

BERLIN MAYOR AND COUNCIL Meeting Agenda

Berlin Town Hall 10 William Street Monday, September 12, 2022

6:00 PM EXECUTIVE SESSION – CANCELED

7:00 PM REGULAR SESSION – Council Chambers

- 1. Approval of the Minutes for:
 - a. Executive Session of 08.22.22
 - b. Statement of Closure for Executive Session 08.22.22
 - c. Regular Session of 08.22.22
- 2. Presentation Worcester County Arts Council Executive Director Anna Mullis, Board President Dr. Donna Main, and Board Member Jim Meckley
- 3. Public Hearing: Short-Term Rental Ordinance Amendments Planning Director Dave Englehart
- 4. Motions for Approval:
 - a. 2022-09: Award of Contract for Henry Park Basketball Court Lighting Town Administrator Mary Bohlen and Electric Utility Director Tim Lawrence
 - b. 2022-10: Award of Contract for RFP 2023-01 Storm Drain Replacement Project Water Resources Director Jamey Latchum
 - c. 2022-11: 2023 Event Schedule Economic and Community Development Director Ivy Wells
- 5. Approval of the American Legion Post #123 Special Sunday Permit for October 23rd Mayor Zack Tyndall
- 6. Approval of We Heart Berlin request to hold Love Day at Henry Park on September 25th President of We Heart Berlin Tony Weeg
- 7. Termination of a Lease Town Attorney David Gaskill
- 8. Town Administrator's Report
- 9. Departmental Reports
- 10. Comments from the Council
- 11. Comments from the Mayor
- 12. Comments from the Public

13. Comments from the Press

14. Adjournment

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar. QR code links to online packet. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.



08.22.22 REDACTED Closed Session Minutes

CLOSED SESSION MAYOR AND COUNCIL OF BERLIN MARYLAND Monday, August 22, 2022

Present: Mayor Zackery Tyndall, Council Vice-President Dean Burrell, Councilmembers Jay Knerr, and Jack

Orris

Staff Present: Acting Town Administrator Mary Bohlen and Town Attorney David Gaskill

Absent: Councilmembers Shaneka Nichols and Troy Purnell

Others present: None

Authority to close session: Pursuant to Maryland General Provisions Article; Sec 3-305(b): (7) To consult

with counsel to obtain legal advice on a legal matter: a) Lease Agreement

The start of the meeting and vote to close the session was streamed live via Facebook.

On Monday, August 22, 2022, at approximately 6:30 PM, Mayor Tyndall read the statement of closure and requested a motion to close the session. Councilmember Knerr so moved, Councilmember Burrell seconded and the vote to close the session was unanimous(3-0-0 with Councilmembers Nichols and Purnell absent). The Facebook livestream ended at approximately 6:32 PM and the Closed Session moved to the Conference Room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD

Mayor Tyndall asked for a motion to adjourn the Closed Session. Councilmember Knerr so moved, Councilmember Orris seconded, and approval was unanimous. The meeting adjourned at approximately 6:42 PM.

Respectfully Submitted,

Mary T. Bohlen

Acting Town Administrator



Closed Session Summary To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: August 22, 2022 at 6:30 PM
- b. Place (location) of closed session: <u>Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room</u>
- c. Purpose of the closed session: Lease Agreement
- d. Date and time that we will return to public meeting: August 22, 2022 at 7:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Knerr
- b. Seconded by: Burrell
- c. Members voting in favor: Orris
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: Nichols, Purnell

3. Statutory authority to close session:

a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(7) To consult with counsel to obtain legal advice on a legal matter;

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Lease Agreement	Z. Tyndall, D. Burrell, J. Knerr, J. Orris	none
	M. Bohlen, D. Gaskili	

This statement was made by: Mayor Zack Tyndall, presiding officer
List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.



BERLIN MAYOR AND COUNCIL Meeting Minutes

Monday, August 22, 2022

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Zackery Tyndall, Vice-President Dean Burrell, Councilmembers Jack Orris and Jay Knerr.

Absent: Councilmembers Troy Purnell and Shaneka Nichols.

Staff Present: Town Administrator Mary Bohlen, Finance Director Natalie Saleh, Police Chief Arnold Downing, Electric Utility Director Tim Lawrence, Planning Director Dave Engelhart, Water Resources Director Jamey Latchum, Economic and Community Development Director Ivy Wells, Public Works Director Jimmy Charles, Town Attorney David Gaskill, and Human Resources Director Kelsey Jensen.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 7:00 PM.

1. Approval of the Minutes for:

a. Executive Session of 08.08.22:

Councilmember Orris said he had a correction on the Statement of Closure and asked if he should state that at this time; Ms. Bohlen said she made the changes already and they will be incorporated into the minutes.

On the motion of Councilmember Orris, second by Councilmember Knerr, the Executive Session minutes of August 8, 2022, were approved by the following vote:

Name	Coun	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					Χ
Jack Orris	X				
Shaneka Nichols					Χ
Jay Knerr	X				
Voting Tally	3				2

b. Statement of Closure for Executive Session of 08.08.22:

Mayor Tyndall read the Statement of Closure. Councilmember Orris stated that he was present at the meeting and the vote should be recorded as three in favor, one opposed, and one absent.

c. Regular Session of 08.08.22:

On the motion of Councilmember Orris, second by Councilmember Knerr, the Regular Session Minutes of August 8, 2022, were approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell					Χ
Jack Orris	Х				
Shaneka Nichols					Χ
Jay Knerr	Х				
Voting Tally	3				2

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2. Announcement re: Administrative Vacancies

Mayor Tyndall informed the public that Acting Town Administrator Mary Bohlen was promoted to the Town Administrator by way of vote from the Council. He then discussed Ms. Bohlen's experience with the Town and congratulated her on her promotion. Ms. Bohlen was then sworn in as the Town Administrator.

Mayor Tyndall then introduced the new Administrative Assistant Kate Daub who was present this evening to get a feel of how a meeting operates; she will be starting on September 6th.

3. Community Parks and Playground Grant Application: Inclusive Playground Equipment at Stephen Decatur Park

Town Administrator Mary Bohlen explained the Community Parks and Playground Grant Application and process, and that the application was for Inclusive Playground Equipment at Stephen Decatur Park. Mike Wiley, Chair of the Parks Commission, said they are very excited to submit this application and hopes it is approved. Councilmember Orris asked where any match funds would be used from; Ms. Bohlen said it will be in the FY 2024 budget for Park's Contracted Services.

On the motion of Councilmember Knerr, second by Vice-President Burrell, the Community Parks and Playground Grant Application was approved by the following vote:

Name	Count	Counted toward Quorum			
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell					Х
Jack Orris	Х				
Shaneka Nichols				×	Х
Jay Knerr	Х				
Voting Tally	3				2

4. First Reading Short-Term Rental (STR) Ordinance Amendments

Planning Director Dave Englehart explained the changes to the Ordinance. Councilmember Knerr said he did not believe it was the Council's intent to only require 180 days of residency to be considered a primary residence; he was under the impression they were approving the STR only if an owner is present on the property when they said, 'owner occupied'; he added that he is not okay with how it currently reads. Mr. Engelhart said the 180-day residency rule stops a company from buying all the properties in Town, but still allows for someone who goes to Florida in the winter to rent out their property when they are gone. Ms. Bohlen pointed out that if they make the change Councilmember Knerr is indicating, they will need to look through the Ordinance to clear up some of the other nuances as well like to have someone within 30 minutes be able to respond if needed, that would not be necessary if the owner is home. Vice-President Burrell stated that his intent with primary residence was that you must live there 180-days of the year. Mayor Tyndall asked Town Attorney David Gaskill to outline the process if they wanted to revisit this topic. Mr. Gaskill said this Ordinance will be coming back for a Public Hearing on Monday, September 12, 2022, and at that time they can amend, pass, or table. Councilmember Orris asked how many days it would take to go into effect once it is passed; Mr. Engelhart said 20-days. Vice-President Burrell asked if the apartments could rent their properties out without the need to be a primary residence; Mr. Engelhart said that is correct for zones R3 and R4. Councilmember Orris asked to have a zoning map incorporated in the next PowerPoint; Mr. Engelhart said he would provide one to Ms. Jensen.

5. Town Administrator's Report – Mary Bohlen

Ms. Bohlen thanked the Mayor and Council for their faith in her as the Town Administrator. She also reminded all that most Town Offices will be closed on Monday, September 5th for Labor Day.

6. Departmental Reports:

All departments congratulated Mary Bohlen on her new position of Town Administrator and expressed their excitement for working together.

a. Economic and Community Development Director – Ivy Wells

Ms. Wells said they will be presenting the 2023 Berlin Events List at the next Council Meeting. They completed the monthly report for Main Street Maryland. The asphalt mural next to the welcome center has been completed and they will be referring to it as #yellowpicroad on social media. They have been fielding calls and questions for both Security Cameras and the vehicular modular barriers RFPs. She has been assisting Samantha Pielstick with the Historic Tax Credit application for the vacant buildings on Main Street. Lastly, they are working to finalize the logistics for the ice sculptures for Ice Ice Berlin and the New Year's Eve laser show.

b. Planning and Zoning Director - David Engelhart

Mr. Engelhart said he was out last week and did not have anything to report this evening.

c. Electric Utility Director - Tim Lawrence

Mr. Lawrence said they assisted in removing the trees and grinding the stumps in the Commerce Street parking lot. They performed a disconnect for a customer side upgrade on Powellton Ave. They replaced a rotten utility pole on Flower Street. They worked on tree trimming, and pole top and street light repairs throughout Town. There was an outage at the Verizon Building on Franklin Ave. They worked on meter testing and certification requirements. They conducted peak shaving on August 8, 9, and 10. There will be a sendoff for Claude Littleton's Retirement on August 31st at noon. Lastly, they will be reading meters beginning on August 29th.

d. Police Chief - Arnold Downing

Chief Downing discussed the Worcester County Bureau of Investigation's active investigation of the home invasion on Broad Street and they thanked all of the agencies that assisted in the response. They do not have a description of the suspect because he was masked and it happened very quickly. He said if you know anything about the invasion, please call the non-emergency line at 410-641-1333.

e. Finance Director - Natalie Saleh

Ms. Saleh said they are preparing for the audit with PKS and Co which will begin on September 12th. They are working on implementing the water and sewer capital service fees and the stormwater rates increases for September 1st. They are working on PCA submissions and reports. They held a department meeting to discuss schedules, projects, and planning. They are working on the planning for the smart metering project and Tyler integration. They are also working with Tyler on new credit card processing details, which will include credit card payments over the phone through Tyler. Councilmember Knerr asked how long the audit takes, she said they are only on-site for one week and then it takes a few weeks to compile the information. They try to have a draft to the Town by November and present it in December. Councilmember Orris asked her to repeat the new fees; she said she does not have the information on hand, but it is a fixed fee for water and sewer, and it is based on the ERU's for stormwater.

f. Water Resources Director – Jamey Latchum

Mr. Latchum reported that they fixed water leaks on William Street and Bay Street. They interviewed for and hired a stormwater laborer. They collected monitoring well samples. They provided restrooms for Peach Festival and the Concert at the Museum. Councilmember Orris asked for a status update on the Broad Street RFP for the lift station; Mr. Latchum said they hope to have it completed and be able to present it in the next few weeks. Mr. Latchum added that well #3 would be back online in 3-4 weeks. Councilmember Knerr asked about a contingency plan if it were to fail; he said they do have a temporary

fix, but hopefully that does not occur. Councilmember Orris then asked if the second round of ARPA funding has been released; Ms. Saleh said it has. Mayor Tyndall said the new water, sewer, and stormwater fees were put in place to help with aging infrastructure; Ms. Bohlen added that many Towns are facing the same issues. Mr. Latchum said most of the main pipes in Town are terracotta and are past their life expectancy; so, they will need to be replaced soon. Councilmember Orris said he hopes the smart meters produce additional revenue to assist with lowering the other fees.

g. Public Works Director – Jimmy Charles

Mr. Charles said that Public Works rented a stump grinder and Claude Littleton assisted with grinding eight stumps at Decatur Park and three stumps in the Commerce Street parking lot. The paving contractor started milling Decatur Street, Graham Avenue, and Stevenson Lane on Monday, August 15th; they are all going to be paved next. The Stephen Decatur Park path will be completed after Labor Day. Public Works Superintendent Cody Chesser and the seasonal hires power washed the playground equipment and ground mating at Stephen Decatur Park; they hope to power wash all of playground equipment later this week (pictures shown). Mayor Tyndall asked Ms. Jensen to please share the images on social media. Lastly, Public Works has been working on touching up paint in Town Hall. Councilmember Orris asked Mr. Charles to please fill the rut/hole at the Heron Park recycling area for cardboard.

h. Human Resources Director - Kelsey Jensen

Ms. Jensen said they held several interviews over the last few weeks. They hired Marcus Pitts back as the Spraysite Operator, Tyrie Adams back as a Stormwater Laborer, and hired Kate Daub as the Administrative Assistant. She is in the beginning stages of gathering the information needed for the Chesapeake Employers Insurance Workers Comp Audit and the PKS Audit.

7. Comments from the Council:

Vice-President Burrell said his Motion to appoint Ms. Bohlen as Town Administrator, which was done in a closed private session, was in the newspaper last week, he is not sure how that got out. But aside from that, he said it was the most satisfying Motion he has ever made in his time on the Council. Ms. Bohlen thanked him and said it meant a lot to hear him say that.

Councilmember Knerr congratulated Ms. Bohlen.

Councilmember Orris congratulated Ms. Bohlen. He also thanked the Police Chief for his professionalism and calming demeanor during a scary event on Broad Street. He also suggested to all of the residents in Town that each street take it upon themselves to meet their neighbors, exchange information, and create a phone tree or group for emergency situations to notify one another.

8. Comments from the Mayor:

Mayor Tyndall congratulated Ms. Bohlen on her new position.

9. Comments from the Public:

Resident and President of the Taylor House Museum Melissa Reid thanked the Town for the picnic tables and restrooms for the events they held. She also said she feels strongly that the streets remain open during Peach Festival; if it is closed, they would be cut off from the street. She then thanked the Police Chief for his support during a very emotional time and asked the Mayor and Council to provide the Police Department with whatever is necessary for them to do their jobs. Mayor Tyndall said he is sorry for what she went through and reminded everyone to lock their doors to their homes and vehicles.

Resident Gina Velong said she sent over information about an ordinance that addressed K9 laws and ordinances in Town and wanted to see if that can be amended and put before the Planning Commission;

she thinks the current language is too specific and she would like to have the County's ordinance be adopted as the Towns.

On the motion of Councilmember Orris, second by Councilmember Knerr, the recommendation to have the Planning Commission review the recommendations of Ms. Velong and allow her to discuss the recommendation at a meeting was approved by the following vote:

Name	Coun	ted to	ward Quorum		
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	Х				
Troy Purnell					Χ
Jack Orris	Х				
Shaneka Nichols					Χ
Jay Knerr	Х				
Voting Tally	3				2

Resident Mary Hedlesky said she has concerns with speeding in Town, she brought several copies of various recommendations with her to address the speeding issues in Town and would like the Town to review those. She also asked if a Skate Park is now the top priority since the inclusive playground equipment was approved; Mayor Tyndall said it is still a priority.

10. Comments from the Press – none.

11. Adjournment:

On the motion of Vice-President Burrell, second by Councilmember Knerr, the Mayor and Council meeting was adjourned at approximately 8:06PM.

Name	Coun	ted to	ward Quorum		
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Troy Purnell					Χ
Jack Orris	Х				
Shaneka Nichols					Х
Jay Knerr	Х				
Voting Tally	3				2

Respectfully Submitted,

Kelsey Jensen

Human Resources Director

WORCESTER COUNTY ARTS COUNCIL

PROMOTING & ENCOURAGING THE CULTURAL ENRICHMENT OF WORCESTER COUNTY
FOR OVER 40 YEARS!





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OUR HISTORY AND MISSION



The Worcester County Arts Council, Inc. was designated in 1977 by the Worcester County Commissioners and the Maryland State Arts Council as the local arts agency for Worcester County to be a leader in promoting visual and performing arts in Worcester County.

OUR MISSION IS TO AID, ENCOURAGE, ADVISE, AND CORRELATE ALL ACTIVITIES DEDICATED TO THE PROMOTION OF THE ARTS

IN WORCESTER COUNTY.

The diverse programs of the Arts Council are made possible in large part due to the support of the Maryland State Arts Council, Community Foundation of the Eastern Shore, Berlin/Ocean City Optimist Club, Mary Humphreys Foundation, and donations from more than 200 valuable members and volunteers.

In a county with a population of over 50,000, the Council serves our Communities by providing the Community Arts Development Grants Program, annual Summer Arts Camp for children, Arts in Education program, Art Scholarships, classes and workshops, and co-sponsored special events each year.

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MEET OUR BOARD AND STAFF

BOARD OF DIRECTORS

- Jo Alexander
- Phillip Cropper Vice President
- Doris Glovier
- Thomas Hogan
- Dorothy Leslie
- Onna Main President
- James Meckley
- Tamara Mills
- Robert Palladino
- Clay Reister Treasurer
- Marcy Snyder Secretary

STAFF:

Executive Director: Anna Mullis
Executive Assistant: Sharon Sorrentino

The WCAC is staffed by an executive director and an administrative assistant, and governed by a 11-member Board of Directors with an executive committee made up of the president, vice president, secretary, and treasurer.

Standing and ad-hoc committees oversee all aspects of the operations of the organization and are given specific goals and responsibilities.

OUR PROGRAMS Bringing the Arts to Life

WCAC works to lead the way in support of the arts with programs designed to encourage involvement by everyone in the community. WCAC strives to bring the arts to under-served areas of the community with its wealth of free, high quality art exhibits, activities, and performances designed for children and adults alike.

SUMMER ARTS CAMP FOR CHILDREN:

LAST SUMMER, MORE THAN 300 STUDENTS HAS BEEN SERVED IN ALL ELEMENTARY SCHOOLS.

THIS PROGRAM HAS BEEN PROVIDED FOR ALMOST 30 YEARS!

GRANTS FOR THE ARTS:

FY 2022: \$48,000 AWARDED TO 18 LOCAL ORGANIZATIONS FOR 22 ART PROGRAMS & PROJECTS. OVER THE YEARS

MORE THAN \$1 MILLION HAS BEEN DISTRIBUTED THROUGH THIS PROGRAM!

ARTS SCHOLARSHIPS:

EACH YEAR A TOTAL OF \$10,000 IS AWARDED TO DESERVING WORCESTER COUNTY HIGH SCHOOL STUDENTS WISHING TO CONTINUE THEIR EDUCATION IN THE ARTSI SINCE 1976, MORE THAN \$350,000 BENEFITED THIS PROGRAM!

EXHIBITIONS:

THE ARTS COUNCIL'S GALLERY IS OPEN TO GENERAL PUBLIC ALL YEAR AND SERVES MORE THAN 50 LOCAL ARTISTS WHO SHOWCASE THEIR ARTWORK ON EXHIBITS!

These programs are prime examples of our strong involvement in business, cultural, and educational projects for our community. All of these activities add significantly to the local Quality of Life and to the Economic Development through the Arts.

SUMMER ARTS CAMP

The goal of the Summer Arts Camp is to help area children improve themselves while having fun engaging in art activities. Involving children in self-expression and creative discovery engenders an enthusiasm for learning that has a positive impact on each child's development.

Last summer, in partnership with the Worcester County Public Schools system, we presented visual and performing arts classes to a diverse population of more than 300 students in all elementary schools.

Exhibit of work created during the camp was featured as part of the exhibits at the Arts Council's Gallery.



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COMMUNITY ARTS DEVELOPMENT GRANTS

WCAC provides financial support to local non-profit organizations to promote new venues for the community and encourage community development through the arts. Over the years, through this program, we awarded close to \$1 million to fund programs designed to involve

those who are often shut out by economic barriers.

GRANTS FOR THE ARTS: JULY 1 – DECEMBER 31, 2022

- Art League of Ocean City Monthly Art Exhibits
- Berlin Heritage Foundation/Taylor House Museum July-Dec. Events
- Downtown Snow Hill, Inc. Mural Restoration
- Mid-Atlantic Symphony Orchestra 2022 Fall Concerts
- Pine Tones Chorus 2022 Christmas Concert
- Town of Berlin/Berlin Main Street Live Music at the Berlin Farmers Market
- Town of Ocean City/Special Events ArtX Art Workshops
- We Heart Berlin Powered by Kindness Mural
- Worcester County Board of Education/Worcester Goes Purple #Hatnothate#
- Worcester County Education Foundation Chamber Music by the Sea 2022
- Festival
- Worcester County Library/Berlin Art of Reading Book Club
- WGP/Warriors Against Addiction Healing HeARTS

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ART SCHOLARSHIPS



Scholarship awards were possible by a generous grant from the Mary Humphreys Foundation, by a donation from John Sisson, and contributions from many patrons of the Arts Council.

The Worcester County Arts Council's scholarship program is designed to identify, recognize, and encourage talented students who demonstrate excellence in Visual Arts, Dance, Music, Theater, Creative Writing, and Culinary Arts.

In 2022, five talented Worcester County students were awarded art scholarships totaling \$10,000.00 from the Worcester County Arts Council in support of their artistic goals.



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ART CLASSES AND WORKSHOPS





The Worcester County Arts Council partners with Worcester Parks and Recreation and The Delmarva Discovery Center to offer art classes to children and adults in the central and southern portions of Worcester County.



EXHIBITIONS & ARTISTS OPPORTUNITIES

The Artists Cooperative Gallery of WCAC was founded to provide much needed exhibit space for local artists. Today, with over 30 Co-Op members, we continue to meet this need and bring their work into the public eye.

Each month the WCAC hosts a free and open to the public exhibit reception featuring new artists and their creativity!

Close to 1000 people visit our Gallery each year to view artwork by local artists!



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The WCAC Co-Op is an association of talented local artists dedicated to promoting the visual arts in Worcester County.

Our mission is to promote the work of local artists and challenge our members to be at their most creative.

PAINT WORCESTER COUNTY - PLEIN AIR



Each year in September, 50 local and regional artists set up their easels in any chosen location of Worcester County to capture the beauty of landscapes, farms, historic sites, and open green spaces and to compete for attractive prizes.

Completed artwork is featured in the public display at the Berlin Library Gallery and available for sale.

More than \$2,000 cash prizes are awarded in this competition!

PLEIN AIR ARTISTS ENJOYING BERLIN!

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We are pleased to partner with the Worcester County Library Foundation to benefit the promotion and awareness of the Arts in Worcester County by providing opportunities for local and regional artists to feature their work in exhibits, open to general public.

MARYLAND ARTS DAY



As an arts advocate, the Worcester County Arts Council is committed to communicating the value of Arts and Culture to community leaders and elected officials.

One of the major advocacy events the Arts Council participates in each year is Maryland Arts Day, hosted at the Maryland State legislative offices in Annapolis by Maryland Citizens for the Arts

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VOLUNTEERING OPPORTUNITIES

The Arts Council has a variety of programs and services that benefit from volunteer assistance.

Not sure what to do?

Some of the volunteer work needed includes greeting visitors to our gallery, keeping our data base healthy, publicity coordination, publication design, building maintenance, updating public display information, or special event support.

With your help, we can keep the arts alive!





SUPPORTING THE ARTS



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WCAC has a strong, stable organizational background.

Our plans are designed to continue our growth, with the ability to provide income through fundraisers, corporate sponsorship, foundation grants, and government sponsorship to extend our outreach into the community.

We are committed to working together with City, County, and State Officials, as well as Arts and Entertainment Districts to make our area a showplace for

The Arts" and Arts and Education.

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MEMBERSHIP

WE VALUE THE SUPPORT OF OUR MEMBERS!

Do you remember moments in your life when art moved you?

Each year hundreds of people walk through the doors of Worcester County Arts Council and their artistic senses are awakened.

Whether it's a child taking a drawing class, a retired senior learning watercolors, an art lover visiting our visual arts exhibit, or a shopper looking for unique artwork in the Gallery shop, all are provided the opportunity to exhilarate their senses and expand their artistic horizons.

JOIN US!

Becoming a member of the Arts Council is an important first step in collaborating with your community to support the local arts.

At the Worcester County Arts Council, we realize that if you nurture creativity, you will enrich lives.

