



Mayor & Council of Berlin

10 William Street, Berlin, Maryland 21811

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www.berlinmd.gov



PLANNING COMMISSION APPLICATION

DATE: _____

CASE NUMBER: _____

APPLICATION TYPE: (check one)

- | | |
|---|--|
| ☐ Concept Site Plan Review | ☐ Concept Subdivision |
| ☐ Preliminary Site Plan Review | ☐ Preliminary Subdivision |
| ☐ Final Site Plan Review | ☐ Final Subdivision |
| ☐ Other: _____ | |

Has this project already been reviewed by the Planning Commission?

☐ No

☐ Yes

Date of Meeting

PROJECT NAME/DESCRIPTION: _____

LOCATION OF PROPERTY: _____

SIZE OF PROPERTY: _____ ZONING: _____ TOTAL LOTS: _____

PROPERTY OWNER/AGENT: _____ PHONE #: _____

ADDRESS: _____ EMAIL: _____

IMPORTANT:

- Applications must be submitted at least thirty (30) days before a regularly scheduled Planning Commission meeting. Meeting dates and filing deadlines are available at: berlinmd.gov/government/boards-commissions-and-committees
- Nine (9) complete copies of the proposed subdivision or site plan must accompany the application.
- All applicable review fees are due at the time of submission.
- Submission by the stated deadline does not guarantee placement on the next agenda. Each application is subject to a comprehensive review process, which may extend beyond the next meeting date.

ADDITIONAL INFORMATION/EXPLANATION:

The applicant, or an authorized representative, has been advised to appear at the meeting of the
Planning Commission scheduled for _____ (date).

Applicant Signature _____ Date _____

IF APPROVED:

Planning Commission Chair

Date

Planning Director

Date