         21794 <td>0002863</td> <td>DIESEL LAPTOPS</td> <td>03/01/2022</td> <td>Regular</td> <td>0.00</td> <td>1,095.00</td> <td>21781</td>	0002863	DIESEL LAPTOPS	03/01/2022	Regular	0.00	1,095.00	21781
0000907         FLAG PUBLICATIONS INC         03/01/2022         Regular         0.00         313.75         21784           0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         308.65         21785           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         2	0000794	EASTERN SHORE COFFEE	03/01/2022	Regular	0.00	49.23	21782
0000977         GREAT AMERICA FINANCIAL         03/01/2022         Regular         0.00         308.65         21785 **           0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         3,510.00         21791           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           00022928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795 <td>0000895</td> <td>FEEDWATER TREATMENT SYSTEMS,</td> <td>03/01/2022</td> <td>Regular</td> <td>0.00</td> <td>1,974.50</td> <td>21783</td>	0000895	FEEDWATER TREATMENT SYSTEMS,	03/01/2022	Regular	0.00	1,974.50	21783
0001039         HOLT PAPER CO.         03/01/2022         Regular         0.00         240.56         21786           0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         3,510.00         21791           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         574.83         21796	0000907	FLAG PUBLICATIONS INC	03/01/2022	Regular	0.00	313.75	21784
0001040         HOME DEPOT CREDIT CARD SERVICI         03/01/2022         Regular         0.00         2,764.12         21787           0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         756.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         574.83         21797	0000977	GREAT AMERICA FINANCIAL	03/01/2022	Regular	0.00	308.65	21785 -
0001218         KEEN COMPRESS GAS         03/01/2022         Regular         0.00         390.00         21788           0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         756.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         574.83         21797           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797 <td>0001039</td> <td>HOLT PAPER CO.</td> <td>03/01/2022</td> <td>Regular</td> <td>0.00</td> <td>240.56</td> <td>21786</td>	0001039	HOLT PAPER CO.	03/01/2022	Regular	0.00	240.56	21786
0001565         NATIONWIDE RETIREMENT SOLUTIC         03/01/2022         Regular         0.00         4,327.46         21789           0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         756.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHO         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         574.83         21797           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797	0001040	HOME DEPOT CREDIT CARD SERVICI	03/01/2022	Regular	0.00	2,764.12	21787
0002754         NOYES MICROSYSTEMS INC         03/01/2022         Regular         0.00         3,795.00         21790           0002938         OMNISITE         03/01/2022         Regular         0.00         756.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHO         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         574.83         21796           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797	0001218	KEEN COMPRESS GAS	03/01/2022	Regular	0.00	390.00	21788
0002938         OMNISITE         03/01/2022         Regular         0.00         756.00         21791           0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHO         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797	0001565	NATIONWIDE RETIREMENT SOLUTION	03/01/2022	Regular	0.00	4,327.46	21789
0003382         TK CONSTRUCTION INC         03/01/2022         Regular         0.00         3,510.00         21792           0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHO         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797	0002754	NOYES MICROSYSTEMS INC	03/01/2022	Regular	0.00	3,795.00	21790
0003149         TRANSAMERCIA         03/01/2022         Regular         0.00         271.98         21793           0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURANI         03/01/2022         Regular         0.00         574.83         21797	0002938	OMNISITE	03/01/2022	Regular	0.00	756.00	21791
0002928         UNIFIRST CORPORATION         03/01/2022         Regular         0.00         251.44         21794           0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURAN         03/01/2022         Regular         0.00         574.83         21797	0003382	TK CONSTRUCTION INC	03/01/2022	Regular	0.00	3,510.00	21792
0002205         UNITED WAY OF THE EASTERN SHOI         03/01/2022         Regular         0.00         40.00         21795           0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURAN         03/01/2022         Regular         0.00         574.83         21797	0003149	TRANSAMERCIA	03/01/2022	Regular	0.00	271.98	21793
0002248         VERIZON BUSINESS         03/01/2022         Regular         0.00         101.51         21796           0003055         WASHINGTON NATIONAL INSURAN         03/01/2022         Regular         0.00         574.83         21797	0002928	UNIFIRST CORPORATION	03/01/2022	Regular	0.00	251.44	21794 -
0003055 WASHINGTON NATIONAL INSURANC 03/01/2022 Regular 0.00 574.83 21797	0002205	UNITED WAY OF THE EASTERN SHOL	03/01/2022	Regular	0.00	40.00	21795
	0002248	VERIZON BUSINESS	03/01/2022	Regular	0.00	101.51	21796
	0003055	WASHINGTON NATIONAL INSURANCE	03/01/2022	Regular	0.00	574.83	21797
0002348 WOR WIC COMMUNITY COLLEGE 03/01/2022 Regular 0.00 40.00 21798	0002348	WOR WIC COMMUNITY COLLEGE	03/01/2022	Regular	0.00	40.00	21798
0002384 WORCESTER YOUTH & FAMILY COU 03/01/2022 Regular 0.00 1,470.67 21799	0002384	WORCESTER YOUTH & FAMILY COU	03/01/2022	Regular	0.00	1,470.67	21799
0002398 ZEP SALES & SERVICE 03/01/2022 Regular 0.00 944.99 21800	0002398	ZEP SALES & SERVICE	03/01/2022	Regular	0.00	944.99	21800

#### **Bank Code BOC AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	35	0.00	31,389.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	41	35	0.00	31,389.14



