



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Berlin Town Hall
10 William Street
Monday, July 24, 2023

Please note that the times indicated below are approximate and that additional timing protocols may be indicated for specific agenda items.

7:00 PM CALL TO ORDER, REGULAR SESSION – Council Chambers

1. 7:05 PM CONSENT AGENDA:

- A) Approval of Minutes for:
1. Work Session of 7.10.23
 2. Regular Session of 7.10.23

2. 7:10 PM PRESENTATION: Worcester Youth & Family Counseling Services Annual Report – Executive Director Dr. Jennifer Leggour & Youth Programs Facilitator Leslie Dixon

3. 7:30 PM ITEM(S) FOR APPROVAL:

- a) Special Event Permit Application: Walnut Hill 20th Anniversary Block Party Celebration on Saturday, September 16, 2023, from 3:30 PM to 7:30 PM – Lauren Williams and Ellen Rowe
- b) Special Event Permit Application: Empowering Children presented by Enlightening Women Event at Henry Park on Sunday, October 15, 2023, from 12 PM to 4 PM – Laneca Duggins
- c) Motion 2023-23: Waive Business License Fees for Town-hired Contractors – Town Administrator Mary Bohlen
- d) Motion 2023-24: RFP 2023-08 Geothermal Unit Bid Award – Public Works Director Jimmy Charles
- e) *(Placeholder)* Work Session Action Items Needing Approval by Mayor and Council – Town Administrator Mary Bohlen

4. 8:00 PM BERLIN FIRE COMPANY QUARTERLY REPORT – President David Fitzgerald and Chief R.J. Rhode

5. 8:15 PM BERLIN FIRE COMPANY EMS QUARTERLY REPORT – President David Fitzgerald and Chief R.J. Rhode

6. 8:30 PM REPORTS: Town Administrator's Report, Departmental Reports

7. 8:35 PM COMMENTS FROM THE PUBLIC

Any person who may wish to speak on a matter at the Regular Session may be heard during COMMENTS FROM THE PUBLIC for a period of five (5) minutes or such time as may be deemed appropriate by the Mayor. Anyone wishing to be heard shall state their name, street name, and subject on which they wish to speak.

8. 8:45 PM COMMENTS FROM THE COUNCIL

9. 8:50 PM COMMENTS FROM THE MAYOR

10. 8:55 PM COMMENTS FROM THE PRESS

11. 9:00 PM ADJOURNMENT

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar.

QR code links to online packet. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats





BERLIN MAYOR AND COUNCIL
Meeting Minutes
Work Session
Monday, July 10, 2023

6:00 PM WORK SESSION – Berlin Town Hall Council Chambers

Present: Mayor Zack Tyndall, Vice-President Dean Burrell, Councilmembers Steve Green, Jay Knerr, Shaneka Nichols, and Jack Orris.

Staff Present: Town Attorney David Gaskill, Town Administrator Mary Bohlen, Economic & Community Development Directory, Ivy Wells, Planning Director David Engelhart, Human Resources Director Kelsey Jensen, Administrative Assistant Kate Daub, and Executive Administrative Assistant Sara Gorfinkel.

Others Present: Palmer and Sandy Gillis

This meeting was broadcast live via Facebook. Mayor Tyndall called the meeting to order at approximately 6:00 PM.

1. Opening Statement:

Mayor Tyndall announced the purpose of the work session is to further review the Heron Park proposal and concept site plan by Coastal Ventures Properties, LLC.

2. Discussion – Heron Park Proposal

Mr. and Mrs. Palmer and Sandy Gillis were present at the meeting on behalf of Coastal Ventures Properties, LLC. Mr. Gillis referred the Mayor and Council to the information packet he provided prior to the meeting which summarized the progress of Heron Park over the past thirty months.

He disputed the notion he said is shared by the public claiming there have been “secret-type” meetings between his representatives and the Town regarding the project. Mr. Gillis continued by saying he approached the town to propose some ideas he had for the property and said there was a joint feeling his vision could work.

He stated that he asked the town to single-source the project, which he expressed is something Mayor Tyndall would not agree to. Mr. Gillis added that Mayor Tyndall explained the path forward was through the Request for Proposal (RFP) process and confirmed the Council agreed to the RFP in 2021. He revealed that Coastal Ventures Properties responded to the RFP in 2022 at which time they were awarded the bid and entered into a negotiation period with the town. He acknowledged that Mayor Tyndall created a Heron Park Subcommittee, and three meetings were held to discuss the concepts of the project, as well as negotiated a price and other conditions and restrictions he said were all within the boundaries and framework of their response to the RFP. He clarified that the two parties are exactly where they should be in the process.

Mr. Gillis addressed the demolition work that would be required at the property by saying he is under the impression that members of the public believe the town should get a price estimate

for the demolition work before moving forward with a design plan; he said that getting an estimate is not easy due to the subsurface conditions and structural foundations at the site. However, he continued by saying he has listened to the public and investigated the studies that have been done to put together a proposal based on what he believed the community wants. Mr. Gillis briefly reviewed the goals listed on page five of his packet and emphasized that the ideas were based on feedback from the community and the concepts included in the RFP. He said he realizes the importance of not compromising the downtown area, which he shared is incredibly important to him. He said his intention is to build off downtown while downtown builds off the new development. He stressed that the things the community wants to incorporate are the same things he would like to bring to the new property, adding that he shares their vision.

Mrs. Sandy Gillis shared that her favorite part of the project is the proposed garden center; she said gardening is her passion and the garden center will offer a refreshing alternative to the national chains and include a personalized experience with locally grown unique items that cannot be found elsewhere. She said it is her hope that the center will offer a diverse selection of plants, flowers, shrubs, trees, and gardening essentials sourced from local growers who share their commitment to sustainability and quality.

She continued by saying the vision for the proposed entertainment center brings her excitement; she said they share the same goals as the Berlin community to create a small and intimate venue. Mrs. Gillis stated they began to envision and refine their concept for the venue after completing the RFP process and listening to the recommendations made by the committee as well as the public; she stressed that the venue should not be referred to as an amphitheater, as it creates thoughts of a larger venue such as the Freeman Stage. She clarified that their vision revolves around a smaller performing arts stage that is similar in size to the Ocean Pines Yacht Club or the stage at Ocean City's Sunset Park. She said these venues offer a casual atmosphere where guests can bring their own chairs and accommodate audiences ranging from twenty to two hundred guests. She added that she believes the Ocean City Art League could be an asset in attracting live theater productions, including children's theater. She said it is their hope to create a venue to share different types of experiences, adding they are also willing to donate the stage and land back to the town when the town is ready.

Mr. Gillis referenced page seven of his packet and said he wanted to try and express how they can jumpstart the project; he continued by highlighting projects his company has completed in the past, particularly projects they constructed and donated back. He said there is a lot of discussion about the valuation of Heron Park and continued by saying that the fully functioning processing plant was listed for \$1.9 million in 2010. In 2022, he said the town's appraisal for parcels 57, 410, and 191 was \$1.7 million, adding their initial offer to the town was \$1.5 million. Mr. Gillis shared that they ultimately increased their offer to \$1.7 million and said they agreed to incur the cost of all demolition expenses beyond the \$500,000 grant the town received from the Department of Housing and Community Development which must be expended by June of 2024. He said they are estimating that an additional \$500,000 will be needed for the scope of the demolition. He acknowledged that there are currently no property development restrictions in place apart from zoning; he said this is important to note because property restrictions cause appraisers to lower the value of the property, which in turn makes lenders lend less. Mr. Gillis

confirmed his company is seeking an investment of \$12 to \$15 million in what is considered a high-risk development with a lot of restrictions as it currently stands.

Mr. Gillis explained that any path forward would need to include a State Highway Traffic Study that cannot be performed until school is back in session, adding this factor has already created an impediment to the process. He said he needs help from the city to engage what the uses are going to be and what kind of impact will be had at the entrance onto the property. Mr. Gillis clarified that they need to determine the entrances, which he said must be done in the next two to four months before moving forward with architectural, civil engineering, roof, electrical engineering, HVAC, plumbing, and plumbing engineering drawings. He continued by saying they will also need to update the environmental audits, adding that he estimates he will have to spend tens of thousands of dollars to do so given that no lender will accept the audits until they are updated.

He said there are many other factors that must be evaluated before moving forward and shared that his group will be investing a minimum of \$50,000 to \$100,000 in the next three to six months just to get approval on the project. Mr. Gillis said he strongly believes the project will create jobs and improve the town's revenue; he said it is a dynamic process and guarantees the scope of the work discussed will undoubtedly change as the planning continues.

Mayor Tyndall thanked Mr. and Mrs. Gillis for the presentation; he said they did a very thorough job going through the details of the plan in a short amount of time. He asked if the council had any questions regarding the information presented before getting into the contract.

Councilmember Green asked how the Coastal Ventures proposal that includes more retail and restaurants would not hurt downtown; Mr. Gillis asked the Mayor and Council to keep in mind that the resultant enclosed space is 40,000 square feet, adding that they are following the guidelines set by the Council to present a plan they felt would meet those guidelines. He echoed his comment shared earlier in the presentation by saying that the best part about the plan is that the new location and the downtown area can play off each other, especially if they are able to leverage some of the pedestrian and bicycle movement to downtown. Councilmember Green asked how many businesses were expected as part of the plan; Mr. Gillis said that the square footage would allow for roughly thirty businesses, adding that it is dependent on the type of business and the space each business would require. Councilmember Green referred to a metaphor Mr. Gillis used at a previous meeting in which Mr. Gillis said he was "Jell-O"; he said he is trying to gauge how open Mr. Gillis is to working with members of the community. Mr. Gillis answered that he is a very public-oriented person and every comment they have heard is exactly what they want to implement in the project.

Councilmember Orris asked Economic and Community Development Director Ivy Wells what the proposal would potentially do for the Downtown Main Street designation; Ms. Wells said it does not do anything to hurt the designation. She clarified that Main Street's designation stems from the culture of revitalizing historic buildings and bringing them back to life by making them economically viable. She continued by saying that she believes the proposal by Coastal Ventures Properties would complement the downtown area and not compete with it.

Councilmember Knerr asked if a town the size of Berlin can reach a saturation point with the number of restaurants it has to offer; Mr. Gillis acknowledged that he does not know the answer but said he sees the addition of new restaurants as an economic multiplier. He emphasized that the restaurants were included in the plan because the RFP requested eateries and said that the direction and goals can be changed if the addition of restaurants is no longer wanted.

Councilmember Knerr asked if Mr. Gillis felt there was a possibility that chemicals may be found underground despite a statement released by the property's previous owner Mr. Troy Purnell stating there are absolutely no chemicals in the ground following the completion of a Phase One and Two environmental assessment; Mr. Gillis said the assessments have a shelf life and are no longer valid. He said they are budgeting \$500,000 more beyond what the town has available through grant funding to properly clear the site and update the audits.

Following no further questions from the Council, Mayor Tyndall reviewed the current contract proposal with Coastal Ventures Properties, LLC. He said the purchase price is \$1.7 million, adding that the subcommittee discussed the possibility of earmarking \$200,000 of that funding to offset the grant for the Rails and Trails project as well as jumpstart the fundraising for the entertainment venue; he added that both would sunset after twenty-four months if the projects were no longer viable. Mayor Tyndall asked if it was good practice to have funding available to help secure grants or additional funding; Ms. Wells said public-private partnerships are always best for grant funding.

Mayor Tyndall acknowledged that the discussion was running into the start time for the regular session meeting and asked if the Council would agree to delay the start of the next meeting; all Councilmembers agreed.

Councilmember Knerr said he was always of the mindset that the town should get the \$1.7 million it has been asking for. Vice President Burrell agreed and said he does not believe the town should muddy the waters of the contract with earmarks; he continued by asking for clarification regarding how the demolition grant funding will be used. He asked if Mr. Gillis would provide the town with the \$1.7 million in cash for the purchase price and if the \$500,000 grant would assist him in the demolition; Mr. Gillis confirmed.

Councilmember Orris says he stands in agreement with Councilmember Knerr that the \$1.7 million cash should be non-negotiable, and the town can decide how to move forward from there.

Councilmember Nichols said she believes that the purchase price should not include the grant funding for demolition. She continued by acknowledging there are several ideas listed in the RFP; for clarification, she said that the items listed were intended to be viewed as suggestions the committee felt the community would like to see included as part of the design plan.

Councilmember Green asked why the subcommittee said no to the possibility of incorporating residential opportunities into the plan; Mayor Tyndall said it was their understanding based on public comment received that the public did not want residential units there. He said this can be revisited if the group feels there is an opportunity for the property to be of mixed-use.

Councilmember Knerr explained that the subcommittee wanted to allow Mr. Gillis to go the distance regarding the land use being proposed for the garden center which he said is why they included a ten-year restriction in the contract.

Mayor Tyndall continued with the review of the contract contingencies. He noted that the seller shall utilize the Department of Housing and Community Demolition grant funds in the amount of \$500,000 to meet the scope of the buyer's proposed project within the scope of the grant for the benefit of parcels 57, 410, and 191 and confirmed the funds must be expended by May 31, 2024, to ensure compliance with the grant terms. He said the contract also highlights the preclusion from residential use and perpetuity unless released by the seller which he confirmed is the Town of Berlin following a properly advertised public hearing. He continued by noting that the buyer agrees that parcels 410 and 191 shall be limited to the use of a commercial and retail garden center for ten years following the receipt of a Certificate of Occupancy from the town. Mayor Tyndall explained this is a focal point of the contract that the subcommittee did not resolve, as the town wanted ten years for the two parcels and Coastal Ventures Properties asked for a reduction to seven years.

Vice President Burrell asked why the subcommittee is opposed to residential units; Councilmember Knerr answered that the committee liked the idea of including a garden center as part of parcels 410 and 191, and said they wanted Mr. Gillis to commit to ten years to see the vision through. He added that Mr. Gillis could reevaluate the property after ten years if he felt other uses of the property should be considered. Planning Director David Engelhart said he does not believe Item E of the contract needs to be included, as it may be redundant if the town were to rezone the parcel as a B1 or B2 like Item C calls for. He further explained that if the town rezones the parcel for the garden center from an R1 to a B1 or B2, the only dwelling units that would be permitted are apartments on a second or third floor above a ground-floor retail business. Mr. Gillis commented that when a real estate valuation company assesses the property, they are going to lower the property's value which will inhibit their ability to borrow money; he said they are asking for a seven-year deed restriction instead of ten years because banks prefer to see that the restriction has a termination clause.

Mayor Tyndall asked if the Council would be in favor of changing Item F from ten years to seven years by Coastal Ventures Properties; Councilmember Knerr, Councilmember Orris, and Councilmember Green stated they would be okay with the change, however, Councilmember Nichols and Vice President Burrell shared their reservations in doing so.

The contract review continued with Mayor Tyndall explaining that Item G notes the Town of Berlin shall retain the property to build and maintain a roadbed within sixty feet from the designated entry point of Old Ocean City Boulevard that leads to a proposed entertainment venue and passive use park area. He stated that this line item in the contract was a point that the subcommittee felt strongly about. Mayor Tyndall confirmed that adding a road would come at a cost to the town and said he has asked Ms. Wells to investigate potential grant funding opportunities to help cover some of the costs for such a project. Mr. Gillis reminded the Council that they would provide a public pathway to get to the forty-four acres the town would maintain ownership of in their original proposal which would allow the town to consider the addition of a

public road later. Councilmember Orris asked if Mr. Gillis would consider the addition of a road; Mr. Gillis answered he would not because it would cost thousands of dollars to go underground and said he does not think it is necessary. Councilmember Green said he has a real problem with a sixty-foot road and does not understand the need for it. Councilmember Nichols shared that the town is having a hard enough time keeping up with the work that is needed on existing roads and said she cannot agree with the addition of another road because of it.

Councilmember Knerr said it would be wise to continue exploring the addition of a road, but he acknowledged that it is a very expensive proposition. Mayor Tyndall said he wants to potentially eliminate the idea that the town would be tearing up a street or a sidewalk to do any repairs; he said some of that work was done and the street was designed in conjunction with the town's Electric Utility and Water Resources Utility as well as Davis, Bowen, and Friedel Engineering to help accommodate future improvements to make it more economical.

Mayor Tyndall opened the meeting to public comment at 7:09 PM.

Resident Gina Velong of Intrepid Lane said the Heron Park property was zoned and appraised as a commercial property when the town purchased it for \$2.5 million in 2016. She said the town overpaid for the land knowing that the intention was to switch the zoning to residential and shared that she does not understand the logic behind having the property appraised and sold as residential when it will be rezoned as commercial.

Resident Connie Pena of Powell Circle said she is against holding a general election to decide on the sale of the land to Coastal Ventures Properties; she said doing so would set a terrible precedent, adding that she wants and expects her elected officials to make these decisions. She continued by saying she thinks the town should put money towards hiring a professional organization to help make decisions about the property and said the three parcels of land should be used to create meaningful revenue for the town to compensate for the cost of debt. She shared in Ms. Velong's belief that the land is more valuable than what is being offered.

Resident Roger Fitzgerald of Powell Circle said he was a member of the Heron Park subcommittee since its inception and is in favor of the Coastal Ventures Properties proposal. He said the proposal has a way to handle the cost of demolition if it exceeds the \$500,000 available in grant funds and believes the Mayor and Council should not consider waiting to move forward.

Resident Marie Velong of West Street asked when the road would have to be done; Mayor Tyndall answered it depends on the route taken, adding that the proposed plan is included in the draft contract as part of line-item G and the town would begin applying for grant funding for the addition of the road as soon as possible. He continued by saying that if Coastal Ventures Properties maintains the right of way to the passive use of the trail area, it would also be done within the same deadlines. Ms. Velong said she questions where the money would come from if grant funding is not available and said she would prefer to see a plan that pays off the debt the town has accrued.

Resident Doug Parks of Baker Street said he wanted to make the Mayor and Council aware the fence that surrounds the property next door to his home, which was the location of the Runaway Bride movie, is in very poor condition. He shared that the owner of the property is considering taking it down and feels it would be a town benefit to retain and renovate the fence. Mr. Parks recommended that the fence be marked as a memorial to the movie.

Mr. Ron Cascio of Walnut Hill asked if the Mayor and Council understood what they are doing by changing the ten-year deed restriction to a seven-year restriction; Mayor Tyndall said the subcommittee's goal for the restriction as well as the five-year restriction for retail, restaurants, and boutiques was to isolate the use of the property to ensure that the developer would try to follow through with those concepts for that period of time. Mr. Cascio said he believes the reason Mr. Gillis wants a shorter term is because the property will be more valuable to the bank once it is rezoned as commercial, which he said the town is giving him at a residential zone price.

Mayor Tyndall announced that the topic of Heron Park will also be discussed at the Parks Commission meeting on July 11, 2023, and the Planning Commission meeting on July 12, 2023. Councilmember Green asked if the commissions could take a straw poll as to what their recommendation is for the property; Mr. Engelhart said the topic is on the Planning Commission agenda as a discussion item which means that no motion or vote can be taken, however, he said that a report can be provided to summarize what their thoughts are. Councilmember Orris shared that his vision was to receive some sort of guidance from the Parks and Planning Commissions because they rely on the groups to advise the Council based on their recommendations.

Mayor Tyndall asked Mr. Gillis to explain more about the concept of incorporating Easton Rails Spurs into the project as well as how his proposal would help to create town revenue. He acknowledged that the parcels do not produce any tax revenue in a public capacity which would change in a private capacity given that whatever is built on the property would be assessed at the tax base. Mr. Gillis said he views what the town owes on the property as a liability. He continued by saying that the town would have business licensing and other sources of revenue similar to that. He explained that he views rail spurs as traffic-calming devices and hopes to incorporate them into the roadbeds within areas they want to see reduced vehicle speeds and improved safety.

Mr. Gillis responded to Mr. Casio's comment about use restrictions; he clarified that he is not mandating that the restrictions be changed to seven years. He said it concerns him that the project is being brought before the Planning and Zoning Commission without a plan and asked to caution the process. Mayor Tyndall said the commissions were not told that the Mayor and Council wanted an action item from them. Councilmember Knerr said he made a motion for the Commissions to be able to express their opinion; Councilmember Orris added that Councilmember Knerr suggested a motion be made to temporarily pause negotiations until the Council hears input from the Commissions.

Mr. Engelhart requested to state for the record he did not say that the Planning Commission was against any proposed plan. Mr. Gillis said he would be more than willing to move into the Town Hall Conference Room to further discuss the project with anyone interested.

Councilmember Orris said he is unclear of the valuations listed on page eight of the packet Mr. Gillis provided, specifically the last item which noted that Plak That acquired three acres of land assessed at \$120,000 per acre; Mr. Gillis explained the information was provided by the State Department of Assessments and Taxation stat sheets which are public information.

Mr. Cascio shared that the Planning Commission and the Parks Commission had not discussed the topic of Heron Park to this point, and he is unsure as to how the Council could take any relevance from the groups. Mayor Tyndall agreed that it would not be kind of the Mayor and Council to ask the Commissions to make a decision without having the time to apply the same diligence to the discussion.

Resident Jack Burbage shared that Mr. Gillis is an excellent developer, but said he is concerned with the dictates the town has given him. He said he thinks the town of Berlin is fragile and the addition of more retail stores and restaurants will compete with what the town already has and hurt the downtown area.

Mr. Glen Davis of South Main Street said he is opposed to what is being presented. He said he finds it hard to believe that the addition of more restaurants that are not within walking distance to downtown would not have a detrimental effect on the businesses on Main Street. Mr. Davis added that he feels a mixed-use development would be a better opportunity for the area.

Following no further comments from the public, Mayor Tyndall adjourned the work session at approximately 7:56 PM.

Respectfully Submitted,

Kate Daub

Kate Daub
Administrative Assistant



BERLIN MAYOR AND COUNCIL
Meeting Minutes
Monday, July 10, 2023

7:00 PM REGULAR SESSION – Berlin Town Hall Council Chambers

Present: Mayor Zackery Tyndall, Vice President Dean Burrell, Councilmembers Steve Green, Jay Knerr, Jack Orris, and Shaneka Nichols.

Staff Present: Town Administrator Mary Bohlen, Economic and Community Development Director Ivy Wells, Electric Utility Director Tim Lawrence, Police Chief Arnold Downing, Water Resources Director Jamey Latchum, Planning Director David Englehart, Public Works Director Jimmy Charles, Town Attorney David Gaskill, Human Resources Director Kelsey Jensen, Administrative Assistant Kate Daub, and Executive Administrative Assistant Sara Gorfinkel.

