

TOWN HALL RENOVATIONS - ADDENDUM 04

ADDENDUM NO. 04

Project: BERLIN TOWN HALL & ANNEX RENOVATIONS

Owner: MAYOR & COUNCIL OF THE TOWN OF BERLIN

Architect: HALEY ARCHITECTURE, LLC

Project No.: 2024-41

Date: JANUARY 08, 2026

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents as noted below. All requirements of the original Bidding Documents remain in effect except as specifically modified by this Addendum.

Receipt of this Addendum shall be acknowledged on the Bid Form.

A. GENERAL INFORMATION

1. Purpose of Addendum

This Addendum is issued to clarify, revise, and/or supplement the Bidding Documents.

B. CHANGES TO PROCUREMENT REQUIREMENTS

1. Instructions to Bidders

- NO ADDITIONAL INSTRUCTIONS TO BIDDERS

2. Bid Date / Time Adjustments

- NO ADJUSTMENT TO BID DATE OR TIME

C. CHANGES TO DRAWINGS

- REVISE SHEET E301 TO INCLUDE NEW DISCONNECT SWITCH
- REVISE SHEET E801 TO INCLUDE NEW DISCONNECT SWITCH
- REVISED FINISH SCHEDULE ON SHEET I-601 PER SKI-02 & SKI-03 (ATTACHED)
- REVISED ENLARGED FLOOR PLAN ON SHEET 1-411 PER SKI-04 (ATTACHED)

D. CHANGES TO SPECIFICATIONS

• SECTION 081416 - FLUSH WOOD DOORS

○ ADD subsection 5. TO SECTION 2.6.C as follows

5. Veneer Requirement: Provide plain-sliced, stain-grade wood veneer, stained to match STN-01 (LabDesigns VN610 Nizza di Legno). This requirement applies to all stain-grade doors indicated on the Door Schedule.

E. QUESTIONS & RESPONSES (RFI CLARIFICATIONS)

1. **QUESTION:** For Alternate #3 - Please clarify which of the following items are to be included in the alternate vs base bid: Demo of Existing Chair Lift, New Block Walls, Finishes to Block Walls, Shoring for Existing Stair during this specific construction, Stair Finishes in relation to the block walls.

ANSWER: ALTERNATE 3 INCLUDES THE FOLLOWING: DEMOLITION OF EXISTING CHAIR LIFT AND ALL ASSOCIATED COMPONENTS. ALL WORK RELATED TO INSTALLATION OF NEW LULA ELEVATOR, INCLUDING BUT NOT LIMITED TO NEW CMU SHAFT, ELEVATOR PIT, NEW LULA ELEVATOR AND ALL ASSOCIATED

COMPONENTS, WALL FINISHES, SIGNAGE, AND ALL NECESSARY SAFETY / SHORING TO ENSURE COMPLETION OF THE SAME.

2. **QUESTION:** Related to Alt #5 Generator:

- a. Section 263213, 1.1 B. mentions a "remote radiator" confirm this is not applicable to new 30 KW generator and can be removed?

ANSWER: YES, REMOVE.

- b. Section 263213, 1.1 C. mentions a "heat exchanger" confirm this is not applicable to new 30 KW generator and can be removed?

ANSWER: YES, REMOVE.

- c. Section 263213, 1.1 F. mentions a "fuel polishing system" confirm this is not applicable to new 30 KW generator and can be removed? A fuel tank this small would not require a fuel polishing system per manufacturer guidance.

ANSWER: YES, REMOVE.

- d. Section 263213, 1.1 I. mentions "integrated on-board generator paralleling control" however this new 30 KW generator is a single unit. Confirm this is not applicable and can be removed?

ANSWER: YES, REMOVE.

- e. Section 263213, 1.1 J. mentions a "Remote Fuel Fill Station" however this does not seem applicable for new 30 KW generator and can be removed?

ANSWER: YES, REMOVE.

- f. Section 263213, 1.4 B. Tools and toolbox are not available from generator manufacturer. Confirm can be removed from specification?

ANSWER: YES, REMOVE.

- g. Section 263213, 1.11 A. Confirm how many visits for the 1 year maintenance service contract shall it be 2 visits or 4 visits?

ANSWER: 2 VISITS IS ACCEPTABLE.

- h. Section 263213, 2.1 A. specifies "match existing" for the packaged engine generator system. Existing is a CAT unit. Is a new REHLKO (formerly KOHLER) generator going to be acceptable?

ANSWER: YES, ACCEPTABLE FOR MATCHING RATINGS, ETC.

- i. Section 263213, 2.3 A, specifies "match existing" for the Engine which is an Olympian engine. We can offer a REHLKO KDI engine is this acceptable?

ANSWER: YES, ACCEPTABLE FOR MATCHING RATINGS, ETC.

- j. Section 263213, 2.5 B. Is ground fault sensing at generator required as per NFPA 70 it is typically only needed for generator systems that are 277/480V and over 1000A rated?

ANSWER: NOT REQUIRED.

- k. Section 263213, 2.7 A. 1. mentions both STEEL and ALUMINUM for the generator enclosure. Confirm shall new 30 KW have steel or aluminum enclosure?

ANSWER: NO PREFERENCE.

I. Section 263213, 2.7 A. 4. specifies motor operators on enclosure louvers. This is not typical for a small 30 KW generator enclosure. Confirm standard fixed intake and fixed vertical discharge louvers are accepted in lieu of motor operators?

ANSWER: YES, ACCEPTABLE.

m. Section 263213, 2.7 A. 8. Confirm shall new generator fuel fill be located inside generator enclosure on the exterior of the generator enclosure?

ANSWER: YES, INSIDE.

n. Section 263213, 2.7 A. 10. Shall the generator enclosure be sound attenuated or only a weatherproof enclosure?

ANSWER: PROVIDE SOUND ATTENUATED.

o. Section 263600, 2.2 A. specifies a three position ATS with center position off capable for load shed. Is load shed actually needed for this single 30 KW generator with single ATS?

ANSWER: REMOVE LOAD SHED.

p. Section 263600, 2.2 B. 1. specifies "match existing" for ATS. Confirm is REHLKO acceptable for new ATS?

ANSWER: YES, ACCEPTABLE FOR MATCHING RATINGS, ETC.

q. Section 263600, 2.2 B. 1. specifies "match existing" for ATS. Confirm is ASCO acceptable for new ATS?

ANSWER: YES, ACCEPTABLE FOR MATCHING RATINGS, ETC.

r. Section 263600, 2.4 K. specifies an in-phase monitor on the new ATS. An in-phase monitor would be an OPEN transition ATS with no center off position. Confirm shall new ATS be OPEN transition with in-phase monitor or DELAYED transition with center off position style?

