



**BERLIN MAYOR AND COUNCIL
CLOSED SESSION**

Meeting Agenda

**Worcester County Library - Berlin Branch
13 Harrison Ave.**

Monday, September 28, 2026

***8:30 PM**

*(*immediately following Regular Meeting)*

1. Statement of closure – Mayor Zack Tyndall
2. Public comments or questions regarding the purpose for closure.
3. Motion to close and adjournment to Closed Session

Closed Session Agenda: STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article §3- 305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

b. Personnel matter



Closed Session Summary

To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- Time of closed session: Monday, September 28, 2026, 8:30 PM (immediately following Regular Meeting)
- Place (location) of closed session: Worcester County Library, Berlin Branch, 13 Harrison Avenue Berlin, MD 21811, 2nd floor
- Purpose of the closed session: Personnel Matter
- Date and time that we will return to public meeting: Tuesday, October 13, 2026, 7:00 PM

2. Record of the vote of each member as to closing the session:

- Motion to close meeting made by:
- Second by:
- Members voting in favor:
- Members opposed:
- Members abstaining:
- Members absent:

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Article § 3-305(b):

(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;

b. Personnel Matter

Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, Town Attorney David Gaskill, Associate Town Administrator Kate Daub, and Planning Commission Chair Matt Stoehr.