Staff Absent: Finance Director Natalie Saleh

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Tyndall called the meeting to order at approximately 8:05 PM.

1. Consent Agenda:

A) Approval of Minutes for:

1. Regular Session Minutes of 6.26.23

On the motion of Councilmember Orris, second by Councilmember Nichols, the Consent Agenda was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Steve Green	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

2. Item(s) For Approval:

a) Special Event Application: Back to School Movie Night at Henry Park

Mr. Walter Briddell and Ms. Kwanza Briddell were present at the meeting on behalf of the Briddell Family Foundation. Ms. Briddell began by saying this would be the third year, if approved, that the event would be held at Henry Park. She explained that the Briddell Family Foundation provides school supplies to all the children in the area, and each year they try to coordinate a back-to-school kickoff to distribute the supplies; she said they are seeking approval from the town to allow them to use Henry Park as the location for the event. She emphasized that everything they provide is free to all children in the community.

She continued by providing a brief overview of the event, adding that town representatives are encouraged to attend to show support for the event. Ms. Briddell said attendees are asked to bring their own chair and blanket, however, they will be providing popcorn given by Flagship Cinemas and sodas provided by the Pepsi Company. She reported that the Welcome Center will also be accepting supply donations on their behalf. Ms. Briddell shared that the goal of the event is to encourage children to do well and keep reading, adding their tagline is "Reading is Fun-damental." She said they want to make sure they try to give children a good kick-start to the school year.

Mayor Tyndall thanked the Briddell Family Foundation for all the work they do; he said it is huge for the school system and the entire town.

Councilmember Orris asked Economic and Community Director Ivy Wells if there were any other events taking place the weekend of September 2, 2023; Ms. Wells answered there were no other events scheduled. Councilmember Orris asked what movie the group intends to show; Mr. Briddell answered they are thinking of Black Panther 2, however, he said they are waiting on a response back from the licensing company. Ms. Briddell reiterated that they are waiting on the licensing company, as the movies start at \$500 and go up; she said the movie they show depends on what the cost is in relation to the contributions they receive from their sponsors and volunteers.

Councilmember Knerr made a motion to approve the request and asked that the town waive the \$50 application fee.

On the motion of Councilmember Knerr, second by Vice President Burrell, the Special Event Application: Back to School Movie Night at Henry Park and motion to waive the \$50 application fee was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Steve Green	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

Councilmember Nichols why the group chose September 2nd as the event date; Ms. Briddell explained that the foundation started as the Briddell Family Foundation Scholarship and began by giving scholarships to a family member going to college. She added that their family typically had a family reunion Labor Day weekend each year, and they would give away the scholarship as well as school supplies to anyone in the neighborhood. She reported that they became a nonprofit in 2013 and opened a legacy scholarship in 2019; she said family members must still apply but they also offer a community scholarship. She continued by saying they hold the event Labor Day weekend in coordination with their family reunion. Ms. Briddell shared that anyone in the country can apply for the Community Scholarship, adding that the application deadline is October 30, 2023. She said the award recipients will be announced toward the end of November. Lastly, Ms. Briddell reported that the Foundation holds its

annual gala in December in which they gave away two \$1,000 scholarships and two \$500 scholarships; she encouraged the Mayor and Council to attend.

3. Public Hearing – Ordinance 2023-05: Speed Cameras

Mayor Tyndall confirmed the first reading of the ordinance took place on Monday, June 26, 2023. Town Attorney David Gaskill explained the ordinance is intended to designate zones in town that would include all town roads within a half-mile radius of a qualifying school.

Mayor Tyndall opened the public hearing at 8:13 p.m.

Resident Marie Velong of West Street asked if the camera locations would be reevaluated as far as their effectiveness or if they are permanent; Police Chief Arnold Downing said the locations would be evaluated. He continued by saying more cameras can be added depending on the assessment by the vendor as well as how the town prefers to move forward, however, he confirmed the cameras can be moved if needed.

Mayor Tyndall closed the public hearing at 8:16 p.m.

Vice President Burrell restated that the cameras can only be placed in school zones, adding that a zone is defined as roads within a half-mile radius of a school. Mayor Tyndall said it is important to note that there is an evaluation period in which a list of streets will be reviewed to determine whether they fit the metrics of the vendor's variables.

Councilmember Orris asked if the cameras are grant-funded; Mayor Tyndall answered no, the cameras are a revenue share. Chief Downing added that the contract will highlight how everything is shared; he said the vendor will incur the cost of the infrastructure, the bill out, and the evaluation period. From there, he said a 30-day warning period for the public will go into effect before enforcement begins. Town Administrator Mary Bohlen provided additional clarification by saying that the ordinance up for approval only gives the Mayor and Council the right to move forward with speed cameras and does not declare that the town will do it. Chief Downing confirmed that the state mandate includes any school ranging from kindergarten through 12th grade within the designated zone.

On the motion of Councilmember Green, second by Councilmember Knerr, Ordinance 2023-05: Speed Cameras was approved by the following vote:

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Steve Green	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

4. Discussion – Draft Ordinance regarding On-Site Cannabis Consumption

Mr. Gaskill said the draft ordinance included in the packet was borrowed from Ocean City and confirmed that their ordinance has already been passed. He explained there is an On-Site Consumption License which has been established by the State of Maryland and would authorize the holder of a license to operate a facility on the premises to allow individuals to smoke, vape, or consume cannabis outdoors. He said the law gave municipalities and local governments the opportunity to prohibit the issuance of licenses within municipal limits.

Councilmember Green acknowledged that it is currently illegal to smoke cannabis in public; he said the concept is that a restaurant or bar in the town of Berlin could seek a license to have on-site cannabis consumption at the areas they designate as public smoking spots. He explained that the town of Ocean City did not want cannabis to be smoked in the designated areas at high-volume restaurants and bars, which is what prompted their ordinance; he added that he felt it is prudent to evaluate how the passage of new legislation at the State level may impact the town going forward.

Councilmember Orris shared that he is confused by the new law; he referred to the Cannabis Administration FAQs fact sheet and said the law of smoking cannabis and hemp is prohibited in any public place, however, he said it also states cannabis remains illegal at the federal level. He asked if there may be a carve-out in the law that allows people to just smoke. Chief Downing clarified that a special license can be obtained if a certain business wants to allow for cannabis smoking on its premises. Councilmember Orris questioned the real intent of the proposed draft ordinance; he asked if it was to prohibit people from smoking cannabis outside because it smells worse than cigarettes in some people's opinion or if it was because the town would want to enforce prohibiting people from smoking or doing anything indoors. Councilmember Green said he fears the perception of the town may change if marijuana smoke can be smelled on Main Street from designated smoking areas; he said he is more concerned about the on-site consumption license that existing license holders can now get through the new law.

In an effort to gain more time to better understand the new legislation and what requests, if any, may come in at the state level from the town of Berlin, Mayor Tyndall suggested pausing further discussion and consider putting in a moratorium. Councilmember Orris asked to get more clarification from the state. Councilmember Knerr asked Mr. Gaskill if the Council were to take no action on the issue and a person applies for an on-site consumption license before the town puts an ordinance in place, would the person be allowed to continue operating in town; Mr. Gaskill said he is unsure and would need to further investigate the answer. He added that he struggles with the notion of the town putting a moratorium on the state issuance of a state license. Mayor Tyndall commented that the state can issue the license; however, he said the person or business would not be permitted to operate in Berlin. Mayor Tyndall asked if any requests for licenses had been received; Planning Director David Engelhart and Economic and Community Development Director Ivy Wells answered no. Mayor Tyndall suggested doing more research to see what other municipalities across the state have done and use it as a framework for the town going forward. Town Administrator Mary Bohlen recommended that the Council email Mr. Gaskill with questions they would like answers to regarding the topic.

Councilmember Nichols asked how the town would handle an incident should a person be seen smoking marijuana in a designated smoking area; Chief Downing confirmed the person would be cited. Ms. Bohlen compared the current enforcement of cannabis to the open container law, adding that the

incident would be treated the same as if a person were in violation of the open container law. Ms. Wells stated that the businesses in Berlin do not have a designated smoking area that is not on public property, such as streets or sidewalks.

Councilmember Knerr asked how much the citation is, adding that a citation issued on the boardwalk in Ocean City is \$50; Chief Downing said he believed the amount would be the same as it is considered a criminal citation under state law.

6. Reports: Town Administrator's Report, Departmental Reports

Ms. Bohlen reported that she noted in her weekly report a motion would be presented regarding business licenses for town-hired contractors and said it would be presented at the next meeting.

Councilmember Orris referred to the new Tracks and Yaks endeavor in Berlin and asked if the town would be responsible if anything were to happen; Ms. Bohlen confirmed the town would not be responsible. Mayor Tyndall clarified that the town would not be responsible should anything happen on the track or within the railroad's right of way. Councilmember Orris asked Ms. Wells for more information regarding the new line item for grant expenditures; Ms. Wells explained that a grant line has been added under Economic Development to highlight what money is being spent on grant-funded items and clarified that such an expenditure would currently show under Contracted Services.

Councilmember Green asked what the cost to the town was for the Fourth of July fireworks show; Ms. Wells said the total cost was \$11,000, adding that an additional \$500 was needed to have the Berlin Fire Company on stand-by during the show. She continued by saying \$6,500 was raised in sponsorships which resulted in a total cost of roughly \$7,500 to the town.

Councilmember Orris asked to confirm that all sworn police officers have been entered into the Law Enforcement Officer's Pension System (LEOPS); Ms. Jensen confirmed. She clarified that the State Retirement System has all the information needed on behalf of the town, however, she added that the State has not fully completed the processing on their end.

Vice President Burrell referred to the violations noted in Mr. Engelhart's report and asked what they were for; Mr. Engelhart explained two violations were for untagged automobiles parked off the street and two violations were for tall grass.

7. Comments from the Public

Resident Jayden Johnstone of Schooner Lane said he finds it interesting that the town is beginning to discuss how to address outdoor cannabis use despite the excessive drinking that continues to occur. He said there are seven to eight bars within town limits in addition to town events where people drink heavily; he said the economic benefits of allowing cannabis use in a designated outdoor area in town could be significant.

8. Comments from the Council

Vice President Burrell thanked the staff that assisted with the Fourth of July fireworks show; he said he appreciates the work that goes into it.

Councilmember Nichols said she felt the work session regarding the Heron Park discussion was great; she acknowledged that the information is a lot to think about.

Councilmember Orris thanked Chief Downing for the invitation to attend the Top Cop breakfast held during the Maryland Municipal League Conference on July 27, 2023. He added that following the conference he received all courses needed to graduate from the Government Training Academy.

Councilmember Green said the biggest heartburn he is having over the Heron Park sale is the demolition; he said it is hard for him to conclude how he feels about it. He asked to confirm that the town cannot put out a Request for Proposal (RFP) for the demolition work because of the uncertainty surrounding the direction the town is taking on the project. Mayor Tyndall clarified that the Coastal Ventures Properties proposal includes a strategic demolition plan for a portion of the land. He said the other option is for the town to demo what they can with the \$500,000 grant. Ms. Bohlen shared that she strongly believes the \$500,000 grant will not cover the total cost of demolition to take the whole building down. Councilmember Nichols said she recalls a past conversation in which it was discussed that it may be possible to offset the cost of demolition by the value of the material that would be removed; Ms. Bohlen said she does not know if that would still apply until they put the demolition work out to bid as issue is very dependent on the market.

Mayor Tyndall emphasized that the grant funds for demolition must be expended by May 31, 2024; he said the challenge is that the due diligence Coastal Ventures Properties wants to do will take approximately four to six months. He said there is not much time to develop an RFP for demolition when taking the Coastal Ventures Properties and the grant timeline into consideration. Councilmember Green said he is concerned about what would happen if the grant money does not cover the total cost of demolition and the town is left with a partial structure. Mayor Tyndall said the subcommittee had discussed the importance of taking it to a point where the town would be able to use that parcel of property for something else should the town take on the demolition.

Councilmember Knerr asked why the tree lights in the downtown area were not on; Mr. Lawrence said he was not aware the lights were off and said he would look to see what happened.

9. Comments from the Mayor

Mayor Tyndall said he had a conversation with current Maryland Governor Wes Moore at the Maryland Municipal League Conference, adding that he shared kind words about Chief Downing and the service he has given to the Police Chief's Organization. He thanked all town staff that worked over the Fourth of July holiday.

Water Resources Director Jamey Latchum reported that Maple Avenue paving will begin on Tuesday, July 11th, 2023. Vice President Burrell asked to confirm there is no drain on Nelson Street; Mr. Latchum confirmed but said that the addition of a drain is included in Phase Two of the Stormwater Management project that is currently out to bid.

10. Comments from the Press – none.

Councilmember Nichols added that she was approached by representatives from other municipalities that attended the Maryland Municipal League Conference making her aware they visited Berlin during their travels; she acknowledged that the town has become a place people want to visit and she gave

credit to the staff for all they do for the town.

11. Adjournment:

On the motion of Vice President Burrell, second by Councilmember Nichols, the Mayor and Council meeting was adjourned at approximately 8:57 PM.

Name	Counted toward Quorum				
	Aye	No	Abstain	Recused	Absent
Dean Burrell, VP	X				
Steve Green	X				
Jack Orris	X				
Shaneka Nichols	X				
Jay Knerr	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,

Kate Daub

Kate Daub
Administrative Assistant

FY23 ANNUAL REPORT

BERLIN YOUTH CLUB

Worcester Youth and Family
Counseling Services, Inc.



HELPING KIDS SHINE!

2022 Summer Camp

- We served 22 participants who would not have had the opportunity
- Each week had a different theme such as art, fitness, water, STEM, game, nature, animal and wrap up week.
- We continued to allow different speakers, artists, and professionals to come in and do a two-hour lesson with our participants.
- We partnered with Buckingham Presbyterian Church again to use their indoor and outdoor space for the campers.
- We had speakers from Coastal bays, M4 Reactor, Health department, Assateague state park, and Coast Kids.
- We renewed our registration with the State of Maryland DHMH as a summer camp.
- We went on trips to places such as Altitude trampoline park, Maui Jacks, Jolly Rogers, Shorebirds Stadium, Baltimore Aquarium, and the movie theatre.



We received a donation from Church Mouse Thrift shop.

Art Week



T. C
studios
painting



Fitness Week



CrossFit lesson with Coach Frank

STEM Week



We made friendship bracelets with the Minority Outreach program.



Camp participants created homemade ice cream and made robots with M4 Reactor.



Game week



We enjoyed a game at the Shorebirds stadium



We visited Altitude Trampoline park- sponsored by Berlin PD.

Water week



During water week we stayed cool by going to Maui Jacks, and Jolly Rogers (sponsored by Berlin PD).

This picture is from when we visited the Wild Fowl Art Museum



This picture is from our visit to Assateague Shoreline



Bottom pictures show camp participants making observation of animal fossil with Coast kids and Coastal Bays

Animal week



Our big trip this summer was to The Baltimore Aquarium.
Sponsored by Buckingham Presbyterian Church.

Wrap-up week



For wrap up week we enjoyed a movie at Regal Cinema.





Town Events

- Spring Celebration
- National Night Out
- Peach Festival
- Small Town Throw Down
- Oktoberfest
- Track or Treat
- Trunk or Treat
- Holiday Dinner and Toys for Tots



- We had the pleasure of participating in the Peach Festival. We had 4 youth volunteers help us provide games and craft activities.



- During December, we worked together to create an Eastern shore Christmas themed float in the Berlin Parade. We had about 10 camp participants with us.



- We also continued Toys for Tots to provide toys and food to family's during our annual Holiday Dinner.



Spring Celebration- we handed out craft bags, prizes, and candy to about 25 kids.



June Bus Stop Snack Shack- We gave out over 20 bags!



Back to school supply drive- sponsored by the Jeep Club, and Worcester's Goes Purple. We were able to serve 40 kids.



*Thank you for
your support!!!*





SPECIAL EVENT APPLICATION



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: <u>7/7/23</u>		Event Start time: <u>4pm</u>	Road Closure Start: <u>3:30pm</u>
Requested Date(s) of the event: <u>9/16/23</u>		End time: <u>7pm</u>	End: <u>7:30pm</u>
Name of Event: <u>Walnut Hill 20th Anniversary Celebration</u>		*Location of Event: <u>Walnut Hill Drive</u> *If activity is in a Town park, a Parks Reservation form must be complete.	
Estimated number of attendees:		Applicant Cell Phone: <u>443-856-8388</u>	
Applicant Name: <u>Lauren Williams</u>		Email: <u>LaurenAMWilliams@gmail.com</u>	
Sponsoring Organization or Business Name: <u>Walnut Hill HOA</u>		Email: <u>LaurenAMWilliams@gmail.com</u>	
Person(s) to Contact Day of Event:	Name: <u>Elle Rowe</u> , Cell # <u>410-422-2081</u> Name: <u>Lauren Williams</u> , Cell # <u>443-856-8388</u>		
Description of event: <u>Neighbor hood block party. Requesting street closure for safety. Requesting additional trash cans for waste.</u>			
If fundraiser, please indicate the beneficiary: <u>N/A</u>			
How many and what types of vendors (ex. Food, craft, art, kids activity, etc.): <u>No vendors</u>			
Will there be live music or a DJ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, what type of music			
What is your plan for the following: <u>Marketing/Advertising: N/A</u>			
<u>Parking/Shuttle: N/A</u>			
<u>Inclement weather: Rain & Shine</u>			
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event. 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier. 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties. 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors. 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.			
By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.			
Signature: <u>Lauren Williams</u> Printed Name: <u>Lauren Williams</u>		Date: <u>7/7/23</u>	

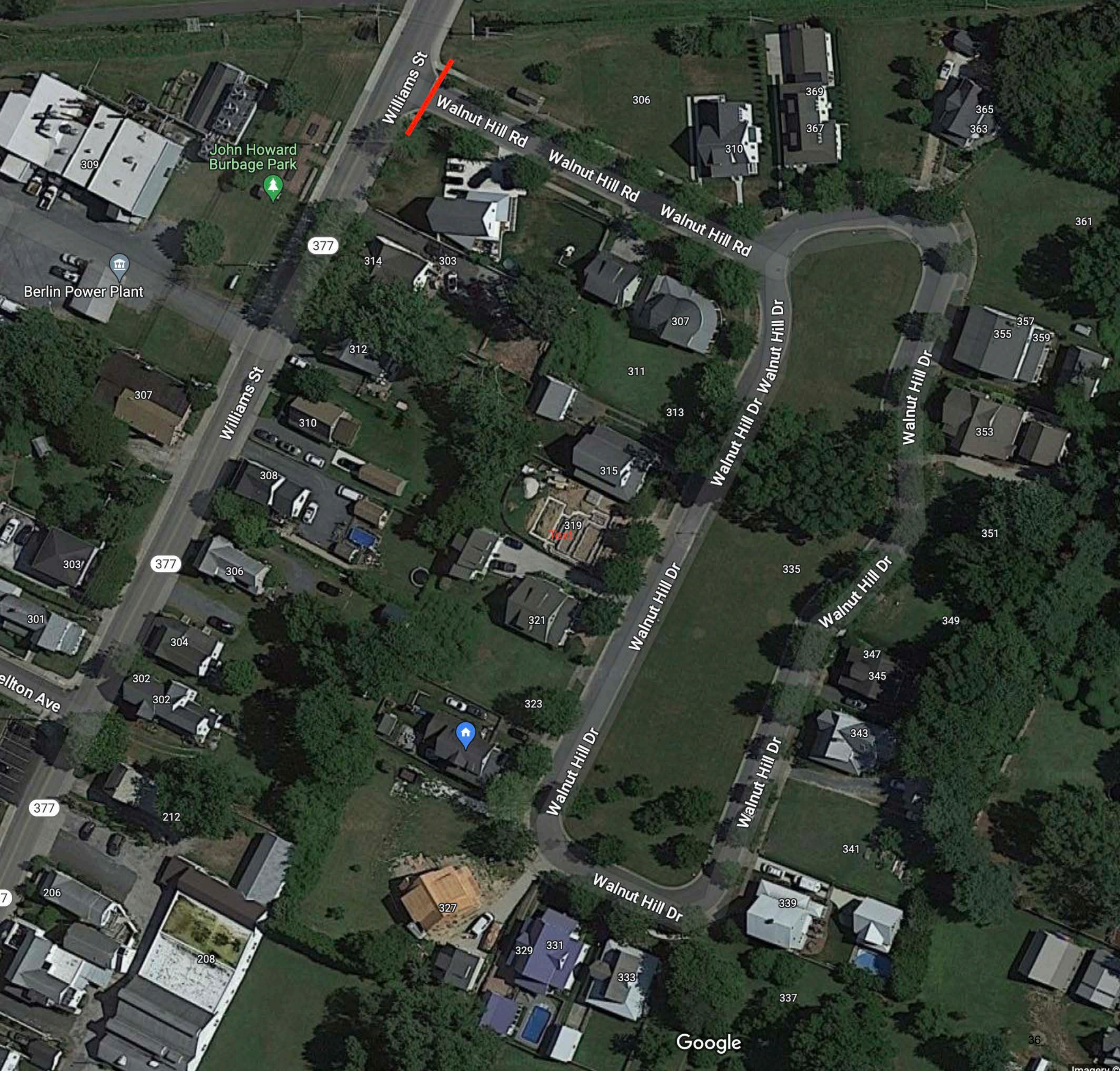
DETAILS OF EVENT:

Shaded areas for office use only

Street Closure		Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.	
Street closure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Barricade locations must be marked on map. <i>Place at entrance - stop sign</i>	
Blockage/Closure Time:	Start: <u>330</u> End: <u>730</u>	State Highway Form submitted if applicable? <input type="checkbox"/>	
Will on-street parking need to be cleared?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades _____	No-Parking signs to be placed: _____ Time/date
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricades to be dropped off: _____ Time/Date	Must be placed 24 hours prior to event.

