



Town of Berlin, Maryland

FY 2023 SECOND QUARTER FINANCIAL OVERVIEW

General Fund



The General Fund is the general operating fund of the Town.

General Fund – used to account and report all the financial resources not accounted for and reported in other funds. It includes all transactions for general governmental services.

Revenues are derived primarily from:

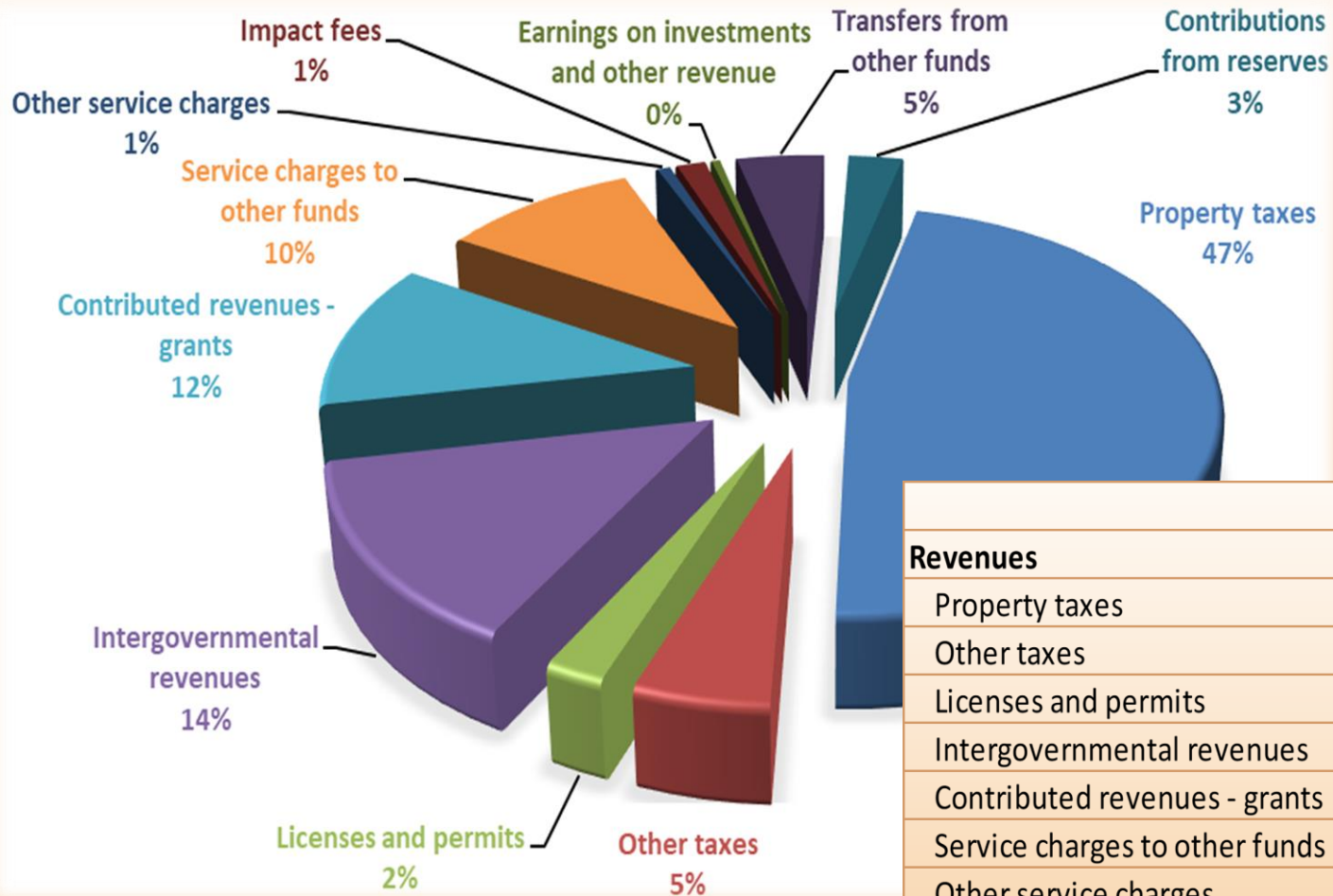
- Taxes, grants, licenses and permit fees, intergovernmental revenues (highway user revenue, slots revenue).

