



**TOWN OF BERLIN  
PLANNING COMMISSION  
CLOSED SESSION  
Meeting Agenda**

**Wednesday, February 11, 2026**

**5:00 PM**

**Berlin Town Hall  
10 William Street**

1. Statement of closure – Chairman Matt Stoehr
2. Public comments or questions regarding the purpose for closure.
3. Motion to close and adjournment to Closed Session

Closed Session Agenda: STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3- 305(b):

- (7) To consult with counsel to obtain legal advice on a legal matter;



### Closed Session Summary

To be included in the minutes in the next Open Meeting

**1. Statement of the time, place, and purpose of the closed session:**

- a. Time of closed session: Wednesday, February 11, 2026, 5:00 PM
- b. Place (location) of closed session: Vote to Close: Town of Berlin Council Chambers.  
Meeting: 2<sup>nd</sup> Floor Conference Room
- c. Purpose of the closed session: To consult with legal counsel.
- d. Date and time that we will return to public meeting: Wednesday, February 11, 2026, 5:30 PM

**2. Record of the vote of each member as to closing the session:**

- a. Motion to close meeting made by:
- b. Second by:
- c. Members voting in favor:
- d. Members opposed:
- e. Members abstaining:
- f. Members absent:

**3. Statutory authority to close session:**

This meeting was closed under the following provisions of General Provisions Article § 3-305(b):  
(7) To consult with counsel to obtain legal advice on a legal matter;

**Listing of each topic actually discussed, persons present, and each action taken in the session:**

Topic description	Persons present for discussion	Action taken/each recorded vote

**This statement was made by: Matt Stoehr, presiding officer of Town of Berlin Planning Commission**  
**List members who have received open meetings training (at least one member must be in attendance during closed session):** Mayor Zack Tyndall, Councilmember Jack Orris, Town Administrator Mary Bohlen, Human Resources Director Kelsey Jensen, Town Attorney David Gaskill, Special Projects Coordinator Kate Daub.