Electric		Note: The Electric Department will assist with completion of Service Form.	
Will there be vendors or activities requiring access to electricity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric.	
		Request for Electric Form submitted? <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

Other Items/Services:		If applicable, items listed are in addition to those normally in place.				
Trash cans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Required <u>2</u>	Trash cans to be placed: _____ Time/date <u>9/16 3pm of earlier</u>			
Picnic Tables	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____ Maximum: 5	To be placed: _____ Time/date			
Stage	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date			
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Extensions needed: <input type="checkbox"/> Fencing to be placed: _____ Time/date			
Porta-potties	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date			
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Sign Permit may be required. Planning Office review _____ Date Sign Permit needed/submitted? <input type="checkbox"/>			
Will there be vendors/individuals selling goods or services as part of the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting. Vendor's Permit(s) needed/submitted? <input type="checkbox"/>				
Additional Forms Required:		Yes	No	N/A	Date Rec'd	Initials
State Highway Administration Request for Road Closure						
Park Reservation Application and Permit						
Request for Electric Service						
Request for Banner Placement						
Sign Permit						
Vendor's Application and Certification for Peddling and Soliciting						
Business Use of Park Application						
Proof of Insurance						
Other:						
Approved by the Mayor and Council on the _____ day of _____, 20____. For _____ Opposed _____ Abstain.						



Williams St

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Walnut Hill Rd

Walnut Hill Rd

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Walnut Hill Dr

Walnut Hill Dr

Williams St

elton Ave

John Howard
Burbage Park

Berlin Power Plant

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**SPECIAL EVENT
APPLICATION**



This form must be completed in order to hold an event in the Town of Berlin on public streets or property. Additional documents from the Town of Berlin, or another entity, may be required. Please provide as much information as possible. Form must be signed and appropriate contact information provided to be considered. "Same as last year" will not be accepted for any category.

Today's Date: <u>6-8-23</u>		<u>Event</u> Start time: <u>12:00 PM</u>	<u>Road Closure</u> Start:
Requested Date(s) of the event: <u>10-15-2023</u>		End time: <u>4:00 PM</u>	End:
Name of Event: <u>Empowering Children Presented by Enlightening Women</u>		*Location of Event: <u>Henry Park</u> *If activity is in a Town park, a Parks Reservation form must be complete.	
Estimated number of attendees: <u>30-50</u>		Applicant Cell Phone: <u>410-629-9112</u>	
Applicant Name: <u>Laneca Duggins</u>		Email: <u>enlighteningwomen202@gmail.com</u>	
Sponsoring Organization or Business Name: <u>Enlightening Women</u>		Person(s) to Contact Day of Event:	
Name: <u>Laneca Duggins</u> Cell # <u>410-629-9112</u>		Name: <u>Jelsey</u> Cell # <u>410-206-4061</u>	
Description of event: <u>It's a community event to enrich families with community resources and services in the community. Free give-aways, games, and with fun activities to engage family involvement.</u>			
If fundraiser, please indicate the beneficiary:			
How many and what types of vendors (ex. Food, craft, art, kids activity, etc.): <u>7-10 vendors, Community Organization's with</u>			
Will there be live music or a DJ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, what type of music <u>Kid Friendly music</u>			
What is your plan for the following: <u>Marketing/Advertising: Flyers, social media posting, and word of mouth to friends & family</u>			
<u>Parking/Shuttle: Parking lot</u>			
<u>Inclement weather:</u>			
The event sponsor hereby agrees to the following conditions: 1. The Town of Berlin, its representative(s) and/or agent(s) will be held harmless for any loss, damage, or liability incurred in connection with the event. 2. The event sponsor is appropriately insured. Proof of insurance may be required; if the event sponsor does not possess the appropriate insurance, the Town of Berlin may require the purchase of one-time event insurance through the Town of Berlin's insurance carrier. 3. The event sponsor will be responsible for any costs incurred by the Town as a result of damage done during the course of the event to Town-owned, rented, or leased properties. 4. The event sponsor and/or its participating vendors are responsible for obtaining any licenses, permits, rights-of-way, etc. for the event, including any permits required by the Worcester County Health Department, the State Highway Administration or any other agencies as appropriate. Any fees or other conditions associated with such will be the sole responsibility of the event sponsor and/or its participating vendors. 5. Activities must occur within the time frame(s) specified. It is the sponsoring organization's responsibility to ensure that vendors, performers, etc. do not set-up earlier than agreed, and will begin break-down of booths, equipment, etc. promptly. Vendors, etc. must be clear of the street/area within one hour of event ending. Private property remaining beyond one hour will be removed from the street.			
By my signature below I identify myself as the representative of the above-named organization and/or the individual responsible for adherence to the conditions as set forth.			
Signature: <u>Laneca Duggins</u>		Date: <u>6-8-23</u>	
Printed Name: <u>Laneca Duggins</u>			

DETAILS OF EVENT:

Shaded areas for office use only

Street Closure	Note: Location map is required detailing streets to be blocked. Additionally, a State Highway Administration Request for Road Closure may be required.		
Street closure?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Barricade locations must be marked on map.	
Blockage/Closure Time:	Start:	End:	State Highway Form submitted if applicable? <input type="checkbox"/>
Will on-street parking need to be cleared?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Notes: # of barricades _____ Barricades to be dropped off: _____ Time/Date	No-Parking signs to be placed: _____ Time/date Must be placed 24 hours prior to event.
Will parking areas need to be cleared/closed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Electric	Note: The Electric Department will assist with completion of Service Form.		
Will there be vendors or activities requiring access to electricity?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Request for Electric Service form required including information from each vendor/activity requiring electric.	
		Request for Electric Form submitted? <input type="checkbox"/>	
Will there be banners to be hung?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, Request to Hang Banner form needed. Banner Form submitted? <input type="checkbox"/>	

Other Items/Services:	If applicable, items listed are in addition to those normally in place.					
Trash cans	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	# Required _____	Trash cans to be placed: _____ Time/date			
Picnic Tables	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	# Required _____ Maximum: 5	To be placed: _____ Time/date			
Stage	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Stage to be placed: _____ Time/date Extensions needed: <input type="checkbox"/>			
Temporary Fencing	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location must be marked on map.	Fencing to be placed: _____ Time/date <input type="checkbox"/>			
Porta-potties	<input type="checkbox"/> Yes <input type="checkbox"/> No	# Standard <u>2</u> # Accessible <u>1</u>	Porta-potties will be placed in the alley on Pitts Street: _____ Time/date			
Signs: Other than banners or parking	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Informational signs during the event not applicable.	Sign Permit may be required. Planning Office review _____ Date Sign Permit needed/submitted? <input type="checkbox"/>			
Will there be vendors/individuals selling goods or services as part of the event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Vendor's Application and Certification for Peddling and Soliciting will be required for EACH vendor participating in the event. If event/activity is in a municipal park a Business Use of Park Application will be required IN ADDITION to Vendor's Application and Certification for Peddling and Soliciting. Vendor's Permit(s) needed/submitted? <input type="checkbox"/>				
Additional Forms Required:		Yes	No	N/A	Date Rec'd	Initials
State Highway Administration Request for Road Closure						
Park Reservation Application and Permit						
Request for Electric Service						
Request for Banner Placement						
Sign Permit						
Vendor's Application and Certification for Peddling and Soliciting						
Business Use of Park Application						
Proof of Insurance						
Other:						
Approved by the Mayor and Council on the _____ day of _____, 20____. For _____ Opposed _____ Abstain.						



TOWN OF BERLIN SPECIAL USE OF PARK FORM

Note: This form is to be completed by/with Town staff. It will be the determination of Town staff if additional services are required for the event/activity. Based on that determination additional forms and meetings with Town staff may be required to insure a successful event. FORM MUST BE SUBMITTED SIXTY (60) DAYS AHEAD OF EVENT DATE.

TODAY'S DATE: 6-8-23

EVENT/ACTIVITY DATE: 10-15-23 TIME FROM: 12:00pm TO: 4:00pm

NAME: Laneca Duggins

Anticipated # of attendees 30-50 people
ADDRESS: _____

PHONE: 410-629-9112

EMAIL: enlighteningwomen2022@gmail.com

ORGANIZATION: Enlightening Women
(IF APPLICABLE)

WILL EVENT INVOLVE FEES PAID BY ATTENDEES AND/OR SALE OF GOODS OR SERVICES? ☐ YES ☒ NO

DESCRIPTION OF EVENT/ACTIVITY: It's a Free Community Eventing to Connect Families with Different Services on different resources and Services in the Community on the Eastern Shore

PARK REQUESTED

<input type="checkbox"/> Stephen Decatur Park, Tripoli Street <input type="checkbox"/> Pavilion <input type="checkbox"/> # of _____ Tennis Courts (max 3) <input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> Dr. William Edward Henry Park, Flower Street <input checked="" type="checkbox"/> Pavilion <input checked="" type="checkbox"/> # of <u>2</u> Basketball Courts (max 2) <input type="checkbox"/> Other _____
<input type="checkbox"/> Heron Park	

PLEASE CHECK ALL THAT APPLY BELOW:

- ☐ More than one consecutive date;
- ☐ More than 50 people;
- ☐ Any event/activity that charges attendees a fee and/or involves the sale or goods or services;
- ☐ Use of areas other than the pavilion

Fees: \$50.00 per day per amenity, plus \$10 for electric (if applicable). \$25.00 will be refunded when facility is left in good condition. Failure to adhere to the parks rules and/or leave the facility in good condition may result in the forfeit of that \$25.00 and/or refusal by the Town of Berlin to permit the user to reserve the park in the future.

Office Use Only:

Fee calculation:

\$50.00 X _____ (number of facilities requested) = \$ _____ X _____ (number of days) = (a) \$ _____
\$10.00 for electric X _____ (number of days) = (b) \$ _____

(a) + (b) = \$ _____ Total fee to be paid

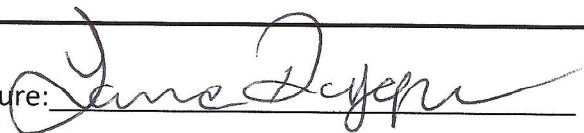
Does activity require any additional Town services?

- ☐ Additional trash cans
- ☐ Additional picnic tables
- ☐ Road Closure
- ☐ Other _____
- ☐ Referral to another department/additional forms to be completed _____

Notes/Comments: _____

I, the undersigned acknowledge and agree to the following:

1. This form is being submitted at least sixty(60) days prior to the requested Event/Activity date indicated on page one and I understand that requests submitted less than sixty(60) days prior to that date will not be accepted.
2. PARKS RULES: I have been provided with a copy of the Park rules and regulations and I understand that I must adhere to these rules. If I fail to adhere to the Park rules and regulations, the Town of Berlin reserves the right to refuse to reserve the park in my name in the future. I further understand that the rules and regulations provided herewith are an excerpt of Chapter 22 of the Code of the Town of Berlin and other sections of that chapter and of the Town Code as a whole may also apply to use of the park(s).
3. VEHICLES STRICTLY PROHIBITED ON PARKS' GROUNDS. I understand that vehicles are not permitted in the parks beyond the parking lots. ABSOLUTELY NO EXCEPTIONS without prior express authorization.
4. RESERVATION OF FACILITY(IES). I understand that this reservation is only for the facility(ies) indicated above; all other areas of the park are open to the public and may be in use during my event.
5. LIABILITY INSURANCE/RELEASE OF LIABILITY: I certify that I or the organization which I represent possesses appropriate liability insurance and that, upon request, I will provide the Town of Berlin with verification of such insurance. If I do not possess such insurance, I understand that purchase of insurance may be required for this event/activity. The Town of Berlin and its agents are released from all liability associated with damage or injury resulting from the improper use of any equipment provided by the Town of Berlin and from damage or injury associated with the use of any equipment or items brought into the park by me or anyone associated with this event.

Signature: 

Date: 6-8-23

Clerk: _____ Fee Pd: \$ _____ Date: _____ Refund: ☐ YES ☐ NO Date: _____



MOTION OF THE MAYOR AND COUNCIL 2023-23

A Motion of the Mayor and Council of the Town of Berlin AUTHORIZING THE TOWN ADMINISTRATOR TO WAIVE THE PAYMENT OF BUSINESS LICENSE FEES FOR OUTSIDE CONTRACTORS HIRED BY THE TOWN OF BERLIN.

Outside Contractors hired by the Town of Berlin are required to obtain a business license under the provisions of the Code of the Town of Berlin Chapter 8, Article II, Business Licenses. Said contractors will be required to file the appropriate documentation to apply for and obtain a Business License.

However, because said contractors would reasonably be expected to pass the cost for said license on to the Town of Berlin when invoicing for such work, it is in the best interests of the Town to waive the payment of the annual fee in these cases.

Such contractors will be required to pay the fee in full if they perform work for other customers within the Town of Berlin and within the period covered by the Business License. The burden will be on said contractor to inform the Town of such work and to pay said fee. Failure to pay the fee as appropriate may result in the contractor being barred from performing future work for the Town of Berlin.

APPROVED THIS ____ DAY OF _____, 2023 BY THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

Dean Burrell, Sr. Vice President of the Council

Approved this ____ day of _____, 2023 by the Mayor of the Town of Berlin.

Zackery Tyndall, Mayor, President of the Council

ATTEST: _____
Mary Bohlen, Town Administrator



MOTION OF THE MAYOR AND COUNCIL 2023-24

A motion of the Mayor and Council of the Town of Berlin to award RFP 2023-08; GEOTHERMAL UNIT REPLACEMENT - INSTALLATION PROJECT TO OCEAN BREEZE HEATING AND AIR CONDITIONING in the amount of \$12,701.14.

APPROVED THIS ____ DAY OF _____, 20____ BY THE COUNCIL OF THE TOWN OF BERLIN, MARYLAND BY AFFIRMATIVE VOTE OF ____ TO ____ OPPOSED, WITH ____ ABSTAINING AND ____ ABSENT.

Dean Burrell, Sr. Vice President of the Council

APPROVED THIS ____ DAY OF _____, 20____ BY THE MAYOR OF THE TOWN OF BERLIN.

Zackery Tyndall, Mayor, President of the Council

ATTEST: _____
Mary Bohlen, Town Administrator



STAFF REPORT

TO: Mayor and Council

FROM: Jimmy Charles, Public Works Director

MEETING DATE: July 24, 2023

SUBJECT: RFP 2023-08 Berlin Town Hall Geothermal Unit Replacement

SUMMARY

The Town of Berlin received three proposals in response to the RFP posted on June 14, 2023. The Public Works Department is seeking approval from the Mayor and Council to authorize the RFP bid award to Ocean Breeze Heating and Air Conditioning to replace an existing Geothermal heat pump A/C Unit in Town Hall that has been out of service since mid-June 2023. To note, the Mayor's Office, the Mayor's Executive Assistant's Office, and the Finance Director's Office have been without A/C during this time. The project would include the complete removal and disposal of the existing geothermal heat pump unit and the installation of new equipment. If granted, approval would allow a contract to begin on July 25, 2023.

We recommend moving forward with the proposal submitted by Ocean Breeze Heating and Air Conditioning, as Ocean Breeze came in with the lowest bid and has been performing the yearly maintenance at Town Hall since 2021.

FINANCIAL IMPACT

The amount of the proposed contract is \$12,701.14.

OPTIONS FOR CONSIDERATION

Coastal Comfort Heating & Air Conditioning: *Base price \$17,541, Alternate price \$18,993*

Kinetic Buildwrights, LLC: *Base price \$16,750, Alternate price \$18,965*

Wicomico Heating & Air Conditioning: \$20,300

STAFF RECOMMENDATION

To move forward with awarding RFP # 2023-08 Berlin Town Hall Geothermal Unit Replacement to Ocean Breeze Heating and Air Conditioning. The total cost is \$12,701.14.

Jimmy Charles
Public Works Director
Town of Berlin, MD

Ocean Breeze Heating and Air Conditioning

9811 Whaleyville Road
Bishopville, MD 21813
Phone 410-629-1200 Fax 410-629-1310

CONTRACT - PROPOSAL

PROPERTY: Town Hall - 10 William St., Berlin, MD 21811

ATT: James Charles

SUBMITTED BY: Charles Leahy

DATE: 7-5-23

TERMS OF PAYMENT:	Amount of Contract:	\$12,701.14
	Deposit Herewith:	\$6,350.57
	Balance Due upon Completion:	\$ 6,350.57

Payment is due upon completion of work; 1.5% interest charge on unpaid balance after 30 days.

SCOPE OF WORK: Remove existing Geothermal heat pump from closet that supplies Mayors room. Install new **Bosch** ES049-1VTC-FRTUAU-XAG unit with back up heat in closet. Install new Honeywell WIFI thermostat. Price includes wiring, refrigerant and drain modifications, and duct work transitions needed to install new system. Bosch has a 10-year parts warranty, and we supply a year's labor warranty. **3%** discount for cash or check.

EXCLUSIONS:

- 1) Work done before or after the hours of 8am or 5pm.
- 2) Parts or repair to any existing equipment not listed above.

This Contract Proposal is for immediate acceptance and is subject to change or withdrawal without notice. If accepted, it constitutes a contract subject to the written approval of an officer of this Company and may then be modified by written agreement only. No promises, agreements or understandings relative to the subject matter, other than those herein set forth, shall be binding on the seller.

PLEASE SIGN AND RETURN.

A copy will be approved, signed and returned.

BUYER:

Ocean Breeze Heating and Air Conditioning

Date Accepted: _____

Date Approved: 7-5-23

Accepted By: _____

Approved By: Charles M. Leahy

Phone#: _____

Title: Sales Manager

Berlin Fire Company

Quarterly Update

April 1 – June 30, 2023

End of Fiscal Year Updates
July 1, 2022 to June 30, 2023

OPERATIONS RESPONSE REPORT

Fire-Rescue

April 1 – June 30, 2023

In-Town Fire/Rescue Call Responses

37

46.84% of calls

(Out Town—42---64.35%)

From Last Year this quarter

Decrease 22 calls but increase in town percentage of 11.19%

Fire-Rescue

July 1, 2022 – June 30, 2023

In-Town Fire/Rescue Call Responses

155

41.89% of calls

(Out Town—215---58.11%)

Last Year

In Town—174—41.33% Out Town—247—58.67%

Fire-Rescue
April 1 – June 30, 2023

Busiest Day

Wednesday and Friday
Followed by Thursday

Busiest Times of Day

5 pm to 6 pm

Followed by 10 am to 11 am and 3 pm to 4 pm

Fire-Rescue
July 1, 2022 – June 30, 2023

Busiest Day

Friday followed by Wednesday

Last Year

Tuesday followed by Sunday

Busiest Times of Day

3 pm to 5 pm followed by 5 pm to 6 pm

Last Year

12 pm to 2 pm followed by 4 pm to 5 pm

Fire-Rescue
April 1 – June 30, 2023

Simultaneous Calls

9 times—2 OR more fire, rescue calls
occurring at the same time

(Last Quarter—12 times)

Fire-Rescue
July 1, 2002 – June 30, 2023

Simultaneous Calls

44 times—2 OR more fire, rescue calls
occurring at the same time

(Last Fiscal Year—72 times)

Fire-Rescue

April 1 – June 30, 2023

Response Time

3 minutes 57 seconds

Total Decrease in Response Times
by 1 second from last quarter and 11 seconds
from same quarter last year

County response time standard to respond from station is 6 minutes
pg 29-Matrix report—nine minutes or less to respond

Fire-Rescue

July 1, 2002 – June 30, 2023

Response Time

3 minutes 54 seconds

Same for last fiscal year 3 min 54 sec

County response time standard to respond from station is 6 minutes
pg 29-Matrix report—nine minutes or less to respond

ADMINISTRATIVE and FINANCIAL REPORT

Fire-Rescue

April 1 – June 30, 2023

Volunteer Manpower

Emergency Calls---786.42 volunteer hours
Non-Emergency—Training, Meetings,
Fundraisers, etc.

563 volunteer hours

TOTAL VOLUNTEER HOURS—1,349.42

Many other items—standby-administrative, etc.

Fire-Rescue July 1 – June 30, 2023

Volunteer Manpower

Emergency Calls---3,296.05 volunteer hours
(2022---4,161.03)

Non-Emergency—Training, Meetings,
Fundraisers, etc.

3,166.95 volunteer hours (2022-4,009.34)

TOTAL VOLUNTEER HOURS—6,463

Many other items—standby-administrative, etc.

Fire-Rescue April 1 – June 30, 2022

• Expense Budget Highlights

Vehicle Maintenance—\$20,000 over

Repairs two engines—one in progress and one pending

July 1, 2022 to June 30, 2023

Building and Vehicle Maintenance over by \$20,000 each

Able to fund from cutting fire operations-(equipment), fuel savings, fire prevention, communications, volunteer incentives

Fire-Rescue April 1 – June 30, 2022

• Revenue Budget Highlights

No Highlights

July 1, 2022 to June 30, 2023

Donations increased approximately \$9,000 due to new \$1,000 donors and In Memory of Donations

Fund Raising—\$2,000 decrease

Invoices--\$4,000 (first year)

Requests from Surplus/ARPA Funds

• Breathing Apparatus

• Apparatus

- \$220,000 allocated in FY23 Town Budget carry over to FY24 with reduction to fund FY24 operating per Mayor and Council

- Grant application for Breathing Apparatus pending

Capital Apparatus Replacement

Engines—33 and 23 years old

Another 15 years old

Rescue—22 years old

\$2.5 million loan--\$200,000 annual loan
payment for engine and rescue—15/16 years
Funded by county out of town run funds

Berlin Fire Company
Emergency Medical Services

Quarterly Update
April 1 – June 30, 2023

End of Fiscal Year
July 1, 2022 to June 30, 2023

OPERATIONAL
REPORT

EMS

April 1 – June 30, 2023

In-Town EMS Call Responses

306

59.88% of calls

(205 Out of Town-40.12%)

Increase from Last Yr – 60 in town calls

EMS

July 1, 2022 – June 30, 2023

In-Town EMS Call Responses

1254

58.93% of calls

(874 Out of Town-41.07%)

Increase from Last Yr – 113 in town calls

EMS

April 1 – June 30, 2023

In-Town

TRANSPORTS 265

86.6 %

NON-TRANSPORTS 41

(Out Town-113 trans—92 non)

Increase in Town transports of 82 from last year

EMS

July 1, 2022 – June 30, 2023

In-Town

TRANSPORTS 918

73.21 %

NON-TRANSPORTS 336

(Out Town-465 trans—409 non)

Increase in Town transports of 160 from last year

EMS

April 1 – June 30, 2023

Busiest Days

Thursday followed by Wednesday

Busiest Times of Day

3 pm AND 4 pm

Followed by 3 pm

EMS

April 1 – June 30, 2023

Station Notified to Responding Time

1.10 minute average (66 seconds)

(This includes third run calls that may be full
volunteer response from home)

Increase in simultaneous calls—increased
hospital times for offloading

Last Year – 1.13 minute (68 seconds)

(page 29-Matrix report—60 seconds for staffed station)

ADMINISTRATIVE
AND
FINANCIAL
REPORT

EMS
April 1 - June 30, 2023

- Revenue Budget Highlights
Invoicing higher—\$40,000 due to call volume and additional personnel—less calls answered by other companies

Fiscal Year—July 1, 2022 to June 30, 2023

Town Funds less at year end due to personnel benefit participation—approx. \$9,000

Invoicing—New Company-increased call volume--\$65,000

Donations--\$6,000 above budget

EMS
April 1 – June 30, 2023

- Expense Budget Highlights
\$7,000 ambulance repair
Overtime shift coverage

Fiscal Year—July 1, 2022 to June 30, 2023

Overages—Personnel--\$9000, Medical Supplies-\$3000, Computer-\$1500, Prof Fees-\$7600, Vehicle Maint/Rpr-\$9000, Med Equip--\$13000

Able to cover by increased invoices, donations, and vacant shifts

EMS Capital Funds Summary

No Capital Funds for Ambulance Replacements

Replacements Due--2025-2027-2029

All County Funds Received for per ambulance allocation are being used to pay ambulance

Loan Payment—No Town Funds provided

Other Funding Information

- Cardiac Monitors-approved in FY 23 budget
Ordered expected delivery September (ARPA)
- Event Response Vehicle--\$40,000 +
- Ambulance Replacements--\$411,000 each +
- Contingency Fund
- Additional Personnel

Additional Staffing

Town provided additional funds for 2 positions but not for additional operating costs.



