

September 16, 2025



Subject: Important Notice Regarding Lead Line Inspection and Replacement

Dear Customer:

The Town of Berlin has been awarded grant funding to participate in a mandated Lead Service Line Inventory and Replacement process required by the State of Maryland and the U.S. Environmental Protection Agency (EPA). This initiative is critical to ensuring the safety and quality of the water service provided to Town of Berlin residents.

This process involves multiple components:

- **Inspection of Privately Owned Service Lines** – Determine whether any privately owned water service lines contain lead.
- **Replacement** – If service lines are identified, they will be required to be replaced up to the connection of premise plumbing.

To conduct this inspection and replacement, if necessary, we need written consent from both the property owner and, if applicable, the tenant. This consent allows our team to access the property and perform the necessary inspections and replacements. Consent forms are enclosed.

Once consent is received, we will work directly with the property owner to schedule a convenient time for the inspection. All Town of Berlin personnel and their Contractors will be properly identified for your peace of mind.

Please note: Inclusion of a property in this grant-funded project requires the consent form; the Town cannot perform the inspection or replacement without the form. If we do not receive consent to be included in the project at this time, the future responsibility for testing and replacing the private service line will fall on the property owner, including all financial costs associated.

The property owner may conduct their own testing. For additional information, please contact Water Resources Department using the details provided below.

Your cooperation is essential in helping us complete this important survey accurately and in compliance with state regulations.

If you have any questions or need assistance, please contact our office at 410-641-3845 or email hbrittingham@berlinmd.gov.

Sincerely,

A handwritten signature in black ink that reads 'Jamey Latchum'.

Jamey Latchum
Director, Water Resources
Town of Berlin
jlatchum@berlinmd.gov / 410-641-3845