ANSWER: DELAYED TRANSITION IS ACCEPTABLE.

s. Section 263600, 3.2 A. 1. Confirm is a new remote annunciator panel required for the new ATS?

ANSWER: NOT REQUIRED FOR THIS USE.

3. **QUESTION:** Please clarify Tele/data drops. Demo drawings and addenda state existing to remain. Many places are shown to remain the walls are being demoed. Please confirm there will not be any back boxes or raceways needed on any interior walls. Only tele data drop to be existing on exterior walls reused from existing.

ANSWER: GENERALLY, ALL LOCATIONS CAN BE REUSED, ESPECIALLY ON WALLS EXISTING TO REMAIN.

4. **QUESTION:** Can an extension be added for RFI's or the bid date to accurately answer and estimate the service entrance requirements? Impressions from the Utility company are that a service disconnect will be required; however, we are still waiting for feedback due to the holidays. One concern is that with the door being removed, the panel mains will not be easily accessible in the event of an emergency. Secondly, if the fire department enters the building and shuts down the MDP panel, they will not know to also shut down the SUB panel, and all the HVAC loads will still remain energized, which creates a safety concern.

ANSWER: NO EXTENSION WILL BE ADDED. SEE REVISED SHEETS E301 AND E801 FOR NEW DISCONNECT SWITCH.

5. **QUESTION:** Since Data is by Owner and locations for data drops are not shown, please confirm conduits for data drops are not part of this scope unless provided for a contractor-provided device as located on the drawing (i.e. cameras, poke through devices, etc.). If conduit is required, please provide locations on drawings.

ANSWER: CONDUITS FOR DATA DROPS TO BE PROVIDED AS PART OF BASE BID. CONTRACTOR TO PROVIDE CONDUIT FOR ONE (1) DATA DROP FOR EACH OFFICE LABELLED AND CONDUIT FOR TWO (2) DATA DROPS EACH AT CUSTOMER SERVICE AND ALL CONFERENCE ROOMS. FINAL LOCATIONS OF DATA DEVICES TO BE COORDINATED IN FIELD WITH OWNER'S NETWORK CABLING CONSULTANT.

6. **QUESTION:** Please provide wall types for interior walls to remain for purposes of demo and infill where MEP systems require it. Also, the infill adjacent to Door 109/3 appears thicker than other lines but does not have a wall type, please clarify.

ANSWER: INTERIOR WALLS TO REMAIN ARE ASSUMED TO BE WOOD OR METAL STUD FRAMING WITH (1) LAYER PAINTED GWB EACH SIDE UNLESS OTHERWISE NOTED. WALL INFILL AT DOOR 109/3 ASSUMED TO BE 12" CMU BLOCK WITH (1) LAYER PAINTED GWB EACH SIDE.

7. **QUESTION:** The asbestos report sample location names do not align with the room names shown on the architectural drawings. Please clarify which rooms on the plans correspond to the reported asbestos test results.

ANSWER: SEE ATTACHED SKETCHES SKA-04, SKA-05, & SKA-06 FOR EXISTING ROOM NAMES FOR COORDINATION WITH ASBESTOS AND LEAD REPORTS.

8. **QUESTION:** Can you please clarify addendum #3 question #68? If MC is done neatly and hidden, will it be allowed to be over 6' lengths by the architect & engineer? Is it only being allowed in new walls and ceilings, or can we attempt to cut as few holes as possible and fish old walls to save original finishings?

ANSWER: PROPERLY MOUNTED/SUPPORTED, MC IS ALLOWABLE OVER 6' TO BE USED AS DESCRIBED ABOVE.

9. **QUESTION:** In exterior walls where saving original finishes is the goal, can we remove electrical devices and blank off boxes? Or do we need to remove finishes from the stud bay and completely demo wire, boxes, and conduit down the wall?

ANSWER: REMOVE/SAFE OFF/BLANK OFF BOXES OK

10. **QUESTION:** Will NICET testing certifications be accepted on this project in lieu of NETA? Please see the attached vendor qualification letter and email below.

ANSWER: YES, SECTION 283101 – FIRE ALARM REQUIRES NICET FIRE ALARM CERTIFICATION (LEVEL II OR III) FOR THE INDIVIDUAL OVERSEEING INSTALLATION AND TESTING.

11. **QUESTION:** Per specification video surveillance 282000-3, paragraph 2.3.A. Manufacturers. Can Motorola Video, specifically Motorola Alta be added to the approved manufacturer list?

ANSWER: YES, MOTOROLA ALTA CAN BE USED IF IT MEETS ALL PERFORMANCE, INTEGRATION, AND COMPLIANCE REQUIREMENTS AS SPECIFIED.

12. **QUESTION:** Can cloud based cameras which do not require an on-premise network video recorder be allowed to be used on this project?

ANSWER: CLOUD-BASED CAMERAS MAY BE CONSIDERED ONLY IF THEY PROVIDE EQUIVALENT FUNCTIONALITY AND MEET CYBERSECURITY AND UL COMPLIANCE REQUIREMENTS. APPROVAL WOULD REQUIRE OWNER REVIEW.

13. **QUESTION:** Can cloud based access control system which would not require an on-premise access control server, software and software support plan be allowed to used on this project?

ANSWER: CLOUD-BASED ACCESS CONTROL MAY BE CONSIDERED ONLY IF THEY PROVIDE EQUIVALENT FUNCTIONALITY AND MEET CYBERSECURITY AND UL COMPLIANCE REQUIREMENTS. APPROVAL WOULD REQUIRE OWNER REVIEW.

14. **QUESTION:** Can Motorola or Feenics be an approved access control manufacturer on this project?

ANSWER: YES, MOTOROLA OR FEENICS CAN BE USED IF IT MEETS ALL PERFORMANCE, INTEGRATION, AND COMPLIANCE REQUIREMENTS AS SPECIFIED.

15. **QUESTION:** Per specification intrusion detection 283100-6, paragraph B.1. Manufactures. Can Bosch be added as an approved manufacture list?

ANSWER: YES, BOSCH IS ALREADY LISTED AS AN APPROVED MANUFACTURER. CONTRACTOR TO CONFIRM IT MEETS ALL PERFORMANCE, INTEGRATION, AND COMPLIANCE REQUIREMENTS AS SPECIFIED.

16. **QUESTION:** Will all electronic door locking hardware which is being provided by the door vendor in section 087111 door hardware also be installed by the door vendor or will the awarded access control vendor need TO INCLUDE LABOR HOURS TO INSTALL THIS EQUIPMENT?