VISIT OUR WEBSITE TO JOIN:

www.worcestercountyartscouncil.org

CONTACT US

WORCESTER COUNTY ARTS COUNCIL, INC.

6 Jefferson Street, Berlin, Maryland 21811

Phone: 410-641-0809

curator@worcestercountyartscouncil.org

www.worcestercountyartscouncil.org

www.facebook.com/worcestercountyarts

GALLERY HOURS:

Tuesday – Sunday

11 am to 3 pm

ORDINANCE 2022-06

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND, A MARYLAND

MUNICIPAL CORPORATION, AMENDING CHAPTER 8, ARTICLE II, SECTION 8-30, CONCERNING

REGULATIONS GOVERNING SHORT TERM RENTALS OF DWELLINGS LOCATED WITHIN THE TOWN OF

BERLIN

BE IT ENACTED BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN THAT CHAPTER 8, ARTICLE II,

SECTION 8-30 BE AMENDED AS FOLLOWS:

§8-30. Short Term Rental Licensing.

- (a) Generally. It is the intent of this section and the regulations stated herein to maintain the character of residential neighborhoods in the Town of Berlin and to protect the health, safety and general welfare of residents while allowing short term rentals to exist under certain conditions and circumstances.
- (b) Definitions.
 - Permanent Residence means a dwelling unit, located within the Town of Berlin, in which the owner resides for an aggregate of at least 180 days annually and the dwelling unit carries the official designation as the owners' principal residence in accordance with the criteria governing the State of Maryland Department of Assessment and Taxation Homestead Tax Credit Program. Short Term Residential Rental means the use of all or any part of a dwelling unit to provide accommodations, not to exceed 28 consecutive days, to guests for sleeping or lodging purposes in exchange for a monetary remuneration, including accommodations facilitated by an internet hosting platform. A Bed and Breakfast is not included in this definition.
- (c) Eligible Zone. Short Term Residential rentals are permitted in the incorporated limits of the

 Town of Berlin in permanent residences within the R-1, R-2, R-3, R-4, B-1, B-2, and B-3 Districts,

subject to the licensing requirements and regulations contained herein.

- LIMITS OF THE TOWN OF BERLIN IN PERMANENT RESIDENCES WITHIN THE R-1 RESIDENCE

 DISTRICT AND R-2 RESIDENCE DISTRICT SUBJECT TO THE LICENSING REQUIREMENTS AND

 REGULATIONS CONTAINED HEREIN. RENTAL UNITS WITHIN THE R-3 APARTMENT DISTRICT, R-4

 RESIDENCE DISTRICT, B-1 TOWN CENTER DISTRICT, B-2 SHOPPING DISTRICT, AND B-3 GENERAL

 BUSINESS DISTRICT ARE PERMITTED SUBJECT TO THE LICENSING REQUIREMENTS AND

 REGULATIONS CONTAINED HEREIN. RENTAL UNITS IN ANY ZONING DISTRICT MUST ALSO

 COMPLY WITH THE REQUIREMENTS FOR DWELLING UNITS CONTAINED IN THE CODE OF THE

 TOWN OF BERLIN, CHAPTER 108, "ZONING," AND CHAPTER 6, "BUILDINGS AND BUILDING

 REGULATIONS."
- (d) Requirements. Any dwelling unit or portion thereof offered as a short term rental shall conform to the provisions of this Section.
 - (1) License. Prior to offering a dwelling unit or portion thereof as a short term rental, the property owner shall file an application for a short term residential rental license on forms provided by the Town. The application must be accompanied by an initial application fee in the amount of \$350.00 and the property owner must agree to make the dwelling unit available for inspection in order to verify that the dwelling unit is in compliance with all applicable building code provisions, including those of the Worcester County Fire Marshal's office. Applications must include a floorplan indicating the intended rental space and an emergency egress plan. Floorplans with an emergency egress plan are required to be posted in each rented sleeping area of a short term rental. Upon passing said inspection, the property owner will be issued an annual short term residential rental license upon the payment of an annual license fee of \$200.00.

The license must be renewed annually, and the Town of Berlin reserves the right to inspect subject properties at any time and before annual renewal. Each property owner shall provide the name and contact information for a responsible agent(s) who are available for contact twenty-four (24) hours per day and seven (7) days per week. A responsible agent(s) must be capable of responding to the property twenty-four hours per day and seven days per week and be located within a thirty (30) mile radius of the Town of Berlin's incorporated limits. The licensee is responsible for ensuring accurate emergency contact information is on file with the Town of Berlin. The rental license shall be posted in both a prominent interior location and a prominent exterior location on the addressed side and visible from the roadway. -All advertising, whether by print, electronic, audible, or in any other forms or substance designed or used to inform as to the availability of any property for rent which is the subject of the license, shall contain the valid rental license number associated with the property. A short term residential rental license is not transferable.

Short term residential units are subject to the State of Maryland lodging taxes as administered by the Worcester County Maryland Treasurer's office.

- (2) Duration of License. Licenses are issued for the duration of one (1) fiscal year concurrent with the Town of Berlin's fiscal year. Licenses will not be pro-rated.
- (3) Renewal of License. A Short Term Rental License may be renewed as long as the licensee is in compliance with this Section and other Sections of the Town Code and upon payment of the annual license fee of \$200.00.
- (4) Lapse of License. Short Term Rental Licenses that are not in compliance with this Section or other Sections of the Town Code for more than thirty (30) calendar days will be deemed expired and must complete a new application.

- (5) Occupancy. Every bedroom occupied for sleeping accommodations shall contain not less than 70 square feet of floor area unobstructed other than by furniture for each occupant. The number of occupants shall not exceed the sum total of all occupants permitted in each bedroom of the structure as per Chapter 6, Article V, "Housing Standards," Section 6-121, "Floor Space and Occupancy," of this Code.
- (6) Parking. One additional off-street parking space per each bedroom rented shall be required in addition to the parking required in the zoning district where the structure is located.
- (7) Records. A record of the names of all lodging guests who stay at the property, including their address, phone number, email address and the amount of monetary remuneration received shall be provided upon request to Town officials and to Worcester County Treasurer's Office officials.
- (8) Signage. On premise signage shall not be permitted on licensed property.
- (9) Events. The hosting of functions and events, including but not limited to wedding ceremonies, wedding receptions, family reunions, birthday and anniversary celebrations, corporate and employee parties, and other similar gatherings of persons other than the authorized lodging guests, shall be prohibited in association with any short term rentals, regardless of whether or not any form of compensation or barter has been paid or received by any individual or firm for the event.

The Mayor and Council by Resolution may establish additional standards, regulations, or require additional information as deemed necessary to enforce the provisions of this Section and protect the integrity of the community.

(e) Violations. Violations and enforcement are the responsibility of the Planning Director or Housing
Inspector pursuant to the Town Charter. A decision by the Planning Director to revoke a license
may be appealed to the Housing Board of Review.

(1)	Renting without a License. Rental of a property as defined by this Ordinance without a
	license will result in a reoccurring fine of \$600.00.

(2) Other Violations. A violation of any requirement of this Section or other Sections of the Town Code, excluding renting without a license as defined in Section (e)(I), will result in a Civil Violation of \$100.00. Repeat or continuing violations will result in a fine of \$200 .00 per day and may result in revocation of the Short Term Rental License for the remainder of the licensing period plus (1) year.

THIS OR	RDINANCE was in	troduced and read	at a meeting of the Town Council held on the
day of	, 2022	, and thereafter a s	statement of the substance of the Ordinance having
been published	as required by la	w.	
A PUBLI	C HEARING was h	held and this Ordin	ance was adopted this day of
2022, by the Ma	ayor and Council	of the Town of Ber	lin, Maryland by affirmative vote of in
favor, to	opposed, with	abstaining,	and absent.
			Dean Burrell, Vice-President of the Council
Approve	ed on this	_ day of	, 2022 by the Mayor of the Town of Berlin
and was therefo	ore effective twer	nty (20) calendar d	ays later on the day of,
2022.			
			Zackery Tyndall, Mayor
			President of the Council
^TTCT: Ma::: D	Johlan Tayun Ada		
ALLEST: IVIALA B	ohlen, Town Adm	וווווואנומנטו	



MOTION OF THE MAYOR AND COUNCIL 2022-09

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO APPROVE MUSCO SPORTS LIGHTING AS THE CONTRACTOR FOR THE PURCHASE AND INSTALLATION OF LIGHTING FOR THE DR. WILLIAM HENRY PARK BASKETBALL COURTS IN THE AMOUNT OF \$95,179.00.

APPROVED THIS DAY OF, 202	22 BY THE MAYOR AND COUNCIL OF THE TOWN O
BERLIN, MARYLAND BY AFFIRMATIVE VC	TE OF TOOPPOSED, WITH
ABSTAINING AND ABSENT.	
	Dean Burrell, Sr., Vice President of the Council
Approved thisday of, 2022	by the Mayor of the Town of Berlin.
	Zackery Tyndall, Mayor, President of the Council
ATTEST:	
Mary Bohlen Town Administrator	



STAFF REPORT

TO: Mayor and Council

FROM: Town Administrator Mary Bohlen

Electric Utility Director Tim Lawrence

MEETING DATE: September 12, 2022

SUBJECT: Approval of Henry Park Basketball Court Lighting Contract

SUMMARY

Attached is a quote from Musco Sports Lighting for lighting for the Basketball Courts in Dr. William Henry Park in the amount of \$95,179.00.

FINANCIAL IMPACT

This project is being funded through a Community Parks and Playgrounds grant in the amount of \$111,650 with a total budget of \$122,000, which is the amount included in the Town's FY23 budget.

The initial budget for grant application purposes had assumed separate costs for the lighting equipment, crane and boring services, and electrician, as well as in-kind services equaling \$10,000 in personnel, equipment and materials.

The proposal from Musco incorporates the lighting, crane, boring, and electrician. The Town's is still estimated at approximately \$10,000. Therefore the total project budget is now estimated to be a total of \$105,000.

Musco is a participating vendor through the Sourcewell bidding service, of which the Town is a member.

OPTIONS FOR CONSIDERATION

- 1. Accept the Musco quote.
- 2. Develop a Request for Bids and seek competitive pricing which would need to include the components indicated above.
- 3. Develop separate Requests for Bids and seek competitive pricing for each aspect of the project as indicated above.

The development of Request for Bids indicated above would require additional expense as the specifications would need to be professionally developed by the Town's professional engineering contractor.

STAFF RECOMMENDATION

Staff recommendation is to accept the Musco quote as presented as the most fiscally prudent and expedient option.

ADDITIONAL INFORMATION/ATTACHMENTS

Musco Sports Lighting quote.

Staff Report: WHP Basketball Court lighting project proposal

Date: August 29, 2022 Project: Dr. William Henry Park Basketball

To: Tim Lawrence Berlin, MD
Ref: 159892

Sourcewell

Master Project: 199030, Contract Number: 071619-MSL, Expiration: 08/27/2023

Category: Sports lighting with related supplies and services

All purchase orders should note the following: Sourcewell purchase – contract number: 071619-MSL

Quotation Price - Materials Delivered to Job Site and Installation

3 Basketball Courts – 84' x 50' each\$ 95,179.00

Sales tax and bonding are not included.

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

Guaranteed light levels of 30 footcandles and 3:1 uniformity

System Description

- Two (2) Pre-cast concrete bases with integrated lightning grounding
- Two (2) Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Two (2) Factory wired poletop luminaire assemblies
- Eight (8) Factory aimed and assembled luminaires
- UL Listed assemblies

Environmental Light Control

· Spill light and off-site glare minimized

Control Systems and Services

• Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team over 170 Team members dedicated to operating and maintaining your lighting system plus a network of 1800+ contractors

Installation Services Provided

Customer Responsibilities:

- 1. Complete access to the site for construction utilizing standard 2-wheel drive rubber tire equipment.
- 2. Locate existing underground utilities not covered by your local utilities. (i.e., water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
- 3. Locate and mark field reference points per Musco supplied layout. (i.e., home plate, center of FB field)



Quote

- 4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
- 5. Pay any power company fees and requirements.
- 6. Pay all permitting fees and obtain the required electrical permitting.
- 7. Provide area on site for disposal of spoils from foundation excavation.
- 8. Provide area on site for dumpsters.
- 9. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

- 1. Provide required foundations, poles, electrical enclosures, luminaires, wire harnesses, and control cabinets.
- 2. Provide layout of pole locations and aiming diagram.
- 3. Provide Contract Management as required.
- 4. Provide stamped foundation designs-based soils that meet or exceed those of a Class 5 material as defined by 2018 IBC Table 1806.2.
- 5. Assist our installing subcontractor and ensure our responsibilities are satisfied.

Subcontractor Responsibilities

General:

- 1. Obtain any required permitting.
- 2. Contact your local udig for locating underground public utilities and then confirm they have been clearly marked.
- Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems
 have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair
 damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
- 4. Provide labor, equipment, and materials to off load equipment at jobsite per scheduled delivery.
- 5. Provide storage containers for material, (including electrical components enclosures), as needed.
- 6. Provide necessary waste disposal and daily cleanup.
- 7. Provide adequate security to protect Musco delivered products from theft, vandalism, or damage during the installation.
- 8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
- 9. Provide startup and aiming as required to provide complete and operating sports lighting system.
- 10. Installation to commence upon delivery and proceed without interruption until complete. Notify Musco immediately of any breaks in schedule or delays.

Foundations, Poles, and Luminaires:

- 1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
- 2. Provide labor, materials, and equipment to install two (2) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
- 3. Remove spoils to owner designated location at jobsite.
- 4. Provide labor, materials, and equipment to assemble Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.



5. Provide labor, equipment, and materials to erect two (2) dressed LSS Poles and aim utilizing the pole alignment beam.

Electrical:

- 1. Provide labor, materials, and equipment to install new 240/1 electrical service panels as required.
- 2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
- 3. Provide as-built drawings on completion of installation, (if required).

Control System:

- 1. Provide labor, equipment, and materials to install one (1) Musco control and monitoring cabinet and terminate all necessary wiring.
- 2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
- 3. Check all zones to make sure they work in both auto and manual mode.
- 4. Commission Control-Link® by contacting Control-Link Central™ at 877-347-3319.

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC Attn: Amanda Hudnut Fax: 800-374-6402

Email: musco.contracts@musco.com

All purchase orders should note the following: Sourcewell purchase – contract number: 071619-MSL

Delivery Timing

8 - 10 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- 240 Volt, 1 Phase electrical system requirement.
- Structural code and wind speed = 2018 IBC, 130 mi/h, Exposure II, Importance Factor C.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
- Standard soil conditions rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.



Quote

- Confirmation of pole locations prior to production.
- Musco will provide a stamped foundation design.
- Installation and electrical design will be completed by others.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Sales Representative Musco Sports Lighting, LLC

Phone: 410-627-2697

E-mail: james.wright@musco.com





MOTION OF THE MAYOR AND COUNCIL 2022-10

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN TO AWARD THE CONTRACT FOR RFP 2023-01 STORM DRAIN REPLACEMENT PROJECT TO:

GOODY HILL GROUNDWORK, INC. IN THE AMOUNT OF \$124,443.00

	22 BY THE MAYOR AND COUNCIL OF THE TOWN O TE OF TOOPPOSED, WITH
Approved thisday of, 2022	Dean Burrell, Sr. Vice President of the Council by the Mayor of the Town of Berlin.
ATTEST: Mary Bohlen, Town Administrator	Zackery Tyndall, Mayor, President of the Counci



11200 Racetrack Road Unit 101A Ocean Pines, MD 21811 Telephone: 410-641-5341 Fax: 410-641-5349 www.eaest.com

September 2, 2022

Ms. Mary Bohlen Town Administrator Town of Berlin 10 William Street Berlin, Maryland 21811

Subject: 105 Washington Street Outfall Replacement Project

Bid Package Review, Tabulation and Recommendation

Dear Ms. Bohlen:

Bids were received on August 31, 2022, for the 105 Washington Street Outfall Replacement Project. Four bids were received: Goody Hill Groundwork Inc. (Goody Hill), Global Excavation and Utilities, LLC (Global), David A Bramble, Inc. (Bramble), and Chesapeake Turf, LLC. On behalf of the Town of Berlin, EA Engineering, Science and Technology, Inc., PBC (EA) has reviewed each of these bids for completeness. EA's review consisted of tabulating the four bids, reviewing of the bid packages in accordance with the Contract Documents. All bids presented a complete bid package consisting of a Bid Form, Proposal Bond, and Certificate of Insurance. However, Goody Hill did not acknowledge receipt of Addendum No. 1 which included the pre-bid meeting sign in sheet, meeting minutes, and the Maryland Department of Environment's Authorization to Proceed. EA contacted Goody Hill to discuss the omission and Goody Hill stated that they will honor the bid price. Further, Goody Hill provided the amended Bid Form (attached) which the only modification was initialed acknowledgement of Addendum No. 1. A Bid Tabulation is attached to this letter for reference.

The low bidder, as presented in the Bid Tabulation, is Goody Hill. EA understands that the Town has an established working history with Goody Hill and recently successfully completed the *Channel Improvements Along William Street and Hudson Branch* and *West Street Emergency Storm drain Replacement* and *Graham Avenue Submerged Gravel Wetlands* projects.

Based on the review of Goody Hill's bid packages, their long history and successful project completion in the Town, and presenting the low bid, EA recommends that Town of Berlin consider Goody Hill for award of the 105 Washington Street Outfall Replacement Project in the amount of \$124,443.00 which includes the bid add alternative items.

Respectfully yours,

EA ENGINEERING, SCIENCE, AND TECHNOLOGY, INC., PBC

Darl Kolar, P.E., BCEE

Project Manager

Cc: Jamey Latchum, Town of Berlin

$\begin{array}{c} 105 \text{ WASHINGTON STREET OUTFALL REPLACEMENT} \\ \text{BID TABULATIONS} \\ \text{SEPTEMBER 2022} \end{array}$

NO. TIEM DESCRIPTION QUANTITY UNIT UNIT UNIT UNIT COST S UNIT S	OLI ILIMBIA SUBB														
NO TIEM DESCRIPTION QUANTITY UNIT UNIT COST	AVERAGE				AKE TURF, LLC				EXCAVATION	GLOBAL	INC.				
MOBILIZATION, DEMOBILIZATION, AND ANCILLARY 1		COST PER UNIT \$											UNIT		
TIEMS															General
2 DISPOSAL 1 LS \$18,360.00 \$ 20,000.00 \$ 20,000.00 \$ 20,000.00 \$ 21,000.00 \$ 21,000.00 \$ 21,000.00 \$ 15,600.00 \$ 15,	15,386.62 \$ 15,386.62	\$ 15,386.62	\$ 12,000.00	\$ 12,000.00	\$ 24,200.00	\$ 24,200.00	\$ 15,733.11	\$ 15,733.11	\$ 25,000.00	\$ 25,000.00	\$ 14,500.00	\$ 14,500.00	LS	1	
4 TOWN OF BERLIN PAVEMENT RESTORATION 12 SY \$290.00 \$ 3,480.00 \$ 300.00 \$ 3,600.00 \$ 750.00 \$ 9,000.00 \$ 730.00 \$ 8,760.00 \$ 360.00 \$ 4,320.00 \$ 5 10,000.00 \$ 10,	13,920.00 \$ 13,920.00	\$ 13,920.00	\$ 15,600.00	\$ 15,600.00	\$ 21,000.00	\$ 21,000.00	\$ 13,000.00	\$ 13,000.00	\$ 20,000.00	\$ 20,000.00	\$ 18,360.00	\$18,360.00	LS	1	2 DISPOSAL
5 INSTALLATION OF TOWN OF BERLIN SUPPLIED 15" HDPE STORM DRAIN PIPE AND FLARED END SECTION 6 PRECAST CONCRETE STORM PRAIN STRUCTURES 3 EA \$6,400.00 \$ 19,200.00 \$ 3,000.00 \$ 9,000.00 \$ 7,500.00 \$ 22,500.00 \$ 5,760.00 \$ 5,760.00 \$ 17,280.00 \$ 4,700.00 \$ 18,100.00 \$ 18,100.00 \$ 18,100.00 \$ 18,000.00 \$ 18,500.00 \$ 18,500.00 \$ 18,500.00 \$ 18,500.00 \$ 18,500.00 \$ 13,400.00 \$ 10,0	328.00 \$ 6,560.00	\$ 328.00	\$ 5,400.00	\$ 270.00	\$ 8,400.00	\$ 420.00	\$ 16,000.00	\$ 800.00	\$ 3,000.00	\$ 150.00	\$ 4,500.00	\$225.00	SY	20	3 TOWN OF BERLIN CONCRETE SIDEWALK
STORM DRAIN PIPE AND FLARED END SECTION 453 LF \$16.00 \$ 34,428.00 \$ 190.00 \$ 67,990.00 \$ 82.00 \$ 37,146.00 \$ 45.00 \$ 20,385.00 \$ 74.40 \$ 37,032.00 \$ 13,032.00 \$ 13,032.00 \$ 10,000.	428.00 \$ 5,136.00	\$ 428.00	\$ 4,320.00	\$ 360.00	\$ 8,760.00	\$ 730.00	\$ 9,000.00	\$ 750.00	\$ 3,600.00	\$ 300.00	\$ 3,480.00	\$290.00	SY	12	4 TOWN OF BERLIN PAVEMENT RESTORATION
Total Tota	70.28 \$ 31,836.84	\$ 70.28	\$ 33,703.20	\$ 74.40	\$ 20,385.00	\$ 45.00	\$ 37,146.00	\$ 82.00	\$ 67,950.00	\$ 150.00	\$ 34,428.00	\$76.00	LF	453	
8 BYPASS STORMWATER PUMPING / CLEARWATER 2 DAY \$2,250.00 \$ 4,500.00 \$ 1,500.00 \$ 3,000.00 \$ 10,000.00 \$ 20,000.00 \$ 6,700.00 \$ 13,400.00 \$ 5,400.00 \$ 10,800.00 \$ 4,	4,752.00 \$ 14,256.00	\$ 4,752.00	\$ 17,280.00	\$ 5,760.00	\$ 22,500.00	\$ 7,500.00	\$ 22,500.00	\$ 7,500.00	\$ 9,000.00	\$ 3,000.00	\$ 19,200.00	\$6,400.00	EA	3	6 PRECAST CONCRETE STORM DRAIN STRUCTURES
8 DIVERSION 2 DAY \$2,250.00 \$ 4,500.00 \$ 1,500.00 \$ 3,000.00 \$ 10,000.00 \$ 20,000.00 \$ 6,700.00 \$ 13,400.00 \$ 5,400.00 \$ 10,800.00 \$ 4,500.00 \$ 10,800.00 \$ 4,500.00 \$ 10,800.	19,520.00 \$ 19,520.00	\$ 19,520.00	\$ 7,800.00	\$ 7,800.00	\$ 61,300.00	\$ 61,300.00	\$ 18,500.00	\$ 18,500.00	\$ 10,000.00	\$ 10,000.00	\$ 18,100.00	\$18,100.00	LS	1	7 SITE RESTORATION AND ESC CONTROLS
BID ALTERNATE	4,720.00 \$ 9,440.00	\$ 4,720.00	\$ 10,800.00	\$ 5,400.00	\$ 13,400.00	\$ 6,700.00	\$ 20,000.00	\$ 10,000.00	\$ 3,000.00	\$ 1,500.00	\$ 4,500.00	\$2,250.00	DAY	2	
BID ALTERNATE ITEM															
ITEM	\$ 116,055.46		\$ 106,903.20		\$ 179,945.00		\$ 151,879.11		\$ 141,550.00		\$ 117,068.00				TOTAL
NO. HEM DESCRIPTION QUANTITY UNIT UNIT COST UNIT UN															BID ALTERNATE
9 FURNISH AND INSTALL CLEAN PIPE BACKFILL 75 CY \$ 35.00 \$ 2,625.00 \$ 25.00 \$ 1.875.00 \$ 44.00 \$ 3,300.00 \$ 25.		COST PER UNIT \$											UNIT		
10 FULL PIPE ABANDONMENT WITH FLOWABLE FILL 1 LS \$4,750.00 \$ 9,500.00 \$ 9,500.00 \$ 15,850.00 \$ 5,800.00 \$ 5,800.00 \$ 5,800.00 \$ - \$ - \$ 6,															General
	29.60 \$ 2,220.00	\$ 29.60	\$ 3,300.00	\$ 44.00	\$ 2,625.00	\$ 35.00	\$ 3,300.00	\$ 44.00			\$ 2,625.00	\$ 35.00	CY	75	9 FURNISH AND INSTALL CLEAN PIPE BACKFILL
TOTAL \$ 7,375.00 \$ 11,375.00 \$ 19,150.00 \$ 8,425.00 \$ 3,300.00	6,230.00 \$ 6,230.00	\$ 6,230.00	\$ -	\$ -	\$ 5,800.00	\$ 5,800.00	\$ 15,850.00	\$ 15,850.00	\$ 9,500.00	\$ 9,500.00	\$ 4,750.00	\$4,750.00	LS	1	10 FULL PIPE ABANDONMENT WITH FLOWABLE FILL
TOTAL \$ 7,375.00 \$ 11,375.00 \$ 19,150.00 \$ 8,425.00 \$ 3,300.00														igsquare	
	\$ 8,450.00		\$ 3,300.00		\$ 8,425.00		\$ 19,150.00		\$ 11,375.00		\$ 7,375.00				TOTAL
TOTAL A + B \$ 124,443.00 \$ 152,925.00 \$ 171,029.11 \$ 188,370.00 \$ 110,203.20	\$ 124,505,46		\$ 110,203.20		\$ 188,370.00		\$ 171,029,11		\$ 152,925.00		\$ 124,443.00				TOTAL A + B

BID FORM

PROJECT IDENTIFICATION:

105 WASHINGTON STREET STORM DRAIN REPLACEMENT PROJECT

THIS BID IS SUBMITTED TO: Town of Berlin - Town Council, Owner

ADDRESS: 10 William Street

Berlin, Maryland 21811

Attention: Mary Bohlen - Acting Town Administrator

- 1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an agreement with Owner in the form included in the Contract Documents to perform and furnish all Work as specified or indicted in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- 2. Bidder accepts all of the terms and conditions of the Advertisement and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for sixty days after the day of Bid opening. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the date of Owner's Notice of Award.
- 3. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - a. Bidder has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

August 15, 2022 Addendum No. 1

b. Bidder has familiarized self with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the Work.

