



BERLIN MAYOR AND COUNCIL
Meeting Agenda

Worcester County Library – Berlin Branch
2nd Floor Meeting Room
13 Harrison Avenue
Monday, May 11, 2026

5:30 PM **CLOSED SESSION**

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article §3-305(b):

- (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

6:00 PM **CALL TO ORDER, REGULAR SESSION**

- 1. 6:05 PM** **APPROVAL OF MINUTES:** *(Strategic Plan: DS1)*
 - a) General Fund Budget Work Session Minutes of 04.20.26
 - b) Closed Session Minutes of 04.27.26
 - c) Regular Session Minutes of 04.27.26
- 2. 6:10 PM** **SWEAR IN:** Chief of Police, Howard Drewer – Mayor Zack Tyndall (Strategic Plan: DS4)
- 3. 6:15 PM** **DISCUSSION: FY27 General Fund Budget Shortfall** – Mayor Zack Tyndall
- 4. 6:45 PM** **PUBLIC HEARING(S):**
 - a) Ordinance 2026-02: Amended Ready to Serve – Town Attorney David Gaskill
(Strategic Plan: DS3; DS4)
 - b) Ordinance 2026-03: Tax Rate Adoption – Mayor Zack Tyndall
(Strategic Plan: DS1-DS6)
- 5. 6:55 PM** **REPORTS:** Town Administrator’s Report, Departmental Reports *(Strategic Plan: DS1; DS4)*
- 6. 7:00 PM** **COMMENTS FROM THE PUBLIC** *(Strategic Plan: DS4; DS5)*
Anyone wishing to speak during COMMENTS FROM THE PUBLIC at the Regular Session may do so for up to five (5) minutes, or as determined by the Mayor. Please state your name, street, and the subject you wish to address.
- 7. 7:10 PM** **COMMENTS FROM THE COUNCIL**
- 8. 7:15 PM** **COMMENTS FROM THE MAYOR’S OFFICE**
- 9. 7:20 PM** **COMMENTS FROM THE PRESS**
- 10. 7:25 PM** **ADJOURNMENT**

To immediately follow the conclusion of Regular Session:

7:30 PM **CALL TO ORDER, Enterprise Funds FY27 Budget Work Session**

- 1. 7:35 PM** **Opening Statement** – Mayor Zack Tyndall
- 2. 7:40 PM** **Distinguished Service Recognition** – Mayor Zack Tyndall

- 3. 7:45 PM Enterprise Funds:**
- a) Water Fund Revenue Overview – Finance Director Natalie Saleh
 - b) Water Fund Expenses – Water Resources Director Jamey Latchum
 - c) Wastewater Fund Revenue Overview – Finance Director Natalie Saleh
 - d) Wastewater Fund Expenses – Water Resources Director Jamey Latchum
 - e) Stormwater Fund Revenue Overview – Finance Director Natalie Saleh
 - f) Stormwater Funds Expenses – Water Resources Director Jamey Latchum
 - g) Electric Fund Revenue Overview – Finance Director Natalie Saleh
 - h) Electric Fund Expenses – Electric Utility Director Tim Lawrence and Acting Electric Utility Director Alan Parkinson
- 4. 8:30 PM Comments from the Council**
- 5. 8:45 PM Comments from the Mayor**
- 6. 9:00 PM Adjournment**

To access the Meeting via Facebook, please click the blue Facebook icon at the top of any page on www.berlinmd.gov, or type @townofberlinmd in the Facebook search bar. QR code links to online packet and Strategic Plan. Anyone having questions about the meetings mentioned above or needing special accommodations should contact Town Administrator Mary Bohlen at (410) 641-2770. Written materials in alternate formats for persons with disabilities are made available upon request. TTY users dial 7-1-1 in the State of Maryland/outside Maryland dial 1-800-735-2258.





BERLIN MAYOR AND COUNCIL

Meeting Minutes

Monday, April 20, 2026

5:00 PM CALL TO ORDER, GENERAL FUND WORK SESSION – Buckingham Presbyterian Church

Present: Mayor Zackery Tyndall, Vice President Dean Burrell, Councilmembers Jay Knerr, Steve Green, Shaneka Nichols and Jack Orris.

Staff Present: Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, Finance Director Natalie Saleh, Acting Planning Director Ryan Hardesty, Public Works Director Jimmy Charles, Chief of Police Howard Drewer, Captain Robert Fisher, Mayor's Executive Assistant Sara Gorfinkel, Special Projects Administrator Kate Daub, and Administrative Assistant Laura Brown.

This meeting was also broadcast live via Facebook. Following a moment of silence and the Pledge of Allegiance, Mayor Zackery Tyndall called the meeting to order at approximately 5:02 PM.

1. Opening Statement – Mayor Zack Tyndall
2. Mayor Tyndall stated that the Department Heads, along with the Mayor and Council, had worked diligently to reduce the budget. He thanked all Department Heads for their efforts and noted that, given the busy agenda, further discussion and refinement would continue that evening for FY27.
3. Berlin Fire Company and Berlin Fire Company EMS – President David Fitzgerald

President David Fitzgerald thanked the Mayor and Council and summarized correspondence indicating that members of the public were generally unwilling to donate and expressed that fire and EMS services should be funded primarily through government sources. It was noted that hall rentals had declined, while conference center rentals had increased. The County grant was anticipated to increase. Although valves and pumps had not recently been replaced, emergency replacements were still required, and existing equipment had provided good value over time.

A review of capital funding over the past several years was provided and discussed, including building and utility costs such as electric, sewer, water, and gas. Mayor Tyndall noted a contradiction between President Fitzgerald's prior statements and the documented ARPA contribution. Councilmember Orris stated that the approximately \$400,000 in funding requested by the Berlin Fire Company (BFC) closely mirrored the current operating deficit. It was also noted that the Town funds referenced by BFC were carry-forward capital funds rather than surplus funds.

Vice President Burrell stated that BFC was requesting a total of \$769,350 in funding. Mayor Tyndall requested a list of must-have items from BFC. President Fitzgerald recapped the work session, and Mayor Tyndall requested data on employee tenure for the Volunteer Property Tax Rebate Program. Chief Gruden stated that although the Mayor and Council offered helpful fundraising ideas, the organization faced a choice between focusing on fundraising efforts or delivering emergency services, noting staffing and time constraints limited the ability to do both effectively.

President Fitzgerald discussed Berlin Fire Company Emergency Medical Services' (BFCEMS) EMS operating request for FY27. He reported that approximately 60 percent of EMS calls occur within the Town of Berlin. The department planned to operate three in-service advanced life support ambulances with one reserve unit and to maintain 24-hour staffing consisting of two paramedics and two EMTs, with supervisory coverage on weekdays. All personnel were cross-trained to support fire and rescue

operations. Maintaining competitive wages was emphasized, and it was noted that the department continued to experience two paramedic vacancies. The proposed budget represented the minimum funding necessary to maintain service levels.

President Fitzgerald reported that revenues included EMS billing, county and town grants, donations, and interest income. Personnel costs represented the largest expense category. It was noted that approximately 20 percent of EMS accounts were uncollectible, with accounts sent to collections after 120–150 days. Staffing challenges remained consistent with those experienced by surrounding municipalities due to a limited pool of qualified personnel.

President Fitzgerald requested expanded capital funding for BFCEMS, noting that future ambulance replacements scheduled for 2035, 2037, and 2039 would not be feasible under current funding models. The department requested that \$75,000 annually be planned in future capital budgets and that \$100,000 be allocated toward the existing ambulance loan, including partial payoff of the 2025 ambulance and a deposit toward a future replacement unit.

Fire and rescue operations for FY27 were also discussed. Approximately 40 percent of fire and rescue calls occurred within the Town of Berlin. Services were provided through three stations operated by a combination of volunteer and career personnel. The organization reported approximately 60 volunteers, whose service significantly reduced payroll costs. The Town operational funding request totaled \$219,350, reflecting an increase due to rising costs. Several capital items remained under review pending final quotes.

The fire company reiterated its request for restoration of capital funding, noting a decline in long-term capital contributions since FY18 and an existing apparatus loan requiring annual payments through 2036. A one-time contribution of \$400,000 was requested to reduce the loan balance, shorten the repayment period, and reduce long-term interest costs.

4. Health Care Renewal Discussion – OneDigital Chris Carroll & HR Director Kelsey Jensen

Human Resources Director Kelsey Jensen reviewed the health insurance renewal, noting that the council needed to advise her via a consensus on the need to go out to market for the health renewal or to maintain coverage with CareFirst where we would receive an additional loyalty credit savings. A 12% increase was initially planned in the budget for the renewal; CareFirst’s preliminary figures were less than the budgeted amount. Ms. Jensen reminded the Mayor, Council, and staff that Open Enrollment was scheduled for May 20, 2026, at the Berlin Police Department.

Chris Carroll, OneDigital, recommended renewing coverage with CareFirst, noting that the terms were more favorable than anticipated. He advised that employee premiums and the HRA funding gap could remain unchanged with no pass through to the employee for a 10% increase to the renewal. Mr. Carroll reviewed the year-to-date Health Reimbursement Arrangement (HRA) utilizations for FY26, noting that with year-end projections, the HRA utilization would be approximately 79.20%. So, both he and Ms. Jensen agreed with leaving the HRA utilization budgeted amounts the same for FY27.

Mr. Carroll went on to advise the group that if the Town made an adjustment to the positioning of the employee’s portion of the HRA, better known as the ‘donut hole’, there was a positive impact on the renewal. He indicated that with the HRA adjustment and no changes to the employee’s premium, the net increase would be 7.19%. Also noting that if the HRA adjustment was made and the employee and employer split the cost of the renewal, there would be a net increase of 6.32% to the Town. Councilmember Green stated that for a savings of less than one percent, passing the increase on to staff was not preferred and he would be comfortable moving forward with the 7.19% renewal. The group agreed.

A summary of ICHRA was provided, and its pros and cons were highlighted. Councilmember Orris inquired whether ICHRA could be revisited mid-year, and Mayor Tyndall responded that it would not be practical due to the administrative and budgeting burden.

Ms. Jensen and Mr. Carroll noted minor changes to dental coverage, while vision coverage would remain unchanged, and with the loyalty credit, it would actually be a savings to staff.

Discussion followed regarding retiree benefits, with Mr. Carroll explaining that implementation would require evaluation of a five-year budget framework, demographic data, and clear parameters to ensure affordability and sustainability. Mayor Tyndall requested preliminary information for future review maybe mid-year. Ms. Jensen emphasized the importance of long-term funding viability and cautioned against introducing a benefit that may later need to be reversed, noting challenges experienced by Worcester County.

Ms. Jensen thanked One Digital's team and the Mayor and Council and advised that a formal motion to approve would be added to the agenda for the next regularly scheduled Mayor and Council meeting.

5. Overview of General Fund Revenues & General Fund Surplus (Deficit) – Finance Director Natalie Saleh

Mayor Tyndall asked Finance Director Natalie Saleh to review the Room Tax Revenue line item. Ms. Saleh proposed that once room tax revenue exceeded \$90,000, 10% of the excess be allocated toward parking projects. Mayor Tyndall suggested applying a consistent 90/10 split regardless of total revenue, with 90% directed to the General Fund and 10% allocated to parking projects. After much discussion, the group was in consensus to move forward with Mayor Tyndall's proposal.

Ms. Saleh highlighted several FY27 revenue changes, including a \$10,000 decrease in Admission Tax Revenue, a \$100,000 increase in State Income Tax revenue, and an increase in Highway User Revenue from \$380,000 to \$400,000. Mayor Tyndall cautioned that Highway User Revenue was likely to decrease in FY28. Ms. Saleh noted that Main Street Revenue increased from \$35,000 to \$50,000 to reflect grant funds received, and Speeding Camera Fee Revenue increased from \$100,000 to \$142,550, representing an increase of \$42,550.

Ms. Saleh reminded the Mayor and Council that general overhead figures would be recalculated once Utility Fund budgets were finalized. She noted that Impact Fees were budget-neutral for FY27 and that reserve contributions reflected carry-forward capital outlay projects from prior fiscal years. Projected FY27 revenues were reported to be largely consistent with FY26.

Mayor Tyndall commended Ms. Saleh and her team for earning approximately \$500,000 in interest income.

Councilmember Orris observed that Public Utilities Tax revenue decreased from \$117,000 to \$100,000 despite an increase in State Income Tax revenue and requested clarification. Ms. Saleh explained that the Town budgeted conservatively and would continue evaluating projects between now and June.

6. Operational Overview – Town Administrator Mary Bohlen

Town Administrator Mary Bohlen reminded the public that the General Fund included all departments listed on the agenda excluding utilities, specifically Electric, Water, Wastewater, Stormwater, and Sewer. She emphasized that Town departments worked diligently to operate as efficiently and fiscally responsibly as possible. Ms. Bohlen highlighted key capital outlay initiatives, including the Town Hall renovation, progress on the Public Works Facility, the Comprehensive Plan update, and the Impact Fee update.

7. General Fund Departmental Budget Requests:

a) Elected Officials – Mayor Zack Tyndall

Human Resources Director Kelsey Jensen reviewed proposed step-and-grade and Cost of Living Adjustment (COLA) increases, consisting of a 2.5% step increase and a 2% COLA. She noted that Workers' Compensation costs increased by 12%. Ms. Jensen discussed ongoing employee retention challenges, citing increased infrastructure demands, supply constraints, and difficulties recruiting qualified applicants. She emphasized the importance of supporting Town employees to maintain operations. Vice President Burrell stated that staffing had been a priority for the Council, which Ms. Jensen affirmed. Mayor Tyndall noted that the step-and-grade system represented a significant improvement.

Finance Director Natalie Saleh stated that in budget discussions with Department Heads, personnel needs were often constrained by financial limitations. She noted that the COLA had remained unchanged in recent years and recommended increasing the COLA from 2% to 2.5%, resulting in a combined 5% increase when paired with the step-and-grade adjustment. Councilmember Green expressed interest in the proposal but noted challenges due to the timing of final healthcare renewal figures.

Mayor Tyndall explained that aside from increased cell phone costs related to the Town Hall renovation, most line items within the department showed decreases, with some special appropriations included for miscellaneous items. He stated that the department reflected an overall increase of approximately 5%.

b) Administration – Town Administrator Mary Bohlen

Ms. Bohlen explained that the Administration Department consisted of the Town Administrator, Town Attorney, Human Resources Director, Special Projects Administrator, and an Administrative Assistant. She noted that the Contracted Services line item reflected a reorganization rather than a new expense. Mayor Tyndall added that Capital Outlay Equipment included an increase for Emergency Preparedness Radios so they could also be utilized by the Water and Electric Departments. Ms. Bohlen highlighted the need for updates to the Town website and noted that the remainder of the department reflected nominal increases and decreases.

Mayor Tyndall asked the Council for direction on how to address funding requests from the Berlin Fire Company and Berlin Fire Company Emergency Medical Services, given that there were no changes to line items 5607, 5608, and 5609.

Councilmember Green inquired about what relocating IT services back into Town Hall would entail. Mike Steinsdoerfer of Integris advised that cabling upgrades would be required prior to the move, at an estimated cost of \$30,000 to \$35,000. He also recommended installing a firewall at Town Hall at an estimated cost of \$10,000. Mr. Steinsdoerfer noted that only minor maintenance costs were anticipated in the FY27 budget and stated that this was expected to be a light year due to the Town's proactive approach to keeping IT infrastructure current.

Ms. Saleh commended Mr. Steinsdoerfer and Integris for providing outstanding services.

Ms. Jensen revisited the financial impact of increasing the Cost of Living Adjustment from 2% to 2.5% and reported the estimated additional cost was approximately \$24,101, including salary, Maryland State retirement contributions, and Federal Insurance Contributions Act (FICA) expenses.

c) Finance and Customer Service – Finance Director Natalie Saleh

Ms. Saleh stated that her department consisted of a Department Head, two Accountants, and a Fiscal Specialist. She highlighted a slight increase in Professional Services due to the annual audit and an increase in Travel to support employee training, with the goal of sending additional staff to the National Government Finance Officers Association (GFOA) Conference.