Description

Description

Description

Description

Description

Description

FILTER FOR BELT PRESS

OIL TO SERVICE BLOWERS

**GLASS DOOR & GASKET** 

PAPER PRODUCTS FOR RESTROOMS

ABS BILLING FOR BILLING PRINTER

AFLAC SUPPLEMENTAL INSURANCE EMPLOYEE FUNDED

### **Payment Register**

APPKT02258 - 20220301SW

01 - Vendor Set 01

**BOC AP - BOC AP Checks** 

**Vendor Number** 

Vendor Name

0002406

AE MOORE JANITORIAL INC

**Payment Type** 

**Payment Number** 

Check

**Payable Number** 

411716

Vendor Number **Vendor Name** 

0000088 **Payment Type**  AFFORDABLE BUSINESS SYSTEMS

Check

**Payment Number** 

**Payable Number** 

IN184160

**Vendor Name** 

**Payment Number** 

**Vendor Name** 

**BERLIN AUTOMOTIVE** 

**Payment Number** 

**Vendor Name** 

**Payment Number** 

**BOBCAT OF SUSSEX COUNTY** 

AFLAC

0000090

**Payment Type** 

Check

**Vendor Number** 

**Payable Number** 

309295

**Vendor Number** 

0000323

**Payment Type** 

Check

Payable Number 393960, 394646

Check

**Payable Number** 

637082

Vendor Number

0000392 Payment Type

Check

**Payable Number** 

03-259907

Vendor Number

0000405

BRASURE'S PEST CONTROL INC

**Payment Type** Check

**Payment Number** 

**Vendor Name** 

Vendor Name

CARD'S TECHNOLOGY

**Payable Number** 

716259,260,261,262,264,26

**Vendor Number** 0000455

> **Payment Type Payment Number** Check

**Payable Number** 

49314

Description

FY2022 ANNUAL AGREEMENT-COMPLETE & MANAGED N 02/24/2022

QUARTERLY PEST MANAGEMENT SPRAYING

Payable Date

**Payable Date** 

**Payable Date** 

Payable Date

Payable Date

**Payable Date** 

Payable Date

**Payable Date** 

02/23/2022

02/24/2022

02/24/2022

02/24/2022

02/23/2022

02/23/2022

03/01/2022

**Due Date** 

02/23/2022

02/24/2022

02/24/2022

02/24/2022

02/23/2022

02/23/2022

03/01/2022

**Due Date** 

02/24/2022

03/01/2022 Discount Amount Payable Amount 0.00

Payment Date

4,117.00

**Total Vendor Amount** 

210.38

**Payment Amount** 

**Payment Date** 03/01/2022

Discount Amount Payable Amount 0.00

210.38

**Total Vendor Amount** 25.89

**Payment Date Payment Amount** 

03/01/2022

25.89

Discount Amount Payable Amount 0.00

25.89

**Total Vendor Amount** 

937.44 **Payment Date Payment Amount** 

03/01/2022

937.44

Discount Amount Payable Amount 0.00 937.44

**Total Vendor Amount** 446.53

Payment Date **Payment Amount** 68.03

03/01/2022

Discount Amount Payable Amount

0.00 68.03

03/01/2022

378.50 Discount Amount Payable Amount

0.00 378.50

0.00

0.00

**Total Vendor Amount** 363.82

**Payment Date Payment Amount** 03/01/2022

363.82

Discount Amount Payable Amount 363.82

**Total Vendor Amount** 

380.00

**Payment Date Payment Amount** 03/01/2022 380.00

Discount Amount Payable Amount 380.00

> **Total Vendor Amount** 4.117.00

**Payment Amount** 4,117.00

APPKT02258 - 20220301SW

Vendor Number

Vendor Name

0000529

**CINTAS FIRST AID & SAFETY** 

**Payment Type** 

**Payment Number** 

Check

**Payable Number** 

Description

Description

Description

Description

Description

Description

Description

Description

**DISTILLED WATER** 

ANNUAL SUBSCRIPTION

5097187743

FIRST AID AND OTHER SUPPLIES

**COMCAST INTERNET & DIGITAL SVC** 

COMCAST TELEPHONE SERVICE

**Payable Date** 03/01/2022

**Due Date** 

03/01/2022 Discount Amount Payable Amount

**Payment Date** 

**Total Vendor Amount** 

**Payment Amount** 

81.54

81.54

126.51

**Total Vendor Amount** 

**Total Vendor Amount** 

**Total Vendor Amount** 

1.025.52

**Vendor Number** 0000572

**Vendor Name** 

COMCAST

**Payment Number** 

Check

Payment Type

**Payable Number** 41 016 0023325 MAR FY 22

Check **Pavable Number** Description

41 016 0041947 MAR FY 22 **COMCAST INTERNET & DIGITAL SVC** 

Check **Payable Number** 

41 016 0042184 MAR FY 22

Check

**Pavable Number** 41 016 0043323 MAR FY 22 Check

**Payable Number** 41 016 0043547 MAR FY 22

**Vendor Name** 

**Vendor Name** 

**Vendor Name** 

**Vendor Name** 

**Payment Number** 

**Payment Number** 

**EASTERN SHORE COFFEE** 

**DIESEL LAPTOPS** 

**Payment Number** 

**COMCAST BUSINESS** 

**Payment Number** 

**Vendor Number** 0000571

**Payment Type** Check

**Payable Number** 

140496192

**Vendor Number** 0002863

**Payment Type** 

Check

Payable Number 77453

**Vendor Number** 0000794

> **Payment Type** Check

**Payable Number** 623759

Vendor Number

0000895

**Payment Type** 

623764

Check

**Payable Number** 6226

Description

FEEDWATER TREATMENT SYSTEMS, INC.

