

4 August 2026
EA Project No. 16616-01

TO: Bidders of Record

FROM: EA Engineering, Science, and Technology, Inc. PBC
11200 Racetrack Road, Unit A101
Ocean Pines, MD 21811

RE: Addendum No. 1
Westminster, Abbey, Upshur Stormwater Management Upgrades

TO ALL BIDDERS: This Addendum No. 1 contains modifications to the Contract Documents. This Addendum No. 1 shall supplement, amend, and become part of the Contract Documents and Construction Specifications for the title project and contract.

Except as may be otherwise described, bidding requirements, materials, and workmanship for the work described herein shall conform to all requirements of the original Contract Documents, except as modified using succeeding addenda. The following Addendum to the specifications is made a part of the project and takes precedence over the section of the specifications, as originally written, or as modified in succeeding addenda. All bids shall be based on this addendum in accordance with the Bidding Documents.

- Pre-Bid Meeting Agenda and Sign-In Sheet
- Questions and Responses

MODIFICATIONS TO CONTRACT DOCUMENTS – DRAWINGS

1. None

MODIFICATIONS TO CONTRACT DOCUMENTS – SPECIFICATIONS

1. None

QUESTIONS AND RESPONSES:

- Q1: How many pieces for each kind of pipe is onsite that will have to be moved by us.
- R1: There are sixteen (16) 8-foot sections of 36-inch HE-4 (29-inch by 45-inch) and forty-eight (48) 8-foot sections of 24-inch HE-4 (19-inch by 30-inch) available at Heron Park located at 10009 Old Ocean City Blvd, Berlin, MD 21811. The Town of Berlin will be purchasing additional 36-inch HE-4 storm pipe for delivery to the project site to fulfill the total needed quantity of 36" HE pipe to construct the project.
- Q2: Who was the manufacturer of the stockpiled RCP pipe?
- R2: Concrete Pipe and Precast (CP&P) in Jessup, Maryland.

Q3: Is there a cost estimate that can be shared or what cost was utilized as a part of the grant application?

R3: Estimated costs are not being shared publicly at this time.

Q4: When does the Town expect to award the contract?

R4: It is expected to be awarded within 60 days of receiving bids.

Q5: Is there a qualification form that contractors are to use?

R5: There is no standard qualification form. See Section A Instructions to Bidders, Item 3 Qualifications of Bidders for information to be submitted.

Q6: What is the status of the permits?

R6: The project has received approval from Worcester Soil Conservation District for Erosion and Sediment Control and Town of Berlin for Stormwater Management. With EA's assistance, the awarded Contractor will submit and obtain an Excavation Permit with the Town of Berlin and Sediment Control Permit through Worcester County. If Bid Alternate No. 1 is awarded, EA will obtain approval from Worcester SCD for the expanded limit of disturbance. In addition, the Town and Contractor will need to submit for and obtain coverage under MDE's 20-CP Stormwater Discharges Associated with Construction Activity.

Q7: What class is the 19" x 30" ERCP and the 29" x 45" ERCP?

R7: The pipe is Class IV.

AGENDA

TOWN OF BERLIN WESTMINSTER, ABBEY, UPSHUR STORMWATER MANAGEMENT UPGRADES PRE-BID MEETING AGENDA

DATE: July 23, 2026
TIME: 2:00 P.M.
LOCATION: Town of Berlin Police Department
129 Decatur Street, Berlin MD 21811

Introductions

Owner:	Town of Berlin – Town Council
Engineer:	EA Engineering, Science and Technology, Inc. PBC
Grant Coordinator:	Maryland Coastal Bays Program

Project Description

The project Work generally includes the stormwater piping from the submerged gravel wetland, inlet structures and curb/pavement repairs. The project work includes the earthwork and components of the submerged gravel wetland. The Work performed by the CONTRACTOR includes the following.
(From Contract Specifications)

- Mobilize and obtain all necessary permits to begin work.
- Demolish and remove pipe, endwalls, structures, miscellaneous items within the existing ponds, riprap, brick, concrete, asphalt, debris, any item specifically not mentioned, and unsatisfactory soils offsite.
- Excavate existing stormwater management ponds to limits and elevations indicated within the contract documents and haul spoils material offsite.
- Furnish and install all components of the proposed submerged gravel wetlands.
- Install storm drainage pipe.
- Install precast concrete structures.
- Install new 6” C909 PVC watermain and valve.
- Provide 6” watermain utility deflection(s).
- Backfill with suitable soils and aggregate as required. Testing of backfill materials in 12-inch lifts per requirements.
- Install 4’ tall vinyl coated fence around each stormwater management ponds with gates and all appurtenances.
- Place a CR-6, aggregate, base asphalt, and surface asphalt above trench to location and thickness as indicated on the Contract Drawings.
- Asphalt pavement mill and overlay for the intersection of Westminster Dr. and Abbey Lane roadways as indicated on the Contract Drawings.
- Install curbing.
- Provide testing services for concrete, asphalt, CR-6 Aggregate, and soils by certified experienced testing firm.
- Install and maintain erosion and sediment controls.