Sp

- c. Bidder has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, and studies which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance, or furnishing of the Work as Bidder considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.02 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by Bidder for such purposes.
- d. Bidder has reviewed and checked all information and data shown on or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, or similar information or data in respect of said Underground Facilities are or will be required by Bidder in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.04 of the General Conditions.
- e. Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.
- f. Bidder has given Engineer written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Bidder.
- g. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation: Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over the Owner.
- 4. Bidder will complete the Work within sixty (60) calendar days from receipt of the Notice to Proceed for the following price as indicated on the Bid Form.

BID FORM TOWN OF BERLIN, MARYLAND 105 WASHINGTON STREET STORM DRAIN REPLACEMENT PROJECT

ITEM NO.	BASE BID ITEM DESCRIPTIONS	QTY	UNIT	COST PER UNIT (\$)	TOTAL ITEM COST (\$)
1	Mobilization, Demobilization, and Ancillary Items	1	LS	14,500.00	14,500.00
2	Demolition, Pipe Abandonment, and Offsite Disposal	1	LS	18,360.00	•
3	Town of Berlin Concrete Sidewalk	20	SY	225.00	4,500.00
4	Town of Berlin Pavement Restoration	12	SY	290.00	3,480.00
5	Installation of Town of Berlin Supplied 15" HDPE Storm drain pipe and Flared End Section	453	LF	76.00	34,428.00
6	Precast Concrete Storm Drain Structures	3	EA	6,400.00	19,200.00
7	Site Restoration and ESC Controls	1	LS	18,100.00	18,100.00
8	Bypass Stormwater Pumping / Clearwater Diversion	2	Day	2,250.00	4,500.00
	Base Bid Items	TOTAL=	= \$	117,068.00	
ITEM NO.	ADD ALTERNATE ITEM DESCRIPTIONS	QTY	UNIT	COST PER UNIT (\$)	TOTAL ITEM COST (\$)
9	Furnish and Install Clean Pipe Backfill	75	CY	35.00	2,625.00
10	Full pipe abandonment with Flowable fill	1	LS	4,750.00	4,750.00
	Add Alternate Bid Items	Alternate	Tota	l = \$7,37	75.00
	Total Bid for Base and Add Alternate Items	TOTAL=	\$1	24,443.00	

ritten Total Base Bid Price: One Hundred Seventeen Thousand Sixty-Eight Dollars.		
Written Total Add Alternate Bid	Price: Seven Thousand Three Hundred Seventy-Five Dollars.	



	a.	Required bid Security in the form of bond or cashier's check.
	b.	A tabulation of Subcontractors, Suppliers, and other persons and organizations required to be identified in this Bid.
	c.	Bidder's Qualification Statement with supporting data.
5.	Comm	nunications concerning this Bid shall be addressed:
	Mary 1	Bohlen – Acting Town Administrator
	10 Wi Berlin	of Berlin Iliam Street , Maryland 541-4144
7.	Constr	rms used in this Bid which are defined in the General Conditions of the ruction Contract included as part of the Contract Documents have the ngs assigned to them in the General Conditions.
	SUBM	IITTED ON <u>August 31</u> , 202 <u>2</u> .
	If Bido	der is:
	An Inc	<u>lividual</u>
	Ву	(SEAL) (Individual's Name)
	doing 1	business at
	Busine	ess Address:
	Phone	Number:

The following documents are attached to and made a condition of this Bid:

5.

A Partnership	
Ву	(SEAL)
By(Firm Name)	,
(General Partner)	
Business Address:	
Phone Number:	
A Corporation	
By Goody Hill Groundwork, Inc.	(SEAL)
(Corporation Name)	(82122)
Maryland	
(State of Incorporation)	
By Scott A. Savage	
(Name of Person Authorized to Sign)	
President	
(Title)	
(Corporate Seal)	
Attest Attest	(SEAL)
(Secretary)	
Business Address: P.O. Box 200	
Berlin, MD 21811	
Phone Number: (410)726-9429 scott@goodyhill.com	



A Joi	nt Venture		
Ву _			
•	(Name)		
	(Address)		
Ву _			
<i>Dy</i> _	(Name)	 	
	(Address)		

(Each joint venture must sign. The manner of signing for each individual, partnership, and corporation that is a party of the joint venture should be in the manner indicated above.)

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 7248 9601
Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint VALERIE MACDONALD
its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and or its behalf as Surety, bonds for:
Principal: Goody Hill Groundwork, Inc.
Obligee: TOWN OF BERLIN
Amount: \$1,000,000.00
and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-infact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.
"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."
If Bond No. 7248 9601 is not issued on or before midnight of December 1st, 2022 , all authority conferred in this Power of Attorney shall expire and terminate.
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 31st day of August 2022.
WESTERN SURETY COMPANY Paul T. Bruflat, Vice President
On this smillet day of August , in the year 2022 , before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation. M. BENT SEAD NOTARY PUBLIC SEAD My Commission Expires March 2, 2026 It he undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company
as set forth in the Power of Attorney is now in force. In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 31st day of
August 2022
WESTERN SURE BY COMPANY Paul T Grufflat, Vice President

 $To \ validate \ bond \ authenticity, go \ to \ www.cnasurety.com \ > Owner/Obligee \ Services \ > Validate \ Bond \ Coverage.$

Form F5306-11-2020

BID BOND (Percentage)

	Bond Number: 7248	39601
KNOW ALL PERSONS BY THESE PRESENTS, TH	natwe Goody Hill Groundwork, Inc.	
		of
9539 Goody Hill Rd., Berlin, MD 21811		, hereinafter
referred to as the Principal, and Western Suret	y Company	······································
as Surety, are held and firmly bound unto TOWN OF	BERLIN	
of 10 WILLIAM ST., BERLIN MD 21811		
hereinafter referred to as the Obligee, in the sum of	Five Percent of the Amount Bid (5 %) perc	ent of the greatest
amount bid, for the payment of which we bind ourse and severally, firmly by these presents.	elves, our legal representatives, successors	and assigns, jointly
WHEREAS, Principal has submitted or is about to s	ubmit a proposal to Obligee on a contract fo	r
Town of Berlin Storm Drain Replacement	Project, 105 Washington St.	
contract documents with surety acceptable to Obdamages which Obligee may suffer by reason of subligation shall be void; otherwise to remain in full for	such failure not exceeding the penalty of the	
SIGNED, SEALED AND DATED this 31st	day of August , 2022	
	By MAG (Principal)	jilnt (Seal)
	By Value MacDonald VALERIE MACDONALD Attorney In Fact	CORPORATE



PO Box 5077 Sioux Falls SD 57117-5077

1-800-331-6053 Fax 1-605-335-0357 www.cnasurety.com uwservices@cnasurety.com

DATE:	August 30th, 2022		AGENT CODE: 19 16064	
ATTEN	NTION: Valerie		Number of Pages: 3	
RE:	Bond 72489601	. Goody Hill Groundwork,	Inc.	
	Town of Berlin Stor	m Drain Replacement Pro	ject, 105 Washington St.	
	Contract Amount: \$129 Company Code: 0601	5,000		
Thank	you for placing this busi	ness with CNA Surety.		
			nts sent with this fax/email. Sign the bany kit to each bond issued.	ond(s) and
****Ple followin		results as soon as they are	available. Please complete and fax/em	ail us the
	Was the princip	t bidders: \$ \$ pal the low bidder? Yes		≈ □No

Please check your supply of gold seals periodically to ensure you have an adequate amount. To reorder gold seals, simply visit **cnasurety.com** and click on the "Order Supplies Here" icon under the Broker/Agent Services section.

**IMPORTANT NOTICE AND REMINDER: Approval of the requested Bid Bond is NOT an approval of any final or other bonds that may be requested by this principal. Further, the Bid Bond approval is limited to the contract amount approved by the underwriter. If the anticipated bid exceeds this amount, you must contact the underwriter at 800-331-6053 to inquire about specific approval before filing the bid. Failure to receive approval could result in declination of any subsequent performance and payment bond(s) requested. Furthermore, we reserve the right to decline any bond for any reason per the terms of the General Indemnity Agreement, and shall not be liable to the principal or any person or entity for such declination.

Business Services



MOTION OF MAYOR AND COUNCIL – 2022-11 2023 EVENT SCHEDULE

A MOTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN APPROVING THE 2023 EVENT SCHEDULE.

STATE HIGHWAY AND TOWN SERVICES PAPERWORK WILL BE SUBMITTED TO PARTICIPATING DEPARTMENTS AT LEAST SIX (6) WEEKS PRIOR TO THE EVENT. THE PURPOSE OF THIS MOTION IS TO APPROVE THE PROVISION OF TOWN SERVICES TO THESE EVENTS FOR THE CALENDAR YEAR.

	D BY AFFIRMATIVE V	, 2022 BY TH OTE OF TO		
		DEAN BUF	RRELL, VICE PRESID	ENT
APPROVED THIS _	DAY OF	, 2022 BY THE M	IAYOR OF THE TOW	/N OF BERLIN.
			DALL, MAYOR T OF THE COUNCIL	
ATTEST:				
MARY BOH		_		

2023 Events

*Alcohol Event

Event	Date	Sponsor	Time
Spring Celebration	4/8/2023	Chamber of Commerce	10 am - 5 pm
Take Pride in Berlin/Clean up	4/17-4/22, 2023	Parks Commission	9:00 AM
Spring Just Walk		Parks Commission	9am
Berlin Jazz & Blues Wine & Brews	5/6/2023	Chamber of Commerce	10 am - 6 pm
Berlin Little League Parade		Berlin Little league	8:00 AM
Spring Cruisers	5/20/2023	Chamber of Commerce	10 am - 2 pm
Memorial Day at Monument	5/28/2023	American Legion	8 am - 9 am
Memorial Day Parade	5/29/2023	Berlin Improvement Assoc.	11 am - 5 pm
Bathtub Races	6/9/2023	Chamber of Commerce	6 pm - 8 pm
Sundays at the Museum	6/11/2023	Heritage Foundation	6 pm - 7:30 pm
Berlin Fireworks	7/3/2023	Town of Berlin	DUSK
Sundays at the Museum	7/9/2023	Heritage Foundation	6 pm - 7:30 pm
National Night Out	8/1/2023	Town/Police Dept	4 pm - 7 pm
Peach Festival	8/5/2023	Heritage Foundation	10 am - 3pm
Sundays at the Museum	8/13/2023	Heritage Foundation	6 pm - 7:30 pm
Back to School Movie in the Park	9/2/2023	Briddell Family Foundation	7:30pm-9:30pm
Small Town Throw Down	9/9/2023	John Fager/Atlantic Hotel	1 pm - 6 pm
Sundays at the Museum	9/10/2023	Heritage Foundation	6 pm - 7:30 pm

Event	Date	Sponsor Entity	Time
Fiddlers Convention	9/22/2023	Chamber of Commerce	5 pm - 10 pm
Fiddlers Convention	9/23/2023	Chamber of Commerce	10 am - 6 pm
Fiddlers Jam during Farmers Mkt	9/24/2023	Chamber of Commerce	10am-1pm
Touch a Truck	10/7/2023	Town of Berlin	10 am - 1pm
Fall Cruisers	10/7/2023	Chamber of Commerce	10 am - 2pm
Homecoming Harvest		Heritage Foundation	2 pm - 5 pm
Oktoberfest	10/14/2023	Town of Berlin	11am-4pm
Fall Just Walk		Parks Commission	8:30 AM
Ice Ice Berlin / Holiday Shop Night	11/24/2023	Town of Berlin	5:00 pm - 9 pm
Christmas Parade	12/7/2023	Town of Berlin	7 pm - 9 pm
New Years Eve	12/31/2023	Town of Berlin	6 pm - 12:30 am
Berlin Farmers Market	Sundays May-September	Town of Berlin	9 am - 1 pm

2023 BERLIN EVENT SCHEDULE

**Indicates Alcohol Permitted Event Chamber Events

Berlin Restaurant Week January 16-22, 2023

Visit the restaurants in town for specials on breakfast, lunch and dinner. Event sponsored by Cam Bunting and Berlin Main Street

Berlin Little League Parade

TBD

8 am - 9 am

Main Street

Berlin Little League baseball teams parades down Main Street from the Berlin Fire Department to the ball fields.

Berlin Spring Celebration

Saturday, April 8th, 2023

10 am - 5 pm

Come to Downtown Berlin for games, crafts, face painting, egg hunt, Bonnet Parade and kids talent show. The Egg Hunt at the Taylor House Museum starts at 1pm and the talent show follows. Sponsored by the Berlin Chamber of Commerce and the Berlin Arts & Entertainment.

Take Pride in Berlin Week

April 17th - 22nd, 2023

Berlin's Clean-Up Day is Saturday, April 22nd beginning at 9 am. Volunteer to help clean up or beautify one of our parks or areas throughout town. Free lunch provided afterwards. Event by the Berlin Parks Commission.

Spring Just Walk

tbd

8:30 am - 11 am

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Event by the Berlin Parks Commission.

**Berlin Jazz & Blues Wine & Brews

Saturday, May 6th, 2023

10 am - 6 pm

Downtown Berlin

Two stages filled with talented Jazz & Blues musicians near The Sterling Tavern and the Atlantic Hotel. Local art vendors too. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Sponsored by the Berlin Chamber of Commerce.

Berlin Spring Cruisers

Saturday, May 20th, 2023

10 am - 2 pm

Downtown Berlin

Classic cars and cruisers line the streets of downtown Berlin.

Sponsored by the Berlin Chamber of Commerce.

Memorial Day at the Monument Sunday, May 28th, 2023

8 am

Veterans Monument

Join our local American Legions at the Veterans Monument on the corner of Main and West Streets for a special ceremony to honor our veterans. Sponsored by the American Legions.

Berlin Memorial Day Parade at Henry Park Monday, May 29th, 2023

11 am - 5 pm

Dr. William Henry Park

Parade begins at 11am at Stephen Decatur Middle School ending at Henry Park with music, food, vendors and games. Sponsored by the Berlin Community Improvement Association.

Berlin Bathtub Races

Friday, June 9th, 2023

6 pm - 8 pm

Local businesses race down Main Street in their homemade rolling tubs for the winner takes home the legendary Ducky Trophy. Event by the Berlin Chamber of Commerce.

Sundays at the Museum Sunday, June 11th, 2023 6 pm – 7:30 pm

Live music at the Calvin B. Taylor House Museum Sponsored by the Berlin Heritage Foundation.

Berlin Fireworks Monday, July 3rd, 2023 9:15pm

Fireworks beginning at dusk at Heron Park to celebrate Independence Day.

Sundays at the Museum Sunday, July 9th, 2023 6 pm – 7:30 pm

Live music at the Calvin B. Taylor House Museum Sponsored by the Berlin Heritage Foundation.

National Night Out

tbd

4 pm - 7 pm

William Henry Park

Family fun event at William Henry Park with music, games, and local vendors.

Sponsored by the Berlin Police Department.

Berlin Peach Festival Saturday, August 5th, 2023 10 am – 3pm

Calvin B. Taylor House Museum

Community festival with pie-baking contests, music, art and food vendors. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino.

Sponsored by Berlin Heritage Foundation.

Sundays at the Museum Sunday, August 13th, 2023 6 pm – 7:30 pm

Live music at the Calvin B. Taylor House Museum Sponsored by the Berlin Heritage Foundation

Back to School Movie in the Park Saturday, September 2nd, 2023

7:30p - 9:30p

Henry Park

Bring a blanket or lawn chair and enjoy a movie in the park with popcorn, soda and school supplies! This is a Briddell Family Foundation event.

**Small Town Throw Down Saturday, September 9th, 2023

1pm - 6 pm

Enjoy live country music outside with food and beer. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Sponsored by the Atlantic Hotel, Berlin Arts and Entertainment and the Berlin Chamber of Commerce.

Sundays at the Museum Sunday, September 10th, 2023 6 pm – 7:30 pm

Live music at the Calvin B. Taylor House Museum Sponsored by the Berlin Heritage Foundation.

**Berlin Fiddlers Convention

Friday, September 22nd - Sunday September 24th, 2023 Friday – 5 pm – 10 pm; Saturday 10 pm – 6 pm Sunday 10 pm – 1 pm

Live music, art, food, beer, and wine. Free shuttle from Berlin Intermediate School provided by the Ocean Downs Casino. Sponsored by the Berlin Chamber of Commerce.

Berlin Touch A Truck Saturday, October 7, 2023 10 am – 1 pm

Stephen Decatur Park

Check out vehicles used by the Electric, Water Resources, Public Works, and Police Departments with exhibits, K9 demonstration.

Sponsored by the Town of Berlin Utilities Department

Berlin Fall Cruisers

Saturday, October 7th, 2023

10 am - 2 pm

Downtown Berlin

Watch as classic cars and cruisers line downtown Main Street.

Sponsored by the Berlin Chamber of Commerce

Berlin Homecoming Harvest

tbd

2 pm- 5pm

Taylor House Museum

Family fun event on the lawn of the Taylor House Museum. Enjoy music, kids' activities, crafts, art and food vendors. Sponsored by the Berlin Heritage Foundation.

**Berlin Oktoberfest

Saturday, October 14th, 2023

11 am - 4 pm

Downtown Berlin

Two stages of live music on Main Street. Also offering Berlin's Annual Fall Sidewalk Sale, Food, Beer, Scales-n-Tails & more! Free shuttle available from Berlin Intermediate School provided by the Ocean Downs Casino. Sponsored by Town of Berlin, Berlin Main Street, Berlin Chamber of Commerce

Fall Just Walk Berlin

thd

8:30 am - 11 am

Stephen Decatur Park

Walk together at Stephen Decatur Park in cooperation with the Worcester County Health Department to promote a healthy community. Sponsored by the Berlin Parks Commission.

Ice Ice Berlin / Tree Lighting Friday, November 24th, 2023 5:00 pm – 8 pm

Downtown Berlin

Ice carvings line the sidewalks in front of our local businesses and the town Christmas tree will be lit at 6pm in front of the Atlantic Hotel. Shops and restaurants open late.

Sponsored by Town of Berlin and Berlin Main Street

Berlin Christmas Parade Thursday, December 7th, 2023 7 pm – 9pm

Downtown Main Street

Celebrate the holiday season as people fill the streets to watch marching bands, dance teams, fire companies and local organizations floats while awaiting the arrival of Santa. Shuttle available from Berlin Intermediate School courtesy of Ocean Downs Casino.

Sponsored by the Town of Berlin and Berlin Main Street.

**Berlin New Year's Eve Celebrations

Sunday, December 31, 2023 5:00 pm – 6:30pm Kids

10 pm - 12:30am Adults

Downtown Berlin

2 NYE ball drop celebrations! Kids Ball Drop at 6pm on the corner of Pitts and Main Streets. Adult celebration starts at 10pm with DJs Big Al Reno & Schwab on the stage with music and a ball drop at midnight. Event by Town of Berlin and Berlin Main Street, Berlin Arts and Entertainment.

Berlin Farmers Market

Each Sunday from May thru September

9 am – 1pm

Main Street Pitts Street, Commerce Street

Producers only market featuring fresh, locally grown fruits and vegetable, breads, flowers, jams, desserts, meats, seafood, brunch and more. Live music from 10 am – 12:30pm.

Sponsored by Town of Berlin and Berlin Main Street



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811 Phone 410-641-2770 Fax 410-641-2316 www.berlinmd.gov

Mayor Zack Tyndall

Vice President
Dean Burrell

Council Members

Jay Knerr Shaneka Nichols Jack Orris Troy Purnell

Town Attorney
David Gaskill

Town Administrator
Mary Bohlen



September 29, 2022

Ms. April R. Payne, Administrator Board of License Commissioners of Worcester County One West Market Street – Room 1201 Snow Hill, MD 21863

Dear Ms. Payne,

I am writing to you on behalf of the Mayor and Council of the Town of Berlin as the Council has approved a motion for the exception for consumption of alcohol during 5 events during our 2023 event schedule.

- Berlin Jazz and Blues, Saturday, May 6; 11a.m. to 6 p.m.
- Small Town Throw Down, Saturday, September 9; 1 p.m. to 6 p.m.
- Fiddlers Convention, Friday, September 22; 5 p.m. to 10 p.m.
 Saturday, September 23; 11a.m. to 6 p.m.
- Octoberfest/Fall Sidewalk Sale, Saturday, October 14; 11a.m. to 4 p.m.
- New Year's Eve Ball Drop Sunday, December 31; 10 p.m. 12:30 a.m.

We are formally requesting the Board of License Commissioners to allow requested exemptions for Worcester County Beverage License Holders in Berlin, who apply for approval permits allowing patrons to leave their licensed establishments and enter into our designated area during the times stated above. As in the past all licensees' approvals will prohibit off sale of alcoholic beverages in "glass" containers.

We respectfully ask for the Board's approval of this request as we have had few, if any, major problems in the past and realize the on-going economic benefit for our local businesses participating in this program.

Thank you for your consideration.

Sincerely,

Zack Tyndall Mayor



BOARD OF LICENSE COMMISSIONERS FOR WORCESTER COUNTY

ATTN: APRIL PAYNE, LIQUOR LICENSE ADMINISTRATOR WORCESTER COUNTY GOVERNMENT CENTER ONE WEST MARKET STREET - ROOM 1201 SNOW HILL, MARYLAND 21863 PHONE: 410-632-1908, EXTENSION 1120 e-mail: apayne@co.worcester.md.us

APPLICATION FOR SPECIAL SUNDAY PERMIT

TO BONA FIDE CONVENTIONS AND SUCH OTHER SPECIAL GROUPS UNDER THE PROVISIONS OF THE ACTS OF THE GENERAL ASSEMBLY OF MARYLAND AT ITS 1967 SESSION

	•
Date Name of Applicant: Boggs - Disharon Amercian i Address of Applicant: 10111 Old Geen City Blud; Telephone: 410-641-3760 E-Mail:	e of Application: August 10, 2022
Name of Applicant: DOGGS - Disharon Mmercian	Legion Post 123
Address of Applicant: 10111 Old Ocean City Blud,	
Telephone: 410 - 641 - 3760 E-Mail:	
Class and Number of License now held: [/x55 []	# 69
Location for which Permit is sought: Same - Post Hom	E
Election District No.: ONE	
Convention or Group for which Permit sought: District	meeting
Date for which Permit sought: October 23, 2022	
If within incorporated town, has Mayor & Council approved iss	uance of Permit?
FEE: \$100 per day	
APPROVAL MAYOR & CITY COUNCIL	SIGNATURE OF APPLICANT
	Vincent J. Hollowgy for



TOWN OF BERLIN SPECIAL USE OF PARK FORM



Note: This form is to be completed by/with Town staff. It will be the determination of Town staff if additional services are required for the event/activity. Based on that determination additional forms and meetings with Town staff may be required to insure a successful event.