Resources generated by fund are spent for general government and in accordance with the annual appropriated budget approved by Mayor and Council.

FINANCIAL HIGHLIGHTS GENERAL FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

	FY 2023						FY 2022
				July-December			Jul-Dec
	Budget		Actual	Diff \$	Diff %		Actual
Revenues							
Property taxes	\$ 4,244,509	\$	3,378,890	865,619	-20%	\$	3,223,081
Other taxes	447,000		325,069	121,931	-27%		145,875
Licenses and permits	198,000		88,568	109,432	-55%		81,345
Intergovernmental revenues	1,278,248		842,041	436,207	-34%		787,395
Contributed revenues - grants	1,055,627		-	1,055,627	-100%		2,287,136
Service charges to other funds	907,075		453,539	453,536	-50%		415,141
Other service charges	61,000		60,432	568	-1%		52,953
Impact fees	135,000		46,000	89,000	-66%		98,000
Earnings on investments and other revenue	39,500		118,616	(79,116)	200%		42,338
Transfers from other funds	410,000		-	410,000	-100%		-
Contributions from reserves	252,950		-	252,950	-100%		-
Total revenues	\$ 9,028,909	\$	5,313,155	3,715,754	-41%	\$	7,133,264

GENERAL FUND FY 23 BUDGETED REVENUES BY SOURCE



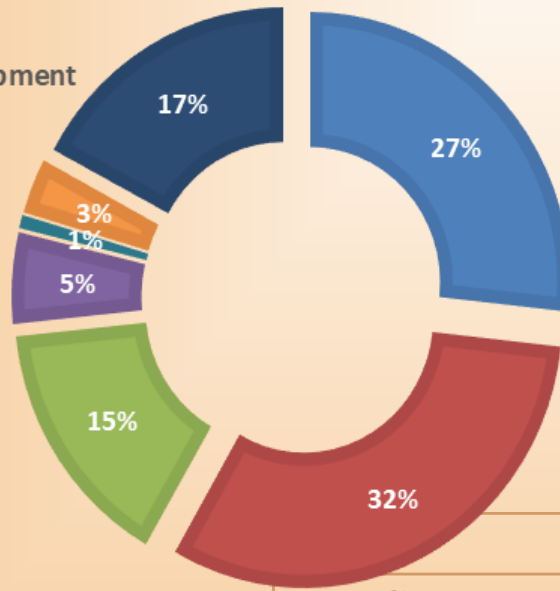
Revenues	2023 Budget	
	\$	%
Property taxes	4,244,509	47.0%
Other taxes	447,000	5.0%
Licenses and permits	198,000	2.2%
Intergovernmental revenues	1,278,248	14.2%
Contributed revenues - grants	1,055,627	11.7%
Service charges to other funds	907,075	10.0%
Other service charges	61,000	0.7%
Impact fees	135,000	1.5%
Earnings on investments and other revenue	39,500	0.4%
Transfers from other funds	410,000	4.5%
Contributions from reserves	252,950	2.8%
Total revenues	9,028,909	100.0%

FINANCIAL HIGHLIGHTS GENERAL FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

Expenditures								
General government		2,413,735		824,460		1,589,275	-66%	817,102
Public safety		2,851,412		1,493,865		1,357,547	-48%	1,218,301
Public works		1,360,308		553,830		806,478	-59%	460,587
Planning and community development		486,304		245,880		240,424	-49%	224,575
Recreation and parks		70,210		34,391		35,819	-51%	29,817
Debt service		294,845		234,118		60,727	-21%	237,297
Capital outlay		1,552,095		284,887		1,267,208	-82%	470,450
Total expenditures	\$	9,028,909	\$	3,671,431		5,357,478	-59%	\$ 3,458,129
Net change in fund balance as of 12/31/22	\$		\$	1,641,724				\$ 3,675,135