Customer Accounts staffing included a Billing Supervisor and two Customer Service Representatives. Ms. Saleh noted that Contracted Services increased due to the implementation of a billing vendor

to handle the printing and mailing of utility bills, which had not been previously utilized. Tyler annual support costs increased as a result of adding two new modules to the Town's existing system. She also explained that office supplies were centralized, as all funds were allocated from a single source.

Ms. Saleh advised the Mayor and Council that it was recommended credit card processing fees be passed on to the user. The Council expressed agreement, noting that implementation would begin on July 1, 2026 to allow adequate time for transition and processing changes.

d) Building and Grounds – Public Works Director Jimmy Charles

The Public Works Director stated that the Building and Grounds Department consisted of one full-time employee. He noted that both Contracted Services and Building Maintenance expenditures decreased as a result of the Town Hall renovation.

e) Police – Chief of Police Howard Drewer and Captain Robert Fisher

Mayor Tyndall introduced and welcomed Chief of Police Howard Drewer and announced the promotion of Interim Chief Robert Fisher to Police Captain.

Captain Fisher reported that the Berlin Police Department budgeted for 20 full-time employees and four dispatchers. He stated that the overtime budget was maintained at the same level in anticipation of hiring additional officers to return the department to full staffing levels. He reviewed the Axon Body Camera contract, which totaled \$42,550 annually, and explained the goal of using a portion of the speed camera revenue as a down payment to reduce the annual cost to approximately \$31,000–\$32,000 over the next five years.

Captain Fisher noted that AT&T costs increased due to the need for mobile hotspots to support communication and job-related duties in vehicles and on mobile devices. He also reported increases in both training and IT expenses.

Chief Drewer requested additional advertising funds to increase the department's visibility and outreach, noting the desire to implement a broader recruitment and marketing strategy beyond reliance on social media.

f) Public Works – Public Works Director Jimmy Charles

Mr. Charles stated that the department, as a whole, has nine full-time employees. He noted that cuts were made where possible, and Mayor Tyndall added that the department is proposing less than a 1% increase.

For the Sanitation Division, Mr. Charles discussed the need for downtown trash receptacles under Capital Outlay.

The Streets Division consists of five full-time employees. Assistant Superintendent Robert Clark handles a significant amount of vehicle and equipment maintenance that the Town would otherwise need to outsource at a substantially higher cost. Under Street Repair and Capital Outlay Projects, Mr. Charles reviewed the paving projects for Branch Street, Esham Avenue, and Flower Street.

Vice President Burrell stated that a more intentional effort is needed to educate the public about the damage yard waste can cause to trash trucks and their hydraulic systems.

g) Economic and Community Development – Economic & Community Development Director Ivy Wells

Ms. Bohlen informed the Mayor and Council that Economic and Community Development Director Ivy Wells was unable to attend the meeting. She presented the department's projected FY 2027 budget on Ms. Wells' behalf. It was noted that utility costs for the Welcome Center were expected to increase significantly due to Town staff temporarily operating out of the facility during the Town Hall renovation.

Mayor Tyndall discussed the proposed Ford Maverick truck, noting it was similar to the vehicle currently utilized by the Planning and Zoning Department. Ms. Bohlen explained that fluctuations in the Travel line item reflected years when travel expenses were funded through grants versus years when they were Town-funded.

h) Planning – Acting Planning Director Ryan Hardesty

Acting Planning Director Ryan Hardesty discussed the Planning Department’s four full-time employees. She noted that Professional Services would remain the same. Contracted Services and Capital Outlay both decreased, with Capital Outlay showing a significant reduction.

Ms. Hardesty reviewed Travel expenses, including costs associated with the CEZOA conference for two staff members. Under Office Supplies, she noted the need for a new computer for the Permit Coordinator, as well as an iPad for field use to allow the department to operate fully while mobile.

i) Parks and Recreation – Public Works Director Jimmy Charles

It was noted that the cost of mosquito control increased slightly. Mr. Charles reported that park signage improvements were underway, with repairs being completed using funds from the FY26 budget. Henry Park fencing was added to the FY27 budget after FY26 project funds were reallocated to the Henrys Mill Drive road repair, which was identified as a more urgent need. The fencing project would involve the complete removal and replacement of the existing fence. Additionally, mulching and replacement of park nets were identified as necessary maintenance items.

8. Debt Service Updates – Finance Director Natalie Saleh

Ms. Saleh informed the Mayor and Council that several long-term bonds were carried forward and were scheduled to be closed by 2040. She noted that additional debt had been assigned for the Public Works Facility. Ms. Saleh reported that the Town fully paid off one bond in the prior year and that the figures presented reflected principal and interest obligations for FY27.

9. Comments from the Council

Vice President Burrell requested a detailed breakdown of overtime activities, including the number of overtime hours accumulated per event. Councilmember Knerr remarked that addressing a \$411,000 deficit was challenging and requested recommendations from the Mayor and/or staff.

10. Comments from the Mayor

Mayor Tyndall reviewed the projected FY27 General Fund deficit of \$411,000 and noted that no contingency was included in the budget. He stated that this placed the Town in a difficult position should unexpected expenses arise, as there was no backup plan. Funding for the Berlin Fire Company and Berlin Fire Company Emergency Medical Services remained flat. Mayor Tyndall acknowledged that while Finance Director Natalie Saleh could make limited line-item adjustments, doing so was not considered a sustainable budgeting practice. He noted that although the Town had anticipated a downward trend in pricing, overall costs remained high.

Mayor Tyndall stated that while the deficit had already been reduced through internal adjustments, a modest increase in the property tax rate appeared necessary to balance the budget. He anticipated an increase in the range of a penny to a penny and a quarter penny and emphasized that multiple approaches would be needed to further reduce the deficit, noting that he did not see an alternative path forward at this time.

Councilmember Knerr reminded the Mayor that utility rates were also expected to increase and cautioned that simultaneous increases would place a significant burden on residents. Mayor Tyndall responded that it was unlikely that electric rates, water, and sewer utility rate increases would occur during FY27. Ms. Saleh confirmed that rates would not increase during the upcoming fiscal year, noting that rate studies and implementation would require additional time. She further explained that a

one-cent tax increase would generate approximately \$63,453, while a one-and-one-quarter-cent increase would generate approximately \$79,000. Councilmember Green noted that the Town had last increased the property tax rate in 2023, his first year serving on the Council.

Mayor Tyndall stated that he was open to ideas from the Council and had ideas of his own. He noted that the property tax rate would be introduced at the Mayor and Council meeting scheduled for Monday, April 27, 2026, and that there would be additional time to explore other options. He further stated that the public hearing on the tax rate would be held at the Mayor and Council meeting on May 11, 2026.

Jeffrey Auxer, a Town resident and business owner, asked whether the budget needed to be submitted at the time the tax rate was decided. Mayor Tyndall explained that the tax rate must be introduced first and that the budget would be adjusted accordingly afterward. Ms. Bohlen added that the budget would be introduced at the Mayor and Council meeting on Tuesday, May 26, 2026, with final budget adoption scheduled for Monday, June 8, 2026.

11. Adjournment

On the motion of Vice President Burrell, second by Councilmember Knerr, the Mayor and Council meeting was adjourned at approximately 7:59 PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

Respectfully Submitted,



Laura Brown
Administrative Assistant

CLOSED SESSION
MAYOR AND COUNCIL OF BERLIN MARYLAND
Monday, April 27, 2026

Present: Mayor Zack Tyndall, V-P Dean Burrell, Councilmembers Steve Green, Jay Knerr, Shaneka Nichols, and Jack Orris

Staff Present: Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, and Town Attorney Dave Gaskill

Absent: none

Others present: none

Authority to close session: Pursuant to Maryland General Provisions Article; Sec 3-305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

Beginning at approximately 5:30 PM, the motion and vote to go into Closed Session were held in the 2nd floor meeting room and streamed live via Facebook. Mayor Tyndall read the Closed Session Summary, which is attached and incorporated into these Minutes upon approval. With no questions or comments, Councilmember Orris moved to adjourn to Closed Session and Councilmember Nichols seconded. The vote to proceed into Closed Session was as follows:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

The Facebook feed was ended and all others left the room.

REMAINDER OF MINUTES REDACTED FOR INCLUSION IN OPEN RECORD

Following a motion by Councilmember Orris, second by Councilmember Knerr, the Meeting adjourned at approximately 6:10 PM.

Respectfully Submitted,

MTB

Mary T. Bohlen

Town Administrator

Attachments: Closed Session Summary of April 27, 2026



Closed Session Summary

To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: Monday, April 27, 2026, 5:30 PM
- b. Place (location) of closed session: Worcester County Library, Berlin Branch, 13 Harrison Avenue, Berlin, MD 21811, 2nd floor
- c. Purpose of the closed session: Personnel Matter
- d. Date and time that we will return to public meeting: Monday, April 27, 2026, 6:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: Orris
- b. Second by: Nichols
- c. Members voting in favor: Burrell, Green, Knerr
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: none

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Article § 3-305(b)

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

b. Personnel Matter

Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Personnel Matter	Z. Tyndall, D. Burrell, S. Green, J. Knerr, S. Nichols, J. Orris M. Bohlen, K. Jensen, D. Gaskill	No motion or vote

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, Town Attorney David Gaskill, Special Projects Administrator Kate Daub.



BERLIN MAYOR AND COUNCIL

Meeting Minutes

Monday, April 27, 2026

6:00 PM REGULAR SESSION – Worcester County Library – Berlin Branch

Present: Mayor Zackery Tyndall, Vice President Dean Burrell, Councilmembers Steve Green, Jay Knerr, Shaneka Nichols, and Jack Orris.

Staff Present: Town Administrator Mary Bohlen, Town Attorney David Gaskill, Human Resources Director Kelsey Jensen, Finance Director Natalie Saleh, Acting Planning Director Ryan Hardesty, Chief of Police Howard Drewer, Captain Robert Fisher, Mayor’s Executive Assistant Sara Gorfinkel, Special Projects Administrator Kate Daub, and Administrative Assistant Laura Brown.

This meeting was also broadcast live via Facebook. After the moment of silence and the Pledge of Allegiance, Mayor Zackery Tyndall called the meeting to order at approximately 6:16 PM.

1. Approval of Minutes (*Strategic Plan: DS1*):
 - a) Closed Session Minutes of 02.02.26
 - b) Work Session Minutes of 02.19.26
 - c) Closed Session Minutes of 03.09.26
 - d) Closed Session Minutes of 03.23.26
 - e) Closed Session Minutes of 04.13.26
 - f) Regular Session Minutes of 04.13.26

On the motion of Councilmember Orris noting a grammatical correction previously relayed to Town Administrator Mary Bohlen, second by Councilmember Nichols, the Closed Session Minutes of 02.02.26, Work Session Minutes of 02.19.26, Closed Session Minutes of 03.09.26, Closed Session Minutes of 03.23.26, Closed Session Minutes of 04.13.26, and Regular Session Minutes of 04.13.26 were approved by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

Councilmember Orris also thanked all who take minutes for the Town as it was a time-consuming task.

2. Swearing In: Housing Board of Review – Mayor Zack Tyndall (*Strategic Plan: DS1, AS1*)

As the Chairs of the Board of Zoning Appeals, Historic District Commission, and the Planning Commission, Mayor Tyndall led Joseph Moore, Norman Bunting, and Matthew Stoehr in their swearing-in ceremony for the Housing Board of Review. They swore and affirmed that they would support the Constitution of the United States, and that they would be faithful and bear true allegiance to the State of Maryland and support the Constitution and Laws thereof while they served the Boards, Commissions, and Committees of the Town of Berlin. They were all thanked for their time and effort.

3. Discussion(s):

a. FY27 General Fund Draft Budget Shortfall – Mayor Zack Tyndall (*Strategic Plan: DS1, AS1*)

Mayor Tyndall clarified that the Town was not operating in a deficit. Each year, when the Town adopted the budget, it was a balanced budget. The Town was now looking ahead to FY27, including all activities that made up the Town of Berlin. He noted it was not uncommon to begin from an unbalanced position, as historical discussions helped determine what was truly needed.

Mayor Tyndall discussed the property tax rate being increased by one penny and a quarter of a penny at the General Fund Budget Work Session. Between increasing the property tax rate and moving funds from reserves, he expected the budget could be balanced. However, he asked the Council to discuss the matter more extensively that evening to determine how the Town could overcome the remaining gap as a group.

Councilmember Knerr asked to review how the General Fund budget had changed between the work session and the meeting. Mayor Tyndall explained that the primary changes were the amount of healthcare savings and the property tax increase. Councilmember Green stated that the Mayor's proposed tax increase would bring in approximately \$80,000 toward the deficit and asked whether \$320,000 still needed to be cut. Mayor Tyndall stated he was not saying that and reiterated that he wanted the Council to come together to develop solutions.

Councilmember Green then addressed Chief of Police Howard Drewer regarding the Berlin Police Department's \$153,000 overtime budget, stating he believed a large portion could be removed. Chief Drewer said he would be cautious in doing so, as court days and events incurred extensive overtime hours. He noted the department was currently backfilling positions, and overtime funds were needed due to staffing shortages. Mayor Tyndall added that the department previously had 20 officers when fully staffed, but currently had 15, and for safety purposes two officers were needed together at all times.

Councilmember Green proposed cutting the emergency preparedness radios and utilizing the County's radios, as well as cutting \$20,000 from the playground equipment budget. Ms. Bohlen stated the playground funds were intended to restore the playground to its previous functioning after severe weather damage, but later in the meeting noted that she had mis-spoken as the damaged equipment was to be replaced in the current Fiscal Year. Councilmember Green stated he was not in favor of raising the property tax rate. He discussed items under the Streets budget that could be cut, such vehicles and equipment. He noted the Town needed a new website, but this could potentially be cut as well. Councilmember Nichols agreed with removing the emergency preparedness radios, salt and brine machinery, and all

department vehicles. Ms. Saleh informed the Mayor and Council that the vehicles were replacement vehicles for old ones. Councilmember Nichols asked whether the COLA changed the step and grade and whether it was a permanent adjustment. Human Resources Director Kelsey Jensen explained that yes, it impacted FICA and Maryland State Retirement as well.

Vice President Burrell stated the Town needed to take a hard look at how it operated, including the overtime budget, specifically for Finance and Customer Service. The Town needed to determine how resources were allocated. He believed the Town could operate more efficiently without cutting services while still advocating for staff. He stated that impacting staff salaries and adversely altering COLA should be off the table.

Councilmember Knerr stated that historically the Town had provided 2% COLA, and he did not believe it should be increased to 2.5%. He agreed with several other statements made during the discussion. Councilmember Orris aligned with Councilmembers Green, Nichols, and Knerr, and added that the planning department contractual services should be reviewed. He asked about the emergency preparedness radios, and Mayor Tyndall explained that the Town had used ARPA funds to purchase the radios to have direct contact with the County and avoid the lag experienced with the former end-of-life radios. Mayor Tyndall stated the County had a cache of radios they lent out, but those radios did not have access to the same channels as the emergency preparedness radios.

Ms. Bohlen stated that the draft budget included funding for a cost-share program for sidewalk repairs (account 5262) and could be reduced by \$25,000, bringing the total to \$12,100. Ms. Saleh noted that \$400,000 was available in HURs funds and needed answers from the Mayor and Council as to what to assign to those funds. Councilmember Orris asked for a list of Town vehicles, stating he was not saying they did not need to be replaced, but believed they needed to be justified. Vice President Burrell asked for downtime and repairs made per vehicle over the last year. Ms. Jensen stated she had a list, but mileage, repairs, and downtime needed to be confirmed with departments. The group requested removing the Ford Maverick from the Economic Development Department on page 40 of the draft General Fund budget, and Ms. Bohlen informed them that this vehicle could not continue to be repaired. The playground climber was also suggested for removal.

Councilmember Knerr asked Chief Drewer a question regarding staffing, and Chief Drewer emphasized the importance of safety when comparing one officer versus two, asking which services the Town would be prepared to not offer during certain hours due to short staffing if budget cuts were made. Mayor Tyndall stated he was not in favor of reducing staff numbers, and Councilmember Knerr agreed. He referenced the difference between the FY26 and FY27 overtime budgets. Ms. Jensen informed the Council that the budget was on the higher end for police department openings because incoming salaries were unknown. Mayor Tyndall stated he believed the Town needed to err on the side of caution with reducing funding to the Police Department.