**COOLING TOWER BIOCIDE AQ-GA-15** 

DRINKING WATER AND WATER COOLER RENTAL FEES

**Payable Date** 

**Payable Date** 

**Payable Date** 

Payable Date

02/24/2022

02/23/2022

**Payable Date** 

02/23/2022

**Due Date** 

02/24/2022

02/23/2022

**Due Date** 

02/23/2022

02/24/2022

02/25/2022

02/24/2022

**Due Date** 

**Due Date** 

**Due Date** 

02/24/2022

02/25/2022

02/24/2022

03/01/2022

0.00

81.54

**Total Vendor Amount** 581.33

**Payment Date Payment Amount** 03/01/2022 151.75

Discount Amount Payable Amount 151.75 0.00

> 03/01/2022 123.50

Discount Amount Payable Amount 0.00 123.50

Discount Amount Payable Amount 0.00 126.51

03/01/2022 90.47

**Pavable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 90.47 03/01/2022 89.10

03/01/2022

**Payable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 89.10

> Payment Date **Payment Amount**

03/01/2022 1,025.52 Discount Amount Payable Amount

Payable Date **Due Date** 03/01/2022 03/01/2022 1,025.52 0.00

> 1.095.00 **Payment Date Payment Amount**

03/01/2022 1.095.00 Discount Amount Pavable Amount

**Pavable Date Due Date** 03/01/2022 03/01/2022 0.00 1,095.00

> 49.23 **Payment Date Payment Amount**

03/01/2022 49.23

Discount Amount Payable Amount 0.00 22.07 0.00 27.16

> **Total Vendor Amount** 1,974.50

**Payment Date Payment Amount** 03/01/2022 1,974.50

Discount Amount Payable Amount 0.00 1,974.50

APPKT02258 - 20220301SW

**Vendor Number** 0000907

**Vendor Name** 

FLAG PUBLICATIONS INC

**Total Vendor Amount** 

313.75

**Payment Number Payment Type** 

**Payment Date** 03/01/2022

**Payment Amount** 

Check 313.75 **Payable Date** Discount Amount Payable Amount **Payable Number** Description **Due Date** 02/23/2022 210.00 344795 JOB AD POSTING FOR PW SUPER 02/23/2022 0.00 35.00 03/01/2022 03/01/2022 0.00 345088 RFP 2022-01 SMART WATER METERS 03/01/2022 68.75 345089,345087 ADVERTISING 03/01/2022 0.00

**Vendor Number** 

**Vendor Name** 

**Total Vendor Amount** 

GREAT AMERICA FINANCIAL 0000977

Check

**Payment Number** 

**Payment Date Payment Amount** 

308.65

**Payment Type** 

**Payable Number** 

Description

Due Date

03/01/2022 Discount Amount Payable Amount

308.65

**Payable Date** GREAT AMERICA FINANCIAL LARGE COPIER LEASE TH & P 02/23/2022 31108935 02/23/2022 0.00

308.65

**Vendor Number** 0001039

**Vendor Name** HOLT PAPER CO. **Total Vendor Amount** 240.56

**Payment Type Payment Number** 

Check

03/01/2022

**Payment Date** 

**Payment Amount** 240.56

**Payable Date Due Date** Discount Amount Payable Amount **Payable Number** Description VINEGAR 02/24/2022 412319 02/24/2022 0.00 240.56

**Vendor Number** 

**Vendor Name** 

**Total Vendor Amount** 

2,764.12

0001040 Payment Type

HOME DEPOT CREDIT CARD SERVICES **Payment Number** 

**Payment Date Payment Amount** 

03/01/2022 Check 2,764.12 Payable Number Description Payable Date **Due Date** Discount Amount Payable Amount **VARIOUS--**WINDOW BLINDS-TOWN HALL 02/23/2022 02/23/2022 0.00 1,972.66 **VARIOUS INVOICES--**TOOLS, PARTS AND OTHER SUPPLIES 02/23/2022 02/23/2022 0.00 265.59 TOOLS, PARTS AND OTHER SUPPLIES 02/23/2022 02/23/2022 525.87 -- VARIOUS INVOICES 0.00