TODAY'S DATE: 24 EVENT/ACTIVITY DATE: 9/25/2/TIME FROM: 16 TO: 68 Anticipated # of attendees ______ ADDRESS: 362 Bay 5 EMAIL: TONTWEEG WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR SERVICES? YES D NO DESCRIPTION OF EVENT/ACTIVITY: **PARK REQUESTED** Dr. William Edward Henry Park, Flower Street ☐Stephen Decatur Park, Tripoli Street ☐ Pavilion ☐ Pavilion # of | Basketball Courts (max 2) # of ____Tennis Courts (max 3) □Other □ **□Other** ☐ Heron Park PLEASE CHECK ALL THAT APPLY BELOW: ☐ More than one consecutive date; More than 50 people; Any event/activity that charges attendees a fee and/or involves the sale or goods or services; Use of areas other than the pavilion Fees: \$50.00 per day per amenity, plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition. Failure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00 and/or refusal by the Town of Berlin to permit the user to reserve the park in the future. Office Use Only: Fee calculation: \$50.00 X _____ (number of facilities requested) = \$____ X ____ (number of days) = (a) \$_____ \$10.00 for electric X _____ (number of days) = (b) \$_____ (a) + (b) = \$ Total fee to be paid Does activity require any additional Town services? ☐ Additional trash cans ☐ Additional picnic tables ☐ Road Closure ☐ Other ☐ Referral to another department/additional forms to be completed ______ Notes/Comments:

I, the undersigned acknowledge and agree to the following:

- 1. PARKS RULES: I have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s).
- 2. VEHICLES STRICTLY PROHIBITED ON PARKS' GROUNDS. I understand that vehicles are not permitted in the parks beyond the parking lots. ABSOLUTELY NO EXCEPTIONS without prior express authorization.
- 3. RESERVATION OF FACILITY(IES). I understand that this reservation is only for the facility(ies) indicated above; all other areas of the park are open to the public and may be in use during my event.
- 4. LIABILITY INSURANCE/RELEASE OF LIABILITY: I certify that I or the organization which I represent possesses appropriate liability insurance and that, upon request, I will provide the Town of Berlin with verification of such insurance. If I do not possess such insurance, I understand that purchase of insurance may be required for this event/activity. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

ignature:		The state of the s		Date:	<u>812</u>	9/2	2_		
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Clerk: Fo	ee Pd: \$	Date:	Refund: 🗖	YES 🗖 NO	Date:				



SPECIAL EVENT APPLICATION



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: 8/29/2022	Event Road Closure Start time: // AM Start:					
Remiested Date(s) of the event:	Start time: // AM Start:					
9/25/2022	End time: $6\rho M$ End:					
Name of Events	*Location of Event:					
Love DAy '22	*If activity is in a Town park, a Parks Reservation form must be					
Estimated number of attendees: 200	complete.					
Adrian Towway	Applicant Cell Phone: 410 422 7535					
Sponsoring Organization or Business Name: We Heart Bellin, (VL	Email: tony weeg a gmail. com					
Person(s) to Contact Day of Event:	Vleg cell# 410 422 7535					
l	· · · · · · · · · · · · · · · · · · ·					
	nBower, cell# 443513 1950					
Description of event:	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
A day of love	and basketball &					
If fundraiser, please indicate the beneficiary:						
How many and what types of vendors (ex. Food, craft, art, kids	activity, etc.):					
Will there be live music or a DJ? Yes \(\text{No. If yes, what type of music} \) R/B \(\text{Pom Cu} \) A \(\text{A} \) What is your plan for the following:						
William to the many of the Dune of the State						
What is your plan for the following:	type of music RIB & 1) avvice & 13 PM					
Drine (social	mean in I law Pall I					
Parking/Shuttle: 4 CVUSS the Stree	median to parking of Henry Park					
Inclement weather: Vain date the	à					
).					
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmle	ess for any loss, damage, or liability incurred in connection with the event					
The event sponsor is appropriately insured. Proof of insurance may be requ	lired; if the event sponsor does not possess the appropriate insurance, the Town of					
Berlin may require the purchase of one-time event insurance through the Town as. The event sponsor will be responsible for any costs incurred by the Town as	n of Berlin's insurance carrier. a result of damage done during the course of the event to Town-owned, rented, or					
leased properties.						
4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agreeing as appropriate. Any force and the second state of the event, including any permits						
required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors.						
5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event						
ending. Private property remaining beyond one hour will be removed from the	mptry. Vendors, etc. must be clear of the street/area within one hour of event estreet.					
By my signature below Lidentify myself as the renumentative of the above par	ned organization and/or the individual responsible for adherence to the conditions					
as set forth.	near repairmental and or the management responsible for agreement of the conditions					
Skraatura	4 1					
Signature:	Date: 8/25/22					
Printed Name: A Little						

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Porta-potties		 ************************************		Exten	n must be Stage to be placed:Time/date			ate
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Signs: Other than	Yes No	# Standar	Porta-potties will be placed in the alley on Pitts Street:			itts Street:		
banners or parking	Yes No	Informatio	ional signs Sign Permit may be required. e event not Planning Office review Date e.			e		
Will there be vendors/individuals selling goods or services as part of the event? Wendor's Application are EACH vendor participat if event/activity is in a real IN ADDITION to Vendor Vendor's Permit(s) need				nd Certi ling in th municipa 's Appli	fication ne event al park a cation a	Business nd Certifi	ng and Soliciting will I Use of Park Applicati	ion will be required
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Business Use of Park App	plication							
Proof of Insurance								
Other:								



BUSINESS USE OF PARK APPLICATION



Town of Berlin Park, or on a recurring basis within a Town	of Berlin Park. A Vendor's Application and Certification for
Name of Business/Organization: We Heart Serlin	Agent/Responsible Parsy: (Individual Person must be identified)
Address 302 Bay St Phor	Agent/Responsible Parsy: Toy Wees (Individual Person must be identified) Toy Wees (Individual Person must be identified)
Berlin, NVD 21011 Ema	ii: tonques & jrusch.
Park where activity or event will occur: Stephen Decatu	
Purpose of Facility Use: (& Cycam T	rudg
Purpose of Facility Use: (a Cream T Requested Days/Times of Use: Sept 25	-/ 12-1 pm
# of Persons Expected to participate in activity/event	00't
List all individuals/employees who may/will conduct the bu	siness activity:
"Mister Softee Track	6)
2)	7)
3)	8)
4)	9)
5)	10)
Please add any other information relevant to this application performed and/or fees to be charged:	on, including a description of items to be sold, services to be

Reverse must be completed and signed.

AGREEMENT

By signing below, the agent/responsible party understands that, until approval by the Mayor and Council, this form is an application for use of the parks for the aforementioned purposes, and not a permit for use. He/She further assumes full responsibility for complying with the rules and regulations set forth in the Town of Berlin Code of Ordinances and specifically, Chapter 22, "Parks and Recreation", Sec. 22.48-50, as well as any additional terms and conditions imposed by the Mayor and Council of the Town of Berlin. He/She understand that failure to comply may result in:

- 1. The imposition of limitations to this permit; and/or
- 2. Withdrawal of this permit; and/or
- 3. Refusal by the Mayor and Council to authorize future use by the entity.

A copy of this permit must be in the possession of the person conducting the business activity and shown upon request.

I, further acknowledge and agree to the following:

- 1) The Mayor and Council of the Town of Berlin reserves the right to refuse approval of any permit for any reason at their discretion.
- 2) I am responsible for application for and payment of a Town of Berlin Business License Fee or Vendor Permit as applicable under the Code of the Town of Berlin, Chapter 8.
- 3) If the nature of the business activity involves the sale or provision of food or drink to be prepared on site and/or prior to sale and to be sold to and/or consumed by the public, I am responsible for obtaining any and all applicable permits from any other agencies including, but not necessarily limited to, agencies of Worcester County and the State of Maryland. The Mayor and Council of the Town of Berlin reserves the right to deny approval of this permit pending verification of appropriate permits obtained from any other agency as applicable. Alcohol sales are prohibited under any circumstance.
- 4) That, if applicable, I am responsible for completion and submission of road closure permit forms to the State Highway Administration.
- 5) The Town of Berlin is in no way responsible for my adherence to the above conditions and that any fees associated with this permit, including the Town of Berlin Business License Fee and/or Vendor Permit, paid to the Town of Berlin, are separate from and unrelated to any fee charged for any other purpose by any other agency.
- 6) I will maintain insurance appropriate to the activity proposed and will provide proof of said insurance upon request.
- 7) If appropriate to the activity proposed, I will have my customers/clients sign documents acknowledging that the Town of Berlin holds no responsibility for any loss/injury/damage incurred by their participation in my business activity.
- 8) I will be responsible for any damage to Town of Berlin owned or leased property incurred as a result of my use of the facility under this permit.
- Under NO circumstance are motorized vehicles permitted on parks' grounds, except those areas designated for parking of motor vehicles, without express parking of motor vehicles.

Office Use Only: Date Rec'd: 9/6/32	Initials: Approved: Q Yes Q No
Non-profit organizations: Proof of Non-profit	certification submitted and verified.
Ву	Date:
All others: Mayor and Council of the Town of Berlin on the	day of
For to Opposed with	Abstaining
Additional Conditions/Notations:	

Parks Business Use Form.doc May 2019

LEASE AGREEMENT

THIS LEASE AGREEMENT is made this day of 2020, by and between the Mayor and Council of the Town of Berlin, Maryland, hereinafter Landlord, and Bryan Brushmiller, hereinafter Tenant.

1. Property.

Landlord hereby rents to Tenant the commercial property known as a 7,000 square foot room in the old Tyson building and adjacent parking area situated within the corporate limits of the Town of Berlin, Maryland. The adjacent parking area comprises 15 parking spaces. No commercial vehicles shall be parked on the leased property except for when loading or unloading. The Leased premises are depicted on Appendix A and B attached hereto.

2. Terms Of Lease Agreement.

This Lease Agreement shall commence on $6/19$, 2020 for a period of three (3)
years, ending on 6/19 Landlord shall have the absolute right to terminate this
Lease Agreement by providing Tenant 90 days written notice at any time during the term of this
Lease Agreement.

3. Rent.

Tenant shall pay rent to Landlord beginning on $\frac{6}{9}$, 2020 in the amount of \$1,900.00 per month, due on the first day of the month.

4. Use Of Leased Premises.

Lessee covenants and agrees to use and occupy the leased premises only for the following purposes: storage of dry goods pertaining to Tenant's business. Such use and occupancy of the leased premises shall be in compliance with all applicable laws, ordinances and governmental regulations, and any Rules and Regulations that the Lessor may from time to time deem it necessary to set forth for the purpose of maintaining the overall operation of the building.

5. Lessor's Enforcement Costs.

Any and all expenses or costs incurred by Lessor, including reasonable attorney's fees, occasioned by the Lessee's failure to perform his or its duties and Obligations under the terms and provisions of this Lease Agreement, including but not limited to the payment of any and all sums of money due hereunder, shall be paid by the Lessee to the Lessor upon demand and shall be due as additional rent. Further, Lessee agrees that any judgment entered by any court of Competent jurisdiction shall, at the discretion of the court, include the payment of the expenses and/or costs incurred in obtaining the judgment by the Lessor against the Lessee as additional rent.

6. Alterations On Improvements By Lessee.

All alterations and improvements to the premises shall be approved, in writing, by Lessor. Lessee shall not make any premises, nor make any contract therefor, without first procuring Lessor's written permission. Lessee shall, prior to the commencement of any work, deliver to Lessor the

plans, specifications, names and addresses of contractors, copies of proposed contracts and the necessary permits, all in form and substance satisfactory to Lessor, and shall furnish indemnification against liens, costs, damages and expenses as may be reasonably required by Lessor. All alterations, additions, improvements and fixtures, other than Lessee's trade fixtures, which may be made or installed by either Lessee or Lessor upon the demised premises shall become and remain the property of the Lessor, and shall remain upon and be surrendered with the demised premises as a part thereof, without disturbance, molestation or injury at the termination of the Lease Term, whether by the elapse of time or otherwise, all without compensation or credit to the Lessee; provided, however, if prior to the said termination, or within fifteen (15) days thereafter, Lessor so directs by written notice to Lessee, Lessee shall promptly remove any and all designated additions, improvements, fixtures and installations which were placed in the demised premises by Lessee and which are designated in said notice, and repair any damage occasioned by such removals, and in default thereof, Lessor may effect said removals and repairs and Lessee shall pay to Lessor, on demand, the cost thereof with interest at the rate of eighteen percent (18%) per annum, from the date of such removal by Lessor.

7. Compliance With Laws, Fire Insurance, Condition Of Property.

Lessee shall not do or permit to be done any act or thing upon the demised premises which will invalidate or be in conflict with fire insurance policies, covering the building of which the demised premises are a part, and fixtures and property therein, and shall not do, or permit to be done, any act or thing upon said premises which shall or might subject the Lessor to any liability or responsibility for injury to any person or persons or to property by reason of any business being carried on upon said demised premises or for any other reason; and Lessee at his or its expense shall comply with all rules, orders, regulations or requirements of the Board of Fire Insurance Underwriters, or any other similar body, and shall not do, or permit anything to be done in or upon said premises, or bring or keep therein, or use the premises in a manner which shall increase the rate of fire insurance on the building of which the demised premises form a part, or on property located therein, over that in effect at the present time. If by reason of failure of Lessee to comply with the provision of this paragraph, including, but not limited to, the mere use to which Lessee puts the demised premises, the fire insurance rate shall at the beginning of this Lease Term, or at anytime thereafter, be higher than it otherwise would be, then Lessee shall reimburse Lessor for that part of all fire insurance premiums thereafter paid by Lessor, which shall have been charged because of such failure or use by Lessee, and shall make such reimbursement upon the first day of the month following such outlay by Lessor. If Lessee installs any electrical equipment which overloads the electrical facilities, Lessee shall at his or its own expense make whatever changes are necessary to comply with the requirements of the Insurance Underwriters and governmental authorities having jurisdiction, but no changes shall be made by Lessee until Lessee first submits to Lessor plans and specifications for the proposed work and obtains Lessor's prior written approval to perform same. It shall be the obligation of Lessee to provide insurance protection for itself against any possible liability in connection with the pedestrian traveled areas that are adjacent to the demised premises. Lessee will not make or suffer any unlawful, improper, or offensive use of the demised premises, or use or occupancy thereof, contrary to any law of the State or ordinances of the town now or hereafter made, or that shall be injurious to any person or property, or that shall be liable to endanger or effect any insurance on the said building in which the demised premises is located, or to increase the premium thereof. If the utilization of the demised premises by Lessee results in a higher premium rate for the building, including both the demised premises and the building in which the demised premises is located, the Lessee hereby covenants and agrees to pay upon demand the additional premium resulting from his or its use of the demised premises.

8. **Obstruction and Storage.**

Lessee shall cause no obstruction of any common areas of the building in which the premises are located. Further, all ways of ingress and egress to the demised premises shall be unobstructed at all times, all in compliance with all fire and safety codes that are in effect from time to time.

9. Assignment And Subletting.

Lessee covenants and agrees not to sell, assign, mortgage, pledge or in any other manner transfer this Agreement of Lease, or any estate or interest thereunder; and, covenants and agrees not to sublet the demised premises or any part thereof. Lessor shall not be required to approve any sublease or assignments and may arbitrarily and capriciously withhold such consent in Lessor's sole discretion. In the event of a breach of this provision, Lessor may at Lessor's sole option, upon detection of a breach, invoke the following liquidated damages clause. In the event of a breach of this provision, Lessee shall be liable to Lessor for double the then current rent or double the rent paid by any sublessor or assignee (whichever is greater) for the period of time that any sublessee or assignee is in possession of the demised premises as liquidated damages.

10. Sale On Transfer By Lessor.

In the event of the sale or other transfer of Lessor's right; title, and interest in the demised premises (except in the case of a sale-leaseback financing transaction in which Lessor becomes a Lessee), Lessor shall transfer and assign to such purchaser or transferee all amounts of prepaid rent and the security deposit, and Lessor thereupon and without further act by either party hereto shall be released from all liability and obligation hereunder derived from this Lease Agreement arising out of any act, occurrence or omission relating to the demised premises or this Lease Agreement after the consummation of such sale or transfer. Lessee shall have no right to terminate this Lease Agreement or to abate rent nor to deduct from; nor set-off, nor counterclaim against rent because of any sale or transfer (including, without limitation, any sale leaseback), or upon any assignment of Lessor's interest therein, it shall be deemed and construed conclusively, without further agreement between the parties, that the purchaser or other transferee or assignee has assumed and agreed to perform the obligations of Lessor thereafter accruing. In the event that Lessor desires to sell the lease premises, Lessee shall have the right of first refusal to purchase the leased premises.

11. Maintenance And Repairs.

Lessee covenants and agrees to keep, maintain and repair the interior and exterior of the demised premises, including, without limitation, the walls, ceiling, floor (including the floor covering), Plumbing, heating and air conditioning units, windows, doors, roof and building. Further, Lessee covenants and agrees to keep the area adjacent to the front of the demised premises, clean and free of dirt and debris at all times during the Lease Term.

12. Lessor's Right Of Entry.

Lessor reserves the right to enter upon the demised premises at all reasonable hours for the purpose of inspecting the same, or of making repairs, additions or alterations to the buildings of which the demised premises are a part, and to exhibit the demised premises to prospective lessees, purchasers or others.

13. Indemnity.

Lessee covenants and agrees to indemnify and save Lessor harmless against and from any and all claims, damages, costs and expenses, including reasonable attorney's fees, arising from the conduct or management of the business conducted by Lessee in the demised premises or from any breach or default on the part of Lessee in the performance of the duties and obligations imposed upon him or it under the terms and provisions of this Lease Agreement, or from any act of negligence of Lessee, his or its agents, contractors, servants, employees, permitted sub lessees, concessionaires, or licensees in or about the demised premises. It is further understood and agreed that Lessor shall not be liable and Lessee waives all right to claims for damages to person or property sustained by Lessee or Lessee's employees, agents, servants, invitees and customers resulting from the building in which the demised premises are located or the demised premises, or any equipment or appurtenances, becoming out of repair, or resulting from any accident in or about said premises.

14. Damage By Fire Or Other Casualty.

In the event the demised premises shall be destroyed, or so damaged by fire, explosion, windstorm. water damage (whether from within the building or from outside the building), or other casualty or Act of God as to be untenable, Lessor may restore the demised premises within a reasonable time after such destruction or damage, or may terminate this Lease Agreement and the term hereby demised, as of the date of destruction or damage, in either case by giving Lessee notice within sixty (60) days after the date of such destruction or damage and the rent shall abate on a per diem basis, but such abatement shall only apply during the period between May 2 and September 30 during each calendar year of the Lease Term, pursuant to the following schedule: If during the month of May, the rent shall abate at the rate of five percent (5%) of the total annual rent. If during the month of June, the rent shall abate at the rate of twenty per cent (20%) of the total annual rent. If during the month of July, the rent shall abate at the rate of thirty per cent (30%) of the total annual rent. If during the month of August, the rent shall abate at the rate of thirty per cent (30%) of the total annual rent. If during the month of September, the rent shall abate at the rate of fifteen per cent (15%) of the total annual rent. There shall be no abatement of rent in the event such destruction or damage occurs during the period of time between October 1 and April 30 of any calendar year. In the event the demised premises shall be damaged as aforesaid but is not rendered untenable, Lessor may restore the demised premises with reasonable dispatch, and while such damage is being repaired, if during the period of May 1 to September 30, Lessee shall be entitled to an abatement of rent for any portion of the demised premises, based on a percentage of the total square footage of the demised premises, that may be untenable, pursuant to the above schedule. Lessor shall not be liable or responsible for any delays in rebuilding or repairing due to strikes, riots, Acts of God, national emergency, acts of a public enemy, governmental laws or regulations, inability to produce materials or labor, or both, or any other causes beyond its control.

15. Assignment Of Chattels.

Lessee does hereby pledge, assign and grant a security interest unto Lessor in and to all of the furniture, fixtures, goods and chattels of Lessee which shall be on or in the demised premises, or that may be brought or put on said demised premises, as security for the payment of rent hereunder, or for the payment of any and all other sums of money that may become due hereunder, and Lessee agrees that said lien may be enforced by distress, foreclosure or otherwise, at the election of Lessor. And, upon default in any of the terms, conditions or provisions hereof, Lessor shall have the right to sell any or all of said furniture, fixtures, goods and chattels or otherwise dispose of same in a commercially reasonable manner. It is understood and agreed that any merchandise, fixtures, furniture or equipment left in or on the demised premises when Lessee vacates same shall be deemed to have been abandoned by Lessee, and by such abandonment Lessee automatically relinquishes any right, title or interest therein. Lessor is authorized to sell, dispose of or destroy same in any manner agreeable to Lessor without liability to Lessee whatsoever. Lessor shall have all rights of a secured party under the Uniform Commercial Code as it is in effect in the State of Maryland with respect to this assignment, and Lessee hereby appoints Lessor as attorney-in-fact to sign any financing statements that Lessor may reasonably require and record same to give notice of this assignment.

16. Force Majeure.

Lessor shall be excused for the period of any delay in the performance of any obligations hereunder, when prevented from doing so by cause(s) beyond the control of Lessor, which may include, without limitation, all labor disputes, civil commotion, war, war-like operations, invasion, rebellion, hostilities, military or usurped power, sabotage, governmental regulations or controls, storm, flood, fire or other casualty, inability to obtain any material, services or financing or through acts of God. Lessee shall similarly be excused for delay in the performance of obligations hereunder provided:

- (a) Nothing contained in this paragraph or elsewhere in this Lease Agreement shall be deemed to excuse or permit any delay in the payment of any sums of money required hereunder, or any delay in the cure of any default which may be cured by the payment of money:
- (b) No reliance by Lessee upon this paragraph shall limit or restrict in any way Lessor's right of self-help as provided in this Lease Agreement; and
- (c) Lessee shall not be entitled to rely upon this paragraph unless it shall advise Lessor in writing, of the existence of any force majeure preventing the performance of an obligation of Lessee within five (5) days after the commencement of the force majeure.

17. Bankruptcy.

The estate and term of Lessee shall cease and automatically terminate in the event proceedings are instituted in a court of competent jurisdiction for the reorganization, liquidation or involuntary dissolution of Lessee, or for its adjudication as a bankrupt or insolvent, .or for the appointment of a receiver of the property of Lessee, and said proceedings are not dismissed, and any receiver, trustee or liquidator appointed therein discharged, within ten (10) days, including weekends and holidays after the institution of said proceedings.

