



**BERLIN MAYOR AND COUNCIL
CLOSED SESSION**

Meeting Agenda

**Worcester County Library - Berlin Branch
13 Harrison Ave**

**Monday, August 24, 2026
8:00 PM (immediately following
Regular Meeting)**

1. Statement of closure – Mayor Zack Tyndall
2. Public comments or questions regarding the purpose for closure.
3. Motion to close and adjournment to Closed Session

Closed Session Agenda: STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3- 305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

b. Personnel matter



Closed Session Summary

To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: Monday, August 24, 2026, 8:00 PM (immediately following Regular Meeting
- b. Place (location) of closed session: Worcester County Library, Berlin Branch, 13 Harrison Avenue, Berlin, MD 21811, 2nd floor
- c. Purpose of the closed session: Personnel Matter
- d. Date and time that we will return to public meeting: Monday, September 14, 2026, 6:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by:
- b. Second by:
- c. Members voting in favor:
- d. Members opposed:
- e. Members abstaining:
- f. Members absent:

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Article § 3-305(b)

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

b. Personnel Matter

Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, Town Attorney David Gaskill, Special Projects Administrator Kate Daub.