**Vendor Number** 

**Vendor Name** 

0001218 KEEN COMPRESS GAS

**Total Vendor Amount** 

**Payment Type** Check

**Payment Number** 

**Payment Date** 03/01/2022

**Payment Amount** 

390.00

390.00

Payable Number 72052089

Description WELDING SUPPLIES

NOYES MICROSYSTEMS

**Payable Date Due Date** 02/23/2022 02/23/2022 Discount Amount Payable Amount

**Total Vendor Amount** 

0.00 390.00

**Vendor Number** 

**Vendor Name** 

0001565

NATIONWIDE RETIREMENT SOLUTIONS

**Payment Date** 

4,327.46

Payment Type **Payment Number** 

Check **Payable Number** PPE 02/27/2022

1016972,1016933

Description **EMPLOYEE CONTRIBUTIONS FOR NATIONWIDE 457** 

**Payable Date** Due Date 03/01/2022 03/01/2022 03/01/2022

4.327.46

Discount Amount Payable Amount

0.00

4,327,46

**Payment Amount** 

**Vendor Number** 

**Vendor Name** 

NOYES MICROSYSTEMS INC

**Total Vendor Amount** 

3.795.00

0002754 **Payment Type** 

**Payment Number** 

**Payment Date** 

0.00

03/01/2022

**Payment Amount** 3,795.00

Check

**Payable Number** Description

**Payable Date Due Date** 03/01/2022 03/01/2022 Discount Amount Payable Amount

3,795.00

**Vendor Number** 

0002938

**Vendor Name OMNISITE** 

**Total Vendor Amount** 756.00

**Payment Amount** 

**Payment Type** Check

**Payment Number** 

Payment Date 03/01/2022

756.00

Description

**Due Date** 

Discount Amount Payable Amount

**Payable Number** 

**Payable Date** 02/24/2022

02/24/2022

0.00

81271

POWER PLANT #1 ENGINE PUMP MONITORING SYSTEM

756.00

APPKT02258 - 20220301SW

**Vendor Number** 

**Payment Type** 

**Vendor Name** 

TK CONSTRUCTION INC

3,510.00 **Payment Date Payment Amount** 

0003382

**Payment Number** 

03/01/2022

Check

**Payable Number** 

**Due Date** 

3,510.00

**Total Vendor Amount** 

22-21146

**INSTALL CHECK VALVES AT 346 EAST** 

**Payable Date** 02/24/2022 02/24/2022

Discount Amount Payable Amount 0.00

3,510.00

**Vendor Number** 0003149

Vendor Name

**Total Vendor Amount** 271.98

**Payment Type** 

**TRANSAMERCIA** 

**Payment Date** 

**Payment Amount** 

Check

**Payment Number** 

03/01/2022

271.98

**Payable Number** 

Description

Description

Payable Date **Due Date** 

2504519226

TRANSAMERICA SUPPLEMENTAL LIFE INSURANCE

03/01/2022 03/01/2022

Discount Amount Payable Amount 0.00 271.98

**Vendor Number** 

**Vendor Name** 

**Total Vendor Amount** 

0002928 **Payment Type**  UNIFIRST CORPORATION

251 44

**Payment Number** 

Payment Date

**Payment Amount** 

Check

**Payable Number** 

Description

**Payable Date** 

03/01/2022 **Due Date** Discount Amount Payable Amount

251.44

092 1883180 092 1884310 UNIFORMS AND CLEANING SERVICES UNIFORMS AND CLEANING SERVICES

02/23/2022 03/01/2022

02/23/2022 03/01/2022 0.00 125.72 0.00 125.72

**Vendor Number** 

0002205

0002248

**Vendor Name** 

UNITED WAY OF THE EASTERN SHORE

**Total Vendor Amount** 

40.00

**Payment Type** 

**Payment Number** 

**Payment Date** 03/01/2022

**Payment Amount** 

Check

Payable Number Description

**Payable Date Due Date**  Discount Amount Payable Amount

40.00

40.00

PPE 02/27/2022

UNITED WAY EMPLOYEE CONTRIBUTION

03/01/2022 03/01/2022

**Vendor Number** 

**Vendor Name VERIZON BUSINESS** 

**Payment Date** 

0.00

**Total Vendor Amount** 101.51

**Payment Amount** 

**Payment Type** Check

**Payment Number** 

Description **VERIZON BUSINESS TELEPHONE SERVICE**  **Pavable Date** 02/25/2022

03/01/2022 **Due Date** 

101.51

**Payable Number** 05849302

**Vendor Name** 

02/25/2022

Discount Amount Payable Amount 0.00

101.51

**Total Vendor Amount** 

Vendor Number

WASHINGTON NATIONAL INSURANCE COMPANY 0003055 Payment Type **Payment Number** 

Payable Number

**Payable Number** 

P2199685

03/01/2022

574.83

Check

**Payment Date Payment Amount** 574.83

Payable Date

**Due Date** 

Discount Amount Payable Amount

Description WASHINGTON NATIONAL SUPPLEMENTAL INSURANCE

02/23/2022

02/23/2022

0.00

0.00

574.83

Vendor Number

**Vendor Name** 

**Total Vendor Amount** 

40.00

0002348 Payment Type WOR WIC COMMUNITY COLLEGE

**Payment Date** 

**Payment Amount** 

Check

**Payment Number** 

Payable Date **Due Date** 

03/01/2022

03/01/2022

12642

Discount Amount Payable Amount

40.00 40.00

1,470.67

Vendor Number

**Vendor Name** 

**Total Vendor Amount** 

0002384 **Payment Type** 

**Payment Number** 

**Due Date** 

**Payment Date** 03/01/2022

**Payment Amount** 1,470.67

Check **Payable Number** 2/16/2022

Description

Description

**EMPLOYEE & K-9 TRAINING** 

**WORCESTER YOUTH & FAMILY COUNSELING SERVICES** 

**FY2022 ANNUAL CONTRACT** 

**Pavable Date** 02/23/2022

02/23/2022

03/01/2022

0.00

Discount Amount Payable Amount 1,470.67

Vendor Number

**Vendor Name** 

0002398

ZEP SALES & SERVICE

Payment Type

**Payment Number** 

Check

**Payable Number** 

Description

ANTARCTIC ICE MELT 9007155285

APPKT02258 - 20220301SW

**Total Vendor Amount** 

944.99

Payment Date Payment Amount

03/01/2022

944.99

Discount Amount Payable Amount

02/24/2022 02/24/2022

Payable Date

**Due Date** 

0.00

944.99

### APPKT02258 - 20220301SW

### **Payment Summary**

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		41	35	0.00	31,389.14
		Packet Totals:	41	35	0.00	31,389.14



Packet: APPKT02256 - 20220301SW

MAD 3/1/27

By Check Nicos

Vendor Number	Vendor Name	Payment Date	Payment Type	<b>Discount Amount</b>	Payment Amount	Number
Bank Code: BOC AP-BO	C AP Checks					
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	52.37	DFT0000177
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	1,199.83	DFT0000178
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	151.32	DFT0000179
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	554.22	DFT0000180
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	63.00	DFT0000181
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	1,705.47	DFT0000182
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	326.13	DFT0000183
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	1,523.90	DFT0000184
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	522.98	DFT0000185
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	481.76	DFT0000186
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	1,096.17	DFT0000187
0003138	CARD SERVICES CENTER	02/18/2022	Bank Draft	0.00	72.40	DFT0000188

#### **Bank Code BOC AP Summary**

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	12	0.00	7,749.55
EFT's	0	0	0.00	0.00
	12	12	0.00	7.749.55



