



### Closed Session Summary

To be included in the minutes in the next Open Meeting

#### 1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: June 28, 2021 at 6:30 PM
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: To discuss Berlin Fire Co. and EMS FY22 draft agreements.
- d. Date and time that we will return to public meeting: June 14, 2021 at 7:00 PM

#### 2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: J. Knerr
- b. Seconded by: J. Orris
- c. Members voting in favor: D. Burrell and S. Nichols
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: T. Purnell (later arrived at 6:33 PM)

#### 3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(14) : Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

#### 4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Draft FY22 Agreements: Berlin Fire Co. and EMS	Mayor Z. Tyndall, V-P D. Burrell, Councilmembers J. Knerr, S. Nichols, J. Orris, T. Purnell Town Admin. J. Fleetwood, Town Attorney D. Gaskill, Admin. Manager K. Jensen	Discussion re: agreements. Motion by J. Orris, second by T. Purnell to approve the FY 2022 agreements, vote was unanimous

**This statement was made by: Mayor Zack Tyndall, presiding officer**

**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Administrative Manager Kelsey Jensen, and Town Attorney David Gaskill.