July 24, 2023 Weekly Report

Departments this Week:

Town Administrator

- It was noted in earlier reports that we were discussing the possibility of changing the Town's election cycle to coincide with state/national elections in November, with the intent that Town voters would be able to vote for all elections in one physical location – i.e. another room or hallway in the same building as the main election - hoping to increase voter turnout for Town elections. However, state/national districts do not align with Town districts, therefore, we will maintain our current election schedule and locations.
- Continued discussion regarding moving to Town owned devices instead of personal cell phones.
- Continuing interviews for Board and Commission vacancies.
- Bid opening for RFP # 2023-07: Stormwater Management Upgrades Phase 2: Pine, Franklin and Nelson was held on Monday, July 17th.
- LESMA (Lower Eastern Shore Mayor's Association) dinner scheduled for Thursday, July 20th at 410 Social.
- It appears that the Town will not be able to move forward with a Community Parks and Playgrounds grant for the coming funding round. It was the intent to apply for the first phase of the skatepark, however, it would be a disservice to the project to try to push an application through at this time without firm information about location, detailed budget, etc. This will definitely be the goal for next year and will give plenty of time to prepare for that application and give the project the due diligence needed. We had looked into moving forward with the next item on the list, which was AED units for all the parks, but have been advised that this would not be eligible for CPP funding; we will be exploring other potential funding sources for that project. Other projects on the list would not be ready to move forward by the application deadline.

Economic and Community Development

- We have received a Maryland State Arts Council Operating Grant for \$17,800. This will be used for entertainment, marketing, and operations. I am currently working on our district's annual report.
- The Christmas Parade Committee met for the first time to talk about strategy and duties for each committee member. Mayor Zack will announce the theme for this year.
- Meeting with the Worcester County Liquor board about FAQs from our businesses. The meeting is with representatives from Berlin, Snow Hill, Pocomoke, Ocean City, and Ocean Pines.

- It's Christmas in July at The Berlin Farmers Market this Sunday. Santa is on vacation in Berlin and will pop in at some point during the market on Sunday. The businesses have been notified and may feature Christmas sales that day.
- Tracks and Yaks is now running rail bike tours; located at 115 Broad Street.

Electric Utility Department

- Purnell Crossing North: Installed Transformer and Secondary Services
- Downtown: Repair Street Lights & Tree Lights
- William Street Project: Replaced Utility Pole, Installed transformers & secondary services.
- Tree Trimming & Street Light Repairs
- Power Plant: Peak Shaving
- Vehicle accident: Disconnected damaged meter base and service
- Flower Street Power Outage: Blown Fuse
- Jefferson Street Power Outage: Faulted Transformer

Finance Department

- FY 2023-year end closing, reporting
- DBF invoices review and processing.
- Credit cards payments and processing- Shirley
- Credit cards merchant processing conversion to Tyler
- Bank reconciliations and journal entries - Melissa
- Water and electric meters readings- Michelle
- Smart metering project planning and Tyler integration
- Check processing and credit cards payments, review registers, checks, and Town's cards payments - Shirley.
- Department meetings scheduled, projects, and planning.
- Year-end journal entries for fixed assets and inventory
- Debt reconciliations
- Meeting with DHCD representatives
- Meeting with AMP representatives
- BOC a new user set up.
- PKS and Co audit planning and preparations

Human Resources Director

- Completed the annual fire inspections, detectors, strobes, alarms, extinguishers, etc... They found one bad detector and will replace it. We also had three extinguishers up for their five-year service, they provided loaners until they are serviced and returned.
- Working through sections 6 & 7 of the handbook – looking to have those on
- Compared the Benefitmall bill to ADP to be sure all information was correct for medical, dental, vision, life, and disability deductions. All checked out.

- Randomly selected to complete the U.S. Census Bureau's 2023 Medical Expenditure Survey, completed.
- CareFlex Cards have been delivered. Please activate your new account using your social security number and your new credit card number.
- Adjusted personal time and vacation time as needed.
- Working on developing job descriptions for a few new/modified positions. Substation Technician/Electrical Lineworker. Custodial and Maintenance Worker. Special Projects Coordinator. – all are under review before being posted.
- Starting to work on FY2024 bills and blanket purchase orders.
- Interviewed, hired, and onboarded a new seasonal employee – he started on July 17th as a seasonal laborer for Water Resources.
- Sent Worker's Comp the new salary figures so they can update the FY24 renewal before the audit to make any adjusted payments now, they then adjusted the premium as we expected. It went up \$11,819, which still leaves us with funds for the October Audit.
- Starting to begin working on the FY2023 Worker's Comp Audit now.
- Processed payroll and completed all payroll reports.
- **Jolly Rogers Day – Sunday, July 30th – must have everyone registered by June 20th.

Planning Department

- Issued 2 Certificates of Occupancy, including one for the Forgotten 50 Distillery on Old Ocean City Boulevard.
- Issued 2 Excavation Permits, one remodeling and repair permit, one deck permit and 2 shed permits.
- The Planning Commission met 7/12 and reviewed a concept plan for the Berlin Commons and reviewed the concept plan and proposed contract with Coastal Ventures, LLC for development at Heron Park.
- The Historic District Commission will meet August 2, 2023, at 5:30 PM.

Police Department

- 6-27: Chief Downing and Lt Fisher had a meeting with Nextgen to configure the agency's staff documentation software IAPro which tracks Response to Resistance events, Internal Investigation, Pursuit Reviews, and other staff issues. The software will be installed in the upcoming weeks.
- 7/15: Chief Downing closed four FY23 grants (another closes September 30th) for a total of approximately \$125,000.
- 7/17: Eight members of the Berlin Police Department completed conversion courses for the (8) new rifles, Senior Officer Joseph Kerr ran two handgun qualification courses. Lt Lawson and Senior Officer Bratten oversaw the firearm instruction.
- Collisions – 15 (4 Hit & Runs); Arrests – 4 (2 DUI arrest)

Public Works

- Ditch cutting/ right of way cutting around town. Will continue for coming weeks.

- Removed plants and soil from the planter at the front of Henry Park. Filled back with garden soil to prep for planting sometime next week.
- Trimmed trees on N. Main St. to allow for pedestrian passage on sidewalk.
- Painted customer service area and office at town hall. Finished with rehangng mayor pictures upstairs.
- Ordered replacement parts for Stephen Decatur Park and Henry Park equipment to bring the town closer to full safety compliance.
- Normal trash collection and recycling pickup.
- Grass cutting in parks and town owned areas.
- Daily checks in parks for trash/debris.
- Regular watering/weeding in town flower beds/planters.

Water Resources

- MDE collected PFAS samples from WWTP and Spray Sites
- WWTP & lift stations generator service
- Paving on Maple
- MDE Well Inspection
- Held interview and hired for seasonal position.
- Preconstruction meeting for Evans Parc Storage
- Rereads



Check Run Reports for:

7.6.23

7.7.23

7.10.23

7.14.23

7.17.23

Credit Card Statements

****FULL CHECK RUNS AND CREDIT CARD STATEMENTS ARE
AVAILABLE IN THE ONLINE PACKET**



Town of Berlin, MD

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 05/01/2023 - 06/02/2023

Payable Number	Description	Units	Price	Post Date	1099	Payment Nur	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description				Amount	Account Number	Account Name		Dist Amount					
Vendor Set: 01 - Vendor Set 01													
0003138 - CARD SERVICES CENTER								13014.48	0	0	0	13014.48	13014.48
APR MAY FY 23	BOC CREDIT CARD			5/18/2023	DFT0000371	6/2/2023		224.69	0	0	0	224.69	224.69
REPLACEMENT SURVIVOR LED FLASHLIGHT (VEH. #80)	1	129.76	129.76	10-5620-5740	SAFETY SUPPLIES AND MATERIALS		129.76						
ENTHANOL FREE GASOLINE FOR LAWN EQUIPMENT	1	43.45	43.45	10-5620-5630	VEHICLE FUEL		43.45						
ENTHANOL FREE GASOLINE LAWN MOWER EQUIPMENT	1	42.69	42.69	10-5620-5630	VEHICLE FUEL		42.69						
ENTHANOL FREE GASOLINE FOR 2 CYCLE EQUIPMENT	1	21.02	21.02	10-5620-5630	VEHICLE FUEL		21.02						
REPLACEMENT LENS FOR HANDHELD FLASHLIGHT	1	12.77	12.77	10-5620-5730	SUPPLIES AND OPERATIONS		12.77						
PAYBACK REWARDS REDEEMED CREDIT (\$25.00)	1	-25	-25	10-5620-5730	SUPPLIES AND OPERATIONS		-25						
APRIL MAY FY 23	BOC CREDIT CARD			7/18/2023	DFT0000392	6/2/2023		817.45	0	0	0	817.45	817.45
CANVA FARMERS MARKET BROCHURES	0	0	260	01-5400-5720	PRINTING		260						
CANVA HISTORY BROCHURES	1	260	260	01-5400-5720	PRINTING		260						
ISLAND CREAMERY GIFT CARDS FOR CLEAN UP	1	150	150	01-5400-5619	SPONSORSHIPS		150						
CONSTANT CONTACT MONTHLY FEE	0	0	65	01-5400-5726	ADVERTISING		65						
PAY PAL POLLINATOT BROCHURES FOR POLLINATOR WEEK	0	0	45	01-5400-5700	OFFICE SUPPLIES		45						
AMAZON PRIDE MONTH FLAG & BUNGEE CORDS	0	0	34.98	01-5400-5700	OFFICE SUPPLIES		34.98						
MICHAELS CHALK & SPRAY CHALK FOR EVENTS	0	0	32.15	01-5400-5700	OFFICE SUPPLIES		32.15						
AMAZON BEE CUT OUTS FOR POLLINATOR WEEK FOR SCAV	1	19.98	19.98	01-5400-5700	OFFICE SUPPLIES		19.98						
BERLIN AUTO WASH CAR WASH	0	0	18	01-5400-5257	VEHICLE MAINTENANCE		18						
DOLLAR TREE CLEANING SUPPLIES & BATTERIES	0	0	13.25	01-5400-5700	OFFICE SUPPLIES		13.25						
EZ PASS MAIN ST CONFERENCE TRAVEL	0	0	1.5	01-5400-5615	TRAVEL		1.5						
REFUND HARBOR FREIGHT SMALL BUNGEEES	1	-7.41	-7.41	01-5400-5700	OFFICE SUPPLIES		-7.41						
PAY BACK REWARDS REDEEM CREDIT	0	0	-75	01-5400-5727	MARKETING		-75						
APR MAY FY 23	BOC CREDIT CARD			5/18/2023	DFT0000369	6/2/2023		1926.94	0	0	0	1926.94	1926.94
CANONEOS REBEL T7 DSLR CAMERA TWO LENS KIT WITH EF	0	0	582.99	01-5200-5730	SUPPLIES AND OPERATIONS		582.99						
DORMEO VANTAGE ERGONOMIC BONDED LEATHER SWIVEL MAN	0	0	269.99	01-5200-5700	OFFICE SUPPLIES		269.99						
OFFICE SUPPLIES TO INCLUDE UNI GEL GRIP MEDIUM POI	0	0	234.29	01-5200-5700	OFFICE SUPPLIES		234.29						
GRAND HOTEL OCEAN CITY MARYLAND MUNICIPAL LEAGUE P	1	229.77	229.77	01-5200-5615	TRAVEL		229.77						
GESXF1FLOODLIGHT PROJECTEUR FOR GROUND LIGHT CEMEN	2	77.5	155	01-5200-5250	BUILDING MAINTENANCE		155						
TR 909 BLACK 32 WAIST 34 INSEAM 5.11 STRYKE PANT W	0	0	150	01-5200-5647	CLOTHING PURCHASE		150						
OFFICIAL FBI Q SHOOTING TARGET CENTER MASS SILHOU	0	0	112.34	01-5200-5730	SUPPLIES AND OPERATIONS		112.34						
ZOOM TEXT MAGNIFYER SUBSCRIPTION RENEWAL TO ALLOW	0	0	85	01-5200-5730	SUPPLIES AND OPERATIONS		85						
POWERCARE BLADE FOR 21" MULCHING MOWER, PRO 2X MAR	0	0	75.37	01-5200-5250	BUILDING MAINTENANCE		75.37						
FED EX STANDARD OVERNIGHT MEDIUM BOX	0	0	56.8	01-5200-5601	POSTAGE		56.8						
ONE TIME REPLENISHMENT AMOUNT FOR DRIVE EZ MD EZ P	0	0	50	01-5200-5615	TRAVEL		50						
SANDISK 128GB EXTREME PRO SDXC UHS-I MEMORY CARD C	0	0	25.39	01-5200-5730	SUPPLIES AND OPERATIONS		25.39						

Vendor History Report

Posting Date Range -

Payable Number	Description	Post Date	1099	Payment Nur	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount					
PAYBACK REWARDS REDEEMED CREDIT	1	-100	-100	01-5200-5730	SUPPLIES AND OPERATIONS	-100					
APR MAY FY 23	BOC CREDIT CARD	5/16/2023		DFT0000370	6/2/2023	118.88	0	0	0	118.88	118.88
D3 MONTHLY WEB SERVICE	1	125	125	01-5100-5264	WEBSITE	125					
WALMART SWIFFER CLEANER	1	25.88	25.88	01-5130-5200	CONTRACTED SERVICES	25.88					
BERLIN AUTO WASH CAR WASH	0	0	18	01-5100-5257	VEHICLE MAINTENANCE	18					
REWARDS REDEEMED CREDIT	1	-50	-50	01-5100-5264	WEBSITE	-50					
APR MAY FY 23	BOC CREDIT CARD	5/31/2023		DFT0000366	6/2/2023	988.46	0	0	0	988.46	988.46
DIGGER DERRICK-REPLACEMENT BATTERIES	1	225.1	225.1	10-5620-5257	VEHICLE MAINTENANCE	225.1					
FLAGGING CERTIFICATION-3 EMPLOYEES	3	75	225	20-5700-5621	EMPLOYEE TRAINING	225					
DOWNTOWN CAMERA SYSTEM-ELECTRIC BOXES	1	199.92	199.92	10-5620-5730	SUPPLIES AND OPERATIONS	199.92					
CROPPER'S TOWING-DUMP TRUCK	1	125	125	10-5620-5200	CONTRACTED SERVICES	125					
APPA RELIABILITY AWARD	1	113.45	113.45	10-5620-5730	SUPPLIES AND OPERATIONS	113.45					
FLAGGING CERTIFICATION-1 EMPLOYEE	1	75	75	10-5600-5621	EMPLOYEE TRAINING	75					
ALAN PARKINSON-SPRAY CERETIFICATION CLASS	1	70	70	10-5600-5621	EMPLOYEE TRAINING	70					
POWER PLANT-#1 ENGINE ALERT SYSTEM BATTERY	1	29.99	29.99	10-5610-5251	EQUIPMENT MAINTENANCE	29.99					
PAYBACK REWARDS CREDIT	1	-75	-75	10-5600-5730	SUPPLIES AND OPERATIONS	-75					
APR MAY FY 23	BOC CREDIT CARD	6/1/2023		DFT0000378	6/2/2023	2927.07	0	0	0	2927.07	2927.07
MARYLAND RURAL WATER CONFERENCE	3	395	1185	24-5820-5730	SUPPLIES AND OPERATIONS	1185					
MARYLAND RURAL WATER CONFERENCE	2	395	790	20-5700-5621	EMPLOYEE TRAINING	790					
TABLE TENNIS PARK	1	524.65	524.65	01-5500-5730	SUPPLIES AND OPERATIONS	524.65					
PLANTS WELL #3	1	367.2	367.2	20-5710-5730	SUPPLIES AND OPERATIONS	367.2					
ALTERNATING RELAY FRANKLIN KNOLL LIFT STATION	1	85.22	85.22	24-5810-5251	EQUIPMENT MAINTENANCE	85.22					
PAYBACK REWARDS REDEEMED CREDIT	0	0	-25	24-5810-5251	EQUIPMENT MAINTENANCE	-25					
APR MAY FY 23	BOC CREDIT CARD	5/16/2023		DFT0000377	6/2/2023	707.01	0	0	0	707.01	707.01
WATER HOSE FOR POWERWASHING TRASH TRUCKS	1	164.86	164.86	01-5310-5730	SUPPLIES AND OPERATIONS	164.86					
WATER TANK PARTS AND SUPPLIES	1	88.96	88.96	01-5320-5730	SUPPLIES AND OPERATIONS	88.96					
GAS POWERWASHER	1	75.12	75.12	01-5320-5630	VEHICLE FUEL	75.12					
RS MOUNT STD HITCH AND BATTERIS FOR SHOP	1	60.98	60.98	01-5320-5730	SUPPLIES AND OPERATIONS	60.98					
SAFTRY WORK SHIRTS	2	29.99	59.98	01-5320-5730	SUPPLIES AND OPERATIONS	59.98					
HOSE CLAMPS TRASH TRUCK #82	1	59.85	59.85	01-5310-5257	VEHICLE MAINTENANCE	59.85					
COOLANT TRASH TRUCK 382	1	52	52	01-5310-5257	VEHICLE MAINTENANCE	52					
OILF FILTERS PW TRUCKS	1	50.5	50.5	01-5320-5257	VEHICLE MAINTENANCE	50.5					
RADITOR HOSE TRASH TRUCK #82	1	41.99	41.99	01-5310-5257	VEHICLE MAINTENANCE	41.99					
HOSE CLAMPS TRASH TRUCK #82	1	33.6	33.6	01-5310-5257	VEHICLE MAINTENANCE	33.6					
TOWEL DISPENSER FOR SHOP	1	23.99	23.99	01-5310-5730	SUPPLIES AND OPERATIONS	23.99					
AIR HOSE 3/8 WITH FITTING FOR SHOP	1	20.18	20.18	01-5320-5730	SUPPLIES AND OPERATIONS	20.18					
PAYBACK REWARDS REDEEMED CREDIT	0	0	-25	01-5320-5730	SUPPLIES AND OPERATIONS	-25					
APR MAY FY 23	BOC CREDIT CARD	5/16/2023		DFT0000373	6/2/2023	950.65	0	0	0	950.65	950.65
PESTED TRAINING KKRUGER	1	295	295	30-5030-5621	EMPLOYEE TRAINING	295					
CSM TRAINING DEVANS	2	129	258	24-5800-5621	EMPLOYEE TRAINING	258					
WWCC TRAINING DEVANS	1	130	130	24-5800-5621	EMPLOYEE TRAINING	130					

Vendor History Report
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Payable Number	Description	Post Date	1099	Payment Nur	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount					
ROYAL FARMS NON-ETHANOL	1	122.65	122.65	30-5030-5730	SUPPLIES AND OPERATIONS	122.65					
ATSSA FLAGGER DBASSETT	1	75	75	20-5700-5621	EMPLOYEE TRAINING	75					
MD-RWA SAMPLER TRAINING SCOOPER WBRADFORD	2	25	50	20-5700-5621	EMPLOYEE TRAINING	25					
				24-5800-5621	EMPLOYEE TRAINING	25					
CC CUSTOMS TIRE REPAIR TRUCK 41	1	20	20	24-5830-5257	VEHICLE MAINTENANCE	20					
APR MAY FY 23	BOC CREDIT CARD	5/11/2023		DFT0000372	6/2/2023	981.09	0	0	0	981.09	981.09
ADP PAYROLL PROCESSING	1	686.94	686.94	01-5000-5200	CONTRACTED SERVICES	47.7					
				01-5100-5200	CONTRACTED SERVICES	38.16					
				01-5120-5200	CONTRACTED SERVICES	28.62					
				01-5125-5200	CONTRACTED SERVICES	28.62					
				01-5200-5200	CONTRACTED SERVICES	181.26					
				01-5300-5200	CONTRACTED SERVICES	9.54					
				01-5310-5200	CONTRACTED SERVICES	28.62					
				01-5320-5200	CONTRACTED SERVICES	47.7					
				01-5400-5200	CONTRACTED SERVICES	19.08					
				01-5440-5200	CONTRACTED SERVICES	19.08					
				10-5600-5200	CONTRACTED SERVICES	9.54					
				10-5610-5200	CONTRACTED SERVICES	9.54					
				10-5620-5200	CONTRACTED SERVICES	66.84					
				20-5700-5200	CONTRACTED SERVICES	14.31					
				20-5710-5200	CONTRACTED SERVICES	9.54					
				20-5720-5200	CONTRACTED SERVICES	14.31					
				24-5800-5200	CONTRACTED SERVICES	14.31					
				24-5810-5200	CONTRACTED SERVICES	14.31					
				24-5820-5200	CONTRACTED SERVICES	28.62					
				24-5830-5200	CONTRACTED SERVICES	38.16					
				30-5030-5200	CONTRACTED SERVICES	19.08					
AMAZON ROCKETBOOKS AND PENS	1	118.02	118.02	01-5000-5700	OFFICE SUPPLIES	64.22					
				01-5100-5700	OFFICE SUPPLIES	53.8					
WALMART BABY GIFT BASKET IN LIEU OF FLOWERS CHESSE	1	98.47	98.47	01-5000-5676	SPECIAL APPROPRIATIONS	98.47					
STAPLES CONFIDENTIAL FOLDERS FOR EMPLOYEES	1	96.29	96.29	01-5125-5700	OFFICE SUPPLIES	96.29					
EZ PASS RELOAD	2	25	50	01-5400-5257	VEHICLE MAINTENANCE	50					
AMAZON - SPRAY BTLS FOR ROCKET BOOKS & PEN HOLDER	1	16.52	16.52	01-5100-5700	OFFICE SUPPLIES	9.53					
				01-5125-5700	OFFICE SUPPLIES	6.99					
USPS LEOPS PAPERWORK PRIORITY WITH TRACKING	1	9.55	9.55	01-5100-5601	POSTAGE	9.55					
DOLLAR GENERAL CARDS FOR STAFF LIFE EVENTS	1	5.3	5.3	01-5000-5676	SPECIAL APPROPRIATIONS	5.3					
CREDIT FOR POINTS	1	-100	-100	01-5100-5700	OFFICE SUPPLIES	-100					
APR MAY FY 23	BOC CREDIT CARD	5/16/2023		DFT0000367	6/2/2023	2319.27	0	0	0	2319.27	2319.27
PLANTS FOR DOWN TOWN TINDLEY & WILLIAMS POTS	1	1357.8	1357.8	01-5320-5730	SUPPLIES AND OPERATIONS	1357.8					
PLAYGROUND MAINTENANCE COURSE	2	185	370	01-5500-5730	SUPPLIES AND OPERATIONS	370					
DOG WASTE BAGS FOR PARKS	1	228.47	228.47	01-5500-5730	SUPPLIES AND OPERATIONS	228.47					
PLANTS TABLE TENNIS BURBAGE PARK	1	156	156	01-5500-5730	SUPPLIES AND OPERATIONS	156					