### **Payment Register**

APPKT02256 - 20220301SW

01 - Vendor Set 01

**BOC AP - BOC AP Checks** 

**Vendor Number** 

**Vendor Name** 

0003138

CARD SERVICES CENTER

**Payment Type** 

**Payment Number** 

Bank Draft

DFT0000177

**Payable Number** 0454 JAN FEB FY 22 **Bank Draft** 

Description

DFT0000178 **Payable Number** 

Description

0125 JAN FEB FY 22

Bank Draft DFT0000179 **Payable Number** 

0470 JAN FEB FY 22

Bank Draft DFT0000180

> **Payable Number** 0397 JAN FEB FY 22

Bank Draft DFT0000181

> **Payable Number** 0447 JAN FEB FY 22

Bank Draft DFT0000182

**Payable Number** 0421 JAN FEB FY 22

**Bank Draft** DFT0000183

**Payable Number** 0595 JAN FEB FY 22

**Bank Draft** DFT0000184

**Payable Number** 0496 JAN FEB FY 22

Bank Draft DFT0000185

> **Payable Number** 0488 JAN FEB FY 22

Bank Draft DFT0000186 **Payable Number** 

0117 JAN FEB FY 22

Bank Draft DFT0000187

**Pavable Number** 0389 JAN FEB FY 22

Bank Draft DFT0000188

**Payable Number** 0413 JAN FEB FY 22

BOC CREDIT CARD MARVIN SMITH

BOC CREDIT CARD JEFF FLEETWOOD

Description

BOC CREDIT CARD ROBERT CLARK

Description

**BOC CREDIT CARD IVY WELLS** 

Description **BOC CREDIT CARD DAVE EVANS** 

Description

**BOC CREDIT CARD ARNOLD DOWNING** 

Description **BOC CREDIT CARD JAMES CHARLES** 

Description BOC CREDIT CARD KELSEY JENSEN

Description BOC CREDIT CARD MEGHAN PFALLER

Description **BOC CREDIT CARD AUGUST WIENHOLD** 

Description

**BOC CREDIT CARD TIM LAWRENCE** 

Description **BOC CREDIT CARD - JAMEY LATCHUM**  **Total Vendor Amount** 7,749.55

Payment Date Payment Amount

02/18/2022 52.37 Discount Amount Payable Amount 0.00 52.37

02/18/2022 1,199.83 Payable Date **Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 1,199.83

Payable Date

03/01/2022

03/01/2022

**Due Date** 

03/01/2022

02/18/2022 151.32 **Payable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 151.32

02/18/2022 554.22 **Payable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 554.22

02/18/2022 63.00 Payable Date **Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 63.00 02/18/2022 1,705.47

**Payable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 1,705.47 0.00 02/18/2022 326.13

**Payable Date Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 326.13 02/18/2022 1,523.90

Payable Date **Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 1,523.90 02/18/2022 522.98

Pavable Date **Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 522.98

02/18/2022 481.76 Payable Date **Due Date** Discount Amount Payable Amount 03/01/2022 03/01/2022 0.00 481.76

02/18/2022 1,096.17 Payable Date **Due Date** Discount Amount Payable Amount

03/01/2022 03/01/2022 0.00 1,096.17 02/18/2022 72.40 Payable Date **Due Date** Discount Amount Payable Amount

03/01/2022

0.00 72.40

### **Payment Summary**

		Payable	Payment		
Bank Code	Туре	Count	Count	Discount	Payment
BOC AP	Manual Bank Draft	12	12	0.00	7,749.55
	Packet Totals:	12	12	0.00	7,749.55



### **Refund Check Register Refund Check Detail**

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0060011-07	WHITTINGTON, GARY SR	3/1/2022	21765	7.91			7.91	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	7.91				

**Revenue Code Summary** 

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		7.91
	Revenue Total:	7.91

### **General Ledger Distribution**

Posting Date: 02/24/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRI	С				
		10-1110-1098	CLAIM ON CASH-FUND 10		-7.91	Yes
		10-2010-2074	UNAPPLIED CREDITS		7.91	
			10	Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-7.91	
		98-2498-2200	DUE TO OTHER FUNDS		7.91	Yes
			98	Total:	0.00	
			Distribution	Total:	0.00	