ANSWER: THE DOOR/HARDWARE VENDOR FURNISHING SECTION 087111 HARDWARE IS RESPONSIBLE TO INSTALL ALL MECHANICAL/ELECTRIFIED DOOR HARDWARE ON DOORS/FRAMES. THE ACCESS CONTROL VENDOR MUST WIRE, TERMINATE, AND COMMISSION THE ACCESS CONTROL SYSTEM AND MAKE FINAL CONNECTIONS TO THE INSTALLED 087111 HARDWARE. CONTRACTOR TO COORDINATE POWER, RATINGS, AND SEQUENCE OF OPERATIONS BETWEEN TRADES.

17. **QUESTION:** Does the fire alarm system fall under the electrical contractor's package or is this package direct with the general contractor?

ANSWER: FIRE ALARM SYSTEM FALLS UNDER ELECTRICAL CONTRACTOR'S PACKAGE

18. **QUESTION:** Does the video surveillance, access control, and intrusion detection system fall under the electrical contractor's package or are these solutions to be bid directly to the general contractor?

ANSWER: VIDEO SURVEILLANCE, ACCESS CONTROL, AND INTRUSION DETECTION SYSTEM FALL UNDER ELECTRICAL CONTRACTOR'S PACKAGE

19. **QUESTION:** Does the video surveillance, access control and intrusion detection systems all need to be provided by the same security contractor to ensure interoperability and integration?

ANSWER: THIS WOULD BE PREFERRED BUT IS NOT A REQUIREMENT.

20. **QUESTION:** Specs are for a fabric awning however all other indications on the drawings are for a new standing seam canopy. Please verify which is correct. Notes on the elevations mention "Peachtree" but they do not do these.

ANSWER: NEW AWNING TO BE STANDING SEAM METAL SUSPENSION AWNING TO MATCH/REPLACE EXISTING.

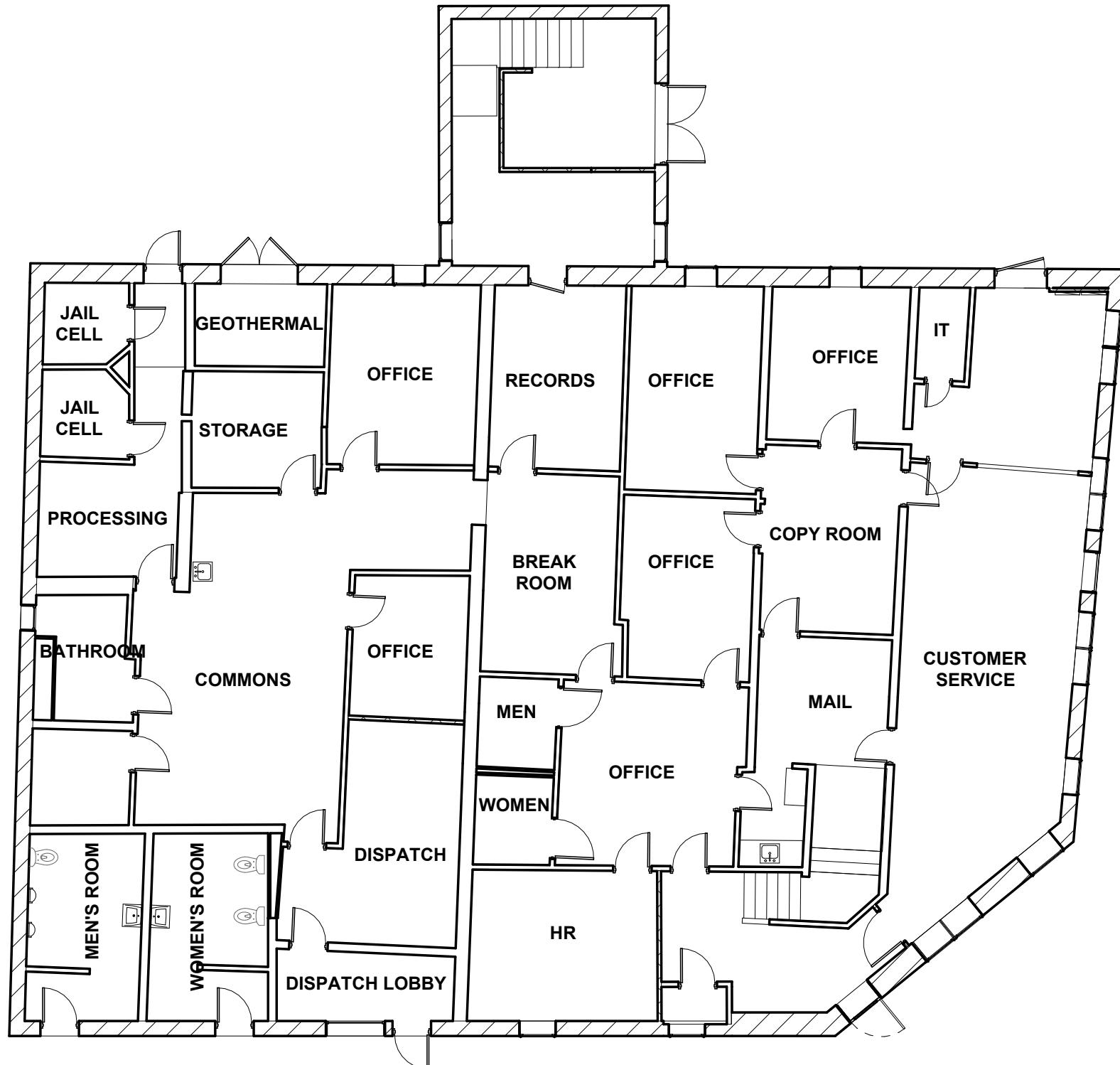
21. **QUESTION:** Addendum #2 addresses access control devices but not intrusion detection devices. 283100 specification calls for many devices but are not shown on drawings. Please provide quantities and locations on devices to provide equivalent pricing across the board.

ANSWER: ALARM PANEL LOCATIONS SHOWN FOR INTRUSION DETECTION ON SKA-02 ISSUED VIA ADDENDUM 2. DURESS ALARM DEVICES TO BE LOCATED AT TOWN HALL CUSTOMER SERVICE 112 (2 BUTTONS) AND ANNEX OFFICE A102 (1 BUTTON). ALL GROUND FLOOR EXTERIOR DOORS AND EXTERIOR WINDOWS IN BOTH TOWN HALL AND THE ANNEX TO HAVE CONTACT DEVICES. PROVIDE ALLOWANCE FOR MOTION DETECTION BASED ON A TOTAL OF 15 ZONES IN TOWN HALL AND 3 ZONES IN THE ANNEX AND ONE INTERIOR ALARM SIREN PER BUILDING (LOCATIONS TBD).