Vendor History Report

Vendor History Report											Posting Date Range -		
Payable Number	Description		Post Date	1099	Payment Nur	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description	Units	Price	Amount	Account Number	Account Name		Dist	Amount					
STREET SIGNS BULK YARD PICKUP	6	17.9566	107.74	01-5300-5730	SUPPLIES AND OPERATIONS			107.74					
SLATE WAR MEMORIAL GARDEN	1	44	44	01-5320-5730	SUPPLIES AND OPERATIONS			44					
PESTICIDES SUPPLIES FOR TOWN STREET	1	42.98	42.98	01-5320-5730	SUPPLIES AND OPERATIONS			42.98					
GAS TRIP TO BALTIMORE	10	3.499	35	01-5320-5630	VEHICLE FUEL			35					
PAD LOCK AND CHAIN	1	27.28	27.28	01-5320-5730	SUPPLIES AND OPERATIONS			27.28					
PAYBACK REWARDS REDEEMED CREDIT	0	0	-50	01-5320-5730	SUPPLIES AND OPERATIONS			-50					
APR MAY FY 23	BOC CREDIT CARD		5/16/2023		DFT0000375	6/2/2023		1052.97	0	0	0	1052.97	1052.97
TRAILER TRIRES	2	189.99	379.98	01-5320-5730	SUPPLIES AND OPERATIONS			379.98					
PLANTS FOR DOWNTOWN & POLLNATOR	1	282.6	282.6	01-5500-5730	SUPPLIES AND OPERATIONS			282.6					
PLANTS HANGING BASKETS	1	260	260	01-5500-5730	SUPPLIES AND OPERATIONS			260					
CREW BOOTS	1	125.99	125.99	01-5320-5730	SUPPLIES AND OPERATIONS			125.99					
ANCHORS SCREWS	1	18.36	18.36	01-5320-5730	SUPPLIES AND OPERATIONS			18.36					
LUMBER AND SCREWS	1	7.18	7.18	01-5320-5730	SUPPLIES AND OPERATIONS			7.18					
KEYS DOWNTOWN BUILDING	1	3.86	3.86	01-5130-5250	BUILDING MAINTENANCE			3.86					
PAYBACK REWARDS REDEEMED CREDIT	0	0	-25	01-5320-5730	SUPPLIES AND OPERATIONS			-25					
Vendors: (1) Total 01 - Vendor Set 01:							13014.48	0	0	0	13014.48	13014.48	
Vendors: (1) Report Total:							13014.48	0	0	0	13014.48	13014.48	



Town of Berlin, MD

Vendor History Report

By Vendor Name

Posting Date Range -

Payment Date Range 06/23/2023 - 06/30/2023

Payable Number	Description	Units	Price	Post Date	1099	Payment Num	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description				Amount	Account Number	Account Name		Dist	Amount				
Vendor Set: 01 - Vendor Set 01													
0003138 - CARD SERVICES CENTER													
MAY JUN FY 23	BOC CREDIT			6/30/2023		DFT0000385	6/30/2023	16351.17	0	6	0	16357.17	16357.17
FLEETGAURD OIL FILTERS & FUEL FILTER VEHICLE #4	1	69.38	69.38	10-5620-5257	VEHICLE MAINTENANCE	256.69	0	0	0	256.69	256.69		
FUEL FILTER FOR GMC DIGGER DERRICK # VEH. #6	2	24.04	48.08	10-5620-5257	VEHICLE MAINTENANCE			48.08					
ENTHANOL FREE GASOLINE FOR LAWN EQUIPMENT	1	41.6	41.6	10-5620-5630	VEHICLE FUEL			41.6					
BULK CASE OF PAPER TOWELS (POWER PLANT)	1	37.24	37.24	10-5610-5730	SUPPLIES AND OPERATIONS			37.24					
BULK CASE OF PAPER TOWELS (ELECTRIC DEPT.)	1	37.24	37.24	10-5620-5730	SUPPLIES AND OPERATIONS			37.24					
DIESEL FUEL. INJ. CLEANER / FUNNEL GMC VEH#. 6	1	15.83	15.83	10-5620-5257	VEHICLE MAINTENANCE			15.83					
DISTRILLED WATER FOR BATTERIES IN RELAY ROOM	6	1.22	7.32	10-5620-5730	SUPPLIES AND OPERATIONS			7.32					
MAY JUNE FY 23	BOC CREDIT CARD			6/30/2023		DFT0000386	6/30/2023	2124.34	0	0	0	2124.34	2124.34
BANNERSONTHECHEAP - OKTOBERFEST, FARMKT, ICE ICE	1	1504.89	1504.89	01-5400-5720	PRINTING			1504.89					
ACTION ISLAND - GRANT FUNDED FARMER MARKET BAGS 77	1	405.37	405.37	01-5400-5720	PRINTING			405.37					
JA BOTTLESS WATER - QUARTERLY RENTAL WATER COOLER	1	87	87	01-5400-5700	OFFICE SUPPLIES			87					
CANVA - POLLINATOR WEEK POSTERS AND FLYERS	1	66	66	01-5400-5720	PRINTING			66					
CONSTANT CONTACT - MONTHLY FEE	1	65	65	01-5400-5726	ADVERTISING			65					
DRI SIGNS - USE CROSSWALK SIDEWALK DECAL FOR BAYST	1	50.08	50.08	01-5400-5720	PRINTING			50.08					
SHUTTERFLY - HISTORIC PHOTOS FOR EVENT TABLES	1	44.95	44.95	01-5400-5720	PRINTING			44.95					
BANNERSONTHECHEAP - FINISHING FEE AND GROMMETS	1	29.97	29.97	01-5400-5720	PRINTING			29.97					
DOLLAR TREE - FLY TRAPS AND REPELLANT	1	10.87	10.87	01-5400-5700	OFFICE SUPPLIES			10.87					
BANNERS ON THE CHEAP - SHIPPING CREDIT	1	-54.6	-54.6	01-5400-5720	PRINTING			-54.6					
BANNERS ON THE CHEAP - TAX CREDIT	1	-85.19	-85.19	01-5400-5720	PRINTING			-85.19					
MAY JUN FY 23	BOC CREDIT CARD			6/30/2023		DFT0000389	6/30/2023	832.85	0	0	0	832.85	832.85
MILITARY FLAGS FOR MEMORIAL DAY GRANT REIMBURSED	0	0	269	01-5200-5730	SUPPLIES AND OPERATIONS			269					
LUBE OIL AND FILTERREPLACEMENT WITH TIRE ROTATION	0	0	116	01-5200-5257	VEHICLE MAINTENANCE			116					
TROPHIES FOR MEMORIAL DAY GRANT REIMBURSEMENT	0	0	109.5	01-5200-5730	SUPPLIES AND OPERATIONS			109.5					
FLAG POLES MEMORIAL DAY GRANT REIMBURSEMENT	0	0	109.03	01-5200-5730	SUPPLIES AND OPERATIONS			109.03					
K9 FOOD FOR LUKE	0	0	105.97	01-5200-5730	SUPPLIES AND OPERATIONS			105.97					
BATTERIES FOR FIRE ALARM BACK UP	0	0	63.35	01-5200-5250	BUILDING MAINTENANCE			63.35					
CBD FOR K9 LUKE	0	0	60	01-5200-5730	SUPPLIES AND OPERATIONS			60					
MAY JUN FY 23	BOC CREDIT CARD			6/30/2023		DFT0000384	6/30/2023	3814.82	0	0	0	3814.82	3814.82
MML REGISTRATION FOR ZT, SN, JO	0	0	2100	01-5000-5621	EMPLOYEE TRAINING			2100					
DOSSIER HOTEL GFOA 05/20-05/24 SALEH	0	0	691.36	01-5120-5615	TRAVEL			691.36					
BAY AREA WILDLIFE SQUIRREL TRAPPING TOWN HALL	0	0	525	01-5200-5250	BUILDING MAINTENANCE			525					
PLAK THAT SIGNS FOR TOWN HALL	1	228.18	228.18	01-5100-5720	PRINTING			228.18					
D3 MONTHLY WEB SERVICE	0	0	125	01-5100-5264	WEBSITE			125					

Vendor History Report

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Payable Number	Description		Post Date	1099	Payment Num	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description	Units	Price	Amount	Account Number	Account Name		Dist Amount						
DOSSIER HOTEL GFOA 05/20 SALEH REFUND 6/21	0	0	66	01-5120-5615	TRAVEL		66						
BWI LT PARKING 5/20-5/24 GFOA CONF SALEH	0	0	40	01-5120-5615	TRAVEL		40						
CAR WASH	0	0	34.28	01-5100-5257	VEHICLE MAINTENANCE		34.28						
TRIMET TVM TRAIN FROM PORTLAN AIRPORT SALEH	0	0	5	01-5120-5615	TRAVEL		5						
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023		DFT0000380	6/30/2023	701.48		0	0	0	701.48	701.48
CAPITAL ELEC-COMMERCE ST PARKING LOT-UP LIGHTS	4	75.63	302.52	10-5620-5251	EQUIPMENT MAINTENANCE		302.52						
COMMERCE STREET LANDSCAPE LIGHTING	1	248.98	248.98	10-5620-5730	SUPPLIES AND OPERATIONS		248.98						
COMMERCE STREET LANDSCAPE LIGHTS	1	99.98	99.98	10-5620-5730	SUPPLIES AND OPERATIONS		99.98						
E6-FUEL-CARD WAS MAXED OUT	1	50	50	10-5620-5630	VEHICLE FUEL		50						
MAY JUN FY 23	BOC CREDIT CARD		6/23/2023		DFT0000383	6/30/2023	3759.85		0	0	0	3759.85	3759.85
HEYWARD - UV BULBS	1	3246.53	3246.53	24-5820-5670	CHEMICALS		3246.53						
AMAZON - STEEL REAR BUMPER 2017 F150	1	258.38	258.38	20-5720-5257	VEHICLE MAINTENANCE		258.38						
BRS - DRILL BIT AND HOLE SAW	1	254.94	254.94	20-5720-5730	SUPPLIES AND OPERATIONS		254.94						
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023		DFT0000382	6/30/2023	142.32		0	0	0	142.32	142.32
POLYURETHANE VEHICLE 2	1	102.77	102.77	01-5320-5257	VEHICLE MAINTENANCE		102.77						
GAS WEED TRIMMERS LAWN MOWER POWERWASHER	1	39.55	39.55	01-5320-5630	VEHICLE FUEL		39.55						
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023		DFT0000379	6/30/2023	596.34		0	0	0	596.34	596.34
AMAZON - MINERAL OIL FOR BELT PRESS	1	188	188	24-5820-5730	SUPPLIES AND OPERATIONS		188						
WORWIC - TRAINING KDUKES	1	139	139	24-5800-5621	EMPLOYEE TRAINING		139						
ROYAL FARMS - NONETHANOL	1	110.35	110.35	30-5030-5730	SUPPLIES AND OPERATIONS		110.35						
ARCTIC - SERVICE MINI SPLITS	1	99	99	24-5820-5730	SUPPLIES AND OPERATIONS		99						
TSC - GEAR PULLER FOR MOLE WHEELS	1	59.99	59.99	24-5820-5730	SUPPLIES AND OPERATIONS		59.99						
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023		DFT0000387	6/30/2023	1084.34		0	0	0	1084.34	1084.34

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Payable Number	Description	Post Date	1099	Payment Num	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount					
ADP PAYROLL SERVICES	1	768.42	768.42	01-5000-5200	CONTRACTED SERVICES	53.35					
				01-5100-5200	CONTRACTED SERVICES	42.68					
				01-5120-5200	CONTRACTED SERVICES	32.01					
				01-5125-5200	CONTRACTED SERVICES	32.01					
				01-5200-5200	CONTRACTED SERVICES	202.91					
				01-5300-5200	CONTRACTED SERVICES	10.67					
				01-5310-5200	CONTRACTED SERVICES	32.01					
				01-5320-5200	CONTRACTED SERVICES	53.35					
				01-5400-5200	CONTRACTED SERVICES	21.34					
				01-5440-5200	CONTRACTED SERVICES	21.34					
				10-5600-5200	CONTRACTED SERVICES	10.67					
				10-5610-5200	CONTRACTED SERVICES	10.67					
				10-5620-5200	CONTRACTED SERVICES	74.69					
				20-5700-5200	CONTRACTED SERVICES	16					
				20-5710-5200	CONTRACTED SERVICES	10.67					
				20-5720-5200	CONTRACTED SERVICES	16.01					
				24-5800-5200	CONTRACTED SERVICES	16					
				24-5810-5200	CONTRACTED SERVICES	16.01					
				24-5820-5200	CONTRACTED SERVICES	32.01					
				24-5830-5200	CONTRACTED SERVICES	42.68					
				30-5030-5200	CONTRACTED SERVICES	21.34					
MML EXPO DAY REGISTRATION	3	50	150	01-5100-5621	EMPLOYEE TRAINING	150					
FOOD LION OPEN ENROLLMENT FOOD FOR VENDORS AND STA	1	103.92	103.92	01-5125-5615	TRAVEL	103.92					
POPS KITC OPEN ENROLLMENT PIZZA FOR VENDORS	1	37	37	01-5125-5615	TRAVEL	37					
EZ PASS REUP - TOWN WIDE	1	25	25	01-5100-5615	TRAVEL	25					
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023	DFT0000381	6/30/2023	2324.51	0	0	0	2324.51	2324.51
A/C UNITS TOWN HALL	2	399	798	01-5130-5250	BUILDING MAINTENANCE	798					
BOOST JUMP STARTER	1	358.85	358.85	01-5300-5730	SUPPLIES AND OPERATIONS	358.85					
10 MARYLAND STATE FLAG FOR TOWN HALL	1	233.1	233.1	01-5300-5730	SUPPLIES AND OPERATIONS	233.1					
PLANTER REPLACEMNET	1	199.99	199.99	01-5500-5730	SUPPLIES AND OPERATIONS	199.99					
PLANTS DOWN TOWN	1	158.4	158.4	01-5500-5730	SUPPLIES AND OPERATIONS	158.4					
TOOLS FOR SHOP	1	113.51	113.51	01-5320-5730	SUPPLIES AND OPERATIONS	113.51					
PLANTER	1	111.99	111.99	01-5500-5730	SUPPLIES AND OPERATIONS	111.99					
FOOD CREW LUNCH	1	96.74	96.74	01-5300-5615	TRAVEL	96.74					
PARTS FIX FENCE AT HENRY PARK	1	74.35	74.35	01-5500-5730	SUPPLIES AND OPERATIONS	74.35					
MARYLAND MUNICIPAL LEAGUE	1	50	50	01-5300-5621	EMPLOYEE TRAINING	50					
MARYLAND MUNICIPAL LEAGUE	1	50	50	01-5300-5621	EMPLOYEE TRAINING	50					
PROPANE FOR SHOP	2	22.99	45.98	01-5300-5730	SUPPLIES AND OPERATIONS	45.98					
CREW LUNCH	1	22	22	01-5300-5615	TRAVEL	22					
STREET SIGN BOLTS USE SIDEWALK SIGNS	1	19.97	19.97	01-5320-5730	SUPPLIES AND OPERATIONS	19.97					
CREDIT RETURNED ITEM TO ADKINS	0	0	-8.37	01-5300-5730	SUPPLIES AND OPERATIONS	-8.37					
MAY JUNE FY 23	BOC CREDIT CARD		6/30/2023	DFT0000388	6/30/2023	613.68	0	0	0	613.68	613.68

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Payable Number	Description		Post Date	1099	Payment Num	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name		Dist Amount					
BOOTS FOR TOMMY	1	177.55	177.55	01-5310-5730	SUPPLIES AND OPERATIONS		177.55					
PLANTS DOWNTOWN POTS/ PLANTERS	1	136.8	136.8	01-5130-5200	CONTRACTED SERVICES		136.8					
LABELS FOR POLLINATOR GARDEN	1	111.22	111.22	01-5130-5200	CONTRACTED SERVICES		111.22					
FUEL TRUCK 3 SHELL OIL	1	97.49	97.49	01-5320-5630	VEHICLE FUEL		97.49					
RESIN SEALER FOR TABLE FOR EVENTS	1	84.75	84.75	01-5400-5200	CONTRACTED SERVICES		84.75					
PLANTS DOWNTOWN POTS	1	37.1	37.1	01-5130-5200	CONTRACTED SERVICES		37.1					
TOOLS FOR TRUCK HAMMER	1	25.78	25.78	01-5320-5730	SUPPLIES AND OPERATIONS		25.78					
STAIN REMOVAL TOWN HALL CARPET	1	17.05	17.05	01-5130-5250	BUILDING MAINTENANCE		17.05					
TAPE FIRST AMENDMENT SIGN	1	12.97	12.97	01-5130-5250	BUILDING MAINTENANCE		12.97					
TAPE FIRST ADMENDMENT SIGN	1	12.97	12.97	01-5130-5250	BUILDING MAINTENANCE		12.97					
CREDIT FOR PLANTS RETURNED	0	0	-100	01-5130-5200	CONTRACTED SERVICES		-100					
MAY JUN FY 23	BOC CREDIT CARD		6/30/2023		DFT0000390	6/30/2023	99.95	0	6	0	105.95	105.95
BUSINESS CARDS TIM L & AUGIE W	2	19.99	42.38	10-5600-4002	SALARIES FULL TIME		42.38					
BUSINESS CARDS MEGHAN PFALLER	1	19.99	21.19	24-5800-4002	SALARIES FULL TIME		21.19					
BUSINESS CARDS SARA GORFINKEL	1	19.99	21.19	10-5600-4002	SALARIES FULL TIME		21.19					
BUSINESS CARDS JIMMY CHARLES	1	19.99	21.19	01-5300-4002	SALARIES FULL TIME		21.19					
Vendors: (1) Total 01 - Vendor Set 01:							16351.17	0	6	0	16357.17	16357.17
Vendors: (1) Report Total:							16351.17	0	6	0	16357.17	16357.17

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$138.80
- Payments	\$138.80
- Other Credits	\$100.00
+ Purchases	\$2,026.94
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,926.94

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$3,073.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$1,926.94
Minimum Payment Due: \$96.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$138.80-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$100.00-
04/20	04/20	55446413FMSFVQ5Q4	GRAND HOTEL OCEAN CITY MD	\$229.77
		CHECK-IN 04/17/23	FOLIO #1000381990	
04/20	04/20	75428553FM3YJWMZN	6675 ED SUPPLY SALISBURY MD	\$155.00
04/22	04/22	55310203G2E0NWN17	AMZN MKTP US*HV30M3WY1 AMZN.COM/BILLWA	\$112.34
04/26	04/26	05410193LMJ7HR5LS	FEDEX771913535759 800-4633339 TN	\$56.80
04/30	04/30	55446413RN5XKJD88	GALLS LEXINGTON KY	\$150.00
05/01	05/01	05410193S31TB7X2M	STAPLES 00112888 OCEAN CITY MD	\$269.99
05/01	05/01	55432863T5YEPA9HL	AMAZON.COM*HM1TH1PQ2 AMZN.COM/BILL WA	\$582.99

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$1,926.94
Minimum Payment Due: \$96.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/03	05/03	52707153W09FR78F4	THE HOME DEPOT #2578 BERLIN MD	\$75.37
05/04	05/04	85504993XS66HVQLD	DRIVEEZMDMPC 888-555-2222 MD	\$50.00
05/05	05/05	82305093X000APTDG	SP FREEDOM SCI STORE CLEARWATER FL	\$85.00
05/06	05/06	55432863Y5ZY4TH7L	AMZN MKTP US*255AC0MD3 AMZN.COM/BILL WA	\$25.39
05/09	05/09	0541019413280H733	QUILL CORPORATION 800-9823400 SC	\$234.29

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.24% (v)	\$0.00	31	\$0.00
Cash Advances	22.74% (v)	\$0.00	31	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$217.65
- Payments	\$217.65
- Other Credits	\$25.00
+ Purchases	\$249.69
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$224.69

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$1,275.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$224.69
Minimum Payment Due: \$25.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$217.65-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$25.00-
04/13	04/13	527082438RQEBHH81	ROYAL FARMS #178 BERLIN MD	\$21.02
04/14	04/14	527082439RQEBJ2W0	ROYAL FARMS #178 BERLIN MD	\$42.69
04/25	04/25	55432863K5WRW9J6Y	AMAZON.COM*HF3XO3SH0 AMZN.COM/BILLWA	\$129.76
05/05	05/05	52708243YRQEB5B2R	ROYAL FARMS #178 BERLIN MD	\$43.45
05/06	05/06	55432863Y5ZSW9TLH	AMZN MKTP US*XK9AO6PU3 AMZN.COM/BILL WA	\$12.77