Check Register
Packet: APPKT02262 - 20220307SW

By Check Number

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number	
Bank Code: BOC AP-BOC AP Checks							
0000031	A.C. SCHULTES OF DELAWARE INC	03/07/2022	Regular	0.00	10,838.00	21803	
0000015	ABC PRINTERS INC	03/07/2022	Regular	0.00	410.00	21804	
0000088	AFFORDABLE BUSINESS SYSTEMS	03/07/2022	Regular	0.00	114.16	21805	
0000158	AN ANGEL'S TOUCH CLEANING SER\	03/07/2022	Regular	0.00	1,000.00	21806	
0000246	ATLANTIC PUMPING INC.	03/07/2022	Regular	0.00	787.50	21807	
0000249	ATLANTIC TRACTOR	03/07/2022	Regular	0.00	219.31	21808	
0000306	BELAIR ROAD SUPPLY	03/07/2022	Regular	0.00	354.51	21809	
0000323	BERLIN AUTOMOTIVE	03/07/2022	Regular	0.00	515.77	21810	
0000323	BERLIN AUTOMOTIVE	03/07/2022	Regular	0.00	15.54	21811 —	
0000455	CARD'S TECHNOLOGY	03/07/2022	Regular	0.00	1,215.40	21812	
0000480	CATO OIL CO., INC.	03/07/2022	Regular	0.00	9,929.34	21813	
0000572	COMCAST	03/07/2022	Regular	0.00	108.35	21814	
0000622	CROPPERS INC	03/07/2022	Regular	0.00	227.10	21815	
0000802	EASTERN WATER BLAST SYSTEM	03/07/2022	Regular	0.00	147.50	21816	
0000808	ED SUPPLY CO	03/07/2022	Regular	0.00	251.60	21817	
0000897	FERGUSON ENTERPRISES	03/07/2022	Regular	0.00	2,567.12	21818	
0000907	FLAG PUBLICATIONS INC	03/07/2022	Regular	0.00	420.00	21819	
0000968	GOODY HILL GROUND WORK INC	03/07/2022	Regular	0.00	1,750.00	21820	
0001278	LAWRENCE TIM	03/07/2022	Regular	0.00	328.07	21821	
0002651	MD DC UTILITIES ASSOCIATION	03/07/2022	Regular	0.00	1,200.00	21822	
0001495	MIDDLE DEPARTMENT INSPECTION	03/07/2022	Regular	0.00	214.00	21823	
0001625	ONE CALL CONCEPTS, INC.	03/07/2022	Regular	0.00	47.21	21824	
0002619	PENNSYLVANIA STATE UNIVERSITY	03/07/2022	Regular	0.00	2,850.00	21825	
0003400	PLAK THAT LLC	03/07/2022	Regular	0.00	2,986.79	21826	
0002789	QUADIENT LEASING USA, INC	03/07/2022	Regular	0.00	481.65	21827	
0001757	RACETRACK AUTO CENTER	03/07/2022	Regular	0.00	89.65	21828	
0003171	RICKY JARMON	03/07/2022	Regular	0.00	800.04	21829	
0002001	STATE HIGHWAY ADMINISTRATION	03/07/2022	Regular	0.00	2.00	21830	
0002838	SUSAN TOMALEWSKI	03/07/2022	Regular	0.00	200.00	21831	
0002220	USA BLUEBOOK	03/07/2022	Regular	0.00	2,800.29	21832	
0002233	VALERIE J MANN	03/07/2022	Regular	0.00	350.00	21833	

### **Bank Code BOC AP Summary**

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	31	31	0.00	43,220.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	31	31	0.00	43,220.90



**Payment Register** 

APPKT02262 - 20220307SW

01 - Vendor Set 01

BOC AP - BOC AP Checks

**Vendor Number** 

**Vendor Name** 

0000031

**Payment Type** 

**Payment Number** 

Check

**Payable Number** 

11968

**Vendor Number** 0000015 **Payment Type** 

Check

**Payable Number** 

60848

8800000

**Vendor Name** AFFORDABLE BUSINESS SYSTEMS

**Payment Type** 

**Payment Number** 

Check

0000158

**Vendor Number** 

**Payable Number** 

IN184735

**Vendor Number** 

**Payment Type** 

Check

**Payable Number** 

1973

Vendor Number

0000246

ATLANTIC PUMPING INC.