GENERAL FUND FY 23 BUDGETED EXPENSES BY CATEGORY

- General government
- Public safety
- Public works
- Planning and community development
- Recreation and parks
- Debt service
- Capital outlay



Expenditures

	2023 Budget	
	\$	%
General government	2,413,735	26.7%
Public safety	2,851,412	31.6%
Public works	1,360,308	15.1%
Planning and community development	486,304	5.4%
Recreation and parks	70,210	0.8%
Debt service	294,845	3.3%
Capital outlay	1,552,095	17.2%
Total expenditures	9,028,909	100.0%

**CHANGES IN GENERAL FUND BALANCE
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022**

			FY 2023			FY 2022
			Actual			Actual
Fund balances, end of December						
Nonspendable (due to/due from other funds)		\$	1,579,137		\$	1,579,137
Restricted (slots)			235,325			26,026
Committed (impact fees, debt reduction, disaster recovery)			1,550,224			901,509
Assigned (insurance, police forfeiture, capital, stabilization and community center)			2,320,662			907,288
Unassigned			1,641,724			3,675,135
Total fund balances, end of December		\$	7,327,072		\$	7,089,095

General Fund Balance

Nonspendable fund balance - amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact.

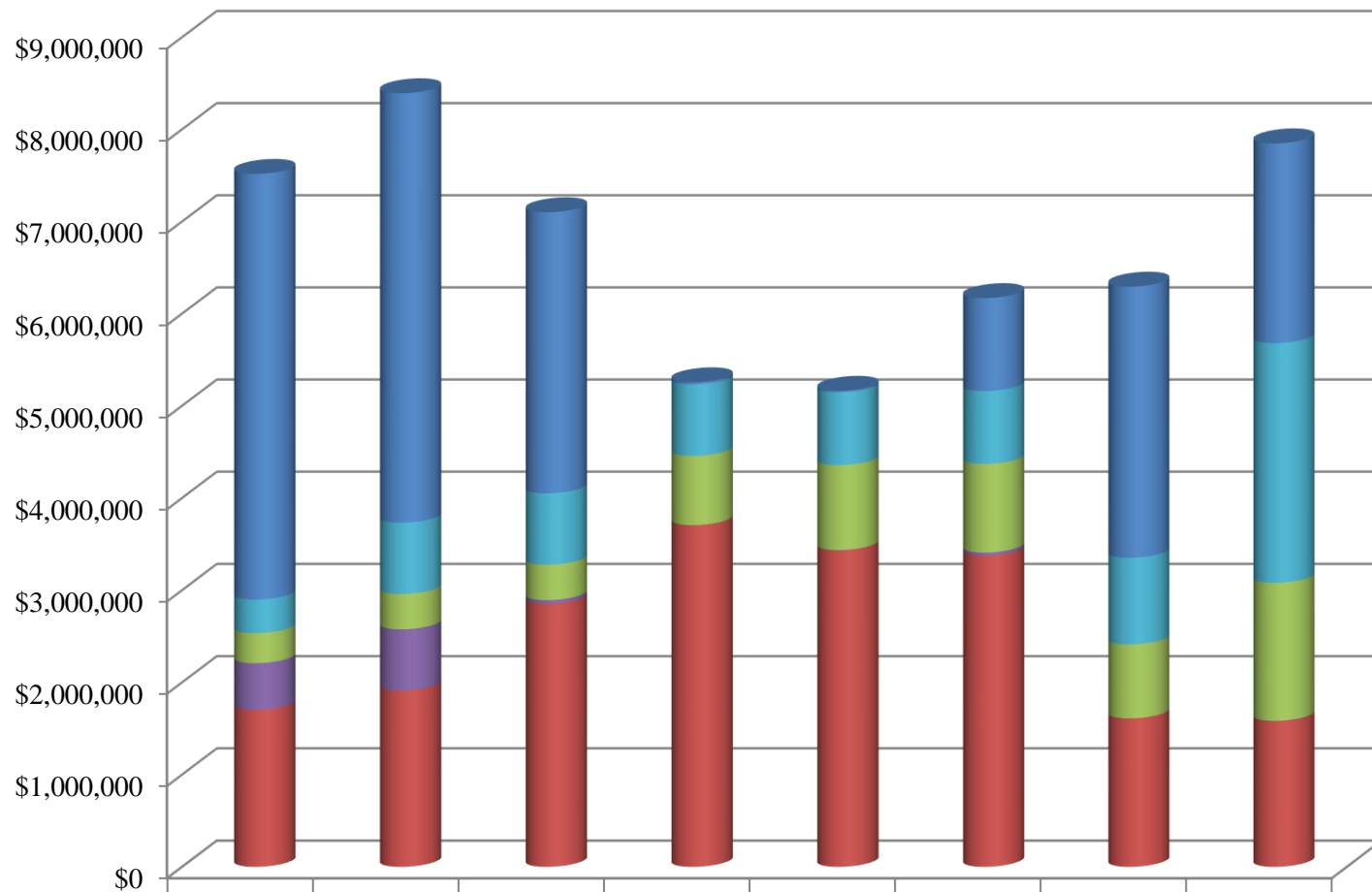
Restricted fund balance - amounts that can be spent only for specific purposes because of constraints imposed by external providers (such as grantors, bondholders, and higher levels of government), or imposed by constitutional provisions or enabling legislation.