18. Termination And Lessor's Rights Upon Lessee's Default.

Lessor may terminate the estate and term demised by three (3) days written notice, including weekends and holidays upon the occurrence to Lessee of the happening of anyone or more of the following events: (a) the making by Lessee of an assignment for the benefit of its creditors; (b)

the levying of a writ of execution or attachment on or against the property of Lessee; (c) the taking of any action for the voluntary dissolution of Lessee or of its consolidation with or merger into another corporation; (d) the doing, or permitting to be done by Lessee of any act which creates a mechanic's lien or claim therefor against the land or building of which the demised premises are a part; and (e) the failure of Lessee to pay an installment of rent after due; or (f) to perform any other of its covenants under this Lease Agreement for five (5) days, including weekends and holidays. Upon termination, of the estate as aforesaid, and without further notice, Lessor, or its agent, may re-enter the demised premises with or without process of law using such force as may be necessary and remove all persons and chattels there from and Lessor shall not be liable for damages or otherwise by reason of re-entry or termination of the Lease Term. Notwithstanding such termination, the liability of Lessee for the payment of the rent provided for hereinabove shall not be extinguished for the balance of the Lease Term remaining after said termination, and Lessor shall be entitled to recover immediately as liquidated damages an amount equal to the rent for the said balance of the Lease Term. If Lessor at any time, by reason of any breach of the terms and provisions of this Lease Agreement, is compelled to pay, any sum of money or do any act which will require the payment of any sum of money, or is compelled to incur any expense including reasonable attorney's fees, in instituting or prosecuting any action or proceeding to enforce Lessor's rights hereunder, the sum or sums so paid by Lessor with interest at the rate of five per cent (5%) per annum from the date of payment thereof, shall be due from Lessee to Lessor within five (5) days following payment of such respective sums or expenses. Lessee hereby agrees to waive trial by jury, and, from time to time, to confess judgment or judgments in favor of Lessor and against Lessee for any money due hereunder by Lessee to Lessor and for costs of suit and for attorneys fees in the amount of fifteen per cent (15%) of the amount of the confessed judgment, and to release all errors that may occur or intervene in such proceedings including the issuance of execution upon any such judgment or judgments, and that no proceedings in chancery or otherwise shall be filed or prosecuted to interfere in any way with the operation of such judgment or judgments or of any execution issued thereon or with any supplemental proceedings taken by Lessor to collect the amount of any such judgment or judgments and to consent that execution on any judgment or decree in favor of Lessor and against Lessee may issue forthwith. Lessee will, at the expiration of the Lease Term, yield up possession of the demised premises to Lessor, and failing to do so, will pay as liquidated damages for each day possession is withheld, an amount equal to Two Hundred Dollars (\$200.00) per day during the months November through March, and liquidated damages for failure to so yield during the months April through October in the amount of Two Thousand Dollars (\$2,000.00) per day. All rights and remedies of Lessor herein enumerated shall be cumulative and none shall exclude any other right or remedy allowed by law, and said rights and remedies may be exercised and enforced concurrently and whenever and as often as occasion therefor arises.

19. Notices.

Any notice required or permitted under this Lease Agreement shall be in writing and deemed sufficiently given or served if hand delivered or sent by certified mail to Lessee at the address of the demised premises, and if to Lessor, at the address fixed for the payment of rent, and either party may by like notice at any time and from time to time designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.

20. No Waiver.

No waiver of any default of Lessee hereunder shall be implied from any omission by Lessor to take any action on account of such default if such default persists or is repeated, and no express

waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. One or more waivers of any covenant, term or condition of this Lease Agreement by Lessor shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition. The consent or approval by Lessor to or of any act by Lessee requiring Lessor's consent or approval shall not be deemed to waive or render unnecessary Lessor's consent or approval to or of any subsequent or similar act by Lessee. The invalidity or unenforceability of any provision hereof shall not affect or impair any other provisions of this Lease Agreement. The necessary grammatical changes required to make the provisions of this Lease Agreement apply in the plural sense where there is in each case fully expressed. The submission of the Lease Agreement for examination does not constitute a reservation of or option for the demised premises and this Lease Agreement becomes effective as a Lease only upon execution and delivery thereof by Lessor and by Lessee.

21. Non-Living/Sleeping Area.

Lessee covenants and agrees that at no time during the Lease Term will he or it allow or permit anyone to have sleeping or living quarters on the demised premises.

22. Utilities, Taxes, Permits And Licenses.

Lessee covenants and agrees to pay, when due, all charges for public utilities used and/or consumed on the demised premises during the Lease Term, including water and sewer service and for electricity and gas. Further, Lessee covenants and agrees to pay all personal property and inventory taxes, if any, as same fall due. Lessee shall be responsible for any and all taxes, permits and licenses necessary for the operation on the demised premises.

In no event shall Lessor be liable to Lessee for any interruption or failure in the supply of any such utilities to the demised premises. Lessor reserves the right to interrupt service of any or all utilities, when necessary, by reason of accident, or of repairs, alterations or improvements which in the judgment of Lessor are desirable or necessary to be made, until such repairs, alterations or improvements shall have been completed; and Lessor shall have no responsibility or liability for failure to supply utilities or act for the benefit of Lessee, when prevented from doing so by strikes, accidents or by other causes beyond Lessor's control, or by orders or regulations of any federal, state, county or municipal authority, or by any failure to receive suitable fuel supply, or inability by exercise of reasonable diligence to obtain the regularly used fuel or other suitable substitute; and Lessee agrees that Lessor shall have no claim for damages nor shall there be any abatement of rent in the event that any of said systems or service shall be discontinued or shall fail to function for any reason set forth above. Lessor will use reasonable effort to contact the Lessee prior to any interruption and to keep any interruption to a minimum.

23. Lessee's Insurance.

Lessee shall be responsible for securing One Million Dollars (\$1,000,000.00) worth of General Liability, Public Liability, Product Liability (if applicable), Property Damage Insurance Coverage and with a Two Million Dollar (\$2,000,000.00) aggregate. If the aggregate is used up during the policy year, Lessee must purchase another comprehensive/commercial liability insurance policy or policies in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate so that the Lessee is covered by comprehensive/commercial liability insurance at all times during the Lease Term. The policies of insurance shall specifically include coverage for the immediate demised

premises and any other demised premises related areas or activities. Lessee shall carry Worker's Compensation insurance for all of Lessee's employees in the amounts and coverages's required by the State of Maryland Insurance Administration Rules and Regulations. Lessee shall provide Lessor with a certificate of insurance (including a paid premium receipt) prior to the commencement of operation of his or its business that evidences the effectiveness of the above General Liability, Public Liability, Product Liability, Property Damage and Worker's Compensation coverage's, and which names Lessor and any other related entities, as additional insured on each policy of insurance. Should Lessee's insurance policy expire during the Lease Term, a new certificate evidencing the renewal of the appropriate insurance coverage's shall be provided to Lessor. Lessee shall indemnify and hold harmless Lessor and all other entities and persons so named as additional insured, and all other related entities from any and all liability, claims, damages, costs, and expenses arising from the conduct, management or operation of Lessee's business. All of Lessee's insurance companies for the purposes of the Lease Agreement must be recognized and accepted by Lessor and the State of Maryland Insurance Commissioner.

Lessee shall not do or permit to be done any act or thing upon the demised premises which may invalidate or be in conflict with Lessor's property and liability insurance policies covering the demised premises, and shall not do or permit to be done any act or thing upon said premises which may subject Lessor to any liability or responsibility for injury to any person or persons or to property by reason of any business being carried on upon said premises or for any reason. In the event of such an act or thing where Lessor might have liability or responsibility for injury, Lessor shall have the sole right at Lessor's sole discretion to close the demised premises until such act or thing is ended.

24. Waiver Of Subrogation.

It is mutually agreed by and between the parties hereto that Lessor shall not be liable for any damage of whatever kind, however caused, to personal property of Lessee or to anyone on or about the premises, however caused, or whether such acts be active or passive, including but not limited to damage to property of Lessee caused by water leakage or overflow, and Lessee agrees to hold Lessor harmless against any such damage claims.

25. Quiet Possession.

Lessor covenants that Lessor is seized of the demised premises and has the full right to enter into this Lease Agreement, and that Lessee shall have quiet and peaceful possession of the demised premises during all of said Lease Term as against lawful acts of third parties and as against the acts of all parties claiming title to, or a right to the possession of the demised premises.

26. Surrender Of Premises.

Lessee covenants and agrees that at the expiration or termination of the Lease Term he or it will peaceably yield up to Lessor the demised premises, and all improvements and additions made upon the demises premises, in good repair in all respects, reasonable use and wear and damage by fire and other unavoidable casualties excepted, as the same now are or may be put in by the Lessor.

27. Covenants.

The terms, covenants, conditions and provisions of this Lease Agreement shall be binding upon and inure to the respective successor's interest and permitted assigns of the parties hereto.

28. Applicable Law.

The laws of the State of Maryland shall govern the validity, performance and enforcement of the Lease Agreement.

29. Headings And Terms.

The headings to the various paragraphs of this Lease Agreement have been inserted for convenient reference only and shall not in any manner be construed as modifying, amending or affecting in any way the express terms and provisions hereof. The term "Lessee" when used in this Lease Agreement, shall mean any individual, corporation, partnership, firm, trust, joint venture, business association, limited liability company or partnership, syndicate, combination organization or any other person or entity and shall be deemed to include heirs, personal representatives, successors and permitted assigns. Words of any gender used in this Lease Agreement shall be held to include any other gender, and words in the singular number shall be held to include the plural, when the sense requires.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Lease Agreement as of the day and year first hereinabove written.

ATTEST/WITNESS	W.J.W	LESSOR
	Ву:	(SEAL)
	DEC.	LESSEE
	Rv	(SFAL)

Appendix A
Brawnpulls Lense

BERIN FALLS - Processing Bldg.

DRY Storme Space

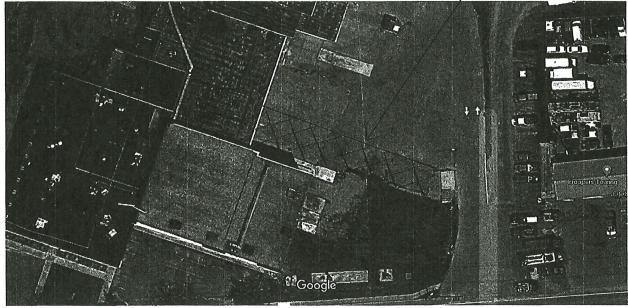
CASSO Praking Area

CASSO P

212112020 Appsndix B - Brushmilke Lense

BERLIN FALLS

LEASED PARKING



Imagery @2020 Maxar Technologies, U.S. Geological Survey, Map data @2020 20 ft

https://www.google.com/maps/place/Cheers+Beer,+Wine,+and+Spirits/@38.3342449,-75.2178586,77m/data=l3m111e3l4m5|3m4|1s0x89b926e1160eca7b:0x8259417ad53e8a0bl8m2|3d38.3339442|4d... 1/1



Check Run Reports for:

08.22.22

08.26.22

09.01.22

CREDIT CARD STATEMENTS

**FULL CHECK RUNS AND CREDIT CARD STATEMENTS
AVAILABLE IN THE ONLINE PACKET



Town of Berlin, MD

Payment Register

APPKT02422 - 20220822SW

01 - Vendor Set 01

BOC AP - BOC AP Checks Bank:

Vendor Number Vendor Name 0000480 CATO OIL CO., INC.

Payment Type **Payment Number**

Check

Payable Number Description

TOWN VEHICLE GAS -2221201 JULY FY 22

Total Vendor Amount 13,964.29

Payment Date Payment Amount

08/22/2022 13,964.29

Payable Date **Due Date** Discount Amount Payable Amount 08/22/2022 08/22/2022 13,964.29 0.00

8/22/2022 4:45:56 PM Page 1 of 3 Payment Register APPKT02422 - 20220822SW

Payment Summary

Bank Code	Туре		Payable Count	Payment Count	Discount	Payment
BOC AP	Check		1	1	0.00	13,964.29
		Packet Totals:	1	1	0.00	13,964.29



0000249

Town of Berlin, MD

Payment Register APPKT02418 - 20220822SW

01 - Vendor Set 01

90.81

BOC AP - BOC AP Checks Bank:

Vendor Number Vendor Name Total Vendor Amount 0000070 **ADKINS COMPANY** 15.65

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 15.65

Payable Number Payable Date Due Date Discount Amount Description **Payable Amount**

03698096 SUPPLIES FOR POLLINATOR WAY GARDENS 08/18/2022 08/18/2022 0.00 15.65

Vendor Number Vendor Name Total Vendor Amount 0000090 **AFLAC** 756.34

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 756.34

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

552189 AFLAC SUPPLEMENTAL INSURANCE 08/18/2022 08/18/2022 756.34 0.00

Vendor Number Vendor Name Total Vendor Amount ATLANTIC TRACTOR

Payment Number Payment Date Payment Type Payment Amount

Check 08/22/2022 90.81

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

P48412 **BLADES, GRASS CUTTER PARTS** 08/18/2022 08/18/2022 0.00 90.81

Vendor Name Total Vendor Amount Vendor Number

0000312 BENEFITMALL 79,416.36

Payment Type Payment Amount Payment Number Payment Date Check 08/22/2022 79.416.36

Payable Number Description **Payable Date** Due Date **Discount Amount Payable Amount**

321525 SEPT FY 23 BENEFITMALL - EMPLOYEE HEALTH, DENTAL, VISION, ETC 08/18/2022 08/18/2022 0.00 79.416.36

Vendor Number Vendor Name **Total Vendor Amount**

BERLIN AUTOMOTIVE 0000323 1.011.30 **Payment Type Payment Number Payment Date Payment Amount**

08/22/2022 331.94

Discount Amount

Payable Number Description **Payable Date Due Date Payable Amount** SERVICE TRUCKS 08/18/2022 331.94 417094,416434 08/18/2022 0.00

Check 08/22/2022 679.36

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

41842,128,395,419118 DON TRUCK 08/18/2022 08/18/2022 0.00 679.36

Vendor Number Vendor Name Total Vendor Amount CARTER MACHINERY COMPANY INC 0003317 4,225.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 4.225.00

Payable Number Description **Pavable Date Due Date Discount Amount Pavable Amount**

0.00

1176503 G3520 ENGINE-PM2 PARTS - POWER PLANT 08/18/2022 08/18/2022 4,225.00

Vendor Number Vendor Name Total Vendor Amount CATO OIL CO., INC. 0000480 5,452.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 5,452.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** TOWN VEHICLE GAS 08/17/2022 2221201 JULY FY 23 08/17/2022 0.00 5,452.00

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Payment Register APPKT02418 - 20220822SW

Vendor Number Vendor Name Total Vendor Amount

0000496 CHEMSEARCH 317.85

Payment Type Payment Number Payment Amount

Check 08/22/2022 317.85

 Payable Number
 Description
 Payable Date
 Due Date
 Discount Amount
 Payable Amount

 7871051
 CHERRY WIPES
 08/18/2022
 08/18/2022
 0.00
 317.85

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000511
 CHOPTANK ELECTRIC COOPERATIVE, INC.
 3,515.28

 1000511
 CHOPTANK ELECTRIC COOPERATIVE, INC.
 3,515.28

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check Payment Number Payment Number Payment Date Payment Amount O8/22/2022 3,515.28

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount UTILITY -SPRAY SITES** 414700 JULY FY 23 08/16/2022 08/16/2022 0.00 2,289.58 9913024900 JULY FY 22 UTILITY -SPRAY SITES 08/16/2022 08/16/2022 0.00 1.225.70

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000529
 CINTAS FIRST AID & SAFETY
 531.28

Payment TypePayment NumberPayment DatePayment AmountCheck08/22/2022531.28

 Payable Number
 Description
 Payable Date
 Due Date
 Discount Amount
 Payable Amount

 8405812321
 FIRST AID CABINET
 08/18/2022
 08/18/2022
 0.00
 531.28

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0002647
 CINTAS RUGS
 360.16

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 08/22/2022
 360 16

Check 08/22/2022 360
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount17363075 JULY FY 23FLOOR MATS, COVERALLS AND RUGS - POWER PLANT08/18/202208/18/20220.00360.16

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000555
 COASTAL COMFORT
 4,036.00

Payment Type Payment Number Payment Amount

Check 08/22/2022 4,036.00

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount27790294REPAIR HVAC SYSTEM08/16/202208/16/20220.004,036.00

Vendor Number Vendor Name Total Vendor Amount

0000572 COMCAST 622.71

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 08/22/2022
 214.25

 Payable Number
 Description
 Payable Date
 Due Date
 Discount Amount
 Payable Amount

41 016 0024711 SEPT FY 23 COMCAST INTERNET & DIGITAL SVCS 08/16/2022 08/16/2022 0.00 214.25

Check 08/22/2022 204.23

neck 08/22/2022 204.23
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>41 016 0041947 SEPT FY 23</u> COMCAST INTERNET & DIGITAL SVCS 08/16/2022 08/16/2022 0.00 204.23 Check 08/22/2022 204.23

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount41 016 0149930 SEPT FY 23COMCAST INTERNET & DIGITAL SVCS08/16/202208/16/20220.00204.23

Vendor NumberVendor NameTotal Vendor Amount0000581COMPTROLLER OF MARYLAND2,394.75

 0581
 COMPTROLLER OF MARYLAND
 2,394.75

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 08/22/2022
 2.394.75

Check 08/22/2022 2,394.75

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

Payable Number Description Payable Date Discount Amount Payable Amount ULV FY 23 ELECTRIC UNIVERSAL SERVICE PROGRAM FUND 08/16/2022 08/16/2022 0.00 2,394.75

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Payment Register APPKT02418 - 20220822SW

Vendor Number Vendor Name

0000584 COMPTROLLER OF MARYLAND **Total Vendor Amount**

625.41

Payment Type **Payment Number Payment Date Payment Amount**

Check 08/22/2022 625.41

Payable Number Payable Date Due Date Discount Amount Payable Amount Description **ENVIRONMENTAL TRUST FUND REPORT** 08/16/2022 08/16/2022 JULY FY 23 0.00 625.41

Vendor Number Vendor Name Total Vendor Amount

0003460 DAUA STEVENSON 25.00

Payment Type Payment Number Payment Date Payment Amount 08/22/2022 Check 25.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

PARK RESERVATION DEPOSIT **REFUND FY 23** 08/17/2022 08/17/2022 0.00 25.00

Vendor Number Vendor Name **Total Vendor Amount** EASTERN SHORE FOREST PRODUCTS INC 182.00

0000795 **Payment Type Payment Number Payment Date Payment Amount**

08/22/2022 Check 182.00

Payable Number Description **Payable Date Due Date** Discount Amount Payable Amount 255877 MULCH DECATUR PARKS 08/18/2022 08/18/2022 0.00 182.00

Vendor Name Total Vendor Amount Vendor Number

EVERETT A SPELLS 0003294 150.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 150.00 **Payable Number** Description **Payable Date Due Date Discount Amount**

Payable Amount FARMERS MARKET MUSIC 08/19/2022 08/19/2022 0.00 150.00 #33

Vendor Number Vendor Name **Total Vendor Amount** 0000897 FERGUSON ENTERPRISES 1,521.20

Payment Type Payment Number Payment Date Payment Amount

08/22/2022 Check 1,521.20

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

0592882 **CURB STOPS** 08/18/2022 08/18/2022 0.00 1,521.20

Vendor Number **Vendor Name** Total Vendor Amount 0000907 FLAG PUBLICATIONS INC 45 00

Payment Number Payment Date Payment Type Payment Amount

Check 08/22/2022 45.00

Payable Number Description **Payable Date Discount Amount Due Date** Payable Amount 350750 **ADVERTISING** 08/16/2022 08/16/2022 0.00 45.00

Vendor Number Vendor Name Total Vendor Amount

0001032 HILL'S ELECTRIC MOTOR SERVICE INC. 4.043.65

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 4.043.65

Discount Amount Payable Number Description **Payable Date Due Date Payable Amount** 4,043.65 346EAST PUMP REBUILD 08/18/2022 08/18/2022 0133655 0.00

Total Vendor Amount Vendor Number Vendor Name

0001286 LEGAL SHIFLD 31.90

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 31.90 Payable Number **Payable Date Due Date Discount Amount Payable Amount**

139007 AUG FY 23 LEGALSHIELD SUPPLMENTAL EMPLOYEE PAID INSURANCE 08/18/2022 08/18/2022 0.00 31.90 **Payment Register** APPKT02418 - 20220822SW

Vendor Number Vendor Name Total Vendor Amount

0001455 MDGFOA

120.00

Payment Type **Payment Number Payment Date Payment Amount** Check 120.00

08/22/2022 **Payable Number Payable Date Due Date Discount Amount Payable Amount** Description

MD GFOA MEMBERSHIP FINANCE 08/19/2022 08/19/2022 WISE, WHITE, SALEH 0.00 120.00

Vendor Number Vendor Name Total Vendor Amount 0001511 MOLLIE MARSHALL 25.00

Payment Type Payment Number Payment Date Payment Amount

08/22/2022 Check 25.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

REFUND FY 23 PARK RESEVATION DEPOSIT 08/17/2022 08/17/2022 0.00 25.00

Vendor Number Vendor Name **Total Vendor Amount**

NATIONWIDE RETIREMENT SOLUTIONS 0001565 4.894.96 **Payment Type Payment Number Payment Date Payment Amount**

08/22/2022 Check 4,894.96

Payable Number Description **Payable Date Due Date Discount Amount** Payable Amount PPE 8/14/2022 FY 23 NATIONWIDE RETIREMENT EMPLOYEE CONTRIBUTIONS 08/16/2022 08/16/2022 0.00 4,894.96

Vendor Number Vendor Name Total Vendor Amount

PITTSVILLE MOTORS 0001707 166.69 **Payment Type Payment Number Payment Date Payment Amount**

Check 08/22/2022 166.69 **Payable Number** Description **Payable Date** Due Date **Discount Amount Payable Amount**

W DUMP TRUCK F450 55309 08/18/2022 08/18/2022 0.00 166.69

Vendor Name

Vendor Number Total Vendor Amount 0001814 **RJ LOCK & SECURITY** 235.00

Payment Type Payment Number Payment Date Payment Amount

08/22/2022 Check 235.00

Payable Number **Payable Date Due Date Discount Amount Payable Amount** 83999 RJ LOCK DOOR NOT CLOSING AT HENRY PARK 08/18/2022 08/18/2022 0.00 235.00

Vendor Name Total Vendor Amount Vendor Number SANDPIPER ENERGY INC 59 92 0002795

Payment Number Payment Date Payment Type Payment Amount

Check 08/22/2022 59.92

Payable Date Discount Amount Payable Number Description **Due Date Payable Amount**

<u>06-605972-67941-1 AUG FY 2</u> GAS FOR POLICE DEPT 08/18/2022 08/18/2022 0.00 59.92

Vendor Number Vendor Name Total Vendor Amount

0002885 STANFORD TROY MAWYER 150.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 150.00

Discount Amount Payable Number Description **Payable Date Due Date Payable Amount FARMERS MARKET MUSIC** 08/19/2022 08/19/2022 150.00 9112023 0.00

Vendor Number Vendor Name Total Vendor Amount TOWN OF BERLIN 0002163 27.408.82

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 27,408.82

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

AUG FY FY 23 TOWN UTILITY BILLINGS 08/16/2022 08/16/2022 27,408.82 0.00

Vendor Number Vendor Name Total Vendor Amount

0002928 UNIFIRST CORPORATION 337.32

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 337.32

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** UNIFORMS AND CLEANING FOR PUBLIC WORKS 1430016681 08/16/2022 08/16/2022 0.00 114.14

8/22/2022 3:44:10 PM Page 4 of 7 **Payment Register** APPKT02418 - 20220822SW

1430021146 UNIFORMS AND CLEANING FOR PUBLIC WORKS 08/16/2022 08/16/2022 0.00 111.59 1430023402 UNIFORMS AND CLEANING FOR PUBLIC WORKS 08/16/2022 08/16/2022 0.00 111.59

Vendor Number

Vendor Number

Vendor Name

Vendor Name

UNITED WAY OF THE EASTERN SHORE 0002205 35.00

Payment Number Payment Date Payment Type Payment Amount 35.00

Check 08/22/2022 **Payable Date Payable Number** Description **Due Date Discount Amount Payable Amount**

PPE 08/14/2022 FY 23 UNITED WAY EMPLOYEE CONTRIBUTIONS 08/16/2022 08/16/2022 0.00 35.00

Vendor Name Total Vendor Amount Vendor Number

0002220 **USA BLUEBOOK** 1,357.28 **Payment Number Payment Type Payment Date Payment Amount**

Check

08/22/2022 1.357.28

Discount Amount Payable Number Description **Payable Date** Due Date **Pavable Amount** 08/18/2022 **FLOATS** 08/18/2022 0.00 1.357.28 061521,341,064455,074664

Total Vendor Amount Vendor Number Vendor Name

0002246 VERIZON-000014448231 816.37 **Payment Type Payment Number Payment Date Payment Amount**

Check 08/22/2022 816.37

Payable Date Payable Number Description **Due Date Discount Amount Payable Amount**

VERIZON TELEPHONE SERVICE 000014448231 08/18/2022 08/18/2022 14448231 AUG FY 23 0.00 816.37

Vendor Number **Vendor Name Total Vendor Amount**

0002247 VERIZON-000718605643 55.65

Payment Number Payment Date Payment Type Payment Amount Check 08/22/2022 55.65

Discount Amount Payable Number Description **Payable Date Due Date Payable Amount**

VERIZON TELEPHONE SERVICE 000718605643 000718605643 AUG FY 23 08/18/2022 08/18/2022 0.00 55.65

Vendor Number Vendor Name Total Vendor Amount VERIZON-850462866001-13 0002857 47.06

Payment Type Payment Number Payment Date **Payment Amount**

Check 08/22/2022 47.06

Pavable Date **Discount Amount Payable Number** Description Due Date **Payable Amount**

VERIZON SERVICE 850462866001-13 410-641-0158 AUG FY 23 08/18/2022 08/18/2022 0.00 47.06

Vendor Name **Total Vendor Amount** Vendor Number

WEST OCEAN CITY ILLNESS & INJURY CENTER 0002304 355.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 355.00 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount**

18631816,18636637 WEST OCEAN CITY INJURY DOT & TREATMENT FOR POISON 08/18/2022 08/18/2022 0.00 355.00

Vendor Number Vendor Name Total Vendor Amount 0002348 WOR WIC COMMUNITY COLLEGE 814.55

Payment Date Payment Type Payment Number Payment Amount

08/22/2022 Check 814.55 **Discount Amount Payable Number** Description **Payable Date Due Date Payable Amount**

K-9 AND EMPLOYEE TRAINING 08/18/2022 08/18/2022 12800 0.00 40.00

12812 ACADEMY TRAINING EBERLE 08/18/2022 08/18/2022 0.00 774.55

WORCESTER COUNTY 0002361 **Payment Type Payment Number Payment Date Payment Amount**

Check 08/22/2022 618.00

Payable Number Description **Payable Date Due Date Discount Amount Pavable Amount** 03016897 FY 23 EAST SIDE OLD RT 50 08/17/2022 08/17/2022 0.00 618.00

8/22/2022 3:44:10 PM Page 5 of 7

Total Vendor Amount

Total Vendor Amount

Payment Register APPKT02418 - 20220822SW

Payment Summary

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		46	42	0.00	146,866.27
		Packet Totals:	46	42	0.00	146,866.27



Town of Berlin, MD

Payment Register APPKT02417 - 20220822SW

01 - Vendor Set 01

1.378.00

BOC AP - BOC AP Checks Bank:

Vendor Number Vendor Name Total Vendor Amount 0000086 AERIAL CRANE CO INC.