Payment Type Check

**Payable Number** 

354581

Vendor Number 0000249

**Payment Type** 

Check

Payable Number

P29197

Vendor Number

0000306 **BELAIR ROAD SUPPLY** 

**Payment Type** Check

**Payment Number** 

**Payable Number** 

438822, 438823

**BRASS FITTINGS** 

A.C. SCHULTES OF DELAWARE INC

Description

**WELL REPLACEMENT #3** 

**Vendor Name ABC PRINTERS INC** 

**Payment Number** 

Description

#10 WINDOW ENVELOPES W/BLACK INK

Description OFFICE EQUIPMENT LEASING

**Vendor Name** AN ANGEL'S TOUCH CLEANING SERVICES

**Payment Number** 

**Payment Number** 

**Vendor Name** 

**Vendor Name** 

Description

CLEANING SERVICE FOR TOWN OF BERLIN BATHROOMS

**Vendor Name** 

Description

NEW CHECK VALVES AND GATE VALVES

ATLANTIC TRACTOR **Payment Number** 

Description TOOLS, PARTS AND OTHER SUPPLIES

Description

**Total Vendor Amount** 10,838.00

**Payment Date Payment Amount** 03/07/2022 10,838.00

Discount Amount Payable Amount 03/07/2022 0.00 10,838.00

**Payable Date** 

**Payable Date** 

Payable Date

Payable Date

Payable Date

Payable Date

Payable Date

03/04/2022

03/04/2022

03/04/2022

03/07/2022

03/02/2022

03/07/2022

03/07/2022

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

03/04/2022

03/04/2022

03/04/2022

03/07/2022

03/02/2022

**Total Vendor Amount** 410.00 **Payment Date Payment Amount** 

03/07/2022 410.00 Discount Amount Payable Amount

**Due Date** 03/07/2022 0.00 410.00

> **Total Vendor Amount** 114.16

**Payment Date Payment Amount** 03/07/2022 114.16

Discount Amount Payable Amount 0.00 114.16

> **Total Vendor Amount** 1.000.00

**Payment Date Payment Amount** 1,000.00

03/07/2022 **Discount Amount Payable Amount** 0.00 1,000.00

> **Total Vendor Amount** 787.50

Payment Date Payment Amount 03/07/2022 787.50

Discount Amount Payable Amount 0.00 787.50

> **Total Vendor Amount** 219.31

**Payment Date Payment Amount** 03/07/2022 219.31

Discount Amount Payable Amount 0.00 219.31

> **Total Vendor Amount** 354.51 **Payment Date Payment Amount**

03/07/2022 354.51 Discount Amount Payable Amount 0.00 354.51

3/7/2022 11:33:59 AM

APPKT02262 - 20220307SW

Vendor Number

**Vendor Name** 

**Total Vendor Amount** 

0000323

**BERLIN AUTOMOTIVE** 

Payment Date Payment Amount

15.54

531.31

Check

**Payment Type Payment Number** 

03/07/2022

**Payable Number** Description Payable Date

**Due Date** Discount Amount Payable Amount

395412 OIL FOR SERVICING MOWERS 03/07/2022

Payable Date

03/07/2022

03/07/2022

03/07/2022

0.00

15.54

Check

**Payable Number VARIOUS INVS---**

Description

TOOLS, PARTS AND OTHER SUPPLIES

**Due Date** 

03/07/2022 515.77 Discount Amount Payable Amount

**Vendor Number Vendor Name** 

**CARD'S TECHNOLOGY** 

**Total Vendor Amount** 1.215.40

515.77

0000455

**Payment Type Payment Number**  **Payment Date Payment Amount** 

Check

**Payable Number** 

Description

**Payable Date** 03/07/2022

Payable Date

Payable Date

**Payable Date** 

03/04/2022

03/04/2022

03/07/2022

**Due Date** 

03/07/2022 1,215.40

49401

MICROSOFT OFFICE 365 FY 2022

Discount Amount Payable Amount 03/07/2022 0.00 1,215.40

0.00

**Vendor Number** 

**Vendor Name** 

**Total Vendor Amount** 

0000480 **Payment Type** 

CATO OIL CO., INC. **Payment Number** 

Payment Date Payment Amount

9,929.34

Check

**Payable Number** 

Description

Payable Date **Due Date** 03/04/2022 03/04/2022

**Due Date** 

**Due Date** 

**Due Date** 

03/04/2022

03/04/2022

03/07/2022

03/07/2022

9,929.34

9,929.34

**Total Vendor Amount** 

108.35

**Total Vendor Amount** 

227.10

2205901

**Payment Type** 

TOWN VEHICLE FUEL

Discount Amount Payable Amount

0.00

**Vendor Number Vendor Name** 0000572 COMCAST

108.35

Check

**Payable Number** Description 41 016 0042978 MAR FY 22 DOWNTOWN WIFI

**Payment Number** 

Payment Date **Payment Amount** 

03/07/2022 108.35 Discount Amount Pavable Amount

0.00

0.00

**Vendor Number** 

0000622

**Vendor Name** 

CROPPERS INC **Payment Number** 

Payment Date **Payment Amount** 

**Payment Type** Check

**Payable Number** 

Description

TRUCK TIRE

Description

03/07/2022 Discount Amount Payable Amount

**Vendor Number** 

10137

**Vendor Name** 

0000802

EASTERN WATER BLAST SYSTEM

**Total Vendor Amount** 147.50

227.10

**Payment Type** 

215835

Check

**Payment Number** 

Payment Date

**Payment Amount** 

03/07/2022

147.50

**Payable Date Due Date** Discount Amount Payable Amount 03/02/2022 03/02/2022 147.50

POWER WASHER PARTS AND SUPPLIES

0.00

**Total Vendor Amount** 

251.60

**Vendor Number** 8080000

**Vendor Name ED SUPPLY CO Payment Number** 

Payment Date **Payment Amount** 

**Payment Type** Check

0000897

Payable Number 6675-1119405

**Payable Number** 

Description **FUSES FOR MOLES**  03/07/2022

0.00

Payment Date

251.60 Discount Amount Payable Amount 251.60

Vendor Number

Vendor Name

**Payment Number** 

FERGUSON ENTERPRISES

**Total Vendor Amount** 

2,567.12 **Payment Amount** 

**Payment Type** Check

Payable Number

0568607-1

Description

03/07/2022 2,567.12

**Payable Date Due Date** 03/04/2022 03/04/2022

Discount Amount Payable Amount

**METER PITS** 

0.00

2,567.12

3/7/2022 11:33:59 AM

APPKT02262 - 20220307SW

**Vendor Number** 

Vendor Name

0000907

FLAG PUBLICATIONS INC

**Payment Type** 

**Payment Number** 

Check

**Payable Number** 

Description

345003,345172

AD FOR PUBLIC WORKS SUPERINTENDENT

**Payable Date** 03/04/2022

03/04/2022

**Due Date** 

Discount Amount Payable Amount

0.00

420.00

**Total Vendor Amount** 

**Total Vendor Amount** 

420.00

1 750 00

328.07

Payment Date 03/07/2022

420.00

**Payment Amount** 

**Vendor Number** 

Check

0000968

**Vendor Name** 

**Payment Number** 

GOODY HILL GROUND WORK INC

**Payment Amount** 

**Payment Date** 03/07/2022

1,750.00

**Payment Type** 

**Payment Type** 

**Payable Number** 10146

Description **FIX SIDEWALKS**  Payable Date 03/04/2022

**Due Date** 03/04/2022

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

03/03/2022

03/04/2022

03/04/2022

03/04/2022

03/04/2022

Discount Amount Payable Amount 0.00

1,750.00

**Vendor Number** 

**Vendor Name** 0001278 **LAWRENCE TIM** 

Check

Payable Number

Description

**Payment Number** 

PER DIEM 3-7 - 3-9

MEALS & INCIDENTALS TRIP TO THURMONT MD

**Payable Date** 

**Payable Date** 

Payable Date

Payable Date

Payable Date

**Payable Date** 

03/03/2022

03/04/2022

03/04/2022

03/04/2022

03/04/2022

328.07

**Total Vendor Amount** 

328.07

Vendor Number

0002651

**Vendor Name** 

**Payment Type** 

Check

**Payable Number** 

2022-1

Vendor Number

0001495 Payment Type **Payment Number** 

Check

Vendor Number

0001625

Payable Number

146011,146866

**Vendor Name** 

Payment Type

**Payment Number** 

Check **Payable Number** 

2026160

**Vendor Number** 

**Vendor Name** 

0002619 **Payment Type** 

PENNSYLVANIA STATE UNIVERSITY **Payment Number** 

Check

**Payable Number** 

PSU-ID 910775923 **GIS TRAINING** 

**Vendor Number** 0003400

**Vendor Name** PLAK THAT LLC **Payment Number** 

Payment Type Check

**Payable Number** 6385

MD DC UTILITIES ASSOCIATION

**Payment Number** 

Description

ANNUAL MEMBERSHIP DUES

**Vendor Name** 

MIDDLE DEPARTMENT INSPECTION AGENCY

Description

**INSPECTION SERVICES** 

ONE CALL CONCEPTS, INC.