Committed fund balance - amounts that can be spent only for specific purposes determined by a formal action of the Mayor and Council.

Assigned fund balance - amounts the Mayor and Council intend to use for specific purposes that do not meet the criteria to be classified as restricted or committed.

Unassigned fund balance - amounts that are available for any purpose; these amounts can be reported only in the Town's General Fund.

GENERAL FUND BALANCES FISCAL YEARS 2015-2022



	2015	2016	2017	2018	2019	2020	2021	2022
■ Unassigned	4,618,214	4,659,485	3,049,111	21,927	15,782	1,008,044	2,941,969	2,166,752
■ Assigned (Health,Comm.Cntr,Stabilization, Police,Capital Reserve)	363,843	773,305	775,247	777,201	790,676	791,005	938,602	2,600,983
■ Committed (Impact fees,Debt Reduction, Disaster Recovery)	325,810	383,769	383,769	750,414	921,293	961,743	802,215	1,496,878
■ Restricted (Local Impact Grant-Ocean Downs)	505,721	663,568	39,082	2,407	4,233	32,886	1,277	4,587
■ Nonspendable (Due from other funds)	1,703,469	1,912,242	2,853,376	3,703,396	3,430,930	3,375,304	1,609,137	1,579,137

GENERAL FUND BALANCE OS OF JUNE 30, 2022

■ **Nonspendable** \$ 1,579,137

Due from Sewer and Storm Water Funds-reduced by half in FY'21

■ **Restricted** 4,587*

Slot revenues – limitations on how monies can be spent by higher level of government. *Balance as of 06/30/2022

■ **Committed** 1,496,878

Impact fees, debt reduction, disaster recovery – limitations on how monies can be spent placed by M&C by ordinance.

■ **Assigned** 2,600,983

Health care, community center, police forfeiture, stabilization reserve, capital reserve – M&C assigned specific purposes for the funds.

■ **Unassigned** 2,166,752

Amount available for spending in the event of unexpected contingencies.