F. ATTACHMENTS

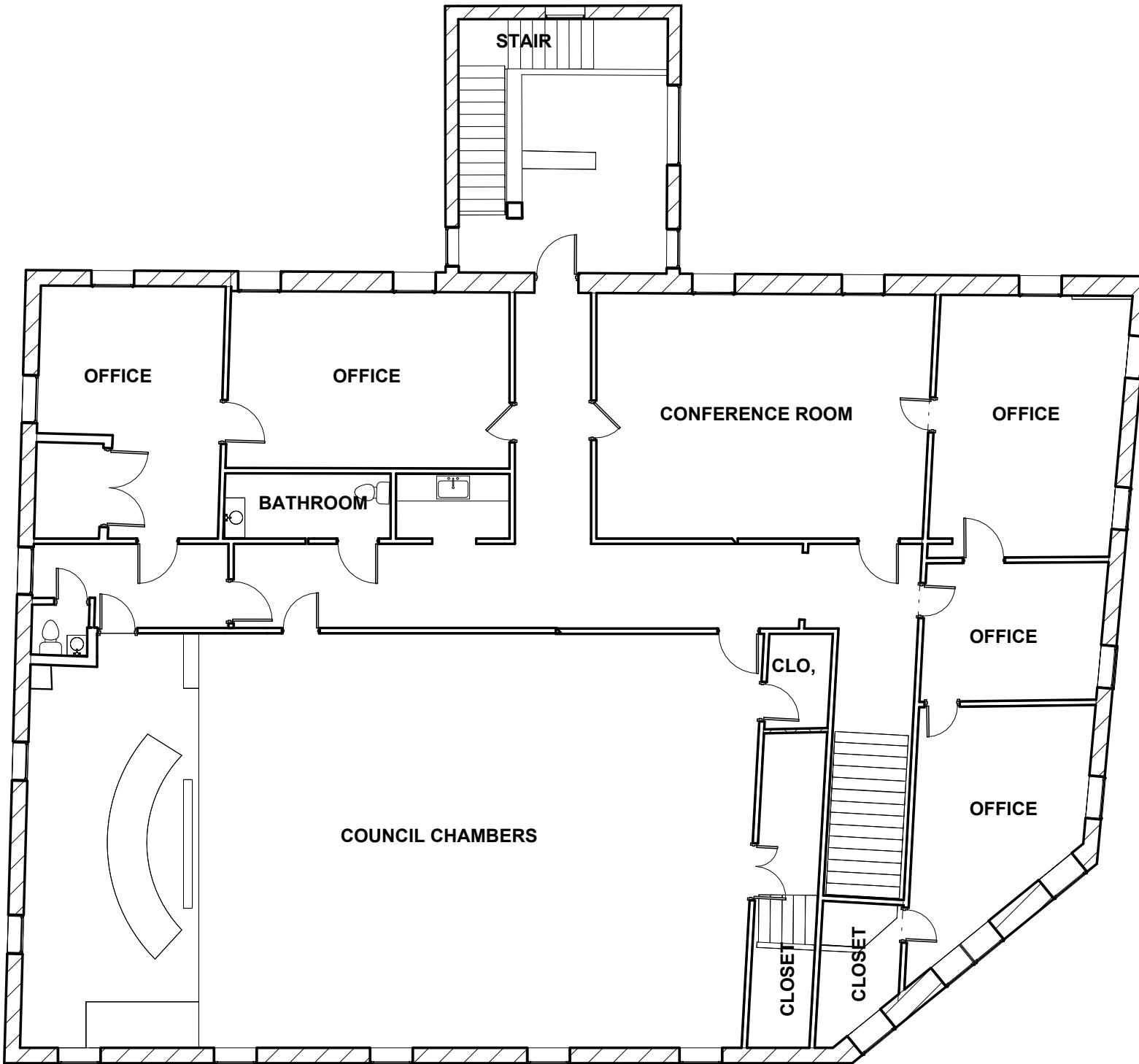
- SKA-04: TOWN HALL EXISTING 1ST FLOOR
- SKA-05: TOWN HALL EXISTING 2ND FLOOR
- SKA-06: ANNEX - EXISTING FLOOR PLAN
- SKI-02: REVISED ROOM FINISH SCHEDULE
- SKI-03: REVISED ROOM FINISH SCHEDULE (CONT.)
- SKI-04: MAIN ENTRY 100-ENLARGED FLOOR PLAN (CT-PATTERN)
- REVISED SHEET E301
- REVISED SHEET E801