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$224.69
Minimum Payment Due: \$25.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$814.51
- Payments	\$814.51
- Other Credits	\$25.00
+ Purchases	\$732.01
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$707.01

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$792.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$707.01
Minimum Payment Due: \$35.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$814.51-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$25.00-
04/12	04/12	55432863662E80Z0G	AMAZON.COM*HJ2O07NI2AMZN.COM/BILLWA	\$20.18
04/13	04/13	02305373800K144T1	TRACTOR SUPPLY CO #181 BERLIN MD	\$60.98
04/14	04/14	02305373A00KE4TNM	TRACTOR SUPPLY CO #550 BRENTWOOD TN	\$59.98
04/19	04/19	55432863D5V2Q5ATX	WALMART.COM 800-966-6546 AR	\$50.50
04/22	04/22	55432863G5VW8MEPF	AMAZON.COM*HV1L45WY1 AMZN.COM/BILLWA	\$23.99
05/03	05/03	52708243WRQEB4JAA	ROYAL FARMS #178 BERLIN MD	\$75.12
05/05	05/05	02305373YEJ16F1VT	TRACTOR SUPPLY CO #181 BERLIN MD	\$88.96

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$707.01
Minimum Payment Due: \$35.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/08	05/08	55432864060BSBEED	AMZN MKTP US*3U2YU2JV3 AMZN.COM/BILL WA	\$41.99
05/08	05/08	55432864060D4FP48	AMZN MKTP US*PJ0LD2HK3 AMZN.COM/BILLWA	\$59.85
05/08	05/08	55432864060QTZ8SF	AMZN MKTP US*E81UB0S63 AMZN.COM/BILLWA	\$52.00
05/08	05/08	5531020402DKWKG35	AMZN MKTP US*ZC0CR7SY3 AMZN.COM/BILL WA	\$164.86
05/10	05/10	55432864260S00RK3	AMZN MKTP US*BA5I85573 AMZN.COM/BILL WA	\$33.60

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.24% (v)	\$0.00	31	\$0.00
Cash Advances	22.74% (v)	\$0.00	31	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$910.61
- Payments	\$910.61
- Other Credits	\$25.00
+ Purchases	\$1,077.97
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,052.97

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$350.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$1,052.97
Minimum Payment Due: \$53.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT - THANK YOU	\$910.61-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$25.00-
04/11	04/11	053146136EHVRY833	THE ADKINS COMPANY BERLIN MD	\$7.18
04/14	04/14	55457373861MPSFF5	WARSON GROUP INC SAINT LOUIS MO	\$125.99
04/17	04/17	02305373Q00JJ0A8	TRACTOR SUPPLY CO #181 BERLIN MD	\$379.98
04/20	04/20	05314613FEHW9Y853	THE ADKINS COMPANY BERLIN MD	\$18.36
05/01	05/01	55432863T5YD760L9	SQ 'BLUEBIRD FARMS BERLIN MD	\$260.00
05/04	05/04	55446413XBLJRVB2N	INLAND BAYS GARDEN FRANKFORD DE	\$189.00
05/04	05/04	55446413XBLJRVB2Y	INLAND BAYS GARDEN FRANKFORD DE	\$93.60
05/09	05/09	053146142EHVXQQ7F	THE ADKINS COMPANY BERLIN MD	\$3.86

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$1,052.97
Minimum Payment Due: \$53.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$2,298.94
- Payments	\$2,298.94
- Other Credits	\$82.41
+ Purchases	\$899.86
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$817.45

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$4,172.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$817.45
Minimum Payment Due: \$41.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/12	04/12	552635237BLHGW5QR	HARBOR FREIGHT TOOLS34 BERLIN MD CREDIT	\$7.41-
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$2,298.94-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$75.00-
04/11	04/11	7541823354ZPJG0TK	E-ZPASSMA 877-6277745 MA	\$1.50
04/17	04/17	82305093B000DS2DV	CANVA* 103758-30345771 CAMDEN DE	\$260.00
04/18	04/18	55432863Q5STTKDPR	AMZN MKTP US*HV4I65E41 AMZN.COM/BILLWA	\$34.98
04/20	04/20	55429503ERS3X7X45	PAYPAL 'POLLINATORP 4029357733 CA	\$45.00
04/20	04/20	55432863E5VE21F7K	AMZN MKTP US*HV3QW3DT1 AMZN.COM/BILLWA	\$19.98
04/20	04/20	25247803F0190HASR	ISLAND CREAMERY BERLIN MD	\$150.00

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$817.45
Minimum Payment Due: \$41.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/20	04/20	82305093E000FQVFP	CANVA* 103761-32895465 CAMDEN DE	\$260.00
04/22	04/22	55506293HM4JG4YMH	BERLIN AUTO WASH BERLIN MD	\$18.00
04/30	04/30	75418233R50ZBTQVM	EIG*CONSTANTCONTACT.CO WALTHAM MA	\$65.00
05/04	05/04	55432863X5ZQ5PR61	MICHAELS STORES 5136 BERLIN MD	\$32.15
05/04	05/04	05436843X00B77ZTN	DOLLARTREE BERLIN MD	\$13.25

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.24% (v)	\$0.00	31	\$0.00
Cash Advances	22.74% (v)	\$0.00	31	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,457.34
- Payments	\$1,457.34
- Other Credits	\$25.00
+ Purchases	\$2,952.07
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,927.07

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$2,072.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$2,927.07
Minimum Payment Due: \$146.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$1,457.34-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$25.00-
04/11	04/11	554295035RTRP9QGS	FACTORYMATI 7707208575 GA	\$85.22
04/12	04/12	554295036RTS0HF4G	MARYLAND RU 4104895877 MD	\$1,975.00
04/18	04/18	85353543QWGNWJWD	BABIKOW GREENHOUSES BALTIMORE MD	\$367.20
04/18	04/18	85353543QWGNWJWD	BABIKOW GREENHOUSES BALTIMORE MD	\$524.65

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$2,927.07
Minimum Payment Due: \$146.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$3,101.24
- Payments	\$3,101.24
- Other Credits	\$50.00
+ Purchases	\$2,369.87
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,319.87

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$2,322.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$2,319.87
Minimum Payment Due: \$116.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$3,101.24-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$50.00-
04/11	04/11	755049936S66QEJY5	DREWER & TAYLOR PRINTI PRINCESS ANNE MD	\$107.74
04/17	04/17	02305373Q00JJJ04J	TRACTOR SUPPLY CO #181 BERLIN MD	\$42.98
04/18	04/18	85353543QWGNWJWD	BABIKOW GREENHOUSES BALTIMORE MD	\$1,357.80
04/18	04/18	55500373QRBGHDQ6X	WAWA STORE 0864 BRIDGEVILLE DE	\$35.00
04/25	04/25	55446413LBLJNY9X7	INLAND BAYS GARDEN FRANKFORD DE	\$156.60
04/28	04/28	85182443RWGNMP47R	THE MARYLAND RECREATIO BOWIE MD	\$370.00
05/01	05/01	85350603TS66QTR48	DOGWASTEDPOT.COM 800-7892563 CA	\$228.47
05/05	05/05	05314613YEHY6QDEQ	THE ADKINS COMPANY BERLIN MD	\$27.28
05/09	05/09	5550080418ABEVBEQ	HOW SWEET IT IS EDEN MD	\$44.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$2,319.87
Minimum Payment Due: \$116.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,686.54
- Payments	\$1,686.54
- Other Credits	\$100.00
+ Purchases	\$1,081.09
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$981.09

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$3,993.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$981.09
Minimum Payment Due: \$49.00
Payment Due Date: June 4, 2023

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$1,686.54-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$100.00-
04/18	04/18	85504993DS66G4W83	DRIVEEZMD REBILL 555555555 MD	\$25.00
04/18	04/18	85504993DS66G5R2X	DRIVEEZMD REBILL 555555555 MD	\$25.00
04/24	04/24	05436843KEHTMKLJ4	DOLLAR-GENERAL #0489 BERLIN MD	\$5.30
04/28	04/28	05416013N43A7JK10	WAL-MART #2560 BERLIN MD	\$98.47
05/02	05/02	55432863S5YPJ4H1S	AMZN MKTP US*HM9DQ4H31 AMZN.COM/BILLWA	\$16.52
05/02	05/02	55263523SN0M70FEF	ADP PAYROLL & TAX S 973-974-7265 NJ	\$686.94
05/03	05/03	55432863V5YZ5HWDL	AMZN MKTP US*L95XW3P83 AMZN.COM/BILL WA	\$118.02
05/09	05/09	05410194131TVBY9B	STAPLS7609274412000001 877-8267755 NJ	\$96.29
05/09	05/09	02305374200K6Y6TS	USPSPO 2306480811 BERLIN MD	\$9.55

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$981.09
Minimum Payment Due: \$49.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$3,457.88
- Payments	\$3,457.88
- Other Credits	\$50.00
+ Purchases	\$168.88
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$118.88

Account Number XXXX XXXX XXXX
Credit Limit \$10,000.00
Available Credit \$9,881.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$118.88
Minimum Payment Due: \$25.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$3,457.88-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$50.00-
04/17	04/17	55483823QBLH0T7EF	WAL-MART #2560 BERLIN MD	\$25.88
04/18	04/18	55506293QM4DDYDJ0	BERLIN AUTO WASH BERLIN MD	\$18.00
04/30	04/30	55432863R5Y5Q35NY	IN *D3CORP 410-2132400 MD	\$125.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$118.88
Minimum Payment Due: \$25.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$833.17
- Payments	\$833.17
- Other Credits	\$0.00
+ Purchases	\$950.65
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$950.65

Account Number XXXX XXXX XXXX
Credit Limit \$1,500.00
Available Credit \$549.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$950.65
Minimum Payment Due: \$48.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$833.17-
04/11	04/11	527082436RQEBGXT6	ROYAL FARMS #178 BERLIN MD	\$122.65
04/13	04/13	52704873860PT3567	WOR-WIC REGISTRATION 4103242800 MD	\$130.00
04/14	04/14	55309593860X00BQZ	CSM LUMENS LA PLATA MD	\$258.00
04/18	04/18	75454913QS66GXYSK	ATSSA 540-3681701 VA	\$75.00
04/18	04/18	55432863Q5STNH62B	SQ*CC CUSTOMS BERLIN MD	\$20.00
04/21	04/21	55446413G2M1BS479	THE MARYLAND RURAL WAT WOODBINE MD	\$50.00
04/27	04/27	55429503MRSDATA9Y	PESTEDCOMLL 8454814048 NY	\$295.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$950.65
Minimum Payment Due: \$48.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$876.75
- Payments	\$876.75
- Other Credits	\$75.00
+ Purchases	\$1,063.46
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$988.46

Account Number XXXX XXXX XXXX
Credit Limit \$5,000.00
Available Credit \$4,011.00
Statement Closing Date May 10, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$988.46
Minimum Payment Due: \$49.00
Payment Due Date: June 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	85421203K00XSRMLP	PAYMENT -THANK YOU	\$876.75-
05/02	05/02	F1485003U000LM900	PAYBACK REWARDS REDEEMED CREDIT	\$75.00-
04/12	04/12	554295038RTS6QAA0	PAYPAL 'PRESTIGEPAP 4029357733 CA	\$113.45
04/19	04/19	75454913DS66H2AZ8	ATSSA 540-3681701 VA	\$300.00
04/20	04/20	55432863E5VDTQZBV	IN 'CROPPER'S INC./CC 410-6413990 MD	\$125.00
05/01	05/01	55432863T5YDMYFY7	AMZN MKTP US'8P9140X73 AMZN.COM/BILL WA	\$29.99
05/01	05/01	55453703S173NQSZD	ADVANCE AUTO PARTS 630 BERLIN MD	\$225.10
05/02	05/02	55310203S2DJKL9L7	AMZN MKTP US*HM9HW3HR2 AMZN.COM/BILLWA	\$199.92
05/08	05/08	554295040RTXSRHKP	PESTEDCOMLL 8454814048 NY	\$70.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
New Balance: \$988.46
Minimum Payment Due: \$49.00
Payment Due Date: June 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,926.94
- Payments	\$1,926.94
- Other Credits	\$0.00
+ Purchases	\$832.85
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$832.85

PAYMENT INFORMATION

New Balance:	\$832.85
Minimum Payment Due:	\$42.00
Payment Due Date:	July 4, 2023

Credit Limit	\$5,000.00
Available Credit	\$3,614.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$1,926.94-
05/12	05/12	5265384452M1ZSZZ1	DELMARVA K9 PITTSVILLE MD	\$60.00
05/18	05/18	82305094A000GBEG1	FLAGSUSA.COM 866-879-1 BARTLETT IL	\$269.00
05/20	05/20	55506294DBM1Q4YGG	PASCO OF FRUITLAND #77 FRUITLAND MD	\$63.35
05/22	05/22	02305374F00JR9ZKL	TRACTOR SUPPLY CO #181 BERLIN MD	\$105.97
05/25	05/25	55446414J8AQ3PMSJ	ETCH ART AWARDS SALISBURY MD	\$109.50
05/25	05/25	52707154J09FX6LZD	THE HOME DEPOT #2578 BERLIN MD	\$109.03
06/08	06/08	02653904Z8PNLY2X0	BERLIN CHEVY SERVICE BERLIN MD	\$116.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$832.85
Minimum Payment Due:	\$42.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$224.69
- Payments	\$224.69
- Other Credits	\$0.00
+ Purchases	\$256.69
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$256.69

PAYMENT INFORMATION

New Balance:	\$256.69
Minimum Payment Due:	\$25.00
Payment Due Date:	July 4, 2023

Credit Limit	\$1,500.00
Available Credit	\$1,243.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$224.69-
05/18	05/18	85369274BWGN97P5W	PENINSULA AUTO AND TRU BERLIN MD	\$15.83
05/25	05/25	55483824JBLH4509E	SAMSClub #6383 SALISBURY MD	\$74.48
05/25	05/25	55309594HRQEB2RSZ	BERLIN AUTOMOTIVE BERLIN MD	\$48.08
06/02	06/02	52708244SRQEBF40V	ROYAL FARMS #178 BERLIN MD	\$41.60
06/08	06/08	55432864Z5ZKK6AQD	AMZN MKTP US*T59RU9PX3 AMZN.COM/BILL WA	\$69.38
06/08	06/08	554838250BLH3RD5H	WAL-MART #2560 BERLIN MD	\$7.32

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$256.69
Minimum Payment Due:	\$25.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$707.01
- Payments	\$707.01
- Other Credits	\$0.00
+ Purchases	\$142.32
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$142.32

Credit Limit	\$1,500.00
Available Credit	\$1,323.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

PAYMENT INFORMATION

New Balance:	\$142.32
Minimum Payment Due:	\$25.00
Payment Due Date:	July 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$707.01-
06/07	06/07	55310204ZJGA8YBAS	BENDPAK, INC SANTA PAULA CA	\$102.77
06/07	06/07	52708244ZRQEBGR0X	ROYAL FARMS #178 BERLIN MD	\$39.55

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$142.32
Minimum Payment Due:	\$25.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$1,052.97
- Payments	\$1,052.97
- Other Credits	\$100.00
+ Purchases	\$713.68
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$613.68

PAYMENT INFORMATION

New Balance:	\$613.68
Minimum Payment Due:	\$31.00
Payment Due Date:	July 4, 2023

Credit Limit	\$1,500.00
Available Credit	\$842.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/17	05/17	55432864962WA7DF1	SQ *LOWER SHORE LAND T SNOW HILL CREDIT	\$100.00-
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$1,052.97-
05/09	05/11	553087642FXMK06W6	SHELL OIL 236862200QPS BERLIN MD	\$97.49
05/17	05/17	55432864962VL5TJK	SQ *LOWER SHORE LAND T SNOW HILL MD	\$136.80
05/19	05/19	55432864B6385A0W5	AGR *GARDENER SUPPLY CO 800-876-5520 VT	\$111.22
05/21	05/21	55310204D2DYGHFYE	AMAZON.COM*1O9LB9BI3 A AMZN.COM/BILL WA	\$12.97
05/22	05/22	55432864E5SW9VDBD	AMZN MKTP US*QB2MT5A53 AMZN.COM/BILL WA	\$17.05

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$613.68
Minimum Payment Due:	\$31.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/22	05/22	55432864E5SYJ2ZZ0	AMAZON.COM*VP1976V23 AMZN.COM/BILL WA	\$12.97
05/26	05/26	55432864J5W19LMYV	SQ *BLUEBIRD FARMS BERLIN MD	\$37.10
06/07	06/07	55432864Y5ZA3HHP3	WALMART.COM 800-966-6546 AR	\$84.75
06/07	06/07	05314614ZEHW9ZH0H	THE ADKINS COMPANY BERLIN MD	\$25.78
06/07	06/07	52704874Y2DM3XBQA	TIMBERLAND ECOMM STRATHAM NH	\$177.55

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.74% (v)	\$0.00	30	\$0.00
Cash Advances	23.24% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$817.45
- Payments	\$817.45
- Other Credits	\$139.79
+ Purchases	\$2,264.13
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,124.34

PAYMENT INFORMATION

New Balance:	\$2,124.34
Minimum Payment Due:	\$106.00
Payment Due Date:	July 4, 2023

Credit Limit	\$5,000.00
Available Credit	\$2,875.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/16	05/16	5531020482D9KQYAN	BANNERSONTHECHEAP.COM 877-710- CREDIT	\$85.19-
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$817.45-
06/08	06/08	55310204Z2D9KQFKF	BANNERSONTHECHEAP.COM 877-710- CREDIT	\$54.60-
05/10	05/11	054368443EHSAP58Y	DOLLAR-GENERAL #0489 BERLIN MD	\$10.87
05/12	05/12	5531020442DJXT2LV	BANNERSONTHECHEAP.COM 877-710-1876 TX	\$1,504.89
05/12	05/12	5531020442E08DL37	BANNERSONTHECHEAP.COM 877-710-1876 TX	\$29.97
05/16	05/16	55432864862M17SP7	DRI*SIGNS 888-222-4929 CA	\$50.08

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$2,124.34
Minimum Payment Due:	\$106.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

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PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/24	05/24	55546504G610271E5	ACTION ISLAND IMPRINTE BERLIN MD	\$405.37
05/24	05/24	82305094G000E5PLT	CANVA* I03795-36625884 CAMDEN DE	\$66.00
05/25	05/25	55429504HMLAGWY1V	SHUTTERFLY, INC. 6506105200 CA	\$44.95
05/30	05/30	75418234N530A6VZG	EIG*CONSTANTCONTACT.CO WALTHAM MA	\$65.00
06/08	06/08	85502464ZS66DKQQN	J A BOTTLELESS WATER 800-8888888 MD	\$87.00

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.74% (v)	\$0.00	30	\$0.00
Cash Advances	23.24% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$2,927.07
- Payments	\$2,927.07
- Other Credits	\$0.00
+ Purchases	\$3,759.85
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$3,759.85

Credit Limit	\$5,000.00
Available Credit	\$1,141.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

PAYMENT INFORMATION

New Balance:	\$3,759.85
Minimum Payment Due:	\$188.00
Payment Due Date:	July 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$2,927.07-
05/15	05/15	554443648BLYW1FAP	BELAIR ROAD SUPPLY CO FRANKFORD DE	\$254.94
06/01	06/01	55432864R5XLSQNDB	AMZN MKTP US*QQ1N64LJ3 AMZN.COM/BILL WA	\$258.38
06/07	06/07	55480774Y5SQASX4Q	HEYWARD INCORPORATED O GLEN ALLEN VA	\$3,246.53

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$3,759.85
Minimum Payment Due:	\$188.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$2,319.87
- Payments	\$2,319.87
- Other Credits	\$8.37
+ Purchases	\$2,332.88
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,324.51

PAYMENT INFORMATION

New Balance:	\$2,324.51
Minimum Payment Due:	\$116.00
Payment Due Date:	July 4, 2023

Credit Limit	\$5,000.00
Available Credit	\$2,675.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/26	05/26	05314614KEJT33TNR	THE ADKINS COMPANY BERLIN MD CREDIT	\$8.37-
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$2,319.87-
05/09	05/11	52707154209FLAKEH	HOMEDPOT.COM 800-430-3376 GA	\$358.85
05/18	05/18	55432864A635HZ1RG	AMZN MKTP US*G264V52U3 AMZN.COM/BILL WA	\$233.10
05/18	05/18	55432864B63AX7W55	SYSCO CORPORATION 410-957-3377 MD	\$22.00
05/19	05/19	55432864Q63HT5GP7	FOOD LION #1206 SELBYVILLE DE	\$45.98
05/19	05/19	05436844QBLKWD4K5	WM SUPERCENTER #2560 BERLIN MD	\$96.74
05/20	05/20	55446414DBLJSRQEX	INLAND BAYS GARDEN FRANKFORD DE	\$158.40
05/24	05/24	05314614HEHW7AE87	THE ADKINS COMPANY BERLIN MD	\$74.35
05/26	05/26	05314614KEHYFPB7Z	THE ADKINS COMPANY BERLIN MD	\$19.97
05/26	05/26	52707154K09FWMZV7	THE HOME DEPOT #2578 BERLIN MD	\$113.51

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$2,324.51
Minimum Payment Due:	\$116.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/30	05/30	55432864P5X8D729E	LOWES #00424* SALISBURY MD	\$798.00
05/30	05/30	55500804N8ABEVBFR	HOW SWEET IT IS EDEN MD	\$111.99
05/31	05/31	55500804P8ABEVBK2	HOW SWEET IT IS EDEN MD	\$199.99
05/31	05/31	82711164P000EWGZ8	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$50.00
05/31	05/31	82711164P000EY014	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$50.00

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.74% (v)	\$0.00	30	\$0.00
Cash Advances	23.24% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$981.09
- Payments	\$981.09
- Other Credits	\$0.00
+ Purchases	\$1,084.34
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,084.34

Credit Limit	\$5,000.00
Available Credit	\$3,915.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

PAYMENT INFORMATION

New Balance:	\$1,084.34
Minimum Payment Due:	\$54.00
Payment Due Date:	July 4, 2023

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$981.09-
05/10	05/11	855049943S66JAHRQ	DRIVEEZMD REBILL 555555555 MD	\$25.00
05/16	05/16	55432864962NZ8NTT	FOOD LION #0658 BERLIN MD	\$103.92
05/17	05/17	55432864A62Z8W7XM	POP'S KITCHEN BERLIN MD	\$37.00
05/31	05/31	82711164P000ESQ41	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$50.00
05/31	05/31	82711164P000ET6DX	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$50.00
05/31	05/31	82711164P000EVFAQ	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$50.00
06/05	06/05	55263524WN0TRY0YY	ADP PAYROLL & TAX S 973-974-7265 NJ	\$768.42