Total fund balance , end of June 30, 2022 **\$ 7,848,337**

General Fund Capital Projects and Assets FY 2023 as of December 31, 2022

Administration Department:		
	Wage Compensation Study	\$ 3,000
Building and Grounds:		
	Security Cameras	\$ 15,549
Police Department:		
	Duty Handguns	\$ 2,571
Public Works		
	2022 Ford 250 Super Duty Truck	\$ 36,995
Streets:		
	Streets and Paths Paving	\$ 157,905
	Snow Blowers	\$ 2,625
Parks and Recreation:		
	Playground Equipment	\$ 2,980
	Stephen Decatur Comfort Station	\$ 5,085
	Demolition Heron Park Eng Fees	\$ 1,950
	W.Henry Park Basketball Lights	\$ 56,226



FINANCIAL HIGHLIGHTS ELECTRIC FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

	2023					2022
			July-December			Jul-Dec
	Budget		Actual	Diff \$	Diff %	Actual
Revenues						
Operating revenues						
Charges for services	\$ 5,725,570	\$	2,472,863	3,252,707	-57%	\$ 2,071,055
Sales and Services	413,500		143,597	269,903	-65%	24,085
Interest on delinquent accounts	25,000		11,048	13,952	-56%	13,529
Miscellaneous	210,600		48	210,552	-100%	10,122
Total operating revenues	\$ 6,374,670	\$	2,627,556	3,747,114	-59%	\$ 2,118,791
Operating expenses						
Purchased power	2,516,135		1,422,502	1,093,633	-43%	1,163,457
Personnel expenses	1,170,780		595,972	574,808	-49%	567,352
Supplies and operating	692,795		121,417	571,378	-82%	241,203
Professional services	270,000		54,670	215,330	-80%	46,787
Contracted services	79,570		13,907	65,663	-83%	13,924
Insurance	26,965		25,468	1,497	-6%	23,200
Repairs and maintenance	49,000		9,586	39,414	-80%	14,675
General overhead	400,450		200,225	200,225	-50%	195,779
Debt service	473,075		62,837	410,238	-87%	64,479
Capital outlay	695,900		22,013	673,887	-97%	136,699
Total operating expenses	\$ 6,374,670	\$	2,528,597	3,846,073	-60%	\$ 2,467,555
Operating income (loss) as of 12/31/22	\$ -	\$	98,959			\$ (348,764)

**Electric Fund
Capital Projects
and Assets
FY 2023 as of
December 31,
2022**

Power Distribution:		
	Transformers 167 KVA	\$ 17,390
	Street Lights Foundations	\$ 4,623



FINANCIAL HIGHLIGHTS WATER FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

	FY 2023					FY 2022
			July-December			Jul-Dec
	Budget		Actual	Diff \$	Diff %	Actual
Revenues						
Operating revenues						
Water service	\$ 725,000	\$	359,195	365,805	-50%	\$ 310,276
Service charges	29,000		9,828	19,172	-66%	13,412
Special connection fees	442,500		163,977	278,523	-63%	214,200
Sales and Services	20,000		21,921	(1,921)	10%	10,657
Contributed revenues - grants	1,704,990		-	1,704,990	-100%	-
Interest on delinquent accounts	7,100		7,510	(410)	6%	4,083
Miscellaneous	167,500		29,479	138,021	-82%	33,351
Total operating revenues	\$ 3,096,090	\$	591,910	2,504,180	-81%	\$ 585,979
Operating expenses						
Personnel expenses	384,150		142,763	241,387	-63%	182,843
Supplies and operating	173,991		84,809	89,182	-51%	70,850
Contracted services	44,000		2,075	41,925	-95%	5,011
Insurance	11,265		11,012	253	-2%	9,640
Repairs and maintenance	501,600		59,111	442,489	-88%	62,091
General overhead	156,094		78,046	78,048	-50%	83,530
Capital outlay	1,824,990		222,053	1,602,937	-88%	62,684
Total operating expenses	\$ 3,096,090	\$	599,869	2,496,221	-81%	\$ 476,649
Operating income (loss) as of 12/31/22	\$ -	\$	(7,959)			\$ 109,330

FINANCIAL HIGHLIGHTS SEWER FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