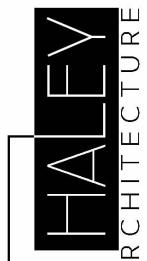
END OF ADDENDUM

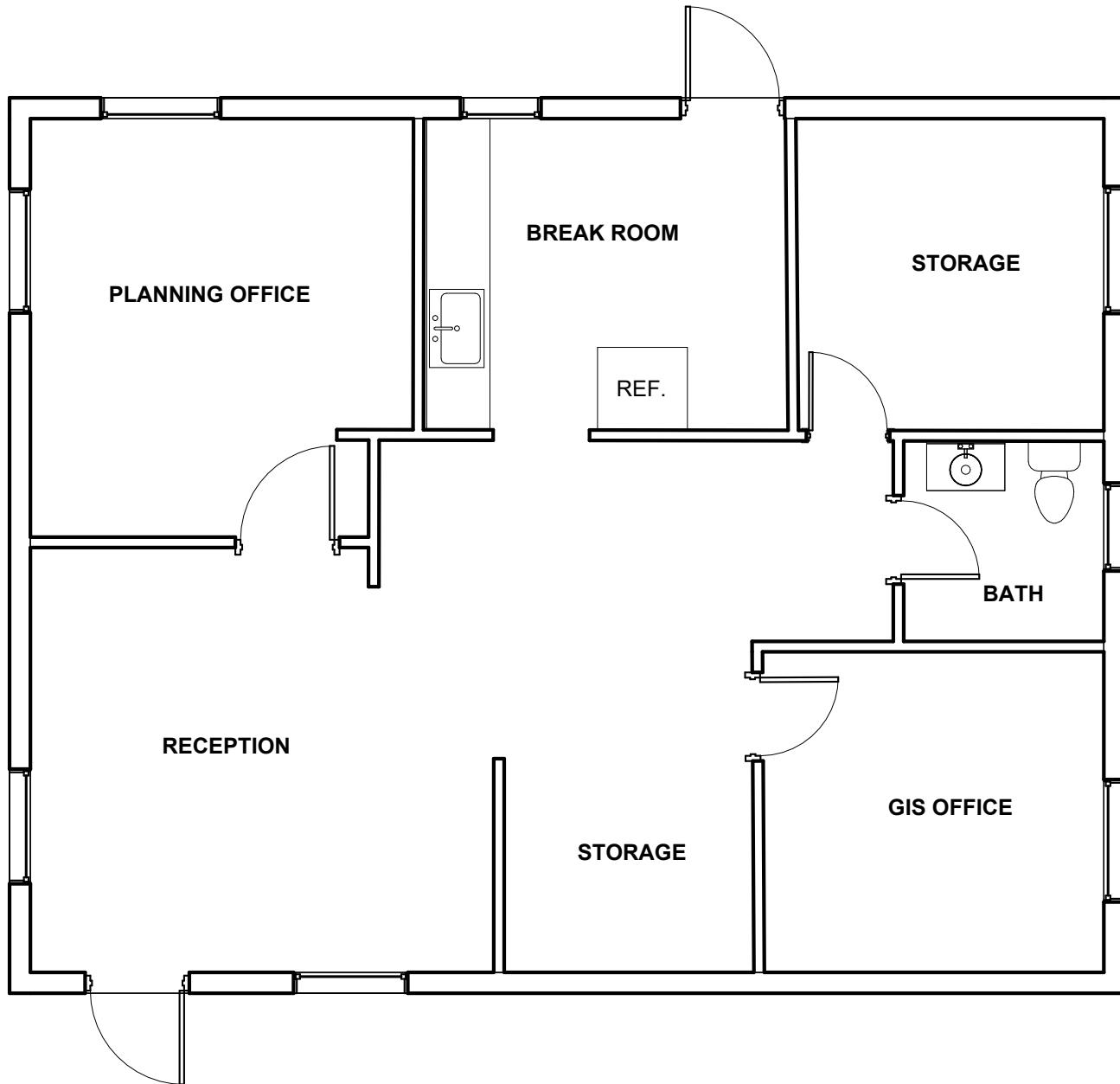


TOWN HALL EXISTING 1ST FLOOR		TOWN OF BERLIN TOWN HALL & ANNEX	
		ATTN: MAYOR & COUNCIL OF THE TOWN OF BERLIN 10 WILLIAMS ST. BERLIN, MD 21811	
Project number	2024-41	Drawn by	SKA-04
Date	01.06.2026	Checked by	DNH
Drawn by	DNH	Checked by	DNH
Scale	3/32" = 1'-0"	Scale	1'-0"

HALEY
ARCHITECTURE



TOWN OF BERLIN TOWN HALL & ANNEX		TOWN HALL EXISTING 2ND FLOOR	
Project number	2024-41	Date	01.06.2026
Drawn by	DNH	Checked by	DNH
Scale	3/32" = 1'-0"		
ATTN: MAYOR & COUNCIL OF THE TOWN OF BERLIN 10 WILLIAMS ST. BERLIN, MD 21811		SKA-05	
 Haley ARCHITECTURE		1/6/2026 10:59:13 AM	



ANNEX - EXISTING FLOOR PLAN	
Project number	2024-41
Date	01.06.2026
Drawn by	DNH
Checked by	DNH
Scale	3/16" = 1'-0"
TOWN OF BERLIN TOWN HALL & ANNEX ATTN: MAYOR & COUNCIL OF THE TOWN OF BERLIN 10 WILLIAMS ST. BERLIN, MD 21811	
HALEY ARCHITECTURE	

ROOM FINISH SCHEDULE

MARK	ROOM NAME	WALL BASE FINISH	WALLS				CEILING FINISH	FLOORING	NOTES
			NORTH	SOUTH	EAST	WEST			

ANNEX BUILDING

A100	LOBBY	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
A100A	STORAGE CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
A101	WORKROOM/HALLWAY	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
A101A	STORAGE/IT CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
A102	OFFICE	RWB-02	PT-01E	PT-01E	WC-03	PT-01E	ACT-01	CPT-01	
A103	OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-01	
A104	BREAK ROOM	RWB-03	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
A105	ADA LAV	CT-03	CT-04/PT-01E	PT-01E	CT-04/PT-01E	PT-01E	PT-02F	CT-03	CT-04 WAINSCOT UP TO 48" AFF. THE WAINSCOT TILE SHALL ONLY BE INSTALLED ON THE WET WALLS.
A106	OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-01	

COMMON AREAS

100	MAIN ENTRY	WD-03	SEE I-411	PT-01E	PT-01E	PT-01E	PT-02F	SEE I-411	
102	CORRIDOR	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
106	CORRIDOR	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
109	CUSTOMER VESTIBULE	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
110	WORKROOM	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01/PT-02F	RF-01	
111	MAIL ROOM	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
115	FIRST FLOOR CONFERENCE ROOM	WD-03	PT-03SG	PT-03SG	PT-03SG	PT-03SG	PT-02F	CPT-01	
117	CORRIDOR	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
119	BREAK ROOM	RWB-03	SEE I-431	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
123	WORKROOM	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01/PT-02F	RF-01	
125	PLAN REVIEW/CONF	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CPT-02	
131	LOBBY	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
134	24-HOUR VESTIBULE	CT-07	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-06	
200	GALLERY/WAITING	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
211	COUNCIL CHAMBERS	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F/PT-04SG	CPT-03/CPT-04/CPT-05	
213	BREAK	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
215	STAFF ONLY CORR.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
218	CONFERENCE ROOM	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01/PT-02F	CPT-03/CPT-04	
219	CORRIDOR	RWB-01	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	
220	STAIR TOWER	WD-03	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CT-01	

OFFICE

103	FINANCE OFFICE	RWB-02	PT-01E	PT-01E	WC-03	PT-01E	ACT-01	CPT-02	
104	FINANCE OFFICE	RWB-02	WC-03	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
105	FINANCE OFFICE	RWB-02	PT-01E	WC-03	PT-01E	PT-01E	ACT-01	CPT-02	
107	FINANCE OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-02	
108	FINANCE OFFICE	RWB-02	PT-01E	PT-01E	WC-03	PT-01E	ACT-01	CPT-02	