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$1,084.34
Minimum Payment Due:	\$54.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$118.88
- Payments	\$118.88
- Other Credits	\$0.00
+ Purchases	\$3,814.82
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$3,814.82

PAYMENT INFORMATION

New Balance:	\$3,814.82
Minimum Payment Due:	\$191.00
Payment Due Date:	July 4, 2023

Credit Limit	\$10,000.00
Available Credit	\$6,185.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

Help us "Go Green" by reducing paper. Visit our website www.24-7cardaccess.com to sign up for electronic statements or to make a payment online.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$118.88-
05/16	05/16	5543687488618FMRN	PLAK THAT LLC OCEAN CITY MD	\$228.18
05/16	05/16	8271116480008SWX7	WWW.MDMUNICIPAL.ORG ANNAPOLIS MD	\$2,100.00
05/20	05/20	55429504D2MRFVTQ8	TRIMET TVM PORTLAND OR	\$5.00
05/24	05/24	55546504H11HHQ35X	HOTEL DOSSIER PORTLAND OR	\$66.00
		CHECK-IN 05/20/23	FOLIO #823419	
05/24	05/24	55546504H11HH98EY	HOTEL DOSSIER PORTLAND OR	\$691.36

Transactions continued on next page

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$3,814.82
Minimum Payment Due:	\$191.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**TRANSACTIONS (continued)**

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
		CHECK-IN 05/20/23	FOLIO #823419	
05/24	05/24	22303794H01V47AQP	92552 - BWI LONG TERM BALTIMORE MD	\$40.00
05/30	05/30	55432864N5X3BHY6G	SQ *BAY AREA WILDLIFE GOSQ.COM DE	\$525.00
06/01	06/01	55432864R5XPATNHF	IN *D3CORP 410-2132400 MD	\$125.00
06/06	06/06	55506294XM4VE7F7M	BERLIN AUTO WASH BERLIN MD	\$34.28

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	19.74% (v)	\$0.00	30	\$0.00
Cash Advances	23.24% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$950.65
- Payments	\$950.65
- Other Credits	\$0.00
+ Purchases	\$596.34
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$596.34

PAYMENT INFORMATION

New Balance:	\$596.34
Minimum Payment Due:	\$30.00
Payment Due Date:	July 4, 2023

Credit Limit	\$1,500.00
Available Credit	\$439.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$950.65-
05/18	05/18	55546504AHS0ZLKE6	ARCTIC HEATING & AIR C BERLIN MD	\$99.00
05/19	05/19	52704874Q60PRKWS9	WOR-WIC REGISTRATION SALISBURY MD	\$139.00
05/22	05/22	52708244FRQE7B7MA	ROYAL FARMS #178 BERLIN MD	\$110.35
05/27	05/27	55310204K2E08AV1W	AMZN MKTP US*FB4BP3E23 AMZN.COM/BILL WA	\$188.00
06/07	06/07	02305374Z00JP8131	TRACTOR SUPPLY CO #181 BERLIN MD	\$59.99

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$596.34
Minimum Payment Due:	\$30.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number:**Billing Questions:**

800-854-7642

Send Billing Inquiries To:**SUMMARY OF ACCOUNT ACTIVITY**

Previous Balance	\$988.46
- Payments	\$988.46
- Other Credits	\$0.00
+ Purchases	\$701.48
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$701.48

PAYMENT INFORMATION

New Balance:	\$701.48
Minimum Payment Due:	\$35.00
Payment Due Date:	July 4, 2023

Credit Limit	\$5,000.00
Available Credit	\$4,298.00
Statement Closing Date	June 9, 2023
Days in Billing Cycle	30

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02	85421204T00XV48PX	PAYMENT - THANK YOU	\$988.46-
05/11	05/11	0543684438PM0VL3J	CAPITAL ELEC BERLIN BERLIN MD	\$302.52
05/16	05/16	55432864862KRV4DP	AMZN MKTP US*JK6YM7KP3 AMZN.COM/BILL WA	\$248.98
05/16	05/16	55432864862L3V0KZ	AMZN MKTP US*WY41388J3 AMZN.COM/BILL WA	\$99.98
06/01	06/01	55546504TBLKW4FXF	YOUR STORE MARKET BERLIN MD	\$50.00

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

New Balance:	\$701.48
Minimum Payment Due:	\$35.00
Payment Due Date:	July 4, 2023

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233



Town of Berlin, MD

Payment Register

APPKT02710 - 20230717SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0002647	CINTAS RUGS					399.88
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	399.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17363075 JUNE FY 23	FLOOR MATS, COVERALLS AND RUGS - POWER PLANT	06/30/2023	06/30/2023	0.00	399.88	

Vendor Number	Vendor Name					Total Vendor Amount
0003443	CORE & MAIN LP					900.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	900.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
T127229	RFP 2022-01 SMART WATER METERS	06/30/2023	06/30/2023	0.00	900.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000847	ENVIROCORP, INC.					899.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	899.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN2301578	MONITORING WELL SAMPLES	06/30/2023	06/30/2023	0.00	545.00	
IN2301608	WEEKLY DISCHARGE MONITORING SAMPLES	06/30/2023	06/30/2023	0.00	354.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000888	FASTENAL					842.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	842.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MDSAS139936	VARIOUS HAND TOOLS & SUPPLIES	06/30/2023	06/30/2023	0.00	842.26	

Vendor Number	Vendor Name					Total Vendor Amount
0000897	FERGUSON ENTERPRISES					1,738.64
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	1,738.64	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0634436-1	DISTRIBUTION PARTS	06/30/2023	06/30/2023	0.00	543.96	
240795,636450,636636-1	VARIOUS WATER SUPPLIES	06/30/2023	06/30/2023	0.00	1,194.68	

Vendor Number	Vendor Name					Total Vendor Amount
0002077	TERRA FIRMA					6,100.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	6,100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1172-23.01	PATCHES	06/30/2023	06/30/2023	0.00	6,100.00	

Vendor Number	Vendor Name					Total Vendor Amount
0003387	UTILITY TRANSFORMER BROKERS LLC					3,714.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	3,714.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5249	10KVA OH TRANSFORMERS	06/30/2023	06/30/2023	0.00	3,714.00	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	9	7	0.00	14,593.78
Packet Totals:		9	7	0.00	14,593.78



Town of Berlin, MD

Payment Register

APPKT02691 - 20230707SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0002406	AE MOORE JANITORIAL INC					265.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	265.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
436486	JANITORIAL SUPPLIES	07/06/2023	07/06/2023	0.00	265.08	

Vendor Number	Vendor Name					Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS					25.89
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	25.89	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN219996	ABS BILLING SUPERVISOR OFFICE PRINTER FY2024	07/05/2023	07/05/2023	0.00	25.89	

Vendor Number	Vendor Name					Total Vendor Amount
0000312	BENEFITMALL					81,817.06
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	81,817.06	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
321525 JULY FY 24	BENEFITMALL GROUP COVERAGE JULY 2023	07/05/2023	07/05/2023	0.00	81,817.06	

Vendor Number	Vendor Name					Total Vendor Amount
0000251	DEELY INSURANCE GROUP					3,500.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	3,500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
00025908 FY 24	FY2024 POLLUTION INSURANCE	07/05/2023	07/05/2023	0.00	3,500.00	

Vendor Number	Vendor Name					Total Vendor Amount
0003294	EVERETT A SPELLS					150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	150.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7/9 FY 24	GRANT FUNDED FARMERS MARKET MUSIC	07/06/2023	07/06/2023	0.00	150.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000977	GREAT AMERICA FINANCIAL					75.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	75.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
34397240	GREAT AMERICA COPIER LEASE AGREEMENT	07/06/2023	07/06/2023	0.00	75.60	

Vendor Number	Vendor Name					Total Vendor Amount
0001316	LOCAL GOVERNMENT INSURANCE TRUST					124,803.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/07/2023	124,803.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
122761	FY2024 LGIT LIABILITY INSURANCE ANNUAL	07/06/2023	07/06/2023	0.00	124,803.00	

Payment Register
APPKT02691 - 20230707SW

Vendor Number 0001404	Vendor Name MARYLAND MUNICIPAL LEAGUE					Total Vendor Amount 5,396.12
Payment Type Check	Payment Number M203	Description MML ANNUAL TOWN DUES	Payable Date 07/05/2023	Due Date 07/05/2023	Payment Date 07/07/2023	Payment Amount 5,396.12
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	M203	MML ANNUAL TOWN DUES	07/05/2023	07/05/2023	0.00	5,396.12
Vendor Number 0001565	Vendor Name NATIONWIDE RETIREMENT SOLUTIONS					Total Vendor Amount 3,851.80
Payment Type Check	Payment Number PPE 07/02/2023	Description NATIONWIDE EMPLOYEE CONTRIBUTIONS DEFERRED COM	Payable Date 07/05/2023	Due Date 07/05/2023	Payment Date 07/07/2023	Payment Amount 3,851.80
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	PPE 07/02/2023	NATIONWIDE EMPLOYEE CONTRIBUTIONS DEFERRED COM	07/05/2023	07/05/2023	0.00	3,851.80
Vendor Number 0002738	Vendor Name STEPHEN M FRENE					Total Vendor Amount 150.00
Payment Type Check	Payment Number 070223	Description GRANT FUNDED FARMERS MARKET MUSIC	Payable Date 07/06/2023	Due Date 07/06/2023	Payment Date 07/07/2023	Payment Amount 150.00
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	070223	GRANT FUNDED FARMERS MARKET MUSIC	07/06/2023	07/06/2023	0.00	150.00
Vendor Number 0002928	Vendor Name UNIFIRST CORPORATION					Total Vendor Amount 104.98
Payment Type Check	Payment Number 1430077797	Description UNIFORMS FOR PUBLIC WORKS DEPARTMENTS	Payable Date 07/05/2023	Due Date 07/05/2023	Payment Date 07/07/2023	Payment Amount 104.98
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	1430077797	UNIFORMS FOR PUBLIC WORKS DEPARTMENTS	07/05/2023	07/05/2023	0.00	104.98
Vendor Number 0002205	Vendor Name UNITED WAY OF THE EASTERN SHORE					Total Vendor Amount 45.00
Payment Type Check	Payment Number PPE 07/02/2023	Description UNITED WAY EMPLOYEE DONATIONS/CONTRIBUTIONS	Payable Date 07/05/2023	Due Date 07/05/2023	Payment Date 07/07/2023	Payment Amount 45.00
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	PPE 07/02/2023	UNITED WAY EMPLOYEE DONATIONS/CONTRIBUTIONS	07/05/2023	07/05/2023	0.00	45.00
Vendor Number 0003570	Vendor Name US BANK EQUIPMENT FINANCE					Total Vendor Amount 174.40
Payment Type Check	Payment Number 504808825	Description POLICE DEPARTMETN COPIER LEASE	Payable Date 07/06/2023	Due Date 07/06/2023	Payment Date 07/07/2023	Payment Amount 174.40
	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	504808825	POLICE DEPARTMETN COPIER LEASE	07/06/2023	07/06/2023	0.00	174.40

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	13	13	0.00	220,358.93
Packet Totals:		13	13	0.00	220,358.93



Town of Berlin, MD

Payment Register

APPKT02701 - 20230714SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS					1,628.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		1,628.94
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN220873-	ABS BILLING SUPERVISOR EQUIPMENT RENTAL	07/12/2023	07/12/2023	0.00	179.88	
IN220875-	ABS RENTAL OFFICE EQUIPMENT MAIN TOWN COPIER	07/12/2023	07/12/2023	0.00	640.00	
IN220876	ABS RENTAL EQUIPMENT PLANNING AND ECO DEV COPIE	07/12/2023	07/12/2023	0.00	132.00	
IN221504	ABS EQUIPMENT RENTALS	07/12/2023	07/12/2023	0.00	677.06	
Vendor Number	Vendor Name					Total Vendor Amount
0003306	ALEXANDER JETT					150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		150.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0053	GRANT FUNDED FARMERS MARKET MUSIC	07/12/2023	07/12/2023	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000312	BENEFITMALL					82,853.87
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		82,853.87
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
321525 AUG FY 2024	BENEFITMALL MEDICAL DENTAL VISION LIFE TERM AUG 2	07/11/2023	07/11/2023	0.00	82,853.87	
Vendor Number	Vendor Name					Total Vendor Amount
0003463	CIVICPLUS LLC					1,530.87
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		1,530.87
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
265264	ANNUAL CODE SUPPLEMENT SUBSCRIPTION	07/12/2023	07/12/2023	0.00	1,530.87	
Vendor Number	Vendor Name					Total Vendor Amount
0000572	COMCAST					2,057.81
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		223.07
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0041947 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	223.07	
Check				07/14/2023		198.12
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0023325 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	198.12	
Check				07/14/2023		251.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0024711 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	251.54	
Check				07/14/2023		223.07
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0042184 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	223.07	
Check				07/14/2023		116.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0042978 JUL FY 24	DOWNTOWN WIFI	07/10/2023	07/10/2023	0.00	116.85	
Check				07/14/2023		213.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0043323 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	213.00	

Payment Register

APPKT02701 - 20230714SW

Check					07/14/2023	198.12
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0043547 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	198.12	
Check					07/14/2023	410.97
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0052845 JUL FY 34	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	410.97	
Check					07/14/2023	223.07
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0149930 JUL FY 24	COMCAST INTERNET & DIGITAL SERVICES	07/10/2023	07/10/2023	0.00	223.07	
Vendor Number	Vendor Name				Total Vendor Amount	
0003567	DAVID KEIFER				25.00	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	25.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND FY 24	PARK RESERVATION DEPOSIT	07/10/2023	07/10/2023	0.00	25.00	
Vendor Number	Vendor Name				Total Vendor Amount	
0000794	EASTERN SHORE COFFEE				67.35	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	67.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
783126	DRINKING WATER AND COOLER RENTAL FEES	07/12/2023	07/12/2023	0.00	67.35	
Vendor Number	Vendor Name				Total Vendor Amount	
0003294	EVERETT A SPELLS				150.00	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	150.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JULY 23 MUSIC FY 24	GRANT FUNDED FARMERS MARKET MUSIC	07/12/2023	07/12/2023	0.00	150.00	
Vendor Number	Vendor Name				Total Vendor Amount	
0000907	FLAG PUBLICATIONS INC				32.50	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	32.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
361677	FLAG PUBLICATIONS - ADMINISTRATION ADVERTISING	07/10/2023	07/10/2023	0.00	32.50	
Vendor Number	Vendor Name				Total Vendor Amount	
0003447	GLENDA HOLDEN				500.00	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	500.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JULY 3 - JULY 16	CLEANING SERVICES	07/10/2023	07/10/2023	0.00	500.00	
Vendor Number	Vendor Name				Total Vendor Amount	
0000977	GREAT AMERICA FINANCIAL				137.04	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	137.04
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
34397239	COPIER LEASE POLICE DEPT	07/11/2023	07/11/2023	0.00	137.04	
Vendor Number	Vendor Name				Total Vendor Amount	
0003461	INTERGRATED COMPUTER SOLUTIONS OF VESTAL LLC				5,649.15	
Payment Type	Payment Number				Payment Date	Payment Amount
Check					07/14/2023	5,649.15
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
219961	IT SERVICES - CARDS COMPLETE	07/10/2023	07/10/2023	0.00	4,270.00	
221667	ANNUALLY BILLED ITEMS	07/10/2023	07/10/2023	0.00	98.15	
221833	IT SERVICES - MICROSOFT 365 & AZURE	07/10/2023	07/10/2023	0.00	1,281.00	

Payment Register
APPKT02701 - 20230714SW

Vendor Number	Vendor Name					Total Vendor Amount
0001286	LEGAL SHIELD					31.90
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	31.90			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
139007 JULY FY 24	LEGAL SHIELD EMPLOYEE PAID	07/13/2023	07/13/2023	0.00	31.90	
Vendor Number	Vendor Name					Total Vendor Amount
0002870	MARYLAND MUNICIPAL LEAGUE PARKS & RECREATION					35.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	35.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
23-24 FY 24	ANNUAL MEMBERSHIP 7/1/2023-6/30/2024	07/14/2023	07/14/2023	0.00	35.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001495	MIDDLE DEPARTMENT INSPECTION AGENCY					128.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	128.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
847242	INSPECTION SERVICES	07/11/2023	07/11/2023	0.00	128.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001738	PUBLIC SERVICE COMMISSION					13,970.25
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	13,970.25			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
FY 2024	FY 2024 COST & EXPENSES MAINTENANCE & OPERATION	07/11/2023	07/11/2023	0.00	13,970.25	
Vendor Number	Vendor Name					Total Vendor Amount
0001979	SOUTHERN CORROSION INC					40,803.68
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	40,803.68			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
17072	WATER TANK MAINTANCE CONTRACT	07/11/2023	07/11/2023	0.00	40,803.68	
Vendor Number	Vendor Name					Total Vendor Amount
0002163	TOWN OF BERLIN					32,072.88
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	32,072.88			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JULY FY 24	TOWN UTILITY BILLINGS	07/12/2023	07/12/2023	0.00	32,072.88	
Vendor Number	Vendor Name					Total Vendor Amount
0002185	TYLER TECHNOLOGIES INC					30,228.94
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	30,228.94			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025-423793	TYLER SOFTWARE SUPPORT	07/10/2023	07/10/2023	0.00	29,868.94	
025-430333	TYLER SOFTWARE SUPPORT	07/11/2023	07/11/2023	0.00	360.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					173.18
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	173.18			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430079013	UNIFORMS FOR PUBLIC WORKS DEPARTMENTS	07/10/2023	07/10/2023	0.00	68.20	
1430079015	UNIFORMS FOR PUBLIC WORKS DEPARTMENTS	07/10/2023	07/10/2023	0.00	104.98	

Payment Register**APPKT02701 - 20230714SW**

Vendor Number		Vendor Name		Total Vendor Amount	
0003055		WASHINGTON NATIONAL INSURANCE COMPANY		511.51	
Payment Type		Payment Number		Payment Date	Payment Amount
Check				07/14/2023	511.51
Payable Number		Description	Payable Date	Due Date	Discount Amount Payable Amount
P2339333		WASHINGTON NATIONAL EMPLOYEE PAID SUPPLEMENTA	07/10/2023	07/10/2023	0.00 511.51

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	36	29	0.00	212,737.87
Packet Totals:		36	29	0.00	212,737.87



Town of Berlin, MD

Payment Register

APPKT02706 - 20230717SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000394	BOOTH & ASSOCIATES INC					8,499.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	8,499.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8282501833	PROJ P.Z943384.M.00	06/30/2023	06/30/2023	0.00	2,535.00	
8282501834	PROJ P.Z943734.F.50	06/30/2023	06/30/2023	0.00	5,964.75	

Vendor Number	Vendor Name					Total Vendor Amount
0003572	BREANNA RONKIN					25.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	25.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REFUND	PARK RESERVATION DEPOSIT	07/17/2023	07/17/2023	0.00	25.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000581	COMPTROLLER OF MARYLAND					508.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	508.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUNE FY 23	ENVIRONMENTAL TRUST FUND REPORT	06/30/2023	06/30/2023	0.00	508.49	

Vendor Number	Vendor Name					Total Vendor Amount
0000584	COMPTROLLER OF MARYLAND					2,401.08
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	2,401.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUNE FY 23	ELECTRIC UNIVERSAL SERVICE PROGRAM FUND	06/30/2022	06/30/2022	0.00	2,401.08	

Vendor Number	Vendor Name					Total Vendor Amount
0000678	DAVIS, BOWEN & FRIEDEL					11,071.82
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	11,071.82	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
176297	PROJ 0050A002.001 ON CALL ENG SVCS	06/30/2023	06/30/2023	0.00	1,492.50	
176298	PROJ 0050A002.009 PURNELL CROSSING	06/30/2023	06/30/2023	0.00	531.25	
176299	PROJ 0050A002.020 BERLIN ACTIVITIES DEPOT	06/30/2023	06/30/2023	0.00	130.00	
176300	PROJ 0050A002.019 EVANS ROAD WAREHOUSE	06/30/2023	06/30/2023	0.00	80.00	
176301	PROJ 0050A002.050 HOMES AT BERLIN	06/30/2023	06/30/2023	0.00	150.00	
176302	PROJ 0050A002.059 WILLOWS AT BERLIN	06/30/2023	06/30/2023	0.00	811.00	
176303	PROJ 0050A002.061 BURTON CHEVROLET DEALERSHIP	06/30/2023	06/30/2023	0.00	150.00	
176304	PROJ 0050A002.070 SMART METER UPGRD PROJECT	06/30/2023	06/30/2023	0.00	2,552.80	
176305	PROJ 0050A002.076 PINE,FRANKLIN & NELSON SWM UPC	06/30/2023	06/30/2023	0.00	682.50	
176306	PROJ 0050A002.078 SUNLIGHT LN EXT TWNHME UNITS	06/30/2023	06/30/2023	0.00	753.22	
176307	PROJ 0050A002.079 WEST VIEW (PC NORTH)	06/30/2023	06/30/2023	0.00	1,681.05	
176309	PROJ 0050A112.B01 BROAD ST PUMP STATION UPGRDS	06/30/2023	06/30/2023	0.00	1,915.00	
176310	PROJ 0050S114.A01 PUMP STATION REHAB WILLIAM ST	06/30/2023	06/30/2023	0.00	142.50	

Payment Register**APPKT02706 - 20230717SW**

Vendor Number	Vendor Name				Total Vendor Amount	
0001054	HURLEY DONALD M. III				134.00	
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			07/17/2023		134.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REIMB 7/10	BOOTS	07/14/2023	07/14/2023	0.00	134.00	

Vendor Number	Vendor Name				Total Vendor Amount	
0002942	ROMBLAD CONNOR A				147.08	
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			07/17/2023		147.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
REIMB	BOOTS	07/14/2023	07/14/2023	0.00	147.08	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	20	7	0.00	22,787.22
Packet Totals:		20	7	0.00	22,787.22



Town of Berlin, MD

Payment Register

APPKT02687 - 20230706SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount	
0003230	CHARLES JAMES					2,598.38	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						07/06/2023	2,598.38
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
PPE 7/2/2023 FY 24	PAY CHECK FOR WEEK ENDING 7/2/2023	07/02/2023	07/02/2023	0.00	2,598.38		