Payment Amount Payment Type Payment Number Payment Date

Check 08/22/2022 1,378.00

Payable Date Discount Amount Payable Amount **Payable Number** Description **Due Date** SOUTH DIGESTER MIXER MOTOR REPLACEMENT 06/30/2022 06/30/2022 28615 0.00 1,378.00

Vendor Number Vendor Name Total Vendor Amount DEPARTMENT OF THE TREASURY 0002739 154.94

Payment Type Payment Number Payment Date Payment Amount

Check 08/22/2022 154.94

Payable Number Description Payable Date **Due Date Discount Amount Payable Amount** FORM 720 FY 21 FY 2021 PCORI 06/30/2022 06/30/2022 0.00 154.94

Vendor Number **Vendor Name Total Vendor Amount**

UNIFIRST CORPORATION 0002928 111.49

Payment Date Payment Number Payment Amount Payment Type

08/22/2022 Check 111.49 **Payable Number** Description **Payable Date Due Date** Discount Amount Payable Amount

1430012151-UNIFORM AND CLEANING SERVICE 06/30/2022 06/30/2022 0.00 111.49

8/22/2022 3:38:48 PM Page 1 of 3

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Payment Register APPKT02417 - 20220822SW

Payment Summary

Bank Code	Туре		Payable Count	Payment Count	Discount	Payment
BOC AP	Check		3	3	0.00	1,644.43
		Packet Totals:	3	3	0.00	1,644.43



Town of Berlin, MD

Payment Register APPKT02429 - 20220826SW

01 - Vendor Set 01

Bank: **BOC AP - BOC AP Checks**

Vendor Number Vendor Name **Total Vendor Amount**

241.11

115.00

0002406 **Payment Type**

AE MOORE JANITORIAL INC

Payment Date Payment Amount

Payment Number

241.11

Check

08/26/2022

Payable Number Description

421580

PAPER SUPPLIES, ETC. FOR RESTROOMS

Payable Date Due Date Discount Amount 08/25/2022

Payable Amount

Total Vendor Amount

Vendor Number

Vendor Name

08/25/2022 0.00 241.11

0000088

Payment Type

AFFORDABLE BUSINESS SYSTEMS **Payment Number**

Payment Date

Payment Amount

Check

IN196587

Description

08/26/2022

115.00 **Payable Amount**

Payable Number

Payable Date ABS - PLOTTER MAINTENANCE AND SERVCIE CALL 08/25/2022

Due Date 08/25/2022

08/25/2022

Discount Amount 0.00

115.00

Vendor Number

0000380

Vendor Name

Total Vendor Amount 81.96

Payment Type

BIRELEY CHRISTOPHER **Payment Number**

Payment Date

Payment Amount

Check

Payable Number 08/23/2022 REFUND Description **Payable Date Due Date** 08/26/2022

81.96

81.96

Discount Amount Payable Amount

Vendor Number

Vendor Name

Total Vendor Amount

0000455

Payment Type

OC50784

OC50785

OC50788

OC50789

Payable Number

CARD'S TECHNOLOGY

Payment Date

0.00

21,424.46 **Payment Amount**

Check

Payment Number

08/26/2022

Discount Amount

21.424.46

Payable Number

OC 50740, OC50786 EL. SUBSTATION COMPUTERS, ACCESSORIES OC507787, OC507797 VISITOR CENTER COMPUTERS AND ACCESSORIES

WR COMPUTERS AND ACCESSORIES

PW COMPUTERS & ACCESSORIES

POWER PLANT IT POWER PROTECTION REPLACEMENT

ANNUAL AGREEMENT COMPLETE & MANAGED NETWORK

PLANNING POWER PROTECTION REPLACEMENT

Description

PURCHASED DOG TREATS

08/25/2022 08/25/2022 08/25/2022 08/25/2022 08/25/2022 08/25/2022

Due Date

08/25/2022

08/25/2022

08/25/2022

08/25/2022

Due Date

Due Date

08/26/2022

08/26/2022

08/25/2022

Payable Date

08/25/2022

08/25/2022

08/25/2022

08/25/2022

Payable Date

08/26/2022

Payable Date

Payable Date

08/25/2022

08/26/2022

Payable Amount 4,761.45

0.00 0.00 4,949.63 0.00 732.20 0.00 732.20 0.00 983.35

OC50811

Vendor Name

Total Vendor Amount

4.949.63

4,316.00

0000511

CHOPTANK ELECTRIC COOPERATIVE, INC.

Payment Date

0.00

0.00

0.00

0.00

3.010.20 **Payment Amount**

Payment Type Check

Vendor Number

Payment Number Description

Description

RUG SERVICE

08/26/2022

3,010.20

Discount Amount

Payable Amount 3,010.20

UTILITY -SPRAY SITES 414700 AUG FY 23

Total Vendor Amount

Vendor Number 0002647

CINTAS RUGS Payment Number

Vendor Name

Payment Date

Payment Amount

42.20

1.046.59

Check

Vendor Number

Payment Type

08/26/2022 **Discount Amount**

42.20 **Payable Amount** 42.20

Payable Number 4129071026

Vendor Name

Total Vendor Amount

0000572 **Payment Type**

Payment Number

COMCAST

Payment Date 08/26/2022

Payment Amount 165.71

Check

Payable Number 41 016 0023325 SEPT FY 23

COMCAST INTERNET & DIGITAL SVCS

Due Date 08/25/2022

Discount Amount 0.00

Payable Amount 165.71

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Payment Register					APF	PKT02429 - 20220826SW
Check					08/26/2022	185.70
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
41 016 00423	184 SEPT FY 23	COMCAST INTERNET & DIGITAL SVCS	08/25/2022	08/25/2022	0.00	185.70
Check					08/26/2022	158.39
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
41 016 00433	3323 SEPT FY 23	COMCAST INTERNET & DIGITAL SVCS	08/25/2022	08/25/2022	0.00	158.39
Check					08/26/2022	165.75
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	547 SEPT FY 23	COMCAST INTERNET & DIGITAL SVCS	08/25/2022	08/25/2022	0.00	165.75
Check					08/26/2022	371.04
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	345 SEPT FY 23	COMCAST INTERNET & DIGITAL SVCS	08/25/2022	08/25/2022	0.00	371.04
Vendor Number	Vendor Name					Total Vendor Amount
0000571	COMCAST BUS	SINESS				1,087.90
Payment Type Check	Payment Num	ber			Payment Date	Payment Amount
Payable Nun	nher	Description	Payable Date	Due Date	08/26/2022 Discount Amount	1,087.90 Payable Amount
152925977	ibei	COMCAST TELEPHONE SERVICE	08/25/2022	08/25/2022	0.00	1,087.90
132323371		CONICION FEEL HONE SERVICE	00/23/2022	00/23/2022	0.00	1,007.50
Vendor Number	Vendor Name					Total Vendor Amount
0000622	CROPPERS INC					193.59
Payment Type	Payment Num	ber			Payment Date	Payment Amount
Check	a bor	Description	Davable Date	Due Date	08/26/2022 Discount Amount	193.59
Payable Nun 0011174	iber	Description MOWER TIRE REPLACEMENT	Payable Date 08/26/2022	08/26/2022	0.00	Payable Amount 193.59
0011174		MOWER THE REPEACEMENT	08/20/2022	00/20/2022	0.00	193.59
Vendor Number	Vendor Name	ANID				Total Vendor Amount
0000843 Payment Type	Payment Num				Payment Date	40.00 Payment Amount
Check	r ayment ivam	DC1			08/26/2022	40.00
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
REFUND		GAS / 2012 ESCAPE / PIN DIDN'T WORK AT PUMP	08/25/2022	08/25/2022	0.00	40.00
Vendor Number	Vendor Name					Total Vendor Amount
0000907	FLAG PUBLICA	TIONS INC				206.25
Payment Type	Payment Num	ber			Payment Date	Payment Amount
Check		Paradiation	Davidle Date	D Data	08/26/2022	206.25
Payable Nun <u>350749</u>	iber	Description ADVERTISING	Payable Date 08/26/2022	Due Date 08/26/2022	Discount Amount 0.00	Payable Amount 26.25
<u>351000</u>		ADMINISTRATION ADVERTISEMENTS	08/25/2022	08/25/2022	0.00	33.75
351003,3510	01.351002	2022 ELECTION ADVERTISING	08/25/2022	08/25/2022	0.00	101.25
351004	<u> </u>	ADVERTISING	08/25/2022	08/25/2022	0.00	45.00
Vendor Number	Vendor Name					Total Vendor Amount
0003307	GARRETT NEER					364.00
Payment Type	Payment Num				Payment Date	Payment Amount
Check					08/26/2022	364.00
Payable Nun	nber	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>AUG 7-14-21</u>	-28	FARMER'S MARKET MANAGER - AUGUST	08/25/2022	08/25/2022	0.00	364.00
Vendor Number	Vendor Name					Total Vendor Amount
0003447	GLENDA HOLD	EN				500.00
Payment Type	Payment Num	ber			Payment Date	Payment Amount
Check		Description	D. 11 - :	D	08/26/2022	500.00
Payable Nun	nper	Description FY23 CLEANING SERVICES	Payable Date 08/25/2022	Due Date 08/25/2022	Discount Amount 0.00	Payable Amount 500.00
AUG FY 23		1 123 CLEANING SERVICES	00/23/2022	00/23/2022	0.00	300.00

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Payment Register APPKT02429 - 20220826SW

Vendor Number Vendor Name

0001173 JOHN FUNK JR INC T/A SHORITE CONTROLLS **Total Vendor Amount** 560.00

Total Vendor Amount

560.00

1,978.14

Payment Type **Payment Number Payment Date Payment Amount**

Check

08/26/2022 **Payable Number Payable Date Due Date Discount Amount Payable Amount** Description

CALIBRATE FLOW METERS 08/26/2022 08/26/2022 0.00 560.00 33127

Vendor Number Vendor Name 0003462 MANDALA PIES LLC

715.93 **Payment Number Payment Date Payment Amount**

Payment Type Check

08/26/2022 715.93 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount**

FACADE GRANT **FACADE GRANT** 08/26/2022 08/26/2022 0.00 715.93

Vendor Number Vendor Name **Total Vendor Amount** MDGFOA 0001455 555.00

Payment Type Payment Number Payment Date Payment Amount 08/26/2022 Check 555.00

Payable Number Description **Payable Date Due Date Discount Amount** Payable Amount FALL CONF SALEH, WHITE, WISI MD GFOA FALL FY 23 CONFERENCE 08/25/2022 08/25/2022 0.00 555.00

Vendor Number Vendor Name Total Vendor Amount

MIDDLE DEPARTMENT INSPECTION AGENCY 0001495

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 1,978.14

Payable Number Payable Date Due Date Discount Amount Payable Amount Description 841671,670,490,489,482,481 INSPECTION SERVICES 08/25/2022 08/25/2022 0.00 1,978.14

Vendor Number Vendor Name Total Vendor Amount 0003344 **NEWSOME JUSTIN** 79.99

Payment Type Payment Number Payment Date Payment Amount

08/26/2022 Check

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

REFUND SAFETY BOOTS 08/25/2022 08/25/2022 0.00 79.99

Vendor Name Total Vendor Amount **Vendor Number** STATE VENTURES LLC 750.00 0002005

Payment Date Payment Number Payment Type Payment Amount

08/26/2022 Check 750.00

Payable Number Payable Date Discount Amount Description **Due Date** Payable Amount

09-8651-2A ADVERTISING AND PROMOTING ON OCEANCITY.COM 08/26/2022 08/26/2022 0.00 750.00

Vendor Number Vendor Name Total Vendor Amount 0002993 TUCKAHOE UNDERGROUND LLC 2.500.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 2.500.00

Discount Amount Payable Number Description **Payable Date Due Date Payable Amount** 318 BAY ST UNDERGROUND DRILL 08/26/2022 08/26/2022 2,500.00 22862 0.00

Vendor Name Total Vendor Amount Vendor Number

UNIFIRST CORPORATION 0002928 125.18

Payment Type Payment Number Payment Date Payment Amount Check 08/26/2022 125.18

Payable Number Payable Date Due Date Discount Amount Payable Amount

1430024514 UNIFORMS AND CLEANING FOR PUBLIC WORKS 08/25/2022 08/25/2022 0.00 125.18

8/26/2022 11:20:39 AM Page 3 of 6 **Payment Register** APPKT02429 - 20220826SW

Vendor Number Vendor Name 0002264 VISION METERING **Total Vendor Amount**

840.00

Payment Type **Payment Number** **Payment Date Payment Amount**

Check

08/26/2022

840.00

Payable Number

Description SENTRY METER ADAPTERS 16K/9S 200:5 STYLE Payable Date **Due Date** 08/25/2022

Discount Amount Payable Amount 0.00

210011

08/25/2022

840.00

8/26/2022 11:20:39 AM Page 4 of 6 Payment Register APPKT02429 - 20220826SW

Payment Summary

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		35	26	0.00	36,457.50
		Packet Totals:	35	26	0.00	36,457.50



Town of Berlin, MD

Payment Register
APPKT02427 - 20220826SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000249
 ATLANTIC TRACTOR
 347.97

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 347.97

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

P40036 PARTS FOR ZERO TURN MOWER 06/30/2022 06/30/2022 0.00 347.97

Vendor Number Vendor Name Total Vendor Amount

0003342 ATLANTIS GLOBAL LLC 614.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 614.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>11477-</u> E-CITATION PAPER - REPL CK #22386 06/30/2022 06/30/2022 0.00 614.00

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0000894
 FEDEX
 1,005.71

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 1,005.71

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>7093604070</u> SHIPPING - RETURN SBR VALVE 06/30/2022 06/30/2022 0.00 1,005.71

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0001083
 J & A BOTTLELESS WATER COOLERS INC
 59.95

Payment Type Payment Number Payment Amount

Check 08/26/2022 59.95

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

62911 QUARTERLY WATER COOLER FEES 06/30/2022 06/30/2022 0.00 59.95

Vendor Number Vendor Name Total Vendor Amount

0003387 UTILITY TRANSFORMER BROKERS LLC 61,874.00

Payment Type Payment Number Payment Date Payment Amount

Check 08/26/2022 61,874.00

Payable Number Description Payable Date Discount Amount Payable Amount

3526 50 KVA & 75KVA PAD MOUNT TRANSFORMERS 06/30/2022 06/30/2022 0.00 61,874.00

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Payment Register APPKT02427 - 20220826SW

Payment Summary

			Payable	Payment		
Bank Code	Туре		Count	Count	Discount	Payment
BOC AP	Check		5	5	0.00	63,901.63
		Packet Totals:	5	5	0.00	63,901.63



Town of Berlin, MD

Refund Check Register Refund Check Detail

UBPKT08800 - Refunds 1 UBPKT08797 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-0730051-14	FROEHLICH, DORA	8/26/2022	22923	21.44			21.44	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	21.44				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		21.44
	Revenue Total:	21.44

General Ledger Distribution

Posting Date: 08/19/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRIC	:				
		10-1110-1098	CLAIM ON CASH-FUND 10		-21.44	Yes
		10-2010-2074	UNAPPLIED CREDITS		21.44	
			10	Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-21.44	
		98-2498-2200	DUE TO OTHER FUNDS		21.44	Yes
			98	Total:	0.00	
			Distribution	Total:	0.00	



Town of Berlin, MD

Refund Check Register Refund Check Detail

UBPKT08785 - 20220815MC

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Туре
88-5600002-00	UNION STATION CONDO ASSOC	8/15/2022	22922	749.00			749.00	Deposit
Total Refunds: 1			Total Refunded Amount:	749.00				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		749.00
	Revenue Total:	749.00

General Ledger Distribution

Posting Date: 08/26/2022

		Account Number	Account Name		Posting Amount	IFT
Fund:	10 - ELECTRIC	:				
		10-1110-1098	CLAIM ON CASH-FUND 10		-749.00	Yes
		10-2010-2074	UNAPPLIED CREDITS		749.00	
				10 Total:	0.00	
Fund:	98 - POOLED	CASH				
		98-1098-1000	CENTRAL DEPOSITORY CASH		-749.00	
		98-2498-2200	DUE TO OTHER FUNDS		749.00	Yes
				98 Total:	0.00	
			Distribut	ion Total:	0.00	



Payment Type

Payment Number

0002406

Town of Berlin, MD

AE MOORE JANITORIAL INC

Payment Register APPKT02443 - 20220902SW

01 - Vendor Set 01

Total Vendor Amount

32.28

Bank: **BOC AP - BOC AP Checks**

Vendor Number Vendor Name

Payment Type Payment Number Payment Date Payment Amount

09/02/2022 Check 32.28

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

PAPER SUPPLIES, ETC. FOR RESTROOMS 09/02/2022 09/02/2022 0.00 421786 32.28

Vendor Number Vendor Name Total Vendor Amount BRASURE'S PEST CONTROL INC 0000405 220.00

Payment Type Payment Number Payment Date Payment Amount

Check 09/02/2022 220.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

754380,379,378,377 QUARTERLY PEST CONTROL 08/31/2022 08/31/2022 220.00 0.00

Vendor Name Total Vendor Amount Vendor Number

CARTER MACHINERY COMPANY INC 0003317 811.21

Payment Number Payment Date Payment Type Payment Amount

Check 09/02/2022 811.21

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount** 09/01/2022 1176504 PERFORMED PM & BATTERY REPLACEMENT - 113 SCHOOLFI 09/01/2022 0.00 426.21

1184404 10 WILLIAM ST BACKUP GENERATOR CVA AGREEMENT 08/31/2022 08/31/2022 0.00 385.00

Vendor Number Vendor Name Total Vendor Amount CIVICPLUS LLC 0003463 250.00

Payment Type Payment Number Payment Date Payment Amount

09/02/2022 Check 250.00

Due Date **Discount Amount Payable Number** Description **Payable Date** Payable Amount

230684 ADMINISTRATIVE SUPPORT 09/02/2022 09/02/2022 0.00 250.00

Vendor Number Vendor Name Total Vendor Amount

0000572 COMCAST 111.85

Payment Type Payment Number Payment Date Payment Amount

09/02/2022 Check 111.85

Payable Date Due Date Discount Amount Payable Number Description **Payable Amount** COMCAST DOWNTOWN WIFI 09/02/2022

41 016 00442978 SEPT FY 23 09/02/2022 0.00 111.85

Vendor Number Vendor Name Total Vendor Amount 0003443 CORE & MAIN LP 9.378.44

Payment Date Payment Type Payment Number Payment Amount

09/02/2022 Check 9.378.44

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

R386484 STORM DRAIN PIPE 105 WASHINGTON 09/01/2022 09/01/2022 0.00 9,378.44

Vendor Number Vendor Name Total Vendor Amount

DAVIS JR DAVID 0003098 29.01

Check 09/02/2022 29.01

Payable Number Payable Date Discount Amount Description **Due Date Payable Amount**

SUPPLIES, FOOD, FOR CLAUDE LITTLETON RETIRE PARTY 09/02/2022 09/02/2022 REIMB 8/31/2022 0.00 29 01

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Payment Amount

Payment Date

Payment Register APPKT02443 - 20220902SW

Vendor Number Vendor Name Total Vendor Amount

0003170 EASTERN LIFT TRUCK CO, INC 1,180.87

Payment Type **Payment Number Payment Date Payment Amount**

Check 09/02/2022 1.180.87

Payable Number Payable Date Due Date Discount Amount Payable Amount Description

ANNUAL MAINTENACE FOR FORKLIFT PM SERVICE WORK 09/02/2022 09/02/2022 1,180.87 778011,778012 0.00

Vendor Number Vendor Name Total Vendor Amount

0000795 EASTERN SHORE FOREST PRODUCTS INC 500.00

Payment Type Payment Number Payment Date Payment Amount 09/02/2022 Check 500.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

STONE DUST FOR DECATUR PARK 256052 08/31/2022 08/31/2022 0.00 500.00

Vendor Number Vendor Name **Total Vendor Amount**

0000857 **Payment Type Payment Number Payment Date Payment Amount**

FSAM

Vendor Number

Vendor Name

09/02/2022 Check 100.00 **Payable Number** Description **Payable Date Due Date** Discount Amount Payable Amount

9/21 FALL MEETING DINNER **ESAM DINNER ELECTED OFFICALS** 09/02/2022 09/02/2022 0.00 100.00

Vendor Number Vendor Name Total Vendor Amount

FLAG PUBLICATIONS INC 0000907 144.00 **Payment Type Payment Number Payment Date Payment Amount**

Check 09/02/2022 144.00

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

ADVERTISING 09/02/2022 09/02/2022 0.00 144.00 351129

Vendor Number Vendor Name **Total Vendor Amount GREAT AMERICA FINANCIAL** 0000977 308.65

Payment Type Payment Number Payment Date Payment Amount

09/02/2022 Check 308.65

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount**

32289561 GREAT AMERICA 08/31/2022 08/31/2022 0.00 308.65

Vendor Name Total Vendor Amount **Vendor Number** HOME DEPOT CREDIT CARD SERVICES 2,430.97 0001040

Payment Number Payment Date Payment Type Payment Amount

Check 09/02/2022 2.430.97 **Payable Number** Description **Payable Date Due Date** Discount Amount Payable Amount

7/14-8/10 INVS TOOLS, PARTS AND OTHER SUPPLIES 09/02/2022 09/02/2022 0.00 1,026.31 624.90 7/14--8/10 INVS TOOLS, PARTS AND OTHER SUPPLIES 09/02/2022 09/02/2022 0.00 -7/14-8/10 INVS **MONTHLY SUPPLIES** 09/02/2022 09/02/2022 0.00 779.76

0003109 JAMES BRADFORD FARM TRUST 2.022.50

Payment Type Payment Number Payment Date Payment Amount 09/02/2022 2.022.50 Check **Payable Date Due Date Discount Amount Payable Amount Pavable Number** Description