TOWN OF BERLIN

TOWN HALL & ANNEX

ATTN: MAYOR & COUNCIL OF THE TOWN OF

BERLIN

10 WILLIAMS ST. BERLIN, MD 21811



ROOM FINISH SCHEDULE

Project number 338

Date JAN.6.2026

Drawn by FL

Checked by FL Scale

SKI-02

ROOM FINISH SCHEDULE

MARK	ROOM NAME	WALL BASE FINISH	WALLS				CEILING FINISH	FLOORING	NOTES
			NORTH	SOUTH	EAST	WEST			
112	CUSTOMER SERVICE REPRESENTATIVES	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-01	
114	FLEX OFFICE	RWB-02	PT-01E	PT-01E	WC-03	PT-01E	ACT-01	CPT-02	
116	MAINTENANCE OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
122	PLANNING OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-02	
124	PLANNING OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-02	
126	PLANNING REVIEW/CONF.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
127	PLANNING ADMIN ASST.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
128	PLANNING OFFICE	RWB-02	WC-03	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
204	(FUTURE) HR ASST.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
205	HR OFFICE	RWB-02	PT-01E	WC-03	PT-01E	PT-01E	ACT-01	CPT-02	
206	(FUTURE) ADMIN ASST.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
207	ADMIN. OFFICE	RWB-02	PT-01E	WC-03	PT-01E	PT-01E	ACT-01	CPT-02	
208	ADMIN. OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	WC-03	ACT-01	CPT-02	
209	ADMIN. OFFICE	RWB-02	PT-01E	PT-01E	WC-03	PT-01E	ACT-01	CPT-02	
216	EXECUTIVE ASST. OFFICE	RWB-02	PT-01E	WC-03	PT-01E	PT-01E	ACT-01	CPT-02	
217	EXECUTIVE OFFICE	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CPT-02	

RESTROOMS

120	ADA LAV	CT-03	PT-01E	PT-01E	PT-01E	CT-04/PT-01E CT-04/WC-05	PT-02F	CT-03	CT-04 WAINSCOT UP TO 48" AFF. THE WAINSCOT TILE SHALL ONLY BE INSTALLED ON THE WET WALLS.
121	ADA LAV	CT-03	PT-01E	PT-01E	CT-04/WC-05	PT-01E	PT-02F	CT-03	CT-04 WAINSCOT UP TO 48" AFF. THE WAINSCOT TILE SHALL ONLY BE INSTALLED ON THE WET WALLS.
212	ADA/PUBLIC LAV.	CT-03	CT-04/WC-05	PT-01E	PT-01E	PT-01E	PT-02F	CT-03	CT-04 WAINSCOT UP TO 48" AFF. THE WAINSCOT TILE SHALL ONLY BE INSTALLED ON THE WET WALLS.
214	ADA/STAFF LAV.	CT-03	CT-04/WC-05	PT-01E	PT-01E	PT-01E	PT-02F	CT-03	CT-04 WAINSCOT UP TO 48" AFF. THE WAINSCOT TILE SHALL ONLY BE INSTALLED ON THE WET WALLS.

STORAGE/EQUIPMENT

104A	FINANCE STORAGE	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
111A	IT CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	RF-01	
122A	CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
129	CUSTODIAL SUPPLIES	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
130	EXISTING HVAC EQUIP.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
137	HVAC EQUIP.	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
201	CUSTODIAL CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
202	IT CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	-	SC-01	
205A	HR CLOSET	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	ACT-01	CPT-02	
210	ADMIN. STORAGE	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	CPT-02	
211B	HVAC	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	SC-01	
211C	CHAIR STORAGE	RWB-02	PT-01E	PT-01E	PT-01E	PT-01E	PT-02F	SC-01	

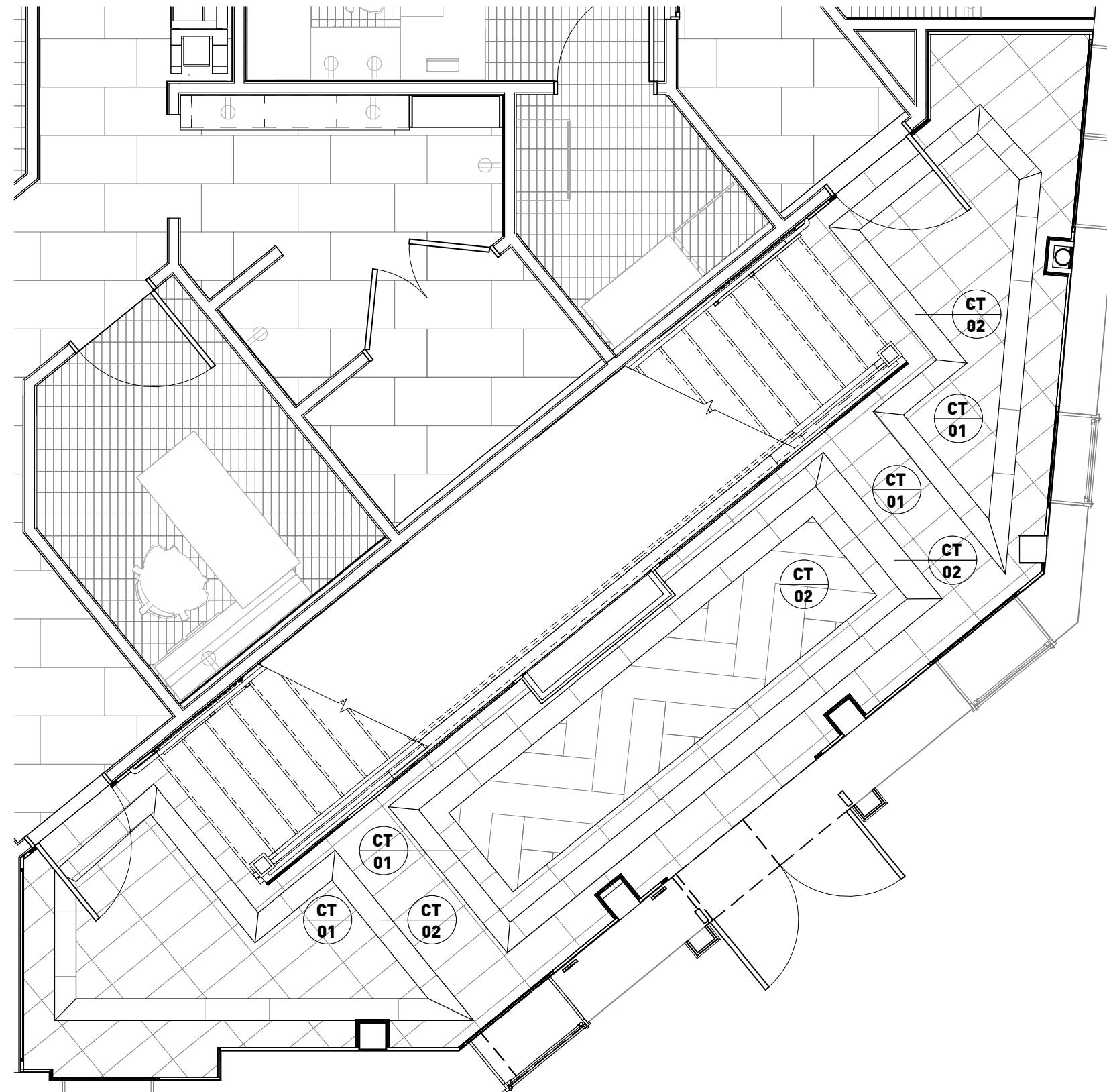
TOWN OF BERLIN
TOWN HALL & ANNEX
ATTN: MAYOR & COUNCIL OF THE TOWN OF
BERLIN
10 WILLIAMS ST. BERLIN, MD 21811