- Topsoil, seed, and mulch all disturbed areas with the appropriate seed. Utilize turf reinforcement matting as required.
- Repair/Replace/Replenish all property objects in kind. (Driveways, light posts, landscaping, signs, etc.)
- Perform erosion and sediment control maintenance and remove controls as approved in writing by local authority.
- Perform bypass stormwater pumping in the event of rain.
- Providing traffic control for local residents
- Perform localized grading to upstream swales, channels, and lands to ensure positive drainage into the constructed facilities, pipes, and/or channels.
- Bid Alternative No. 1 includes the removal of existing 24-inch HDPE storm drain pipe along Abbey Lane and replacement with 36-inch HDPE storm drain pipe and associated storm drainage structures as shown in Figure No. 1 Titled “Proposed Storm Drain Plan Bid Alternative 1” found in Section F. Base Bid doghouse manhole structure (MH-10) to be replaced with MDOT SHA precast concrete manhole.
- Bid Alternate No. 2 includes furnishing and installing the Submerged Gravel Wetland Plantings as specified on Drawing C-103.

Funding

- Ultimate funding source is Maryland DNR Whole Watershed Grant
- Town of Berlin processing payments to Contractor directly.

Bonds and Bid Form

- Proposal, Performance, and Payment Bonds are required.

Bid Due Date

- Electronic and/or Hard Copy Submittal
- **Bid Due: August 26, 2026 at 1:30 P.M.** – Berlin Visitor Center 14 S. Main Street, Berlin, MD 21811.
- **Bid Opening: August 26, 2026 at 2:00 P.M.** – Berlin Police Department
- Last day for questions is August 12, 2026 at 5:00P.M.

Completion Time

- Contract Time will be 150 Calendar Days
- Liquidated damages will be \$1,000 per day.
- Retainage will be 5% and may be reduced later in the project at the Owner’s election.
- Contractor to submit proposed schedule and update as required.
- Certificate of Substantial Completion will be issued upon performing final mill and overlay of asphalt roadways.
- Contract time will cease to run when Certificate of Substantial Completion is issued
- Claims for weather days must be requested by the 15th of the following month. Detailed back-up must be submitted with the request.

Pay Applications

- Contractor to submit monthly.
- Pay applications (with back-up) to be submitted in EJCDC form C-620 found in specification manual.

Submittals

- Submittals can be provided electronically for review and approval.
- A detailed submittal log must be provided with referenced specification section.

Requests for Information

- All RFIs to be in writing or by email and numbered sequentially.
- Contractor to maintain an RFI log.

Record Drawings

- Maintain red line mark-ups at site at all times.

Traffic Control and Road Closure

- The Contractor shall submit and obtain approval of a traffic control plan from the Town.
- Contractor shall maintain access for residents, buses, and emergency services.
- The Contractor shall notify Emergency Services and the Board of Education.

Erosion and Sediment Control

- Red stamped signed and permitted E&SC plans shall remain onsite at all times.
- If Bid Alternate No. 1 is awarded, Berlin will obtain ESC approval for the expanded scope of work. Contractor and Berlin will obtain MDE NOI coverage.

Progress Meetings

- Bimonthly – To discuss project progress, schedule, and pay applications.

TOWN OF BERLIN
WESTMINSTER, ABBEY, UPSHUR
STORMWATER MANAGEMENT UPGRADES
PRE-BID MEETING
SIGN IN SHEET

NAME	COMPANY	PHONE	EMAIL
1. Aaron Sibel Korn	George & Lynch	302-387-9011	afibelkorn@ycolyn.com
2. Austin Brittingham	DAB	443 614 7163	Abrittingham@dandabrandt.com
3. Tuesday Nicholson	DAB	443 610 9413	Tnicholson@dandabrandt.com
4. Rich Mazzol	CHESAPEAKE TURF	302-922-1317	Rich@CHESAPEAKE-TURF.com
5. Caroline Savage	Groundwork Solutions, Inc.	443 614 6762	caroline@progroundwork.com
6. Kenny Lawrence	Connor Management	(954) 242-4782	KennyLawrence@ConnorMgmt.com
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TOWN OF BERLIN
WESTMINSTER, ABBEY, UPSHUR
STORMWATER MANAGEMENT UPGRADES
PRE-BID MEETING
SIGN IN SHEET

NAME	COMPANY	PHONE	EMAIL
1. STEVEN LEMASTORS	EA	410-641-5371	SLEMASTORS@EAST.EC
2. SHAWN THIEDE	KINSLEY	302-614-6355	sthiede@kinsleyconstruction.com
3. Hannah Brittingham	TOB	410 641 3845	hbrittingham@berlinmd.gov
4. Greg Tucker	Chesapeake Turf	443-497-1917	greg@chesapeake-turf.com
5. Keith A. Cordrey	BUNTING + Murray	1-302-362-7845	keith@buntingandmurray.com
6. Chris Decker	ForSite	443 944-1548	cdecker929@comcast.net
7. Hunter Marvel	DXI	443 947 0149	hmarvel@dxi-construction.com
8. Kyle Kinnaman	Bennett	443 880-7428	Kyle@Bennettconcrete.com
9. Jamey Latchum	TOB	410-641-3845	jatchum@berlinmd.gov
10. Scott Savage	Groundwork	410-726-9425	ssavage@progroundwork.com
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