Councilmember Orris returned to the \$50,000 in legal professional services for the Planning Department and suggested cutting it, and Councilmember Nichols agreed. Mayor Tyndall asked whether the Council would agree to placing \$10,000 in contingency for the emergency preparedness radios. Councilmember Orris asked whether the adjusted Workers'

Compensation numbers had been provided, and Ms. Jensen said the Town was still waiting on them but had been proactively following up. He also requested an updated budget reflecting all changes discussed.

Councilmember Orris asked for overtime hours spent on events, noting the Town only sponsored six events, but staff assisted with additional events. Ms. Jensen shared event costs from 2019 but did not have recent numbers available.

Mayor Tyndall opened the floor to public comment. Marie Velong, West Street, asked whether evaluations were conducted for the step and grade system, and Mayor Tyndall stated they were conducted but not linked to step and grade. She asked whether all emergency preparedness radios were needed at once and whether purchasing could be staggered. Mayor Tyndall stated he believed five was the minimum the Town could work with. Ms. Velong stated that events should also be reviewed and suggested cutting one. Mayor Tyndall stated this had been reviewed previously, and there was no appetite to do so. Councilmember Nichols stated she wanted to see the numbers for events, and Ms. Bohlen stated the Town did not have the capability to determine economic benefit associated with events, but could review expenses.

Ms. Bohlen asked whether the Council was prepared to ask the Berlin Chamber of Commerce or other organizations for additional support, including paying fees for events, and Councilmember Green was not in favor. The Mayor's Executive Assistant, Sara Gorfinkel, added that the Chamber of Commerce had already been paying \$1,000 per event. Councilmember Green emphasized the importance of considering economic impact when discussing event reductions. Mayor Tyndall stated that data compilation should begin now and that discussions regarding costs and the event schedule should occur when events were presented for Mayor and Council approval.

Gina Velong of Intrepid Lane asked how shared department costs were reflected. It was explained that costs were not shared between the General Fund and Enterprise Funds. While staff from different departments occasionally assisted each other, it was infrequent. She also commented on the path in Stephen Decatur Park, stating it was poorly done.

Ms. Saleh encouraged the public to attend meetings outside of budget season when they had concerns about projects and costs, and to share ideas via email or by visiting the Welcome Center and speaking with the Finance Department in person. She also relayed that Economic and Community Development Director Ivy Wells had suggested cutting fireworks. Ms. Bohlen stated that the Mayor and Council heard passionate and often opposing viewpoints from the public and had to consider all perspectives.

Mayor Tyndall asked whether the Council was interested in the \$11,900 savings by striking fireworks from the budget, and Councilmember Nichols and Vice President Burrell supported it. Councilmember Green stated he enjoyed the fireworks but did not believe they positively impacted Berlin's economic revenue. He believed the Council should reconsider in the future, depending on public feedback. The consensus was to remove fireworks from the budget. Ms. Bohlen noted that a deposit had already been paid for the 2026 event and, therefore, would likely not be recovered.

Ron Casio, a Town resident, stated he believed the Town's events were not necessary and suggested cutting them for FY27, with the possibility of restoring them when finances improved. Mr. Casio also stated that ADUs could greatly help the Town and its residents long-term.

- b. FY27 BFC and BFCEMS Budget Requests – Mayor Zack Tyndall (*Strategic Plan: DS2, AS1*)

The Mayor and Council acknowledged these requests and discussed at length during the agenda item above.

4. First Reading(s):

- a. Ordinance 2026-02: Amended Ready to Serve – Town Attorney David Gaskill
(*Strategic Plan: DS3; DS4*)

Town Attorney David Gaskill discussed the current policy, which stated that if a ready-to-serve EDU was not paid for three consecutive months, the EDU was forfeited back to the Town and would need to be repurchased at the current-day price. The proposed ordinance extended the forfeiture period from three months to six months, as the existing timeframe was considered too short to appropriately address both administratively and to give the customer sufficient opportunity to correct. He noted the policy had not been enforced in quite some time but would be enforced going forward. Mayor Tyndall stated there were a significant number of unpaid bills, and if an account owed the Town more than \$5,000, appropriate legal action would be taken.

- b. Ordinance 2026-03: Introduction of FY27 Tax Rate – Mayor Zack Tyndall
(*Strategic Plan: DS1-DS6*)

Mayor Tyndall discussed the apprehension surrounding the tax rate and stated he understood that no one wanted an increase. He acknowledged why the cuts made so far had been proposed but stressed the importance of having a plan in place, particularly regarding the Planning Department's legal consultation. He stated he was not sure this was the most prudent or effective approach for the Town of Berlin and asked his colleagues to think carefully about the implications.

The introduced tax rate stood at \$0.84 per \$100, but he believed this would be lowered after tonight's discussion. Ms. Saleh added that she had received information from the state indicating that multiple properties in Town were appealing their property values. The Council reached consensus that they were not in support of a property tax-rate increase. Mayor Tyndall noted that Ordinance 2026-03 would be amended prior to the Public Hearing on May 11th.

Ms. Saleh stated she had advocated for an incremental tax increase to make it more feasible and accessible. She explained that delaying much-needed street projects and continuing to use dilapidated vehicles was not sustainable, and incremental increases would help avoid more significant cost escalations in the future. Mayor Tyndall stated that the Town's quarterly reports would be more in-depth going forward to support more forward-thinking and prudent financial planning from the Council.

5. Items for Approval:

- a. AMENDED Motion 2026-17: Lead Service Line Award of Contract – Davis, Bowen & Friedel, Inc. Nicholas Bradley (*Strategic Plan: DS3, AS3*)

Nicholas Bradley, Davis, Bowen & Friedel, Inc., discussed the changes to the bid for the project to account for two additional costs. He stated that the Maryland Department of the Environment (MDE) had awarded the Town of Berlin \$1,668,653.00 through the Maryland Drinking Water State Revolving Fund (MDWSRF). Based on MDE-required budget components, the project had a calculated funding shortfall of \$618,119.00.

The Mayor and Council stated their intention to seek additional funding to cover the shortfall. If additional funding was not secured, the shortfall would be funded from the Special Connection Water Fund Reserve. Any unused administrative or contingency funds would remain with the Town. Ms. Bohlen reminded the body that the work under this program was legally required to be completed and that the Town had been very fortunate to receive significant funding to offset the inevitable expense thanks to the work of DBF.

On the motion of Vice President Burrell, second by Councilmember Orris, AMENDED Motion 2026-17: Lead Service Line Award of Contract, was adopted by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

- b. Motion 2026-23: Motion 2026-23 Multipurpose Building Demo Change Order – Davis, Bowen & Friedel, Inc. Nicholas Bradley (*Strategic Plan: DS3, AS3*)

Mr. Bradley discussed the change order based on the previous vote from the Council. The change order consists of including the Headstart buildings in the demolition contract for the multipurpose building. This would be funded via the Community Development Block Grant funding.

On the motion of Vice President Burrell, second by Councilmember Knerr, Motion 2026-23: Motion 2026-23 Multipurpose Building Demo Change Order, was adopted by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				

Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

- c. Berlin Main Solar Commercial Site Plan Review Fee Request for Reduction – Acting Planning Director Ryan Hardesty, Vista Design Steve Engel & Brian Zollinger (*Strategic Plan: DS4, AS1*)

Acting Planning Director Ryan Hardesty recapped the staff report. Ms. Bohlen reminded the Council that the same project had come before them a few months earlier regarding stormwater. Steve Engle and Brian Zollinger approached the Mayor and Council. Mr. Engle stated they were seeking a more reasonable initial site plan review fee and were agreeable to the fee recommended by staff at \$4,406.40.

Mr. Casio asked whether the property tax was different due to the use of the land. Councilmember Green asked Mr. Engle how the property tax number had been determined, and Mr. Engle stated he could not answer, as the number had been provided to him.

Ms. Hardesty expressed that Town Attorney Emily Morris was an integral part of the process in regard to the Council's earlier discussion about striking the \$50,000 in planning department legal funds from the budget. She noted that developers brought their attorneys to meetings and reviews, and the Town needed to do the same. She emphasized that this was pertinent to conducting due diligence.

Councilmember Orris proposed a fee arrangement consisting of a \$1,000 base charge plus \$60 per acre, which would amount to \$6,780 for the current project. Mr. Zollinger pointed out that this calculation actually brings the total to \$7,780. Councilmember Nichols attempted to confirm with Mr. Engle and Mr. Zollinger that they would not be returning with additional requests. However, the ambiguity regarding impact fees and building size posed as a potential future issue. Mayor Tyndall asked for the justification for the \$8 million price point.

On the motion of Councilmember Orris, second by Vice President Burrell, Berlin Main Solar Commercial Site Plan Review Fee Request for Reduction, was adopted by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr		X			
Shaneka Nichols		X			
Jack Orris	X				
<i>Voting Tally</i>	3	2			

- d. Motion 2026-22: FY27 Healthcare Renewal – Director of Human Resources Kelsey Jensen (*Strategic Plan: DS4, AS1*)

Ms. Jensen requested approval for the 7.91% healthcare increase. Councilmember Green noted that the Town historically did not pass premium increases on to employees.

On the motion of Councilmember Knerr, second by Councilmember Orris, Motion 2026-22: FY27 Healthcare Renewal, was adopted by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

- e. Resolution 2026-05: Allocation of Room-Tax to Parking Projects – Town Administrator Mary Bohlen (*Strategic Plan: DS3, AS5; DS5, AS1*)

Ms. Bohlen discussed that 10% of the Room Tax would be committed to parking projects. Ms. Saleh clarified that this would not create a separate fund but rather a designated savings account for that purpose. Councilmember Green noted that, unlike prior meetings and discussions, which yielded no forward movement, this allocation of funds was a positive step forward. Councilmember Orris added that the matter had turned around quickly and that everyone had worked together effectively. It was also noted that, while this was a move in the right direction, it would be quite some time before the funding reached a significant enough level for effective use.

On the motion of Councilmember Orris, second by Councilmember Knerr, Resolution 2026-05: Allocation of Room-Tax to Parking Projects, was adopted by the following vote:

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		
Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

6. Reports: Town Administrator’s Report, Departmental Reports (Strategic Plan: DS3, DS4)

Ms. Bohlen discussed the Hudson Branch meeting scheduled for 5:30 PM on Wednesday, April 29, and noted the upcoming Enterprise (Utilities) Fund meeting at Buckingham Presbyterian Church on Monday, May 4, at 5 PM. She also stated that most Town offices would be closed on Monday, May 25, for Memorial Day.

7. Comments from the Public (Strategic Plan: DS4; DS5)

Mayor Tyndall gave a shout-out to the Eagle Scouts in attendance, and the Council applauded them for their efforts.

8. Comments from the Council

Councilmember Knerr asked Ms. Saleh to speak about the Town’s Accountant, Melissa Coffey, and the scholarship award she received from the Maryland Government Finance Officers Association.

Councilmember Nichols welcomed Chief Drewer and offered kudos to him for jumping right in, valuing the role, and being an active member of the community.

Councilmember Green thanked those who attended the Comprehensive Plan Work Session and encouraged residents to complete the survey. He noted that the survey link would be shared again on the Town’s social media page the following day.

9. Comments from the Mayor’s Office

Mayor Tyndall discussed the parcel of property at 210 Flower Street that was contiguous with the Community Center property. He stated the parcel was approximately 5,000 square feet and was going to be auctioned on May 8, with a minimum bid of \$5,000. He asked whether the Council had an appetite to pursue the purchase, suggesting a cap of \$20,000. Mr. Gaskill noted the owner was Jason Bowen. Councilmember Knerr asked for a map of the property, and Mayor Tyndall stated it could be viewed on Zillow. Councilmember Nichols asked how the Town could consider purchasing property while navigating a deficit, and Councilmember Orris agreed with the concern.

Mayor Tyndall thanked all department heads, especially Ms. Saleh, for their hard work and input throughout the budget process. He acknowledged that it could sometimes feel as though staff time was not valued, but emphasized that he appreciated everything they did. Vice President Burrell added that he saw the work the Town staff performed and the day-to-day operations they managed, and he wanted them to know their efforts were appreciated. Ms. Saleh stated that it was a costly world to operate in, and she was in daily communication with department heads. She emphasized the need to think about the future and sustainable ways to navigate rising costs.

10. Comments from the Press – None.

11. Adjournment:

On the motion of Vice President Burrell, second by Councilmember Orris, the meeting was adjourned at approximately 9:10 PM.

Name	Counted toward Quorum			Recused	Absent
	Aye	No	Abstain		

Dean Burrell, VP	X				
Steve Green	X				
Jay Knerr	X				
Shaneka Nichols	X				
Jack Orris	X				
<i>Voting Tally</i>	5				

Respectfully submitted,



Laura Brown
Administrative Assistant

ORDINANCE 2026-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN AMENDING CHAPTER 30, ENTITLED UTILITIES, ART. IV, ENTITLED WATER AND SEWER ALLOCATION; SPECIAL CONNECTION, CONNECTION AND READY TO SERVE CHARGERS; SECTION 30-249, ENTITLED DURATION OF ALLOCATION.

NOW WITNESS, that section 30-249 shall be amended as follows:

Sec. 30-249. - Duration of allocation.

Projects receiving final site plan or final subdivision approval after December 31, 2008, shall be subject to the following:

- (1) The owner shall apply for the allocations required for its project by submitting the application as provided in this article.
- (2) The approved water and sewer allocation shall be considered reserved for as long as the allocated ready to serve charge is continuously paid. A ~~three~~SIX month arrearage shall be considered forfeiture of the allocation and the town shall be entitled to recapture the sewer and water allocation granted for any lots that fail to pay the allocated ready to serve charge for ~~three~~ SIX consecutive months unless otherwise approved by the Mayor and Council.
- (3) Any allocation forfeited under this article shall revert back to the town for future allocation.
- (4) Forfeiture of the reserved allocation shall not warrant a refund of any special connection charge or grandfathered special connection charge deposit.

(Code 1977, § 102-18.7; Ord. No. 2009-02, 3-23-2009; Ord. No. 2009-02, 6-13-2011)

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the 27 day of April, 2026, and thereafter a statement of the substance of the Ordinance having been published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this ____ day of _____, 2026, by the Mayor and Council of the Town of Berlin, Maryland by affirmative vote of _____ in favor, to ____ opposed, with _____ abstaining and _____ absent.

Dean Burrell, Vice-President

Approved on this ____ day of _____, 2026 by the Mayor of the Town of Berlin and was therefore effective twenty (20) calendar days later on the ____ day of _____, 2026.

Zackery Tyndall, Mayor and
President of Council

ATTEST: Mary Bohlen, Town Administrator



ORDINANCE 2026-03

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BERLIN, MARYLAND, A MARYLAND MUNICIPAL CORPORATION, SETTING THE REAL PROPERTY TAX RATE FOR FISCAL YEAR 2027

WHEREAS the Town Charter § C3-10 requires that the Mayor and Council pass an Ordinance setting the real property tax rate necessary to sustain the Town’s budget; and

WHEREAS the Mayor and Council have determined what the real property tax rate shall be.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Berlin, Maryland, that the tax rate for the fiscal year 2026-2027 shall be \$.84 per \$100.00 of assessed value of real property located within the Town limits of Berlin, Maryland.

THIS ORDINANCE was introduced and read at a meeting of the Town Council held on the 27 day of April, 2026, and thereafter a statement of the substance of the Ordinance was published as required by law.

A PUBLIC HEARING was held and this Ordinance was adopted this _____ day of _____, 2026, by the Mayor and Council of the Town of Berlin, Maryland, by affirmative vote of _____ in favor to _____ opposed, with _____ abstaining, and _____ absent.

Dean Burrell Sr., Vice President of the Council

This Ordinance was approved this _____ day of _____, 2026, by the Mayor of the Town of Berlin and is effective at the start of the 2027 Fiscal Year on July 1, 2026.

Zackery Tyndall, Mayor, President of the Council

ATTEST:

Mary Bohlen, Town Administrator



TOWN-WIDE PLANNED POWER OUTAGES



Essential Substation Transformer Maintenance on Schoolfield Street

FIRST OUTAGE:

SATURDAY, MAY 9, 2026

1:00 AM - 6:00 AM

SECOND OUTAGE:

SATURDAY, MAY 16, 2026

1:00 AM - 7:00 AM

Work is Weather-Dependent. Schedule Changes
Will Be Announced If Needed.