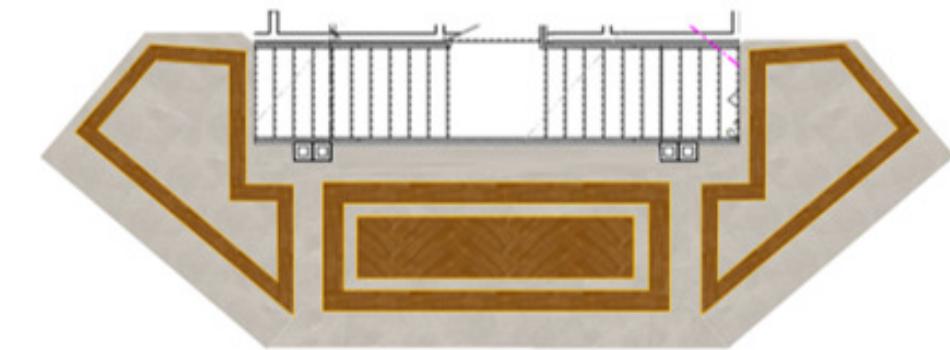
ROOM FINISH SCHEDULE

Project number	338
Date	JAN.6.2026
Drawn by	FL
Checked by	FL
Scale	

SKI-03



REFERENCE IMAGE:



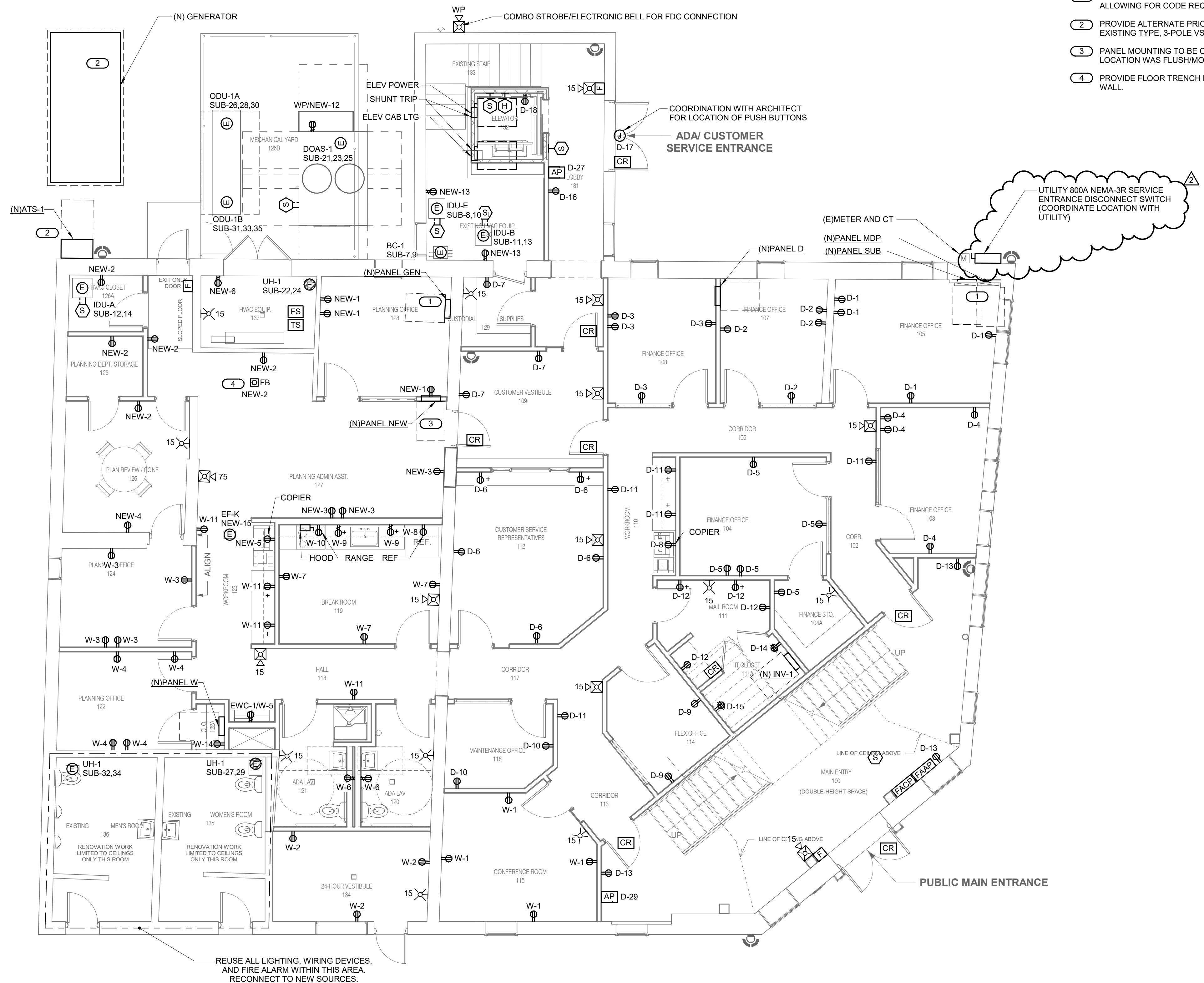
MAIN ENTRY 100- ENLARGED FLOOR PLAN (CT-PATTERN)

TOWN OF BERLIN
TOWN HALL & ANNEX
ATTN: MAYOR & COUNCIL OF THE TOWN OF
BERLIN
10 WILLIAMS ST. BERLIN, MD 21811



MAIN ENTRY 100

Project number	338	SKI-04
Date	JAN.6.2026	
Drawn by	FL	
Checked by	FL	



1 ELECTRICAL - LEVEL 01 PLAN - POWER AND SYSTEMS - TOWN HALL
246" = 41.0"

1
3/1

1
3/1

ELECTRICAL GENERAL NOTES:

1. COORDINATE SECURITY/ACCESS CONTROL AS REQUIRED BY OWNER.
2. COORDINATE ALL NEW CONDUITS TO BE RECESSED WITHIN NEW WALLS. AVOID SURFACE MOUNTED CONDUITS ON EXISTING WALLS.
3. EC TO COORDINATE ANY ADDITIONAL ELECTRICAL REQUIREMENTS FOR INTEGRAL CONDENSATE PUMPS FOR UNITS.

