



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Berlin Town Hall
10 William Street
Monday, March 27, 2023

REVISED FRIDAY, MARCH 24, 2023

NEW AGENDA FORMAT: Please note that times indicated below are approximate. Also note additional timing protocols that may be indicated for specific agenda items.

5:00 PM CLOSED SESSION – Conference Room

1. Statement of Closure – Mayor Zack Tyndall
2. Public comments or questions regarding the purpose for closure
3. Motion to close and adjournment to Executive Session
4. Executive Session Agenda: Discussion re: PayPoint HR Wage and Compensation Study Findings Review. Pursuant to Maryland Code; General Provisions Article; Sec. 3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

7:00 PM CALL TO ORDER, REGULAR SESSION – Council Chambers

1. **7:05 PM** **CONSENT AGENDA:** Approval of the Minutes for Regular Session of 3.13.23
2. **7:08 PM** **PROCLAMATION:** 2023-02: Fair Housing Month – Mayor Zack Tyndall
- ~~3. **7:10 PM** **PRESENTATION:** East Bound Disc Golf Six-Month Review – Eastbound Disc Golf President Shawn Johnson *Postponed*~~
4. **7:25 PM** **ITEM(S) FOR APPROVAL:**
 - a) Request for Proposal: Smart Meter Installation – Water Resources Director Jamey Latchum & DBF Engineer Josh Taylor
 - b) Motion 2023-08: Program Open Space FY24 Annual Program – Town Administrator Mary Bohlen
 - c) Motion 2023-09: Award for Growth Element – Planning Director Dave Engelhart and Planning Commission Member Ron Cascio
 - d) Motion 2023-10: PJM Annual Officer Certification Form – Town Administrator Mary Bohlen
5. **8:05 PM** **DISCUSSION ITEM:**
 - a) FY2024 Real Estate Tax Rate – Mayor Zack Tyndall
 - b) Town of Berlin Letter to Worcester County Regarding LPPRP – Mayor Zack Tyndall
6. **8:20 PM** **REPORTS:** Town Administrator's Report, Departmental Reports
7. **8:30 PM** **COMMENTS FROM THE PUBLIC**

Any person who may wish to speak on a matter at the Regular Session may be heard during COMMENTS FROM THE PUBLIC for a period of five (5) minutes or such time as may be deemed appropriate by the Mayor. Anyone wishing to be heard shall state their name, street name, and subject on which they wish to speak.

- 8. 8:40 PM COMMENTS FROM THE COUNCIL**
- 9. 8:55 PM COMMENTS FROM THE MAYOR**
- 10. 9:00 PM COMMENTS FROM THE PRESS**
- 11. 9:05 PM ADJOURNMENT**

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar. QR code links to online packet. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2225