For Information & Updates:

Call: 410-629-1713 | Email: tlawrence@berlinmd.gov



PLEASE NOTE: Outages are necessary to conduct preventative maintenance, which will help prevent future long-term power outages.



May 11, 2026 Weekly Report

Departments This Week:

Town Administration

- SAVE-THE-DATE: **REMINDER:** Unless otherwise noted, meetings will be held at the Berlin Library until Town Hall Renovations are completed.
 - Monday, May 11: Ethics Commission Meeting, 1:00 PM
 - Monday, May 11: Closed Session 5:30 PM; Regular Session 6:00 PM, Enterprise Funds Budget Work Session 6:30 PM
 - Thursday, May 21, 2026: Most Town Offices will close at 12 PM to allow staff to attend Tim Lawrence's Retirement Send-Off Luncheon.
 - Monday, May 25: Most Town offices closed for Memorial Day
 - Tuesday, May 26: Closed Session TBD; Regular Session 6:00 PM
- Hudson Branch Restoration Project Public Meeting: Wednesday, April 29, 5:30 PM. ~ 30 in attendance. A lot of good questions and comments. Please see [WBOC](#) for their piece on the meeting and project.
- Stephen Decatur Park: New Comfort Station and Repairs to large play unit to begin at any time. Please see recent press release at :<https://berlinmd.gov/2026/04/30/town-of-berlin-announces-exciting-enhancements-coming-to-stephen-decatur-park/>
- Planned Town-wide Electric Outages: May 9 and 16 beginning at 1:00 AM: for more information: <https://berlinmd.gov/2026/03/31/town-wide-power-outages-scheduled-for-transformer-maintenance/>

Economic and Community Development

- I was honored to speak about the Berlin Farmers Market at the Neighborhood Design Center's Annual Forum. It was a great opportunity to highlight the impact and success of our market.
- Congratulations to Roadie Joe's on completing their outdoor deck enclosure. They will also be receiving a façade grant for this improvement.
- I will be applying for additional façade grant funding through DHCD when the next round of applications opens.
- The Berlin Farmers Market continues to be a great success. We're also looking forward to launching the 2nd Sundays Mini Makers Market starting this Sunday, featuring 10 mini makers, including the 4-H Club.
- I am working with Worcester County Economic Development to resubmit our Enterprise Zone designation application so we can continue offering those benefits.
- I am currently compiling event cost information and coordinating with department heads to better understand departmental costs associated with each event.
- Additional context on event funding and costs:
- The entertainment and activities enjoyed at Town-sponsored events are almost entirely funded through grants, sponsorships, or vendor fees. The Town's primary expenses, for both Town and partner events, are related to setup, staffing during the event, and cleanup.
- Our grant, donation, and sponsorship funding is reflected in the budget under Main Street Tourism and currently totals \$128,904.72.
- Town-hosted events include:
 - Restaurant Week
 - Vintage & Vinyl (Record Store Day) – grant-funded

- Berlin Farmers Market – funded through vendor fees and grants
- Berlin Fireworks – direct cost to the Town (approx. \$12,000)
- Oktoberfest – generated \$10,000 in revenue
- Ice Ice Berlin / Tree Lighting – ice sculptures funded by business sponsorships
- Berlin Christmas Parade – supported by donations, but with significant staff overtime costs
- New Year’s Eve – partially grant-funded, with holiday overtime costs for utilities and public works

To be clear, I am not advocating for the elimination of fireworks. My role is to present the financial picture and available options so the Mayor and Council can make informed decisions.

Electric

- Various locations—trimmed trees 220 circuit
- Various locations—trimmed trees 210 circuit
- Stephen Decatur Park—Cut down two rotten trees
- Various locations—Demands and meter reading
- 210 circuit - Repair poles and change out old cross arms
- 220 circuit -repair poles and change out old cross arms
- Various locations -Installed new AMI meter

Finance Director

- FY 2027 Budget, budget meetings, utility funds budget.
- FY 2027 revenue projections.
- FY 2026 half-year performance. Preparation of financial highlights.
- FY 2026-2027 capital projects, water resources, and lead replacement projects.
- FY 2027 funding allocations for capital projects.
- Tyler credit card processing discussions, fees reallocation.
- Grants, water loans, public works bond, MWIFA loans.
- Bank accounts review, positive pay submissions.
- CDA Bond paperwork, requisitions for bond reimbursements.
- Delinquent accounts review.
- Public Service Commissioner's reports and submissions, PCA calculations – Michelle.
- DBF invoices review and processing.
- EA invoices review and processing.
- Credit card payments and processing – Shirley.
- Bank reconciliations – Melissa.
- Journal entries and invoices – Linda.
- Electric rate study paperwork and necessary reports for evaluation, working with Booth and Assoc-in process.
- Water and electric meter readings - Michelle.
- Check processing and credit card payments, review registers, checks, and the Town’s card payments – Shirley.
- Department meetings scheduled, projects, and planning.
- Employees' training, cross-training.
- GFOA standing committee virtual meetings.
- Implementation of new Tyler modules for code enforcement, assets, and project accounting, July.

Human Resources Department

- Processed payroll and all related reports on 05/04/26.
- Still working with the SHRM Handbook builder tool, it has been on hold for more time sensitive duties. Once finished, I will present it to the Mayor and Council.
- Still working with LGIT to determine coverage for many storm-related claims for property damage - adjuster reports were just completed, so awaiting payment estimates.
- Open enrollment is scheduled for May 20th. Separate on-site visits from Aflac (04/28) and Washington National (05/26). Information sent to staff.
- Completing a LGIT property and mobile equipment inventory with the help of all departments, primarily water, electric, and public works to ensure what should be insured is. Working to try to add anything or make any changes before July 1, so it may be incorporated into our renewal.
- Working with Deeley to finalize information for the Workers Compensation renewals.
- Making adjustments to budgets as directed. Each adjustment requires adjustments to other items as most costs are related.
- Working on a vehicle overview for the Council - including year, mileage, downtime, and any other relevant information.
- Working to assist departments with employee pay rates for 2025 events - to work towards estimates.
- Open positions:
 - Police Communications Officer (part-time) – Police
 - Police Officers – Police
 - Distribution and Collection Technician – Water & Wastewater

Planning Department

- Attended the 4/29/26 additional Planning Commission meeting
- Ongoing review of development projects
- Preparing for 5/6/26 HDC meeting
- Preparing for 5/19/26 BZA meeting
- Scheduling and preparing for HBA meeting
- Continuous cataloging of completed project plans
- Received permits for: Shed- 3, Roof- 2, Exterior- 2, Demo- 1, Deck- 1, Addition- 1, EV charger- 1, Grading- 4, Accessory bldg- 2, Repair- 1, Ramp- 1
- Released permits for: Fence- 1, Door- 1, Plumbing- 1, Sign- 1, Roof- 2, Accessory bldg.- 1
- Received applications for: Contractors License- 6, Business Licenses- 1
- Issued door tags/verbal warnings/corrective action letters for: Junk- 5, Grass- 15, Weeds in sidewalk- 10, Inoperable vehicles- 3
- ADU research
- Flood maps webinar
- Setting up electric utility database- poles, substations, overhead electric
- Planning Sustainable Maryland categories for next renewal
- Consolidating data for sewer utility, manholes, cleanouts, mains
- Pollinator gardens for Sustainable Maryland

Police Department

- 5/2 Cpl. Lloyd, Ofc. Ebke Spring cruisers Detail
- 5/5 Capt. Fisher Memorial parade Committee mtg

Public Works

- We've planted 10 trees total in Stephen Decatur Park over the last couple of weeks. Some of these were to replace damaged memorial trees from this winter's storm. Other's were donated by DNR and are helping us move towards our goal of becoming a Tree City in the future.
- The zipline in SDP is set to be installed on 5/11. After install, town crews will have to add surfacing and borders around the toy before it can be used. We hope to have it in service by the week of 5/18.
- Yard waste collection begins this week on 5/6 for Tues/Weds trash collection and ends on 5/13 for Thurs trash collection.
- Regular trash and recycling collection is taking place.
- Daily maintenance in town parks and town owned areas is taking place as well.
- Street sweeping is taking place weekly around town.

Water Resources

- Water Leak Old OC Blvd
- MRWA Conference in OCMD J.L, D.B, K.E, J.M, R.P, S.B, M.M, D.D, S.C 5/4-5/6
- Sink Plumbing at Well House 1
- Parts for the N. Digester Pump
- Pressed Sludge
- Grass cutting around the WWTP, well houses, and lift stations
- Safety Training 5/13
- Meeting with EA regarding Cybersecurity Assessment
- Hudson Branch Stream Restoration Meeting



Check Run Report

04.21.26

04.23.26

04.28.26

04.30.26

Credit Card Statements



Town of Berlin, MD

Payment Register

APPKT03656 - 20260421SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number	Vendor Name					Total Vendor Amount
0003737	1NTEGER/TECHMD/ICS					6,400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	6,400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
666395	1NTEGER SECURITY SERVICES	04/14/2026	04/14/2026	0.00	3,200.00	
674214	1NTEGER SECURITY SERVICES	04/14/2026	04/14/2026	0.00	3,200.00	
0000060	ACTION ISLAND GRAPHICS					165.05
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	165.05	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
11502	TEE SHIRTS FOR ALAN AND CALEB	04/15/2026	04/15/2026	0.00	165.05	
0000090	AFLAC					1,193.56
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	1,193.56	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
628786	AFLAC EMPLOYEE PAID SUPPLEMENTAL INSURANCE	04/16/2026	04/16/2026	0.00	1,193.56	
0000196	AQUA-AEROBIC SYSTEMS INCORP					12,305.29
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	12,305.29	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1052358	DISC FILTERS	04/13/2026	04/13/2026	0.00	12,305.29	
0003317	CARTER MACHINERY COMPANY INC					2,772.92
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	2,772.92	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2290277	REPAIR WORK FOR GENERATORS	04/15/2026	04/15/2026	0.00	844.79	
2301223	REPAIR WORK FOR GENERATORS	04/15/2026	04/15/2026	0.00	1,004.91	
2303412	REPAIR WORK FOR GENERATORS	04/15/2026	04/15/2026	0.00	923.22	
0000534	CJIS-CR					666.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	666.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
app-3r-031	FINGERPRINTING	04/17/2026	04/17/2026	0.00	666.00	
0000570	COLLINS JESSICA					150.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	150.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
39853	GYM MEMBERSHIP J COLLINS GRANT REIMBURSED	04/17/2026	04/17/2026	0.00	150.00	

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Vendor Number	Vendor Name					Total Vendor Amount
0003837	COLLINS RYAN					75.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	75.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000542	GYM MEMBERSHIP R COLLINS GRANT REIMBURSED	04/17/2026	04/17/2026	0.00	75.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000572	COMCAST					116.85
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	116.85	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
41 016 0042978 APR FY 26	DOWNTOWN WIFI	04/20/2026	04/20/2026	0.00	116.85	
Vendor Number	Vendor Name					Total Vendor Amount
0000581	COMPTROLLER OF MARYLAND					479.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	479.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MAR FY 26	ENVIRONMENTAL TRUST FUND REPORT	04/16/2026	04/16/2026	0.00	479.86	
Vendor Number	Vendor Name					Total Vendor Amount
0000584	COMPTROLLER OF MARYLAND					2,413.18
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	2,413.18	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
MAR FY 26	ELECTRIC UNIVERSAL SERVICE PROGRAM FUND	04/16/2026	04/16/2026	0.00	2,413.18	
Vendor Number	Vendor Name					Total Vendor Amount
0003896	CRC BENEFITS					94,664.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	94,664.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
321525 MAY FY 26	CRC BENEFITS MAY 2026 MED DENT VIS LIFE DIS	04/16/2026	04/16/2026	0.00	94,664.00	
Vendor Number	Vendor Name					Total Vendor Amount
0000622	CROPPERS INC					106.74
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	106.74	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
19369	HYDROLIC HOSES FOR SKID STEER	04/15/2026	04/15/2026	0.00	106.74	
Vendor Number	Vendor Name					Total Vendor Amount
0003632	DUNCAN RICHARD					127.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	127.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000541	GYM MEMBERSHIP DUNCAN GRANT REIMBURSED	04/17/2026	04/17/2026	0.00	127.49	
Vendor Number	Vendor Name					Total Vendor Amount
0003631	EBKE MATTHEW					108.94
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	108.94	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
218848 APR FY26	GYM MEMBERSHIP EBKE GRANT REIMBURSED	04/17/2026	04/17/2026	0.00	108.94	

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Vendor Number	Vendor Name					Total Vendor Amount
0003848	FERGUSON ENTERPRISES LLC					7,696.91
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		7,696.91
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0795111	AQUATOR	04/13/2026	04/13/2026	0.00	7,696.91	
Vendor Number	Vendor Name					Total Vendor Amount
0000899	FIRE PROTECTIVE SERVICE					483.30
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		483.30
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
124731	ANNUAL FIRE EXTINGUISHERS / MAINTENANCE INSPECTIO	04/13/2026	04/13/2026	0.00	483.30	
Vendor Number	Vendor Name					Total Vendor Amount
0000907	FLAG PUBLICATIONS INC					180.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		180.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
400690	ADVERTISING	04/14/2026	04/14/2026	0.00	90.00	
400815	ADVERTISING	04/15/2026	04/15/2026	0.00	90.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003800	HAWKINS INC					2,664.20
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		2,664.20
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7387992	HYPOCHLORITE	04/15/2026	04/15/2026	0.00	2,664.20	
Vendor Number	Vendor Name					Total Vendor Amount
0003963	INTEGRIS LLC					1,345.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		1,345.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
671021	ACCESSORY COMP EQUIP FOR WC AND WWTP	04/14/2026	04/14/2026	0.00	1,345.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001286	LEGAL SHIELD					15.95
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		15.95
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
0139007 APR FY 26	LEGAL SHIELD EMPLOYEE PAID	04/16/2026	04/16/2026	0.00	15.95	
Vendor Number	Vendor Name					Total Vendor Amount
0002800	LLOYD KEVIN					150.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		150.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0000543	GYM MEMBERSHIP LLOYD GRANT REIMBURSED	04/17/2026	04/17/2026	0.00	150.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001316	LOCAL GOVERNMENT INSURANCE TRUST					75.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		75.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
126661	HP PLAYGROUND EQUIPMENT INSURANCE	04/16/2026	04/16/2026	0.00	75.00	

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Vendor Number	Vendor Name					Total Vendor Amount
0003637	NAPA AUTO PARTS					239.10
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		239.10
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
550201	HYDROLIC OIL FOR SKID STEER	04/15/2026	04/15/2026	0.00		105.06
550288,550302	BATTERY FOR TRUCK #71	04/15/2026	04/15/2026	0.00		134.04
Vendor Number	Vendor Name					Total Vendor Amount
0001573	NEXGRID					2,156.13
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		2,156.13
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
2026024	ELECTRIC ADVANCED METERING INFRASTRUCTURE	04/16/2026	04/16/2026	0.00		2,156.13
Vendor Number	Vendor Name					Total Vendor Amount
0002754	NOYES MICROSYSTEMS INC					375.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		375.00
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
1017775	MOVE SKILLS MANAGER TO SERVER. SERVER UPDATES	04/17/2026	04/17/2026	0.00		375.00
Vendor Number	Vendor Name					Total Vendor Amount
0001677	PENINSULA DRY CLEANERS, INC					14.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		14.00
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
3716	UNIFORM CLEANING SERVICES	04/14/2026	04/14/2026	0.00		14.00
Vendor Number	Vendor Name					Total Vendor Amount
0001814	RJ LOCK & SECURITY					420.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		420.00
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
100985	CHANGE LOCKS AT NEWARK SPRAY SITE	04/17/2026	04/17/2026	0.00		420.00
Vendor Number	Vendor Name					Total Vendor Amount
0001934	SHERWOOD-LOGAN ASSOCIATION INC.					9,465.60
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		9,465.60
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
100035	CHEMICAL PUMPS	04/15/2026	04/15/2026	0.00		9,465.60
Vendor Number	Vendor Name					Total Vendor Amount
0001978	SOUTHEASTERN TRANSFORMER CO, INC					2,391.40
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		2,391.40
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
126567	50KVA PAD MOUNT REPAIR	04/15/2026	04/15/2026	0.00		2,391.40
Vendor Number	Vendor Name					Total Vendor Amount
0002001	STATE HIGHWAY ADMINISTRATION					2.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/21/2026		2.00
Payable Number	Description	Payable Date	Due Date	Discount Amount		Payable Amount
AF018614	RT 611 BILLBOARD	04/15/2026	04/15/2026	0.00		2.00