Description MISS UTILITY TICKETS

Description

Description **DEPOSIT SIGN ON 611** 

**Total Vendor Amount Payment Date** Payment Amount 03/07/2022

**Due Date** Discount Amount Payable Amount 03/02/2022 03/02/2022 0.00

> **Total Vendor Amount** 1,200.00

**Payment Date Payment Amount** 1,200.00

03/07/2022 Discount Amount Payable Amount

> 0.00 1,200.00

214.00 **Payment Date Payment Amount** 

03/07/2022 214.00 Discount Amount Payable Amount

0.00 214.00

**Total Vendor Amount** 

**Payment Date Payment Amount** 03/07/2022 47.21 Discount Amount Payable Amount

0.00 47.21

> **Total Vendor Amount** 2.850.00 **Payment Date Payment Amount**

03/07/2022 2.850.00 Discount Amount Pavable Amount 0.00 2,850.00

> **Total Vendor Amount** 2,986.79 Payment Date **Payment Amount**

> > 2,986.79

03/07/2022 2,986.79 Discount Amount Payable Amount

0.00

APPKT02262 - 20220307SW

Vendor Number

**Vendor Name** 

0002789

QUADIENT LEASING USA, INC

**Payment Type** 

**Payment Number** 

Check

Payable Number

N9297667

Description

QUARTERLY LEASE PAYMENT FOR POSTAGE MACHINE

Payable Date

Payable Date

Payable Date

**Payable Date** 

Payable Date

Payable Date

Payable Date

03/07/2022

03/07/2022

03/02/2022

03/03/2022

03/02/2022

03/02/2022

**Due Date** 

Discount Amount Payable Amount

**Payment Date** 

03/07/2022

**Total Vendor Amount** 

**Payment Amount** 

**Total Vendor Amount** 

481.65

481.65

Vendor Number 0001757

**Vendor Name** 

RACETRACK AUTO CENTER

**Payment Type Payment Number** 

Check

Payable Number

139913

**Vendor Number** 

**Vendor Name** 0003171

Payment Type

Check

**Payable Number** 

**FEBRUARY FY 22** 

**Vendor Number** 

0002001

Payment Type

Check

**Payable Number** 

AF016222 001

**Vendor Number** 

0002838 **Payment Type** 

> Check **Payable Number**

111

**Vendor Number** 0002220

**Payment Type** 

Check

**Payable Number** 861904

**Vendor Number** 

0002233 **Payment Type** 

Check

**Payable Number** 03032022

Description LOF 6739

**RICKY JARMON Payment Number** 

Description

MONTHLY CLEANING SERVICE - POLICE DEPT

**Vendor Name** STATE HIGHWAY ADMINISTRATION

**Payment Number** 

Description **611 BILLBOARD DUES** 

Vendor Name

SUSAN TOMALEWSKI

**Payment Number** 

Description SPONSORSHIP CHILDREN'S SPRING CELEBRATION

**Vendor Name USA BLUEBOOK Payment Number** 

Description

WELL SUPPLIES **Vendor Name** 

VALERIE J MANN **Payment Number** 

> Description **GRANT WRITING**

03/04/2022 03/04/2022

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

**Due Date** 

03/07/2022

03/07/2022

03/02/2022

03/03/2022

03/02/2022

03/02/2022

0.00 481.65

89.65 Payment Date **Payment Amount** 

03/07/2022 89.65 Discount Amount Payable Amount

0.00 89.65 **Total Vendor Amount** 

800.04 Payment Date Payment Amount

03/07/2022 800.04 Discount Amount Payable Amount 0.00 800.04

> **Total Vendor Amount** 2.00

**Payment Amount Payment Date** 03/07/2022 2.00

Discount Amount Payable Amount 0.00 2.00

> **Total Vendor Amount** 200.00

**Payment Date Payment Amount** 03/07/2022 200.00 Discount Amount Payable Amount

0.00 200.00

> 2,800.29 Payment Date **Payment Amount**

**Total Vendor Amount** 

03/07/2022 2,800.29 Discount Amount Payable Amount 0.00 2,800.29

> **Total Vendor Amount** 350.00

Payment Date **Payment Amount** 03/07/2022 350.00

Discount Amount Payable Amount 0.00 350.00

### APPKT02262 - 20220307SW

### **Payment Summary**

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		31	31	0.00	43,220.90
		Packet Totals:	31	31	0.00	43,220.90





# Refund Check Register Refund Check Detail

UBPKT08109 - Refunds 1 UBPKT08104 Disconnect

mrs 3/7/22

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0470591-21	BROOKS, JOEL	3/7/2022	21801	45.58			45.58	Generated From Billing
77-0450511-00	LTD, HOMES @ BERLIN II	3/7/2022	21802	66.97			66.97	Generated From Billing
Total Refunds: 2			Total Refunded Amount:	112.55				

**Revenue Code Summary** 

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		112.55
	Revenue Total:	112.55

### **General Ledger Distribution**

Posting Date: 03/02/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRIC	C				
		10-1110-1098	CLAIM ON CASH-FUND 10		-112.55	Yes
		10-2010-2074	UNAPPLIED CREDITS		112.55	
			10	Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-112.55	
		98-2498-2200	DUE TO OTHER FUNDS		112.55	Yes
			98	Total:	0.00	
			Distribution	n Total:	0.00	