BOUNDS PAYMENT SEPT FY 25 BOUNDS SPRAY SITE BOND 0.00 08/31/2022 08/31/2022 2,022.50

Vendor Number Vendor Name Total Vendor Amount

0003110 JESSE JONES FARM TRUST 2,022.50 **Payment Type Payment Number Payment Date Payment Amount**

09/02/2022 Check 2,022.50

Payable Number Description **Payable Date Due Date Discount Amount Payable Amount BOUNDS PAYMENT SEPT FY 2**; BOUNDS SPRAY SITE BOND 08/31/2022 08/31/2022 0.00 2,022.50

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Total Vendor Amount

100.00

Payment Register APPKT02443 - 20220902SW

Vendor Number Vendor Name Total Vendor Amount

0001278 LAWRENCE TIM

150.00

Total Vendor Amount

Payment Type Payment Number Payment Date Payment Amount
Check 99/02/2022 150.00

heck 09/02/2022 150.0
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

REIMB 8/25/2022 NEW WORK BOOTS 08/31/2022 0.00 150.00

Vendor Number Vendor Name

0001505 MML POLICE EXECUTIVE ASSOCIATION 1,521.45

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 09/02/2022
 1,521.45

Check 09/02/2022 1,52:
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

TRAINING PASS THROUGH MML-PEA TRAINING CONFERENCE GRANT PASS THROUGH 09/02/2022 0.00 1,521.45

Vendor Number Vendor Name Total Vendor Amount

0001565 NATIONWIDE RETIREMENT SOLUTIONS 4,894.96

Payment TypePayment NumberPayment DatePayment AmountCheck09/02/20224,894.96

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable AmountPPE 8/28/2022NATIONWIDE RETIREMENT EMPLOYEE CONTRIBUTIONS08/31/202208/31/20220.004,894.96

Vendor Number Vendor Name Total Vendor Amount

 0001625
 ONE CALL CONCEPTS, INC.
 48.30

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

rayment type rayment without rayment Announce

Check 09/02/2022 48.30

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount2086159MISS UTILITY TICKET09/01/202209/01/20220.0048.30

200133 WISS CHEFT HORE! 03/01/2022 03/01/2022 0.00 40.30

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0003466
 PRINCESS ANNE POLICE DEPARTMENT
 574.30

Payment Type Payment Number Payment Amount

Check 09/02/2022 574.30

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

08/17/2022 VEST FROM PRINCESS ANNE 09/02/2022 09/02/2022 0.00 574.30

Vendor Number Vendor Name Total Vendor Amount

0002524 QUADIENT LEASING USA INC 481.65

Payment Type Payment Number Payment Date Payment Amount

Check 09/02/2022 481.65

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

N9559218 QUARTERLY LEASE PAYMENT TOWN POSTAGE MACHINE 09/01/2022 09/01/2022 0.00 481.65

Vendor Number Vendor Name Total Vendor Amount

 0001972
 SOMERSET WELL DRILLING CO
 2,750.29

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 09/02/2022 2,750.29

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount10985REPAIR TO BLADDER TANK08/31/202208/31/20220.002,750.29

Vendor Number Vendor Name Total Vendor Amount

0002753 TERRI RILEY 25.00

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 09/02/2022
 25.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>REFUND 8/29/2022</u> PARK RESERVATION DEPOT 09/02/2022 09/02/2022 0.00 25.00

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Payment Register APPKT02443 - 20220902SW

Vendor Number Vendor Name Total Vendor Amount

<u>0002169</u> TRACTOR SUPPLY CO 122.37

Payment Type Payment Number Payment Amount

Check 09/02/2022 122.37

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount6035 3012 0513,1277TOOLS, PARTS AND OTHER SUPPLIES08/31/202208/31/20220.00122.37

Vendor Number Vendor Name Total Vendor Amount

0003149 TRANSAMERCIA 271.98

Payment TypePayment NumberPayment DatePayment AmountCheck09/02/2022271.98

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

2504723040 TRANSAMERICA EMPLOYEE PAID SUPPLEMENTAL LIFE 08/31/2022 08/31/2022 0.00 271.98

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0002928
 UNIFIRST CORPORATION
 122.66

 0002928
 UNIFIRST CORPORATION
 12

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

Check 09/02/2022 122.66

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

Payable NumberDescriptionPayable DateDiscount AmountPayable Amount1430025661UNIFORM AND CLEANING SERVICE - PUBLIC WORKS08/31/202208/31/20220.00122.66

Vendor NumberVendor NameTotal Vendor Amount0002205UNITED WAY OF THE EASTERN SHORE35.00

Payment Type Payment Number Payment Amount

Check 09/02/2022 35.00

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable AmountPPE 08/28/2022UNITED WAY EMPLOYEE CONTRIBUTIONS08/31/202208/31/20220.0035.00

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0002231
 VA MD & DE ASSOC OF ELECTRIC COOPERATIVES
 2,000.00

Payment Type Payment Number Payment Date Payment Amount

Check 09/02/2022 2,000.00

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>25889</u> LINEMAN & METER TRAINING 09/01/2022 09/01/2022 0.00 2,000.00

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0002248
 VERIZON BUSINESS
 109.85

Payment Type Payment Number Payment Amount

Check 09/02/2022 109.85

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>09319963</u> BUSINESS TELEPHONE CALLS 08/31/2022 08/31/2022 0.00 109.85

Vendor Number Vendor Name Total Vendor Amount

0003055 WASHINGTON NATIONAL INSURANCE COMPANY 511.51

 Payment Type
 Payment Number
 Payment Date
 Payment Amount

 Check
 09/02/2022
 511.51

Check 09/02/2022 511.51
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

<u>P2252147</u> WASHINGTON NAT - SUPPLEMENTAL INSUR EMPL FUNDED 08/31/2022 08/31/2022 0.00 511.51

 Vendor Number
 Vendor Name
 Total Vendor Amount

 0002304
 WEST OCEAN CITY ILLNESS & INJURY CENTER
 378.00

102304 WEST OCEAN CITY ILLNESS & INJURY CENTER 378.00

Payment Type Payment Number Payment Amount

Payment TypePayment NumberPayment DatePayment AmountCheck09/02/2022378.00

Payable NumberDescriptionPayable DateDue DateDiscount AmountPayable Amount18709011PRE EMPLOYMENT DRUG SCREENING08/31/202208/31/20220.00378.00

9/2/2022 11:59:12 AM Page 4 of 6

Payment Register APPKT02443 - 20220902SW

Payment Summary

			Payable	Payment		
Bank Code	Type		Count	Count	Discount	Payment
BOC AP	Check		34	31	0.00	33,539.60
		Packet Totals:	34	31	0.00	33,539.60



Town of Berlin, MD

Payment Register

APPKT02439 - 20220902SW

01 - Vendor Set 01

Total Vendor Amount

12.427.12

BOC AP - BOC AP Checks

Vendor Number Vendor Name

0488 JULY AUG FY 23

BOC CREDIT CARD MEGHAN PFALLER

0003138 CARD SERVICES CENTER

Payment Type Payment Number Payment Date Payment Amount Bank Draft DFT0000258 09/01/2022 933.84 Payable Date **Due Date Discount Amount Pavable Number** Description **Payable Amount** BOC CREDIT CARD ROBERT CLARK 08/31/2022 08/31/2022 933.84 0470 JULY AUG FY 23 0.00 09/01/2022 Bank Draft DFT0000259 347.49 Payable Date **Payable Number** Description **Due Date Discount Amount Payable Amount** 0694 JULY AUG FY 23 **BOC CREDIT CARD CODY CHESSER** 08/31/2022 08/31/2022 0.00 347.49 Bank Draft DFT0000260 09/01/2022 39.10 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount** 0447 JULY AUG FY 23 **BOC CREDIT CARD DAVE EVANS** 09/02/2022 09/02/2022 0.00 39.10 09/01/2022 Bank Draft DFT0000261 153.28 Payable Date Due Date **Payable Number** Description **Discount Amount Payable Amount BOC CREDIT CARD MARY BOHLEN** 08/31/2022 08/31/2022 0371 JULY AUG FY 23 0.00 153.28 Bank Draft DFT0000262 09/01/2022 1.549.14 **Payable Number** Payable Date **Due Date Discount Amount Payable Amount** Description 0496 JULY AUG FY 23 BOC CREDIT CARD KELSEY JENSEN 08/31/2022 08/31/2022 0.00 1,549.14 Bank Draft DFT0000263 09/01/2022 2,111.87 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount** BOC CREDIT CARD ARNOLD DOWNING 0421 JULY AUG FY 23 09/02/2022 09/02/2022 0.00 2,111.87 DFT0000264 Bank Draft 09/01/2022 789.90 Pavable Number Description **Payable Date Due Date** Discount Amount **Pavable Amount** 0397 JULY AUG FY 23 **BOC CREDIT CARD IVY WELLS** 789.90 08/31/2022 08/31/2022 0.00Bank Draft DFT0000265 09/01/2022 411.52 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount BOC CREDIT CARD AUGUST WIENHOLD** 08/31/2022 08/31/2022 0117 JLUY AUG FY 23 0.00 411.52 DFT0000266 95.01 Bank Draft 09/01/2022 **Payable Number** Description **Payable Date** Due Date **Payable Amount Discount Amount BOC CREDIT CARD JAMEY LATCHUM** 08/31/2022 0413 JULY AUG FY 23 08/31/2022 0.00 95.01 Bank Draft DFT0000267 09/01/2022 2,991.93 **Payable Number** Description Payable Date **Due Date Discount Amount Payable Amount** 0389 JULY AUG FY 23 **BOC CREDIT CARD TIM LAWRENCE** 08/31/2022 08/31/2022 0.00 2,991.93 Bank Draft DFT0000268 09/01/2022 1,698.08 **Payable Number** Description **Payable Date Due Date Discount Amount Payable Amount BOC CREDIT CARD JAMES CHARLES** 08/31/2022 08/31/2022 1,698.08 0595 JULY AUG FY 23 0.00 Bank Draft 09/01/2022 1.305.96 DFT0000269 Payable Date **Due Date Payable Number** Description **Discount Amount Payable Amount**

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08/31/2022

08/31/2022

1,305.96

0.00

Payment Register APPKT02439 - 20220902SW

Payment Summary

		Payable	Payment		
Bank Code	Туре	Count	Count	Discount	Payment
BOC AP	Manual Bank Draft	12	12	0.00	12,427.12
	Packet Totals:	12	12	0.00	12,427.12



Town of Berlin, MD

Payment Register
APPKT02441 - 20220902SW

01 - Vendor Set 01

Total Vendor Amount

7,945.53

Bank: BOC AP - BOC AP Checks

Vendor Number Vendor Name

0000784 EA ENGINEERING, SCIENCE AND TECHNOLOGY INC PBC

Payment Type Payment Number Payment Date Payment Amount

Check 09/02/2022 7,945.53

Payable Number Description Payable Date Due Date Discount Amount Payable Amount

 Payable Number
 Description
 Payable Date
 Due Date
 Discount Amount
 Payable Amount

 155314
 PROJ 1470404
 06/30/2022
 06/30/2022
 0.00
 7,945.53

Vendor Number Vendor Name Total Vendor Amount

0002304 WEST OCEAN CITY ILLNESS & INJURY CENTER 90.00

Payment Type Payment Number Payment Date Payment Amount

Check 09/02/2022 90.00
Payable Number Description Payable Date Due Date Discount Amount Payable Amount

 Payable Number
 Description
 Payable Date
 Due Date
 Discount Amount
 Payable Amount

 18028659
 DOT PHYSICAL - BRIAN FORTUNE
 06/30/2022
 06/30/2022
 0.00
 45.00

 18450687
 DOT PHYSICAL - JIM HIGGASON
 06/30/2022
 06/30/2022
 0.00
 45.00

9/2/2022 11:53:41 AM Page 1 of 3

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Payment Register APPKT02441 - 20220902SW

Payment Summary

	Payable		Payment			
Bank Code	Type		Count	Count	Discount	Payment
BOC AP	Check		3	2	0.00	8,035.53
		Packet Totals:	3	2	0.00	8,035.53

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$186.33
- Payments	\$186.33
- Other Credits	\$0.00
+ Purchases	\$153.28
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$153.28

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00

Available Credit \$4,846.00

Statement Closing Date August 10, 2022

Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$153.28
Minimum Payment Due:	\$25.00
Payment Due Date:	September 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

11/0//14/		/140	An amount tollowed by a minus sign (-) is a credit unless otherwise indi	
Tran	Post	Reference Number	Transaction Description	
<u>Date</u>	Date	Treatment Number	Transactori Descriptori	Amount
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$186.33-
07/19	07/19	5550629JRM4T20EWL	BERLIN AUTO WASH BERLIN MD	\$28.28
07/30	07/30	5543286K35SS4Q5JF	IN *D3CORP 410-2132400 MD	\$125.00

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$153.28

Minimum Payment Due:

\$25.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

10 WILLIAMS ST BERLIN MD 21811-1233

Billin	ng Qu	esti	ons:
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800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$978.72
- Payments	\$978.72
- Other Credits	\$0.00
+ Purchases	\$2,991.93
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,991.93

Account Number XXXX XXXX XXXX Credit Limit \$5,000,00 Available Credit \$1,493.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$2,991.93
Minimum Payment Due:	\$150.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

11/1/14/		/NO	An amount followed by a minus six	ן (-) is a credit unless otherwise indicated.
Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$978.72-
07/11	07/11	5531020JH5SE5MV20	SUNBELT RENTALS #547 DELMAR DE	\$441.27
07/11	07/11	5270824JHRQEB7NH5	ROYAL FARMS #178 BERLIN MD	\$52.90
07/15	07/15	7545491JLS66KEDB1	ATSSA 540-3681701 VA	\$75.00
07/15	07/15	8536943JNF009XWW2 CHECK-IN 07/10/22	BEST WESTERN PLUS CROS ZION CROSSROA VA FOLIO #0000408014	\$515.00
07/19	07/19	5550629JT2Q9M5GXY	J HARLEN CO INC 9198785273 NC	\$454.93
				Transactions continued on next page

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance: Minimum Payment Due: \$2,991.93 \$150.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated

			The state of the s	it uness otherwise indicated.
Tran Date	Post Date	Reference Number	Transaction Description	Amount
07/22	07/22	8536943JXFSSE9F02 CHECK-IN 07/17/22	BEST WESTERN PLUS CROS ZION CROSSROA VA FOLIO #0000408674	\$515.00
07/28	07/28	7550499K2S66GLM79	AMERICAN SAFETY 704-4820601 NC	\$264.07
07/29 08/08	07/29 08/08	5543286K25S8VAAAT 5543286KD5SS6112X	STANLEY STEEMER 302-907-0062 DE FOOD LION #0658 BERLIN MD	\$649.00 \$24.76

INTEREST CHARGE CALCULATION
Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.24% (v)	\$0.00	31	\$0.00
Cash Advances	18.74% (v)	\$0.00	31	\$0.00

⁽v) - variable

В	ill	in	g	Qu	esti	ons:
-	_					

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$509.58
- Payments	\$509.58
- Other Credits	\$3,099.34
+ Purchases	\$3,889.24
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$789.90

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00 Available Credit \$4,210.00 Statement Closing Date August 10, 2022 Days in Billing Cycle

PAYMENT INFORMATION

New Balance:	\$789.90
Minimum Payment Due:	\$39.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRANSACTIONS			An amount followed by a minus sign (-) is a credit unless otherwise indicated.		
Tran	Post	Reference Number	Transaction Description	Amount	
<u>Date</u>	Date			Amount	
07/19	07/19	8271116JT00003K7K	SP HENDERSON SUPPLY CULPEPER VA CREDIT	\$2,911.74-	
08/03	08/03	5270715K809FSTWER	THE HOME DEPOT #2578 BERLIN MD CREDIT	\$187.60-	
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$509.58-	
07/12	07/12	8545667JHS66EEFLQ	MARYLAND TOURISM COUNC 410-8274601 MD	\$525.00	
07/18	07/18	5542950JPRSA6P3H5	ZOGOMOM 4029357733 IN	\$8.40	
07/18	07/18	8271116JP00082XMN	SP HENDERSON SUPPLY CULPEPER VA	\$2,911,74	
07/20	07/20	5270715JS09FP4NDG	THE HOME DEPOT #2578 BERLIN MD	\$375.20	
07/30	07/30	7541823K34EQ7FLDV	EIG*CONSTANTCONTACT.CO 855-2295506 MA	\$68.90	

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$789.90

Minimum Payment Due:

\$39.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 **CHARLOTTE NC 28272-1205**

Billing	Questions	:
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800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$204.93
- Payments	\$204.93
- Other Credits	\$0.00
+ Purchases	\$95.01
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$95.01
Account Number	10000100001

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00 Available Credit \$4,904.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$95.01
Minimum Payment Due:	\$25.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRANS	SACTIC	NS	An amount followed by a minus sign (-) is a credit unless otherwise indicated.		
Tran <u>Date</u>	Post Date	Reference Number	Transaction Description	Amount	
08/03	08/03	8542120K700X\$RMLR	PAYMENT - THANK YOU	\$204.93-	
07/15	07/15	5270824JMRQEB99HR	ROYAL FARMS #178 BERLIN MD	\$95.01	

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.24% (v)	\$0.00	31	\$0.00

(v) - variable

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$95.01

Minimum Payment Due:

\$25.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

Bil	ling	Questions:	
200	0 F 4	70.10	۰

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,927.15
- Payments	\$1,927.15
- Other Credits	\$27.90
+ Purchases	\$2,139.77
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,111.87

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00
Available Credit \$2,608.00
Statement Closing Date August 10, 2022
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$2,111.87
Minimum Payment Due:	\$106.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRA		0		CTI		NO
15	4 N	3	А	. 1	u	No

TRANSACTIONS		ONO	An amount followed by a minus sign	n (-) is a credit unless otherwise indicated.
Tran Date	Post Date	Reference Number	Transaction Description	Amount
07/22	07/22	0558745JV00008R3P	MC HOTEL NETWORK RBT EASYSAVINGS CREDIT	\$13.95-
07/22	07/22	0558745JV00008R3Z	MC HOTEL NETWORK RBT EASYSAVINGS CREDIT	\$13.95-
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$1,927,15-
07/13	07/13	7518742JK000116PA	HOLT PAPER & CHEMICAL 4107427577 MD	\$197.86
07/14	07/14	5265384JL2M23M26K	DELMARVA K9 PITTSVILLE MD	\$160.00
07/15	07/15	0541019JL31X9NZ78	QUILL CORPORATION 800-982-3400 SC	\$20.12
07/16	07/16	0541019JN31X9NZBB	QUILL CORPORATION 800-982-3400 SC	\$301.93
07/16	07/16	0541019JN31X9P7XD	QUILL CORPORATION 800-982-3400 SC	\$14.59
07/19	07/19	5544641JTM0LERHE3	BEST WESTERN WESTMINST 4108571900 MD	\$348.72
		CHECK-IN 07/19/22	FOLIO #266234	
07/19	07/19	5544641JTM0LERMFT	BEST WESTERN WESTMINST 4108571900 MD	\$348.72
				Transactions continued on next page

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account: Number: XXXX XXXX XXXX

New Balance:

\$2,111.87 \$106.00

Payment Due Date:

Minimum Payment Due:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

TRANSACTIONS (continued)

An amount followed by a minus sign (4) is a credit unless otherwise indicated.

			The answer of the first and th	sedit nitiess officials applicated.
Tran <u>Date</u>	Post <u>Date</u>	Reference Number	Transaction Description	Amount
		CHECK-IN 07/19/22	FOLIO #266235	
07/20	07/20	8230509JT0009G2V6	SP FORENSICS SOURCE JACKSONVILLE FL	\$74.12
07/27	07/27	5543286K05SSGRY8T	IN *MAGLOCLEN, INC. 215-5044910 PA	\$400.00
07/28	07/28	5270715K209FTVKAQ	THE HOME DEPOT #2578 BERLIN MD	\$79.48
08/02	08/02	0522702K68PLSY3BX	KIME FLORAL LLC 304-366-9711 WV	\$80.25
08/04	08/04	0230537K900J6B1T1	TRACTOR SUPPLY CO #181 BERLIN MD	\$113.98

INTEREST CHARGE CALCULATION
Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annua I Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.24% (v)	\$0.00	31	\$0.00
Cash Advances	18.74% (v)	\$0.00	31	\$0,00

⁽v) - variable

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$39,10
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$39.10
Aggregat Alices Land	10001100011000

Account Number XXXX XXXX XXXX Credit Limit \$1,500.00 Available Credit \$1,460.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$39.10
Minimum Payment Due:	\$25.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRANSACTIONS		NS	An amount followed by a minus sign (-) is a credit unless otherwise indicated.	
Tran	Post	Reference Number	Transaction Description	A
Date	Date	- Noterestee Namber	Transactor Descriptor	Amount
07/29	07/29	0230537K300KR85XB	USPS PO 2306480811 BERLIN MD	\$39.10

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	15.24% (v)	\$0.00	31	\$0.00
Cash Advances	18.74% (v)	\$0.00	31	\$0.00

(v) - variable

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$39.10

Minimum Payment Due:

\$25.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 **CHARLOTTE NC 28272-1205**

Billing	Questions:
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800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$361.55
- Payments	\$361.55
- Other Credits	\$0.00
+ Purchases	\$933,84
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$933.84

Account Number XXXX XXXX XXXX Credit Limit \$1,500.00 Available Credit \$566.00 Statement Closing Date August 10, 2022 Days in Billing Cycle

PAYMENT INFORMATION

New Balance:	\$933.84
Minimum Payment Due:	\$47.00
Payment Due Date:	September 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

TRANSACTIONS		NS	An amount followed by a minus sign (-) is a credit unless otherwise indicated.		
Tran Date	Reference Number		Transaction Description	Amount	
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$361,55-	
07/15	07/15	0543684JMBLKNQV8L	WM SUPERCENTER #2560 BERLIN MD	\$15.86	
07/20	07/20	5543286JT5SG4FHY8	AMZN MKTP US*AY0JD0YW3 AMZN.COM/BILL WA	\$117.61	
07/23	07/23	5543286JW5SGQWFPN	AMAZON.COM*YG2EW5CC3 AMZN.COM/BILL WA	\$309.65	
07/25	07/25	5543286JY5V4L56DK	AMZN MKTP US*CF2AF2O73 AMZN.COM/BILL WA	\$332.19	
07/26	07/26	5543286JZ5SDSZF21	AMZN MKTP US*Y20P40DW3 AMZN.COM/BILL WA	\$38.55	
07/27	07/27	8554402K101H5WDYG	STROBES N MORE 877-995-7630 RI	\$119.98	

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$933.84 \$47.00

Minimum Payment Due:

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

Billing	Questions	
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800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$154.33
- Payments	\$154.33
- Other Credits	\$0.00
+ Purchases	\$1,305.96
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,305.96

XXXX XXXX XXXX Account Number Credit Limit \$1,500,00 Available Credit \$194.00 Statement Closing Date August 10, 2022 Days in Billing Cycle

5542950K6RS1KD7EH

PAYMENT INFORMATION

New Balance:	\$1,305.96
Minimum Payment Due:	\$65.00
Payment Due Date:	September 4, 2022

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

PESTEDCOMLL

TRANSACTIONS

TRANSACTIONS		NS	An amount followed by a minus sign (-) is a credit unless otherwise indicated.	
Tran	Post	Reference Number	Transaction Description	
Date	Date	TO CICIO Number	Transaction Description	Amount
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$154.33-
07/13	07/13	5544641JJ61D3LJVL	TULL LUMBER SALES INC WHALEYVILLE MD	\$884.17
07/14	07/14	5543286JK5SJB9JSE	AMZN MKTP US*BJ3XZ1FR3 AMZN.COM/BILL WA	\$74.37
07/18	07/18	5543286JP5STKFVS1	AMZN MKTP US*Y86105LX3 AMZN,COM/BILL WA	\$47.65
07/27	07/27	0543684K1EHTWR628	DOLLAR-GENERAL #0489 BERLIN MD	\$4.77
08/02	08/02	5542950K6RS1KD7EH	PESTEDCOMI 8454814048 NV	φαο Ε 00

8454814048 NY

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance: Minimum Payment Due: \$1,305.96 \$65.00

\$295.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 **CHARLOTTE NC 28272-1205**

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,021.64
- Payments	\$1,021.64
- Other Credits	\$0.00
+ Purchases	\$1,549.14
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,549.14