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Vendor Number	Vendor Name					Total Vendor Amount
0002022	STUART C IRBY CO					392.88
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	392.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
S014503583.001	TRANSFORMER LOCKS AND SPARE KEYS	04/13/2026	04/13/2026	0.00	392.88	
0003461	TECHMD					6,720.40
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	6,720.40	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
673510	IT SERVICES - MICROSOFT 365 & AZURE	04/14/2026	04/14/2026	0.00	1,623.90	
674209	IT SERVICES - CARDS COMPLETE	04/14/2026	04/14/2026	0.00	5,096.50	
0003220	THE GUN SHOP					391.81
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	391.81	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
53335C	9MM FEDERAL ROUNDS	04/17/2026	04/17/2026	0.00	391.81	
0002163	TOWN OF BERLIN					32,757.18
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	32,757.18	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APR FY 26	TONW UTILITY BILLINGS	04/15/2026	04/15/2026	0.00	32,757.18	
0002184	TTI INC					12,302.79
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	12,302.79	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
144032	HYDROLIC HOSES FOR SKID STEER	04/15/2026	04/15/2026	0.00	605.62	
144070	POWER PLANT HOT START HYDRAULIC HOSES	04/15/2026	04/15/2026	0.00	11,697.17	
0002928	UNIFIRST CORPORATION					157.02
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	157.02	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
143231528	UNIFORM SERVICES FOR ALL CREWS	04/17/2026	04/17/2026	0.00	157.02	
0002202	UNITED STATES POSTAL SERVICE					370.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	370.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1ST CLASS PERSORT	PERMIT 73 BULK MAIL	04/14/2026	04/14/2026	0.00	370.00	
0002204	UNITED UTILITY SUPPLY					19,198.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	19,198.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1012075-000	300KVA 120/208 TRANSFORMER	04/14/2026	04/14/2026	0.00	19,198.00	

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Vendor Number	Vendor Name					Total Vendor Amount
0002304	WEST OCEAN CITY ILLNESS & INJURY CENTER					85.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	85.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
24749823	PRE EMPLOYMENT DRUG SCREENING	04/16/2026	04/16/2026	0.00	85.00	

Vendor Number	Vendor Name					Total Vendor Amount
0002363	WORCESTER COUNTY LANDFILL					11,398.40
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/21/2026	11,398.40	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
124 MAR FY 26	REFUSE, RECYCLE, CAN PULLS, AND DEMILITIONS	04/17/2026	04/17/2026	0.00	11,398.40	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	48	41	0.00	233,191.95
Packet Totals:		48	41	0.00	233,191.95



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01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number 000060	Vendor Name ACTION ISLAND GRAPHICS			Total Vendor Amount 577.58	
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 577.58
Payable Number 11584	Description COOKIE CRAWL BAGS FOR WORCESTER GOES PURPLE	Payable Date 04/23/2026	Due Date 04/23/2026	Discount Amount 0.00	Payable Amount 577.58

Vendor Number 0002612	Vendor Name AT&T MOBILITY			Total Vendor Amount 5,682.23	
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 5,682.23
Payable Number APRIL FY 26	Description AT&T MOBILITY TOWN ISSUED DEVICES MARCH 2026	Payable Date 04/22/2026	Due Date 04/22/2026	Discount Amount 0.00	Payable Amount 5,682.23

Vendor Number 0000298	Vendor Name BEACON ELECTRIC INC			Total Vendor Amount 1,340.00	
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 1,340.00
Payable Number 13719	Description POWER PLANT HOT-START WIRING	Payable Date 04/21/2026	Due Date 04/21/2026	Discount Amount 0.00	Payable Amount 1,340.00

Vendor Number 0003914	Vendor Name CHESAPEAKE UTILITIES CORPORATION & SUBS			Total Vendor Amount 745.29	
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 745.29
Payable Number 200002458210 JAN,FEB,MA	Description GAS UTILITY FOR POLICE DEPT	Payable Date 04/23/2026	Due Date 04/23/2026	Discount Amount 0.00	Payable Amount 745.29

Vendor Number 0000572	Vendor Name COMCAST			Total Vendor Amount 2,635.84	
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 313.05
Payable Number 41 016 0023325 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/21/2026	Due Date 04/21/2026	Discount Amount 0.00	Payable Amount 313.05
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 271.49
Payable Number 41 016 0041947 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/22/2026	Due Date 04/22/2026	Discount Amount 0.00	Payable Amount 271.49
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 271.49
Payable Number 41 016 0042184 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/21/2026	Due Date 04/21/2026	Discount Amount 0.00	Payable Amount 271.49
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 303.35
Payable Number 41 016 0043323 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/22/2026	Due Date 04/22/2026	Discount Amount 0.00	Payable Amount 303.35
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 493.13
Payable Number 41 016 0043547 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/21/2026	Due Date 04/21/2026	Discount Amount 0.00	Payable Amount 493.13
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 665.04
Payable Number 41 016 0052845 MAY FY 26	Description INTERNET & DIGITAL SERVICES	Payable Date 04/22/2026	Due Date 04/22/2026	Discount Amount 0.00	Payable Amount 665.04
Payment Type Check	Payment Number			Payment Date 04/23/2026	Payment Amount 46.80
Payable Number 41 016 0053157 APR FY 26	Description TELEVISION SERVICE POLICE DEPT 0053157	Payable Date 04/22/2026	Due Date 04/22/2026	Discount Amount 0.00	Payable Amount 46.80

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Check	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
	41 016 0149930 MAY FY 26	INTERNET & DIGITAL SERVICES	04/22/2026	04/22/2026	0.00	271.49
Vendor Number	Vendor Name					Total Vendor Amount
0002092	DPSCS - ITCD					112.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	112.00
	AB6-03-419	METER LOG ON	04/23/2026	04/23/2026	0.00	112.00
Vendor Number	Vendor Name					Total Vendor Amount
0000977	GREAT AMERICA FINANCIAL					183.95
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	183.95
	41785639	QUARTERLY FOR PW, ELEC, WR COPIER MACHINES	04/21/2026	04/21/2026	0.00	183.95
Vendor Number	Vendor Name					Total Vendor Amount
0003967	GROUND CONTROL TOURING INC					2,700.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	2,700.00
	BSBERLIN002	GRANT FUNDED BY MD STATE ARTS COUNCIL	04/21/2026	04/21/2026	0.00	2,700.00
Vendor Number	Vendor Name					Total Vendor Amount
0001083	J & A BOTTLELESS WATER COOLERS INC					87.00
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	87.00
	73934	QUARTERLY RENTAL OF WATER COOLER	04/21/2026	04/21/2026	0.00	87.00
Vendor Number	Vendor Name					Total Vendor Amount
0003109	JAMES BRADFORD FARM TRUST					2,022.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	2,022.50
	BOUNDS BOND PAYMENT A	JAMES BOUNDS BOND SPRAY SITE	04/23/2026	04/23/2026	0.00	2,022.50
Vendor Number	Vendor Name					Total Vendor Amount
0003110	JESSE JONES FARM TRUST					2,022.50
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	2,022.50
	BOUNDS BOND PAYMENT A	JAMES BOUNDS BOND SPRAY SITE	04/23/2026	04/23/2026	0.00	2,022.50
Vendor Number	Vendor Name					Total Vendor Amount
0001349	MAIL MOVERS					1,471.63
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	1,471.63
	51864	MAILMOVERS OUTSOURCED UTILITY BILLS	04/23/2026	04/23/2026	0.00	1,471.63
Vendor Number	Vendor Name					Total Vendor Amount
0001495	MIDDLE DEPARTMENT INSPECTION AGENCY					820.56
Payment Type	Payment Number				Payment Date	Payment Amount
Check					04/23/2026	820.56
	97620,98333,98330,98332	INSPECTION SERVICES	04/21/2026	04/21/2026	0.00	820.56

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Vendor Number	Vendor Name					Total Vendor Amount
0001565	NATIONWIDE RETIREMENT SOLUTIONS					3,640.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	3,640.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
PPE 04/18/2026	NATIONWIDE EMPLOYEE CONTRIBUTIONS DEFERRED COM	04/21/2026	04/21/2026	0.00	3,640.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003040	REAL PROPERTY MAINTENANCE LLC					3,950.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	3,950.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
A-50627	ANNUAL MAINTENANCE SERVICE CONTRACT	04/23/2026	04/23/2026	0.00	3,950.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003171	RICKY JARMON					916.67
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	916.67	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APR FY 26	JANITORIAL SERVICES	04/21/2026	04/21/2026	0.00	916.67	
Vendor Number	Vendor Name					Total Vendor Amount
0002184	TTI INC					78.18
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	78.18	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
144146	5 GALLON CONTAINER OF HYDRAULIC OIL	04/21/2026	04/21/2026	0.00	78.18	
Vendor Number	Vendor Name					Total Vendor Amount
0002205	UNITED WAY OF THE EASTERN SHORE					40.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	40.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
PPE 04/19/2026	UNITED WAY EMPLOYEE DONATIONS/CONTRIBUTIONS	04/21/2026	04/21/2026	0.00	40.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003570	US BANK EQUIPMENT FINANCE					277.27
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	277.27	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
580076255	COPIER LEASE AND CONTRACT	04/21/2026	04/21/2026	0.00	277.27	
Vendor Number	Vendor Name					Total Vendor Amount
0002246	VERIZON-000014448231					970.14
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	970.14	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
14448231 APR FY 26	TELEPHONE SERVICES	04/22/2026	04/22/2026	0.00	970.14	
Vendor Number	Vendor Name					Total Vendor Amount
0002857	VERIZON-850462866001-13					56.03
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/23/2026	56.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
850 462 866 0001-13 APR FY	VERIZON TELEPHONE SERVICE	04/21/2026	04/21/2026	0.00	56.03	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	28	28	0.00	30,329.37
Packet Totals:		28	28	0.00	30,329.37



Town of Berlin, MD

Refund Check Register

Refund Check Detail

UBPKT12784 - Refunds 1 UBPKT12772 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
11-1560001-01	GRINDROD, JACQUELINE	4/23/2026	30836	41.49			41.49	Generated From Billing
22-3120001-01	FITZGERALD, ROGER	4/23/2026	30837	36.76			36.76	Generated From Billing
33-0590101-01	AMOS, MICHAEL & DANELLE	4/23/2026	30838	11.11			11.11	Generated From Billing
44-0330041-13	STRAMA, JOHN	4/23/2026	30839	331.23			331.23	Generated From Billing
77-1170001-00	ACE PRINTING	4/23/2026	30840	435.06			435.06	Generated From Billing
77-1180001-00	ACE PRINTING	4/23/2026	30841	251.95			251.95	Generated From Billing
77-1190001-00	ACE PRINTING	4/23/2026	30842	60.83			60.83	Generated From Billing
Total Refunds: 7			Total Refunded Amount:	1,168.43				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	1168.43
Revenue Total:	1168.43

General Ledger Distribution

Posting Date: 04/14/2026

Account Number	Account Name	Posting Amount	IFT
Fund: 10 - ELECTRIC			
10-1110-1098	CLAIM ON CASH-FUND 10	-1,168.43	Yes
10-2010-2074	UNAPPLIED CREDITS	1,168.43	
10 Total:		0.00	
Fund: 98 - POOLED CASH			
98-1098-1000	CENTRAL DEPOSITORY CASH	-1,168.43	
98-2498-2200	DUE TO OTHER FUNDS	1,168.43	Yes
98 Total:		0.00	
Distribution Total:		0.00	



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 0000678 - DAVIS, BOWEN & FRIEDEL										Vendor Total: 32,969.42
198888	Invoice	4/28/2026	4/28/2026	4/28/2026	4/28/2026	155.00	0.00	0.00	0.00	155.00
PROJ 0050A002.096 ON CALL SVC BERLIN M.. BOC AP - BOC AP Checks						No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A002.096 ON CALL SVC BERL...	Service		0.00	0.00	155.00	0.00	0.00	0.00	155.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				155.00	100.00%				
200369	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	341.25	0.00	0.00	0.00	341.25
PROJ 0050A124.001 FRA KLIN AVE MICROTEL.. BOC AP - BOC AP Checks						No				
Notes: 0050A124.001 FRANKLIN AVE MICROTEL INN & SUITES										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.001 FRA KLIN AVE MIC...	Service		0.00	0.00	341.25	0.00	0.00	0.00	341.25	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				341.25	100.00%				
200371	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	682.50	0.00	0.00	0.00	682.50
PROJ 0050A124.003 MISC SVCS TOWN OF B... BOC AP - BOC AP Checks						No				
Notes: 0050A124.003 MISCELLANEOUS SERVICES TOWN OF BERLIN										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.003 MISC SVCS TOWN...	Service		0.00	0.00	682.50	0.00	0.00	0.00	682.50	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				682.50	100.00%				
200372	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	3,150.00	0.00	0.00	0.00	3,150.00
PROJ 0050A124.005 PLAN REVIEW, APPROV... BOC AP - BOC AP Checks						No				
Notes: 0050A124.005 PLAN REVIEW AND APPROVAL PROCEDURES										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.005 PLAN REVIEW, AP...	Service		0.00	0.00	3,150.00	0.00	0.00	0.00	3,150.00	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				3,150.00	100.00%				
200373	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	292.50	0.00	0.00	0.00	292.50
PROJ 0050A124.006 513 S. MAIN STREEL LLC... BOC AP - BOC AP Checks						No				
Notes: 0050A124.006 513 S. MAIN STREEL LLC OFFICES										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.006 513 S. MAIN STREE...	Service		0.00	0.00	292.50	0.00	0.00	0.00	292.50	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				292.50	100.00%				
200374	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	1,021.12	0.00	0.00	0.00	1,021.12
PROJ 0050A124.010 HERON PARK BOC AP - BOC AP Checks						No				
Notes: 0050A124.010 HERON PARK										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total																		
Payable Description	Bank Code					On Hold																						
200375	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	390.00	0.00	0.00	0.00	390.00																		
PROJ 0050A124.011 WILLOW PARK WAREH... BOC AP - BOC AP Checks No																												
Notes: 0050A124.011 WILLOW PARK WAREHOUSE																												
Items																												
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																				
PROJ 0050A124.011 WILLOW PARK WA...	Service	0.00	0.00	390.00	0.00	0.00	0.00	390.00																				
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>01-5100-5200</td> <td>CONTRACTED SERVICES</td> <td></td> <td>1,021.12</td> <td>100.00%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	01-5100-5200	CONTRACTED SERVICES		1,021.12	100.00%								
Account Number	Account Name	Project Account Key	Amount	Percent																								
01-5100-5200	CONTRACTED SERVICES		1,021.12	100.00%																								
201643	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	630.25	0.00	0.00	0.00	630.25																		
PROJ 0050A002.001 GENERAL ON-CALL ENG... BOC AP - BOC AP Checks No																												
Notes: 0050A002.001 GENERAL ON-CALL ENGINEERING																												
Items																												
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>0050A002.001 GENERAL ON-CALL ENGI...</td> <td>Service</td> <td>0.00</td> <td>0.00</td> <td>270.25</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>270.25</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	0050A002.001 GENERAL ON-CALL ENGI...	Service	0.00	0.00	270.25	0.00	0.00	0.00	270.25
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																				
0050A002.001 GENERAL ON-CALL ENGI...	Service	0.00	0.00	270.25	0.00	0.00	0.00	270.25																				
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>01-5100-5200</td> <td>CONTRACTED SERVICES</td> <td></td> <td>270.25</td> <td>100.00%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	01-5100-5200	CONTRACTED SERVICES		270.25	100.00%								
Account Number	Account Name	Project Account Key	Amount	Percent																								
01-5100-5200	CONTRACTED SERVICES		270.25	100.00%																								
201644	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	284.20	0.00	0.00	0.00	284.20																		
PROJ 0050A002.049 EVANS ROAD WAREHO... BOC AP - BOC AP Checks No																												
Notes: 0050A002.049 EVANS ROAD WAREHOUSE																												
Items																												
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>0050A002.049 EVANS ROAD WAREHOU...</td> <td>Service</td> <td>0.00</td> <td>0.00</td> <td>284.20</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>284.20</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	0050A002.049 EVANS ROAD WAREHOU...	Service	0.00	0.00	284.20	0.00	0.00	0.00	284.20
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																				
0050A002.049 EVANS ROAD WAREHOU...	Service	0.00	0.00	284.20	0.00	0.00	0.00	284.20																				
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>01-5100-5200</td> <td>CONTRACTED SERVICES</td> <td></td> <td>284.20</td> <td>100.00%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	01-5100-5200	CONTRACTED SERVICES		284.20	100.00%								
Account Number	Account Name	Project Account Key	Amount	Percent																								
01-5100-5200	CONTRACTED SERVICES		284.20	100.00%																								
201645	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	240.00	0.00	0.00	0.00	240.00																		
PROJ 0050A002.059 WILLOWS AT BERLIN BOC AP - BOC AP Checks No																												
Notes: 0050A002.059 WILLOWS AT BERLIN																												
Items																												
<table border="1"> <thead> <tr> <th>Item Description</th> <th>Commodity</th> <th>Units</th> <th>Price</th> <th>Amount</th> <th>Tax</th> <th>Shipping</th> <th>Discount</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>0050A002.059 WILLOWS AT BERLIN</td> <td>Service</td> <td>0.00</td> <td>0.00</td> <td>240.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>240.00</td> </tr> </tbody> </table>											Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	0050A002.059 WILLOWS AT BERLIN	Service	0.00	0.00	240.00	0.00	0.00	0.00	240.00
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total																				
0050A002.059 WILLOWS AT BERLIN	Service	0.00	0.00	240.00	0.00	0.00	0.00	240.00																				
<table border="1"> <thead> <tr> <th>Account Number</th> <th>Account Name</th> <th>Project Account Key</th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>01-5100-5200</td> <td>CONTRACTED SERVICES</td> <td></td> <td>240.00</td> <td>100.00%</td> </tr> </tbody> </table>											Account Number	Account Name	Project Account Key	Amount	Percent	01-5100-5200	CONTRACTED SERVICES		240.00	100.00%								
Account Number	Account Name	Project Account Key	Amount	Percent																								
01-5100-5200	CONTRACTED SERVICES		240.00	100.00%																								
201646	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	3,500.00	0.00	0.00	0.00	3,500.00																		
PROJ 0050A122.C01 MULTI PURPOSE BLDG ... BOC AP - BOC AP Checks No																												
Notes: 0050A122.C01 MULTI PURPOSE BUILDING DEMOLITION																												