Payment Register

APPKT02687 - 20230706SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	2,598.38
Packet Totals:		1	1	0.00	2,598.38



Town of Berlin, MD

Payment Register

APPKT02689 - 20230707SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name			Total Vendor Amount
0002406	AE MOORE JANITORIAL INC			1,001.32
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	1,001.32	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
436223	PAPER PRODUCTS AND OTHE SUPPLIES	06/30/2023	06/30/2023	0.00 1,001.32

Vendor Number	Vendor Name			Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS			77.28
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	77.28	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
IN220804	COPIER SERVICE	06/30/2023	06/30/2023	0.00 77.28

Vendor Number	Vendor Name			Total Vendor Amount
0000249	ATLANTIC TRACTOR			136.08
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	136.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
P76989	TOOLS, PARTS, AND OTHER SUPPLIES	06/30/2023	06/30/2023	0.00 136.08

Vendor Number	Vendor Name			Total Vendor Amount
0000323	BERLIN AUTOMOTIVE			1,142.90
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	429.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
450123	ADMINISTRATION VEHICLE MAINT	06/30/2023	06/30/2023	0.00 209.44
450659,452799	NAPA PARTS SANITATION	06/30/2023	06/30/2023	0.00 219.56
Check		07/07/2023	713.90	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
452512,452463,453145,451	NAPA PART STREETS	06/30/2023	06/30/2023	0.00 713.90

Vendor Number	Vendor Name			Total Vendor Amount
0003504	CAMPBELL JOE			250.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	250.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
06/30/2023	WORK BOOTS	06/30/2023	06/30/2023	0.00 250.00

Vendor Number	Vendor Name			Total Vendor Amount
0000529	CINTAS FIRST AID & SAFETY			1,808.01
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	1,808.01	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
4159723822	FIRST AID CABINET	06/30/2023	06/30/2023	0.00 66.01
8406320995	FIRST AID CABINET	06/30/2023	06/30/2023	0.00 1,742.00

Vendor Number	Vendor Name			Total Vendor Amount
0002647	CINTAS RUGS			66.01
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		07/07/2023	66.01	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
4159723822	RUG SERVICE	06/30/2023	06/30/2023	0.00 66.01

Payment Register

APPKT02689 - 20230707SW

Vendor Number	Vendor Name					Total Vendor Amount
0000847	ENVIROCORP, INC.					221.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	221.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN2301514	HYDRANT SAMPLES	06/30/2023	06/30/2023	0.00	221.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000897	FERGUSON ENTERPRISES					5,919.87
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	5,919.87			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0240307	HYDRANT DIFFUSER	06/30/2023	06/30/2023	0.00	5,078.25	
0636436	DISTRIBUTION PARTS	06/30/2023	06/30/2023	0.00	841.62	
Vendor Number	Vendor Name					Total Vendor Amount
0000899	FIRE PROTECTIVE SERVICE					409.38
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	409.38			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
108597	SERVICE FIRE EXTINGUISHERS	06/30/2023	06/30/2023	0.00	275.38	
108888	FIRE ALARM INSPECTION	06/30/2023	06/30/2023	0.00	134.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000904	FISHER SCIENTIFIC					3,781.48
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	3,781.48			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3534275,3614750,3921701	LAB EQUIPMENT	06/30/2023	06/30/2023	0.00	3,781.48	
Vendor Number	Vendor Name					Total Vendor Amount
0000968	GOODY HILL GROUND WORK INC					2,850.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	2,850.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10238	REPAIR SIDEWALKS ON SOUTH MAIN	06/30/2023	06/30/2023	0.00	2,850.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000975	GRAVES UNIFORM					475.79
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	475.79			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
107981	RETIREMENT BADGES OCONNO, LAWSON	06/30/2023	06/30/2023	0.00	475.79	
Vendor Number	Vendor Name					Total Vendor Amount
0001040	HOME DEPOT CREDIT CARD SERVICES					4,767.80
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	4,767.80			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV MAY JUN FY 23	TOOLS, PARTS AND OTHER SUPPLIES	06/30/2023	06/30/2023	0.00	593.67	
MAY JUNE FY 23	TOOLS, PARTS AND OTHER SUPPLIES	06/30/2023	06/30/2023	0.00	271.76	
VAR INV MAY JUN FY 23	TOOLS, PARTS AND OTHER SUPPLIES	06/30/2023	06/30/2023	0.00	3,902.37	
Vendor Number	Vendor Name					Total Vendor Amount
0001068	INTERCOASTAL TRADING INC.					7,310.90
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	7,310.90			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
231974,231713,232007	BLEACH	06/30/2023	06/30/2023	0.00	4,038.40	
232371	BLEACH	06/30/2023	06/30/2023	0.00	3,272.50	

Payment Register
APPKT02689 - 20230707SW

Vendor Number	Vendor Name					Total Vendor Amount
0001625	ONE CALL CONCEPTS, INC.					63.55
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	63.55			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3066163	MISS UTILITY TICKETS	06/30/2023	06/30/2023	0.00	63.55	
Vendor Number	Vendor Name					Total Vendor Amount
0003297	PHYLLIS G KIMMEL LAW OFFICE PLLC					164.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	164.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
200	FY 2023 ELECTRIC LEGAL SERVICES	06/30/2023	06/30/2023	0.00	164.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003127	QUADIENT FINANCE USA, INC					500.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	500.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
8273 FY 23	POSTAGE FOR POSTAGE MACHINE IN TOWN HALL	06/30/2023	06/30/2023	0.00	500.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001757	RACETRACK AUTO CENTER					374.36
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	374.36			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
150325	LUBE OIL AND FILTER, RELAY REPLACEMENT, TIRE ROTAT	06/30/2023	06/30/2023	0.00	374.36	
Vendor Number	Vendor Name					Total Vendor Amount
0003171	RICKY JARMON					866.71
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	866.71			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUNE FY 23	MONTHLY CLEANING SERVICE POLICE BUILDING	06/30/2023	06/30/2023	0.00	866.71	
Vendor Number	Vendor Name					Total Vendor Amount
0002001	STATE HIGHWAY ADMINISTRATION					2.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	2.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AF017038	BILLBOARD	06/30/2023	06/30/2023	0.00	2.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002022	STUART C IRBY CO					105.88
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	105.88			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S013489290.001	REPLACEMENT BLADES FOR BOLT CUTTERS	06/30/2023	06/30/2023	0.00	105.88	
Vendor Number	Vendor Name					Total Vendor Amount
0002363	WORCESTER COUNTY LANDFILL					2,550.40
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/07/2023	2,550.40			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
309 JUN FY 23	LANDFILL	06/30/2023	06/30/2023	0.00	2,550.40	

Payment Register**APPKT02689 - 20230707SW**

Vendor Number	Vendor Name					Total Vendor Amount	
0002384	WORCESTER YOUTH & FAMILY COUNSELING SERVICES					3,398.20	
Payment Type	Payment Number					Payment Date	Payment Amount
Check						07/07/2023	3,398.20
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
JUNE FY 23	FY2023 ANNUAL CONTRACT	06/30/2023	06/30/2023	0.00	3,398.20		

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	32	25	0.00	38,242.92
Packet Totals:		32	25	0.00	38,242.92



Town of Berlin, MD

Payment Register

APPKT02695 - 20230710SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number: 00003335
Vendor Name: BERLIN FIRE COMPANY EMERGENCY MEDICAL SERVICE!

Total Vendor Amount: 283,039.18

Payment Type: Check
Payment Number:

Payment Date: 07/10/2023
Payment Amount: 283,039.18

Payable Number: FY 24 EMS ALLOCATION
Description: FY 24 BERLIN EMS FUNDS ALLOCATION

Payable Date: 07/10/2023
Due Date: 07/10/2023

Discount Amount: 0.00
Payable Amount: 283,039.18

Payment Register

APPKT02695 - 20230710SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	283,039.18
Packet Totals:		1	1	0.00	283,039.18



Town of Berlin, MD

Payment Register

APPKT02699 - 20230714SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000088	AFFORDABLE BUSINESS SYSTEMS					201.99
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		201.99
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
IN220873	BILLING SUPERVISOR OVERAGE CHARGES	06/30/2023	06/30/2023	0.00	14.80	
IN220875	MAIN OFFICE TOWN HALL OVERAGE CHARGES	06/30/2023	06/30/2023	0.00	164.27	
IN221506	ELECTRIC DEPT OVERAGE CHARGES	06/30/2023	06/30/2023	0.00	22.92	

Vendor Number	Vendor Name					Total Vendor Amount
0000246	ATLANTIC PUMPING INC.					1,225.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		1,225.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
360867	CLEAN LIFT STATION	06/30/2023	06/30/2023	0.00	1,225.00	

Vendor Number	Vendor Name					Total Vendor Amount
0003317	CARTER MACHINERY COMPANY INC					1,233.84
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		1,233.84
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1418902	G3520 CONTROL MODULE REPAIR	06/30/2023	06/30/2023	0.00	1,233.84	

Vendor Number	Vendor Name					Total Vendor Amount
0000480	CATO OIL CO., INC.					9,371.05
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		9,371.05
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CFSI-2205	GAS TOWN VEHICLES	06/30/2023	06/30/2023	0.00	9,371.05	

Vendor Number	Vendor Name					Total Vendor Amount
0000534	CJIS-CR					424.25
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		424.25
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APP-6N-028	FINGERPRINTING	06/30/2023	06/30/2023	0.00	424.25	

Vendor Number	Vendor Name					Total Vendor Amount
0003443	CORE & MAIN LP					324.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		324.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S659149	TOUCH PADS WITH 25' CABLES	06/30/2023	06/30/2023	0.00	324.00	

Vendor Number	Vendor Name					Total Vendor Amount
0002863	DIESEL LAPTOPS					1,295.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/14/2023		1,295.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV37412	LAPTOP RENEWAL	06/30/2023	06/30/2023	0.00	1,295.00	

Payment Register
APPKT02699 - 20230714SW

Vendor Number	Vendor Name					Total Vendor Amount
0000794	EASTERN SHORE COFFEE					8.75
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	8.75			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
306893	COOLER RENTAL FEES	06/30/2023	06/30/2023	0.00	8.75	
Vendor Number	Vendor Name					Total Vendor Amount
0001005	HARRINGTON INDUSTRIAL PLASTIC LLC					463.82
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	463.82			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
031P3888	FITTINGS RESTOCK	06/30/2023	06/30/2023	0.00	463.82	
Vendor Number	Vendor Name					Total Vendor Amount
0001084	J & J CHEMICALS CO					529.99
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	529.99			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
296760	PORTA JOHN CLEANER	06/30/2023	06/30/2023	0.00	529.99	
Vendor Number	Vendor Name					Total Vendor Amount
0003396	LYWOOD ELECTRIC INC					2,367.15
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	2,367.15			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
13917	BERLIN SCADA UPGRADE	06/30/2023	06/30/2023	0.00	2,367.15	
Vendor Number	Vendor Name					Total Vendor Amount
0003076	NCSI					20.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	20.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
35358	NEW HIRE PRE-EMPLOYMENT BACKGROUND CHECK	06/30/2023	06/30/2023	0.00	20.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003422	OPTEON APPRAISAL INC					3,900.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	3,900.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
VALU-22-06-1619	OLD OC BLVD PAR 52,57,191, 410 BERLIN MD APPRAISAL	06/30/2023	06/30/2023	0.00	3,900.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001676	PENINSULA AUTO & TRUCK PARTS, INC					496.59
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	496.59			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
VARIOUS INVOICES FY 23	TOOLS, AND OTHER REPAIR SUPPLIES	06/30/2023	06/30/2023	0.00	496.59	
Vendor Number	Vendor Name					Total Vendor Amount
0001677	PENINSULA DRY CLEANERS, INC					75.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	75.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
JUN FY 23	DRY CLEANING SERVICES	06/30/2023	06/30/2023	0.00	75.00	

Payment Register
APPKT02699 - 20230714SW

Vendor Number	Vendor Name					Total Vendor Amount
0001693	PHILLIPS SIGNS					540.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	540.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
21445	CODE ENFORCEMENT DECALS W/TOWN SEAL P/Z ESCAPE	06/30/2023	06/30/2023	0.00	540.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003222	SFS TOOLS AND SAFETY LLC					2,285.23
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	2,285.23			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
421029	RUBBER GOODS TESTING	06/30/2023	06/30/2023	0.00	743.50	
421030	RUBBER GOODS TESTING	06/30/2023	06/30/2023	0.00	1,541.73	
Vendor Number	Vendor Name					Total Vendor Amount
0001997	STAPLES BUSINESS CREDIT					1,453.99
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	1,453.99			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1649573781	OFFICE SUPPLIES	06/30/2023	06/30/2023	0.00	1,453.99	
Vendor Number	Vendor Name					Total Vendor Amount
0001998	STAPLES CREDIT PLAN					253.37
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	253.37			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3281331621	STAPLES OFFICE SUPPLIES	06/30/2023	06/30/2023	0.00	253.37	
Vendor Number	Vendor Name					Total Vendor Amount
0002022	STUART C IRBY CO					83.45
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	83.45			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S013490637.002	BURN WO W-DIE	06/30/2023	06/30/2023	0.00	83.45	
Vendor Number	Vendor Name					Total Vendor Amount
0002092	THE DEPT OF PUBLIC SAFETY & CORRECTIONAL SVC					77.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	77.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
AB3-06-420	METER LOG ON FEE	06/30/2023	06/30/2023	0.00	77.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002185	TYLER TECHNOLOGIES INC					3,577.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	3,577.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
025-429241	TYLER SOFTWARE SUPPORT	06/30/2023	06/30/2023	0.00	3,577.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003207	UNITED ENERGY TRADING LLC					2,239.42
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	2,239.42			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
234918	NATURAL GAS TRANSPORTATION - POWER PLANT	06/30/2023	06/30/2023	0.00	2,239.42	

Payment Register

APPKT02699 - 20230714SW

Vendor Number	Vendor Name					Total Vendor Amount
0002233	VALERIE J MANN					275.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	275.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MAY 25	FY 23 BIKEWAYS GRANT APPLICATION WORK	06/30/2023	06/30/2023	0.00	275.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002252	VERIZON WIRELESS-720117503-00001					527.44
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	527.44			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
9938006903	MDT CARD FEE	06/30/2023	06/30/2023	0.00	527.44	
Vendor Number	Vendor Name					Total Vendor Amount
0002363	WORCESTER COUNTY LANDFILL					12,663.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/14/2023	12,663.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
124 JUNE FY 23	REFUSE, RECYCLE AND CAN PULLS	06/30/2023	06/30/2023	0.00	12,663.50	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	29	26	0.00	45,911.83
Packet Totals:		29	26	0.00	45,911.83



Town of Berlin, MD

Payment Register

APPKT02704 - 20230717SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number: 0002739
Vendor Name: DEPARTMENT OF THE TREASURY

Total Vendor Amount: 175.77

Payment Type: Check
Payment Number:

Payment Date: 07/17/2023
Payment Amount: 175.77

Payable Number: FORM 720 FY 23
Description: QUARTERLY FEDERAL EXCISE TAX RETURN

Payable Date: 06/30/2023
Due Date: 06/30/2023

Discount Amount: 0.00
Payable Amount: 175.77

Payment Register

APPKT02704 - 20230717SW

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	1	1	0.00	175.77
Packet Totals:		1	1	0.00	175.77



Town of Berlin, MD

Payment Register

APPKT02708 - 20230717SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0000323	BERLIN AUTOMOTIVE					67.61
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	67.61	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
458269	SERVICE TRUCK #70	07/14/2023	07/14/2023	0.00	67.61	

Vendor Number	Vendor Name					Total Vendor Amount
0000334	BERLIN FIRE CO					116,960.82
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	116,960.82	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
FY 24 OPERATING ALLOCATI	FY 24 BERLIN FIRE FUNDS ALLOCATION	07/17/2023	07/17/2023	0.00	116,960.82	

Vendor Number	Vendor Name					Total Vendor Amount
0000453	CAPITAL ELECTRIC SUPPLY COMPANY					853.01
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	853.01	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
s052388171.002	#2 OVERHEAD QUADRUPLX	07/17/2023	07/17/2023	0.00	853.01	

Vendor Number	Vendor Name					Total Vendor Amount
0003317	CARTER MACHINERY COMPANY INC					3,526.31
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	3,526.31	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1418085	GENERATOR MAINTENANCE	07/17/2023	07/17/2023	0.00	546.00	
1418086	GENERATOR MAINTENANCE	07/17/2023	07/17/2023	0.00	456.00	
1418087	GENERATOR MAINTENANCE	07/17/2023	07/17/2023	0.00	435.00	
1418088	GENERATOR MAINTENANCE	07/17/2023	07/17/2023	0.00	892.00	
1421925	GENERATOR MAINTENANCE	07/17/2023	07/17/2023	0.00	1,197.31	

Vendor Number	Vendor Name					Total Vendor Amount
0000572	COMCAST					31.80
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	31.80	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0053157 JUL FY 24	TELEVISION SERVICE POLICE DEPT 0053157	07/14/2023	07/14/2023	0.00	31.80	

Vendor Number	Vendor Name					Total Vendor Amount
0000698	DELAWARE RURAL WATER ASSOCIATION					350.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	350.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10606	ANNUAL DUES	07/14/2023	07/14/2023	0.00	350.00	

Vendor Number	Vendor Name					Total Vendor Amount
0000794	EASTERN SHORE COFFEE					30.96
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				07/17/2023	30.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
783125	DISTILLED WATER	07/17/2023	07/17/2023	0.00	30.96	

Payment Register
APPKT02708 - 20230717SW

Vendor Number	Vendor Name					Total Vendor Amount
0003109	JAMES BRADFORD FARM TRUST					2,022.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	2,022.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
BOUNDS BOND PAYMENT JU	JAMES BOUNDS BOND SPRAY SITE	07/17/2023	07/17/2023	0.00	2,022.50	
Vendor Number	Vendor Name					Total Vendor Amount
0003110	JESSE JONES FARM TRUST					2,022.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	2,022.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
BOUNDS BOND PAYMENT JU	JAMES BOUNDS BOND SPRAY SITE	07/17/2023	07/17/2023	0.00	2,022.50	
Vendor Number	Vendor Name					Total Vendor Amount
0001435	MD ASSOC OF MUNICIPAL WST WTR AGENC					1,055.28
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	1,055.28			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
#FY 24	ANNUAL DUES	07/14/2023	07/14/2023	0.00	1,055.28	
Vendor Number	Vendor Name					Total Vendor Amount
0001455	MDGFOA					120.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	120.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
FY 24 NEWAL	MD GFOA MEMBERSHIP	07/17/2023	07/17/2023	0.00	120.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001565	NATIONWIDE RETIREMENT SOLUTIONS					3,851.80
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	3,851.80			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
PPE 07/16/2023	NATIONWIDE EMPLOYEE CONTRIBUTIONS DEFERRED COM	07/17/2023	07/17/2023	0.00	3,851.80	
Vendor Number	Vendor Name					Total Vendor Amount
0002928	UNIFIRST CORPORATION					104.98
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	104.98			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430080112	UNIFORMS FOR PUBLIC WORKS DEPARTMENTS	07/17/2023	07/17/2023	0.00	104.98	
Vendor Number	Vendor Name					Total Vendor Amount
0002205	UNITED WAY OF THE EASTERN SHORE					45.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	45.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
PPE 07/16/2023	UNITED WAY EMPLOYEE DONATIONS/CONTRIBUTIONS	07/17/2023	07/17/2023	0.00	45.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002361	WORCESTER COUNTY					632.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		07/17/2023	632.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
VARI LOCA FY 24	WO COUNTY DRAINAGE TAX	07/14/2023	07/14/2023	0.00	632.50	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	19	15	0.00	131,675.07
Packet Totals:		19	15	0.00	131,675.07



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT09753 - Refunds 1 UBPKT09752 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-1310001-10	ROCHESTER, JORDANNE	6/30/2023	24855	123.07			123.07	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	123.07				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	123.07
Revenue Total:	123.07

General Ledger Distribution

Posting Date: 06/30/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC				
	10-1110-1098	CLAIM ON CASH-FUND 10	-123.07	Yes
	10-2010-2074	UNAPPLIED CREDITS	123.07	
	10 Total:		0.00	
Fund: 98 - POOLED CASH				
	98-1098-1000	CENTRAL DEPOSITORY CASH	-123.07	
	98-2498-2200	DUE TO OTHER FUNDS	123.07	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT09755 - Refunds 1 UBPKT09754 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0492411-20	CROCKETT, MOLLY	6/30/2023	24854	118.56			118.56	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	118.56				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	118.56
Revenue Total:	118.56

General Ledger Distribution

Posting Date: 06/30/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC				
	10-1110-1098	CLAIM ON CASH-FUND 10	-118.56	Yes
	10-2010-2074	UNAPPLIED CREDITS	118.56	
	10 Total:		0.00	
Fund: 98 - POOLED CASH				
	98-1098-1000	CENTRAL DEPOSITORY CASH	-118.56	
	98-2498-2200	DUE TO OTHER FUNDS	118.56	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT09790 - 20230712MT

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-1310001-10	ROCHESTER, JORDANNE	7/12/2023	24895	57.63			57.63	Deposit
Total Refunds: 1			Total Refunded Amount:	57.63				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	57.63
Revenue Total:	57.63

General Ledger Distribution

Posting Date: 07/14/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC				
	10-1110-1098	CLAIM ON CASH-FUND 10	-57.63	Yes
	10-2010-2074	UNAPPLIED CREDITS	57.63	
	10 Total:		0.00	
Fund: 98 - POOLED CASH				
	98-1098-1000	CENTRAL DEPOSITORY CASH	-57.63	
	98-2498-2200	DUE TO OTHER FUNDS	57.63	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT09766 - Refunds 1 UBPKT09751 Single Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
66-0470491-20	PARKER, TRAVIS	7/6/2023	24853	143.13			143.13	Generated From Billing
Total Refunds: 1			Total Refunded Amount:	143.13				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	143.13
Revenue Total:	143.13

General Ledger Distribution

Posting Date: 07/06/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC				
	10-1110-1098	CLAIM ON CASH-FUND 10	-143.13	Yes
	10-2010-2074	UNAPPLIED CREDITS	143.13	
	10 Total:		0.00	
Fund: 98 - POOLED CASH				
	98-1098-1000	CENTRAL DEPOSITORY CASH	-143.13	
	98-2498-2200	DUE TO OTHER FUNDS	143.13	Yes
	98 Total:		0.00	
	Distribution Total:		0.00	