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00 Available Credit \$3,351.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$1,549.14
Minimum Payment Due:	\$77.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRANSACTIONS		NS	An amount followed by a minus sign (-) is a credit unless otherwise indicated.	
Tran Post Reference Number Date Date		Post Reference Number Transaction Description		Amount
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$1,021,64-
07/25	07/25	5550036JZ2BZ3L5WX	ZSK*CE JOLLY ROGER 30T OCEAN CITY MD	\$38.40
07/26	07/26	0541019JZ31YX8SRL	STAPLS7361165269000001 877-8267755 NJ	\$833.99
08/02	08/02	5543286K65STEXGEA	FOOD LION #0658 BERLIN MD	\$9.98
08/04	08/04	5526352K8N0RXQ0HA	ADP PAYROLL & TAX S 973-974-7265 NJ	\$666.77

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$1,549.14 \$77.00

Minimum Payment Due: Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

E	3 il	ling	Qu	estions:	

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$3,090.58
- Payments	\$3,090.58
- Other Credits	\$0.00
+ Purchases	\$1,698.08
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,698.08

Account Number XXXX XXXX XXXX Credit Limit \$5,000.00 Available Credit \$3,301.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$1,698.08
Minimum Payment Due:	\$85.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRANSACTIONS An amount followed by a minus sign (-) is a credit unless of		dit unless otherwise indicated		
Tran Date	Post Date	Reference Number	Transaction Description	
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$3,090,58-
07/18	07/18	8544394JRWGN9A8XG	EXTREMETACTICALDYNAMIC JUPITER FL	\$379.92
07/18	07/18	8554402JR01BQ8JQ1	STROBES N MORE 877-995-7630 RI	\$1,188,50
07/20	07/20	7550499JSS66E57TK	MVA SALISBURY 800-1234567 MD	\$100.00
07/23	07/23	5543286JW5SGBJ5HH	AMZN MKTP US*JX25H8RL3 AMZN.COM/BILL WA	\$21.19
07/23	07/23	5543286JW5SGQMQEV	AMZN MKTP US*GY4444873 AMZN.COM/BJLL WA	\$8.47

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance:

\$1,698.08 \$85.00

Payment Due Date:

Minimum Payment Due:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$78.64
- Payments	\$78.64
- Other Credits	\$16,47
+ Purchases	\$363.96
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$347.49

Account Number XXXX XXXX XXXX Credit Limit \$1,500.00 Available Credit \$1,152.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

\$25.00
September 4, 2022

MESSAGES

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TRANSACTIONS

TRANS	SACTIO	NS	An amount followed by a minus sign (-) is a cre	dit un less otherwise indicated
Tran Date	Post Reference Number Transaction Description		Amount	
07/26	07/26	0531461K0EJEHHSW0	THE ADKINS COMPANY BERLIN MD CREDIT	\$16.47-
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$78.64-
07/12	07/12	0531461JJEHVQV72Y	THE ADKINS COMPANY BERLIN MD	\$69.76
07/14	07/14	7512995JLS66FR9L9	RJ LOCK & SECURITY OF OCEAN CITY MD	\$10.00
07/18	07/18	8536943JRFAZWP1X4	TENNIS COURT SUPPLY SALT LAKE CIT UT	\$148.00
07/22	07/22	0531461JW2X9V2LQT	THE ADKINS COMPANY BERLIN MD	\$38.77
08/05	08/05	0531461KAEHXTKPKQ	THE ADKINS COMPANY BERLIN MD	\$82.14
08/08	08/08	0531461KDEHVHEWF8	THE ADKINS COMPANY BERLIN MD	\$15.29

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance: Minimum Payment Due:

\$347.49 \$25.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 **CHARLOTTE NC 28272-1205**

Billing	Questions:
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800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$548,91
- Payments	\$548.91
- Other Credits	\$0.00
+ Purchases	\$411.52
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$411.52

XXXX XXXX XXX Account Number Credit Limit \$1,500,00 Available Credit \$1,040.00 Statement Closing Date August 10, 2022 Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance:	\$411.52
Minimum Payment Due:	\$25.00
Payment Due Date:	September 4, 2022

MESSAGES

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TRANSACTIONS

TRAN	SACTIO	DNS	An amount followed by a minus sign (-) is a cred	dit unless otherwise indicated
Tran Date	an Post Reference Number Transaction Description			Amount
08/03	08/03	8542120K700XSRMLR	PAYMENT - THANK YOU	\$548.91-
07/10	07/11	5531020JF2DLSRD12	AMZN MKTP US*YQ8FL1JG3 AMZN.COM/BILL WA	\$19.47
07/15	07/15	5545370JM173NAMSJ	ADVANCE AUTO PARTS 630 BERLIN MD	\$24.37
07/20	07/20	5543286JT5SJ31EY9	AMZN MKTP US*OP73P6J93 AMZN.COM/BILL WA	\$96.33
07/22	07/22	0230537JW00K8DPQE	BJS WHOLESALE #0197 MILLSBORO DE	\$36.98
07/28	07/28	5270824K2RQEBF986	ROYAL FARMS #178 BERLIN MD	\$48.00
08/04	08/04	5543286K85SQ6D8AT	AMAZON.COM*5U74I6SY3 AMZN.COM/BILL WA	\$24.48
08/04	08/04	5543286K85V59HGWM	AMZN MKTP US*OM62Y2BL3 AMZN.COM/BILL WA	\$58.41
08/05	08/05	5531020K92DKRHPNY	AMZN MKTP US*JM4KK4BG3 AMZN.COM/BILL WA	\$103.48

BANK OF OCEAN CITY 3595 CANTON RD #312 MARIETTA, GA 30066-2658

Account Number: XXXX XXXX XXXX

New Balance: Minimum Payment Due: \$411.52 \$25.00

Payment Due Date:

September 4, 2022

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICES CENTER PO BOX 71205 CHARLOTTE NC 28272-1205



Town of Berlin, MD

Vendor History Report By Vendor Name

Posting Date Range -

Payment Date Range 08/02/2022 - 09/02/2022

Payable Number	Description		Post Date	•	Payment Date	Amount		ng 1	Гах	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist /	Amount					
Vendor Set: 01 - Vendor Set 01												
0003138 - CARD SERVICES CENTER						13991.89		0	0	0	13991.89	13991.89
JLUY AUG FY 23	BOC CREDIT CARD		8/31/2022		9/1/2022	411.52		0	0	0	411.52	411.52
TRANSFER PUMP TO REMOVE OIL FROM TRANSFORMERS	1	103.48	103.48	10-5620-5730	SUPPLIES AND OPERATION		103.48					
REPLACEMENT BATTERIES FOR BATTERY GREASE GUN	1	96.33	96.33	10-5620-5730	SUPPLIES AND OPERATION		96.33					
ENTHANOL FREE GASOLINE FOR LAWNMOWER CANS	3	19.47	58.41	10-5620-5740	SAFETY SUPPLIES AND MA	TERIAL!	58.41					
ENTHANOL FREE GASOLINE FOR LAWNMOWER CANS	1	48	48	10-5620-5257	VEHICLE MAINTENANCE		48					
CASE TISSUE PAPER / 2 CANS WD 40 SPRAY	1	36.98	36.98	10-5620-5730	SUPPLIES AND OPERATION	S	36.98					
REPLACEMENT CHAINSAW BAR FOR HUSQVARNA SAW	1	24.48	24.48	10-5620-5630	VEHICLE FUEL		24.48					
PLASTIC COLOR STEERING WHEEL GRIP VEHICLE #54	1	24.37	24.37	10-5620-5257	VEHICLE MAINTENANCE		24.37					
V-GARD SUN SHIELD VISER ATTACHMENT FOR HARD HAT	1	19.47	19.47	10-5620-5740	SAFETY SUPPLIES AND MA	TERIAL!	19.47					
JUL FY 23	BOC CREDIT CARD		8/4/2022	DFT0000238	8/4/2022	186.33		0	0	0	186.33	186.33
D3 CORP WEBSITE HOSTING	0	0	125	01-5100-5264	WEBSITE		125					
WAL-MART CLEANING SUPPLIES	1	61.33	61.33	01-5130-5200	CONTRACTED SERVICES		61.33					
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000261	9/1/2022	153.28		0	0	0	153.28	153.28
D3 MONTHLY WEB HOSTING	0	0	125	01-5100-5264	WEBSITE		125					
BERLIN AUTO WASH	0	0	28.28	01-5100-5257	VEHICLE MAINTENANCE		28.28					
	BOC CREDIT CARD		8/4/2022	DFT0000239	8/4/2022	22.36		0	0	0	22.36	22.36
FOOD LION-BOTTLE WATER FOR CREW	1	23.71	23.71	10-5620-5615	TRAVEL		23.71					
FOOD LION-BOTTLE WATER FOR CREW	1	22.36	22.36	10-5620-5615	TRAVEL		22.36					
FOOD LION-WATER CREDIT	1	-23.71	-23.71	10-5620-5615	TRAVEL		-23.71					
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000267	9/1/2022	2991.93		0	0	0	2991.93	2991.93
113 SCHOOLFIELD STREET-CLEAN HVAC DUCTS	1	649	649	10-5620-5250	BUILDING MAINTENANCE		649					
DAVID DAVIS-METER SCHOOL-HOTEL EXPENSE	1	515	515	10-5600-5615	TRAVEL		515					
CALEB HUNTER-LINEMAN SCHOOL-HOTEL EXPENSE	1	515	515	10-5600-5615	TRAVEL		515					
PAUL MILLER-UNIFORM FR SHIRTS	1	454.93	454.93	10-5620-5740	SAFETY SUPPLIES AND MA	TERIAL!	454.93					
SUNBELT RENTALS-STUMP GRINDER	1	441.27	441.27	10-5620-5221	RENTAL EQUIPMENT		441.27					
E4 BUCKET-HYDRAULIC TOOL LINE HOSE	1	264.07	264.07	10-5620-5730	SUPPLIES AND OPERATION	S	264.07					
ATSSA-FLAGMAN CERTIFICATION	1	75	75	24-5800-5621	EMPLOYEE TRAINING		75					
ROFO-FUEL FOR STUMP GRINDER	1	52.9	52.9	10-5620-5630	VEHICLE FUEL		52.9					
CREW-BOTTLE WATER-VERY HOT 101 HEAT INDEX	1	24.76	24.76	10-5600-5615	TRAVEL		24.76					
JUL FY 23	BOC CREDIT CARD		8/4/2022	DFT0000249	8/4/2022	375		0	0	0	375	375
NATIONAL MAIN STREET - MEMBERSHIP DUES	1	375	375	01-5400-5620	DUES AND PUBLICATIONS	273	375	-	-	-		3,3
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000264	9/1/2022	789.9		0	0	0	789.9	789.9
HENDERSON SUPPLY - PLANT HOLDERS FOR LIGHT POSTS		2911.74	2911.74	01-5400-5727	MARKETING		2911.74	~	J	3	,05.5	,03.3

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Vendor History Report										Posting Da	te Range -
Payable Number	Description		Post Date	1099 Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name		mount				•
MD TOURISM TRAVEL SUMMIT CONFRENCE	1	525	525	01-5400-5621	EMPLOYEE TRAINING		525				
HOME DEPOT - DRAINING SYSTEM FOR POLLINATOR GARDEN	1	375.2	375.2	01-5400-5200	CONTRACTED SERVICES		375.2				
CONSTANT CONTACT MONTHLY FEE	1	68.9	68.9	01-5400-5727	MARKETING		68.9				
ZOGOMOM - PRIZE BOOK FOR FARMERS MARKET	1	8.4	8.4	01-5400-5727	MARKETING		8.4				
HOME DEPOT - REFUND	1	-187.6	-187.6	01-5400-5200	CONTRACTED SERVICES		-187.6				
HENDERSON SUPPLY - PLANT HOLDERS FOR LIGHT POSTS	1	-2911.74	-2911.74	01-5400-5727	MARKETING	-2	911.74				
JUL FY 23	BOC CREDIT CARD		8/4/2022	DFT0000251	8/4/2022	105.5	0	0	0	105.5	105.5
DIESEL EXHAUST FLUID	1	89.82	89.82	24-5800-5730	SUPPLIES AND OPERATIONS	;	89.82				
GALV CAP, HEX REDUCING BUSHING	1	15.68	15.68	20-5720-5252	STREET REPAIR		15.68				
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000266	9/1/2022	95.01	0	0	0	95.01	95.01
ROYAL FARMS NON-ETHANOL	1	95.01	95.01	30-5030-5730	SUPPLIES AND OPERATIONS	i	95.01				
JUL FY 23	BOC CREDIT CARD		8/4/2022	DFT0000252	8/4/2022	50.04	0	0	0	50.04	50.04
FOOD FOR JULY FOURTH DETAIL	1	50.04	50.04	01-5200-5730	SUPPLIES AND OPERATIONS	;	50.04				
JULY AUG FY 23	BOC CREDIT CARD		9/2/2022	DFT0000263	9/1/2022	2111.87	0	0	0	2111.87	2111.87
MAGLOCLEAN MEMBERSHIP	1	400	400	01-5200-5620	DUES AND PUBLICATIONS		400				
ROOM FOR BRATTEN TRAINING	1	348.72	348.72	01-5200-5615	TRAVEL		348.72				
ROOM FOR LAWSON TRAINING	1	348.72	348.72	01-5200-5615	TRAVEL		348.72				
CORRECT TAPE, PENS, COPIER PAPER, DATASTICK, PINSTRIPE	1	301.93	301.93	01-5200-5700	OFFICE SUPPLIES		301.93				
CLEANING SUPPLIES FROM FY22	1	197.86	197.86	01-5200-5250	BUILDING MAINTENANCE		197.86				
BOARDING FOR LUKE	1	160	160	01-5200-5200	CONTRACTED SERVICES		160				
DOG FOOD	1	113.98	113.98	01-5200-5730	SUPPLIES AND OPERATIONS	;	113.98				
FLOWERS FOR CHIEF MAYS	1	80.25	80.25	01-5200-5730	SUPPLIES AND OPERATIONS	;	80.25				
BATTERIES	1	79.48	79.48	01-5200-5730	SUPPLIES AND OPERATIONS	;	79.48				
INK FOR FINGERPRINTING	1	74.12	74.12	01-5200-5626	FINGERPRINT EXPENSE		74.12				
CORRECT TAPE, FOLDERS, PENS, COPY PAPER	1	20.12	20.12	01-5200-5700	OFFICE SUPPLIES		20.12				
GRTNR CERT HOLDER 9.5X12 BLK 6	1	14.59	14.59	01-5200-5700	OFFICE SUPPLIES		14.59				
MC HOTEL NETWORK RBT CREDIT	2	-13.95	-27.9	01-5200-5615	TRAVEL		-27.9				
JULY AUG FY 23	BOC CREDIT CARD		9/2/2022	DFT0000260	9/1/2022	39.1	0	0	0	39.1	39.1
USPS SHIP SPECTROMETER FOR REPAIRS	1	39.1	39.1	01-5125-5601	POSTAGE		39.1				
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000258	9/1/2022	933.84	0	0	0	933.84	933.84
MARINE ELECTRICAL TINNED CABLE FOR NEW F250	1	332.19	332.19	01-5300-5730	SUPPLIES AND OPERATIONS		332.19				
MARINE ELECTRICAL TINNED CABLE FOR NEW F250	1	309.65	309.65	01-5300-5730	SUPPLIES AND OPERATIONS		309.65				
STROBE LIGHTS FOR NEW F250	1	119.98	119.98	01-5300-5257	VEHICLE MAINTENANCE		119.98				
STIHL WEED TRIMMER PARTS	1	117.61	117.61	01-5320-5730	SUPPLIES AND OPERATIONS	;	117.61				
MARINE ELECTRICAL TINNED CABLE FOR NEW F250	1	38.55	38.55	01-5300-5730	SUPPLIES AND OPERATIONS	;	38.55				
TUBE FOR TIRE	1	15.86	15.86	01-5320-5730	SUPPLIES AND OPERATIONS	i	15.86				
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000269	9/1/2022	1305.96	0	0	0	1305.96	1305.96
TULL LUMBER FRANKLIN WELL ROOF	1	884.17	884.17	20-5710-5250	BUILDING MAINTENANCE		884.17				
PESTED NCARROLL TRAINING	1	295	295	24-5800-5621	EMPLOYEE TRAINING		295				
AMAZON STIHL CHAINSAW REPAIR	1	74.37	74.37	30-5030-5730	SUPPLIES AND OPERATIONS	i	74.37				
AMAZON FLY SPRAY	1	47.65	47.65	24-5820-5730	SUPPLIES AND OPERATIONS	i	47.65				

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Vendor History Report										Posting Dat	e Range -
Payable Number Item Description DOLLAR GENERAL ANT TRAPS	Description Units 1	Price 4.77	Post Date Amount 4.77	1099 Payment Number Account Number 24-5820-5730	Payment Date Account Name SUPPLIES AND OPERATIONS		Shipping mount 4.77	Тах	Discount	Net	Payment
JUL FY 23 ADP PAYROLL PROCESSING SERVICES	JULY CREDIT CAR	O STATEMENT 644.67	8/4/2022 644.67	DFT0000247 01-5000-5200 01-5100-5200 01-5120-5200 01-5125-5200 01-5200-5200 01-5300-5200 01-5310-5200 01-5320-5200 01-5400-5200 01-5440-5200 10-5600-5200 10-5620-5200 20-5710-5200 20-5720-5200 24-5800-5200 24-5800-5200 24-5810-5200 24-5820-5200 24-5830-5200 24-5830-5200	8/4/2022 CONTRACTED SERVICES	644.67	0 44.19 35.32 26.49 26.49 158.94 8.83 26.49 44.15 17.66 17.66 8.83 8.83 70.64 13.25 8.83 13.25 13.25 13.25 26.49 44.19	0	0	644.67	644.67
JULY AUG FY 23	BOC CREDIT CARI)	8/31/2022	30-5030-5200 DFT0000262	CONTRACTED SERVICES 9/1/2022	1549.14	17.64 0	0	0	1549.14	1549.14

01-5100-5700

OFFICE SUPPLIES

833.99

833.99

833.99

STAPLES NEW DESK FOR ADMIN ASSISTANT

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Vendor History Report											Posting Da	te Range -
Payable Number	Description		Post Date	1099 Payment Number	Payment Date	Amount	Shippi	ng	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name		Amount	Ü				,
ADP PAYROLL PROCESSING SERVICES	1	666.77	666.77	01-5000-5200	CONTRACTED SERVICES		45.65					
				01-5100-5200	CONTRACTED SERVICES		36.52					
				01-5120-5200	CONTRACTED SERVICES		27.39					
				01-5125-5200	CONTRACTED SERVICES		27.39					
				01-5200-5200	CONTRACTED SERVICES		164.34					
				01-5300-5200	CONTRACTED SERVICES		9.13					
				01-5310-5200	CONTRACTED SERVICES		27.39					
				01-5320-5200	CONTRACTED SERVICES		45.65					
				01-5400-5200	CONTRACTED SERVICES		18.26					
				01-5440-5200	CONTRACTED SERVICES		18.26					
				10-5600-5200	CONTRACTED SERVICES		9.13					
				10-5610-5200	CONTRACTED SERVICES		9.13					
				10-5620-5200	CONTRACTED SERVICES		73.32					
				20-5700-5200	CONTRACTED SERVICES		13.7					
				20-5710-5200	CONTRACTED SERVICES		9.13					
				20-5720-5200	CONTRACTED SERVICES		13.7					
				24-5800-5200	CONTRACTED SERVICES		13.7					
				24-5810-5200	CONTRACTED SERVICES		13.7					
				24-5820-5200	CONTRACTED SERVICES		27.39					
				24-5830-5200	CONTRACTED SERVICES		45.65					
				30-5030-5200	CONTRACTED SERVICES		18.24					
AMUSEMENT TAX FOR EMPLOYEE JOLLY ROGER DAY	1	38.4	38.4	01-5000-5200	CONTRACTED SERVICES		9.6					
AMIOSEMENT TAX FOR EMPLOTEE JOLLT ROGER DAT	1	30.4	30.4	01-5100-5200	CONTRACTED SERVICES		1.8					
				01-5125-5200	CONTRACTED SERVICES		4.8					
				01-5400-5200	CONTRACTED SERVICES		4.8					
				01-5440-5200	CONTRACTED SERVICES CONTRACTED SERVICES		4.8 9					
							0.6					
				10-5620-5200	CONTRACTED SERVICES							
				20-5720-5200	CONTRACTED SERVICES		1.2					
FOOD HOMESARI OVER RIPTURAY CURCAVES CANULTE		0.00	0.00	24-5800-5200	CONTRACTED SERVICES		6.6					
FOOD LION EMPLOYEE BIRTHDAY CUPCAKES S WHITE	1	9.98	9.98	01-5100-5700	OFFICE SUPPLIES		9.98					
JUL FY 23	BOC CREDIT CARD		8/4/2022	DFT0000246	8/4/2022	169.69		0	0	0	169.69	169.69
WALMART FOOD FOR CREW	1	69.98	69.98	01-5300-5615	TRAVEL		69.98					
WALMART CLEANING SUPPLIES DOWNTOWN RESTROOMS	1	68.29	68.29	01-5130-5250	BUILDING MAINTENANCE		68.29					
ADKINS HOSE CLEANER SUPPLIES	1	31.42	31.42	01-5130-5250	BUILDING MAINTENANCE		31.42					
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000268	9/1/2022	1698.08		0	0	0	1698.08	1698.08
STROBE LIGHTS AND LED CONTROLLER FOR NEW F250	1	1188.5	1188.5	01-5300-5730	SUPPLIES AND OPERATIONS		1188.5		ŭ	· ·	1030.00	1030.00
STROBE LIGHTS FOR NEW F250	1	379.92	379.92	01-5300-5730	SUPPLIES AND OPERATIONS		379.92					
TITLE AND TAGS FOR NEW F250	1	100	100	01-5300-5730	SUPPLIES AND OPERATIONS		100					
HEAT HARNESS TAPE FOR NEW F250	1	21.19	21.19	01-5300-5730	SUPPLIES AND OPERATIONS		21.19					
AMJOY RIVET NUT TOOL FOR NEW F250	1	8.47	8.47	01-5300-5730	SUPPLIES AND OPERATIONS		8.47					
AND THE HOLLOCH ON HEW 1250							5.47		_	_		
	BOC CREDIT CARD		8/4/2022	DFT0000253	8/4/2022	11.18		0	0	0	11.18	11.18
BAMBOO STAKES FOR TOWN HALL GARDEN	1	7.31	7.31	01-5130-5250	BUILDING MAINTENANCE		7.31					

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Vendor History Report										Posting Da	te Range -
Payable Number	Description		Post Date	1099 Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist A	mount				
COPPER NAILS FOR MAP BOX	1	3.87	3.87	01-5130-5250	BUILDING MAINTENANCE		3.87				
JULY AUG FY 23	BOC CREDIT CARD		8/31/2022	DFT0000259	9/1/2022	347.49	0	0	0	347.49	347.49
TIE DOWN ANCHOR FOR TENNIS COURTS DECATUR PARK	1	148	148	01-5500-5730	SUPPLIES AND OPERATION	NS	148				
PAINT AND BRUSHES FOR TOWN HALL OFFICE	1	82.14	82.14	01-5130-5250	BUILDING MAINTENANCE		82.14				
RED PAINT AND BRUSHES FOR STREET CURBS	1	69.76	69.76	01-5320-5730	SUPPLIES AND OPERATIO	NS	69.76				
4 INCH OVC WAX RING	1	38.77	38.77	01-5300-5730	SUPPLIES AND OPERATIO	NS	38.77				
BRUSHES AND PRO INT LIGHT GAL	1	15.29	15.29	01-5130-5250	BUILDING MAINTENANCE		15.29				
KEYS FOR RESTROOMS	4	2.5	10	01-5320-5730	SUPPLIES AND OPERATIO	NS	10				
CREDIT FROM INV#03697506	1	-16.47	-16.47	01-5300-5730	SUPPLIES AND OPERATION	NS	-16.47				
				Vendors: (1)	Total 01 - Vendor Set 01:	13991.89	0	0	0	13991.89	13991.89
				Vend	ors: (1) Report Total:	13991.89	0	0	0	13991.89	13991.89

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