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A122.C01 MULTI PURPOSE B...	Service		0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5130-5255	CAPITAL OUTLAY EQUIPMENT				3,500.00	100.00%				
201647	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	1,250.00	0.00	0.00	0.00	1,250.00
PROJ 0050A122.D01 CONTRACT ADMIN	BOC AP - BOC AP Checks				No					
Notes: 0050A122.D01 CONTRACT ADMINISTRATION SERVICES										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A122.D01 CONTRACT ADMIN	Service		0.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				1,250.00	100.00%				
201648	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	480.48	0.00	0.00	0.00	480.48
PROJ 0050A122.G01 MULTI-PURPOSE BLDG ...	BOC AP - BOC AP Checks				No					
Notes: 0050A122.G01 MULTI-PURPOSE BUILDING DEMOLITION										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A122.G01 MULTI-PURPOSE B...	Service		0.00	0.00	480.48	0.00	0.00	0.00	480.48	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5130-5255	CAPITAL OUTLAY EQUIPMENT				480.48	100.00%				
201649	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	5,000.00	0.00	0.00	0.00	5,000.00
PROJ 0050A125.A01 HENRY MILL DR RDWY ...	BOC AP - BOC AP Checks				No					
Notes: 0050A125.A01 HENRY MILL DR ROADWAY RECONSTRUCTION										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A125.A01 HENRY MILL DR R...	Service		0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5320-5255	CAPITAL OUTLAY EQUIPMENT				5,000.00	100.00%				
201708	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	809.74	0.00	0.00	0.00	809.74
PROJ 0050A124.001 FRANKLIN AVE MICROT...	BOC AP - BOC AP Checks				No					
Notes: 0050A124.001 FRANKLIN AVE MICROTEL INN & SUITES										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.001 FRANKLIN AVE MI...	Service		0.00	0.00	809.74	0.00	0.00	0.00	809.74	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				809.74	100.00%				
201710	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	2,613.49	0.00	0.00	0.00	2,613.49
PROJ 0050A124.002 PURNELL CROSSING PH...	BOC AP - BOC AP Checks				No					
Notes: 0050A124.002 PURNELL CROSSING PHASE 5										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.002 PURNELL CROSSIN...	Service		0.00	0.00	2,613.49	0.00	0.00	0.00	2,613.49	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				2,613.49	100.00%				
201711	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	731.25	0.00	0.00	0.00	731.25
PROJ 0050A124.003 MISC SVCS TOWN OF B...	BOC AP - BOC AP Checks				No					
Notes: 0050A124.003 MICELLANEOUS SERVICES TOWN OF BERLIN										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
PROJ 0050A124.003	MISC SVCS TOWN ...	Service								
Notes: 0050A124.003 MISC SVCS TOWN ...										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.003 MISC SVCS TOWN ...	Service		0.00	0.00	731.25	0.00	0.00	0.00	731.25	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				731.25	100.00%				
201712	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	243.75	0.00	0.00	0.00	243.75
PROJ 0050A124.008	PLANNING WAWA	BOC AP - BOC AP Checks								
Notes: 0050A124.008 PLANNING WAWA										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.008 PLANNING WAWA	Service		0.00	0.00	243.75	0.00	0.00	0.00	243.75	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				243.75	100.00%				
201713	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	243.75	0.00	0.00	0.00	243.75
PROJ 0050A124.009	ON-CALL ADKINS COMP...	BOC AP - BOC AP Checks								
Notes: 0050A124.009 ON-CALL ADKINS COMPANY										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.009 ON-CALL ADKINS ...	Service		0.00	0.00	243.75	0.00	0.00	0.00	243.75	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				243.75	100.00%				
201714	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	2,486.25	0.00	0.00	0.00	2,486.25
PROJ 0050A124.010	HERON PARK	BOC AP - BOC AP Checks								
Notes: 0050A124.010 HERON PARK										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.010 HERON PARK	Service		0.00	0.00	2,486.25	0.00	0.00	0.00	2,486.25	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				2,486.25	100.00%				
201715	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	691.25	0.00	0.00	0.00	691.25
PROJ 0050A124.011	WILLOW PARK WAREH...	BOC AP - BOC AP Checks								
Notes: 0050A124.011 WILLOW PARK WAREHOUSE										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.011 WILLOW PARK WA...	Service		0.00	0.00	691.25	0.00	0.00	0.00	691.25	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				691.25	100.00%				
201716	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	341.25	0.00	0.00	0.00	341.25
PROJ 0050A124.012	10314 OLD OCEAN CITY...	BOC AP - BOC AP Checks								
Notes: 0050A124.012 10314 OLD OCEAN CITY BLVD WAREHOUSE										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.012 10314 OLD OCEAN...	Service		0.00	0.00	341.25	0.00	0.00	0.00	341.25	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				341.25	100.00%				
201717	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	341.25	0.00	0.00	0.00	341.25
PROJ 0050A124.013	10330 OLD OCEAN CITY...	BOC AP - BOC AP Checks								
Notes: 0050A124.013 10330OLD OCEAN CITY BLVD - OFFICES										

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
PROJ 0050A124.013	10330 OLD OCEAN...	Service				341.25	0.00	0.00	0.00	341.25
Notes: 0050A124.013 OLD OCEAN...										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.013	10330 OLD OCEAN...	Service	0.00	0.00	341.25	0.00	0.00	0.00	341.25	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				341.25	100.00%				
202006	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	77.50	0.00	0.00	0.00	77.50
PROJ 0050A002.093	WTR CAPACITY MGMT &...	BOC AP - BOC AP Checks								
Notes: 0050A002.093 WATER CAPACITY MGMNT AND WATER SUPPLY										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A002.093	WTR CAPACITY M...	Service	0.00	0.00	77.50	0.00	0.00	0.00	77.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
20-5700-5255	CAPITAL OUTLAY EQUIPMENT				77.50	100.00%				
202007	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	726.32	0.00	0.00	0.00	726.32
PROJ 050A109.F01	POWELLTON AVE WELL B...	BOC AP - BOC AP Checks								
Notes: 0050A109.F01 POWELLTON AVE WELL BUILDING ADDITION										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 050A109.F01	POWELLTON AVE WE...	Service	0.00	0.00	726.32	0.00	0.00	0.00	726.32	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
20-5710-5255	CAPITAL OUTLAY EQUIPMENT				726.32	100.00%				
202008	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	165.00	0.00	0.00	0.00	165.00
PROJ 0050A109.H01	POWELLTON AVE WELL...	BOC AP - BOC AP Checks								
Notes: 0050A109.H01 POWELLTON AVE WELL BUILDING ADDITION										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A109.H01	POWELLTON AVE WE...	Service	0.00	0.00	165.00	0.00	0.00	0.00	165.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
20-5710-5255	CAPITAL OUTLAY EQUIPMENT				165.00	100.00%				
202009	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	465.00	0.00	0.00	0.00	465.00
PROJ 0050A115.B01	STEPEHN DECATUR PAR...	BOC AP - BOC AP Checks								
Notes: 0050A115.B01 STEPEHN DECATUR PARK COMFORT STATION										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A115.B01	STEPEHN DECATUR..	Service	0.00	0.00	465.00	0.00	0.00	0.00	465.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5500-5255	CAPITAL OUTLAY EQUIPMENT				465.00	100.00%				
202010	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	542.50	0.00	0.00	0.00	542.50
PROJ 0050A119.A01	BERLIN LEAD SVC LINE I...	BOC AP - BOC AP Checks								
Notes: 0050A119.A01 BERLIN LEAD SERVICE LINE INVENTORY										
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A119.A01	BERLIN LEAD SVC L...	Service	0.00	0.00	542.50	0.00	0.00	0.00	542.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
20-5720-5255	CAPITAL OUTLAY EQUIPMENT				542.50	100.00%				
202011	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	1,856.32	0.00	0.00	0.00	1,856.32
PROJ 0050A120.C01	BERLIN LEAD SVC LINE ...	BOC AP - BOC AP Checks								
Notes: 0050A120.C01 BERLIN LEAD SERVICE LINE REPLACEMENT										

Payable Register

Packet: APPKT03659 - 20260427DB

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A120.C01 BERLIN LEAD SVC L...	Service		0.00	0.00	1,856.32	0.00	0.00	0.00	1,856.32	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
20-5720-5255	CAPITAL OUTLAY EQUIPMENT				1,856.32	100.00%				
220370	Invoice	4/27/2026	4/27/2026	4/27/2026	4/27/2026	3,217.50	0.00	0.00	0.00	3,217.50
PROJ 0050A124.002 PURNELL CROSSING PH...	BOC AP - BOC AP Checks				No					

Notes: 0050A124.002 PURNELL CROSSING PHASE 5

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PROJ 0050A124.002 PURNELL CROSSIN...	Service		0.00	0.00	3,217.50	0.00	0.00	0.00	3,217.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
01-5100-5200	CONTRACTED SERVICES				3,217.50	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	30	32,969.42	0.00	0.00	0.00	32,969.42	0.00	32,969.42
Grand Total:		32,969.42	0.00	0.00	0.00	32,969.42	0.00	32,969.42

Account Summary

Account	Name	Amount
01-5100-5200	CONTRACTED SERVICES	19,796.30
01-5130-5255	CAPITAL OUTLAY EQUIPMENT	3,980.48
01-5320-5255	CAPITAL OUTLAY EQUIPMENT	5,000.00
01-5500-5255	CAPITAL OUTLAY EQUIPMENT	465.00
Total:		29,241.78

Account	Name	Amount
20-5700-5255	CAPITAL OUTLAY EQUIPMENT	77.50
20-5710-5255	CAPITAL OUTLAY EQUIPMENT	891.32
20-5720-5255	CAPITAL OUTLAY EQUIPMENT	2,398.82
Total:		3,367.64

Account	Name	Amount
24-5800-5200	CONTRACTED SERVICES	360.00
Total:		360.00



Town of Berlin, MD

Payment Register

APPKT03665 - 20260430SW

01 - Vendor Set 01

Bank: BOC AP - BOC AP Checks

Vendor Number 0002406	Vendor Name AE MOORE JANITORIAL INC			Total Vendor Amount 329.49
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 133498	Description PAPER TOWELS AND CLEANING SUPPLIES	Payable Date 04/29/2026	Due Date 04/29/2026	Discount Amount 0.00
				Payable Amount 329.49

Vendor Number 0003925	Vendor Name AMAZON CAPITAL SERVICES			Total Vendor Amount 126.19
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 112-6705821-9073025	Description AMAZON SUPPLIES FOR VISITORS CENTER OFFICES	Payable Date 04/30/2026	Due Date 04/30/2026	Discount Amount 0.00
				Payable Amount 126.19

Vendor Number 0000192	Vendor Name APPLIED CONCEPTS, INC.			Total Vendor Amount 5,157.00
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 476859	Description RADAR UNITS FOR NEW VEHICLES (SPEED CAMERA FUND:	Payable Date 04/29/2026	Due Date 04/29/2026	Discount Amount 0.00
				Payable Amount 5,157.00

Vendor Number 0000205	Vendor Name ARCTIC HEATING & AIR			Total Vendor Amount 501.00
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 489766	Description ELECTRICAL CONTROL ROOM MINI SPLITS	Payable Date 04/23/2026	Due Date 04/23/2026	Discount Amount 0.00
				Payable Amount 501.00

Vendor Number 0000249	Vendor Name ATLANTIC TRACTOR			Total Vendor Amount 285.32
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number P62997	Description BLADES, GRASS CUTTER PARTS	Payable Date 04/29/2026	Due Date 04/29/2026	Discount Amount 0.00
				Payable Amount 285.32

Vendor Number 0003317	Vendor Name CARTER MACHINERY COMPANY INC			Total Vendor Amount 8,984.06
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 00088113	Description CAT SKID STEER ATTACHMENT	Payable Date 04/29/2026	Due Date 04/29/2026	Discount Amount 0.00
Payable Number 6928790,6928791	Description HARLEY RAKE PARTS	Payable Date 04/29/2026	Due Date 04/29/2026	Discount Amount 0.00
				Payable Amount 914.06

Vendor Number 0000496	Vendor Name CHEMSEARCH			Total Vendor Amount 563.94
Payment Type Check	Payment Number	Payment Date	Payment Amount	
Payable Number 9573916	Description MULTOIL	Payable Date 04/23/2026	Due Date 04/23/2026	Discount Amount 0.00
				Payable Amount 563.94

Payment Register

APPKT03665 - 20260430SW

Vendor Number	Vendor Name					Total Vendor Amount
<u>0000511</u>	CHOPTANK ELECTRIC COOPERATIVE, INC.					5,439.84
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		5,439.84
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>414700 MAR FY 26</u>	UTILITY SERVICE FOR SPRAY SITES	04/30/2026	04/30/2026	0.00	3,380.90	
<u>991302499 MAR FY 26</u>	UTILITY SERVICE FOR SPRAY SITES	04/30/2026	04/30/2026	0.00	2,058.94	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0000529</u>	CINTAS FIRST AID & SAFETY					326.31
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		181.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>17363075 MAR FY 26</u>	POWER PLANT RUGS & RAGS REPLACEMENT	04/30/2026	04/30/2026	0.00	181.35	
Check				04/30/2026		144.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>202600148</u>	FIRST AID AND SAFETY SUPPLIES	04/29/2026	04/29/2026	0.00	144.96	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0003494</u>	DR JACK LEEB					565.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		565.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3996</u>	PSYCHOLOGICAL ASSESSMENT DREWER	04/29/2026	04/29/2026	0.00	565.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0003975</u>	ELECTRICAL MATERIALS CO					555.18
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		555.18
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>424902</u>	1 1/2 INCH X 3/8" X .148 COPPER DIAMOND PT STAPLES	04/24/2026	04/24/2026	0.00	555.18	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0000847</u>	ENVIROCORP, INC.					1,377.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		1,377.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>IN2600859</u>	WELL MONITORING	04/24/2026	04/24/2026	0.00	1,377.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0000899</u>	FIRE PROTECTIVE SERVICE					54.71
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		54.71
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>125144</u>	FIRE EXTINGUISHER RECHARGE 6739	04/28/2026	04/28/2026	0.00	54.71	
Vendor Number	Vendor Name					Total Vendor Amount
<u>0000907</u>	FLAG PUBLICATIONS INC					1,382.50
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		1,350.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>260429</u>	ADVERTISING	04/30/2026	04/30/2026	0.00	90.00	
<u>260430</u>	ADVERTISING	04/30/2026	04/30/2026	0.00	1,170.00	
Check				04/30/2026		32.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>400934</u>	FLAG PUBLICATIONS ADMINISTRATION ADVERTISING	04/30/2026	04/30/2026	0.00	32.50	
Check				04/30/2026		1,350.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>401073</u>	ADVERTISING	04/30/2026	04/30/2026	0.00	90.00	