	FY 2023					FY 2022
			July-December			Jul-Dec
	Budget		Actual	Diff \$	Diff %	Actual
Revenues						
Operating revenues						
Sewer service	\$ 2,000,000	\$	1,084,883	915,117	-46%	\$ 935,065
Service charges	104,000		42,915	61,085	-59%	43,405
Special connection fees	1,226,100		238,629	987,471	-81%	592,528
Sales and Services	1,000		-	1,000	-100%	-
Hauler fees	150,000		405,389	(255,389)	170%	354,728
Contributed revenues - grants	1,000,000		-	1,000,000	-100%	-
Interest on delinquent accounts	11,000		16,382	(5,382)	49%	11,573
Miscellaneous	3,100		2,112	988	-32%	2,102
Total operating revenues	\$ 4,495,200	\$	1,790,310	2,704,890	-60%	\$ 1,939,401
Operating expenses						
Personnel expenses	818,895		408,443	410,452	-50%	389,819
Supplies and operating	539,275		179,957	359,318	-67%	169,555
Contracted services	43,200		10,153	33,047	-76%	24,089
Insurance	24,055		23,152	903	-4%	20,213
Repairs and maintenance	115,125		82,374	32,751	-28%	29,252
General overhead	346,050		173,025	173,025	-50%	135,833
Debt service	560,500		204,564	355,936	-64%	205,227
Capital outlay	1,000,000		25,318	974,682	-97%	35,358
Total operating expenses	\$ 3,447,100	\$	1,106,986	2,340,114	-68%	\$ 1,009,346
Contribution to capital reserve	648,100		-			-
Transfers to general fund	400,000		-			-
Operating income (loss) as of 12/31/22	\$ -	\$	683,324			\$ 930,055

WATER & SEWER FUNDS CAPITAL PROJECTS, ASSETS FY 23 AS OF DECEMBER 31, 2022

Water Fund

Water Treatment:		
	Powelton Ave Well House	\$ 115,857
	PH Regulator System	\$ 4,396
Water Distribution:		
	Branch Street Well	\$ 101,360
	Smart Metering Project	\$ 440

Sewer Fund

Sewer Administration Department:

	SCADA System Upgrade	\$ 6,633

Collection System:

	William Street Pump Station	\$ 6,138
	Broad Street Lift Station	\$ 12,547



FINANCIAL HIGHLIGHTS STORM WATER FUND
FY 2023 SIX MONTHS ENDED DECEMBER 31, 2022

	FY 2023					FY 2022
			July-December			Jul-Dec
	Budget		Actual	Diff \$	Diff %	Actual
Revenues						
Operating revenues						
Service charges	\$ 184,600	\$	111,278	73,322	-40%	\$ 77,728
Contributed revenues - grants	288,000		-	288,000	-100%	110,000
Interest on delinquent accounts	700		464	236	-34%	390
Miscellaneous	50		21	29	-58%	21
Total operating revenues	\$ 473,350	\$	111,763	361,587	-76%	\$ 188,139
Operating expenses						
Personnel expenses	116,100		48,751	67,349	-58%	53,972
Supplies and operating	35,520		5,507	30,013	-84%	7,555
Professional services	22,000		1,571	20,429	-93%	6,898
Contracted services	5,980		564	5,416	-91%	215
Insurance	1,265		1,584	(319)	25%	1,200
General overhead	4,485		2,243	2,242	-50%	-
Capital outlay	288,000		16,129	271,871	-94%	-
Total operating expenses	\$ 473,350	\$	76,349	397,001	-84%	\$ 69,840
Operating income (loss) as of 12/31/22	\$ -	\$	35,414			\$ 118,299

Storm Water Fund Capital Projects and Assets FY 2023 as of December 31, 2022

Storm Water:

Washington St. Storm Drain Replacement	\$ 15,754
Franklin and Nelson ST WA Improvements	\$ 375



In Conclusion ...

Questions?
Comments?