



**BERLIN MAYOR AND COUNCIL**  
**CLOSED SESSION**  
**Meeting Agenda**

**Monday, March 25, 2024**

**Berlin Town Hall**  
**10 William Street**

**IMMEDIATELY FOLLOWING REGULAR SESSION: CLOSED SESSION – Public viewing of meeting closure in person or via Facebook.**

1. Statement of closure – Mayor Zack Tyndall
2. Public comments or questions regarding the purpose for closure.
3. Motion to close and adjournment to Executive Session

Closed Session Agenda: STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b): (7) To consult with counsel to obtain legal advice on a legal matter;

- a) Discussion of legal considerations regarding the imposing of certain fees.



### Closed Session Summary

To be included in the minutes in the next Open Meeting

**1. Statement of the time, place, and purpose of the closed session:**

- a. Time of closed session: March 25, 2024, Following Regular Session
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: Discussion re: Legal considerations regarding the imposing of certain fees.
- d. Date and time that we will return to public meeting: April 8, 2024, 7:00 PM

**2. Record of the vote of each member as to closing the session:**

- a. Motion to close meeting made by:
- b. Seconded by:
- c. Members voting in favor:
- d. Members opposed:
- e. Members abstaining:
- f. Members absent:

**3. Statutory authority to close session:**

This meeting was closed under the following provisions of General Provisions Article § 3-305(b)  
(7) To consult with counsel to obtain legal advice on a legal matter;

**4. Listing of each topic actually discussed, persons present, and each action taken in the session:**

Topic description	Persons present for discussion	Action taken/each recorded vote
a) Legal considerations regarding imposing of certain fees		

**This statement was made by: Mayor Zack Tyndall, presiding officer**

**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney David Gaskill.