Payment Register

APPKT03665 - 20260430SW

Vendor Number	Vendor Name					Total Vendor Amount
0000908	FLEET MAINTENANCE, INC					930.91
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	930.91	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
44577	CALIPER REPAIR TRUCK # 70	04/23/2026	04/23/2026	0.00	930.91	
Vendor Number	Vendor Name					Total Vendor Amount
0000971	GRAN TURK EQUIPMENT CO					8,749.69
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	8,749.69	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
240042P,240009P	SANITATION VEHICLES PARTS	04/29/2026	04/29/2026	0.00	8,749.69	
Vendor Number	Vendor Name					Total Vendor Amount
0003963	INTEGRIS LLC					1,350.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	1,350.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
677057	SERVICES FOR IT RELOCATION TO WELCOME CNTR	04/28/2026	04/28/2026	0.00	1,350.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001083	J & A BOTTLELESS WATER COOLERS INC					307.90
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	307.90	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
73814,73962	QUARTERLY WATER COOLER RENTAL	04/23/2026	04/23/2026	0.00	307.90	
Vendor Number	Vendor Name					Total Vendor Amount
0003999	KELLER BROTHERS INC					175,370.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	175,370.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APPL NO 1	TOWN HALL RENOVATIONS CONSTRUCTION CONTRACT	04/30/2026	04/30/2026	0.00	175,370.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001355	MALONEY TELECOM INC					3,372.60
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	3,372.60	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
13184	WELCOME CENTER CABLING	04/28/2026	04/28/2026	0.00	3,372.60	
Vendor Number	Vendor Name					Total Vendor Amount
0003458	MD CUSTOM PROMOS					875.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	875.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
014753	NYE COWBELLS	04/28/2026	04/28/2026	0.00	875.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002992	MD DC UTILITY ASSOCIATION					1,500.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	1,500.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2026-1	2026 ANNUAL MEMBERSHIP DUES	04/30/2026	04/30/2026	0.00	1,500.00	

Payment Register

APPKT03665 - 20260430SW

Vendor Number	Vendor Name					Total Vendor Amount
0001455	MDGFOA					1,275.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		1,275.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
200000395	MD GFOA SUMMER CONFERENCE	04/29/2026	04/29/2026	0.00	1,275.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001534	MUMFORD WILLIE					200.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		200.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4/28 REIMB	SAFETY GLASSES	04/30/2026	04/30/2026	0.00	200.00	
Vendor Number	Vendor Name					Total Vendor Amount
0003637	NAPA AUTO PARTS					861.24
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		861.24
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
551427,549436	MAINTENANCE SUPPLIES AND PARTS FOR UNIT 1	04/24/2026	04/24/2026	0.00	413.52	
551540, 551599	AUTO SUPPLIES / MISC SUPPLIES FOR SHOP	04/30/2026	04/30/2026	0.00	51.16	
551725, 551846	SUPPLIES AND PARTS FOR VEHICLE #26	04/30/2026	04/30/2026	0.00	396.56	
Vendor Number	Vendor Name					Total Vendor Amount
0001649	PARKINSON ALAN					176.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		176.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4/28	GAFF-N-GO LINEMAN RODEO RICHMOND VA 5/15-5/17	04/29/2026	04/29/2026	0.00	176.00	
Vendor Number	Vendor Name					Total Vendor Amount
0001676	PENINSULA AUTO & TRUCK PARTS, INC					91.77
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		91.77
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
228109	PARTS AND SUPPLIES FOR VEHICLE REPAIRS	04/29/2026	04/29/2026	0.00	91.77	
Vendor Number	Vendor Name					Total Vendor Amount
0001757	RACETRACK AUTO CENTER					1,236.03
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		1,236.03
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
170910	MOUNT AND BALANCE 4 TIRES VEHICLE #3	04/30/2026	04/30/2026	0.00	1,236.03	
Vendor Number	Vendor Name					Total Vendor Amount
0003446	RENT EQUIP MD & PARTY CENTRAL MD					61.71
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		61.71
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
37776-2	WALK BEHIND TILLER	04/23/2026	04/23/2026	0.00	61.71	
Vendor Number	Vendor Name					Total Vendor Amount
0001819	ROBERT CREST					1,400.00
Payment Type	Payment Number			Payment Date		Payment Amount
Check				04/30/2026		1,400.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
236539	SAFETY TRAINING	04/24/2026	04/24/2026	0.00	1,400.00	

Payment Register

APPKT03665 - 20260430SW

Vendor Number	Vendor Name					Total Vendor Amount
0001839	ROY CASE INC					390.96
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	390.96	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6071	TRANSFER SWITCH FOR WATER TOWER 346E	04/23/2026	04/23/2026	0.00	390.96	
0003811	SCARBOROUGH OIL CO INC					1,269.65
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	1,269.65	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
292779,292780	DIESEL FUEL SPRAY SITE TANKS	04/23/2026	04/23/2026	0.00	1,269.65	
0001904	SELBYVILLE TRACTOR & EQUIPMENT INC					75.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	75.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
71048	AIR FILTER	04/23/2026	04/23/2026	0.00	75.00	
0003941	SHORITE CONTROLS LLC					709.75
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	709.75	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
21402	CHART RECORDER	04/23/2026	04/23/2026	0.00	335.00	
21406	POWELLTON & FRANKLIN WELLS FLOWMETER	04/23/2026	04/23/2026	0.00	374.75	
0001997	STAPLES BUSINESS CREDIT					404.53
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	404.53	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
7009628984	STAPLES ORDER	04/28/2026	04/28/2026	0.00	404.53	
0002607	TELVUE CORPORATION					385.88
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	385.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
19379	TELVUE ANNUAL SUPPORT	04/28/2026	04/28/2026	0.00	385.88	
0003520	TOURS ENTERTAINMENT AMUSEMENT MANAGEMENT					750.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	750.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3207	VINTAGE AND VINYL STAGE	04/28/2026	04/28/2026	0.00	750.00	
0002928	UNIFIRST CORPORATION					990.48
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	990.48	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1430232584	UNIFORM SERVICES FOR ALL CREWS	04/29/2026	04/29/2026	0.00	171.04	
1430233607	UNIFORM SERVICES FOR ALL CREWS	04/29/2026	04/29/2026	0.00	70.38	
1430233608	UNIFORM SERVICES FOR ALL CREWS	04/29/2026	04/29/2026	0.00	171.28	
j727656	MEDICAL SUPPLIES	04/23/2026	04/23/2026	0.00	208.91	
j727703,j727704	MEDICAL SUPPLY CABINETS	04/23/2026	04/23/2026	0.00	368.87	

Payment Register

APPKT03665 - 20260430SW

Vendor Number	Vendor Name					Total Vendor Amount
0003207	UNITED ENERGY TRADING LLC					81.82
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	81.82	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
293209	POWER PLANT NATURAL GAS	04/28/2026	04/28/2026	0.00	81.82	
Vendor Number	Vendor Name					Total Vendor Amount
0002220	USA BLUEBOOK					2,071.45
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	2,071.45	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV01012829	DRIPPER & DRUM PUMP	04/23/2026	04/23/2026	0.00	1,272.45	
INV01014145	LAB SUPPLIES	04/24/2026	04/24/2026	0.00	451.73	
INV01016630	pH POCKET TESTERS	04/23/2026	04/23/2026	0.00	347.27	
Vendor Number	Vendor Name					Total Vendor Amount
0002231	VA MD & DE ASSOC OF ELECTRIC COOPERATIVES					1,100.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	1,100.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
33756019	LINEMAN TRAINING	04/29/2026	04/29/2026	0.00	1,100.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002233	VALERIE J MANN					195.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	195.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
APRIL FY 26	GRANT WRITING SERVICE	04/28/2026	04/28/2026	0.00	195.00	
Vendor Number	Vendor Name					Total Vendor Amount
0002248	VERIZON BUSINESS					107.11
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	107.11	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
09569465	BUSINESS TELEPHONE CALLS	04/30/2026	04/30/2026	0.00	107.11	
Vendor Number	Vendor Name					Total Vendor Amount
0002247	VERIZON-000718605643					66.46
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	66.46	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
000718605643 APR FY 26	TELEPHONE SERVICE 5 MILE BRANCH RD	04/23/2026	04/23/2026	0.00	66.46	
Vendor Number	Vendor Name					Total Vendor Amount
0003055	WASHINGTON NATIONAL INSURANCE COMPANY					425.76
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	425.76	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
P2636353	WASHINGTON NATIONAL EMPLOYEE PAID SUPPLEMENTA	04/28/2026	04/28/2026	0.00	425.76	
Vendor Number	Vendor Name					Total Vendor Amount
0002299	WELLS IVY					73.95
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/30/2026	73.95	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4/27 REIMB	MILEAGE TRAVEL TO MT RAINIER FOR CONFERENCE	04/28/2026	04/28/2026	0.00	73.95	

Payment Register

APPKT03665 - 20260430SW

Vendor Number **Vendor Name**
[0002304](#) WEST OCEAN CITY ILLNESS & INJURY CENTER

Total Vendor Amount
400.00

Payment Type	Payment Number	Payment Date	Payment Amount
Check		04/30/2026	400.00

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
24805537	DOT PHYSICAL EDWARDS	04/23/2026	04/23/2026	0.00	190.00
24806490,6194,6475	RANDOM DRUG TESTS	04/28/2026	04/28/2026	0.00	210.00

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
BOC AP	Check	63	49	0.00	232,903.19
Packet Totals:		63	49	0.00	232,903.19

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$726.20
- Payments	\$726.20
- Other Credits	\$0.00
+ Purchases	\$810.59
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$810.59

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$689.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$810.59
 Minimum Payment Due: \$41.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$726.20-
03/13	03/15	8230509ETEHMMPTJ1	SP THE POWER GRIPZ SHEFFIELD LAK OH	\$94.56
03/17	03/18	5543286EW5Z33DE9P	AMAZON MKTPL*BD2OY7PG1 SEATTLE WA	\$39.99
03/17	03/18	0543684EXBLK928D0	WM SUPERCENTER #2560 BERLIN MD	\$12.33
03/20	03/22	5543286EZ6027V16D	AMAZON.COM*BD8AE9711 SEATTLE WA	\$54.49
03/24	03/25	0543684F4BLKQQH5	WM SUPERCENTER #2560 BERLIN MD	\$103.38
03/26	03/27	5548382F60LGENYA0	WAL-MART #2560 BERLIN MD	\$59.63

Transactions continued on next page

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$810.59
 Minimum Payment Due: \$41.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/26	03/29	5270824F68E79RY4Z	ROYAL FARMS #178 BERLIN MD	\$47.00
03/27	03/29	0541019F7326E7SRZ	STAPLES 00112888 OCEAN CITY MD	\$24.10
03/27	03/29	5526352F7L7LW1A6L	HARBOR FREIGHT TOOLS34 BERLIN MD	\$76.93
03/31	04/01	2526508FB07P4PG7T	VERNON POWELL - SALISB SALISBURY MD	\$245.00
04/01	04/02	5543286FB5SMR40ZQ	AMAZON MKTPL*BG3F90BL1 SEATTLE WA	\$53.18

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.24% (v)	\$0.00	30	\$0.00
Cash Advances	23.74% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$872.87
- Payments	\$872.87
- Other Credits	\$0.00
+ Purchases	\$606.11
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$606.11

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$893.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$606.11
 Minimum Payment Due: \$30.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$872.87-
03/10	03/12	5270715EN09FP5KJ1	THE HOME DEPOT #2578 BERLIN MD	\$86.25
03/15	03/16	8230509ESEHNVR999	AMAZON MARK* BP64P6QQ0 SEATTLE WA	\$55.87
03/20	03/22	5270715F009FKFBRA	THE HOME DEPOT #2578 BERLIN MD	\$96.43
03/21	03/22	5543286F060D87QRH	AMAZON MKTPL*BD3GY2WY1 SEATTLE WA	\$58.99
03/23	03/23	8230509F2EHMX7TZY	AMAZON MARK* B554G2ZD1 SEATTLE WA	\$72.73
03/23	03/24	5554650F2L3241GEM	WAINWRIGHT'S TIRE CENT BERLIN MD	\$50.99
03/25	03/26	8230509F4EHNHYHBY	AMAZON MARK* B514115T1 SEATTLE WA	\$35.48
03/30	03/31	5554650F9LAGM8MT9	WAINWRIGHT'S TIRE CENT BERLIN MD	\$75.50
03/31	04/02	5270715FB09FMPW7E	THE HOME DEPOT #2578 BERLIN MD	\$73.87

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$606.11
 Minimum Payment Due: \$30.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$215.18
- Payments	\$215.18
- Other Credits	\$4.02
+ Purchases	\$1,155.27
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,151.25

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$348.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$1,151.25
 Minimum Payment Due: \$58.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/16	03/18	0558745EV0000781N	RBT JERSEY MIKES 28054 EASYSAVING CREDIT	\$4.02-
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$215.18-
03/10	03/11	8230509ENEHMHJGLW	AMAZON MARK* BP1HE0VP1 SEATTLE WA	\$47.13
03/12	03/13	5543286EP5XB6H6BF	SQ *LOWER SHORE LAND T SNOW HILL MD	\$282.60
03/13	03/15	5548872ET3QRDA4AX	JERSEY MIKES 28054 BERLIN MD	\$100.54
03/19	03/20	0265390EY8PMKSHR7	SALISBURY DOOR AND HAR DELMAR MD	\$725.00

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$1,151.25
 Minimum Payment Due: \$58.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$170.38
- Payments	\$170.38
- Other Credits	\$0.00
+ Purchases	\$931.94
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$931.94

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$568.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$931.94
 Minimum Payment Due: \$47.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$170.38-
03/24	03/25	5543687F43TVJV2XP	GRAINGER LAKE FOREST IL	\$757.34
03/26	03/27	5550629F6L6HRJ6W5	BAKER'S HARDWARE MILLSBORO DE	\$107.92
03/30	03/31	5544641FA4Y6X7ZYF	TRUE VALUE OF OCEAN PI POCOMOKE CITY MD	\$66.68

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$931.94
 Minimum Payment Due: \$47.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$0.00
- Payments	\$0.00
- Other Credits	\$0.00
+ Purchases	\$1,294.15
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,294.15

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$205.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$1,294.15
 Minimum Payment Due: \$65.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/10	03/11	8545491EMS66J97F9	AQUAFIX INC. MADISON WI	\$1,229.22
04/01	04/02	5526352FQLQZ7HBZ6	HARBOR FREIGHT TOOLS34 BERLIN MD	\$64.93

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.24% (v)	\$0.00	30	\$0.00

(v) - variable

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$1,294.15
 Minimum Payment Due: \$65.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$349.22
- Payments	\$349.22
- Other Credits	\$3.60
+ Purchases	\$1,290.91
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,287.31