KEY NOTE:

- 1 ARCH TO PROVIDE WALL CLOSET DOORS IN FRONT OF PANELBOARDS, ALLOWING FOR CODE REQUIRED ACCESS.
- 2 PROVIDE ALTERNATE PRICING FOR NEW GENERATOR AND ATS. MATCH EXISTING TYPE, 3-POLE VS 4-POLE, GROUNDING, CHARACTERISTICS, ETC.
- 3 PANEL MOUNTING TO BE COORDINATED WITH ARCHITECT. EXISTING PANEL LOCATION WAS FLUSH/MOUNTED IN WALL CABINET.
- 4 PROVIDE FLOOR TRENCH FOR POWER AND DATA CONDUIT FROM FLOOR TO WALL.

HALEY RCHITECTURE

HALEY ARCHITECTURE, LLC
10028 SILVER POINT LANE
OCEAN CITY, MARYLAND 21842
p. 410.726.7964

STRUCTURAL, MEP ENGINEERING:
IMEG CORP.
601 FORBES BLVD, SUITE 140
LANHAM, MARYLAND 20706
p. 240.296.1568

INTERIOR DESIGN
6610 WESTERN AVE.
HEVY CHASE, MARYLAND 20815
p. 301.560.3700

TOWN OF BERLIN TOWN HALL & ANNEX

ATTN: MAYOR &
COUNCIL OF THE
TOWN OF BERLIN 10
WILLIAMS ST.
BERLIN, MD 21811

ELECTRICAL - LEVEL 01 PLAN - POWER/ SYSTEMS - TOWN HALL

ISSUED FOR:

**BIDDING DOCUMENTS
DECEMBER 8, 2025**

Project Number 2024-41

Date 12/08/2025

Drawn By NMB

Checked By PRD

— 884 —

— 301 —

Lesson 1

Scale 3/16" = 1'-0"

ooked By

TOWN OF BERLIN TOWN HALL & ANNEX

ATTN: MAYOR &
COUNCIL OF THE
TOWN OF BERLIN 10
WILLIAMS ST.
BERLIN, MD 21811

ELECTRICAL SINGLE LINE DIAGRAM NEW WORK

ISSUED FOR:
BIDDING DOCUMENTS
DECEMBER 8, 2025

REVISIONS

No.	Description	Date
1	ADDENDUM #4	01.07.2026

Project Number 2024-41

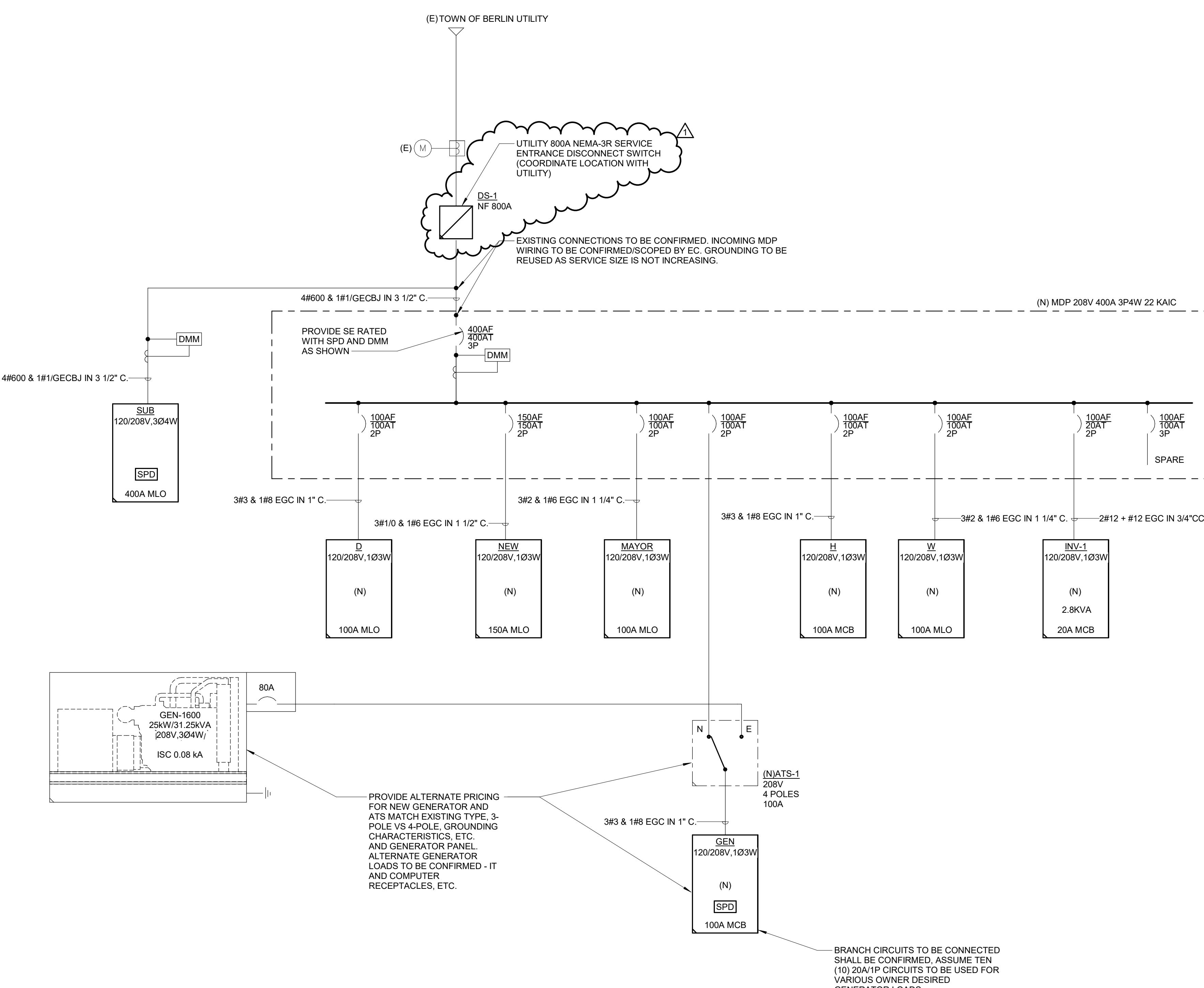
Date 12/08/2025

Drawn By NMB

Checked By PRD

E801

Scale N.T.S.



1 SINGLE LINE DIAGRAM - TOWN HALL NEW WORK

2 SINGLE LINE DIAGRAM - ANNEX NEW WORK