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$212.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$1,287.31
 Minimum Payment Due: \$64.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$349.22-
03/23	03/25	0558745F200007HP3	RESTAURANT NETWORK RBT EASYSAVING CREDIT	\$3.60-
03/12	03/13	5265384EPLT1DD79A	BULK APOTHECARY 3305628022 OH	\$177.05
03/13	03/13	4271291ER00007J12	VARCO SUPPLY MANASSAS VA	\$636.27
03/20	03/22	0543684F0HEW9BRKJ	DOLLAR-GENERAL #0489 BERLIN MD	\$44.37
03/20	03/22	5548872EZ3DX4W4WY	JERSEY MIKES ONLINE UC MANASQUAN NJ	\$90.05
03/27	03/29	5270824F78EKY5Q3K	ROYAL FARMS #178 BERLIN MD	\$80.37
03/31	04/01	5530959FA8FPDP8FY	CSM LUMENS LA PLATA MD	\$164.00
03/31	04/01	8230509FBEHMKTKQB	AMAZON RETA* BG0QF7VS1 SEATTLE WA	\$98.80

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$1,287.31
 Minimum Payment Due: \$64.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAM ST
 BERLIN MD 21811

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$2,383.58
- Payments	\$2,383.58
- Other Credits	\$0.00
+ Purchases	\$500.48
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$500.48

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$4,499.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$500.48
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$2,383.58-
03/11	03/12	5543286EP5X7A95NV	FOOD LION #0658 BERLIN MD	\$19.97
03/13	03/15	5543286ER5XSSE7YK	HP *INSTANT INK PALO ALTO CA	\$16.95
03/18	03/19	8230509EYEHMDZWAK	BEACH TO BAY HERITAGE BERLIN MD	\$100.00
03/28	03/29	8230509F7EHNXTP8F	AMAZON RETA* B55CD6Y21 SEATTLE WA	\$30.98
03/30	03/31	5543286F963DKBAK6	AMAZON MKTPL*BC5KP78K2 SEATTLE WA	\$16.42
03/30	03/31	7541823F97QJMKY1E	CCI*CONSTANT-CONTACT WALTHAM MA	\$96.46
04/01	04/02	5543286FB5SRX03FM	AMAZON MKTPL*BG6F750N0 SEATTLE WA	\$54.75
04/03	04/03	5543286FD5V4JQTQM	AMAZON MKTPL*BG9IH4V60 SEATTLE WA	\$21.47
04/08	04/09	8230509FJEHNR18BX	CANVA* I04845-50069572 AUSTIN TX	\$109.50
04/08	04/09	5270487FKBXKE1JPV	DUNKIN #355321 Q35 OCEAN CITY MD	\$33.98

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$500.48
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$3,668.90
- Payments	\$3,668.90
- Other Credits	\$0.00
+ Purchases	\$2,073.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,073.00

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$2,927.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$2,073.00
 Minimum Payment Due: \$104.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$3,668.90-
03/26	03/27	0230537F6EJ0TS4T2	ROMMELS ACE HARDWAE SELBYVILLE DE	\$379.00
03/30	03/31	5526352FALATQXFG2	HARBOR FREIGHT TOOLS34 BERLIN MD	\$358.16
03/30	03/31	2524780F9058RMVB7	WOR-WIC CC ELEVATE SALISBURY MD	\$144.00
03/30	04/01	0543684FA8PLD8GEK	ACI*CHESAPEAKE TF WYE MILLS MD	\$169.00
04/02	04/03	0230537FDEJ17962F	ROMMELS ACE HARDWAE SELBYVILLE DE	\$652.90
04/07	04/08	0230537FJ00KE949A	TRACTOR SUPPLY CO #181 BERLIN MD	\$369.94

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$2,073.00
 Minimum Payment Due: \$104.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,194.92
- Payments	\$1,194.92
- Other Credits	\$0.00
+ Purchases	\$2,137.01
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$2,137.01

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$2,862.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$2,137.01
 Minimum Payment Due: \$107.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$1,194.92-
03/10	03/11	5526352ENKMGAJ09P	HARBOR FREIGHT TOOLS34 BERLIN MD	\$269.98
03/17	03/18	5543286EW5YZ3YX9N	AMAZON MKTPL*BD6L03041 SEATTLE WA	\$299.88
03/17	03/18	5543286EW5Z1SEMB2	AMAZON MKTPL*BP24B0R10 SEATTLE WA	\$131.94
03/17	03/18	5550629EWKWJ6NFHV	BERLIN AUTO WASH BERLIN MD	\$200.00
03/19	03/19	5543286EY5ZGTER1M	AMAZON.COM*B56X306J2 SEATTLE WA	\$123.50
03/19	03/20	5270487EZBJL1GKWB	DUNKIN #355321 Q35 OCEAN CITY MD	\$12.98
03/20	03/20	8230509EZEHR5GNK	DD *DOORDASH SERPONESP SAN FRANCISCO CA	\$244.22
03/21	03/22	0230537F100MRLS6D	TRACTOR SUPPLY # 1308 POCOMOKE CITY MD	\$89.99
03/24	03/26	5270715F409FRF53K	THE HOME DEPOT #2578 BERLIN MD	\$184.98
03/26	03/27	5550080F5L68G3S60	DOG WASTE DEPOT SAN DIEGO CA	\$579.54

BANK OF OCEAN CITY
PO BOX 2360
OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$2,137.01
 Minimum Payment Due: \$107.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
PO BOX 71205
CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
10 WILLIAMS ST
BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$601.44
- Payments	\$601.44
- Other Credits	\$10.81
+ Purchases	\$1,166.30
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,155.49

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$344.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$1,155.49
 Minimum Payment Due: \$58.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$601.44-
03/23	03/25	0558745F200007HNV	RESTAURANT NETWORK RBT EASYSAVING CREDIT	\$10.81-
03/10	03/11	5543286EM5WN317DV	AMAZON MKTPL*BD1HJ6NG2 SEATTLE WA	\$28.98
03/11	03/11	8230509ENEHMMNWG5	AMAZON MARK* BP72C9CW0 SEATTLE WA	\$25.90
03/11	03/12	8230509EPEHMJN3GZ	AMAZON MARK* BD64V3VU2 SEATTLE WA	\$100.97
03/14	03/15	8230509ETEHNKGTB	DD *DOORDASHDASHPASS SAN FRANCISCO CA	\$9.99
03/19	03/20	8230509EYEHPAEA41	AMAZON MARK* B534O12N2 SEATTLE WA	\$80.99
03/20	03/22	5548382F00L8WLH4Y	WAL-MART #2560 BERLIN MD	\$58.03
03/20	03/22	5548872EZ3DXJR200	JERSEY MIKES ONLINE UC MANASQUAN NJ	\$270.15
03/22	03/22	8230509F1EHMWSLEX	AMAZON MARK* B50E26CD1 SEATTLE WA	\$33.98
03/24	03/25	5543286F361BEZKGT	AMAZON MKTPL*BD6JQ5YX0 SEATTLE WA	\$73.49

Transactions continued on next page

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$1,155.49
 Minimum Payment Due: \$58.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/24	03/25	8230509F3EHNSKPF5	AMAZON RETA* B53509PR1 SEATTLE WA	\$4.21
03/26	03/26	8230509F5EHN0VN9T	AMAZON RETA* B58BB3TB0 SEATTLE WA	\$52.38
03/27	03/29	5104323F61YS88RY8	IIMC 9099444162 CA	\$195.00
03/30	03/31	8230509FAEHMJHLLW	AMAZON MARK* BC75N26P2 SEATTLE WA	\$32.44
03/31	04/01	0543684FBHEV4WDKD	DOLLAR-GENERAL #0489 BERLIN MD	\$20.14
04/08	04/09	8230509FKEHME4T83	AMAZON MARK* BY5WO5432 SEATTLE WA	\$104.65
04/09	04/09	5543286FK5X40Z7YA	AMAZON MKTPL*BC5SK8PJ0 SEATTLE WA	\$75.00

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.24% (v)	\$0.00	30	\$0.00
Cash Advances	23.74% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$688.40
- Payments	\$688.40
- Other Credits	\$0.00
+ Purchases	\$1,837.13
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$1,837.13

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$3,162.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$1,837.13
 Minimum Payment Due: \$92.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$688.40-
03/11	03/12	5526352ENKN4W2PVX	ADP PAYROLL & TAX S 973-974-7265 NJ	\$838.49
03/12	03/13	8230509EPEHP1626H	AMAZON MARK* BD2IU68R2 SEATTLE WA	\$36.51
03/17	03/18	8230509EWEHNWZD2S	AMAZON MARK* BD3UI4PM1 SEATTLE WA	\$36.99
03/17	03/18	8271116EWEHN9GM7D	OPENAI *CHATGPT SUBSCR SAN FRANCISCO CA	\$21.20
04/06	04/07	5526352FGLHSTY8W3	ADP PAYROLL & TAX S 973-974-7265 NJ	\$903.94

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$1,837.13
 Minimum Payment Due: \$92.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$655.84
- Payments	\$655.84
- Other Credits	\$0.00
+ Purchases	\$214.67
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$214.67

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$1,275.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$214.67
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$655.84-
03/11	03/12	5548872EN3QB4J45Q	WGC*DUNKIN CANTON MA	\$50.00
03/12	03/13	5543286EP5XQ3MSR7	SQ *THE JUICE CLUB BERLIN MD	\$10.00
03/12	03/13	5754024EPLWTZPDH1	OTCHEAP*CUSTOMPRINTS 8666619239 TX	\$99.67
03/18	03/19	0513437EYHEVAN13K	FMCSA D&A CLEARINGHOUS WASHINGTON DC	\$25.00
04/07	04/08	5548872FH3H46LD3D	WGC*DUNKIN CANTON MA	\$30.00

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$214.67
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAM ST
 BERLIN MD 21811

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,108.58
- Payments	\$1,108.58
- Other Credits	\$0.00
+ Purchases	\$189.29
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$189.29

Account Number XXXX XXXX XXXX
 Credit Limit \$10,000.00
 Available Credit \$9,810.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$189.29
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$1,108.58-
03/10	03/11	5550629EMKM5SYH7P	BERLIN AUTO WASH BERLIN MD	\$34.29
03/11	03/12	8211755EPEHM6ZKXT	CEZOA MEMBERSHIP BOWIE MD	\$30.00
03/31	04/01	5543286FA5SQG9P58	IN *D3CORP OCEAN CITY MD	\$125.00

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$189.29
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$2,533.22
- Payments	\$2,533.22
- Other Credits	\$21.66
+ Purchases	\$3,435.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$3,413.34

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$1,586.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$3,413.34
 Minimum Payment Due: \$171.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$2,533.22-
03/24	03/25	5270087F4L4GG1ABJ	NAPA STORE 8059462 BERLIN MD CREDIT	\$1.66-
04/02	04/05	0558745FQ00005YGL	MC HOTEL NETWORK RBT EASYSAVINGS CREDIT	\$20.00-
03/12	03/13	0541019EP326QZ6LY	QUILL CORPORATION COLUMBIA SC	\$35.14
03/12	03/13	0541019EP326QZ6M6	QUILL CORPORATION COLUMBIA SC	\$51.28
03/15	03/17	5543286EW5YY8YT0V	SPRINGHILL SUITES COLUMBIA MD	\$127.69
		CHECK-IN 03/14/26	FOLIO #100253	
03/16	03/17	0230537EW00K3GW3B	USPS PO 2306490811 BERLIN MD	\$11.95
03/17	03/18	7541823EW7BLZT256	DNH*GODADDY#4040745098 TEMPE AZ	\$610.18
03/19	03/20	5548872EZ3DSVKYLX	MD STATE POLICE ANNAPOLIS MD	\$10.00
03/20	03/22	5520739F0002BH00K	FLAGS.COM DELRAY BEACH FL	\$537.50

Transactions continued on next page

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$3,413.34
 Minimum Payment Due: \$171.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/23	03/24	5270087F3L3F39SBV	NAPA STORE 8059462 BERLIN MD	\$17.81
03/25	03/26	0265390F48PMWHFEV	BERLIN CHEVY SERVICE BERLIN MD	\$132.00
03/30	03/31	8536943F9EHV8N69T	COUNTRY INN & SUITES (BELAIR MD	\$543.27
		CHECK-IN 03/29/26	FOLIO #0881888720	
03/30	04/01	8514051FAS66FR9RT	A&A, CENTRIC, COECO MIDDLETOWN CT	\$15.00
03/31	04/01	0265390FA8PN20V1W	BERLIN CHEVY SERVICE BERLIN MD	\$131.94
04/02	04/03	8211755FDEHM830B8	BODYCRAFT LEWIS CENTER OH	\$190.00
04/04	04/06	5270824FF8HMYLEHE	ROYAL FARMS #178 BERLIN MD	\$15.00
04/06	04/07	7541823FG7D5HKQKP	DNH*GODADDY#4057842452 TEMPE AZ	\$877.30
04/07	04/08	0265390FH8PN1EFZD	BERLIN CHEVY SERVICE BERLIN MD	\$128.94

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.24% (v)	\$0.00	30	\$0.00
Cash Advances	23.74% (v)	\$0.00	30	\$0.00

(v) - variable

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$392.00
- Payments	\$392.00
- Other Credits	\$0.00
+ Purchases	\$78.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$78.00

Account Number XXXX XXXX XXXX 0918
 Credit Limit \$5,000.00
 Available Credit \$4,922.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$78.00
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$392.00-
03/24	03/25	5550629F3L425XK6P	BERLIN AUTO WASH BERLIN MD	\$18.00
04/08	04/09	8211755FKEHM5G64P	CEZOAMD-F1E7T1 BOWIE MD	\$60.00

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$78.00
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAM ST
 BERLIN MD 21811

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$236.16
- Payments	\$236.16
- Other Credits	\$0.00
+ Purchases	\$175.00
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$175.00

Account Number XXXX XXXX XXXX
 Credit Limit \$1,500.00
 Available Credit \$1,325.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$175.00
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$236.16-
04/01	04/02	8211755FBEHML4PL8	TIDALHEALTH FOUNDATION SALISBURY MD	\$175.00

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	20.24% (v)	\$0.00	30	\$0.00

(v) - variable

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$175.00
 Minimum Payment Due: \$25.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233

Account Number: XXXX XXXX XXXX

Billing Questions:

800-854-7642

Send Billing Inquiries To:

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,852.76
- Payments	\$1,852.76
- Other Credits	\$0.00
+ Purchases	\$3,087.66
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$3,087.66

Account Number XXXX XXXX XXXX
 Credit Limit \$5,000.00
 Available Credit \$1,912.00
 Statement Closing Date April 9, 2026
 Days in Billing Cycle 30

PAYMENT INFORMATION

New Balance: \$3,087.66
 Minimum Payment Due: \$154.00
Payment Due Date: May 4, 2026

MESSAGES

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TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18	8542120EX00XVBK3V	PAYMENT - THANK YOU	\$1,852.76-
03/12	03/13	5554807EP6R1K8S3G	CENTRAL TURF & IRRIGAT ELMSFORD NY	\$91.74
03/16	03/17	0230537EWEHYNJB1	ROMMELS ACE HARDWAE OCEAN CITY MD	\$839.99
03/18	03/19	5545370EY1WABWJHG	ADVANCE AUTO PARTS #63 BERLIN MD	\$14.24
03/19	03/20	5550629EZKZ43Z1DD	PASCO OF FRUITLAND #77 FRUITLAND MD	\$58.95
03/23	03/24	5543286F260Z635JP	SQ *EAST BAY CLOCK COM NAVARRE FL	\$876.00
03/24	03/25	7271305F3S66J4K2D	SOMERSET AUTO PRINCESS ANNE MD	\$54.17
03/26	03/29	7550499F6S66E0DH9	MVA SALISBURY SALISBURY MD	\$106.00
03/28	03/29	5543286F762HAPK52	CARHARTT DEARBORN MI	\$1,001.63
03/31	04/01	0543684FBBLKBM1GW	WM SUPERCENTER #2560 BERLIN MD	\$44.94

BANK OF OCEAN CITY
 PO BOX 2360
 OMAHA, NE 68103-2360

Account Number: XXXX XXXX XXXX
 New Balance: \$3,087.66
 Minimum Payment Due: \$154.00
Payment Due Date: May 4, 2026

Amount Enclosed: \$



Make Check Payable to:

CARD SERVICES CENTER
 PO BOX 71205
 CHARLOTTE NC 28272-1205

TOWN OF BERLIN MD
 10 WILLIAMS ST
 BERLIN MD 21811-1233